

BOARD OF WORKS
JANUARY 11, 2005

MAYOR BILL GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, SUE AMICK, MARTY RANDALL, DELBERT MEEKS, JERRY ASHER, JASON COMBS, MELISSA WOODS, DICK KERN JIM ALEXANDER AND JIM BINKLEY.

THE MINUTES FROM THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY REQUEST # 5 FOR PHOENIX FABRICATIONS IN THE AMOUNT OF \$82,150.00 FOR THE EDA WATER PROJECT. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY REQUEST #3 FOR LYKINS CONTRACTING, INC. IN THE AMOUNT OF \$32,040.89 FOR THE EDA WATER PROJECT. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY REQUEST FOR SAEGESSER ENGINEERING IN THE AMOUNT OF \$7664.40 FOR THE EDA WATER PROJECT. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

JERRY ASHER GAVE AN UPDATE ON THE HENRYVILLE CREW. SINCE OCTOBER 20, 2004 THEY HAVE PROVIDED THE CITY WITH AN ESTIMATED SAVINGS OF \$28,816.00.

JIM ALEXANDER REPORTED WORK IS BEING DONE ON THE TRAIN DEPOT ROOF AND SHOULD BE COMPLETED TODAY.

JIM ALEXANDER ALSO REPORTED THAT HE IS OBTAINING A 2005 ESTIMATED TO REPAIR CITY HALL’S ROOF.

JIM BINKLEY PRESENTED QUOTES FOR A NEW TRUCK.

GAS	W/OUT WINCH	W/WINCH
CHEVY	\$21,164.39	\$23,434.339
DODGE	\$23,929.00	
FORD	\$23,973.18	\$26,172.90
DIESEL		
CHEVY	\$25,905.57	\$28,175.57
DODGE	\$29,618.00	
FORD	\$28,236.70	\$30,436.42

JIM BINKLEY RECOMMENDS THE CHEVY DIESEL EITHER WITH OR WITHOUT THE WINCH. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE ECONOMIC DEVELOPMENT CORP CONTRACT WAS PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JANUARY 25, 2005

MAYOR BILL GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE JASON COMBS, JERRY ASHER, BILL SAEGESSER, MARTY RANDALL, DICK KERN, SUE AMICK, JIM BINKLEY AND MIKE GUTHRIE.

THE MINUTES FROM THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED THAT WATER IS INFILTRATING INTO THE WASTEWATER LINES. RICHARD VUCKSON WILL FILL THE LINES WITH SMOKE TO LOCATE THE PROBLEM AREAS. JASON COMBS WILL OVERSEE THE TESTING.

BILL SAEGESSER PRESENTED THE FINAL PAY REQUEST FOR LUCAS BROTHERS IN THE AMOUNT OF \$29,154.48. THE PAVING PROJECT WAS COMPLETED \$28,831.89 UNDER CONTRACT PRICE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

OVO HEADSTART PRECONSTRUCTION MEETING IS SCHEDULE FOR FEBRUARY 9TH.

MIKE GUTHRIE ASKED THE BOARD TO APPROVE THE DRAINAGE, THOROUGHFARE AND WATERLINE PLANS FOR THE WATEREDGE SUBDIVISION. HE ALSO REQUIRES A LETTER OF CREDIT FOR A BOND SET IN THE AMOUNT OF \$23,000 TO COMPLETE THE FINAL 2 INCHES OF BLACKTOP. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY REPORTED THAT THERE WILL BE A CHANGE ON THE DOCKET FOR AN OVERPAYMENT TO VERIZON ON A T-1 LINE.

JIM BINKLEY TOLD THE BOARD THAT HE IS HAVING DIFFICULTY FINDING WINCHES FOR THE FRONT OF THE TRUCKS, SO THEY WILL PURCHASE SNOW BLADES.

MAYOR GRAHAM READ A LETTER FROM THE CITY OF TIPTON UTILITY BOARD THANKING THE CITY FOR THEIR SERVICE DURING THE ICE STORM IN JANUARY.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
FEBRUARY 8, 2005

MAYOR BILL GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, SUE AMICK, MARTY RANDALL, DELBERT MEEKS, JERRY ASHER AND MELISSA WOODS.

THE MINUTES FROM THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY REQUEST # 6 FOR PHOENIX FABRICATIONS IN THE AMOUNT OF \$38,250.00 FOR THE EDA WATER PROJECT. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED A PAY REQUEST FOR SAEGESSER ENGINEERING. IN THE AMOUNT OF \$3877.15 FOR OBSERVATION/INSPECTION SERVICES. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED RIVER HILLS ADMINISTRATIVE SERVICES CONTRACT IN THE AMOUNT OF \$1250.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE MAYOR GRAHAM AND KELLY TO SIGN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REQUESTED UTILITY SERVICE AVAILABILITY LETTERS FOR THE OVO RESOURCE CENTER AND THE OVO SENIOR HOUSING PROJECT. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
FEBRUARY 22, 2005

MAYOR BILL GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, SUE AMICK, MARTY RANDALL, DELBERT MEEKS, JERRY ASHER, DICK KERN, MILLARD MOORE, JIM BINKLEY AND MELISSA WOODS.

THE MINUTES FROM THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED UPTON PRY, INC AS THE LOW BIDDER FOR THE OVO RESOURCE CENTER CF-03-131. MELISSA ASKED THE BOARD TO AUTHORIZE MAYOR GRAHAM TO AWARD AND EXECUTE THE CONTRACT DOCUMENTS CONTINGENT UPON THE RECEIPT OF WRITTEN AUTHORIZATION FROM IDCO AND REVIEWED BY THE CITY ATTORNEY. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED A PAY REQUEST FOR RATIO ARCHITECTS, INC INVOICE #16514. IN THE AMOUNT OF \$57,375.00 FOR THE OVO RESOURCE CENTER. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

DICK KERN REPORTED THAT TWO AMBULANCES WILL BE STORED AT STATION #1 UNTIL THE COUNTY HAS A FACILITY TO HOUSE THE AMBULANCES.

MILLARD PRESENTED TWO QUOTES TO THE BOARD FOR A NEW BACKHOE.
WHAYNE SUPPLY COMPANY \$66,525.00 CATERPILLAR
HOLT EQUIPMENT COMPANY \$63,600.00 JOHN DEERE
THE BOARD DISCUSSED THE WARRANTIES ON THE BACKHOES AND ASKED MILLARD FOR HIS RECOMMENDATION. MILLARD RECOMMENDS THE CATERPILLAR FROM WHAYNE SUPPLY. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE. THE BOARD ASKED MILLARD TO TAKE IT UPON HIMSELF TO NEGOTIATE A TRADE WITH HIS CURRENT CATERPILLAR.

SUE AMICK PRESENTED A QUOTE FROM KEYSTONE REGARDING A NEW PROGRAM TO INCORPORATE CITIZENS COMMUNICATIONS BILLING IN THE AMOUNT OF \$1,500.00. DENNIS NICHOLAS MADE A MOTION TO ACCEPT THE QUOTE. MAYOR BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

SUE AMICK PRESENTED THE ANNUAL CONTRACT BETWEEN THE CITY & SCOTT COUNTY PARTNERSHIP. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO ADJOURN. MAYOR BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 8, 2005

DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN ABSENCE OF MAYOR GRAHAM WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE DELBERT MEEKS, JERRY ASHER, JIM ALEXANDER, SUE AMICK, BILL SAEGESSER, MELISSA WOODS AND MARTI RANDALL.

THE MINUTES FROM THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED A REIMBURSEMENT FOR THE EDA WATER PROJECT IN THAT AMOUNT OF \$194,691.00. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED THAT LANCE HOUNSHELL AND JASON COMBS NEED TO SIGN A LETTER OF INTENT FOR IDEM. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

A QUOTE WAS SUBMITTED BY DICK KERN FOR MOWING SCOTTSBURG FIRE STATION 1 IN THE AMOUNT OF \$60.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM ALEXANDER PRESENTED TO QUOTES FOR REPAIRING THE ROOF FROM DAMAGE SUSTAINED BY THE SNOW STORM TO BE PAID FOR WITH THE FEMA FUNDS.

ROYALTY	\$35,592.00
HRC	\$77,810.00

JIM RECOMMENDS GOING WITH ROYALTY FOR THE REPAIRS. DENNIS NICHOLAS MADE A MOTION TO APPROVE ROYALTY. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 22, 2005

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO PRESENT WERE BILL SAEGESSER, MELISSA WOODS, MARTY RANDALL, JIM BINKLEY, DELBERT MEEKS, JERRY ASHER AND MILLARD MOORE.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY REQUEST #7 FOR PHOENIX FABRICATORS IN THE AMOUNT OF \$50,025.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER GAVE AN UPDATE ON THE INTERURBAN RAILCAR. BILL ASKED THE BOARD TO AWARD AND SIGN THE CONTRACT WITH L.K.ROSE FOR \$65,385.00 TO REFURBISH THE INTERURBAN CAR. CHUCK MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO SEND A LETTER TO JOHN KNIGHT ACCEPTING THE DESIGN FOR THE OVO SENIOR HOUSE PROJECT ONCE KERRY THOMPSON HAS APPROVED THE LETTER. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

INDOT REQUESTED THE BOARD'S APPROVAL TO REMOVE THE CROSSWALK AND PEDESTRIAN CROSSING SIGN FROM THE CORNER OF HWY. 31 AND CEDAR STREET. CHUCK ROSE MADE A MOTION TO APPROVE THE REQUEST. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MILLARD MOORE ANNOUNCED THAT THE ANNUAL FREE SPRING CLEANUP WILL BEGIN ON APRIL 4th. IT WILL START ON THE NORTH SIDE OF HWY 56 AT FIFTH STREET AND PRECEDE COUNTER-CLOCK WISE THROUGHOUT THE CITY.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 12, 2005

MAYOR BILL GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE JASON COMBS, BILL SAEGESSER, SUE AMICK, DELBERT MEEKS, JIM BINKLEY, MARTY RANDALL, JERRY ASHER, JILL SAEGESSER AND MILLARD MOORE.

DENNIS NICHOLAS MADE A MOTION TO APPROVE THE MINUTES. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER GAVE AN UPDATE ON THE WATER PROJECT. HE ALSO PRESENTED CHANGE ORDER #2 FOR PHOENIX TANK FOR \$26,740. DENNIS NICHOLAS MADE A MOTION AUTHORIZING THE MAYOR TO SIGN THE CHANGE ORDER. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION AUTHORIZING JASON COMBS AND LANCE HOUNSHELL TO SIGN THE APPROVAL FOR WATER AND SEWER SERVICE AT SPINDLEWICK SECTION 3. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER WILL WRITE A LETTER TO INDOT ASKING FOR INSTALLATION OF FLASHING CAUTION LIGHTS AT THE SCHOOL CROSSINGS ON MCCLAIN AVE AND AT THE HIGH SCHOOL ON SOUTH GARDNER.

JILL SAEGESSER WITH RIVER HILLS PRESENTED A CLAIM TO BE SIGNED BY THE MAYOR FOR \$20,500 FOR ADMINISTRATIVE SERVICES FOR THE OVO RESOURCE CENTER PROJECT. DENNIS NICHOLAS MADE A MOTION TO APPROVE THE CLAIM. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO APPROVE THE MAYOR SIGNING THE QUARTERLY REPORT FOR THE E.D.A. PROJECT. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JILL SAEGESSER REQUESTED THAT THE MAYOR SIGN AND SUBMIT THE APPLICATION FOR A \$100,000 RURAL BUSINESS ENTERPRISE GRANT (RBEG). DENNIS NICHOLAS MADE A MOTION TO APPROVE THE REQUEST. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY PRESENTED A JOINT USE AGREEMENT WITH VERIZON NORTH FOR POLES ATTACHMENTS AND REQUESTED THE MAYOR'S SIGNATURE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO APPROVE THE UTILITY WRITE OFFS IN THE AMOUNT OF \$10,328.22 FOR ELECTRIC, \$2,057.96 FOR WATER, \$1,521.14 FOR SEWER AND \$68.75 FOR SANITATION FOR A TOTAL OF \$13,976.07. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 26, 2005

MAYOR BILL GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE JIM ALEXANDER, JERRY ASHER, MARTY RANDALL, BILL SAEGESSER, EDWARD COOPER, DICK KERN, JIM BINKLEY, SUE AMICK AND DELBERT MEEKS.

CHUCK ROSE MADE A MOTION TO APPROVE THE MINUTES. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

EDWARD COOPER PRESENTED A CONTRACT FOR AGENT OF RECORD FOR THE CITY OF SCOTTSBURG. AFTER MUCH DISCUSSION CHUCK ROSE MADE A MOTION TO APPROVE THE CONTRACT CONTINGENT UPON KERRY THOMPSON’S APPROVAL. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE. LETTERS WILL BE SENT TO OTHER AGENCIES TO NOTIFY THEM OF THE DECISION AND ALLOW THEM TO RESPOND.

THE WIRELESS ADVISORY BOARD SUBMITTED A RECOMMENDATION TO HIRE STACIE LAKER-SKINNER AS THE MANAGER OF CITIZENS COMMUNICATIONS. CHUCK ROSE MADE A MOTION TO ACCEPT THE RECOMMENDATION. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY ASKED THE BOARD FOR PERMISSION TO PURCHASE ADDITIONAL BANDWIDTH. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 10, 2005

MAYOR BILL GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE JIM BINKLEY, BILL SAEGESSER, KEYSTAL STYLES, STACIE SKINNER, MELISSA WOODS, JIM ALEXANDER, MARTY RANDALL, JERRY ASHER, DENNIS NICHOLAS, DELBERT MEEKS, SUE AMICK, JILL SAEGESSER AND DICK KERN.

DENNIS NICHOLAS MADE A MOTION TO APPROVE THE MINUTES. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY REQUEST #8 FOR PHOENIX FABRICATORS AND ERECTORS IN THE AMOUNT OF \$21,606.30. DENNIS NICHOLAS MADE A MOTION TO APPROVE THE PAY REQUEST. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY REQUEST #1 FOR LKS ROSE, INC IN THE AMOUNT OF \$33206.80. DENNIS NICHOLAS MADE A MOTION TO APPROVE THE PAY REQUEST. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED A CHANGE ORDER FOR THE INTERURBAN RAILCAR SHELTER CONSTRUCTION PROJECT. TOTAL INCREASE WILL BE \$1980.60.
2”X6” DECKING 7,296 FEET X \$.10 PER FOOT INCREASE = \$729.60
1”X6” DECKING 32,000 FEET X \$.06 PER FOOT INCREASE = \$192.00
ROOFING 6% INCREASE = \$451.00
REPAIR EXTRA SOFT SPOT IN SUB FLOOR = \$608.00
CHUCK ROSE MADE A MOTION TO APPROVE THE CHANGE ORDER. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

A MOTION WAS MADE TO CHANGE THE CONTRACT WITH CULPEPPER TO EXCLUDE SUPPLEMENTAL INSURANCE. CHUCK ROSE MADE A MOTION TO APPROVE THE CHANGE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

A CLEAN UP LETTER FOR THE INNES DOBBINS PROPERTY WAS PRESENTED. DELBERT MEEKS SAID HE WOULD RESPOND TO THE LETTER.

RESOLUTION 2005-R1 A RESOLUTION TO AUTHORIZE ISSUANCE OF CREDIT CARD TO STACIE SKINNER WITH CITIZEN’S COMMUNICATIONS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

A MAILING MACHINE SYSTEM WAS PRESENTED FROM PITNEY BOWES FOR A 2LB SCALE AT \$90 A MONTH FOR 60 MONTHS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DELBERT ANNOUNCED THAT TROY FORD GRADUATED FROM THE POLICE ACADEMY THIS THURSDAY AT 10 AM.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 24, 2005

MAYOR BILL GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE RANDY HANCOCK, JERRY ASHER, MARTY RANDALL, BILL SAEGESSER, MELISSA WOODS, STACIE SKINNER, JIM BINKLEY AND DICK KERN.

MINUTES FROM THE PREVIOUS MEETING WERE PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE THE MINUTES. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED REIMBURSEMENT DRAW DOWN #3 IN THE AMOUNT OF \$39,977.00 FOR THE EDA WATER PROJECT. CHUCK ROSE MADE A MOTION TO APPROVE. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

A CONTRACT WAS PRESENTED FOR JAMES R EIFERT TO BE A CONSULTANT AT THE TY CENTER. HE WILL BE PAID OUT OF THE TIFF FUND. CHUCK ROSE MADE A MOTION TO APPROVE THE CONTRACT PER KERRY THOMPSON’S REVIEW. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

DICK KERN ASKED THE BOARD TO APPROVE USE OF A MOTORIZED BOAT ON LAKE IOLA TO BE USED FOR TRAINING PURPOSES. CHUCK ROSE MADE A MOTION TO APPROVE. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE BOARD WAS ASKED TO APPROVE RANDY HANCOCK AND JIM RICE TO PETITION THE STATE TO PLACE ALLEN STREET ON INDOT’S FA2 LIST. THEIR FEES ARE NOT TO EXCEED \$2,500. CHUCK ROSE MADE A MOTION TO APPROVE. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 14, 2005

MAYOR BILL GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE JERRY ASHER, JIM ALEXANDER, MARTY RANDALL, DELBERT MEEKS, SUE AMICK, BILL SAEGESSER, MELISSA WOODS, STACIE SKINNER, JIM BINKLEY, DICK KERN, JOHN KNIGHT, KEVIN DUPONT, JASON COPPERWAITE AND GREG INMAN.

CHUCK ROSE MADE A MOTION TO APPROVE THE MINUTES OF THE PREVIOUS MEETING. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS BROUGHT SEVERAL CHANGE ORDERS AND PAY APPLICATIONS BEFORE THE BOARD. DENNIS NICHOLAS MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN CHANGE ORDER # 1 (DECREASE \$144,067) TO UPTON PRY, INC. FOR THE OVO RESOURCE CENTER. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN PAY APPLICATION #1 TO UPTON PRY, INC. FOR THE OVO RESOURCE CENTER FOR A TOTAL OF \$99,700 (CONTRACTOR \$89,730 AND RETAINAGE \$9,970). DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN THE INVOICE #16902 FOR RATIO ARCHITECTS FOR THE OVO RESOURCE CENTER IN THE AMOUNT OF \$382.50. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN PAY APPLICATION # 2 TO L.K.S. ROSE IN THE AMOUNT OF \$34,154.80 FOR LAKE IOLA PARK IMPROVEMENTS . CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN CHANGE ORDER #3 (INCREASE \$2400) TO PHOENIX FABRICATORS FOR THE WATER EDA. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN CHANGE ORDER #4 (INCREASE \$1550) TO PHOENIX FABRICATORS FOR THE WATER EDA. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN PAY APPLICATION #9 TO PHOENIX FABRICATORS FOR A TOTAL OF \$79,178 (\$7917.80 RETAINAGE). CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN AN INVOICE FOR SAEGESSER ENGINEERING IN THE AMOUNT OF \$12,614.80 FOR THE WATER EDA. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN CHANGE ORDER #1 (DECREASE \$158,842.80) TO LYKINS CONTRACTING, INC. FOR THE WATER LINE IMPROVEMENTS. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN FINAL PAY APPLICATION #4 TO LYKINS CONTACTING, INC. IN THE AMOUNT OF \$35,464.47 FROM THE EDA REIMBURSEMENT. CHUCK ROSE SCONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO RELEASE THE RETAINAGE OF \$22,357.37 TO LYKINS CONTRACTING, INC. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION AUTHORIZING A CERTIFICATE OF SUBSTANTIAL COMPLETION TO BE ISSUED. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.(ALL OF THE WATER ORDERS MUST BE APPROVED BY THE WATER BOARD ALSO.)

MELISSA WOODS REPORTED THAT EDA REIMBURSEMENT #3 PRESENTED AT THE LAST BOARD OF WORKS MEETING WASN'T SENT IN BECAUSE THE PROJECT WAS OVER 90% COMPLETE, SO MUST WAIT TO SUBMIT THE FINAL REIMBURSEMENT

BILL SAEGESSER GAVE A REPORT ON THE WOODS OF SCOTTSBURG APARTMENTS. KEVIN DUPONT AND JASON COPPERWAITE DISCUSSED THE SEWER LINES AND THE LIFT STATION ON THE PROPERTY. DENNIS NICHOLAS MADE A MOTION TO HAVE JASON COMBS SIGN A WASTE LOAD ALLOCATION LETTER FOR THE PROPERTY. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ALLOW \$3800 FOR A GEOTECH STUDY AND A DESIGN FOR THE FOUNDATION OF A NEW TOWER FOR THE 3C BB INTERNET SERVICE AT THE NEW OVO BUILDING. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM ALEXANDER REPORTED THAT THE ROOFING COMPANY WILL START THE ROOF AT CITY HALL IN ABOUT TWO WEEKS.

JERRY ASHER STATED THAT THE NEW PLAYGROUND EQUIPMENT IS DUE IN SOON. HE TREATED THE LAKE ON JUNE 1st.

DELBERT MEEKS TOLD THE BOARD THAT THE POLICE DEPARTMENT HAS RECEIVED A PAYMENT OF \$10,899 FOR THE FEDERAL ASSET FORFEITURE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR GRAHAM

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 28, 2005

MAYOR BILL GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE SUE AMICK, DELBERT MEEKS, KAREN BLEVINS, JASON COPPERWAITE, MARTY RANDALL, JASON WOOLBRIDGE, BILL SAEGESSER, MELISSA WOODS, JERRY ASHER, JIM BINKLEY AND STACIE SKINNER.

DENNIS NICHOLAS MADE A MOTION TO APPROVE THE MINUTES. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #2 FOR THE FINAL BILLING FOR RIVER HILLS AND RECOMMENDED PAYMENT BE MADE FROM THE EDA REIMBURSEMENT. CHUCK ROSE MADE A MOTION TO APPROVE THE INVOICE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN CHANGE ORDER #5 FOR \$302 FOR PHOENIX FABRICATORS. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA ALSO REQUESTED APPROVAL FOR INVOICE #2 FOR A FINAL BILL FOR \$1000 TO RIVER HILLS. THIS IS TO BE PAID FROM THE LAKE IOLA PARK GRANT. DENNIS NICHOLAS MADE A MOTION TO APPROVE THE REQUEST. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH SAEGESSER ENGINEERING FOR LAKE IOLA IMPROVEMENTS-PHASE II IN THE AMOUNT OF \$1000. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA THEN PRESENTED AN INVOICE FOR SAEGESSER FOR \$1000 TO BE PAID FROM LAKE IOLA IMPROVEMENTS II. DENNIS NICHOLAS MADE A MOTION TO APPROVE THE INVOICE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED THAT HE HAD AGAIN TALKED TO THE DEVELOPERS ABOUT SETTING GUARDRAILS ON MOONGLO AND WILSON ROADS.

JASON COPPERWAITE PRESENTED PLANS FOR THE WOOD'S SUBDIVISION PRIVATE STREET. THE DEVELOPER WILL MAINTAIN THIS STREET AND THE CITY WILL MAINTAIN THE WATER AND SEWER LINES. DENNIS NICHOLAS MADE A MOTION TO ACCEPT THE PLANS. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY PRESENTED A POLE ATTACHMENT AGREEMENT WITH INSIGHT TO START JULY 6th FOR \$6 PER POLE AND THEN RAISES .50 CENTS PER YEAR UNTIL THE YEAR 2011. CHUCK ROSE MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

KAREN BLEVINS PRESENTED INFORMATION ABOUT PURCHASING EQUIPMENT FOR PAYING UTILITY BILLS WITH CREDIT AND DEBIT CARDS. THERE IS A SLIGHT CHARGE FOR THE USE OF THE CREDIT CARDS BUT THIS WILL BE PASSED ON TO THE CUSTOMER. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

A LETTER REQUESTING THE USE OF THE HERITAGE STATION DEPOT ON JULY 7th AND OCT 15th FOR THE DEBRA CORN AGENCY WAS READ. CHUCK ROSE MADE A MOTION TO ALLOW THE USE AT NO CHARGE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

A CLAIM FROM DEVONNA BURNS WAS PRESENTED TO THE BOARD. SHE SUFFERED AN ASTHMA ATTACK IN HER HOME FROM THE SMOKE TEST DONE BY THE SEWER DEPARTMENT. CHUCK ROSE MADE A MOTION TO APPROVE PAYMENT OF \$708.34 FOR HER MEDICAL BILLS. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 12, 2005

MAYOR BILL GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE JIM ALEXANDER, SUE AMICK, MELISSA WOODS, BILL SAEGESSER, JERRY ASHER, JIM BINKLEY, DELBERT MEEKS AND STACIE SKINNER.

DENNIS NICHOLAS MADE A MOTION TO APPROVE THE MINUTES. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #10 FROM PHOENIX FABRICATORS AND ERECTORS FOR THE EDA WATER PROJECT IN THE AMOUNT OF \$67,834.10. MELISSA RECOMMENDS THIS TO BE PAID WITH THE EDA REIMBURSEMENT \$38,550.00 AND PARTIAL RELEASE OF RETAINAGE \$29,284.70. THE WATER BOARD MUST ALSO APPROVE THIS INVOICE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #2 FROM UPTON PRY, INC FOR THE OVO RESOURCE CENTER IN THE AMOUNT OF \$43,800. TO BE PAID WITH \$14,401.44 PROVIDED BY OVO AND \$29,398.56 FROM THE IORA DRAW. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICES #16545 & #16974 FROM RATIO ARCHITECTS, INC. TO BE PAID WITH LOCAL MATCH PROVIDED BY OVO.

TOM SPRINGSTUN WITH THE FAIR BOARD ASKED THE BOARD FOR A SEWER ADJUSTMENT ON THE FAIRGROUNDS' UTILITY BILL FOLLOWING THE FAIR. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DELBERT ASK THE BOARD TO APPROVE HIM PURCHASING NEW VEHICLES, RADAR GUNS AND A TRAILER. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
AUGUST 9, 2005

MAYOR BILL GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, MELISSA WOODS, JIM BINKLEY, JERRY ASHER, DELBERT MEEKS, SUE AMICK, AND MARTI RANDALL.

DENNIS NICHOLAS MADE A MOTION TO APPROVE THE MINUTES. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #11 FROM PHOENIX FABRICATORS AND ERECTORS FOR THE EDA WATER PROJECT IN THE AMOUNT OF \$6,295.00. MELISSA RECOMMENDS THIS TO BE PAID WITH THE EDA REIMBURSEMENT FUNDS. \$314.75 OF THE REIMBURSEMENT FUNDS ARE TO BE DEPOSITED INTO RETAINAGE. THE WATER BOARD MUST ALSO APPROVE THIS INVOICE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #6/FINAL IN THE AMOUNT OF \$35,285.00. THE WATER BOARD MUST ALSO APPROVE THIS INVOICE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #17043 FROM RATIO ARCHITECTS, INC. TO BE PAID WITH LOCAL MATCH PROVIDED BY OVO. THE AMOUNT OF THE INVOICE WAS \$918.00. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS ALSO SPOKE ABOUT THE LAKE IOLA PARK IMPROVEMENTS. FINAL PROJECT INSPECTION WILL TAKE PLACE AUGUST 10 AT 10:00 A.M.

SAEGESSER ENGINEERING PRESENTED AN AGREEMENT FROM INDOT CONCERNING FLASHING LIGHTS OF SCHOOL SIGNS. CHUCK ROSE MADE A MOTION FOR MAYOR GRAHAM TO SIGN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE BOARD OF WORKS RECOMMENDED THAT THE COUNCIL SHOULD PASS THE ELECTRIC RATE CHANGE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DELBERT MEEKS ASKED THE BOARD TO APPROVE HIM PURCHASING A TRAILER FROM C&T CYCLE FOR \$3,664.82. THE TRAILER WILL BE USED FOR STORING WEAPONS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
AUGUST 23, 2005

COUNCILMAN DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN MAYOR GRAHAM’S ABSENCE WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, MELISSA WOODS, JIM BINKLEY, JERRY ASHER, MARTI RANDALL, JIM ALEXANDER, AND DICK KERN.

CHUCK ROSE MADE A MOTION TO APPROVE THE MINUTES. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS SPOKE ABOUT THE OVO RESOURCE CENTER, THE LAKE IOLA AND LINZA GRAHAM PARK IMPROVEMENTS.

JERRY ASHER SPOKE ABOUT THE PROJECTS COMPLETED BY THE HENRYVILLE CORRECTIONS MEN.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
SEPTEMBER 13, 2005

DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN THE ABSENCE OF MAYOR GRAHAM WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, MELISSA WOODS, JIM BINKLEY, JERRY ASHER, DELBERT MEEKS, CULPERPPER COOPER, MARTYNA CAYCE-BAKER, STACIE SKINNER, CARRIE ANDERSON AND MARTI RANDALL.

CHUCK ROSE MADE A MOTION TO APPROVE THE MINUTES. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY REQUEST #11 FROM PHOENIX FABRICATORS AND ERECTORS FOR THE EDA WATER PROJECT IN THE AMOUNT OF \$3,457.00. MELISSA RECOMMENDS THIS TO BE PAID WITH THE EDA REIMBURSEMENT FUNDS. MELISSA ALSO REQUESTS THE BOARD TO APPROVE THE MAYOR TO SIGN AND RELEASE THE RETAINAGE IN THE AMOUNT OF \$33,454.45. THE WATER BOARD MUST ALSO APPROVE THIS INVOICE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY APPLICATION #4 FROM UPTON PRY, INC IN THE AMOUNT OF \$84,206.00. MELISSA RECOMMENDS THIS TO BE PAID WITH A LOCAL MATCH (PROVIDED BY OVO) & IORA DRAW REQUEST. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #17171 FROM RATIO ARCHITECTS, INC IN THE AMOUNT OF \$612.00. MELISSA RECOMMENDS THIS BE PAID WITH A LOCAL MATCH (PROVIDED BY OVO). CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED THE REVISED PLANS FOR THE WOODS SUBDIVISION. THE PLANS ARE REVISED TO THE CITY'S REQUEST, HOWEVER THE PERMANENT EASEMENTS HAVE NOT BEEN PROVIDED. BILL REQUESTS THE BOARD TO APPROVE JASON COMBS AND LANCE HOUNSHELL TO SIGN THE IDEM APPLICATIONS CONTINGENT ON THE PERMANENT EASEMENTS BEING PROVIDED. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED THE REVISED DRAINAGE PLAN FOR SPINDLEWICK SUBDIVISION SECTION #3. BILL WILL SEND A LETTER TO JOHN KNIGHT WITH THE AREA PLAN COMMISSION CONVEYING THAT WE HAVE RECEIVED THE NEW DRAINAGE PLAN.

CULPEPPER COOPER PRESENTED HEALTH INSURANCE QUOTES:

ANTHEM OPT 3G :	\$395,460.84	HUMANA:	\$375,638.64
ANTHEM OPT 5G:	\$383,499.72	UNITED HEALTHCARE:	\$383,924.28
ANTHEM OPT 9G:	\$373,397.28	MED BEN:	\$357,131.88

AFTER A LENGTHY COMPARISON OF BENEFITS CULPEPPER RECOMMENDED THE ANTHEM OPT 5G. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CULPEPPER COOPER ALSO RECOMMENDED THAT THE CITY RENEW WITH COMPANION LIFE WITH NO PREMIUM INCREASE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHIEF MEEKS STATED THAT DAVID HARDIN WOULD BE BACK FROM SICK LEAVE AT THE BEGINNING OF THE MONTH. HE ALSO SAID THAT HE IS PLANNING ON SENDING SOME OF HIS OFFICERS TO TRAINING FOR A FEW DAYS ON THE NEW 911 EQUIPMENT FOR THE SCHOOLS.

JIM BINKLEY GAVE AN UPDATE ON THE PROGRESS THEY MADE IN MISSISSIPPI FOR THE HURRICANE RELIEF.

STACIE SKINNER WITH CITIZEN’S COMMUNICATIONS STATED SHE IS ASKING MIKE MONTGOMERY AND TERRY HODSON TO OBTAIN CDL LICENSE.

DENNIS NICHOLAS MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
OCTOBER 11, 2005

DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN THE ABSENCE OF MAYOR GRAHAM WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE SUE AMICK, BILL SAEGESSER, DELBERT MEEKS, JIM ALEXANDER, MELISSA WOODS, JASON COMBS, JERRY ASHER AND JIM BINKLEY.

DENNIS NICHOLAS MADE A MOTION TO APPROVE THE MINUTES. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY APPLICATION #5 FOR UPTON PRY, INC IN THE AMOUNT OF \$146,000.00 FOR THE OVO RESOURCE CENTER. MELISSA RECOMMENDS \$48,004.80 BE PAID OUT OF LOCAL MATCH AND \$97,995.20 FROM IORA DRAW REQUEST. CHUCK ROSE MADE A MOTION TO APPROVE THE PAY APPLICATION. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #17272 FROM RATIO ARCHITECTS, INC IN THE AMOUNT OF \$1530.00 TO BE PAID WITH LOCAL MATCH FUNDS PROVIDED BY OVO. CHUCK ROSE MADE A MOTION TO APPROVE THE INVOICE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN THE FINAL EDA WATER REIMBURSEMENT FOR APPROXIMATELY \$155,269.00. DENNIS NICHOLAS MADE TO A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER DISCUSSED IMPROVEMENTS NEEDED AT THE BEECHWOOD-ALLEN STREET INTERSECTION. THEY WILL PROCEED WITH THE NEEDED IMPROVEMENTS AT THE SAME TIME AS THE PAVING CONTRACT.

JIM ALEXANDER REPORTED THAT CITY HALL IS HAVING PROBLEMS WITH THEIR HEATING AND COOLING. THE ONLY QUOTE HE HAS IS FROM GSSI, INC IN THE AMOUNT OF \$6915.00. HE WILL CONTINUE TO ACQUIRE ADDITIONAL QUOTES.

AN IACT INVOICE WAS PRESENTED FOR LOBBYING DUES IN THE AMOUNT OF \$422.00. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

A REIMBURSEMENT OF VACATION DAYS WAS SUBMITTED ALONG WITH THE RESIGNATION OF KRISTIE RIGSBY EFFECTIVE OCTOBER 25, 2005. CHUCK ROSE MADE A MOTION TO ACCEPT THE RESIGNATION AND REIMBURSE THE VACATION DAYS. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
OCTOBER 25, 2005

DENNIS NICHOLAS CALLED THE MEETING TO ORDER WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE SUE AMICK, CULPEPPER COOPER, MARTYNA CAYCE-BAKER, MARTY RANDALL, JIM ALEXANDER, DICK KERN, DELBERT MEEKS, BILL SAEGESSER AND JIM BINKLEY.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER WITH SAEGESSER ENGINEERING PRESENTED THE BID TABULATIONS FOR THE STREET DEPARTMENT METAL BUILDING. CHUCK ROSE MADE A MOTION TO AWARD THE CONTRACT TO LATCO AND HAVE THE MAYOR SIGN THE CONTRACT CONTINGENT ON KERRY THOMPSON'S APPROVAL. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED THAT TEMPLE & TEMPLE WILL NOT BE DOING ANYMORE PAVING FROM THANKSGIVING UNTIL NEXT SPRING. HE WILL TRY TO GET QUOTES FROM OTHER PAVERS FOR BEECHWOOD AND ALLEN STREETS SO THAT THE REPAIRS CAN BE DONE THIS YEAR.

CULPEPPER COOPER WITH MAVERICK INSURANCE ADDRESSED THE BOARD CONCERNING THE LIABILITY AND WORKMAN'S COMPENSATION POLICIES FOR THE CITY FOR NEXT YEAR. DENNIS NICHOLAS MADE A MOTION TO ALLOW MR. COOPER TO NEGOTIATE FOR THE LOWEST RATE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

DICK KERN STATED THAT THE CITY RETAINED AN ISO CLASSIFICATION OF 5. THE FIRE DEPARTMENT WILL BE HOSTING TRICK OR TREAT AT STATION 2 ON MONDAY NIGHT.

JIM ALEXANDER GOT A NEW QUOTE FROM GSSI FOR THE HEAT AND AIR SYSTEM AT CITY HALL. HE IS STILL TRYING TO GET MORE QUOTES.

JIM BINKLEY PRESENTED QUOTES FOR REMOVAL AND REPLACEMENT OF THE ELECTRIC FURNACE AT THE ELECTRIC WAREHOUSE.

STACIE SKINNER IS RUNNING ADS FOR THE ADMINISTRATIVE ASST. POSITION OPEN IN THE BROADBAND OFFICE. THE AD WILL RUN FOR TWO WEEKS.

MILLARD MOORE REPORTED THAT THE LEAF PICKUP WILL BEGIN ON NOVEMBER 7th.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
NOVEMBER 8, 2005

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE DELBERT MEEKS, DICK KERN, JIM ALEXANDER, JASON COMBS, BILL SAEGESSER, MELISSA WOODS, AND STACIE SKINNER.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY APPLICATION #6 FOR UPTON PRY, INC. IN THE AMOUNT OF \$98,686.95. \$31,9152.10 WILL BE PAID WITH THE LOCAL MATCH PROVIDED BY OVO, \$60,540.90 FROM THE IORA DRAW RELEASE AND \$8488.95 FROM A PARTIAL RELEASE OF THE RETAINAGE. MELISSA MADE A RECOMMENDATION FOR THE MAYOR TO SIGN. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #17353 FROM RATIO ARCHITECTS, INC IN THE AMOUNT OF \$2,295.00 TO BE PAID WITH A LOCAL MATCH PROVIDED BY OVO. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS GAVE AN UPDATE ON THE EDA WATER PROJECT. ALL CLOSEOUT DOCUMENTS WERE SENT IN OCTOBER AND THE FINAL EDA REIMBURSEMENT AMOUNT IS \$223,331.00.

BILL SAEGESSER PRESENTED A QUOTE FROM TEMPLE AND TEMPLE TO IMPROVE THE BEECHWOOD AVENUE INTERSECTION IN THE AMOUNT OF \$4656.00. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED A NOTICE TO PROCEED ON THE 2002 INDOT TRAIL PROJECT AND ASK THE BOARD TO AUTHORIZE THE MAYOR TO SIGN THE NOTICE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM ALEXANDER PRESENTED A QUOTE FROM MILLER HVAC IN THE AMOUNT OF \$5,430.83 TO REPAIR THE FURNACE IN CITY HALL. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

AN AGREEMENT WAS PRESENTED FOR HISTORIC LANDMARKS FOUNDATION. THE SCOTTSBURG HISTORIC REVIEW BOARD MADE A RECOMMENDATION TO CONTINUE THE CONTRACT CIRCUIT RIDER IN THE AMOUNT OF \$2,500.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
NOVEMBER 22, 2005

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE JIM BINKLEY, BILL SAEGESSER, JERRY ASHER, MARTY RANDALL, MELISSA WOODS, STACIE SKINNER AND ROBERT PEACOCK.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY APPLICATION #7 FOR UPTON PRY, INC. IN THE AMOUNT OF \$51,650.00. MELISSA MADE A RECOMMENDATION FOR THE MAYOR TO SIGN. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED THE EDA 2005 SEMI ANNUAL REPORT AND INVOICE #1 IN THE AMOUNT OF \$1250.00 TO BE PAID FOR WITH FUNDS FROM THE RLF ACCOUNT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

LATCO/SELBY HOUSE, INC CHANGE ORDER FOR CONCRETE FOOTER ON THE WEST END OF THE STREET DEPARTMENT METAL BUILDING IN THE AMOUNT OF \$2076.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

LATCO PAY APPLICATION #1 WAS PRESENTED IN THE AMOUNT OF \$12,103.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

SCOTTSBURG BYPASS ENGINEERING AGREEMENT FOR SAEGESSER ENGINEERING WAS PRESENTED. A VOTE WAS TAKEN CONTINGENT ON KERRY THOMPSON'S APPROVAL. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE EDC PROPOSED A BUDGET OF \$277,011.14 FOR THE TIE CENTER, TO BE PAID BY THE TECH PARK FUND. THE MONEY WILL BE PAID IN ONE LUMP SUM. THE BOARD WAS ASKED TO AUTHORIZE THE FUNDS AND TO HAVE KERRY THOMPSON WRITE A CONTRACT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAVERICK INSURANCE PRESENTED THE WORKERS COMPENSATION INSURANCE. THE CITY HAS A 20% CREDIT ON OUR RENEWAL PREMIUM.

NANCY RUSSELL WILL BEGIN MONDAY, NOVEMBER 28, 2005 AS THE ADMINISTRATIVE ASSISTANT FOR CITIZENS COMMUNICATION CORPORATION.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
DECEMBER 16, 2005

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE REUBEN CUMMINGS, FRANK CUMMINGS, JIM BINKLEY, MARTY RANDALL, JERRY ASHER, JASON COMBS, DICK KERN, BILL SAEGESSER, SUE AMICK AND MELISSA WOODS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED CHANGE ORDER #2 FOR UPTON PRY, INC. IN THE AMOUNT OF -\$7807.00. MELISSA MADE A RECOMMENDATION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN. DENNIS NICHOLAS MADE A MOTION TO APPROVE. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED PAY APPLICATION #8 FOR UPTON PRY, INC. IN THE AMOUNT OF \$69,000.00. TO BE PAID FOR WITH IORA DRAW REQUEST IN THE AMOUNT OF \$46,312.80 AND LOCAL MATCH IN THE AMOUNT OF \$22,687.20. DENNIS NICHOLAS MADE A MOTION TO APPROVE. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #17432 FOR RATIO ARCHITECTS IN THE AMOUNT OF \$3,060.00 TO BE PAID WITH OVO LOCAL MATCH. DENNIS NICHOLAS MADE A MOTION TO APPROVE. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #2 FOR RIVER HILLS EDD & RPC IN THE AMOUNT OF \$22,500.00 TO BE PAID WITH OVO LOCAL MATCH. DENNIS NICHOLAS MADE A MOTION TO APPROVE. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS SUBMITTED FOR APPROVAL THE 2006 EDA-RLF SEMI-ANNUAL REPORT PREPARATION IN THE AMOUNT OF \$1250.00. KERRY THOMPSON HAS REVIEWED. DENNIS NICHOLAS MADE A MOTION TO APPROVE. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER ASKED THE BOARD TO AUTHORIZE JASON COMBS TO SIGN THE WASTELOAD ALLOCATION FOR THE WOODS OF SCOTTSBURG. DENNIS NICHOLAS MADE A MOTION TO APPROVE. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE BOARD WAS ASKED APPROVE THE SCOTT COUNTY BANK LOAN RENEWAL IN THE AMOUNT OF \$550,000.00. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

PAYMENT #2 FOR LACTO, INC WAS PRESENTED IN THE AMOUNT OF \$14,843.92 FOR THE STREET DEPARTMENT BUILDING. DENNIS NICHOLAS MADE A MOTION TO APPROVE. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

FRANK & REUBEN CUMMINGS PRESENTED THE GFIX SOFTWARE TO MAINTAIN THE CITY'S FIXED ASSETS ACCOUNT IN THE AMOUNT OF \$34,500.00. THE VOTE WAS TAKEN CONTINGENT UPON KERRY THOMPSON'S APPROVAL. DENNIS NICHOLAS VOTED TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JASON COMBS HAS RECEIVED HIS CLASS 3 OPERATOR'S LICENSE.

DICK KERN PRESENTED TO THE BOARD \$500 COMPENSATION TO RILEY BAYES FOR ALL HER TIME SPENT WITH THE CITY IN MISSISSIPPI FOR THE

HURRICANE RELIEF. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DELBERT MEEKS RECOMMENDED FOR PROMOTION RICHIE BARTON TO LIEUTENANT AND BRIAN HALL TO SERGEANT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE 2006 EDC CONTRACT WAS PRESENTED IN THE AMOUNT OF \$53,000.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
DECEMBER 27, 2005

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, SUE AMICK, MARCIA MILLER-SMITH, MELISSA WOODS, JERRY ASHER, MARTY RANDALL, JIM BINKLEY AND DELBERT MEEKS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FINAL INVOICE FOR THE OVO RESOURCE CENTER FOR UPTON PRY IN THE AMOUNT OF \$69,312.35. THIS INCLUDES \$68,922.00 FROM THE DRAW AND LOCAL MATCH AND \$390.35 FROM THE RETAINAGE FUND. DENNIS NICHOLAS MADE A MOTION TO APPROVE THE INVOICE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA ALSO PRESENTED THE FINAL INVOICE FOR RATIO ARCHITECTS IN THE AMOUNT OF \$5355.00 FOR OVO RESOURCE CENTER. THIS IS TO BE PAID OUT OF THE LOCAL MATCH. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION AUTHORIZING THE MAYOR TO SIGN THE CLOSE OUT PAPERS FOR THE O.V.O RESOURCE CENTER WHEN MELISSA GETS THEM. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER SAID THE WALK THROUGH OF THE OVO CENTER WAS DONE AND OVO SHOULD MOVE IN THIS WEEK-END.

BILL SAEGESSER REPORTED THAT MILLARD MOORE HAD REQUESTED ANOTHER RESTROOM TO BE ROUGHED IN AT THE NEW STREET DEPARTMENT BUILDING. BILL PRESENTED A CHANGE ORDER FOR \$1193.00 FOR LATCO CONSTRUCTION. HE ALSO PRESENTED PAY REQUEST #3 FOR A TOTAL OF \$13277.90. THIS INCLUDES \$11950.11 FOR LATCO AND \$1327.79 FOR THE RETAINAGE FUND. CHUCK ROSE MADE A MOTION TO PAY THIS REQUEST. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MARCIA MILLER-SMITH WITH MAVERICK INSURANCE TOLD THE BOARD THAT WE HAVE QUALIFIED FOR A 5% RATE REDUCTION FOR OUR PROPERTY CASUALTY RENEWAL POLICY.

JERRY ASHER HAD THE MEMORANDUM OF AGREEMENT BETWEEN THE HENRYVILLE CORRECTIONS DEPARTMENT AND THE CITY. CHUCK ROSE MADE A MOTION TO APPROVE AND HAVE THE MAYOR SIGN THE CONTRACT FOR THE SAME AMOUNT AS 2005. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO DONATE \$4000.00 TO THE HISTORIC LANDMARK FOUNDATION. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY TOLD THE BOARD THAT BIG O TIRES HAD BEEN PAYING FOR FOUR SECURITY LIGHTS FOR SIX YEARS BUT THEY ONLY HAVE TWO. THEY WANT TO BE REIMBURSED FOR THE TOTAL THAT THEY PAID IN EXCESS. THE MAYOR TOLD JIM TO CHECK WITH KERRY THOMPSON CONCERNING WHAT RULING SHOULD BE MADE.

DELBERT MEEKS IS PRICING GENERATORS FOR THE POLICE DEPT. IT WILL BE PAID FOR FROM AN UPCOMING GRANT.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JANUARY 10, 2006

DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN THE ABSENCE OF MAYOR GRAHAM WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE MELISSA WOODS, BILL SAEGESSER, STACIE SKINNER, JIM BINKLEY, DELBERT MEEKS, MARTY RANDALL AND SUE AMICK.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FINAL INSPECTION FORM AND REVISED DISCLOSURE REPORT FOR THE OVO PROJECT. SHE ASKED THE BOARD TO AUTHORIZE MAYOR TO SIGN FORMS. CHUCK ROSE MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN. DENNIS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN THE ORIGINAL GRANT AGREEMENT FOR THE BROWNFIELD GRANT AS WELL AS A SIGNATURE CARD AND W-9 FORM. DENNIS NICHOLAS MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT WITH KERAMIDA ENVIRONMENTAL FOR UP TO \$37000.00 CONTINGENT UPON KERRY THOMPSON'S APPROVAL. THIS IS IN REGARD TO THE REMEDIATION OF THE SCOTT COUNTY MANUFACTURING FACILITY AND THE CITY'S EPA AND CDBG GRANT. THESE ADDITIONAL SERVICES WERE NOT IN THE ORIGINAL SCOPE OF WORK, BUT HAVE BEEN MANDATED BY IDEM AS PART OF THE REMEDIATION PROCESS. DENNIS NICHOLAS MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED FOR LATCO IN THE AMOUNT OF \$825.00 TO RENT INSULATED BLANKETS TO KEEP CONCRETE FROM FREEZING. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED PAY REQUEST #4 IN THE AMOUNT OF \$175,778.00 FOR LACTO. CHUCK ROSE MADE A MOTION TO PAY THIS REQUEST. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE 2006 CONTRACT WITH THE SCOTT COUNTY PARTNERSHIP WAS PRESENTED IN THE AMOUNT TOTALING \$69,000. \$15,000 FOR THE CLEARING HOUSE, \$31,000 FOR COUNTY WIDE COORDINATION AND \$23,000 FOR THE LIFE LONG LEARNING CENTER AND INDUSTRIAL TRAINING CENTER. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

KERRY THOMPSON MADE A RECOMMENDATION TO THE BOARD TO CHANGE BILL SEARS STATUS FROM EMPLOYEE ON UNPAID LEAVE TO EMPLOYEE TERMINATED. KERRY ALSO MADE THE RECOMMENDATION TO CONTINUE TO PAY BILL'S INSURANCE THROUGH THE CURRENT MONTH (JANUARY 2006). DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

A CLAIM WAS PRESENTED FOR SHEILA ALPHA IN THE AMOUNT OF \$2275.00 FOR DAMAGE RECEIVED FROM A SEWER BACK UP IN HER BASEMENT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY PRESENTED AN ESTIMATE FOR A GENERATOR REPAIR IN THE AMOUNT OF \$855.00. CHUCK ROSE MADE A MOTION TO APPROVE THE REPAIR. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS
SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JANUARY 24, 2006

DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN THE ABSENCE OF MAYOR GRAHAM WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, JERRY ASHER, DICK KERN, DELBERT MEEKS, NAOMI ARRINGTON, WILLIAM ARRINGTON, JIM BINKLEY, STACIE SKINNER AND MILLARD MOORE.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

NAOMI & WILLIAM ARRINGTON ADDRESSED SEVERAL CONCERNS WITH THE BOARD. THEY REQUESTED A MEETING WITH MAYOR GRAHAM TO FURTHER DISCUSS THEIR CONCERNS.

GENKPAK HAS A CONCERN REGARDING THE AMOUNT OF THEIR SEWER BILLS. THEY CLAIM 80% OF THEIR WATER CONSUMPTION DOES NOT GO BACK INTO THE SYSTEM. A REQUEST WAS MADE TO HAVE THEM SPEAK WITH BILL SAEGESSER REGARDING INSTALLING A VELOCITY READER.

DELBERT MEEKS PRESENTED ESTIMATES FOR NEW GUNS AND SUPPLIES FOR THE POLICE DEPARTMENT. THE BOARD REVIEWED THE INFORMATION. CHUCK ROSE MADE A MOTION TO APPROVE \$10,902.00 TO RAY O’HERRON CO, INC FOR THE EQUIPMENT & SUPPLIES. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BINKLEY GAVE AN UPDATE ON THE NEW TOWER IN SEYMOUR. HE ALSO STATED HE WOULD HAVE AN UPDATED CUSTOMER LIST BE THE NEXT MEETING.

JERRY ASHER REPORTED THAT THE BEECHWOOD SHELTER HOUSE NEEDS A NEW ROOF. HE WILL BRING QUOTES TO THE NEXT MEETING.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
FEBRUARY 14, 2006

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, MARTY RANDALL, JIM ALEXANDER, DICK KERN, JIM BINKLEY, DELBERT MEEKS, JOHN GULLION AND STACIE SKINNER.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED PAY REQUEST #5 FOR LATCO/SELBY HOUSE, INC IN THE AMOUNT OF \$77431.00 WITH \$71,654.70 GOING TO LATCO AND \$5776.29 TO RETAINAGE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHIEF MEEKS HAS ASKED THE BOARD TO ALLOW HIM TO APPLY FOR GRANT THROUGH THE GOVERNOR'S TASKFORCE ON IMPAIRED DRIVING FOR THE AMOUNT OF \$4,000.00. THE GRANT IS A 75%/25% MATCH. IF AWARDED THE GRANT HE WOULD LIKE TO USE THE FUNDS TO PURCHASE BREATHALYZERS AND RADARS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DELBERT ASKED THE BOARD TO APPROVE THE PURCHASE OF A POWERPOINT PROJECTOR OUT OF HIS TRAINING FUNDS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

STACIE SKINNER PRESENTED A CLAIM IN THE AMOUNT OF \$1165.00 TO EZ LINX FOR THE REPAIR OF EQUIPMENT. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JERRY ASHER PRESENTED 2 QUOTES TO PUT A NEW ROOF ON THE LIONS SHELTER HOUSE AT BEECHWOOD PARK. THE BIDS ARE: LKS ROSE \$6823.30 AND ROBINSON \$6700.00. THE BOARD OF WORKS RECOMMENDS IF THE FUNDS ARE AVAILABLE TO GO WITH THE LOWER BID. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
FEBRUARY 28, 2006

DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN THE ABSENCE OF MAYOR GRAHAM WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE DELBERT MEEKS, STACIE SKINNER, JIM BINKLEY, MARTY RANDALL AND BILL SAEGESSER.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

STACIE SKINNER PRESENTED A POLE RECOMMENDATION POLICY FROM THE CITIZENS COMMUNICATIONS BROADBAND BOARD. CHUCK ROSE MADE A MOTION TO ACCEPT THE POLICY CONTINGENT ON APPROVAL BY THE STATE BOARD OF ACCOUNTS AND KERRY THOMPSON. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

A PROPOSAL TO CHARGE \$1.00 PER MILE TRAVELED TO SET A POLE FOR A CUSTOMER LIVING OVER A 12 MILE RADIUS FROM THE SCOTT COUNT COURTHOUSE WAS PRESENTED FOR THE CITIZENS COMMUNICATIONS BROADBAND ALSO BY STACIE SKINNER. CHUCK ROSE MADE A MOTION TO ACCEPT THE PROPOSAL CONTINGENT ON APPROVAL BY KERRY THOMPSON. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO APPROVE A NEW ADJUSTMENT POLICY FOR THE CITIZENS COMMUNICATION BROADBAND CUSTOMERS. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE

BILL SAEGESSER GAVE AN UPDATE ON THE NEW METER READING SYSTEM AND THE WASTEWATER TREATMENT PLANT.

JIM BINKLEY WITH THE ELECTRIC DEPARTMENT READ A LETTER OF THANKS FROM THE FLORIDA POWER & LIGHT CO. FOR THE DEPARTMENT'S HELP RESTORING ELECTRICITY AFTER HURRICANE WILMA.

JIM BOSWELL REQUESTED USE OF THE DEPOT FOR MONTHLY MEETINGS FOR THE RELAY FOR LIFE COMMITTEE. THESE WILL BE HELD ON THE THIRD MONDAY OF THE MONTH. DENNIS NICHOLAS MADE A MOTION TO ALLOW THE USE OF THE ROOM AT NO CHARGE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 28, 2006

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, JASON COMBS, STACIE SKINNER, MARTY RANDALL, SUE AMICK, JIM BINKLEY, MIKE MONTGOMERY AND DELBERT MEEKS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. MAYOR MADE A CHANGE TO THE MINUTES. DENNIS NICHOLAS MADE A MOTION TO APPROVE THE CORRECTED MINUTES. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHIEF MEEKS PRESENTED TWO BIDS FOR NEW POLICE CARS. HE WILL TRADE IN 4 VEHICLES AND PURCHASE 3 NEW VEHICLES. THE BIDS ARE AS FOLLOWS: TERRY'S FORD \$20,499.00 EDDIE GILSTRAP \$20,000.00. DENNIS NICHOLAS MADE A MOTION TO PURCHASE THE VEHICLES FROM EDDIE GILSTRAP MOTORS. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

UTILITY WRITE-OFFS WERE PRESENTED AS FOLLOWS:

WATER	\$2540.65	ELECTRIC	\$14209.26
SEWER	\$1881.49	BROADBAND	\$136.38

FOR A TOTAL OF \$18,767.78. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 11, 2006

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, SUE AMICK, MELISSA WOODS, STACIE SKINNER, FRANK WEBSTER, JERRY ASHER, MARTY RANDALL AND DELBERT MEEKS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

FRANK WEBSTER ADDRESSED THE BOARD WITH HIS CONCERNS REGARDING THE \$2 CHARGE FOR COPIES OF ORDINANCES. THE MAYOR TOLD FRANK HE SHOULD GO TO THE COUNCIL ABOUT THIS MATTER.

MELISSA WOODS FROM RIVER HILLS REPORTED THAT SHE IS WORKING ON THE APPLICATION FOR A GRANT FOR LINZA GRAHAM PARK. SHE WILL SCHEDULE A PUBLIC HEARING SOMETIME LATER.

BILL SAEGESSER GAVE AN UPDATE ON THE NEW WATER METERING SYSTEM. TRAINING FOR HEXAGRAM WILL BE ON MAY 9TH, 10TH AND 11TH.

BILL SAEGESSER RECOMMENDED LOWERING THE BOND FOR THE HIDDEN MEADOWS SUBDIVISION TO \$45,000. CHUCK ROSE MADE A MOTION TO APPROVE THE RECOMMENDATION. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO APPROVE THE NEW STREET SIGN FOR HIDDEN MEADOWS SUBDIVISION AFTER A REVIEW BY MILLARD MOORE OR JASON APPLGATE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED TO THE BOARD THAT GREG FURNISH WILL PUT IN A RETENTION BASIN AT WOLF RUN ESTATES.

JERRY ASHER TOLD THE BOARD THAT THE SANITATION DEPARTMENT SHOULD BE DONE WITH THE SPRING CLEAN UP IN ABOUT A WEEK OR SO.

DELBERT REPORTED THAT HE HAS TALKED TO THE OWNER OF NEEDFUL THINGS AND THE POLICE WILL KEEP AN EYE ON THE BUSINESS TO MAKE SURE THEY COMPLY WITH THE ORDINANCE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 25, 2006

DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN THE ABSENCE OF MAYOR GRAHAM WITH MEMBER CHUCK ROSE PRESENT. ALSO PRESENT WERE SUE AMICK, BILL SAEGESSER, MARTY RANDALL, DICK KERN AND DELBERT MEEKS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED THAT THE TRAINING FOR HEXAGON METER READING HAS TENTATIVELY BEEN RESCHEDULED FOR JUNE 13th TO 15th.

BILL SAEGESSER ALSO RECOMMENDED THAT THE BOARD APPROVE A CONTRACT WITH AMERICAN ENVIRONMENTAL FOR ASSISTANCE WITH NPDES PERMIT NEGOTIATIONS CONTINGENT ON KERRY THOMPSON'S APPROVAL. CHUCK ROSE MADE A MOTION TO APPROVE THE CONTRACT AT \$95 PER HOUR AS NEEDED, NOT TO EXCEED \$5000. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

A DISCUSSION WAS HELD REGARDING NAMING THE STREET AT THE WOODS APARTMENTS. THE DEVELOPER REQUESTED THAT THE BOARD APPROVE HIS SUGGESTION OF WEST WOODED TRAIL ROAD. THE BOARD DECIDED TO ASK IF THE NAME COULD BE CHANGED TO SOMETHING LESS CONFUSING.

THE ZONING BOARD REQUESTED APPROVAL FOR SEWER CONNECTIONS ON TWELVE HOMES AT CARRIAGE PLACE. CHUCK ROSE MADE A MOTION APPROVING THE REQUEST. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED CHANGE ORDER #5 FOR LATCO IN THE AMOUNT OF \$32,110.49 FOR THE NEW STREET DEPARTMENT BUILDING. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO APPROVE PAYMENT #7 FOR LATCO IN THE AMOUNT OF \$57,427.42 WITH RETAINAGE OF \$3127.09. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DICK KERN WANTS TO REPLACE THE CARPET IN THE NEW FIREHOUSE. HE WILL GET QUOTES AND PRESENT THEM TO THE BOARD.

DELBERT MEEKS REPORTED TO THE BOARD THAT THE DEPARTMENT WILL RECEIVE A GOVERNOR'S GRANT FOR TWO PORTABLE BREATH TESTERS (PBT) AND A RED EYE UNIT. THE GRANT WILL REIMBURSE THE CITY 75% (\$1523.98) AND WE WILL BE RESPONSIBLE FOR 25% (\$507.99). THE POLICE DEPARTMENT WILL ALSO GET \$800 THIS YEAR FOR OPERATION PULLOVER.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 9, 2006

MAYOR GRAHAM CALLED THE MEETING TO ORDER MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO PRESENT WERE SUE AMICK, DICK KERN, BILL SAEGESSER, MARTY RANDALL, JERRY ASHER, JIM BINKLEY, STACIE SKINNER, JASON WOOLDRIDGE AND TERRI SISK AND DELBERT MEEKS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

TERRY SISK PRESENTED FOR S&W PROPERTIES TO NAME THE STREET OFF MOONGLO TIMBERHAVEN COURT. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED AN INVOICE FROM AMACO IN THE AMOUNT OF \$48421.76. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED WOODED TRAIL AS THE NAME KEVIN DUPONT WANTS TO TITLE THE ROAD AT THE WOODS OF SCOTTSBURG. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DICK KERN PRESENTED TWO QUOTES FOR CARPET AT THE FIREHOUSE. RICK & JEFF \$3312.12 AND ACE CARPET \$3522.94. DICK RECOMMENDED RICK & JEFF. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY RECOMMENDED TO THE BOARD PROMOTING MICHAEL MONTGOMERY UP TO FOREMAN. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

STACIE SKINNER ASKED THE BOARDS APPROVAL TO HIRE AND INSTALLER. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

SUE AMICK INFORMED THE BOARD THAT MILLARD MOORE WILL BEGIN TO GET QUOTES FOR A NEW TRUCK AND PLOW.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 23, 2006

DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN THE ABSENCE OF MAYOR GRAHAM WITH BOARD MEMBER CHUCK ROSE IN ATTENDANCE. ALSO ATTENDING WERE BILL SAEGESSER, STACIE SKINNER, JIM BINKLEY, DELBERT MEEKS, JERRY ASHER AND MARTY RANDALL.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER GAVE THE BOARD UPDATES ON THE WATER PLANT AND A NEW ORDINANCE FOR SEWER USAGE.

DELBERT MEEKS REPORTED THAT THE NEW RADAR UNITS FROM THE OPERATION PULLOVER GRANT HAVE BEEN INSTALLED.

JIM BINKLEY PRESENTED QUOTES FOR THE NEW VEHICLE FOR THE ELECTRIC DEPARTMENT.

O'NEAL DODGE	\$17,585.00
JOHN JONES CHEVROLET	\$17,514.00

CHUCK ROSE MADE A MOTION TO ACCEPT THE LOWER QUOTE FROM JOHN JONES. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JERRY ASHER READ A LETTER TO THE EDITOR OF THE SCOTT COUNTY JOURNAL REGARDING THE CONDITIONS AT LAKE IOLA. JERRY HAS HAD THE DEPARTMENT OF NATURAL RESOURCES CHECKING THE LAKE. CHUCK ROSE SUGGESTED THAT AN ARTICLE BE WRITTEN THAT WHAT IS HAPPENING AT THE LAKE IS NORMAL AND HAPPENS A COUPLE TIMES A YEAR. DENNIS NICHOLAS SUGGESTED THAT THE ARTICLE BE WRITTEN BY THE PARKS BOARD AND ONCE WRITTEN BE LOOKED OVER BY BILL.

STACIE SKINNER TOLD THE BOARD THAT THE CITIZENS COMMUNICATIONS RECEIVED AN AWARD FOR THE BEST MUNICIPAL WIRELESS DEPLOYMENT IN THE WORLD FROM WBI.com. SHE ALSO REPORTED THAT SHE HAS HIRED A NEW INSTALLER, TIAAN PIENAAR.

DENNIS NICHOLAS MADE A MOTION TO ACCEPT KEITH NAPIER'S RECOMMENDATION TO SEND SOMEONE FROM THE ANIMAL SHELTER TO A CHEMICAL IMMOBILIZATION COURSE TO BE CERTIFIED. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO AUTHORIZE MAYOR GRAHAM TO SEND A LETTER OF CONFIRMATION TO EXTEND THE PILOT TEST RECOMMENDATIONS. KERAMIDA WILL CONDUCT THIS AT THE SCOTT MFG. FOR \$12,180. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 27, 2006

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE SUE AMICK, MARTY RANDALL, DELBERT MEEKS, BILL SAEGESSER, MELISSA WOODS, DICK KERN AND STACIE SKINNER.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO ACCEPT THE MINUTES. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS RECOMMENDED THE BOARD APPROVE PAY APPLICATION #1 OF \$48,395.00 TO BE PAID WITH SRL 01 FUND TO AMCO WATER METERING SYSTEMS. THIS MUST BE APPROVED BY THE WATER BOARD ALSO. DENNIS NICHOLAS MADE A MOTION TO APPROVE THE RECOMMENDATION. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA ALSO REPORTED ON THE PROGRESS OF THE CDBG TRAINING GRANT APPLICATION AND THE LINZA GRAHAM PARK IMPROVEMENT GRANT.

BILL SAEGESSER GAVE AN UPDATE ON THE AMCO WATER METER READING SYSTEM, THE SANITARY SURVEY FOR THE WATER PLANT AND THE MEETING WITH THE IDEM REPRESENTATIVE CONCERNING THE CURRENT NPDES PERMIT AT THE WASTEWATER TREATMENT PLANT.

BILL PRESENTED CHANGE ORDER #6 FROM LATCO IN THE AMOUNT OF \$24,690.14 FOR THE STREET DEPARTMENT'S NEW BUILDING. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO APPROVE INVOICE #8 FOR \$41,977.87 TO LATCO FOR THE STREET DEPARTMENT BUILDING. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ACCEPT THE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE STREET DEPARTMENT BUILDING. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO HAVE THE MAYOR SIGN A CONTRACT WITH SAEGESSER ENGINEERING FOR \$5000.00 FOR PHASE 1 ENVIRONMENTAL SITE ASSESSMENT OF THE SCOTTSBURG SOUTHERN INDUSTRIAL PARK. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

STACIE SKINNER IS ATTENDING THE JENNINGS COUNTY FAIR TO PROMOTE THE CITIZENS BROADBAND COMMUNICATION.

QUOTES FOR THE AIR CONDITIONER AT CITY HALL WERE PRESENTED FROM MILLER HVAC. TO REPAIR THE PRESENT UNIT WOULD BE \$1700.00 AND TO INSTALL A NEW UNIT WOULD BE \$2687.00. DENNIS NICHOLAS MADE A MOTION TO REPLACE THE OLD UNIT. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO REIMBURSE GARY SPICER \$214.75 FOR REPAIRS TO HIS CAR THAT WAS DAMAGED AFTER HE HIT A MANHOLE COVER. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 11, 2006

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE MARTY RANDALL, DELBERT MEEKS, BILL SAEGESSER, MELISSA WOODS, JERRY ASHER AND JIM BINKLEY.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO ACCEPT THE MINUTES. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS RETRACTED THAT THE BOARD APPROVE PAY APPLICATION #1 OF \$48,395.00 TO BE PAID WITH SRL 01 FUND TO AMCO WATER METERING SYSTEMS. AFTER RESEARCHING, THIS SHOULD BE PAID OUT OF THE OPERATING FUNDS WITH THE REMAINING EDA REIMBURSEMENT MONEY. THE WATER BOARD MUST BE MADE AWARE OF THIS CHANGE AS WELL.

MELISSA PRESENTED THE RIVER HILLS CONTRACT FOR ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$2500.00 AND ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN CONTINGENT UPON KERRY THOMPSON'S APPROVAL. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA UPDATED THE BOARD ON THE PROGRESS OF THE LINZA GRAHAM PARK IMPROVEMENTS LWCF. BOB BRONSON CALLED AND SAID THEY WILL NOT BE VISITING THE PARK. SIX APPLICATIONS WERE SUBMITTED, OUT OF WHICH FIVE ARE ELIGIBLE FOR THE \$550,000.00 TO FUND THE CHOSEN PROJECTS.

BILL SAEGESSER GAVE AN UPDATE ON THE AMCO WATER METER READING SYSTEM, THE SANITARY SURVEY FOR THE WATER PLANT, THE MEETING WITH THE IDEM REPRESENTATIVE CONCERNING THE CURRENT NPDES PERMIT AT THE WASTEWATER TREATMENT PLANT AND THE UTILITY FORUM TO PRESENT PLANS FOR THE RAILING PROPERTY.

JIM BINKLEY GAVE AN UPDATE ON NEW MACHINERY THE ELECTRIC DEPARTMENT IS TESTING AND THE BROADBAND EXPANSION INTO THE HARDY LAKE AREA.

JERRY ASHER GAVE AN UPDATE ON THE PARK BOARD TAKING RESERVATIONS FOR THE STAGE AREAS AT THE PARKS.

A CLAIM WAS PRESENTED FOR JULITA JEFFERIES REGARDING HOSPITAL BILLS ACCUMULATED WHEN STEPPING INTO AN UNCOVERED MANHOLE. THE BOARD HAD SEVERAL SPECIFIC QUESTIONS FOR MS. JEFFERIES AND ASKED TO TABLE THE CLAIM UNTIL THEY COULD SPEAK WITH HER.

AN ESTIMATE FROM KEYSTONE WAS PRESENTED TO UPDATE OUR GENERAL LEDGER OPERATING SYSTEM FROM DOS TO WINDOWS. THE ESTIMATED COST IS \$5000.00 AND WILL BE COMPLETED IN TWO VISITS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

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BOARD OF WORKS
JULY 25, 2006

DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN THE ABSENCE OF THE MAYOR WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE MELISSA WOODS, BILL SAEGESSER, MARTY RANDALL, DELBERT MEEKS, SUE AMICK AND JIM BINKLEY.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO ACCEPT THE MINUTES. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY APPLICATION #10 FOR THE OVO RESOURCE CENTER RELEASE OF RETAINAGE IN THE AMOUNT OF \$38,856.30. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA UPDATED THE BOARD ON THE PROGRESS OF THE \$2500.00 SERVICES FEES FOR THE STATE REVOLVING LOAN FUND. KERRY THOMPSON HAS REVIEWED AND APPROVED THE CONTRACT.

BILL SAEGESSER GAVE UPDATES ON THE HEXAGRAM TRAINING DAY, IDEM'S NEW REGULATION FOR ONSITE INSPECTIONS (OURS IS 8/9/06), SANITARY SURVEY RESPONSE, STREET PAVING AND THE CLEARWELL REPAIRS AT THE WATER PLANT.

JIM BINKLEY GAVE AN UPDATE ON THE BROADBAND EXPANSION INTO THE HARDY LAKE AREA AND CONVERTING THE ELEMENTARY SCHOOL TO UNDERGROUND SERVICE.

JULITA JEFFERIES WILL ATTEND THE 8/8/06 BOARD OF WORKS MEETING REGARDING HOSPITAL BILLS ACCUMULATED WHEN STEPPING INTO AN UNCOVERED MANHOLE. THE BOARD HAD SEVERAL SPECIFIC QUESTIONS FOR MS. JEFFERIES AND THEY WILL BE ADDRESSED AT THAT TIME.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

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BOARD OF WORKS
AUGUST 22, 2006

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE JULITA JEFFRIES, LAURA DIXON, JASON COMBS, ANDREW SARGENT, DELBERT MEEKS, JERRY ASHER, JIM BINKLEY, BILL SAEGESSER AND MARTY RANDALL.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO ACCEPT THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

JULITA JEFFRIES PRESENTED MEDICAL BILLS AND OTHER EXPENSES INCURRED AS A RESULT OF STEPPING INTO AN UNCOVERED MANHOLE. THE BOARD ASKED THAT THE CLAIM BE RESUBMITTED TO KERRY THOMPSON AND THE INSURANCE COMPANY BEFORE THE CITY PAYS ANY MEDICAL COSTS. THE BOARD VOTED TO COVER MEDICAL COSTS PENDING THE INSURANCE COVERAGE. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

ANDREW SARGENT AND LAURA DIXON OPENED BIDS FOR THE BROWNSFIELD PROJECT. FOCUS: \$135,775.00 & HIS CONSTRUCTION: \$140,115.00. KARAMIDA MADE A RECOMMENDATION TO ACCEPT THE FOCUS BID FOR THE BROWNSFIELD PROJECT CONTINGENT UPON THE RELEASE OF FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED PLANS FOR MIKE GUTHRIE'S NEW BUILDING PROJECT TO THE BOARD. JASON COMBS WAS AUTHORIZED TO SIGN OFF ON THE PLANS CONTINGENT UPON BILL SAEGESSER'S APPROVAL. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED THE SCOTT COUNTY REGIONAL SEWER DISTRICT PAYMENT INCREASE TO THE BOARD. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

H.J. UMBAUGH & ASSOCIATES' 5 YEAR BUDGET PROJECTION WAS PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

JASON COMBS PRESENTED A SLUDGE REMOVAL LEASE FOR ONE YEAR IN THE AMOUNT OF \$13,652.00 WITH LYTLE FORMS. HE REPORTED IT WOULD SAVE THE CITY ABOUT \$30,000.00. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY REQUESTED THE BOARD APPROVE A STUDY TO DEVELOP A 5 YEAR CONSTRUCTION PLAN. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE CITY OF LINTON HAS REQUESTED HELP FROM THE CITY OF SCOTTSBURG TO START UP A BROADBAND UTILITY. THEY WILL COMPENSATE US THROUGH A MUTUAL AID CONTRACT. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

BIDS WERE OPENED FOR THE ELECTRIC DEPARTMENT TO PURCHASE A POLE SETTER/SKID STEER. CATERPILLAR: \$49,987.00 / \$54,342.00; BUSHCAT: \$47,985.00; CASE: \$47,750.00. JIM BINKLEY RECOMMENDS THE BUSHCAT AS HE HAS TESTED THE EQUIPMENT AND FEELS IT BEST MEETS HIS NEEDS WITH A BETTER PRESSURE MOUNT AND WIDER TRACK. THE BOARD TABLED THE BIDS UNTIL THE NEXT MEETING.

CHUCK ROSE MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
SEPTEMBER 12, 2006

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE DELBERT MEEKS, PEPPER COOPER, CARRIE BAIRD, MARTYNA BAKER, STACIE SKINNER, JIM BINKLEY AND BILL SAEGESSER.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO ACCEPT THE MINUTES. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

PEPPER COOPER REPORTED THAT HE DID NOT HAVE ANY INSURANCE QUOTES TO REPORT. HE WILL ATTEND THE NEXT MEETING OR HOLD A SPECIAL MEETING TO DISCUSS HIS FINDINGS.

STACIE SKINNER PRESENTED ESTIMATED TO PURCHASE ADDITIONAL BANDWIDTH. CHUCK ROSE MADE A MOTION FOR THE REQUESTED TO GO BEFORE THE COMMON COUNCIL. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

STACIE SKINNER PRESENTED CORRECTIONS FOR BILLING ERRORS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY MADE A RECOMMENDATION TO ACCEPT THE UTE BUSHCAT BID IN THE AMOUNT OF \$47,985.00 THAT WAS OPENED AT THE PREVIOUS BOARD OF WORKS MEETING. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

AN AGREEMENT FOR PROFESSIONAL SERVICES WAS PRESENTED FOR RIVER HILLS & KERAMIDA IN REGARDS TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE BROWNSFIELD REDEVELOPMENT PROGRAM. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

RESOLUTION NO. 2006-R-1 A RESOLUTION TO AUTHORIZE ISSUANCE OF CREDIT CARDS WAS PRESENTED TO THE BOARD. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

A RESIGNATION FROM JENNIFER LYNCH WAS PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
SEPTEMBER 26, 2006

BILL GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, CASEY SAEGESSER, PAUL EDER WITH DAVE O'MARE CONTRACTORS, MARTYNA CASEY-BAKER, PEPPER COOPER, JIM BINKLEY, JERRY ASHER AND DELBERT MEEKS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

PEPPER COOPER WITH MAVERICK INSURANCE PRESENTED QUOTES FOR THE 2007 HEALTH INSURANCE FOR THE CITY EMPLOYEES. DENNIS NICHOLAS MADE A MOTION TO ACCEPT THE QUOTE FROM HUMANA AND INCLUDE A \$50,000.00 LIFE INSURANCE PER EMPLOYEE. CHUCK ROSE SECONDED THE MOTION ALL VOTED TO APPROVE.

BILL SAEGESSER GAVE AN UPDATE ON THE NEW WATER METER READING PROJECT. HE WILL PRESENT IT AT THE WATER BOARD MEETING LATER TODAY. BILL ALSO DISCUSSED THE NEW CHEMICAL FEED AT THE WATER PLANT.

BILL TOLD THE BOARD THAT HE HAD FIVE BIDS FOR THE STREET REPAVING. THE HIGHEST WAS \$296,000.00 AND THE LOWEST WAS 222,959.00. CHUCK ROSE MADE A MOTION TO AWARD THE CONTRACT TO DAVE O'MARE CONTRACTOR (THE LOWEST BIDDER) BUT ON A LIMITED BUDGET OF \$140,000.00. DENNIS NICHOLAS MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE CONTRACT AFTER APPROVAL FROM KERRY THOMPSON. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION AUTHORIZING THE MAYOR TO SIGN GRANT AMENDMENT A192 4 CF 03 131 (OVO) DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY PRESENTED A LETTER FROM STACIE SKINNER RECOMMENDING A RAISE IN PAY FOR TIAAN PIENAAR FROM INSTALLER TO 3RD CLASS LINEMAN. CHUCK ROSE MADE A MOTION TO APPROVE THE RAISE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY THANKED JERRY ASHER AND THE CREW FROM HENRYVILLE CORRECTIONS FOR THE WONDERFUL CLEAN UP JOB AT CRAIG PARK.

DELBERT MEEKS REPORTED THAT THE NEW POLICE CARS ARE NOW FULLY EQUIPPED AND IN SERVICE.

DENNIS NICHOLAS REQUESTED APPROVAL FROM THE BOARD TO ALLOW A GROUP TO PAINT A PARKING SPOT AT THE NICHOLS-WILSON PARK AS PART OF THE FAMILY DAY ON COMMUNITY WAY. CHUCK ROSE MADE A MOTION TO APPROVE. BILL GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

A BILL FROM SHAWNA HIGNITE WAS PRESENTED TO THE BOARD FOR FOOD THAT SPOILED WHEN HER ELECTRICITY WAS SHUT OFF IN ERROR. CHUCK ROSE MADE A MOTION TO APPROVE THE PAYMENT OF \$16.83. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
OCTOBER 10, 2006

BILL GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE SUE AMICK, MARTY RANDALL, JERRY ASHER, JIM BINKLEY, LL LOWRY, MELISSA WOODS, DELBERT MEEKS, BILL SAEGESSER, MILLARD MOORE AND JOHN GULLION.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY APPLICATION #1 FOR AMCO WATER METERING SYSTEMS, INC IN THE AMOUNT OF \$48395.00 TO BE REIMBURSED WITH SRF 01 FUNDS. THE WATER BOARD MUST ALSO APPROVE THIS PAYMENT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS ALSO PRESENTED PAY APPLICATION #2 FOR AMCO WATER METERING SYSTEMS, INC IN THE AMOUNT OF \$55800.00. TO BE REIMBURSED WITH REMAINING SRF 01 FUNDS IN THE AMOUNT OF \$51081.00 AND CITY EDA REIMBURSEMENT IN THE AMOUNT OF \$4719.00. THE WATER BOARD MUST ALSO APPROVE THIS PAYMENT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED THE RURAL DEVELOPMENT FUND – WORKFORCE AND EDUCATION DEVELOPMENT GRANT. MAYOR GRAHAM AND ROBERT PEACOCK WILL MEET TO DISCUSS WHAT THEY WOULD LIKE TO INCLUDE IN THE PROJECT PROPOSAL.

MELISSA WOODS ALSO ANNOUNCED THE GRANT HAS BEEN AWARDED FOR THE LINZA GRAHAM PARK IMPROVEMENTS. THE PROPERTY MUST BE REAPPRAISED AND JOHN DICKERSON WILL REAPPRAISE THE PROPERTY.

BILL SAEGESSER ANNOUNCED THE STREET PAVING WILL BEGIN NEXT WEEK.

JIM BINKLEY RECOMMENDS THE BOARD TO APPROVE THE PROPOSAL WITH ALPHA ENGINEERING FOR 2006 DISTRIBUTION STUDY IN THE AMOUNT OF \$28,000.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JERRY ASHER PRESENTED THE HENRYVILLE CORRECTIONAL FACILITY CONTRACT IN THE AMOUNT OF \$40,174.82. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

C3BB ADVISORY BOARD RECOMMENDS TO THE BOARD OF WORKS AND CITY COUNCIL TO APPROVE ADDITIONAL RATES TO THE BROADBAND SERVICES. CHUCK ROSE MADE A MOTION TO APPROVE AND PRESENT TO CITY COUNCIL. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BROADBAND HAS REACHED THE 1000 CUSTOMER MARK. GREAT JOB TO THE STAFF.

MILLARD MOORE WILL BE RECEIVING DUMP TRUCK QUOTES AND WILL BRING THEM TO THE NEXT MEETING.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
OCTOBER 24, 2006

DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN THE ABSENCE OF MAYOR BILL GRAHAM WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE SUE AMICK, MARTY RANDALL, JERRY ASHER, JIM BINKLEY, BILL SAEGESSER, MILLARD MOORE AND CASEY SAEGESSER.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER GAVE AN UPDATE ON THE STREET PAVING. HE PRESENTED THE NOTICE OF AWARD AND THE NOTICE TO PROCEED DOCUMENTS FROM O'MARA CONTRACTORS TO BE SIGNED. THE VOTE TO AUTHORIZE THE MAYORS SIGNATURE WAS TAKEN AT A PRIOR BOARD OF WORKS MEETING.

MILLARD MOORE PRESENTED TRUCK QUOTES FOR A 2006 AND 2007 MODELS OF A GMC TC7C042.

UHL TRUCK SALES:

2006: \$78633.51

2007: \$86430.47

PETERSON TRUCK CENTER:

2006: \$73332.00

2007: \$77473.00

MILLARD RECOMMENDS THE PETERSON TRUCK CENTER QUOTE FOR THE 2006 MODEL. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

ANNOUNCEMENTS WERE MADE AS FOLLOWS:

A BACKHOE-LOADER SAFETY TRAINING WILL BE HELD FRIDAY OCT. 27TH AT 1:30 PM.

LEAF PICK UP WILL BEGIN NOVEMBER 6, 2006.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
NOVEMBER 14, 2006

DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN THE ABSENCE OF MAYOR BILL GRAHAM WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE SUE AMICK, MARTY RANDALL, JERRY ASHER, BILL SAEGESSER, STACIE SKINNER, MELISSA WOODS AND CULPEPPER COOPER.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #1 IN THE AMOUNT OF \$1,250.00 TO RIVER HILLS FOR RLF GRANT ADMINISTRATIVE SERVICES TO BE PAID FOR WITH RLF FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED A CONTRACT FOR ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$1,250.00 TO RIVER HILLS CONTINGENT UPON KERRY THOMPSON'S APPROVAL. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #1 IN THE AMOUNT OF \$12,000.00 TO RIVER HILLS FOR CDBG BROWNFIELD GRANT ADMINISTRATIVE SERVICES TO BE PAID WITH GRANT FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #1 IN THE AMOUNT OF \$12,000.00 TO RIVER HILLS FOR EPA BROWNFIELD GRANT ADMINISTRATIVE SERVICES TO BE PAID WITH LOCAL FUNDS AND REIMBURSED BY EPA FUNDS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS GAVE AN UPDATE ON THE LINZA GRAHAM PARK IMPROVEMENTS. IDNR HAS REQUESTED THAT A RECONNAISSANCE LEVEL ARCHAEOLOGICAL SURVEY BE PERFORMED AT LINZA GRAHAM PARK. ALSO, JOHN DICKERSON IS WORKING THROUGH SOME ISSUES CONCERNING THE CONFLICT OF DNR'S APPRAISAL STANDARDS.

CULPEPPER COOPER PRESENTED A WORKERS COMPENSATION INSURANCE QUOTE OF \$39,319.00. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
NOVEMBER 28, 2006

DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN THE ABSENCE OF MAYOR BILL GRAHAM WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE SUE AMICK, DICK KERN, MELISSA WOODS, BILL SAEGESSER, JIM BINKLEY AND MARTY RANDALL.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED AN ESTIMATE FOR THE PHASE I OF THE LINZA GRAHAM PARK IMPROVEMENTS IN THE AMOUNT OF \$2,975.00 FROM LANDMARK ARCHAEOLOGICAL AND ENVIRONMENTAL SERVICES. DENNIS NICHOLAS MADE A MOTION TO APPROVE CONTINGENT UPON DNR REQUIREMENTS. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED AN ESTIMATE FOR THE PHASE I OF ENVIRONMENTAL SITE ASSESSMENT AND ASBESTOS INSPECTION FOR THE FORMER BACALA BUILDING LOCATED ON WARDELL STREET IN THE AMOUNT OF \$2,200.00 FROM KERAMIDA. MAY BE ELIGIBLE TO BE PAID FOR FROM THE BROWNFIELD MONIES. CHUCK ROSE MADE A MOTION TO APPROVE PAYMENT CONTINGENT UPON MELISSA DESIGNATING WHICH MONIES TO USE FOR PAYMENT. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JANUARY 9, 2007 THE BOARD OF WORKS HAS SCHEDULED THE 1ST PUBLIC HEARING FOR THE SLUDGE BELT PRESS CFF PROJECT.

DECEMBER 12, 2007 AT 3PM THE BOARD OF WORKS WILL HOLD AN EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES.

DECEMBER 12, 2007 AT 2PM THE BOARD OF WORKS WILL HOLD A PUBLIC HEARING FOR LIDA LUCAS AND RUTH SCHELL PROPERTIES FOR REMOVAL OF UNSAFE BUILDINGS.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 12, 2006**

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE SUE AMICK, JOHN GULLION, KERRY THOMPSON, BILL SAEGESSER, MELISSA WOODS, MARTYNA BAKER, JERRY ASHER, JIM BINKLEY, MARTY RANDALL, DELBERT MEEKS, RUTH CRAIG SCHELL, BONNIE GRAVES, THERESA SCHELL AND ROBERT SANDERS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

**PUBLIC HEARING ON ORDER FOR REMOVAL OF UNSAFE BUILDINGS
2:00 P.M.**

BUILDING LOCATED AT 717 CEDAR STREET OWNED BY RUTH SCHELL WILL START DEMOLITION ON JANUARY 2, 2007.

BUILDING LOCATED AT 712 CEDAR STREET OWNED BY RUTH SCHELL WILL START DEMOLITION ON JANUARY 9, 2007.

MOBILE HOME LOCATED ON HIGHWAY 31 OWNED BY LIDA LUCAS AND MR. & MRS. EUSEBIO KHO NEEDS CONFIRMATION. KERRY THOMPSON WILL SEND A LETTER TO THE OWNERS ASKING FOR CONFIRMATION.

MELISSA WOODS WITH RIVER HILLS PRESENTED A \$250 ESTIMATE FOR A CITY-WIDE INCOME SURVEY TO BE COMPLETED WITH THE ASSISTANCE OF KAREN BLEVINS. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

LIABILITY INSURANCE WAS DISCUSSED. MAVERICK’S QUOTE WAS \$11,000.00 LESS THAN LAST YEAR. CHUCK ROSE MADE A MOTION TO RENEW WITH MAVERICK. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY PRESENTED AN ELECTRIC NOTE IN THE AMOUNT OF \$50,000.00 PLUS INTEREST THAT NEEDS TO BE PAID. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION ALL VOTED TO APPROVE.

MARTY RANDALL REQUESTED THAT THE HENRYVILLE CORRECTIONAL CREW ASSIST IN ERECTING A BARN. MAYOR GRAHAM SAID THE HE WOULD GO WITH MARTY IN ASKING THE CREW FOR THEIR ASSISTANCE.

NEXT BOARD OF WORKS MEETING WILL BE DECEMBER 22, 2006 AT 2 P.M.

CHUCK ROSE MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

**EXECUTIVE SESSION
3:00 P.M.**

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER CHUCK ROSE ATTENDING. ALSO ATTENDING WERE KERRY THOMPSON AND SUE AMICK.

A PERSONNEL MATTER WAS DISCUSSED.

CHUCK ROSE MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
DECEMBER 22, 2006

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE JOSH PERKINS, BILL SAEGESSER, JOHN GULLION, KERRY THOMPSON, SUE AMICK, DELBERT MEEKS AND SCOTT ZELLERS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR GRAHAM MADE A RECOMMENDATION TO THE BOARD TO TERMINATE KEITH NAPIER EFFECTIVE DECEMBER 31, 2006. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JOSH PERKINS WOULD LIKE TO DEVELOP A BASE PLAN FOR THE PROPERTY NEXT TO THE YMCA AS PART OF HIS SENIOR PROJECT AT BALL STATE. A DISCUSSION WAS HELD, AND DECIDED THAT THE PARKS BOARD WOULD APPRECIATE SUCH A PROJECT.

BILL SAEGESSER RECOMMENDED TO THE BOARD THAT RICHARD VUCKSON BE AWARDED THE CONTRACT FOR THE CONSTRUCTION OF THE FOUNDATION ON THE C3BB TOWER ALONG COMMUNITY WAY. DENNIS MADE A MOTION TO APPROVE THE MAYOR SIGNING THE CONTRACT CONTINGENT UPON KERRY THOMPSON’S REVIEW. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

KERRY THOMPSON’S CONTRACT FOR 2007 EMPLOYMENT WAS PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

Scott

County, Indiana

Scottsburg, IN 47170

LINE COUNT

Display Matter (Must not exceed two actual lines, neither of which shall total more than four solid lines of type in which the body of the advertisement is set) - number of equivalent lines.

Head - number of lines.

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Total number of lines in police.....

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56 lines 1 columns wide equals 56 equivalent lines at
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Additional charge for notices containing rule of tabular work
(50 percent of above amount).

Charge for extra proofs of publication (\$1.00 for each proof in excess of two).

TOTAL AMOUNT OF CLAIM.....

DATA FOR COMPUTING COST

Width of single column in ems	12.5
Number of insertions	1
Size of type in points	

Pursuant to the provisions and penalties of Chapter 155, Acts 1953.

I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

~~Carol Kinsley~~

Date: 12/18/2006

Title: Administrative Assistant

PUBLISHER AFFIDAVIT

State of Indiana }
Scott County } ss:

NOTICE OF PUBLIC HEARING NOTICE: The City of Scottsbluff, Nebraska, intends to apply to the Indiana Office of Community and Rural Affairs for a grant from the Office's Community Development Program to fund the proposed Scottsbluff Canal (CDBG) project. This project is funded by Title 1 of the Federal Housing and Community Development Act of 1974, as amended. These funds are to be used for the following activities: installation of a slough barge project which would be behind the city's new building that will include all piping, polymer flex systems and ball pipes for the slough. The estimated cost of CDBG funds is requested is \$300,000. The amount of CDBG funds proposed to be used for activities that will benefit low and moderate-income persons is \$255,000. The City of Scottsbluff is hereby giving notice that the Indiana CDBG funds on the project, these CDBG funds will be derived from the following sources as set forth below:

City of Scottsbluff, Nebraska, is hereby giving notice that on January 9, 2007, at 2:00 PM at Scottsbluff, Nebraska, 2 East McClellan Avenue, Scottsbluff, Indiana, 47170-30, the following interested parties are invited to participate in the proposed federally funded CDBG project. The interested parties are invited to give any citizen or persons who wish to attend the public hearing and need assistance should contact Mr. Mellara Woods, Oliver, NE 68001, at 400 PM Spring Street Suite 2A, Oliver, Nebraska 68001, at 4130 or by email at melara@olivernebraska.com. January 9, 2007. Every effort will be made to make reasonable accommodations for those persons. Information related to this project will be available for review at the City of Scottsbluff, Nebraska, on January 29, 2005, at City Hall, Mayor's Office between the hours of 9:00 AM and 4:00 PM. Interested citizens are invited to provide comments regarding these items either at the City of Scottsbluff, Nebraska, or by email. Written comments should be submitted to Mr. Mellara Woods, Oliver, NE 68001, at 400 PM Spring Street Suite 2A, Oliver, Nebraska 68001, at 4130 no later than January 9, 2007. In order to ensure that a public hearing is held, a written official record of the public hearing proceedings. A plan to minimize displacement and provide assistance to those persons who are displaced by the City of Scottsbluff and is also available to the public. This plan will result in no displacement of any persons or businesses. For additional information concerning the proposed project, please contact Mr. Mellara Woods at 400 PM EDD & 300 Spring Street Suite 2A, Jefferson, NE 68130-1130, or telephone (812.286.4214) Monday through Friday, 9:00 AM - 4:00 PM.

City of Scottsbluff, Nebraska
2 East McClellan Avenue
Scottsbluff, IN 47170-30

Personally appeared before me, a notary public in and for said county and state, the undersigned Carol Keinsley who, being duly sworn, says that he/she as Administrative Assistant of the Scott County Journal newspaper of general circulation printed and published in English language in the city of Scottsburg in state and county aforesaid, and that the printed mater attached hereto is true copy, which was duly published in said paper for 1 time(s), the dates of publication being as follows:

12/16/2008

Subscribed and sworn to before me this date: 12/18/2006

Clark Co.

Notary Public
My commission expires: 9-14-07

**PUBLIC HEARING
City of Scottsburg
Sludge Belt Press Project
January 9, 2007 2:00 PM**

MINUTES

Attendance: See sign-in sheet

The first public hearing held for the Sludge Belt Press project was called to order at 2:00 PM by Mayor William H. Graham.

Mayor Graham welcomed the attendees and thanked them for attending the meeting to discuss the application for a CFF grant from the Indiana Office of Community and Rural Affairs. Mayor Graham then introduced Ms. Melissa Woods, River Hills EDD & RPC.

Ms. Woods explained the grant process to the attendees. She stated that this funding comes from the Department of Housing and Urban Development through its Community Development Block Grant program and that it is administered by the Indiana Office of Community and Rural Affairs. The amount available to localities for projects is \$500,000 and the grant cycles run twice a year. Ms. Woods stated this grant requires a 10% local match, which will be provided by the City of Scottsburg – Wastewater Fund. Ms. Woods went on to explain the scoring process had changed a bit from the previous cycles. She stated instead of total possible points totaling 1,000, there will now be 1,100 total points possible. She explained the new “priority points” criteria and told the attendees this project is in Group A, which gives them 75 points. She went on to explain the points reduction policy for phased projects and told the attendees the City would not be considered for points reduction. Ms. Woods then explained there is the possibility for the City to score 25 additional priority points by leveraging philanthropic capital. Ms. Woods stated the City currently would not benefit from these additional points. Ms. Woods then turned the meeting over to Mr. Bill Saegesser, Saegesser Engineering, Inc.

Mr. Saegesser briefly explained the City is under an Indiana Department of Environmental Management (IDEM) 36-month Compliance Plan in order to eliminate the high metal concentration in the City’s wastewater treatment process. Currently, significant quantities of metals are discharged by a local industry. This industry, American Steel Cord, operates an industrial pre-treatment wastewater treatment plant that follows IDEM regulations. The City’s wastewater treatment plant is under more stringent limits for metal concentration than the industry. Improvements to the City’s system that would assist with eliminating high metal-concentration would be a process to handle the sludge concentration in the treatment process. The proposed sludge belt press project would allow heavy metals to settle out into the sludge produced by the City’s wastewater treatment plant thereby reducing the metal concentration in the effluent that would be discharged by the plant. Mr. Saegesser then asked if there were any questions.

Mayor Graham stated it is crucial that the City address this issue in a timely manner. He said the City must take urgent measures to comply with IDEM's 36-month Compliance Plan. The sludge belt press would do just that.

With no questions or other comments, the hearing was adjourned at 2:20 PM.

Respectfully Submitted,
River Hills EDD & RPC

A handwritten signature in black ink, reading "Melissa J. Woods". The signature is written in a cursive, flowing style. The first name "Melissa" is written in a smaller, more compact script, while "J. Woods" is written in a larger, more prominent script. The "J" is particularly large and stylized, with a long, sweeping tail that extends under the word "Woods".

Melissa J. Woods
Community Development Specialist

PUBLIC HEARING SIGN-IN SHEET

City of Scottsburg - Sludge Belt Press Project
January 9, 2007 2:00 PM (local time)

NAME	ADDRESS/ORGANIZATION	PHONE
1 <u>Melissa J Woods</u>	<u>River Hills ENR RPC</u>	<u>812-288-4624</u>
2 <u>Jonie Candice</u>	<u>740 W. Walnut S'burg</u>	<u>812-752-1028</u>
3 <u>Esther B. Wade</u>	<u>1605 N. Terrell Rd. S'burg</u>	<u>812-752-7195</u>
4 <u>Sheila Biddell</u>	<u>1015 W York Rd</u>	<u>812-752-4343</u>
5 <u>Machelle Kizziah</u>	<u>760 W Walnut. S'burg</u>	<u>812-752-2670</u>
6 <u>Karen Blessing</u>	<u>3972 E State RD 56 S'burg</u>	<u>812-889-2617</u>
7 <u>Bill Saegesser</u>	<u>88 W. McClain SBMA</u>	<u>752-8123</u>
8 <u>Keely DeBauer</u>	<u>635 Lakeshore Dr</u>	<u>752-6915</u>
9 <u>Marty Randall</u>	<u>183 East McClain, Scottsburg Scott Co Journal</u>	<u>752-3171</u>
10 <u>Jerry Asher</u>	<u>City of S'burg Park Dept.</u>	<u>752-4343</u>
11 <u>Spic Amick</u>	<u>C O S</u>	<u>752-3169</u>
12 <u>W D H. MO</u>	<u>u</u>	
13 <u>Delbert Meeker</u>	<u>Scottsburg City Police</u>	<u>752-4862</u>
14 <u>Kenny Thompson</u>	<u>49 E. Wardell, Scottsburg</u>	<u>752-5920</u>
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City of Scottsburg Indiana

CITY HALL
TELEPHONE (812) 752-3169
FAX (812) 752-5332
e-mail: myrgr@aol.com

Office of the Mayor

2 EAST McCLAIN AVENUE
SCOTTSBURG, INDIANA 47170

BILL GRAHAM

January 9, 2007

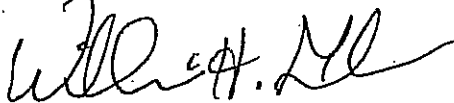
Indiana Office of Community and Rural Affairs
One North Capitol, Suite 600
Indianapolis, Indiana 46204-2288

RE: City of Scottsburg – Sludge Belt Press Project

To Whom It May Concern:

This is to provide notification that I hereby authorize River Hills Economic Development District and Regional Planning Commission to prepare and submit the minutes of the required hearings related to the Community Focus Fund (CFF) grant application for the City of Scottsburg.

Sincerely,



William H. Graham, Mayor
City of Scottsburg

BOARD OF WORKS
JANUARY 23, 2007

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, SUE AMICK, MELISSA WOODS, JIM BINKLEY, STACIE SKINNER, MARTY RANDALL, JIM ALEXANDER, DICK KERN AND DELBERT MEEKS.

THE MINUTES OF THE DECEMBER 22ND MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE MINUTES OF THE JANUARY 9TH PUBLIC HEARING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS ANNOUNCED THAT A SITE VISIT FOR THE SLUDGE PRESS WILL BE ON FEBRUARY 7TH AT 8:00 AM AND DAVID TERRELL WILL BE ATTENDING.

MELISSA WOODS PRESENTED CHANGE ORDER FOR #1 FOR THE CDBG BROWNSFIELD GRANT. THE CHANGE ORDER IS TO INCREASE THE CONTRACT BY 30 DAYS, THERE IS NO CHANGE IN AMOUNT AT THIS TIME. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED DRAW REQUEST #1 FOR THE CDBG BROWNSFIELDS PROJECT IN THE AMOUNT OF \$63,479.00 TO BE PAID WITH CDBG FUNDS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED TWO INVOICES FROM KERAMIDA TOTALING #32,636.48. THIS WILL BE PAID FROM THE EPA FUNDS, THESE FUNDS ARE PAID BY THE CITY FIRST AND THEN REIMBURSED. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

AN ORDER FOR THE REMOVAL OF THE RUTH SCHELL PROPERTY LOCATED AT 717 CEDAR STREET WAS PRESENTED FOR THE MAYORS SIGNATURE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE SCOTT COUNTY ECONOMIC DEVELOPMENT CORPORATION CONTRACT FOR 2007 WAS PRESENTED IN THE AMOUNT OF \$53,000.00. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION.

STACIE SKINNER ASKED FOR THE BOARD TO APPROVE A GIS DATA EXCHANGE AGREEMENT WITH ERIC LOWRY FOR 8 COUNTIES. DENNIS NICHOLAS MADE A MOTION TO APPROVE CONTINGENT UPON KERRY THOMPSON’S APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
FEBRUARY 13, 2007

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE JIM ALEXANDER, BILL SAEGESSER, JERRY ASHER, JIM BINKLEY, DICK KERN, SUE AMICK, MELISSA WOODS AND JOHN GULLION.

THE MINUTES OF THE JANUARY 23RD MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #4 FROM AMCO FOR THE AMR WATER METER PROJECT IN THE AMOUNT OF \$111,600.00 TO BE PAID WITH EDA REIMBURSEMENT FUNDS. THE WATER BOARD MUST ALSO APPROVE THIS INVOICE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED CHANGE ORDER #2 FROM FOCUS CONTRACTING FOR THE CDBG BROWNFIELD PROJECT IN THE AMOUNT OF \$1000.00. THE INCREASE IS DUE TO UNEXPECTED CONCRETE UNDERGROUND THAT THEY HAD TO JACKHAMMER. KERAMIDA HAS APPROVED THE CHANGE ORDER. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS ANNOUNCED THE PUBLIC HEARING FOR THE SLUDGE BELT PRESS PROJECT WILL BE MARCH 13, 2007 AT 2:00 P.M. IN THE SCOTTSBURG CITY COUNCIL CHAMBER. MELISSA ALSO REQUESTED THE CITY TO RAISE THEIR LOCAL MATCH TO \$75,000.00. DENNIS NICHOLAS MADE A MOTION TO INCREASE THE LOCAL MATCH, CONTINGENT UPON MAYOR GRAHAM’S APPROVAL. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY BROUGHT 5 VAN QUOTES TO THE BOARD FOR THE BROADBAND DEPARTMENT.

EDDIE GILSTRAP:	\$18,800.00 (NEW)	
O’NEAL:	\$17,921.00 (NEW)	\$10,143.55 (USED)
JOHN JONES:	\$20,900.00 (3/4 TON)	\$20,597.60 (1/2 TON)

JIM BINKLEY RECOMMENDS THE USED VAN FROM O’NEAL’S IN THE AMOUNT OF \$10,143.55. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 13, 2007

DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN ABSENCE OF THE MAYOR WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, STACIE SKINNER, JIM BINKLEY, MARTY RANDALL, DELBERT MEEKS, JOHN GULLION AND MELISSA WOODS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

PUBLIC HEARING
2:00 PM
SLUDGE BELT PRESS

MELISSA WOODS CALLED THE PUBLIC HEARING TO ORDER WITH DENNIS NICHOLAS, CHUCK ROSE, BILL SAEGESSER, STACIE SKINNER, JIM BINKLEY, MARTY RANDALL, DELBERT MEEKS, JOHN GULLION AND KAREN BLEVINS IN ATTENDANCE.

A DISCUSSION WAS HELD DETAILING THE FINANCIAL OBLIGATIONS OF THE CITY IN THE AMOUNT OF \$75,000.00 TO BE PAID OUT OF THE WASTEWATER TREATMENT PLANT BUDGET. THE GRANT IS IN THE AMOUNT OF \$451,670.00 AND THE APPLICATION IS DUE ON FRIDAY MARCH 16, 2007.

MELISSA WOODS ADJOURNED THE PUBLIC HEARING.

BILL SAEGESSER PRESENTED A CHANGE ORDER FROM LATCO/SELBY HOUSE FOR THE STREET DEPARTMENT METAL BUILDING PROJECT IN THE AMOUNT OF \$637.00. THE INCREASE IS DUE TO ADDITIONAL CHARGES MADE BY THE WEST BOND MUTUAL INSURANCE COMPANY. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY ANNOUNCED THE ELECTRIC DEPARTMENT WILL BEGIN LOOKING FOR BIDS TO PURCHASE A SMALL BUCKET TRUCK.

STACIE SKINNER REQUEST THE BOARD PROMOTE JON CRAWFORD TO FOREMAN IN THE BROADBAND DEPARTMENT. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 27, 2007

THE MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, STACIE SKINNER, JIM BINKLEY, MARTY RANDALL AND DELBERT MEEKS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED A CONTRACT FOR VUCKSON TO ASSEMBLE AND ERECT A TOWER. HE ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN THE CONTRACT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

STACIE SKINNER REQUESTS THE BOARD TO ALLOW THE CITZENS COMMUNICATIONS THE ABILITY TO REWARDS ESTABLISHED CUSTOMERS FOR REFFERING NEW CUSTOMERS. AN ESTABLISHED CUSTOMER IS SOMEONE WHO HAS BEEN A CUSTOMER FOR ATLEAST 3 MONTHS. THE REWARD WOULD BE A ONE TIME MOTHLY DISCOUNTS OF ½ THEIR NORMAL BILL. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE 2006 UNPAID WRITE-OFFS WERE PRESENTED IN THE AMOUNT OF \$14,596.01. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 10, 2007

THE MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE MELISSA WOODS, SUE AMICK, CASEY SAEGESSER, JAMIE KNOWLES, K.C. JAIN, MIKE GUTHRIE, MARTY RANDALL, DELBERT MEEKS, CHUCK ROSE AND DENNIS NICHOLAS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS RECOMMENDED, IN REGARDS TO THE AMR WATER METER PROJECT, THAT THE CITY REQUEST SRF REIMBURSEMENT FOR AMCO INVOICE #3 IN THE AMOUNT OF \$6500.00 AND INVOICE #4 IN THE AMOUNT OF \$111500.00. THIS REQUEST MUST BE APPROVED BY THE WATER BOARD AS WELL. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED PAY APPLICATION #2 FROM FOCUS CONTRACTING FOR THE BROWNFIELD PROJECT IN THE AMOUNT OF \$79515.00 TO BE PAID FOR WITH CDBG MONIES. THE BREAKDOWN OF THE PAYMENT IS AS FOLLOWS: \$75539.25 TO THE CONTRACTOR AND \$3975.75 FOR RETAINAGE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BIDS WERE OPENED FOR THE ENGINEERING/ARCHITECT CONTRACT FOR THE TIE CENTER PROJECT. AMERICA’S ENGINEERING \$120,000.00 AND SAEGESSER ENGINEERING \$320,000.00. THE BIDS WILL BE REVIEWED AND SCORED.

THE UTILITIES WERE PRESENTED FOR THE NEW WASHINGTON STATE BANK. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE PLANS FOR THE NEW WASHINGTON STATE BANK WAS PRESENTED. THE BOARD WAS ASKED TO APPROVE AND RECOMMEND THE PLANS TO THE AREA PLAN COMMISSION. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

AN INVOICE FOR MIKE GUTHRIE’S HYDRANT RENTAL WAS PRESENTED. SINCE THE CITY HAS OWNERSHIP OF THE ROADWAY MR. GUTHRIE DOES NOT OWE THE BILL. THE CITY STREET DEPARTMENT IS TO BE BILLED AND PUT IN HYDRANT ACCOUNT FOR CITY.

MIKE GUTHRIE WOULD LIKE TO BUILD A SIDEWALK ON HIS PROPERTY TO BE ADDED TO THE RAILS TO TRAILS PROJECT. BILL SAEGESSER WILL SEE HOW WIDE THE SIDEWALK MUST BE TO MEET ISTEa STANDARDS.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 24, 2007

THE MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE JILL SAEGESSER, ANDREW SARGENT, DELBERT MEEKS, DENNIS NICHOLAS, BILL SAEGESSER, KERRY THOMPSON, JIM BINKLEY, LARRY BLEVINS, MARTY RANDALL, MILLARD MOORE AND GROVER STACEY.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

LARRY BLEVINS, REPRESENTING THE SCOTT COUNTY COMMISSIONERS ADDRESSED THE BOARD REGARDING THE LACK OF PARKING AROUND THE SQUARE IN SCOTTSBURG. A SHORT DISCUSSION WAS HELD AND THE BOARD DECIDED TO FORM A SMALL COMMITTEE WITH CITY REPRESENTATION, COUNTY REPRESENTATION, BILL SAEGESSER, KERRY THOMPSON AND A MERCHANT FROM EACH SIDE OF THE SQUARE. THE COMMITTEE IS TO BE FORMED WITHIN 30 DAYS AND REPORT BACK TO THE BOARD.

JILL SAEGESSER ASKED THE BOARD TO SCORE THE BIDS FOR THE TIE CENTER THAT WERE OPENED AT THE LAST MEETING. UPON FURTHER REVIEW THE LOWER BID, AMERICA'S ENGINEERING, WAS ONLY FOR PART OF THE PROJECT AND INCLUDED CONTRACTING THE OTHER BIDDER, SAEGESSER ENGINEERING, TO DO PART OF THAT JOB. AFTER THE SCORING AMERICA'S ENGINEERING'S AVERAGE WAS 69 AND SAEGESSER ENGINEERING'S AVERAGE WAS 95.6. THE BOARD AGREED TO AWARD THE BID TO SAEGESSER ENGINEERING AND LET THEM KNOW THAT AMERICA'S ENGINEERING IS INTEREST IN WORKING WITH THEM IF THEY SO CHOOSE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

KERRY THOMPSON PRESENTED AN IDEM REQUIRED ENFORCEMENT RESPONSE GUIDE FOR THE SEWER DEPARTMENT. HE ASKED THE BOARD TO MAKE A RESOLUTION TO ADOPT THE ENFORCEMENT GUIDE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

KERRY THOMPSON PRESENTED THE COMMUNICATION ASSISTANCE FOR LAW ENFORCEMENT ACT REPORT. THIS REPORT REQUESTS THAT OUR BROADBAND WILL HONOR THE REQUESTS MADE BY THE FCC AND THE FBI TO ASSIST IN VOICE OVER IP LINE TAPS AND ETC. WE DO NOT CURRENTLY HAVE THE STAFF ON HAD WITH THE EXPERTISE TO BE IN COMPLIANCE WITH THIS REQUEST. JIM BINKLEY IS CURRENTLY LOOKING INTO A 3RD PARTY TO HELP US STAY IN COMPLIANCE. THEY ARE REQUESTING THE BOARD TO APPROVE JIM BINKLEY TO NEGOTIATE AN AGREEMENT WITH A 3RD PARTY AND FILL OUT THE CALEA REPORT THE IS DUE BY MAY 14, 2007. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

KERRY THOMPSON ASKED THE BOARD TO APPROVE AN AGREEMENT WITH OVO THAT STATES IF THEY CEASE TO PROVIDE CHILDCARE AT THEIR NEW LOCATION, ON COMMUNITY WAY, WITHIN THE NEXT 5 YEARS THE PROPERTY WILL GO BACK TO BEING OWNED BY THE CITY OF SCOTTSBURG. THIS WILL BE A SEPARATE AGREEMENT FROM THE SEES CONVEYING THE LAND TO OVO BY THE CITY. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

ANDREW SARGENT PRESENTED A PROPOSAL FOR A SITE INVESTIGATION FOR THE FORMER SCOTT MANUFACTURING SITE TO DETERMINE THE EXTENT OF GROUND WATER CONTAMINATION. THE COST IS TO BE DIVIDED BETWEEN THE CITY OF SCOTTSBURG AND BORG WARNER. TOTAL COST WILL BE DETERMINED ON THE RANGE OF THE TESTING NEEDED. THE COST MAY NOT BE PAID OUT OF THE GRANT, HOWEVER MAY BE RECOVERED UPON SALE OF THE PROPERTY. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

GROVER STACEY ASKED THE BOARD TO RELEASE A UTILITY AVAILABILITY LETTER FOR HIS PROPERTY AT 825 GARDNER STREET. BILL SAEGESSER STATED THAT THE PRE-EXISTING UTILITIES WILL ACCOMMODATE THE NEW BUILDING. CHUCK ROSE MADE A MOTION TO APPROVE KERRY THOMPSON TO SIGN THE LETTER. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY STATED THAT THE BROADBAND IS INTERESTED IN PURCHASING THE STUCKER FORK WATER TOWER IN UNDERWOOD. HE IS ASKING THE BOARD TO AUTHORIZE HIM TO NEGOTIATE A FAIR PRICE BASED ON THE VALUE ASSESSED FOR THE LAND. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE HUMANE SOCIETY ASKED FOR PERMISSION TO USE THE CITY COUNCIL CHAMBERS FOR THEIR MONTHLY MEETING ON THE 4TH MONDAY OF EACH MONTH AT 7:00 PM. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED PAYMENT NUMBER 5 TO AMCO FOR THE WATER AMR METER PROJECT IN THE AMOUNT OF \$83,200.00. BILL ASKED THE BOARD TO RECOMMEND TO THE WATER BOARD TO SUBMIT THE PAYMENT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED A REQUEST FROM GENE MAYER FOR THE CITY TO TAKE OVER THE OWNERSHIP OF THE STREET, WATER AND SEWER AT HIS SUBDIVISION. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 12, 2007

THE MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE DICK KERN, STACIE SKINNER, JERRY ASHER, JIM BINKLEY, BILL SAEGESSER, JOHN GULLION, MELISSA WOODS, MARTY RANDALL, DELBERT MEEKS AND JAMES RICHEY.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS OPENED THE ON PROPOSAL RECEIVED FOR THE SLUDGE BELT PRESS. IT WAS SUBMITTED BY SAEGESSER ENGINEERING. THE BOARD RATED THE PROPOSAL. JILL COMMENTED THAT THE CRITERIA CHANGED FOR ENGINEERS AND ARCHITECTS STATING THE CAN NO LONGER SUBMIT A PROJECT COST WITH THEIR PROPOSALS. DENNIS NICHOLAS MADE A MOTION TO ACCEPT THE PROPOSAL. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER ASKED THE BOARD TO SIGN A UTILITY SERVICE AVAILABILITY LETTER FOR DANE HUGHBANKS. THIS IS CONTINGENT UPON HIS SUBMITTAL OF A STORM WATER PLAN FOR APPROVAL BY THE BOARD PRIOR TO CONSTRUCTION BEGINNING. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHANGE ORDER #1 WAS SUBMITTED FOR R. L. VUCKSON EXCAVATING, INC IN THE AMOUNT \$4,874.58 FOR BONDS, ANCHOR BOLTS AND TEMPLATES NEEDED TO COMPLETE THE C3BB TOWER FOUNDATION. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

PAY APPLICATION #2 WAS SUBMITTED FOR R. L. VUCKSON EXCAVATING, INC IN THE AMOUNT OF \$46,247.18 FOR THE COMPLETION OF THE C3BB TOWER FOUNDATION ON COMMUNITY WAY. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHANGE ORDER #1 WAS SUBMITTED FOR R. L. VUCKSON EXCAVATING, INC IN THE AMOUNT \$-8,000.00. THE CHANGE WAS DUE TO A DECREASE IN THE AMOUNT OF LABOR COSTS, THANKS TO THE HELP OF THE ELECTRIC DEPARTMENT. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

PAY APPLICATION #1 WAS SUBMITTED FOR R. L. VUCKSON EXCAVATING, INC IN THE AMOUNT OF \$11,050.00 FOR THE ERECTION OF THE C3BB TOWER ON COMMUNITY WAY. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

STACIE SKINNER ASKED THE BOARD TO APPROVE THE BROADBAND TO FIND A TEMPORARY PART-TIME PERSON TO FILL IN WHILE SHE IN ON MATERNITY LEAVE. THIS PERSON IS TO BEGIN BEFORE SHE LEAVES FOR TRAINING PURPOSES AND CONTINUE UNTIL STACIE IS BACK FULL TIME. SHE ALSO ASKED THE BOARD TO APPROVE A PERMANENT FULL-TIME INSTALLER POSITION, WHERE AS THE ELECTRIC DEPARTMENT IS COVERING THE STAFFING AT THIS TIME. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 26, 2007

THE MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE SUE AMICK, BILL SAEGESSER, DELBERT MEEKS, JOHN GULLION, JIM BINKLEY AND MARTY RANDALL.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNEY ROBBINS PRESENTED NEW PUBLIC BUSINESS HOURS FOR THE ANIMAL SHELTER. MONDAY, TUESDAY, THURSDAY AND FRIDAY NOON – 6PM; WEDNESDAY AND SATURDAY 8AM – NOON; SUNDAY CLOSED. DENNIS NICHOLAS MADE A MOTION TO APPROVE CONTINGENT UPON THE SCOTT COUNTY COMMISSIONERS AND THE TOWN OF AUSTIN’S APPROVAL. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHIEF MEEKS UPDATED THE BOARD ON DIFFERENT SECURITY MEASURED BEING TAKEN AROUND THE CITY. HE ALSO REPORTED THAT RICHEY BARTON IS ON LIMITED DUTY DUE TO A WRIST INJURY.

DENNIS NICHOLAS MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 10, 2007

THE MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE JERRY ASHER, MELISSA WOODS, BILL SAEGESSER, DELBERT MEEKS, MARTY RANDALL, DICK KERN, JOHN GULLION AND JIM BINKLEY.

PUBLIC HEARING
SLUDGE BELT PRESS
2PM

MELISSA WOODS CALLED THE PUBLIC HEARING TO ORDER. THE APPLICATION IS DUE ON 7/13/07 AND WILL BE AWARDED IN NOVEMBER. THE LOCAL MATCH OF THE FUNDS TOTAL \$75,000.00 AND WILL BE PAID FROM THE WASTEWATER FUND. BILL SAEGESSER SPOKE IN REGARDS TO HOW THE SLUDGE BELT WILL HELP THE CITY STAY IN COMPLIANCE WITH THE METAL STANDARDS. MELISSA WOODS CLOSED THE PUBLIC HEARING.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS SUBMITTED THE BROWNFIELD PROJECT SEMI-ANNUAL REPORT FOR MAYOR GRAHAM’S SIGNATURE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED AN INVOICE FROM KERAMIDA FOR THE BROWNFIELD PROJECT IN THE AMOUNT OF \$11,208.88 TO BE PAID WITH CDBG FUNDS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR GRAHAM ASKED JERRY ASHER TO CHECK INTO RESURFACING THE SIDEWALK AROUND LAKE IOLA.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 24, 2007

THE MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE SUE AMICK, JIM BINKLEY, BILL SAEGESSER, JASON COMBS, JERRY ASHER, DICK KERN, MARTY RANDALL, DELBERT MEEKS AND ANDREW SARGENT.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER RECOMMENDS TO THE BOARD A NEW FORM REQUIRING CONTRACTORS TO INSTALL A CONNECTOR WHEN NEW SEWERS ARE INSTALLED. HE WILL DEVELOP THE FORM AND THE CITY OF SCOTTSBURG WILL GIVE IT TO CONTACTORS WHEN THEY APPLY FOR A SEWER PERMIT. THE BOARD WAS IN AGREEMENT WITH THE RECOMMENDATION.

ANDREW SARGENT PRESENTED AN INVOICE FOR KERAMIDA, INC FOR THE BROWNSFILED REDEVELOPMENT PROJECT IN THE AMOUNT OF \$37,258.35. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

ANDREW SARGENT PRESENTED AN INVOICE FROM FOCUS CONTRACTING FOR RETAINAGE FEES WITHHELD DURING THE BROWNSFIELD PROJECT TOTALING \$6,625.75. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

FOCUS CONTRACTING PRESENTED A CERTIFICATE OF COMPLETION FOR THE FORMER SCOTT MANUFACTURING REMEDIATION SYSTEM INSTALLATION. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

TWO CHANGE ORDERS WERE PRESENTED FOR THE SCOTT MANUFACTURING REMEDIATION PROJECT. THE FIRST IS FOR \$50,000.00 IN USEPA GRANT FUNDS AND SECOND IS FOR \$20,000.00 TO COMPLETE THE REMEDIATION WORK PLAN. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

DICK KERN PRESENTED A PROPOSAL FROM LKS ROSE, INC TO REPAIR THE FIRE DEPARTMENT ROOF IN THE AMOUNT OF \$21,168.00

RESOLUTION 2007-1 A RESOLUTION FOR EXCHANGE OF REAL ESTATE BETWEEN SCOTTSBURG PROPERTIES, LLC AND THE CITY OF SCOTTSBURG ON SOUTH LAKE ROAD, SCOTTSBURG, INDIANA. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE BOARD WAS ASKED TO APPROVE THE CONTRACT OF SERVICES BETWEEN THE CITY OF SCOTTSBURG AND THE SCOTT COUNTY ECONOMIC DEVELOPMENT CORPORATION IN THE AMOUNT OF \$100,000.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

A LETTER WAS READ FROM THE LOUISVILLE & INDIANA RAILROAD COMPANY ASKING THE CITY OF SCOTTSBURG TO CONSIDER CLOSING TWO OF ITS CURRENT RAILROAD CROSSING SIGHTS AT MINER & WALNUT STREETS.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
AUGUST 14, 2007

THE MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE SUE AMICK, BILL SAEGESSER, DELBERT MEEKS, JIM BINKLEY AND JASON COMBS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER RECOMMENDED TO THE BOARD TO ACCEPT KEVIN DUPONT’S WOODS DEVELOPMENT CONTINGENT UPON IF HIS 3 YEAR MAINTENANCE BOND IS GIVEN IN 30 DAYS. CHUCK ROSE MADE A MOTION TO ACCEPT THE RECOMMENDATION. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY RECOMMENDED AN AGREEMENT BETWEEN SCOTTSBURG MUNICIPAL ELECTRIC AND CINERGY METRONET. DENNIS NICHOLAS MADE A MOTION TO APPROVE THE MAYOR TO SIGN THE AGREEMENT. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
AUGUST 28, 2007

THE MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE SUE AMICK, BILL SAEGESSER, DELBERT MEEKS, JIM BINKLEY, KAREN BLEVINS, MICHELLE STEPHENS, TOM PEROTTI, FRED COLLINS, ROXANNA BIXLER, ERIC RICHARDSON, PAMELA LEWIS, FRED LEWIS, DELBERT MEEKS, DENNIS NICHOLAS, JAMIE KNOWLES, MELISSA WOODS, CULPEPPER COOPER, PIERRE FOX, CARRIE BAIRD, MARTY RANDALL, RUTH PLANT MICHAEL SWEETEN AND KY YARLING.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

TOM PEROTTI HELD THE BID OPENINGS FOR THE CITY OF SCOTTSBURG RECYCLE CONTRACT.

BEST WAY: DECLINED QUOTE
RUMPKE: \$1.70/ HOUSEHOLD FOR 3 YEARS
INLAND SERVICE CORP: \$2.18 1ST YR, \$2.24 2ND YR, \$2.30 3RD YR

TOM MADE A RECOMMENDATION TO THE BOARD TO ACCEPT RUMPKE’S QUOTE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

HEALTH INSURANCE QUOTES WERE PRESENTED BY: MAVERICK INSURANCE, MARLEY INSURANCE, MILES & FINCH AND NORTHWESTERN MUTUAL. AFTER PRESENTATIONS THE BOARD ASKED KAREN BLEVINS TO FORM AN INSURANCE COMMITTEE TO REVIEW THE PLANS AND BRING A RECOMMENDATION BACK TO THE BOARD.

MELISSA WOODS WITH RIVERHILLS PRESENTED CHANGE ORDER #3 FOR AMCO IN THE AMOUNT OF \$1,950.00 FOR THE WATER METER BID QUANTITIES AND ITEMS DESCRIPTIONS TO ACCURATELY REFLECT THE FIELD CHANGES TO ITEMS #25 (3) AND #26 (3). MELISSA RECOMMENDS TO THE BOARD TO CHANGES AND MAKE A RECOMMENDATION TO THE WATER BOARD. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVERHILLS PRESENTED PAY APPLICATION #7 FOR AMCO IN THE AMOUNT OF \$24,200.00 TO BE PAID WITH EDA OPERATING FUNDS AND REIMBURSED BY SRF. THE WATER BOARD ALSO HAS TO APPROVE THE PAY APPLICATION. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVERHILLS PRESENTED INVOICES FROM KERAMIDA FOR THE BROWNSFIELD PROJECT TOTALING \$4,720.50 TO BE PAID FOR BY THE CITY AND REIMBURSED BY THE EPA. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

FRED AND PAM LEWIS PRESENTED THEIR PROPOSAL FOR THE LAKE ROAD SHOPS AND ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN THE PLANS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

A NEW CONTRACT WAS PRESENTED FOR PATRICIA DIVISH FOR HER CONSULTING WITH THE CITY TO TRAIN THE DEPUTY CLERK IN THE AMOUNT OF \$25 PER HOUR EFFECTIVE AS OF AUGUST 14, 2007. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 11, 2007**

THE MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS. ALSO ATTENDING WERE KAREN BLEVINS, DELBERT MEEKS, ROXANNE BIXLER, BRIDGET REDMON, JASON COMBS, MELISSA WOODS, MARTY RANDALL, CARRIE BAIRD, EDWARD COOPER, JERRY ASHER, SUE AMICK, JIM BINKLEY AND DENNEY ROBBINS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVERHILLS HELD A PUBLIC MEETING FOR THE SLUDGE BELT PRESS.

MELISSA WOODS WITH RIVERHILLS ASK THE BOARD TO APPROVE THE MAYOR TO SIGN THE EDA GRANT AWARD FOR THE CITY OWNED BUSINESS INCUBATOR AND TRAINING FACILITY IN THE AMOUNT NOT EXCEED \$1,400,000.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

EDWARD COOPER MADE A PRESENTATION TO THE BOARD ON A NEW HEALTH INSURANCE PROPOSAL HE WANTED THE INSURANCE COMMITTEE TO CONSIDER. MARLEY'S INSURANCE AGENCY WAS GIVEN THE OPPORTUNITY TO SPEAK AS WELL.

THE INSURANCE COMMITTEE MADE A RECOMMENDATION TO THE BOARD TO KEEP THE LIFE INSURANCE POLICY WITH COMPANION LIFE THROUGH MAVERICK INSURANCE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE INSURANCE COMMITTEE MADE A RECOMMENDATION TO THE BOARD TO MOVE THE HEALTH INSURANCE TO SIHO THROUGH MARLEY'S INSURANCE. THE COMMITTEE ALSO RECOMMENDED THAT A STANDARD PPO PLAN AND A HEALTH SAVINGS PLAN BE OFFERED TO THE EMPLOYEES ADDING AN ADDITION \$250 A QUARTER TO THE HEALTH SAVINGS ACCOUNTS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER RECOMMENDED TO THE BOARD TO ALLOW KERRY THOMPSON AND BOB HOUSTON TO BEGIN WRITING AN ORDINANCE TO PRESENT TO THE COUNCIL AND COMMISSIONERS IN REGARDS TO LIMITING THE PARKING AROUND THE SQUARE. IT WOULD STATE MONDAY – FRIDAY PARKING LIMITED TO 2 HOURS BETWEEN 9AM – 6PM. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNEY ROBBINS ASKED THE BOARD TO APPROVE FEE CHANGES AT THE ANIMAL SHELTER. KERRY THOMPSON WILL WRITE AN ORDINANCE TO REFLECT THE CHANGES AND THEY WILL BE PRESENTED TO THE COMMON COUNCIL. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 25, 2007**

THE MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER CHUCK ROSE. ALSO ATTENDING WERE MELISSA WOODS, BILL SAEGESSER, JIM BINKLEY, MARTY RANDALL, DELBERT MEEKS, MILLARD MOORE, LEROY GUTHRIE AND JOHN GULLION.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. MAYOR GRAHAM MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

RIVER HILLS EDD & RPC SUBMITTED A CONTRACT FOR ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$155,500.00. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE PARKS BOARD RECEIVED ONE PROPOSAL FOR GRANT SERVICES; RIVER HILLS EDD & RPC HAS BEEN SELECTED TO BE THE GRANT ADMINISTRATOR. MAYOR GRAHAM MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER GAVE AN UPDATE ON THE RUMBLE STRIPS AT THE OWEN STREET RAILROAD CROSSING. ALSO REPORTED THAT THE COUNTY WILL PAY FOR THE RESURFACING OF LOVERS LANE, HOWEVER WOULD LIKE THE CITY TO MILL AT THE APPROXIMATE COST OF \$12,750.00.

LEROY GUTHRIE ASKED THE BOARD TO APPROVE THE SPINDLEWICK PLANS FOR A NEW ADDITION. THE BOARD ASKED MR. GUTHRIE TO SUBMIT A DETAILED PLAN REFLECTING TODAY'S STANDARDS.

A CIRCUIT RIDER FOR HISTORIC LANDMARKS WAS PRESENTED IN THE AMOUNT OF \$2500.00. THE BOARD WAS ASKED TO APPROVE THE MAYOR TO SIGN. CHUCK ROSE MADE A MOTION. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

A CONTRACT FOR RUMPKE'S COLLECTION OF RECYCLABLES WAS PRESENTED AND ASKED THE MAYOR TO SIGN. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

DELBERT MEEKS ASKED THE BOARD TO APPROVE INCREASING THE POLICE UNIFORM ALLOWANCE FROM \$1300.00 TO \$1600.00. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY RECOMMENDS THAT THE CITY PURSUE A CONTRACT WITH IFN. MAYOR GRAHAM MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY WOULD LIKE THE BOARD TO APPROVE SENDING TIAAN AND CHRIS TO TOWER CLIMBING TRAINING. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
OCTOBER 23, 2007

THE DENNIS NICHOLAS CALLED THE MEETING TO ORDER WITH BOARD MEMBER CHUCK ROSE. ALSO ATTENDING WERE JIM BINKLEY, MARTY RANDALL, DELBERT MEEKS, JOHN GULLION, JASON COMBS, SUE AMICK AND KAREN MIDDLETON.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JASON COMBS ANNOUNCED THE JARIN GLADSTEIN PASSED HIS TEST AND IS NOW A CLASS 2 OPERATOR AND CHASE HARDIN PASSED HIS TEST AND IS NOW CLASS 1 OPERATOR. THE CLASSIFICATION TAKES EFFECT ON NOVEMBER 4TH. THE BOARD OFFERED THEIR CONGRATULATIONS.

DELBERT MEEKS REPORTED TO THE BOARD THAT WAL-MART HAS DONATED THEIR OLD SECURITY CAMERAS TO THE CITY PARKS.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 13, 2007**

THE MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE. ALSO ATTENDING WERE BILL SAEGESSER, JASON COMBS, JERRY ASHER, MELISSA WOODS, SUE AMICK, JOHN GULLION, MIKE GUTHRIE, LEROY GUTHRIE, MARTY RANDALL, DELBERT MEEKS AND JIM BINKLEY.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #1 FOR RIVER HILLS PREPARATION OF THE 2007 SEMI-ANNUAL REPORT IN THE AMOUNT OF \$1250.00 TO BE PAID FROM THE REVOLVING LOAN FUND. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED A RIVER HILLS CONTRACT IN THE AMOUNT OF \$1250.00 TO BE APPROVED FOR THE PREPARATION OF THE 2008 SEMI-ANNUAL REPORTS. CHUCK ROSE MADE A MOTION TO APPROVE THE MAYOR TO SIGN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED A CONTRACT FROM SAGESSER ENGINEERING IN THE AMOUNT OF \$327,000.00 FOR THE TIE CENTER. \$282,000.00 TO BE ONE LUMP SUM FOR BASIC ENGINEERING SERVICES (DESIGN). THE RESIDENT CONSTRUCTION INSPECTION IS NOT EXCEED \$45,000.00. ALL THIS IS TO BE PAID FOR WITH EDA GRANT 06-01-05230. DENNIS NICHOLAS MADE A MOTION TO APPROVE CONTINGENT UPON KERRY THOMPSON'S REVIEW OF THE CONTRACT. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED EPA BROWNFIELD INVOICES FOR KERAMIDA SERVICES. AUGUST 2007 IN THE AMOUNT OF \$39,084.93 TO BE PAID FOR BY CDBG; SEPTEMBER 2007 IN THE AMOUNT OF \$9,503.63 TO BE PAID FOR BY CDBG; AUGUST 2007 IN THE AMOUNT OF \$1,703.50 TO BE REIMBURSED BY EPA; SEPTEMBER 2007 IN THE AMOUNT OF \$5,179.50 TO BE REIMBURSED BY EPA. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED THE STREET PAVING QUOTES:
O'MARA: \$88,080.00 SEDAM: \$112,910.00 TEMPLE: \$114,429.44
SAEGESSER RECOMMENDED AWARDED THE CONTRACT TO O'MARA AND ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN THE CONTRACT. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

KERRY THOMPSON SENT THE DEPARTMENT OF REVENUE UTILITY RECEIPTS THE INTEREST IN THE AMOUNT OF \$9,993.63 IS ALL THAT NEEDS TO BE PAID. THE BOARD WAS ASKED TO APPROVE THE MAYOR AND CLERK-TREASURER TO SIGN THE AGREEMENT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

LEROY GUTHRIE UPDATED THE BOARD ON HIS PROGRESS. HE IS STILL WAITING FOR SAEGESSER TO COMPLETE HIS REVIEW.

MIKE GUTHRIE NEEDS AN AVAILABILITY LETTER FOR UTILITY SERVICE. DENNIS NICHOLAS MADE A MOTION TO AUTHORIZE BILL SAGESSER TO WRITE A LETTER. CHUCK ROSE SECONDED THE MOTION.

MACHELLE KIZZIAH PRESENTED A NEW LEASE FOR THE BILL FOLDING MACHINE IN THE AMOUNT OF \$367.00 PER MONTH. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 27, 2007**

THE MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE. ALSO ATTENDING WERE MELISSA WOODS, BILL SAEGESSER, STACIE SKINNER, ROXANNA BIXLER, BILL HORN, JASON COMBS, MARTY RANDALL, EDWARD COOPER, CHARLES NEAL, CHUCK ROSE, DENNIS NICHOLAS, DICK KERN, SUE AMICK, JIM SISSON, J.R. MARTIN, DELBERT MEEKS, ROBERT PEACOCK, TERRY AMICK, AND JIM BINKLEY.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED A BROWNFIELD INVOICE FOR KERAMIDA FOR OCTOBER SERVICES IN THE AMOUNT OF \$8,290.75. TO BE PAID WITH LOCAL FUNDS AND REIMBURSED BY THE EPA. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #2 FOR RIVER HILLS EDD & RPC FOR THE EPA PROJECT IN THE AMOUNT OF \$12,000.00 AND FOR THE CDBG PROJECT IN THE AMOUNT OF \$12,000.00 BOTH TO BE PAID FOR WITH LOCAL FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

PROPERTIES, CAUSALITY & FLOOD INSURANCE QUOTES WERE RECEIVED:
MAVERICK REPRESENTING HCC:

\$126,621.00 WITH TERRORISM
\$125,707.00 WITHOUT TERRORISM

MAVERICK REPRESENTING TRAVELERS:

\$126,416.00 WITH TERRORISM
\$124,621.00 WITHOUT TERRORISM

MARLEY'S REPRESENTING INDIANA MUNICIPAL INSURANCE:

\$145,960.00 WITH TERRORISM
\$143,220.00 WITHOUT TERRORISM

MILES & FINCH REPRESENTING SELECTIVE:

\$129,955 WITH TERRORISM
\$126,115 WITHOUT TERRORISM

FLOOD INSURANCE:

MAVERICK REPRESENTING SELECTIVE: \$249
MARLEY'S REPRESENTING AUTO-OWNERS: \$800 - \$1083

THE BOARD MOVED TO TABLE THE DECISION UNTIL THE NEXT BOARD OF WORKS MEETING TO ALLOW TIME TO REVIEW THE POLICIES.

BILL SAEGESSER GAVE AN UPDATE ON THE WATER & SEWER PLANTS COMPLIANCE WITH STATE GUIDELINES.

ROBERT PEACOCK ASKED THE BOARD TO APPROVE TRANSFERRING \$235,000.00 FROM THE TECH PARK FUND TO THE EDC TO APPLY TOWARDS THE TIE & PTT CENTERS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

STACIE SKINNER WITH CITIZENS COMMUNICATIONS BROUGHT A RECOMMENDATION FROM THE WIRELESS BOARD TO ADD ANOTHER "CASHIERS" POSITION TO THE OFFICE. UPON APPROVAL APPLICATIONS

WILL BE ACCEPTED. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY ASKED THAT JAY BROWN BE PROMOTED TO 3RD CLASS LINEMAN PAY. HE HAS BEEN DOING WORK FOR BOTH THE BROADBAND AND THE ELECTRIC DEPARTMENTS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JASON COMBS UPDATED THE BOARD ON THE IDEM INSPECTIONS.

CHIEF MEEKS UPDATED THE BOARD ON PURCHASING CAMERAS FOR THE INTERVIEW ROOM AT THE POLICE STATION. HE ALSO NOTIFIED THE BOARD THE HE IS SEEKING BIDS FOR 2 POLICE VEHICLES.

CHIEF KERN UPDATED THE BOARD ON THE NEW ROOF FOR THE OLD FIRE STATION AND THE TRAININGS BEING HELD AT OUR BUILDINGS.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 11, 2007**

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE. ALSO ATTENDING WERE SUE AMICK, KAREN MIDDLETON, BILL SAEGESSER, JASON COMBS, JERRY ASHER, ANDREW GREMOS, ANDREW SARGENT, PEPPER COOPER, JAN HARDY, DICK KERN, JAMES RICHEY, DELBERT MEEKS AND JIM BINKLEY.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

ANDREW SARGENT WITH KERMIDA PRESENTED 3 BROWNFIELD INVOICES FOR KERAMIDA THE FIRST IN THE AMOUNT OF \$20,283.06, THE SECOND IN THE AMOUNT OF \$16,148.98 BOTH TO BE PAID WITH THE BROWNFIELD GRANT. THE THIRD INVOICE PRESENTED IN THE AMOUNT OF \$13,747.50 TO BE REIMBURSED BY THE EPA GRANT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED AN INVOICE IN THE AMOUNT OF \$1,800.00 FROM AMCO FOR A SECOND HANDHELD WATER DEVICE. HE ASKED THE BOARD TO APPROVE AND RECOMMEND TO THE WATER BOARD TO PAY. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

KAREN MIDDLETON MADE A RECOMMENDATION ON BEHALF OF THE INSURANCE COMMITTEE TO AWARD THE PROPERTY & CAUSALITY INSURANCE TO HCC THROUGH MAVERICK INSURANCE IN THAT AMOUNT OF \$126,621.00. SHE ALSO MADE THE RECOMMENDATION TO AWARD THE FLOOD INSURANCE TO SELECTIVE THROUGH MAVERICK INSURANCE IN THE AMOUNT OF \$249.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

HAROLD RUTHERFORD SUBMITTED AN APPRAISAL ON THE CLERK-TREASURER’S LAPTOP IN THE AMOUNT OF \$297.00. THE BOARD WAS ASKED TO ALLOW THE CURRENT CLERK TO PURCHASE THE LAPTOP FROM THE CITY PRIOR TO LEAVING OFFICE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION.

GENPAK PRESENTED A CONTRACT TO PURCHASE THE FORMER SCOTT MANUFACTURING FACILITY FROM THE CITY OF SCOTTSBURG. THE CITY WILL BE RESPONSIBLE FOR OVERSEEING THE DEMOLITION OF THE CURRENT STRUCTURE AND GENPAK WILL REIMBURSE THE CITY FOR THEIR EXPENSES. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE NEXT BOARD OF WORKS MEETING WILL BE DECEMBER 27, 2007 AT 2PM IN THE CITY COUNCIL CHAMBERS.

THE CITY CHRISTMAS PARTY IS DECEMBER 14, 2007 AT 6PM IN THE SCOTTSBURG HIGH SCHOOL COMMONS.

THE LUNCH FOR THE HENRYVILLE CORRECTIONAL WORKERS IS DECEMBER 18, 2007 AT LAKE IOLA.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 27, 2007**

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE. ALSO ATTENDING WERE MELISSA WOODS, ANDREW SARGENT, BILL SAEGESSER, MARTY RANDALL, DICK KERN, JIM RICHEY, JIM BINKLEY, JOHN GULLION, STACIE SKINNER, KAREN MIDDLETON, TERRY AMICK, DON COLLINS, JERRY ASHER AND JUSTIN HARRIS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVERHILLS CALLED THE SLUDGE BELT PRESS PUBLIC MEETING TO ORDER. REAPPLICATIONS FOR THE GRANT IS DUE MARCH 14, 2008 AND WILL BE AWARDED IN MAY OF 2008. WE WOULD HAVE 18MONTHS TO COMPLETE THE GRANT CYCLE. DENNIS NICHOLAS MADE A MOTION TO ALLOW RIVERHILLS TO SUBMIT AN APPLICATION TO OCRA FOR THE GRANT. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

ANDREW SARGENT WITH KERMIDA PRESENTED AN ASBESTOS INSPECTIONS PROPOSAL IN THE AMOUNT OF \$3934.00. CHUCK ROSE MADE A MOTION TO ACCEPT THE PROPOSAL. DENNIS NICHOLAS SECONED THE MOTION. ALL VOTED TO APPROVE.

ANDREW SARGENT WITH KERMIDA PRESENTED INVOICE #35885 IN THE AMOUNT OF \$2,598.00 AND INVOICE #36523 IN THE AMOUNT OF \$6,082.50. THE INVOICES WILL BE PAID FOR WITH EPA GRANT MONIES. DENNIS NICHOLAS MADE A MOTION TO APPROVE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

ANDREW SARGENT PRESENTED INVOICE #37897 IN THE AMOUNT OF \$11,708.34 FOR THE BROWNFIELD PROJECT TO BE PAID FOR WITH THE CDBG GRANT MONIES. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

ANDREW SARGENT PRESENTED CHANGE ORDER #1 IN THE AMOUNT OF \$11,052.49 FOR EQUIPMENT TO ENABLE THE SEWER TO DEPARTMENT TO MONITOR THE GROUND WATER FROM THE SCOTT MANUFACTURING SITE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

ANDREW SARGENT PRESENTED INVOICE #37896 IN THE AMOUNT OF \$27,201.21 FOR THE PURCHASE OF SEWER DEPARTMENT MONITORING EQUIPMENT. TO BE APPLIED TOWARD THE EPA GRANT MONIES. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

ANDREW SARGENT PRESENTED INVOICE #77983 IN THE AMOUNT OF \$2,075.06 AND #87029 IN THE AMOUNT OF \$1,335.68 FOR IDEM VRP ADMINISTRATIVE SERVICES IN SEPTEMBER AND DECEMBER. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVERHILLS PRESENTED A DRAW REQUEST IN THE AMOUNT OF \$23,518.17 TO CLOSE THE CDBG GRANT. CHUCK ROSE MADE A MOTION FOR MAYOR GRAHAM TO SIGN THE REQUEST. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS REPORTED TO THE BOARD THAT THE EPA REIMBURSEMENT TO THE CITY SHOULD BE COMING IN MAY OF 2008.

BILL SAEGESSER REPORTED TO THE BOARD THAT HE WILL BE MEETING WITH INDOT ON BEHALF OF THE CITY OF SCOTTSBURG ON JANUARY 22 TO DISCUSS THE WESTERN BY-PASS PLANS.

BILL SAEGESSER ASKED THE BOARD TO APPROVE HIM TO SEND A UTILITIES AVAILABILITY LETTER TO O'RIELY'S AUTO PART SALES. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MIKE GUTHRIE HAS ASKED THE CITY TO SUBMIT A LETTER APPROVING THE NAME OF A PRIVATE DRIVE OFF OF WILLOWSHORE TO BE CALLED WILLOW COURT. CHUCK ROSE MADE A MOTION TO APPROVE BILL SAEGESSER TO SEND AN APPROVAL LETTER. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JERRY ASHER PRESENTED A 2008 CONTRACT FOR THE HENRYVILLE CORRECTIONAL CREW. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JERRY ASHER PRESENTED NEW PARK RULES RECOMMENDED BY THE PARKS BOARD. THE BOARD OF PUBLIC WORKS RECOMMENDED KERRY THOMPSON TO REVIEW AND ASSIST IN THE WORDING.

JIM BINKLEY ASKED THE BOARD TO APPROVE A COMMITMENT TO PURCHASE AT LEAST 10 RADIOS PER QUARTER FROM WIRELESS CONNECTIONS. THIS WOULD ENABLE TO CITY OF RECEIVE A DISCOUNT PRICE ON THE PRODUCT. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DELBERT MEEKS ASKED THE BOARD TO APPROVE THE PURCHASE OF 2 NEW POLICE CRUISERS AT THE COST OF \$22,605.00 WITH A TRADE-IN OF \$6500.00 ON THE RETIRING CRUISERS. ONE OF THE CRUISERS WILL BE PAID FOR OUT OF ASSET FORFEITURE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

HR & ASSOCIATES PRESENTED THE 2008 CONTRACT IN THE AMOUNT OF \$70.00/HOUR PER EVENT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO PAY \$50,000.00 PLUS INTEREST ON THE ELECTRIC DEPARTMENT LOAN CONTINGENT THERE IS ENOUGH MONEY IN THE FUND TO DO SO. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

RESOLUTION NO. 2008-R-

A RESOLUTION TO AUTHORIZE ISSUANCE OF CREDIT CARD

BE IT HEREBY RESOLVED that the City of Scottsburg shall establish a credit card account with the Scott County State Bank, and shall have a separate City Official's name on the card with a credit limit as follows:

William H. Graham	\$5000.00
Janetta C. Hardy	\$3000.00
Sue Amick	\$3000.00
Stacie Skinner	\$3000.00
City Of Scottsburg	\$3000.00
Jim Binkley	\$2000.00

BE IT FURTHER RESOLVED that the City Official to whom a card is issued shall make purchases on that card only for official business and shall be responsible for presenting receipts for the purchases to the Clerk Treasurer's office in order to have the charges on the credit card paid. Failure to present proper receipts to the Clerk-Treasurer's office will result in the City Official being personally responsible for the charges on the credit card.

Passed and adopted this 8th day of January, 2008.

BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF SCOTTSBURG

WILLIAM GRAHAM, Mayor

DENNIS NICHOLAS

CHUCK ROSE

BOARD OF WORKS
JANUARY 8, 2008

DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN ABSENCE OF THE MAYOR WITH BOARD MEMBER CHUCK ROSE. ALSO ATTENDING WERE DELBERT MEEKS, JAMES RICHEY, DICK KERN, MARTY RANDALL, JIM BINKLEY, JASON COMBS, JERRY ASHER, JUSTIN HARRIS, BILL SAEGESSER, SUE AMICK AND KAREN MIDDLETON.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

ANDREW SARGENT WITH KERAMIDA PRESENTED A PROPOSAL FOR THE 2008 REMEDIATION SYSTEM OPERATIONS & MAINTENANCE IN THE AMOUNT OF \$27,974.00. CHUCK ROSE MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER WITH SAEGESSER ENGINEERING ANNOUNCED THE PRE-BID FOR THE SCOTT MANUFACTURING SITE WILL BE 1/16/08 AND BIDS WILL BE RECEIVED 1/22/08. BILL ALSO MENTIONED THAT THE CITY SHOULD KEEP TRACK OF ALL THEIR COSTS ASSOCIATED WITH THE SCOTT MANUFACTURING PROJECT OVER THE NEXT 7 YEARS.

RESOLUTION 2008-1 A RESOLUTION TO AUTHORIZE ISSUANCE OF CREDIT CARDS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MARTY RANDALL DISCUSSED A PARKING ISSUE AND RESOLUTION WITH THE BOARD. BILL SAEGESSER WILL DISCUSS THE SUGGESTIONS WITH MILLARD MOORE AND REPORT BACK TO THE BOARD.

DELBERT MEEKS ANNOUNCED THAT GILSTRAP MOTOR GAVE HIM AN ADDITIONAL \$1000.00 ON HIS TRADE-IN. SO HIS TOTAL WILL BE \$37,710 FOR TWO NEW VEHICLES.

JERRY ASHER REQUESTED THAT THE BOARD LOOK INTO POSTING A 20MPH SIGN ON MOONGLO ROAD. KERRY THOMPSON WILL RESEARCH THE ORDINANCE ON TYPE SOMETHING UP TO PRESENT TO THE CITY COUNCIL.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JANUARY 22, 2008

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE CASEY SAEGESSER, BILL SAEGESSER, JASON COMBS, SUE AMICK, DELBERT MEEKS, MARTY RANDALL, JIM BINKLEY AND JIM RICHEY.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE SCOTT COUNTY EDC CONTRACT WAS PRESENTED FOR 2008 IN THE AMOUNT OF \$58,000.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER WITH SAEGESSER ENGINEERING ASKED THE BOARD TO AUTHORIZE HIM TO WRITE A LETTER TO THE AREA PLAN COMMISSION ACCEPTING THE WASTEWATER SYSTEM FOR THE OLD VANGIE’S SITE THAT TEMPLE AND TEMPLE HAS PURCHASED.

BILL SAEGESSER REPORTED THAT THE CITY RECEIVED 13 BIDS FOR THE DEMOLITION OF THE FORMER SCOTT MANUFACTURING SITE. HOWEVER, DUE TO A MULTITUDE OF QUESTIONS REGARDING THE ENVIRONMENTAL ISSUES OF THE SITE THE BID WAS RE-LISTED AND WILL BE ACCEPTED ON 2/5/2008 AT 10AM.

DELBERT MEEKS REPORTED THAT HE SOLD ONE OF HIS USED CARS TO HANOVER.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
FEBRUARY 12, 2008

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE CASEY SAEGESSER, BILL SAEGESSER, JERRY ASHER, JIM BINKLEY, SUE AMICK, DELBERT MEEKS AND JOHN GULLION.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER WITH SAEGESSER ENGINEERING REPORTED THAT THE WATER DEPARTMENT’S IDEM COMPLIANCE PLAN WILL BE IN PLACE BY SUMMER. HE ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN A REVISED COMPLIANCE PLAN LETTER TO IDEM. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

PATRIOT ENGINEERING SUBMITTED A CONTRACT FOR \$5,000.00 TO ASSIST WITH THE REPAIRS AT THE WATER PLANT. THE BOARD OF WORKS DECIDED THAT THE WATER BOARD NEEDED TO APPROVE THE CONTRACT.

BILL SAEGESSER PRESENTED A QUOTE FROM DHA, INC FOR ASBESTOS REMOVAL AT THE OLD SCOTT MANUFACTURING SITE IN THE AMOUNT OF \$3,299.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED BIDS FOR THE DEMOLITION OF THE FORMER SCOTT MANUFACTURING SITE.

FOSTER BROTHERS:	\$120,000.00	DAVE O’MARA:	\$188,186.00
CASEY-BERTRAM:	\$79,500.00	COOMES BACKHOE:	\$91,975.00
DORE & ASSC.:	\$93,000.00	MARVIN BIXLER:	\$94,450.00
COOMES EXCAV.:	\$68,990.00	RL VUCKSON:	\$113,809.00
DAN CRISTIANI:	\$92,345.00	T&T EXCAVATING	\$68,400.00

BILL SAEGESSER MADE A MOTION TO ACCEPT THE BID FROM T&T EXCAVATING & PAVING, LLC. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY REPORTED MODIFICATIONS NEED TO BE DONE AT THE TATLOCK STATION DUE TO OIL CONTAMINATING THE GROUNDWATER. ORIGINALLY IT WAS ESTIMATED TO COST \$210,000.00. HOWEVER, THE SPILL IS NOT AS EXTENSIVE AS THEY THOUGHT AND SHOULD BE ABLE TO CLEAN UP THE AREA FOR \$4,000 - \$5,000.

DELBERT ORDERED THE LIGHTS, MARKINGS AND RADIOS FOR THE TWO NEW CARS AT THE COST OF \$3,500.00 EACH.

KERRY THOMPSON RECOMMENDED TO THE BOARD TO WRITE-OFF ANGELA DEATON’S UTILITY BILLS IN THE AMOUNT OF \$188.50. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 11, 2008

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE MELISSA WOODS, MARTY RANDALL, JAMES RICHEY, CHUCK ROSE, DENNIS NICHOLAS, DELBERT MEEKS, JIM BINKLEY, JERRY ASHER, JASON COMBS AND BILL SAGESSER.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

PUBLIC HEARING
SLUDGE BELT PRESS
2:05 P.M.

MELISSA WOODS WITH RIVER HILLS, EDD CALLED THE PUBLIC HEARING TO ORDER. IN ATTENDANCE WERE MARTY RANDALL, JAMES RICHEY, CHUCK ROSE, DENNIS NICHOLAS, DELBERT MEEKS, JIM BINKLEY, JERRY ASHER, JASON COMBS, BILL SAGESSER, JAN HARDY AND WILLIAM GRAHAM.

MELISSA UPDATED THE BOARD ON THE PROGRESS OF THE APPLICATION. SHE ASKED THE ATTENDEES IF THERE WERE ANY COMMENTS OR QUESTIONS.

MELISSA CLOSED THE PUBLIC HEARING.

MELISSA WOODS ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN THE CLOSEOUT DOCUMENTS ON THE BROWNFIELD'S EPA GRANT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN THE COMPLETION DOCUMENT FOR THE OVO CF-03-131 GRANT. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS RECOMMENDED TO THE BOARD TO PAY SAGESSER ENGINEERING FOR THEIR SERVICES ON THE LINZA GRAHAM PARK PROJECT TOTALING \$2,400.00. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS AND WILL BE REIMBURSED AT 50% BY THE IDNR-LWCF GRANT AT A LATER DATE.

BILL SAGESSER REPORTED TO THE BOARD THAT THE WATER BOARD NEEDS TO APPROVE THE FINISHING WORK AT THE WATER PLANT THROUGH PATRIOT ENGINEERING.

BILL SAGESSER REPORTED THAT HE AND JASON ARE AUDITING HOLMES AND GEN PAK'S SEWER BILLINGS. HOLMES' NEEDS TO BE BILLED FOR ALL THEIR SEWER. BILL RECOMMENDED TO THE BOARD TO GIVE AN ADJUSTMENT TO GEN PAK IN THE AMOUNT OF \$1,664.81. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAGESSER ASKED THE BOARD TO APPROVE PAYING THE INVOICE IN THE AMOUNT OF \$3,299.00 TO D.H.A. FOR REMOVAL OF THE ASBESTOS AT THE OLD SCOTT MANUFACTURING SITE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAGESSER REPORTED THAT TRENT NICHOLS WANTED CITY WATER AND SEWER RAN TO HIS 18 ACRES ON MOONGLO. BILL SAGESSER RECOMMENDED TO HIM TO CONSIDER VOLUNTARY ANNEXATION.

RAYMOND FLOYD PRESIDENT OF DERBY PACKAGING IS WORKING WITH THE MAYOR TO SELL THE CITY 17 ACRES FOR \$8000.00 AN ACRE TOTALING \$136,000.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE THE PURCHASE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JASON COMBS REPORTED THAT KERAMIDA & IDEM WILL BE HERE ON MARCH 12TH & 13TH.

BOARD OF WORKS
MARCH 11, 2008

JAMES RICHEY INVITED THE BOARD AND ANYONE WHO WANTS TO ATTEND TO THE FIREMEN BANQUET ON APRIL 1, 2008 @ 7PM. THEY WILL BE HONORING DICK KERN, BOB MURPHY AND RAYMOND JONES.

JIM BINKLEY ASKED THE BOARD TO APPROVE MOVING DAVID MCGANNON TO A THIRD CLASS PAY RATE AS HE HAS COMPLETED HIS CDL AND DSL LICENSES. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

DELBERT REPORTED THAT HIS MEN HAD 8 HOURS OF MANDATORY TRAINING COMPLETED LAST MONTH. ON 3/17/08 THE PROSECUTOR WILL BE COMING IN TO DO ANOTHER TRAINING SESSION.

3:00 P.M. CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 25, 2008

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, JASON COMBS, MARTY RANDALL, JIM BINKLEY AND DELBERT MEEKS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED THE FOLLOWING: THAT PATRIOT ENGINEERING FINISHED THEIR FIELD WORK LAST FRIDAY KEEPING THE WATER PLANT IN FULL COMPLIANCE. KERRY THOMPSON SENT A LETTER TO RALPH GUTHRIE IN REGARDS TO SPINDLEWICK #3. DONNIE ROSE WAS TOLD THAT REGARDING THE DEVELOPMENT ON OWEN AND MAIN, THE CITY WOULDN'T ACCEPT A ROAD THAT DOESN'T GO ANYWHERE. T&T HAVE BEGUN DEMOLITION ON THE SCOTT MANUFACTURING BUILDING.

BINKLEY REPORTED THAT PRE-PAY IS WORKING FOR BROADBAND.

DELBERT REPORTED THAT THE 2ND AND 3RD SHIFTS WANT A SIGN POSTED AT THE DEPOT PARKING LOT THAT SAYS NO LOITERING. HE ASKED KERRY TO SEE IF ORDINANCES 1996-36 AND 86-164 10P-4A WERE STILL IN EFFECT.

2:35 P.M. DENNIS NICHOLAS MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 8, 2008

2:05 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, JASON COMBS, JERRY ASHER, MARTY RANDALL AND JAMES RICHEY.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER WILL ATTEND THE WATER BOARD MEETING TO REPORT VUCKSON’S ESTIMATE IS \$53,900.00 AND WATER PLANT COMPLIANCE MUST BE COMPLETED BY JULY.

JASON COMBS HAS ASKED THE BOARD TO CONSIDER A DEPOSIT ON SEWERS DUE TO NOT BEING ABLE TO FILE A LIEN ANYMORE. KERRY THOMPSON WILL CHECK TO SEE IF THIS CAN BE DONE.

SAEGESSER ALSO REPORTED THE SCOTT MANUFACTURING BUILDING IS ALMOST FINISHED BEING DEMOLISHED. JERRY ASHER IS GETTING THE 35 MPH SIGNS ON MOONGLO. HE WILL BE TAKING BIDS ON THE RESURFACING OF THE TRAILS AT LAKE IOLA.

BINKLEY REPORTED THAT THEY ARE MOVING AHEAD WITH THE NEW METERS. THE LICENSING FEE IS \$30,000.00 AND THE OPERATING SYSTEM IS \$78,000.00. A LOT CAN BE COMPLETED IN HOUSE WITH THE OPERATING SYSTEM. CHUCK ROSE MADE A MOTION TO GET THE LICENSE AND OPERATING SYSTEM. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DELBERT REPORTED THAT 2 NEW VEHICLES ARE IN AND GETTING EQUIPPED, THEY SHOULD BE ON THE ROAD BY THE END OF THE WEEK.

DENNIS NICHOLAS MADE A MOTION FOR THE MAYOR TO SIGN THE BCA CONSULTANTS CONTRACT. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION FOR THE MAYOR TO SIGN THE HENRYVILLE CORRECTIONAL CONTRACT. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION FOR THE MAYOR TO SIGN BEGLEY’S TREE TRIMMING CONTRACT. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO HIRE VIRGINIA ON CONTRACT TO PROCESS THE FINAL SET OF SEWER LIENS. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO APPROVE THE BUILDING APPRAISAL CONTRACT FOR 2008. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO RAISE THE FIXED ASSET MINIMUM TO \$3000.00. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

2:50P.M. CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 22, 2008

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, PATRICIA RICHEY, JIM BINKLEY, MARTY RANDALL, DELBERT MEEKS AND JAMES RICHEY.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED: PATRIOT ENGINEERING WILL SEND A REPORT OF THE WATER PLANT SOON. THE WALLS APPEAR TO BE STRUCTURALLY SOUND. THE WASTEWATER TREATMENT PLANT WAS IN A MINOR VIOLATION IN MARCH ON THE AMMONIA CONTENT, DUE TO THE RAINFALL. THE SCOTT MANUFACTURING BUILDING WILL BE COMPLETELY DEMOLISHED BY THE END OF APRIL. THE CITY HAS APPLIED FOR A NEW BROWNFIELD GRANT THROUGH KERAMIDA.

BILL SAEGESSER ASKED THE BOARD TO HONOR OMARA’S STREET RESURFACING CONTRACT THAT WE HAVE ON FILE. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAMES RICHEY REPORTED THAT PHASE 2 OF THE FIRE STATION REMODELING IS BEGINNING; THEY WILL BE GETTING A NEW ROOF. ALSO HE REPORTED 160 RUNS TO DATE.

DELBERT REPORTED HIS NEW VEHICLES WERE EQUIPPED AND ON THE ROAD.

A LETTER WAS READ FROM TERESA HAYS REQUESTING A REFUND OF HER DEPOSIT DUE TO HER GOOD CREDIT HISTORY. THE BOARD IS LOOKING INTO THE LEGAL ISSUE OF WHAT CAN BE DONE.

2:45P.M. CHUCK ROSE MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 13, 2008

2:03 P.M. DENNIS NICHOLAS CALLED THE MEETING TO ORDER IN ABSENCE OF THE MAYOR WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE SHANE SPICER, CASEY SAEGESSER, TISH RICHEY, JERRY ASHER, JIM BINKLEY AND DELBERT MEEKS.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

KERRY THOMPSON RECOMMENDED TO THE BOARD TO FILE SEWER LIENS ON PROPERTIES OCCUPIED BY SOMEONE OTHER THAN THE OWNER THAT ARE ONE YEAR DELINQUENT. DENNIS NICHOLAS MADE A MOTION TO ACCEPT THE RECOMMENDATION. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

KERRY THOMPSON REPORTED TO THE BOARD THAT AGNES BACALA WOULD LIKE TO GIVE THE CITY THE BACALA BUILDING. CHUCK ROSE MADE A MOTION TO ACCEPT THE BUILDING. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

GERALD RAE PRESENTED TO THE BOARD AN UPDATE ON THE JOB ORCHARD PROJECT. HE ASKED THE BOARD TO HELP FUND THE NEXT PHASE OF THE PROJECT UP TO \$185000.00. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CASEY SAEGESSER REPORTED THAT TEMPLE WILL BE DONE AT THE SCOTT MANUFACTURING PLANT BY NEXT WEEK. ALSO, THE WATER PLANT'S 2 FILTERS ARE BACK UP AND GOING. SHANE WILL CONTINUE TO WORK WITH RICK AND LANCE.

RIVEHILLS PRESENTED PAY APPLICATION #10 IN THE AMOUNT OF \$4795.00 FOR THE AMR WATER METER PROJECT. THE AMOUNT IS TO BE PAID WITH EDA OPERATING FUNDS THEN REIMBURSED BY SRF. THE WATER BOARD WILL HAVE TO APPROVE AS WELL. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

RIVERHILLS PRESENTED AN INVOICE DATED APRIL 28, 2008 IN THE AMOUNT OF \$1410.00 FROM SAEGESSER ENGINEERING FOR THE TIE CENTER. THE AMOUNT IS TO BE PAID WITH LOCAL FUNDS AND REIMBURSED FOR EDA PORTION AT A LATER DATE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

RIVERHILLS PRESENTED AN INVOICE DATED APRIL 28, 2008 IN THE AMOUNT OF \$400.00 FROM SAEGESSER ENGINEERING FOR THE LINZA GRAHAM PARK IMPROVEMENTS. THE AMOUNT IS TO BE PAID WITH LOCAL FUNDS AND REIMBURSED FOR LWCF PORTION AT A LATER DATE.

JERRY ASHER AND JIM BINKLEY REPORTED THEY ARE GETTING STARTED ON A PARKS PROJECT.

CHUCK ROSE MADE A MOTION FOR THE MAYOR TO AUTHORIZE THE SALE OF 25 ACRES ONCE KERRY IS FINISHED REVIEWING THE CONTRACT. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

2:45P.M. CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
AND
DEPARTMENT OF WATERWORKS
MAY 21, 2008**

MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS DENNIS NICHOLAS AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE TERRY AMICK, JOHN GULLION, MACHELLE KIZZIAH, MARTY RANDALL, SUE AMICK, DON COLLINS, JIM BINKLEY, JASON COMBS, TODD CARTER, TISH RICHEY AND KERRY THOMPSON.

DENNIS NICHOLAS MADE A MOTION TO GIVE PREAPPROVAL FOR THE CLERK TREASURER AND DEPUTY CLERK TO SHUT OFF DELINQUENT CUSTOMERS, WAIVE RECONNECT FEES AND LATE PENALTIES FOR ALL UTILITY CUSTOMERS AS DEEMED NECESSARY. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

TISH RICHEY MADE A MOTION TO THE BOARD ASKING PERMISSION TO BILL CUSTOMERS ONLY FOR WHAT WE KNOW THEY HAVE USED OR ESTIMATE WHAT THEY HAVE USED FOR THE NEXT 2 MONTHS THROUGH AUGUST 1ST BILLING. ALSO THE NEXT 2 MONTHS THE WATER METER READERS WILL MANUALLY WRITE EACH READING, ADDRESS, METER SERIAL NUMBER AND MTU INFORMATION FOR ALL WATER METERS. CHUCK ROSE MADE A MOTION TO APPROVE TISH'S RECOMMENDATION. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO THE BOARD TO RECEIVE 2 APPRAISALS ON THE LOYD AND DORNFELD PROPERTY ADJACENT TO DERBY PACKAGING PRIOR TO PURCHASING THE PROPERTY. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 27, 2008

2:10 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, STACIE SKINNER, JIM BINKLEY, MARTY RANDALL, SUE AMICK, DELBERT MEEKS AND JAMIE KNOWLES.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER GAVE UPDATES ON THE FOLLOWING:

- A. THE WATER PLANT'S 1ST BIOLOGICAL TEST WAS SENT TO MADISON WITH THE 2ND SOON TO FOLLOW. IF THE TESTS ARE FAVORABLE THE PLANT WILL BE UP AND RUNNING WITH THREE WORKING FILTER AND THE 4TH SHOULD BE UP AND RUNNING BY JULY.
- B. IDEM WILL MEET WITH AMERICAN STEEL CORD ON MAY 28, 2008 AT 1:00 P.M.
- C. TEMPLE AND TEMPLE ARE FINISHING UP WITH CLEARING THE SCOTT MANUFACTURING SITE.
- D. HE WILL GET WITH O'MARA SOON ABOUT THE SUMMER RESURFACING PROJECT.

RIVER HILLS REPORTED THAT IOCRA (INDIANA OFFICE OF COMMUNITY AND RURAL AFFAIRS) NOTIFIED THEM THE CITY OF SCOTTSBURG WAS AWARDED THE GRANT FOR THE SLUDGE BELT PRESS IN THE AMOUNT OF \$427,606.00. THE LOCAL MATCH PROVIDED BY THE CITY WILL BE \$90,000.00 AND THE SCOTT COUNTY COMMUNITY FOUNDATION WILL MATCH \$9034.00. THEY RECOMMENDED TO THE BOARD TO AUTHORIZE MAYOR GRAHAM TO SIGN THE GRANT AGREEMENT AND OTHER GRANT DOCUMENTS, CONTINGENT UPON RIVER HILLS AND KERRY THOMPSON'S REVIEW. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

RIVER HILLS ALSO REPORTED THE LINZA GRAHAM PARK IMPROVEMENTS IS STILL UNDERWAY. THEY ARE NOW BURYING THE OVERHEAD POWER LINES AND FUTURE PLANS HAVE BEEN SUBMITTED TO IDNR (INDIANA DEPARTMENT OF NATURAL RESOURCES) FOR REVIEW.

JAIME KNOWLES RELAYED TO THE BOARD THE FAIR BOARD'S APPRECIATION FOR ALL THE HELP THE CITY GIVES EACH YEAR IN PREPARING FOR THE FAIR. HE ALSO WANTED THE BOARD TO KNOW THE AREA PLAN COMMISSION WEBSITE IS FINISHED WWW.APC.COM.

STACIE SKINNER REPORTED JIMMY O'CONNER IS NOW TRAINING AS AN INSTALLER AND ZACK BANE WILL BE HIRED JUNE 5TH AS AN INSTALLER. JON CRAWFORD WILL BE LEAVING FOR ACTIVE DUTY ON JUNE 12TH.

DELBERT ASKED THE BOARD TO APPROVE HIM REPLACING THE CARPET IN THE POLICE DEPARTMENT'S TRAINING ROOM; THE ESTIMATED COST IS \$1200.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

2:25P.M. DENNIS NICHOLAS MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 10, 2008

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, MELISSA WOODS, DELBERT MEEKS SUE AMICK, JAMES RICHEY, JIM BINKLEY AND MARTY RANDALL.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

RIVER HILLS PRESENTED THE NOTICE OF THE CDBG CF-08-110 FOR THE SLUDGE BELT PRESS IN THE AMOUNT OF \$427,636.00. THE BOARD APPROVED AT THE LAST MEETING FOR THE MAYOR TO SIGN THE AWARD AFTER KERRY THOMPSON REVIEWED THE PAPERWORK.

AMR WATER METER PROJECT CHANGE ORDER WAS PRESENTED IN THE AMOUNT OF \$792.70 TO REVISE BID QUANTITIES TO ACCURATELY REFLECT FIELD CHANGES. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE. THE WATER BOARD MUST ALSO APPROVE.

AMR WATER METER PROJECT PAY APPLICATION #11 TO AMCO WAS PRESENTED IN THE AMOUNT OF \$5,652.70 TO BE PAID WITH SRF FUNDS. SRF DRAW REQUEST IS IN THE AMOUNT OF \$5,653.00 DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE. THE WATER BOARD MUST ALSO APPROVE.

A TIE CENTER INVOICE FOR SAEGESSER ENGINEERING IN THE AMOUNT OF \$1,410.00 WAS PRESENTED. IT IS TO BE PAID WITH LOCAL FUNDS AND REIMBURSED FROM THE EDA PORTION AT A LATER DATE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE INDIANA OFFICE OF COMMUNITY AND RURAL AFFAIRS CLOSEOUT FORMS 3 & 4 WERE PRESENTED FOR THE SCOTT MANUFACTURING PROJECT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED:

1. THE WATER PLANT SAND IN FILTERS 3 & 4 IS ABLE TO KEEP UP AND FILTER #2 WILL BE READY SOON.
2. JASON COMBS, BILL SAEGESSER AND THE MAYOR MET WITH AMERICAN STEEL CORD & IDEM.
3. TEMPLE AND TEMPLE HAVE COMPLETED THE SCOTT MANUFACTURING PROJECT. MARK WALLACE WITH GEN PAC HAS CHECKED OVER THE PROPERTY. TEMPLE AND TEMPLE SUBMITTED A CHANGE ORDER IN THE AMOUNT OF \$2,560.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.
4. TEMPLE AND TEMPLE SUBMITTED THEIR FINAL INVOICE IN THE AMOUNT OF \$70,960.00. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.
5. O'MARA WAS IN TOWN 2 WEEKS AGO AND SAID THEY WOULD START THE SUMMER PAVING PROJECT AFTER RELAY FOR LIFE, JUNE 14TH. TOP AREAS ARE: PARKING LOT BEHIND CITY HALL, WALKING TRAIL NORTH OF LAKE IOLA AND WALKING PATH AROUND LAKE IOLA.

JIM BINKLEY REPORTED THAT HE HAD BEEN TO CRAWFORDSVILLE OVER THE WEEKEND TO HELP WITH THEIR UTILITIES DUE TO FLOODING. HE ALSO ASKED THE BOARD TO APPROVE PROMOTING TIAAN PIENAAR TO LINEMAN 1ST CLASS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM RICHEY ASKED THE BOARD TO APPROVE THE PURCHASE OF A FORD ESCAPE IN THE AMOUNT OF \$21,600.00. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM RICHEY ALSO REPORTED THAT THE CRUSADE ROADBLOCK RAISED \$6,700.70.

DELBERT MEEKS REPORTED THAT HE HAD CARPET PLACED IN THE POLE BARN ON FRIDAY AT THE COST OF \$1,000.00 INSTEAD OF THE \$1,200.00 ORIGINALLY ESTIMATED.

3:00 P.M. CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 24, 2008

2:10 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, MELISSA WOODS, DELBERT MEEKS, SUE AMICK, JERRY ASHER, TISH RICHEY, JOHN GULLION AND MARTY RANDALL.

THE MINUTES OF THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

RIVER HILLS PRESENTED PAY APPLICATION #12 FOR AMCO IN THE AMOUNT OF \$11,652.00 TO BE PAID WITH SRF FUNDS. THIS PAY APPLICATION MUST BE APPROVED BY THE WATER BOARD AS WELL. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

AMR WATER METER PROJECT CHANGE ORDER #6 WAS PRESENTED IN THE AMOUNT OF \$1,126.00 TO REVISE BID QUANTITIES TO ACCURATELY REFLECT FIELD CHANGES. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE. THE WATER BOARD MUST ALSO APPROVE.

RIVER HILLS EDD & RPC PRESENTED THEIR GRANT ADMINISTRATION CONTRACT IN THE AMOUNT OF \$48,000.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE CONTINGENT UPON KERRY THOMPSON’S REVIEW OF THE CONTRACT. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED:

- 1. TIF DISTRICT EXPANSION WILL BE COMPLETED ON MONDAY JUNE 30, 2008.
- 2. O’MARA SAID TO ADD THESE AREAS: PARKING LOT BEHIND CITY HALL, WALKING TRAIL NORTH OF LAKE IOLA AND WALKING PATH AROUND LAKE IOLA WOULD INCREASE THEIR BID OVER \$10,000. BILL SAEGESSER RECOMMENDED GETTING ADDITIONAL QUOTES FROM TEMPLE & TEMPLE.

THE ANNUAL CONTRACT FOR HISTORIC LANDMARKS FOUNDATION WAS PRESENTED IN THE AMOUNT OF \$2,500.00. THE HISTORIC REVIEW BOARD RECOMMENDS THE BOARD TO RENEW THE CONTRACT. DENNIS NICHOLAS MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE CONTRACT. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

A CONTRACT IN THE AMOUNT OF \$185,000.00 WAS PRESENTED FOR THE JOB ORCHARD PROJECT THE WAS PREVIOUSLY APPROVED BY THE BOARD OF WORKS ON 5/13/08. DENNIS NICHOLAS MADE A MOTION TO AUTHORIZE THE BOARD TO SIGN THE CONTRACT. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

JERRY ASHER REPORTED THE IMPROVEMENTS AT LINZA GRAHAM PARK ARE CONTINUING. THEY HAVE BEEN ABLE TO SELL SOME OF THE TIMBER THEY ARE REMOVING AND THAT WILL HELP TO OFFSET THE COST OF REPLANTING THE TREES. JERRY ALSO REPORTED THAT ALL THE PLAYGROUND EQUIPMENT AND BENCHES AT LAKE IOLA HAVE BEEN REPAINTED.

DELBERT MEEKS REPORTED THEY WERE ABLE TO ARREST THE TWO INDIVIDUALS IN THE ATTEMPTED ROBBERY LAST WEEK AT THE LIQUOR STORE.

2:40 P.M. DENNIS NICHOLAS MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 08, 2008

2:05 P.M. DENNIS NICHOLAS CALLED THE MEETING TO ORDER WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE SHANE SPICER, CASEY SAGESSER, ANDREW GOINS, ANN LUTHER, ANDREW SARGENT, JASON COMBS, JIM BINKLEY, MELISSA WOODS, MARTY RANDALL, SUE AMICK, DELBERT MEEKS AND JERRY ASHER.

THE MINUTES OF THE PREVIOUS MEETING WERE READ AND TABLED UNTIL THE NEXT BOARD MEETING.

SAEGESSER ENGINEERING REPORTED:

1. WATER PLANT:
 - A. THE REVISED COMPLIANCE PLAN REQUIRES THAT POTASSIUM PERMANGANATE BE INJECTED AT THE INTAKE LIFT STATION NO LATER THAN JULY 31, 2008. R.L. VUCKSON IS CONSTRUCTING THE BUILDING FOR THE CHEMICAL FEED EQUIPMENT.
 - B. THE CITY NEEDS TO HAVE THE BACKFLOW PREVENTERS AT THE PLAN INSPECTED BY AN IDEM LICENSED INSPECTOR.
 - C. THE REPAIR PARTS FOR FILTER #1 HAVE ARRIVED AND THE FALSE FLOOR IS BEING REINSTALLED.

RIVERHILLS PRESENTED PAYMENT #13 IN THE AMOUNT OF \$1,890.00 TO AMCO FOR THE WATER PROJECT. IT IS TO BE PAID FOR WITH SRF FUNDS. THE WATER BOARD MUST ALSO APPROVE THE PAYMENT. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

KERAMIDA'S PROJECT TEAM FOR THE BROWNFIELD GRANT PROJECT UPDATED THE BOARD. TESTING WILL CONTINUE FOR 6 YEARS. THEY WILL PROVIDE ASSISTANCE TO JASON COMBS WITH THE QUARTERLY REMEDIATION REPORTS AND MONITORING. THE COST WILL BE PAID FOR BY THE GRANT.

JIM BINKLEY REPORTED THEY ARE GETTING UNDERWAY WITH THE NEW STRIP MALL AND LAYING THE FIBER.

STACIE REPORTED BROADBAND HAS TRANSFERRED ELECTRIC EMPLOYEES BACK TO WORKING AT THE ELECTRIC DEPARTMENT. THE BROADBAND IS NOW WORKING ON THE HOSPITAL TOWER TO ENABLE SHIFTING TO THE TOWER AT THE LIFELONG LEARNING CENTER.

THE COUNCIL RECOMMENDED TO THE BOARD TO APPROVE MAKING TISH RICHEY THE ASSISTANT-UTILITIES OFFICE MANAGER EFFECTIVE PAY PERIOD ENDING MAY 9, 2008. THIS POSITION WAS CREATED AT THE MAY 5, 2008 COMMON COUNCIL MEETING. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

2:38 P.M. DENNIS NICHOLAS MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 22, 2008

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE DELBERT MEEKS, MILLARD MOORE, DENNEY ROBBINS, SUE AMICK, STACIE SKINNER, JASON COMBS, BILL SAEGESSER, TISH RICHEY, JAMES RICHEY, DEB MYERS AND KERRY THOMPSON.

THE MINUTES OF THE PREVIOUS TWO MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

DEB MYER PRESENTED A REQUEST FOR THE DEED TO THE OVO BUILDING. THEY NEED THE DEED TO BE ABLE TO CHARGE FEES THAT WOULD HELP MAKE THE MORTGAGE PAYMENTS. KERRY THOMPSON RECOMMENDED THAT THE BOARD AUTHORIZE THE MAYOR'S SIGNATURE ONCE THE DOCUMENT HAS BEEN EDITED. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

SAEGESSER ENGINEERING GAVE UPDATES ON THE FOLLOWING PROJECTS: WATER, SEWER, BY-PASS, O'MARA AT LAKE IOLA AND LINZA GRAHAM PARK.

THE MAYOR DISCUSSED THE BUDGET WITH THE DEPARTMENT HEADS CONCERNING THE 2009 BUDGETED AND CALCULATING A 5% DECREASE.

JAN HARDY PRESENTED AN OVERPAYMENT ON AN ACCOUNT. CHUCK ROSE MADE A MOTION TO ADJUST THE ACCOUNT AS FAR BACK AS WE HAVE ACCURATE READINGS. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

STACIE SKINNER REPORTED THE HOSPITAL TOWER HAS BEEN SHUT OFF AND TRANSFERRED TO THE TOWER AT THE LLLC.

JAMES RICHEY PRESENTED AS AGREEMENT FOR FIRE PROTECTION SERVICES. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY REPORTED COPPER THIEVES ARE HITTING THE SUBSTATIONS AND ASKED THE POLICE TO INCREASE THEIR PATROL OF THESE AREAS.

MILLARD MOORE REPORTED HE ORDERED THE SIGNS FOR THE SQUARE AND THEY WILL BE HERE ON MONDAY. MILLARD ALSO REQUESTED JEFF MCNEELY BE PROMOTED TO TRUCK DRIVER WITH THE PAY INCREASE TO \$14.02 EFFECTIVE 7/28/08. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

DELBERT MEEKS REPORTED ON THE FAIR. HE ASKED THE BOARD TO CONSIDER CHARGING BUSINESS OWNERS FOR POLICE RESPONDING TO FALSE ALARMS THAT ARE NOT FIXED. THE MAYOR ASKED CHIEF MEEKS AND CHIEF RICHEY TO SEE WHAT OTHER COMMUNITIES ARE DOING TO CORRECT SIMILAR SITUATIONS.

3:00 P.M. CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SPECIAL MEETING
JULY 29, 2008**

6:30 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE JOHN GULLION, LANCE HOUNSHELL, KERRY THOMPSON, MARTY RANDALL AND JENNIE WHITWORTH.

THE TERMINATION OF PROBATION EMPLOYEE JENNY WHITWORTH WAS DISCUSSED. JENNY HAS BEEN ON PAID SUSPENSION SINCE 2:00 PM FRIDAY JULY 25, 2008. IT WAS DECIDED THAT HER PERFORMANCE WASN'T ACCEPTABLE. DENNIS NICHOLAS MADE A MOTION TO TERMINATE HER EMPLOYMENT EFFECTIVE IMMEDIATELY. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

6:40 P.M. DENNIS NICHOLAS MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
AUGUST 12, 2008

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE JOHN GULLION, MELISSA WOODS, BILL SAEGESSER, MIKE KETRON, BRIDGET REDMON, ROXANNA BIXLER, JASON COMBS, STACIE SKINNER, PEPPER COOPER, CARRIE BAIRD, KAREN MIDDLETON, JERRY ASHER, JIM BINKLEY, DELBERT MEEKS, SUE AMICK AND TISH RICHEY.

THE MINUTES FROM THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #0709-4 IN THE AMOUNT OF \$800.00 TO SAEGESSER ENGINEERING FOR LINZA GRAHAM PARK IMPROVEMENTS. TO BE PAID WITH LOCAL FUNDS THEN REIMBURSED FOR THE LWFCF PORTION AT A LATER DATE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #0805-1 IN THE AMOUNT OF \$5000.00 TO SAEGESSER ENGINEERING FOR SLUDGE BELT PRESS CFF PROJECT. TO BE PAID WITH LOCAL FUNDS THEN REIMBURSED BY THE CFF GRANT, CONTINGENT UPON IOCRA RELEASE OF FUNDS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #0712-4 IN THE AMOUNT OF \$1410.00 TO SAEGESSER ENGINEERING FOR TIE CENTER EDA PROJECT. TO BE PAID WITH LOCAL FUNDS THEN REIMBURSED FOR THE EDA GRANT PORTION AT A LATER DATE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION ALL VOTED TO APPROVE

BILL SAEGESSER GAVE UPDATES ON THE WATER PLANT, WATER METERS, BYPASS, COUNTY-WIDE DRAINAGE BOARD MEETING, PAVING PROJECT AND THE BELT PRESS.

JERRY ASHER REPORTED THAT THE PIG ROAST IN THE PARK WENT WELL. HE AND BILL SAEGESSER ARE GOING TO LOOK AT THE WALKING TRAIL AT LAKE IOLA AND CORRECT TO SEE IF THE DROP OFF IS TOO STEEP.

JIM BINKLEY ASKED HE BOARD TO PROMOTE TERRY WALKER TO THE POSITION OF FORMAN PAY PERIOD ENDING 8/20/08. DENNIS NICOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

JASON COMBS ASKED THE BOARD TO APPROVE HIM HIRING JORDAN BAKER PARK-TIME. DENNIS NICHOLAS MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

STACIE SKINNER ANNOUNCED NANCY RUSSELL HAD RESIGNED. THEY WILL BE LOOKING TO RESTRUCTURE THE OFFICE.

3:00 P.M. DENNIS NICHOLAS MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
AUGUST 27, 2008

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE JOHN GULLION, BILL SAEGESSER, BRIDGET REDMON, ROXANNA BIXLER, JASON COMBS, STACIE SKINNER, KAREN MIDDLETON, JERRY ASHER, JIM BINKLEY, DELBERT MEEKS, MARTY RANDALL AND TISH RICHEY.

THE MINUTES FROM THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE CONTINGENT UPON ADDING THE INSURANCE BID OPENING FROM THE PREVIOUS MINUTES. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE INSURANCE COMMITTEE RECOMMENDED TO THE BOARD TO ACCEPT THE AMERICAN ADMINISTRATORS PARTIALLY SELF-FUNDED BID IN THE AMOUNT OF \$494,277.36, INSTEAD OF THE SIHO RENEWAL IN THE AMOUNT OF \$557,004.60. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED CHANGE ORDER #1 FOR DAVE O'MARA CONTRACTOR, INC IN THE AMOUNT OF -\$18,318.06. THIS ADJUSTMENT IS NEEDED TO REFLECT ACTUAL QUANTITIES AND RESULTS IN AN ADJUSTED TOTAL CONTRACT AMOUNT OF \$69,761.94. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED PAYMENT #1 FOR DAVE O'MARA CONTRACTOR, INC IN THE AMOUNT OF \$69,791.94 FOR THE STREET PAVING PROJECT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER RECOMMENDED TO THE BOARD TO APPROVE JERRY ASHER TO PURCHASE AND ADDITIONAL \$8,000.00 OF RIP-RAP TO LAY ALONG PATH AREAS AT LAKE IOLA. HE ALSO RECOMMENDED PURCHASING TOPSOIL AND SEEDING. TOTAL PROJECT COST NOT TO EXCEED \$18,318.06.

O'MARA AND TEMPLE & TEMPLE SUBMITTED ESTIMATES FOR PAVING THE TRAIL AT LAKE IOLA, FIREHOUSE ON RAILROAD AND THE PARKING & DRIVE THRU AT CITY HALL. SAEGESSER RECOMMENDED TEMPLE & TEMPLE WITH THE LOWEST BID OF \$40,000.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAMIE KNOWLES ASKED THE BOARD TO LET HIM KNOW IF THERE ARE ANY SUBDIVISIONS THAT NEED IMPROVEMENTS, SO HE DOESN'T RELEASE THEIR BOND BEFORE THEY ARE COMPLETED.

JASON COMBS PRESENTED A CHANGE ORDER FROM ANDREW SARGENT IN THE AMOUNT OF \$15,893.00 FOR THE SCOTT MANUFACTURING PROJECT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JERRY ASHER HAS PLACED THE WORLD CHILDREN'S PEACE MONUMENT THAT NEEDS A PLAQUE AT LAKE IOLA.

BINK REPORTED THE ELECTRIC DEPARTMENT IS CONTINUING THEIR EASEMENT WORK AROUND THE CITY.

MARTY RANDALL THANKED THE CITY FOR THE REFUND TO THE PRESERVATION ALLIANCE FOR THEIR OVERPAYMENTS.

3:07 P.M. CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
SEPTEMBER 9, 2008

2:05 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE MELISSA WOODS, BILL SAEGESSER, JERRY ASHER, STACIE SKINNER, JIM BINKLEY, TISH RICHEY, DELBERT MEEKS, SUE AMICK, JEREMY RISEN, MARTI RANDALL AND JOHN GULLION.

THE MINUTES FROM THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVERHILLS PRESENTED INVOICE #0805-2 IN THE AMOUNT OF \$3,250.00 TO SAEGESSER ENGINEERING, INC. FOR WORK COMPLETED ON THE SLUDGE BELT PRESS. THIS IS TO BE PAID WITH LOCAL FUNDS THEN REIMBURSED BY THE CFF GRANT, CONTINGENT UPON IOCRA RELEASE OF FUNDS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVERHILLS PRESENTED INVOICE #0712-5 IN THE AMOUNT OF \$2,820.00 TO SAEGESSER ENGINEERING, INC. FOR WORK COMPLETED ON THE TIE CENTER EDA PROJECT. THIS IS TO BE PAID WITH LOCAL FUNDS THE REIMBURSED FOR THE EDA GRANT PORTION AT A LATER DATE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER ANNOUNCED ON SEPTEMBER 24, 2008 THERE WILL BE A PUBLIC MEETING ABOUT THE PLACE PEDESTRIAN BRIDGE OVER THE INTERSTATE.

JEREMY RISEN & MARTY RANDALL EXPRESSED DRAINAGE CONCERNS AT THE MUSEUM.

JERRY ASHER REPORTED ON THE PROJECT AT LAKE IOLA.

STACIE SKINNER REPORTED THAT TECH CALLS ARE MUCH LESS NOW AND THEY ARE SCHEDULING THEM TO CUT BACK ON GAS COSTS.

MARTY RANDALL SAID THAT JERRY ASHER AND HIS CREW WERE COMPLIMENTED AT THE DEDICATION OF THE PIGEON ROOST MEMORIAL.

JAN HARDY REMINDED EVERYONE ABOUT OPEN ENROLLMENT ON 9/10/08 FROM 7AM- NOON.

2:45 P.M. CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 23, 2008**

2:02 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, JASON COMBS, EDWARD COOPER, DANA COOPER, KAREN MIDDLETON, JAN HARDY, PATRICIA RICHEY, STACIE SKINNER, JIM ALEXANDER, JAMIE KNOWLES, JR MARTIN AND MARTY RANDALL.

THE MINUTES FROM THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

WORKERS COMPENSATION QUOTES WERE PRESENTED AS FOLLOWS:

ACCIDENT FUND: \$37,629.00

BLISS MCKNIGHT: \$38,295.00

THE QUOTES WILL BE REVIEWED AND VOTED ON AT THE NEXT BOARD OF WORKS MEETING.

BILL SAEGESSER REPORTED THAT:

1. AMERICAN STEEL CORD APPEALED IDEM'S ISSUANCE OF THE 5-YEAR NPDES PERMIT RENEWAL.

2. A PUBLIC MEETING IS SCHEDULED FOR 9/24/08 AT THE INDOT OFFICE IN SEYMOUR FOR TO DISCUSS THE CITY'S RESPONSE TO REQUEST ADDITIONAL TE FUNDS TO CONSTRUCT A PEDESTRIAN BRIDGE ACROSS I-65 AT MOONGLO ROAD.

3. THE CITY WILL BE ADVERTISING BID REQUESTS ON 9/27 AND 10/04 FOR THE SLUDGE BELT PRESS PROJECT. BID OPENING WILL BE 10/22 AT 10AM.

JIM ALEXANDER PRESENTED A QUOTE FROM ROYALTY ROOFING TO REPAIR THE BACALA BUILDING IN THE AMOUNT OF \$24,434.00. THE BOARD VOTED THAT THE REPAIRS TO THE BACALA BUILDING NOT EXCEED \$24,434.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM SAID HE IS STILL AWAITING QUOTES ON THE POLICE STATION, FIRE HOUSE, AND TRAIN DEPOT.

CHUCK ROSE COMPLIMENTED JAMIE KNOWLES FOR KEEPING UP ON BONDS.

JASON COMBS REPORTED THAT THE PLANT DID FINE DURING THE STORM AND THE ELECTRIC OUTAGE. HE ALSO REPORTED THAT HE WOULD LIKE TO CANCEL HIS CONTRACT WITH G&K UNIFORM SERVICES AND USE \$500 A YEAR TO PURCHASE CLOTHING. THIS WOULD HAVE A SAVINGS OF \$1200 A YEAR.

STACIE SKINNER REPORTED THAT MOST OF THE BROADBAND TOWERS WERE UP AND RUNNING BY 11AM ON MONDAY AFTER THE STORM.

JAN HARDY ASKED THAT ANYONE HAVING ANY ACCIDENTS OR INCIDENTS REPORT THEM IMMEDIATELY TO KAREN FOR INSURANCE PURPOSES.

THE BOARD MADE A MOTION STATING ANY CLAIMS LESS THAN \$10 OR OLDER THAN 2YEARS CAN BE ROLLED BACK INTO THE ACCOUNTS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAN HARDY INFORMED THE BOARD THAT A PROPOSAL IN THE AMOUNT OF \$8,907.75 FOR GASOLINE CARD SYSTEM WOULD BE PRESENTED.

JAN HARDY ASKED FOR APPROVAL TO PAY DENNY STROUD FOR HIS HELP WITH THE BUDGET, PRESENT AND PAST. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

3:45 P.M. CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 28, 2008**

EXECUTIVE MEETING

1:50 P.M. MAYOR GRAHAM CALLED TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS. ALSO ATTENDING WAS JAMES BINKLEY.

A PERSONNEL ISSUE WAS DISCUSSED.

1:55 P.M. THE MEETING WAS ADJOURNED

REGULAR BOARD MEETING

2:02 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, JIM BINKLEY, PEPPER COOPER, DANA COOPER, JUDY KEMP, CHANLER NEAL, JR MARTIN, JIM ALEXANDER, MARTY RANDALL, DELBERT MEEKS, JAMIE KNOWLES, ROBERT PEACOCK, JASON COMBS, ANDREW SARGENT, PERRE BURRS, JERRY ASHER, JAMES RICHEY AND JEREMY MCDANIELS.

THE MINUTES FROM THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO APPROVE THE RECOMMENDATION FROM THE WIRELESS BOARD ON A PERSONNEL ISSUE DISCUSSED IN THE EXECUTIVE SESSION. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

RIVER HILLS PRESENTED INVOICE #0712-6 IN THE AMOUNT OF \$2820.00 TO SAEGESSER ENGINEERING, INC FOR THE DESIGN SERVICES WITH THE TIE CENTER. THIS IS TO BE PAID WITH LOCAL FUNDS THEN REIMBURSED FOR THE EDA GRANT PORTION AT A LATER DATE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

RIVER HILLS OPENED QUOTES FOR PHASE Ia ARCHAEOLOGICAL RECONNAISSANCE FOR THE TIE CENTER. TWO QUOTES WERE RECEIVED: ACCIDENTAL DISCOVERIES, LLC \$3965.90 AND PIONEER CONSULTING SERVICES \$1600.00. CHUCK ROSE MADE A MOTION TO ACCEPT THE QUOTE FROM PIONEER CONSULTING. DENNIS NICHOLAS SECONDED THE MOTION ALL VOTED TO APPROVE.

RIVER HILLS PRESENTED INVOICE #0805-3 IN THE AMOUNT OF \$17050.00 TO SAEGESSER ENGINEERING FOR THE DESIGN AND BID ASSISTANCE SERVICES WITH THE SLUDGE BELT PRESS. THIS IS TO BE PAID WITH LOCAL FUNDS AND REIMBURSED BY THE CFF GRANT CONTINGENT UPON IOCRA RELEASE OF FUNDS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE BID OPENING FOR THE SLUDGE BELT PRESS HAS BEEN POSTPONED AND WILL TAKE PLACE ON NOVEMBER 5, 2008 AT 10AM.

BILL SAEGESSER REPORTED THE FOLLOWING:

1. VUCKSON IS STILL FIXING THE WATER PLANT FILTERS.
2. 11/06/08 IS THE NEXT INDOT HEARING FOR THE BYPASS AND TRAIL PROJECT.
3. SPINDLEWICK SECTION 3 WILL BE RESUBMITTING PLANS.
4. MOONGLO/ WOLF RUN SUBDIVISION'S LETTER OF CREDIT WILL EXPIRE 8/29/10.
5. NATIONAL GUARD ARMORY MAY BE BUILDING A NEW PARKING LOT.
6. TEMPLE AND TEMPLE HAVE COMPLETED THE PAVING PROJECT. BIDS ARE OUT FOR NEXT YEAR'S STREET PAVING.

THE INSURANCE COMMITTEE MADE A RECOMMENDATION TO THE BOARD TO ACCEPT THE WORKER'S COMPENSATION BID FROM MILES & FINCH. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE EDC CONTRACT FOR 2009 WAS PRESENTED IN THE AMOUNT OF \$387,900.00. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTE TO APPROVE.

KERAMIDA PRESENTED A PROPOSAL WITH THE CITY AND BORG WARNER IN THE AMOUNT OF \$18,300.00 FOR RESIDENTIAL CLEAN UP TO STANDARDS. THE CITY AND BORG WARNER WOULD EACH PAY \$9150.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE THE MAYOR TO SIGN THE CONTRACT. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE GENPAK PURCHASE AGREEMENT AND ENVIRONMENTAL RESTRICTED COVENANT FOR THE SCOTT MANUFACTURING LAND WAS PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

A CONTRACT WITH BRAD HURT/URBAN INITIATIVES WAS PRESENTED IN THE AMOUNT OF \$5,000.00 A MONTH FOR SIX MONTHS, WHICH MAY BE EXTENDED IN THREE MONTH INTERVALS FOR ASSISTANCE WITH THE TIE CENTER. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAMIE KNOWLES REPORTED THE VA CLINIC WANT TO OPEN IN THE SPRING.

MAVERICK PRESENTED A 0% INCREASE WITH THEIR PROPERTY & CASUALTY INSURANCE, IF WE RENEWED WITH THEM. CHUCK ROSE MADE A MOTION TO APPROVE THE MAYOR SIGNING THE CONTRACT. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY PRESENTED A PAY INCREASE FOR THE ELECTRIC LINEMAN. IF APPROVED WILL BE PRESENTED TO THE COUNCIL TO ESTABLISH THE POSITIONS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY PRESENTED A PAY INCREASE FOR THE C3BB UPON RECOMMENDATION OF THE BROADBAND BOARD. IF APPROVED WILL BE PRESENTED TO THE COUNCIL TO ESTABLISH THE POSITIONS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JASON COMBS ASKED THE BOARD TO PROMOTE CHASE HARDIN TO A CLASS II WATER TREATMENT LICENSE WHICH WILL INCREASE HIS PAY \$1/HR EFFECTIVE 11/6/08. DENNIS NICHOLAS MADE A MOTION TO APPROVE.

JIM ALEXANDER PRESENTED 3 BIDS FOR THE FIREHOUSE ROOF:

HAHN:	\$13,100.00
SHAWVER:	\$15,485.00
HOPKINS:	\$14,625.00

JIM MADE A RECOMMENDATION TO ACCEPT THE BID FROM HAN ROOFING IN THE AMOUNT OF \$13,100.00. HE ALSO PRESENTED A BID FOR THE DEPOT SHINGLES FROM HRC SHINGLES IN THE AMOUNT OF \$4200.00.

MILLARD REPORTED LEAF PICK UP WILL BEGIN ON 11/10/08. HE ALSO REPORTED HE IS RECEIVING QUOTES ON A GARBAGE TRUCK, PACKER TRUCK AND A DUMP TRUCK.

TISH ASKED THE BOARD TO APPROVE TRANSFERRING \$25,000 TO USE AS THE LOCAL MATCH FOR THE TIE CENTER. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION.

TISH ALSO ADVISED SHE NEEDS ALL JOB DESCRIPTION CHANGES FOR THE SALARY ORDINANCE BY THE END OF THE DAY ON 10/31/08.

GAS CARDS WERE DISCUSSED AND IMPLEMENTING A NEW SYSTEM. TISH RECOMMENDS TO THE BOARD TO USE KEYS FOR THE NEW SYSTEM AT THE COST OF \$9174 FOR 50 KEYS WITH THE OPTION TO PURCHASE ADDITIONAL ONES.

CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

4:02 P.M. CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
NOVEMBER 10, 2008

2:01 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, MELISSA WOODS, JASON COMBS, SUE AMICK, MILLARD MOORE, JAMIE KNOWLES, JAMES RICHEY, JIM BINKLEY AND JOHN GULLION.

THE MINUTES FROM THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #0712-7 IN THE AMOUNT OF \$1,410.00 TO SAEGESSER ENGINEERING FOR DESIGN SERVICES ON THE TIE CENTER EDA PROJECT. TO BE PAID WITH LOCAL FUNDS THE REIMBURSED FOR THE EDA GRANT PORTION AT A LATER DATE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #0805-4 IN THE AMOUNT OF \$1,950.00 TO SAEGESSER ENGINEERING FOR DESIGN SERVICES AND BID ASSISTANCE ON THE SLUDGE BELT PRESS CFF PROJECT. TO BE PAID WITH LOCAL FUNDS THEN REIMBURSED BY THE CFF GRANT CONTINGENT UPON IOCRA RELEASE OF FUNDS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #1 IN THE AMOUNT OF \$1,250.00 TO RIVER HILLS FOR PREPARATION OF THE 2008 SEMI-ANNUAL REPORTS. TO BE PAID WITH FUNDS FROM THE RLF ACCOUNT. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED THE 3 BIDS FOR THE SLUDGE BELT PRESS:
TEMPLE & TEMPLE: \$618,550.00
C&H/M EXCAVATION: \$656,319.00
COTTONGIM ENTERPRISES: \$677,837.50
DENNIS NICHOLAS MADE A MOTION TO APPROVE TEMPLE & TEMPLE AS LOW BID. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

SAEGESSER ASKED THE BOARD TO APPROVE HIM SUBMITTING A UTILITY AVAILABILITY LETTER AND A STORM WATER REVIEW LETTER FOR THE VA CLINIC. THE MAYOR ASKED THAT WE ADD BROADBAND AS AN AVAILABLE UTILITY TO THE LETTER. DENNIS NICHOLAS MADE A MOTION TO APPROVE THE LETTER AS AMENDED. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

FEMA IS COMING ON THIS FRIDAY TO WORK WITH TISH. PLEASE HAVE ALL YOUR INFORMATION TO HER BY WEDNESDAY.

MILLARD MOORE ASKED THE BOARD TO APPROVE RICHARD VUXTON TO HAUL OFF THE EXCESS BRUSH TO TURN INTO MULCH HE IS CHARGING THE CITY \$15,000.00 FOR THIS SERVICE. FEMA MAY REIMBURSE 75% OF THIS SERVICE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

THANKS WAS GIVEN TO THE FIRE DEPARTMENT FOR A FABULOUS HALLOWEEN SHOWING FOR THE KIDS.

2:43 P.M. CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
NOVEMBER 25, 2008

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, JASON COMBS, JAMES RICHEY, JAMIE KNOWLES, JIM BINKLEY, MARTY RANDALL, DELBERT MEEKS AND SUE AMICK.

THE MINUTES FROM THE PREVIOUS MEETING WERE READ. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER PRESENTED THE INVOICE FOR TEMPLE AND TEMPLE IN THE AMOUNT OF \$44,433.75 FOR THE ADDITIONAL PAVING WORK. THE AMOUNT WAS OVER BUDGET DUE TO MORE WORK AT LAKE IOLA AND ALLEY WORK BY CITY HALL. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS REPORTED THAT PIONEER CONSULTING SERVICES HAVE COMPLETED THE ARCHAEOLOGICAL RECONNAISSANCE AND FOUND NOTHING. THEY WILL BE SENDING THEIR REPORT IN THE NEAR FUTURE.

MELISSA REPORTED THAT A LOCAL MATCH COMMITMENT LETTER WAS NEEDED IN THE CFF SLUDGE BELT PROJECT. THE LOW BIDDER TEMPLE AND TEMPLE EXCEEDED THE BUDGET FOR THE PROJECT BY \$179,880. MELISSA ASKED THE BOARD TO APPROVE JAN TO SIGN AND MELISSA TO PRESENT A LETTER STATING THE ADDITIONAL LOCAL MATCH FUNDS ARE COMMITTED TO THE PROJECT.

JAMIE KNOWLES UPDATED THE BOARD THAT WOLF SUBDIVISION WILL PROBABLY SUE THE AREA PLAN COMMISSION. HE ALSO REPORTED THE BOARD PLANS TO APPEAL THE DECISION OF THE HALF-WAY HOUSES.

JIM BINKLEY REPORTED THAT HE AND CHRIS WOODS ATTENDED AN IMPA MEETING, WHERE THEY LEARNED A NEW METHOD TO FIND WEAKNESS IN THE ELECTRIC SYSTEM.

JAN ASKED THE BOARDS PERMISSION TO PAY AN \$8.40 GAS CHARGE THAT WAS INCURRED BY THE ELECTRIC DEPARTMENT DURING THE STORM. THE CHARGE HAS NOT BEEN PAID YET DUE TO A RECEIPT NOT BEING FOUND. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

A COMMITTEE WAS FORMED TO REVIEW THE IRS GUIDELINES IT WILL CONSIST OF CHUCK ROSE, TISH RICHEY, ESTHER WADE AND THE DEPARTMENT HEADS.

JAN PRESENTED A HOSPITAL BILL THAT IS IN DISPUTE WITH OUR INSURANCE COMPANY. THE LIABILITY CLAIM WAS FILED IN MAY WHEN A CHILD WAS STRUCK BY A TREE AT THE CITY PARK. THE BOARD WAS ASKED TO PAY THE BILL IN QUESTION CONTINGENT UPON INSURANCE DENIAL TO PAY. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

TISH NOTIFIED THE BOARD SHE WILL PAY THE VOLUNTEER FIREFIGHTERS ON DECEMBER 1ST.

2:25 P.M. CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 9, 2008**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE RAY ZOLLMAN, JIM BINKLEY, MELISSA WOODS, BILL SAEGESSER, SUE AMICK, JERRY ASHER, JAMES RICHEY, DELBERT MEEKS AND TISH RICHEY.

MINUTES FROM THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

RESOLUTION 2008-R20 A RESOLUTION OF THE SCOTTSBURG BOARD OF PUBLIC WORKS AND SAFETY TO APPOINT APPRAISERS FOR THE PROPERTY OF FREUDENBERG-NOK AND TO AUTHORIZE PURCHASE OF THAT PROPERTY. THE FOLLOWING NAMED APPRAISERS ARE APPOINTED FOR THE PURPOSE OF APPRAISING THE REAL PROPERTY OF FREUDENBERG-NOK AND IMPROVEMENTS THEREON LOCATED IN SCOTTSBURG, INDIANA:

1. BELL, FORE & MITCHELL, INC.
2. APPRAISAL SERVICES, INC.

DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE BOARD WAS ASKED TO APPROVE RENEWING THE ELECTRIC LOAN AT SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$400,000.00 AT 4.5%. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #0712-8 IN THE AMOUNT OF \$2,820.00 TO SAEGESSER ENGINEERING, INC FOR DESIGN SERVICES WITH THE TIE CENTER. TO BE PAID WITH LOCAL FUNDS. THE CITY WILL BE REIMBURSED FOR THE EDA PORTION OF THE INVOICE AT A LATER DATE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #08-74 IN THE AMOUNT OF \$1,600.00 TO PIONEER CONSULTING SERVICES, INC FOR ARCHAEOLOGICAL FIELD RECONNAISSANCE SERVICES WITH THE TIE CENTER. TO BE PAID WITH LOCAL FUNDS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #0805-5 IN THE AMOUNT OF \$750.00 TO SAEGESSER ENGINEERING, INC FOR BID ASSISTANCE SERVICES WITH THE SLUDGE BELT PRESS. TO BE PAID WITH LOCAL FUNDS AND REIMBURSED BY CDBG GRANT AT A LATER DATE, CONTINGENT UPON IOCRA RELEASE OF FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS REPORTED THE CDBG FUNDS ARE EXPECTED TO BE RELEASED SOON.

BILL SAEGESSER REPORTED THE BACALA BUILDING HAD ASBESTOS IN THE ROOF, THE ROOF IS NOW GONE. BILL REQUESTED ANDREW SARGENT WITH KERAMIDA TO INSPECT AND UPDATE THE PREVIOUS REPORT REGARDING ASBESTOS REMOVAL. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTE TO APPROVE.

MAYOR GRAHAM ASKED THE BOARD TO APPROVE JASON APPLGATE AS THE SUPERINTENDENT FO STREETS, SANITATION, SEWER AND PARKS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE CONTRACT FOR THE BROWNSFIELD GRANT WAS PRESENTED FOR THE MAYOR SIGNATURE. DENNIS NICHOLAS MADE A MOTION TO APPROVE THE MAYOR TO SIGN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM BINKLEY REPORTED HE HAS A NEW DEVICE THAT HE CAN DRIVE AROUND WITH AND IT WILL PICK UP RADIOWAVE ELECTRIC LEAKAGE.

DELBERT MEEKS REPORTED THAT HE IS REQUESTING MORE GAS EFFICIENT VEHICLES. HE WILL OBTAIN QUOTES PRIOR TO THE NEXT MEETING.

THE CLERK’S OFFICE REQUESTED CHANGING THE ADMINISTRATIVE ASSISTANT’S POSITION TO CUSTOMER SERVICE. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE ANNUAL IACT FEES IN THE AMOUNT OF \$2,573.00 ARE NOW DUE. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

REINVESTMENTS WERE PRESENTED. THE BOARD WAS ASKED TO APPROVE THE REINVESTMENT OF CURRENT CDS IN ADDITION TO EXCESS CASH BALANCES IN OTHER FUNDS. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CHUCK ROSE MADE A MOTION TO ADJOURN. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 23, 2008**

2:25 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND DENNIS NICHOLAS PRESENT. ALSO ATTENDING WERE SUE AMICK, JASON APPEGATE, MARTY RANDALL, KAREN MIDDLETON, JIM BINKLEY, MELISSA WOODS, DELBERT MEEKS, JAMES RICHEY, BILL SAEGESSER AND ANDREW SARGENT.

MINUTES FROM THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

ANDREW SARGENT WITH KERAMIDA PRESENTED A PROPOSAL TO PERFORM AN ASBESTOS INSPECTION UPDATE OF THE BACALA BUILDING. KERAMIDA WILL INSPECT ROOMS 8 & 13 AND THE ROOF. AFTER WHICH THEY WILL PRODUCE A LETTER TO UPDATE THE PREVIOUS ASBESTOS INSPECTION REPORT. THE SITE VISIT AND UPDATE WILL BE COMPLETED FOR \$600.00. DENNIS NICHOLAS MADE A MOTION TO APPROVE THE MAYOR TO SIGN THE CONTRACT. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

ANDREW SARGENT WITH KERAMIDA PRESENTED A PROPOSAL TO CONDUCT PHASE I ENVIRONMENTAL SITE ASSESSMENT AT THE FREUNDENBURG-NOK FACILITY. KERAMIDA WILL FOLLOW THE AMERICAN SOCIETY FOR TESTING AND MATERIALS GUIDELINES, ASTM E 1527-05, AS THE MINIMUM REQUIREMENT. THE COST TO PERFORM THE PHASE I ENVIRONMENTAL SITE ASSESSMENT IS NOT TO EXCEED \$5,000.00. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVERHILLS REPORTED IOCRA RELEASED THE FUNDS FOR THE SLUDGE BELT PRESS ON DECEMBER 16, 2008.

MELISSA WOODS PRESENTED INVOICE #1 IN THE AMOUNT OF \$23,000.00 TO RIVERHILLS EDD & RPC FOR 50% OF GRANT ADMINISTRATION SERVICES- \$20,000.00 AND 100% OF THE ENVIRONMENTAL REVIEW- \$3,000.00. TO BE PAID WITH LOCAL MATCH FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS NOTIFIED THE BOARD THE PRE-CONSTRUCTION CONFERENCE WITH TEMPLE AND TEMPLE WILL TAKE PLACE ON MONDAY, DECEMBER 29, 2008 AT 9AM. SHE ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN THE CONTRACT CONTINGENT UPON KERRY THOMPSON'S APPROVAL. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS ALSO ANNOUNCED THE GRANT APPLICATION FOR THE SENIOR AND YOUTH CENTER WILL HAVE ITS PUBLIC HEARING ON JANUARY 13, 2009 AT 2:00 PM.

BILL SAEGESSER REPORTED

1. THE REPAIRS TO FILTER #1 AT THE WATER PLANT ARE COMPLETED.
2. EASEMENT OF GREENWAY ESTATES IS IN PROGRESS.
3. ON 1/10/09 THE UTILITY FORUM WILL MEET REGARDING JOE ROBBINS NEW BUSINESS.

KAREN MIDDLETON ASKED THE BOARD TO CONSIDER PAYING BACK THE MEDICARE PART B FOR THE EMPLOYEES PARTICIPATING IN THE SENIORS CHOICE PLAN. THE COST WOULD BE 100% OF THE \$96.40 FOR THE EMPLOYEE AND 50% FOR THEIR SPOUSE. THEY WOULD BE REIMBURSED FROM THE NON-REVERTING FUND. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE BOARD WAS ALSO ASKED TO REIMBURSE THE SENIOR CHOICE EMPLOYEES 100% MINUS THEIR REGULAR CO-PAY WHILE THEY ARE IN THE "DONUT HOLE" THROUGH MEDICARE. THEIR SPOUSES WOULD BE COVERED 50% MINUS THEIR NORMAL CO-PAY. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR GRAHAM READ DENNIS NICHOLAS' LETTER OF RESIGNATION FROM THE BOARD OF WORKS. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR

GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE. RAY ZOLLMAN WILL BE THE NEW APPOINTMENT TO THE BOARD.

JIM BINKLEY ASKED THE BOARDS PERMISSION TO REPLACE DAVE MCGANNON’S VEHICLE THAT WAS WRECKED. THE MAYOR STATED IT MUST GET 30 MILES PER GALLON OR THE BOARD WOULD DENY THE REPLACEMENT. JIM BINKLEY ALSO REPORTED THAT ALPHA ENGINEERING IS TO DO AN ARCH STUDY TO DETERMINE SAFETY MEASURES THAT MUST BE TAKEN.

DELBERT MEEKS BROUGHT BIDS TO THE BOARD REQUESTING A NEW VEHICLE. ONEAL’S WAS THE LOWEST QUOTE ON THE 2009 ESCAPE AT \$20,387.00 AND THE 2009 CROWN VIC AT \$20,765.00. CHUCK ROSE MADE A MOTION TO APPROVE ONEAL’S AS THE LOWEST QUOTE. DENNIS NICHOLAS SECONDED THE MOTION. ALL VOTED TO APPROVE.

JASON APPLEGATE PRESENTED BIDS FOR A DUMP TRUCK AND A GARBAGE TRUCK:

	DUMP TRUCK	GARBAGE TRUCK
PENSKE CHEVROLET	\$45,548.11	\$69,212.41
UHL TRUCK	\$52,278.88	\$73,504.32
PETERSON TRUCK	\$53,817.00	\$69,063.00

JASON RECOMMENDED TO THE BOARD THE PETERSON DUMP TRUCK AND THE UHL GARBAGE TRUCK. HE NOTED THAT THE BIDS WERE NOT AN EQUAL COMPARISON AND THE 2 VEHICLE HE CHOSE WOULD BE THE HIGHER QUALITY AND LESS MAINTENANCE VEHICLES IN THE LONG RUN. DENNIS NICHOLAS MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAN HARDY REPORTED TO THE BOARD THAT SHE WILL BE INVESTIGATING THE LOCK-IN PRICE FOR THE NEW FUEL SYSTEM AND REPORT BACK ON THE FIRST MEETING IN 2009.

DENNIS NICHOLAS MADE A MOTION TO REMOVE JAY BROWN FROM THE POSITION ON ELECTRIC 3RD CLASS LINEMAN TO C3BB TECHNICIAN AT \$15.44/HOUR. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

DENNIS NICHOLAS MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 13, 2009**

PUBLIC HEARING

2:05 P.M. MELISSA WOODS WITH RIVER HILL CALLED THE PUBLIC HEARING TO ORDER. ATTENDING WERE CASEY SAEGESSER, BILL SAEGESSER, DAVE MOORE, JIM BINKLEY, JAMIE KNOWLES, MARTY RANDALL, DELBERT MEEKS, CHUCK ROSE, RAY ZOLLMAN, TISH RICHEY AND SUE AMICK.

MELISSA REPORTED THE GRANT FOR THE SENIOR AND YOUTH CENTER CFF IS IN THE AMOUNT OF \$556,000.00 WITH A LOCAL MATCH MINIMUM OF \$56,000.00. THE TIMETABLE IS DUE THIS WEEK. THE GRANT APPLICATION IS DUE THE 2ND WEEK OF MARCH AND RESULTS WILL BE GIVEN IN MAY.

2:13 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE CASEY SAEGESSER, BILL SAEGESSER, DAVE MOORE, JIM BINKLEY, JAMIE KNOWLES, MARTY RANDALL, DELBERT MEEKS, TISH RICHEY AND SUE AMICK.

MINUTES FROM THE PREVIOUS MEETING WERE READ. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #805-6 TO SAEGESSER ENGINEERING, INC FOR THE CONSTRUCTION CONTRACT ADMINISTRATION WITH THE SLUDGE BELT PRESS PROJECT IN THE AMOUNT OF \$1250.00. THIS IS TO BE PAID WITH GRANT FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY APPLICATION #1 TO TEMPLE AND TEMPLE FOR THE CONSTRUCTION SERVICES WITH THE SLUDGE BELT PRESS PROJECT IN THE AMOUNT OF \$77,319.91. TEMPLE AND TEMPLE WILL RECEIVE \$69,587.92 AND RETAINAGE WILL BE \$7,731.99. THIS IS TO BE PAID WITH GRANT FUND AND LOCAL MATCH FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #0702-9 TO SAEGESSER ENGINEERING, INC. FOR THE DESIGN SERVICES WITH THE TIE CENTER IN THE AMOUNT OF \$5,640.00. THIS IS TO BE PAID WITH LOCAL FUNDS AND REIMBURSED FOR THE EDA PORTION AT A LATER DATE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER WITH SAEGESSER ENGINEERING PRESENTED A PROPOSAL FROM DHA, INC ASBESTOS REMOVAL. THEY WILL REMOVE THE ASBESTOS AND MOLD FROM THE BACALA BUILDING. THEIR TIME AND MATERIAL WILL NOT EXCEED \$57,440.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED FREUDENBERG HAD SOME CONCERNS WITH THE SECOND PHASE OF THE KERAMIDA PROPOSAL. BILL WILL ACQUIRE A SECOND PROPOSAL FOR PHASE TWO.

THE AREA PLAN COMMISSION NEEDS A SIGNED UTILITY LETTER FOR J AND C FEED AND FARM SUPPLY TO BE LOCATED AT 631 EAST STATE ROAD 56. RAY ZOLLMAN MADE A MOTION TO APPROVED SIGNING THE LETTER. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

SCOTT COUNTY ECONOMIC DEVELOPMENT CONTRACT FOR 2009 WAS PRESENTED IN THE AMOUNT OF \$58,000.00. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

KERRY THOMPSON RECOMMENDED TERMINATION AS THE DISCIPLINARY ACTION FOR CITY EMPLOYEE JAY BROWN. MAYOR GRAHAM ABSTAINED FROM THE DISCUSSION. JAY WILL RECEIVE PAY THROUGH 1/13/09 INCLUDING HOLIDAYS, SICK DAYS, VACATION DAYS AND PERSONAL DAYS. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. A VOTE WAS TAKEN OF 2 IN FAVOR AND 1 (MAYOR) ABSTAINED.

CHIEF MEEKS REPORTED HE HAS ORDERED HIS NEW VEHICLES AS OF 12/24/08. HE WILL ALSO BE GETTING A NEW SIGN FOR THE POLICE DEPARTMENT THROUGH

VANCE RUTLEDGE. CHIEF SAID THE CITY NOW HAS VERBAL AGREEMENT WITH THE COUNTY TO USE THE LANDFILL AS A SHOOTING RANGE.

JAMIE KNOWLES WITH THE AREA PLAN COMMISSION SAID THE 2008 REPORT WILL SOON BE PUBLISHED.

JIM BINKLEY AND STACIE SKINNER ASKED THE BOARD TO APPROVE PROMOTING ZACK BANE TO INSTALLER C, JIMMY O’CONNOR AND JEREMY PEACOCK TO INSTALLER B EFFECTIVE 1/15/09. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAN HARDY ASKED THE BOARD TO ALLOW HER TO WORK WITH JIM BINKLEY AND DELBERT MEEKS TO DETERMINE IF THE CITY WANTS TO LOCK IN GAS PRICES. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JANUARY 27, 2009

2:07 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE MELISSA WOODS, BILL SAEGESSER, JIM BINKLEY, JAMES RICHEY, MARTY RANDALL, DELBERT MEEKS AND TISH RICHEY.

BILL SAEGESSER WITH SAEGESSER ENGINEERING PRESENTED A BILL FROM DHA INC IN THE AMOUNT OF \$4,020.00 FOR EXPENSES WITH ASBESTOS REMOVAL ON THE BACALA BUILDING. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED

1. THE SLUDGE BELT PRESS IS IN TOWN AND HAS BEEN ABLE TO RUN 100,000 GALLONS A DAY.
2. THE WASTEWATER PLANT IS IN FULL COMPLIANCE WITH IDEM FOR DECEMBER.
3. BILL WILL IS MEETING WITH INDOT ON FRIDAY 1/30/09 ABOUT A STIMULUS PACKAGE FOR THE ROAD PROJECTS.
4. DHA WILL BE SUBMITTING A PROPOSAL FOR PHASE II OF THE FREUDENBERG PLANT. THE FREUDENBERG ASSOCIATES WILL ALSO BE SUBMITTING A PROPOSAL FOR PHASE II.

MELISSA WOODS WITH RIVERHILLS REPORTED THAT SHE DID NOT SUBMIT A PROPOSAL FOR THE BACALA AS STATED AT THE LAST BOARD OF WORKS DUE TO THE BUILDING BEING IN A HISTORICAL REGISTRY. THEY WILL BE HAVING A MEETING ON 2/05/09 TO DISCUSS OPTIONS FOR THE JULY AND SEPTEMBER APPLICATIONS.

JIM BINKLEY PRESENTED A COMPARISON ON VEHICLES AND RECOMMENDED BUYING A 2009 CHEVY HHR @ \$18,690.00. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

DELBERT HAS ORDERED THE POLICE DEPARTMENT SIGN 48X 36. HE REPORTED MARCH WILL BE THE EARLIEST MONTH THAT THE CITY WILL CONSIDER LOCKING IN GAS PRICES.

RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
FEBRUARY 10, 2009**

2:02 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, CHARLES PARSLEY, JASON APPEGATE, JERRY ASHER, SUE AMICK, PEPPER COOPER, DANA COOPER, STACIE SKINNER, DELBERT MEEKS, JIM BINKLEY AND JIM RICHEY.

MINUTES FROM THE PREVIOUS MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #805-7 IN THE AMOUNT OF \$4,510.00 TO SAEGESSER ENGINEERING FOR THE CONSTRUCTION CONTRACT ADMINISTRATIONS FOR THE SLUDGE BELT PRESS. THIS IS TO BE PAID WITH GRANT FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED MOTION TO APPROVE. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAY APPLICATION #2 IN THE AMOUNT OF \$217,800.00 FOR CONSTRUCTION SERVICES WITH THE SLUDGE BELT PRESS. TEMPLE AND TEMPLE WITH RECEIVE \$196,020.00 AND A RETAINAGE OF \$21,780.00 ALL TO BE PAID WITH GRANT AND LOCAL MATCH FUNDS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER WITH SAEGESSER ENGINEERING PRESENTED CHANGE ORDER #1 IN THE AMOUNT OF -\$87,755.00 FROM TEMPLE AND TEMPLE EXCAVATING TO REFLECT THE DIFFERENCE BETWEEN AS-BID AND FINAL PURCHASE PRICE OF BELT PRESS. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #0702-10 IN THE AMOUNT OF \$5,640.00 TO SAEGESSER ENGINEERING FOR DESIGN SERVICES WITH THE TIE CENTER EDA PROJECT. THIS IS TO BE PAID FOR WITH LOCAL FUNDS AND REIMBURSED FOR THE EDA PORTION AT A LATER DATE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE MAYOR, RIVER HILLS AND SAEGESSER ENGINEERING WENT TO CHICAGO AND MET WITH THE EDA AND THE CITY WILL BE SUBMITTING A NEW APPLICATION TO INCREASE PROJECT COSTS AND FUNDING.

MELISSA WOODS REPORTED ON THE PROGRESS OF THE SENIOR AND YOUTH CENTER. IT WAS DETERMINED THE ABATEMENT OF THE MOLD AND ASBESTOS WILL BE ONE PROJECT, AND THE RENOVATION OF THE BUILDING FOR A SENIOR AND YOUTH CENTER WILL BE CONSIDERED A PROJECT IN AND OF ITSELF. FEMA HAS CLASSIFIED BOTH THE ROOF AND THE MOLD ISSUE IN THE BUILDING AS ELIGIBLE FOR ASSISTANCE, DUE TO BEING DIRECTLY RELATED TO IKE. A REVISED ENVIRONMENTAL REVIEW WILL BE SUBMITTED FOR THE SENIOR AND YOUTH CENTER PROJECT TO INCLUDE THE ENTIRE SCOPE OF WORK TO BE COMPLETED ON THE BACALA BUILDING. IF ALL GOES AS PLANNED, THE CITY SHOULD BE ABLE TO SUBMIT A CFF APPLICATION FOR THE PROJECT IN THE FALL OF 2009.

BILL SAEGESSER WITH SAEGESSER ENGINEERING REPORTED HE HAS RECEIVED THE 3 QUOTES FOR PHASE 2 OF THE FREUDENBERG PROJECT AND NEED TO SCHEDULE A MEETING WITH THE MAYOR AND KERRY THOMPSON.

HE ALSO REPORTED THE CITY DOES NOT QUALIFY FOR ANY OF THE ROUND #1 STIMULUS MONIES FROM INDOT, HOWEVER WE MAY QUALIFY FOR THE SECOND ROUND IN AUGUST OF 2010. THE CITY DOES HAVE STREETS THAT QUALIFY FOR RESURFACING AND HE IS WAITING TO HEAR BACK FROM INDOT.

EDWARD COOPER WITH MAVERICK CAME TO THE BOARD TO UPDATE THEM ON THE CURRENT SITUATION WITH OUR THIRD PARTY ADMINISTRATOR. AMERICAN ADMINISTRATORS HAS SIGNED WITH A LARGE COMPANY AND IS HAVING

DIFFICULTY KEEPING UP WITH THE WORK LOAD. PEPPER SUGGESTED WE GIVE THEM A COUPLE MORE WEEKS TO GET ON TRACK. IF NOTHING CHANGES AT THAT TIME WE WILL GIVE THEM OUR NOTICE THAT WE ARE LOOKING FOR A NEW THIRD PARTY ADMINISTRATOR.

JASON APPLGATE PRESENTED BIDS ON A NEW GARBAGE TRUCK:

BEST EQUIPMENT: \$82,190.47
MUNICIPAL EQUIP: NO BID
FREDERICKSON SUPPLY: \$89,060.00

JASON RECOMMENDED THE BEST EQUIPMENT QUOTE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

JASON APPLGATE REPORTED THAT MITCH LOVINS RETIRED ON 1/30/09 AND HAS BEEN REPLACE BY DAVID MONTGOMERY.

STACIE SKINNER REPORTED THAT BROADBAND IS STILL WORKING ON THEIR INVENTORY RECOVERY, THEY ARE STILL RUNNING 2 INSTALL CREWS AND ARE BOOKED 2 WEEKS IN ADVANCE.

DELBERT MEEKS SAID THE NEW SIGNS ARE IN AND HE IS WORKING ON GETTING THEM INSTALLED.

JAN HARDY REPORTED THE CONTRACT TO LOCK IN GAS PRICES HAS BEEN SIGNED AND WE RECEIVED OUR FIRST IKE MONIES.

THE NEXT COUNCIL MEETING HAS BEEN CHANGED TO TUESDAY 17, 2009 INSTEAD OF 1/16/09, PRESIDENT’S DAY.

RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
FEBRUARY 24, 2009**

2:05 P.M. CHUCK ROSE CALLED THE MEETING TO ORDER WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, KAREN MIDDLETON, CASEY SAEGESSER, MARTY RANDALL, MELISSA WOODS, SUE AMICK, DELBERT MEEKS, JIM BINKLEY AND JIM RICHEY.

MINUTES FROM THE PREVIOUS MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED INVOICE #1 IN THE AMOUNT OF \$23,048.50 TO RIVER HILLS FOR GRANT ADMINISTRATION SERVICES FOR THE TIE CENTER – EDA PROJECT. PAYMENT IS CONTINGENT UPON EDA APPROVING THE INVOICE SUBMITTAL. INVOICE IS TO BE PAID WITH LOCAL MATCH FUNDS, THEN, REIMBURSED, AT A LATER DATE, FOR THE EDA ELIGIBLE PORTION. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED A LETTER OF TERMINATION FOR THE EDA GRANT AGREEMENT 06-01-05230, PER RECOMMENDATION OF THE EDA. SHE ASKED FOR THE BOARD TO APPROVE THE MAYOR TO SIGN THE LETTER OF TERMINATION. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

CASEY SAEGESSER WITH SAEGESSER ENGINEERING REPORTED THE FOLLOWING:

1. WE ARE WAITING ON FEMA TO GIVE US THE APPROVAL TO START THE REMEDIATION PROCESS ON THE BACALA BUILDING.
2. KERAMIDA SUBMITTED THE TIE CENTER REPORT TO THE EDA.
3. ON FEBRUARY 27 INDOT WILL BE HOSTING A MEETING IN SEYMOUR TO DISCUSS FUTURE ROADWORK.

JIM BINKLEY WITH THE ELECTRIC DEPARTMENT REPORTED THE HOSPITAL LINE IS ABOUT COMPLETE FOR THEIR NEW ADDITION.

KAREN MIDDLETON WITH THE CLERK'S OFFICE ASKED THE BOARD'S PERMISSION TO APPROVE THE DEPARTMENTS PAYING THEIR 2ND QUARTER INSURANCE PREMIUMS A MONTH IN ADVANCE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

KAREN MIDDLETON PRESENTED A CONTRACT WITH UNIVERSAL VALUATIONS IN THE AMOUNT OF \$5,050.00 TO UPDATE THE CITY'S APPRAISALS OF ITS BUILDINGS. SHE MENTIONED THE FOLLOWING CHANGES WOULD NEED TO BE MADE: REMOVAL OF THE OVO BUILDING, THE 3 WILSON FARM BUILDINGS AND THE CLEARINGHOUSE; THE ADDITION OF THE BACALA BUILDING. RAY ZOLLMAN MADE A MOTION TO APPROVE JAN TO SIGN THE CONTRACT. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

TISH RICHEY WITH THE CLERK'S OFFICE PRESENTED AN INVOICE FROM H&R ASSOCIATES IN THE AMOUNT OF \$0.00 FOR THE SWAPPING OF A NEW DESK TOP FOR ONE OF THE CITY'S USED LAPTOPS. THE NEW COMPUTER WOULD BE FOR USE BY THE CITY MECHANIC TO MAINTAIN RECORDS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

TISH RICHEY ALSO REPORTED THAT ALL THE GAS CARDS ARE ACTIVE AND THE COST WAS \$500.00 LESS THAN THE ORIGINAL CONTRACT.

DELBERT MEEKS WITH THE CITY POLICE REPORTED HIS TWO NEW VEHICLES HAVE ARRIVED AND ASKED THE BOARD TO APPROVE PAYMENT BEFORE THE NEXT DOCKET FOR THE SIGNS AND EQUIPMENT THAT MUST BE PLACED ON THE VEHICLE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

2:27 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 10, 2009

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, JAMIE KNOWLES, JIM ALEXANDER, JIM BINKLEY, KAREN MIDDLETON, MARTY RANDALL, SUE AMICK, DELBERT MEEKS, MELISA WOODS AND JIM RICHEY.

MINUTES FROM THE PREVIOUS MEETING WERE PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED THEY WERE STILL WAITING ON MORE INFORMATION FROM THE AMERICAN REINVESTMENT & RECOVERY ACT (SRL FUND). HE ALSO IS WAITING FOR THE INDOT MARCH 20TH MEETING CONCERNING PREVENTATIVE STREET MAINTENANCE.

MELISSA WOODS WITH RIVER HILLS PRESENTED A TERMINATION OF CONTRACT FOR THE TIE CENTER EDA PROJECT 06-01-05230, RETROACTIVE TO 2/24/09 FOR RIVER HILLS AND SAEGESSER ENGINEERING. RAY ZOLLMAN MADE A MOTION TO TERMINATE BOTH CONTRACTS. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #0712-11 IN THE AMOUNT OF \$5,640.00 TO SAEGESSER ENGINEERING ON SERVICES FOR THE TIE CENTER – EDA PROJECT. INVOICE IS TO BE PAID FROM THE CERTIFIED TECH PARK FUND. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED A SLUDGE BELT PRESS PROJECT CONSTRUCTION CONTRACT FOR ADMINISTRATION AND OBSERVATION FOR SAEGESSER ENGINEERING IN THE AMOUNT OF \$1,200.00 TO BE PAID WITH GRANT FUNDS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED PAYMENT #3 IN THE AMOUNT OF \$11,225.00 TO TEMPLE & TEMPLE FOR CONSTRUCTION SERVICES WITH THE SLUDGE BELT PRESS. TO BE PAID WITH A COMBINATION OF LOCAL MATCH AND GRANT FUND. \$10,102.50 TO BE PAID TO TEMPLE & TEMPLE AND \$1,122.50 TO BE PLACED IN A RETAINAGE FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS ASKED THE BOARD PERMISSION TO SUBMIT A LETTER TO THE INDIANA FINANCE AUTHORITY REGARDING PROFESSIONAL SERVICES FOR THE BROWNFIELD REMEDIATION GRANT, ROUND #5. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAN HARDY ASKED THE BOARD PERMISSION TO SPLIT THE BILLING COSTS AMONG THE UTILITIES BEGINNING IN APRIL PER RECOMMENDATION OF THE STATE BOARD OF ACCOUNTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAN HARDY ASKED THE BOARD TO APPROVE PAYING \$66,944.00 FROM THE CUM CAP DEVELOPMENT FUND TOWARDS THE REMAINING COST OF THE GARBAGE TRUCK. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAN HARDY ASKED THE BOARD TO APPROVE USING HR UNLIMITED RESOURCES TO UPDATE OUR POLICY HANDBOOK. THEY GAVE US A QUOTE OF \$5,000.00 AND WAGGONER IRWIN AND SCHEELE QUOTED \$8,000-\$9,000. THE BOARD TABLED THE VOTE UNTIL WE OBTAINED QUOTES FROM BOTH COMPANIES FOR UPDATING JOB DESCRIPTIONS AS WELL.

TISH RICHEY REQUESTED ENGINEERING FEES FOR THE ROAD STIMULUS TO BE PAID OUT OF CITY ENGINEERING FEES. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

KAREN MIDDLETON ASKED THE BOARD TO SET THE DEPRECIATION SCHEDULE ACTIVE ON THE 1ST ANNIVERSARY OF THE PURCHASE DATE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION.

MAYOR GRAHAM PRESENTED A LIST OF EQUIPMENT FOR JER-DEN PLASTICS THAT THE CITY IS INTERESTED IN PURCHASING TOTAL VALUE OF \$10,000. THIS WILL BE PAID FROM THE SOUTHEAST TIF FUND AND APPLIED TO THE LOAN THAT JER-DEN HAS WITH THE CITY. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAMIE KNOWLES WITH THE AREA PLAN COMMISSION UPDATED THE BOARD ON ZONING ISSUES AND THAT KERRY IS WORKING ON THE HALF-WAY HOUSE APPEAL.

JIM BINKLEY PRESENTED A PROPOSAL FOR A DITCH WITCH ASKING FOR THE BOARD TO APPROVE THE ELECTRIC GOING IN WITH THE WATER AND SEWER TO PURCHASE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM ALEXANDER ANNOUNCED THAT HE WILL BE RETIRING ON APRIL 29, 2009.

DELBERT MEEKS REPORTED 2 OF HIS 3 NEW VEHICLES ARE COMPLETED AND ON THE ROAD.

CHUCK ROSE ASKED IF THE FIRST BAPTIST CHURCH COULD USE THE TRAIN DEPOT RENT FREE TO SERVE HOT MEALS TO THE PUBLIC ON TUESDAY’S FROM 6PM-8PM BEGINNING IN APRIL FOR 6 MONTHS. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

3:10 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 24, 2009

2:10 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MARTY RANDALL AND DELBERT MEEKS.

MINUTES FROM THE PREVIOUS MEETING WERE PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED:

- 1. THE SRF STUDY HAS BEEN SUBMITTED ON THE WASTEWATER TREATMENT PLANT.
- 2. THE EDA GRANT PROJECT HAS BEEN RESUBMITTED BY RIVER HILLS.
- 3. THE MAIN FOCUS OF THE STIMULUS PROJECT IS PREVENTATIVE MAINTENANCE.

JAN HARDY PRESENTED CONSULTING PROPOSALS FOR JOB DESCRIPTIONS AND NEW HANDBOOKS.

HR UNLIMITED:

JOB DESCRIPTION: \$150.00/DESCRIPTION
(\$125.00 IF ALSO CONTRACTED FOR HANDBOOK)
\$500.00 FOR TRAVEL

HANDBOOK: \$4,500.00 FOR PROJECT
\$500.00 FOR TRAVEL
PRINTING COSTS MINUS ONE MASTER COPY

WAGGONER*IRWIN*SCHEELE:

BOTH PROJECTS: HOURLY FEE SCHEDULE
PRINCIPAL: \$95.00
SR. CONSULTANT: \$65.00
CONSULTANT: \$40.00
MILEAGE: \$.045/MILE
PER DIEM: \$24/DAY
POSTAGE, PRINTING AND OTHER RECEIPTS

JAN MADE A RECOMMENDATION TO ACCEPT THE PROPOSAL BY HR UNLIMITED. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAN REPORTED SHE WILL MEET WITH FEMA ON 3/26/09 TO WRAP UP THE ICESTORM PAPERWORK.

MARTY RANDALL ASKED FOR SOMEONE TO REPAIR THE WALKING PATH AT NICHOLAS PARK.

DELBERT MEEKS REPORTED ALL HIS NEW VEHICLES ARE ON THE ROAD. THE POLICE DEPARTMENT WILL BE MEETING WITH GREG BROWN ON 3/26/09 FOR TRAINING ON THEIR NEW RADIOS. DELBERT ASKED THE BOARD TO APPROVE GIVING THE OFFICERS A \$50.00/MONTH STIPEND TO PURCHASE THEIR OWN CELL PHONES BEGINNING IN JULY. THE MAYOR SUGGESTED WAITING A FEW WEEKS BEFORE MAKING A DECISION ON THIS.

THE MAYOR ASKED THE BOARDS PERMISSION TO ENTER IN TO AN AGREEMENT WITH KERAMIDA FOR THEM TO COMPLETE THE QUARTERLY BROWNFIELD REPORTS NOT TO EXCEED \$9,000.00. BORG WARNER WOULD BE RESPONSIBLE FOR HALF OF THE CONTRACTED AMOUNT. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

3:00 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 14, 2009

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, JERRY ASHER, JIM BINKLEY, SUE AMICK AND DELBERT MEEKS.

MINUTES FROM THE PREVIOUS MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVERHILLS PRESENTED THE AWARD FOR THE ENGINEERING SERVICES FOR THE EDA PROJECT TO SAEGESSER ENGINEERING. THE FINAL SCORING WAS:

TONY LEVY & ASSC.	71.00
SAEGESSER ENG.	96.33

RAY ZOLLMAN MADE A MOTION TO APPROVE SAEGESSER ENGINEERING. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH SAEGESSER ENGINEERING PRESENTED INVOICE #0712-12 IN THE AMOUNT OF \$6200.00 FOR SERVICES FOR THE TIE CENTER EDA PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

DUE TO THE TERMINATION OF THE EDA GRANT AGREEMENT, COSTS INCURRED FOR PROFESSIONAL SERVICES WILL NOT BE REIMBURSE WITH EDA FUNDS. ALSO, FUNDS PAID BY THE CITY FOR THESE SERVICES, AS OF NOW, WILL NOT COUNT TOWARD LOCAL MATCH FOR THE NEW GRANT AWARD. MAYOR GRAHAM MADE A MOTION TO PAY OUT OF THE CERTIFIED TECH FUND. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVER HILLS PRESENTED A BILL FROM SAEGESSER ENGINEERING FOR CONSTRUCTION CONTRACT FOR THE SLUDGE BELT PRESS IN THE AMOUNT OF \$600. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION .ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED A BILL FROM TEMPLE AND TEMPLE IN THE AMOUNT OF \$105,200.00 FOR CONSTRUCTIONS SERVICES FOR THE SLUDGE BELT PRESS. \$94,680 TO BE PAID TO TEMPLE AND TEMPLE AND \$10,520 TO BE PLACED IN A RETAINAGE FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED:

1. THE REPLACEMENT PART FOR THE DC4 AT THE WATER DEPARTMENT IS BEING SHIPPED ON MAY 2ND.
2. THE CITY IS WAITING TO HEAR FROM THE INSURANCE COMPANY CONCERNING THE MOLD IN THE BACALA BUILDING. MELISSA WOODS IS ALSO WAITING TO HEAR FROM THE DNR.
3. THE PRELIMINARY ENGINEERING REPORT IS COMPLETE FOR THE TIE CENTER. THE CITY IS CLOSING WITH FREUDENBERG AT 9:00AM ON 4/22/09. THE EDA HAS ALREADY REVIEWED ALL THE DOCUMENTS.
4. PRELIMINARY REPORTS ARE IN AT INDOT AND WE ARE WAITING TO HEAR BACK.
5. THE CLEARINGHOUSE AND NW SUBSTATION PLATS ARE AT KERRY THOMPSON'S OFFICE/.
6. HE PRESENTED THE REPORT OF WATER PRODUCED AND WATER AT THE WASTEWATER TREATMENT PLANT.

JERRY ASHER REPORTED

1. THE DAMAGED SCOREBOARD WILL BE REPLACED 4/15/09.
2. HE HAS REPAIRED THE FOUNTAIN AT LAKE IOLA.
3. THE PROPERTY AT GREEN & ELM HAS BEEN CLEANED UP.
4. 15-18 CITY EMPLOYEES WENT THROUGH THE HENRYVILLE TRAINING.

JIM BINKLEY REPORTED THE LAST OF THE FIBER IS TO BE INSTALLED WHICH WILL COMPLETE THE LOOP THROUGH THE CITY. THE ELECTRIC DEPARTMENT IS FINISHING PHASE 3 OF THE VA CLINIC.

DELBERT ANNOUNCED THE SCOTTSBURG CITY POLICE IS APPLYING FOR A \$29,000 GRANT THROUGH THE CRIMINAL JUSTICE INSTITUTE. IT WILL BE USED TO ESTABLISH OVERTIME FUNDS AND EQUIPMENT IF NEEDED TO INVESTIGATE DRUG TRAFFICKING, REPORTS OF METH LABS AND MAJOR CRIMES. THE SCOTT COUNTY PROSECUTORS OFFICE HAS AGREED TO PARTNER AND PROVIDE FUNDS TO BE USED WHERE FEDERAL FUNDS CANNOT BE USED.

JAN ASKED THE BOARD TO APPROVE A TEMPORARY LOAN FROM THE RAINY DAY FUND TO THE NON-REVERTING INSURANCE FUND IN THE AMOUNT OF \$100,000.00. THIS LOAN IS NECESSARY TO HOLD US OVER UNTIL WE RECEIVE REIMBURSEMENT FROM OUR RE-INSURANCE CARRIER. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

2:40 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 28, 2009

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, JIM BINKLEY, SUE AMICK, DELBERT MEEKS, JAMES RICHEY, JAN HARDY, AND MARTY RANDALL.

MINUTES FROM THE PREVIOUS MEETING WERE PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVERHILLS REPORTED THAT THE COST FOR THE CONTRACT FOR THE ECONOMIC DEVELOPMENT ADMINISTRATION REVOLVING LOAN FUND IS \$1,500. CHUCK ROSE MADE A MOTION TO APPROVE THE BID. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER WITH SAEGESSER ENGINEERING REPORTED ON THE FOLLOWING:

1. THE DCU FOR THE WATER TOWER WILL BE SHIPPED 5/7/09
2. THE CITY IS WAITING ON A DECISION FROM THE INSURANCE COMPANY ON THE BACALA BUILDING BEFORE PROCEEDING. MAYOR GRAHAM ASKED JAN HARDY TO TRY TO EXPEDITE THE DECISION.
3. THE INDOT STIMULUS MONEY IS MOVING FORWARD. IT HAS BEEN DECIDED NOT TO SUBMIT THE MOONGLO ROAD PROJECT BECAUSE IT MAY INTERFERE WITH THE BY-PASS PROJECT.
4. BELT PRESS BUILDING – THE FRAME IS UP AND WORK WILL START ON THE SHELL OF THE BUILDING THIS WEEK.
5. THE STATE IS OFFERING A POT OF MONEY FOR GRANTS TO CLOSE RR CROSSINGS. IT WAS DECIDED THAT WE WILL NOT APPLY FOR ANY OF THESE FUNDS.

JAN HARDY REQUESTED APPROVAL TO PAY FOR THE \$6,000/MONTH RENTAL FEE ON THE GARBAGE TRUCK FROM THE CUM CAP DEVELOPMENT FUND. MAYOR GRAHAM MADE A MOTION TO APPROVE THE REQUEST. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAMES RICHEY, SAFETY DIRECTOR, REPORTED THAT DRUG TESTING WILL NO LONGER BE AVAILABLE THROUGH SCOTT MEMORIAL HOSPITAL. HE RECOMMENDED THAT THE CITY USE MIDWEST TOXICOLOGY SERVICES FOR THIS SERVICE. THIS COMPANY COMPLIES WITH DOT GUIDELINES FOR TESTING. CHUCK ROSE MADE A MOTION TO ACCEPT THIS RECOMMENDATION. MOTION SECONDED BY MAYOR GRAHAM. ALL VOTED TO APPROVE.

DELBERT MEEKS REPORTED THE FOLLOWING:

1. HE HAS BEEN WORKING ON GETTING HOME OWNERS TO CLEAN UP THEIR PROPERTY. HE HAS BEEN UNABLE TO CONTACT THE PHIPPS AND REQUESTED THAT THE CITY SEND THEM A LETTER.
2. HE WILL BE WORKING WITH BILL SAEGASSER FOR QUOTES ON ENGINEER'S DRAWINGS FOR NEW PRACTICE RANGE.
3. HE OFFERED HIS THANKS TO THE ELECTRIC DEPARTMENT FOR THE LIGHTS TO THE POLICE DEPARTMENT SIGN.

THE MAYOR REPORTED THE FOLLOWING:

1. THE CITY HAS NEGOTIATED WITH FREUDENBURG NOK TO BUY OFFICE FURNITURE AND MACHINES, SECURITY SYSTEM, SCISSOR LIFT, FIRE EXTINGUISHERS, TWO ELECTRIC CRANES, AND PICK-UP TRUCK FOR A TOTAL OF \$95,000. HE REQUESTED THAT THE ITEMS BE PAID FOR FROM THE T.I.F. FUND. CHUCK ROSE MADE A MOTION TO ACCEPT THE MAYOR'S REQUEST. MOTION SECONDED BY MAYOR GRAHAM. ALL VOTED TO APPROVE.
2. BY JUNE 1, GERALD REA WILL EMPLOYEE 27 PEOPLE. THEY HAVE MET WITH DAWN AND MICHELLE TAYLOR ABOUT REDECORATING THE SOUTH BUILDING ON THE FREUDENBURG PROPERTY. THIS IS THE ACCELERATOR PART OF THE T.I.E. CENTER. CHUCK ROSE SUGGESTED A MEETING TO APPROVE PLANS WHEN PRESENTED.

2:45 P.M. CHUCK ROSE MADE A MOTION TO ADJOURN. MAYOR GRAHAM
SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF PUBLIC WORKS AND SAFETY
SPECIAL MEETING 6:20 PM
MAY 4, 2009

AFTER EXECUTIVE SESSION ATTENDED BY MAYOR GRAHAM, CHUCK ROSE, RAY ZOLLMAN, DAVID MCGANNON, JIM BINKLEY, JAN HARDY, AND KERRY THOMPSON, AT 6:30 PM MAYOR GRAHAM CALLED THE SPECIAL MEETING TO ORDER.

CHUCK ROSE MADE A MOTION TO ACCESS THREE DAYS OFF WITHOUT PAY AND SIX MONTHS PROBATION TO DAVID MCGANNON. MOTION SECONDED BY RAY ZOLLMAN. ALL VOTED TO APPROVE.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 6:40 PM. MOTION SECONDED BY CHUCH ROSE. ALL VOTED APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
MAY 5, 2009**

9:30 A.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, JAN HARDY, JOE PEARSON, SHIRLEY ZOLLMAN, LINCOLN TAYLOR, DAWN TAYLOR, MICHELLE HAAS, ROBERT PEACOCK, AND BOB POGGOL.

MINUTES FROM THE APRIL 28TH MEETING WERE PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

THERE BEING NO NEW BUSINESS TO DISCUSS, RAY ZOLLMAN MADE A MOTION FOR THE MEETING TO RE-CONVENE AT THE TIE CENTER. MOTION SECONDED BY CHUCK ROSE. ALL VOTED TO APPROVE.

A BID WAS PRESENTED ON BEHALF OF THE SHELBY HOUSE AND LATCO CONSTRUCTION IN THE AMOUNT OF \$210,574.00 WITH A \$10,000 CUSION. CHUCK ROSE MADE A MOTION TO ACCEPT THE BID. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE CONTRACT WITH SHELBY HOUSE AND LATCO CONSTRUCTION.

BIDS WERE ALSO PRESENTED TO CLEAN AND WASH THE CEILING AND WALLS. CLEANING WAS ESTIMATED AT \$4,450 AND WASHING AT \$5,400.00 FOR A TOTAL OF \$9,880.00. AN ADDITIONAL QUOTE OF \$4,800 WAS PRESENTED IN THE EVENT THE WALLS NEED TO BE PAINTED. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE BID. MOTION SECONDED BY CHUCK ROSE. ALL VOTED TO APPROVE.

11:45 A.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
MAY 12, 2009**

2:17 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, JAN HARDY, JAMIE KNOWLES, JASON COMBS, CHRISTINE YOUNT, JAMES RICHEY, MARTY RANDALL, JIM BINKLEY, DENNEY ROBBINS, JERRY ASHER, AND DELBERT MEEKS.

MINUTES FROM THE MAY 4TH AND MAY 5TH MEETINGS WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS OF RIVER HILLS PRESENTED THE FOLLOWING PROPOSALS:

1. TIE CENTER EDA PROJECT 06-01-05230 IN THE AMOUNT OF \$4,687.50. CHUCK ROSE MADE A MOTION TO ACCEPT THE PROPOSAL. RAY ZOLLMAN SECONDED. ALL VOTED TO APPROVE.
2. SLUDE BELT PRESS PROJECT CF-08-110. SAEGESSER ENGINEERING INVOICE 805-10 WAS PRESENTED IN THE AMOUNT OF \$2,040.00 FOR CONSTRUCTION CONTRACT ADMINISTRATION. MOTION MADE BY RAY ZOLLMAN TO ACCEPT THE PROPOSAL AS PRESENTED. SECONDED BY CHUCK ROSE. ALL VOTED TO APPROVE.
3. SLUDGE BELT PRESS PROJECT CF-08-110. TEMPLE AND TEMPLE PRESENTED A PROPOSAL FOR \$36,950 FOR CONSTRUCTION SERVICES. CHUCK ROSE MADE A MOTION TO ACCEPT THE PROPOSAL AS PRESENTED. SECONDED BY RAY ZOLLMAN. ALL VOTED TO APPROVE.

BILL SAEGESSER OF SAEGESSER ENGINEERING REPORTED THE FOLLOWING:

1. NEW DCU HAS ARRIVED ENABLING US TO HAVE A SPARE.
2. WATER FLOWS TO WASTEWATER AND WATER DEPARTMENT THAT WERE PRESENTED 4/28/09 STILL INDICATE THAT THERE IS A LEAK. WILL START WORKING WITH JASON APPELGATE AND JASON COMS TO LOCATE THIS LEAK. JASON COMBS IS ALREADY EXPERIMENTING WITH SOME OPTIONS.
3. TEMPLE AND TEMPLE TO COMPLETE SLUDGE BELT BY JUNE 26.
4. MET WITH ARTICITECT, JOE GRIGGS, ON FREUDENBERG BUILDING. WILL BE HERE NEXT WEEK TO LOOK AT BUILDING.

CHRISTINE YOUNT DISCUSSED AN ISSUE WITH ANIMAL CONTROL OFFICER ON APRIL 1. MAYOR ADVISED THAT ANY COMPLAINTS NEED TO BE SIGNED BY THE ONE MAKING THE COMPLAINT.

JAMIE KNOWLES IS WORKING ON DEMOLITION AND CLEAN UPS. HE EXPLAINED ABOUT THE COUNTY ORDINANCE TO TEAR DOWN HOUSES WHERE THEY NOTIFY OWNER AND GIVE THEM TIME TO DEMOLISH. HE WILL CONTACT OWNER OF HOUSE AT GREEN AND ELM TO SEE WHAT HER INTENTIONS ARE.

JASON COMBS REPORTED THE FOLLOWING

1. HE REQUESTED PERMISSION TO HIRE A PART-TIME SUMMER PERSON AT \$11.24/HOUR AT LESS THAN 32 HOURS PER WEEK. CHUCK ROSE MADE A MOTION TO ALLOW JASON TO HIRE THIS PERSON. MOTION SECONDED BY RAY ZOLLMAN. ALL VOTED TO APPROVE.
2. HE HAS FOUND A LEAK IN THE TANK. THE TANK IS THE ORIGINAL FROM THE 1950'S. HE WILL PATCH THE LEAK.

DELBERT MEEKS FROM THE POLICE DEPARTMENT REPORTED THAT HIS GRANT APPLICATION HAS BEEN SUBMITTED.

3:22 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
MAY 26, 2009**

2:02 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, JAN HARDY, JAMIE KNOWLES, JAMES RICHEY, MARTY RANDALL, JIM BINKLEY, JERRY ASHER, TONJA CAUDILL, STACIE SKINNER, SUE AMICK, AND DELBERT MEEKS.

MINUTES FROM THE MAY 12TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

TONJA CAUDILL REPORTED THAT JOHNNY BURNS, AN EMPLOYEE OF THE ELECTRIC DEPARTMENT, HAS REQUESTED 15 DAYS FROM THE SICK BANK. RAY ZOLLMAN MADE A MOTION TO APPROVE UP TO 60 DAYS FROM THE SICK BANK FOR JOHNNY BURNS. MOTION SECONDED BY CHUCK ROSE. ALL VOTED TO APPROVE.

JASON APPLGATE REPORTED THAT THE NEW GARBAGE TRUCK WILL BE DELIVERED BY JUNE 1.

JAMIE KNOWLES REQUESTED THE PROEDURE FOR ANNEXATION. THE BOARD ADVISED JAMIE TO DIRECT INQUIRIES TO THE MAYOR'S OFFICE.

STACIE SKINNER REPORTED THE FOLLOWING FROM THE BOARDAND OFFICE:

1. REQUESTED AN APPLICATION FOR TERRITORIAL BOUNDARY. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE STACIE TO SIGN FOR THIS APPLICATION. MOTION SECONDED BY CHUCK ROSE. ALL VOTED TO APPROVE.
2. REQUESTED AUTHORIZATION TO OBTAIN SEPARATE CHECKING ACCOUNTS FOR C3BB AND ELECTRIC DEPARTMENTS. RAY ZOLLMAN MADE A MOTION TO OBTAIN SEPARATE CHECKING ACCOUNTS FOR C3BB AND ELECTRIC DEPARTMENTS. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JIM RICHEY REPORTED THAT THE SCOTTSBURG FIRE DEPARTMENT ASSISTED ON THE MADISON COURT HOUSE FIRE.

DELBERT MEEKS REPORTED THE FOLLOWING FROM THE POLICE DEPARTMENT:

1. THE DEPARTMENT WILL ENTER INTO A CONTRACT WITH THE STATE FOR PROCESSING ACCIDENT REPORTS.
2. HE IS WORKING ON OBTAINING A SIMULATOR FOR A WEEK OF TRAINING. THE COST WILL BE \$5,000. HE REQUESTED THAT THE CLERK TREASURER'S OFFICE CHECK TO SEE IF OUR INSURANCE COMPANY WILL ASSIST WITH THE COST.
3. HE WILL BE SITING THOSE WHO DID NOT AGREE TO CLEAN UP THEIR PROPERTY.

THE FOLLOWING REPORT WAS MADE FROM THE CLERK TREASURER'S OFFICE:

1. IT WAS REQUESTED THAT THE RENTAL FEE BE WAIVED FOR THE SCOTT COUNTY COMMUNITY FOUNDATION TO USE THE TRAIN DEPOT. CHUCK ROSE MADE A MOTION THAT THE FEE BE WAIVED. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.
2. THE RETAINER FEE FOR THE APPRAISAL OF THE FREUDENBURG PROPERTY IS \$1,250.00 CHUCK ROSE MADE A MOTION TO APPROVE PAYMENT OF THE RETAINER FEE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.
3. APPROVAL HAS BEEN OBTAINED FROM BILL HOAGLAND AS COUNCIL APPOINTED FINANCE REPRESENTIVE TO MOVE TWO CHECKING ACCOUNTS FROM CHASE TO SCOTT COUNTY STATE BANK. THE ACCOUNTS ARE REDEVELOPMENT DISTRICT CAP FUND (NE/SW TIF FUNDS) AND ECONOMIC AND INDUSTRIAL DEVELOPMENT FUNDS.
4. APPROVAL WAS REQUESTED FOR WRITE OFFS FOR 2007-2008 ELECTRIC, WASTEWATER, SANITATION, AND BROADBAND ACCOUNTS. RAY

ZOLLMAN MADE A MOTION TO PROCEED WITH THE WRITE OFFS. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

- 5. THE RENTAL OF THE GARBAGE TRUCK WILL BE PAID FROM THE CUM CAP DEVELOPMENT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE TODAY’S PAYMENT OF \$3,000 AND THE FINAL PAYMENT. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGASSER MADE THE FOLLOWING REPORT:

- 1. BACALA BUILDING
 - A. AN INVOICE WAS PRESENTED FOR PAYMENT FROM DHA, INC. CONSISTING OF \$5,264 FOR MOLD REMOVAL AND \$480 FOR ASBESTOS REMOVAL. THIS REPRESENTS 10% OF THE TOTAL BILL. CHUCK ROSE MADE A MOTION TO PAY THE INVOICE AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.
 - B. HE NEEDS TO HAVE MIDWEST GAS CONTACTED TO SHUT OFF THE SERVICE SO THE FURNACE CAN BE REMOVED.
 - C. A QUESTION WAS RAISED REGARDING THE DISPOSAL OF REMOVED SINKS. MAYOR GRAHAM WILL ADVISE ON WHAT TO DO WITH THE SINKS.
- 2. LINZA GRAHAM PARK
 - A. THE DNR HAS SIGNED OFF ON THE PLANS FOR THE PARK.
 - B. A MEETING IS BEING ARRANGED WITH JERRY ASHER, L.L. LOWRY AND MELISSA WOODS OF RIVER HILLS.
- 3. AREA PLAN COMMISSION
 - A. A DRAFT FOR A FORM TO ALLOW DISCONNECTION OF UTILITIES WHEN NEEDED BY THE AREA PLAN COMMISSION. IT WAS NOTED THAT THE DRAFT NEEDS TO INCLUDE MIDWEST GAS. CHUCK ROSE MADE A MOTION TO APPROVE THE DRAFT OF THE CERTIFICATE OF DISCONTINUANCE OF UTILITY SERVICE WITH THE STATED ADDITION. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.
- 4. TIE CENTER BUILDING
 - A. THEY HAVE MET WITH THE ARCHITECT ABOUT ARCHITECTUAL AND ENGINEERING SERVICES. IT WAS NOTED THAT THESE SERVICES CAN BE USED AS MATCHING FUNDS FOR THE GRANT. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE MAYOR GRAHAM TO SIGN THE FORM FOR EARLY START OF ARCHITECTUAL AND ENGINEERING SERVICES. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.
 - B. THEY WILL NEED TO WORK TO DEFINE THE SPECIFICATIONS FOR: 1. INFRASTRUCTURE FOR SUPER COMPUTER, 2. DEFINITION OF SECURE ROOM. 3. CLASSROOM FOR TEACHING RENEWABLE ENERGY. RAY ZOLLMAN MADE A MOTION TO INCLUDE THESE THREE ITEMS WHEN THE FULL GRANT AGREEMENT IS DRAWN UP. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.
- 5. A NUMBER OF STREETS HAVE BEEN INCLUDED IN THE STIMULUS PACKAGE PROPOSAL. THEY ARE READY TO MAKE A FINAL SUBMISSION TO INDOT. THEY NEED SIGNATURES FROM THE BOARD OF WORKS AND THE CLERK TREASURER. THEY ALSO NEED A LETTER ABOUT REQUIRED RIGHT OF WAY SIGNED BY THE BOARD OF WORKS AND KERRY THOMPSON

3:08 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF PUBLIC WORKS AND SAFETY
JUNE 9, 2009

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, JAN HARDY, JAMIE KNOWLES, JAMES RICHEY, MARTY RANDALL, JIM BINKLEY, JERRY ASHER, STACIE SKINNER, SUE AMICK, BOB POGGEL, JEFF BROADY, MELISSA WOODS, AND DELBERT MEEKS.

MINUTES FROM THE MAY 26TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE WITH THE FOLLOWING DOLLAR AMOUNTS BEING ADDED TO THE WRITE-OFFS LISTED: ELECTRIC-\$42,391.18, WATER-\$7,906.02, SEWER-\$3,599.14, SANITATION-\$37.75, AND BROADBAND-\$591.33. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS OF RIVER HILLS REPORTED THE FOLLOWING:

1. TIE CENTER: INVOICE #0712-14 FOR \$6,200.00 FROM SAEGESSER ENGINEERING WAS PRESENTED FOR PAYMENT ON THE TIE CENTER PROJECT. CHUCK ROSE MADE A MOTION TO APPROVE PAYMENT. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.
2. SLUDGE BELT PRESS: INVOICE #805-11 FOR \$600.00 FROM SAEGESSER ENGINEERING WAS PRESENTED FOR PAYMENT OF CONSTRUCTION CONTRACT ADMINISTRATION. THIS WILL BE PAID FROM GRANT FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE PAYMENT. SECONDED BY RAY ZOLLMAN. ALL VOTED TO APPROVE. AN INVOICE FROM TEMPLE AND TEMPLE FOR CONSTRUCTION SERVICES WAS PRESENTED IN THE AMOUNT OF \$36,500. THIS WILL BE PAID WITH \$6,335 FROM LOCAL MATCH FUNDS AND \$30,165 GRANT FUNDS. \$32,850 TO BE PAID TO TEMPLE AND TEMPLE AND \$36,50 TO BE HELD IN A RETAINAGE FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE PAYMENT. CHUCK ROSE SECONDED. ALL VOTED TO APPROVE.
3. BACALA BUILDING: MEETINGS HAVE BEEN HELD WITH RATIO ARCHITECTS, SEI AND LIFESPAN REGARDING THE SENIOR AND YOUTH CENTER. RATIO WILL PREPARE A CONTRACT FOR WORK TO BE COMPLETED TO OBTAIN ENVIRONMENTAL REVIEW AND SUBMIT GRANT APPLICATION. THE MOLD REMEDIATION PROJECT IS CURRENTLY APPROXIMATELY 50% COMPLETE.

BILL SAEGESSER OF SAEGESSER ENGINEERING REPORTED THE FOLLOWING:

1. THE HISTORIC REVIEW BOARD WANTS TO BE INVOLVED IN THE BACALA BUILDING REMODEL.
2. A REQUEST TO PAY DHA \$4,320 FOR ASBESTOS REMOVAL WAS MADE. CHUCK ROSE MADE A MOTION TO APPROVE PAYMENT. RAY ZOLLMAN SECONDED. ALL VOTED TO APPROVE.
3. THE TIE CENTER APPLICATION IS BEING PROCESSED. WE HAVE NOT GOTTEN AUTHORIZATION TO START EARLY ON DESIGN SERVICES.
4. THE SLUDGE BELT PRESS IS SCHEDULED TO BE COMPLETED BY JUNE 26.

MAYOR GRAHAM GAVE AN UPDATE ON THE TIE CENTER. HE REPORTED ON THE WORK OF LATCO CONSTRUCTION AT THE FREUDENBERG BUILDING. LINCOLN TAYLOR IS BASICALLY COMPLETED. BOB POGGEL REPORTED WE NOW NEED TO PREPARE A 14,000 SQUARE FOOT AREA FOR TECHS AND TRAINING. THE COST FOR THIS PROJECT WILL BE AS FOLLOWS: \$45,000 FOR OFFICE AND WALLS; \$15,286 FOR SECURITY; \$2,400 FOR SIX WINDOWS. THE PROJECT WILL BE PAID FROM THE CERTIFIED TECH FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE \$63,200 FOR THE PROJECT. CHUCK ROSE SECONDED. ALL VOTED TO APPROVE.

JEFF BROADY REPORTED THAT THE COST TO REPLACE THE A-COIL ON THE AIR CONDITIONER AT CITY HALL IS \$2,500. WORK TO BE COMPLETED BY MILLER HEATING AND AIR CONDITIONING.

MARTI RANDALL ASKED WHOSE RESPONSIBILITY IT IS TO MAINTAIN THE BRICK SIDEWALKS DOWNTOWN SITING NEED FOR REPAIR AND CLEAN UP. MAYOR ASKED JASON APPELGATE TO LOOK AT NEEDED REPAIRS. JERRY ASHER WILL SPRAY FOR WEEDS ON A SUNDAY.

SUE AMICK REPORTED THAT WE HAVE RADIOS THAT NEED TO BE REPLACED. THERE ARE TWO IN THE MAYOR'S OFFICE AND ONE AT THE ANIMAL SHELTER. ONE WALKIE TALKIE FOR \$2,100 WHICH INCLUDES TRAINING. TWO SHOULDER MIKES AT A COST OF \$2,239.00 EACH, AND A POSSIBLE CAR CHARGER FOR DENNY. CLERK TREASURER TO CHECK BOARD OF WORKS MISCELLANEOUS FUNDS TO PAY FOR THESE ITEMS. RAY ZOLLMAN VOTED TO APPROVE THE EXPENDITURES. CHUCK ROSE SECONDED. ALL VOTED TO APPROVE.

DELBERT MEEKS ASKED KERRY THOMPSON TO SEE WHO IS RESPONSIBLE TO PAY FOR OFFICERS TO GO TO COURT IN CIVIL CASES.

JAN HARDY, CLERK TREASURER, REPORTED THE FOLLOWING:

1. SHE HAS CHECKED WITH THE INSURANCE COMPANY REGARDING DELBERT'S SIMULATOR. THEY WILL NOT PAY FOR IT, BUT IT MAY RESULT IN A CREDIT ON FUTURE INSURANCE RATES.
2. THE FOLLOWING WRITE-OFFS FOR THE REMAINDER OF 2004-2008 WERE PRESENTED FOR APPROVAL: ELECTRIC-\$46,389.44; WATER-\$11,935.00; SEWER-\$12,786.47; SANITATION-\$114.40; BROADBAND-\$479.50. CHUCK ROSE MADE A MOTION TO APPROVE THE WRITE OFFS AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.
3. WORK IS STARTING ON THE 2010 BUDGET. IT NEEDS TO BE PUBLISHED BY AUGUST 2.
4. THE NEW PERSONEL HANDBOOK WAS DISCUSSED. THE MAYOR SUGGESTED THAT WE HAVE KERRY THOMPSON WRITE AN AMENDMENT TO THE ORDINANCE ADDRESSING PART-TIME/FULL-TIME EMPLOYEES.

TISH RICHEY REQUESTED PAYMENT FOR THE FOLLOWING PAYMENTS:

1. LATCO CONSTRUCTION PROJECT TO BE PAID FROM NW TIF

E & S QUALITY EXTERIORS	INTERIOR PLASTER	\$12,968.00
KELSAY PAINTING	CEILINGS & WALLS TIE	9,880.00
SCHILLER HARDWARE	DOOR HDWR TIE	2,464.75
ACC. DRYWALL	DRYWALL TIE	7,048.80
A-1 QUALITY PLUMBING	WATER LINE TIE	1,820.00
A/1 PRODUCTS	FURNITURE TIE	25,969.96
US DRYWALL	DRYWALL INSTALL TIE	3,873.64
LATCO	CONSTRUCTION TIE	49,011.00
L. HAAS CONSTRUCTION	CONSTRUCTION TIE	9,340.00
INSULATION SOLUTION	INSULATION TIE	2,594.00
S & L ELECTRIC	ELECTRIC INSTALL TIE	5,512.50
SCOTTSBURG GLASS	WINDOWS TIE	1,768.41
J. HEAL PAINTING	PAINTING INTERIOR TIE	10,443.00
SELBY HOUSE	INTERIOR DESIGN TIE	45,270.42
METRO MATERIALS	DRYWALL TIE	1,815.96
AMICK APPLIANCE	APPLIANCES TIE	1,645.00
RICK & JEFF'S FLOORING	FLOORING TIE	16,653.22
2. MISCELLANEOUS EXPENSES TO BE PAID FROM THE CITY ENG ACCT:

SAEGESSER	AMER REC ACT INDOT	2,275.00
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3. MISCELLANEOUS EXPENSES TO BE PAID FROM NW TIF

SAEGESSER	ISTEA TRAIL 23.5 HRS	1,962.50
SAEGESSER	WESTERN BYPASS 19.5 HRS	1,762.50
SCOTT CO TREAS	FREUDENBERG TAXES TIE	22,007.42
SAEGESSER	TIF MAP UPDATE 2 HRS	57.50
UNIVERSAL VALUATION	EQUIPMENT APPRAISAL	3,500.00
US BANK	LEASE RENTAL	100,000.00
4. MISCELLANEOUS EXPENSES TO BE PAID FROM SE TIF

SAEGESSER	TIF MAP UPDATE 2 HRS	57.50
MUNICIPAL ELEC	ELECTRICITY	24.47
MIDWEST GAS	FINAL BILL	12.02
SAEGESSER	BACALA REN. 7 HRS	525.00
RUMPKE	DEBRIS REMOVAL	382.14
DHA	ASBESTOS REM	480.00
DHA	MOLD REMEDIATION	5,264.00
5. MISCELLANEOUS EXPENSES TO BE PAID FROM CERT. TECH ACCT:

SAEGESSER	TIE ENG. 58 HRS.	6,200.00
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CHUCK ROSE MADE A MOTION TO APPROVE EXPENDITURES AS PRESENTED. RAY ZOLLMAN SECONDED. ALL VOTED TO APPROVE.

TISH ALSO NOTED THAT THE GAS CARDS ARE WORKING WELL.

JAMIE KNOWLES OF THE AREA PLAN COMMISSION REPORTED THAT DEPARTMENT HEADS WOULD BE CONTACTED ABOUT DEMOLITION PERMITS 48 HOURS IN ADVANCE.

3:15 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF PUBLIC WORKS AND SAFETY
JUNE 23, 2009

2:05 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, JAN HARDY, JAMES RICHEY, MARTY RANDALL, JERRY ASHER, SUE AMICK, MELISSA WOODS, AND CASEY SAEGESSER.

MINUTES FROM THE JUNE 9TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS REPORTED THAT RIVER HILLS HEARD FROM EDA LAST WEEK CONCERNING THE TIE CENTER. THEY PLAN TO AWARD THE GRANT IN JULY. THEY HAD ANTICIPATED IT TO BE AWARDED IN SEPTEMBER.

BILL SAEGESSER OF SAEGESSER ENGINEERING REPORTED THE FOLLOWING:

1. AMERICAN PLASTICS: HE HAS MET WITH FRANK DAWSON AND JASON COMBS REGARDING THE WATER/SEWER ISSUE AND HAS UPDATED AMERICAN PLASTICS.
2. BACALA BUILDING:
 - A. SAEGESSER ENGINEERING WILL MAKE A RECOMMENDATION AT THE NEXT BOARD OF WORKS MEETING.
 - B. DHA, INC. WILL HAVE THE MOLD REMEDIATION COMPLETED IN THE NEXT TWO WEEKS. AN INVOICE FOR \$23,688 FOR 50% OF THE WORK WAS PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE THE PAYMENT. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.
 - C. THE FOLLOWING CHANGE ORDER WAS PRESENTED FROM DHA:

1. SPRAY CRAWL SPACE	216.00
2. REINSTALL FURNACES	988.60
3. AIR RECIRCULATING UNITS (UP TO 4)	1,125.55/EA
4. PRIMARY FILTERS (40/CASE)	32.85
5. SECONDARY FILTERS (24/CASE)	73.95
6. CHECK FILTERS 2 TIMES/MONTH	50.00/MO
7. CLEAN BASEMENT	1,024.00

CHUCK ROSE MADE A MOTION TO APPROVE THE CHANGE ORDER AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.
3. LINZA GRAHAM PARK: A MEETING IS SCHEDULED FOR JUNE 25, 2009 AT 3 PM AT SAEGESSER ENGINEERING TO DISCUSS THE PARK.
4. INDOT: THEY HAVE SUBMITTED WHAT THEY BELIEVE TO BE THE FINAL DOCUMENTS FOR THE STIMULUS.
5. TIE CENTER: THE ARCHITECTUAL AGREEMENT PAPERWORK IS READY FOR RATIO ARCHITECTUAL AND ENGINEERING AND STRAY LIGHT OPTICAL. CHUCK ROSE MADE A MOTION TO ALLOW THE MAYOR'S SIGNATURE TO APPROVE THIS AGREEMENT UPON KERRY THOMPSON'S APPROVAL. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.
6. BORG WARNER: THEY ARE TRYING TO CLOSE OUT THIS PROJECT.

JERRY ASHER REPORTED THAT HE SPRAYED FOR WEEDS ON JUNE 21, 2009. HE ALSO TREATED THE LAKE FOR ALGAE ON JUNE 22, 2009.

THE SCOTT COUNTY DEMOCRATIC CLUB REQUESTED THE CITY TO WAIVE FEES FOR RENTAL OF THE DEPOT ON THURSDAYS. CHUCK ROSE MADE A MOTION TO APPROVE THIS REQUEST ADDING THAT THE MOTION WOULD COVER BOTH POLITICAL PARTIES. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAN HARDY, CLERK TREASURER, REPORTED THE FOLLOWING:

1. WORK CONTINUES ON THE BUDGET WITH THE DEPARTMENT HEADS.
2. THE COUNTY AUDITOR HOPES TO HAVE TAX MONEY BY THE END OF JUNE.
3. SHE HAS MET WITH THE CREDIT CARD COMPANY, PAY/GOV. SHE HOPES TO HAVE THE SYSTEM IN PLACE IN A COUPLE OF MONTHS.

TISH RICHEY REQUESTED PAYMENT FOR THE FOLLOWING PAYMENTS:

- 1. PLACEMENT OF A DUMPSTER FROM RUMPKE AT THE BACALA BUILDING. RAY ZOLLMAN MADE A MOTION TO APPROVE THE DUMPSTER. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.
- 2. PAYMENT OF \$82,190.47 TO BEST EQUIPMENT WAS APPROVED IN FEBRUARY. A REQUEST WAS MADE TO NOTE THAT THIS AMOUNT WOULD BE PAID FROM THE CUM CAP DEVELOPMENT. CHUCK ROSE MADE A MOTION TO APPROVE THIS REQUEST. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR GRAHAM REPORTED THAT HE HAD TALKED TO LANCE HOUNSHELL REGARDING CUTS IN PAYROLL THAT NEED TO BE MADE DUE TO THE PLANT PROCESSING LESS WATER.

3:20 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF PUBLIC WORKS AND SAFETY
JULY 13, 2009

2:05 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, JAN HARDY, JAMES RICHEY, MARTY RANDALL, JERRY ASHER, SUE AMICK, MELISSA WOODS, JEFF BROADY, JASON COMBS, JIM BINKLEY, DELBERT MEEKS AND JAMIE KNOWLES.

MINUTES FROM THE JUNE 23TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE BOARD APPROVED A \$710,300.00 ARCHITECTURAL CONTRACT ON 6/23/09. THE MONIES WILL BE TAKEN FROM THE NORTHWEST TIF FUND. THE DEPUTY CLERK REPORTED THAT WAS THE LAST OF THE NORTHWEST TIF FUNDS AVAILABLE.

MELISSA WOODS PRESENTED INVOICE #0712-15 IN THE AMOUNT OF \$49,721 TO SAEGESSER ENGINEERING FOR WORK ON THE TIE CENTER. THE INVOICE WILL BE PAID FROM THE CTP OR THE NORTH WEST TIF. IT IS POSSIBLE THAT THE CITY COULD BE REIMBURSED FOR THIS INVOICE IF THE EDA GRANT IS AWARDED AND THESE COSTS ARE CONSIDERED ELIGIBLE. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #805-12 IN THE AMOUNT OF \$600 TO SAEGESSER ENGINEERING FOR CONSTRUCTION CONTRACT FOR THE SLUDGE BELT PRESS. THIS IS TO BE PAID WITH THE OCRA GRANT FUNDS. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED A CONTRACT FOR RATIO ARCHITECTS IN THE AMOUNT OF \$19,500 AND UP TO \$500 IN REIMBURSABLE EXPENSES. THIS IS FOR SERVICES NEEDED IN ORDER TO INITIATE THE ENVIRONMENTAL REVIEW FOR THE CFF GRANT AND TO BE PAID BY THE SOUTHEAST TIF FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED A QUOTE FOR LUMBER AND SUPPLIES TO REPAIR THE SHELTER AT LINZA GRAHAM PARK IN THE AMOUNT OF \$8000. TO BE PAID FROM SOUTHEAST TIF FUND AND REIMBURSED AT 50% FROM THE LINZA GRAHAM PARK GRANT. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER OF SAEGESSER ENGINEERING REPORTED THE FOLLOWING:

1. AMERICAN PLASTICS: HE HAS MET WITH FRANK DAWSON AND JASON COMBS REGARDING THE WATER/SEWER ISSUE AND HAS UPDATED AMERICAN PLASTICS. THE TOTAL SEWER FOR JUNE AND JULY IS \$381.90 AND THE TOTAL WATER FOR JUNE AND JULY IS \$631.57. EVERYONE IS IN AGREEMENT WITH THESE FIGURES. BEGINNING IN JULY THEY WILL BE BILLED FOR A 2" METER INSTEAD OF THE 4" THAT IS THERE NOW. RAY ZOLLMAN MADE A MOTION TO APPROVE THE ADJUSTMENT. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.
2. BACALA BUILDING:
 - A. DHA, INC. COMPLETED THE MOLD REMEDIATION AND PRESENTED AN INVOICE FOR \$23,688 FOR THE REMAINING BALANCE OF THE WORK. RAY ZOLLMAN MADE A MOTION TO APPROVE THE PAYMENT. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.
 - B. DHA, INC USED MARTINS INSURANCE COMPANY'S WATER DURING THE REMEDIATION PROCESS. DUE TO THE ORIGINAL CONTRACT WITH DHA, INC. THE CITY IS RESPONSIBLE FOR THE ELECTRIC AND WATER USED DURING THE REMEDIATION PROCESS. THE CITY THEREFORE OWES A PORTION OF MARTIN INSURANCE'S WATER BILLING TO BE PAID OUT OF THE SOUTHEAST TIF FUND.
3. DAM INSPECTION REPORT STATES WE NEED TO CUT DOWN THE DEAD TREES ALONG THAT AREA.

JIM BINKLEY REPORTED DUKE ENERGY COMPLETED THE WORK ON THE SUBSTATION AND WE WILL BE ABLE TO LEASE IT TO JACKSON COUNTY.

TISH RICHEY UPDATED THE BOARD ON THE BALANCES LEFT IN WHAT HAS ALREADY BEEN APPROVED. SHE REQUESTED THE BOARD TO APPROVE THE ITEMS IN THE OTHER CATEGORY.

PUBLIC BOARD OF WORKS

ACCT	VENDOR	SERVICE	AMOUNT
TECH IN TRAINING CLASSROOMS (APPROVED 6/23 FOR \$63,000)			
CERT			
TECH	SCOTTSBURG GLASS	WINDOWS	\$2,160.00
CERT			
TECH	MITCHELL'S CARPET	FLOORING	\$2,768.00
CERT			
TECH	VAIL'S	CONSTRUCTION SUPPLIES	\$8,600.18
CERT			
TECH	SCOTT'S HARDWARE	CONSTRUCTION SUPPLIES	\$220.90
		TOTAL EXPENDITURES	\$13,749.08
		APPROVED	\$63,000.00
		BALANCE	\$49,250.92
ARCHTECTURAL ENGINEERING AGREEMENT (TENTATIVELY APPROVED 6/23 FOR \$710,000)			
?	SAEGESSER ENGINEERING	7% DESIGN	\$49,721.00
		TOTAL EXPENDITURES	\$49,721.00
		APPROVED	\$710,000.00
		BALANCE	\$660,279.00
LATCO CONSTRUCTION PROJECT (APPROVED FOR \$210,574.00 ON MAY 15TH + \$10,000 CUSHION)			
	256 SUPPLY TRUE VALUE		
NW TIF	HDWR	ELECTRICAL SUPPLIES	4,648.72
NW TIF	S & L ELECTRIC	LABOR	367.50
NW TIF	S & L ELECTRIC	HVAC	9,500.00
NW TIF	JOB SITE MATERIALS MGMT	DUMPSTER	700.00
		TOTAL EXPENDITURES	213,414.88
		APPROVED	210,574.00
		CUSHION	10,000.00
		BALANCE (INCLUDING CUSHION)	7,159.12
OTHER TIF EXPENDITURES			
NW TIF	UMBAUGH	ADMIN FEES	\$2,750.00
NW TIF	UNIVERSAL VALUATION	APPRAISAL TIE CENTER	\$1,250.00
NW TIF	SAEGESSER	ISTEA TRAIL	\$2,887.50
NW TIF	SAEGESSER	WESTERN BY PASS	\$2,875.00
NW TIF	SAEGESSER	CLEARING PLAT	\$402.50
NW TIF	BOYCE	CHECKS	\$131.25
		TOTAL	\$10,296.25
SE TIF	MUNICIPAL ELECTRIC	ELECTRIC	\$93.18
SE TIF	UMBAUGH	ADMIN FEES	\$2,750.00
SE TIF	RUMPKE	DUMPSTER	\$531.80
SE TIF	RUMPKE	DUMPSTER	\$982.79
SE TIF	DHA, INC	MOLD REMED	\$23,688.00
SE TIF	SAEGESSER	DESIGN BACALA	\$937.50
SE TIF	BOYCE	CHECKS	\$131.25
		TOTAL	\$29,021.34

CHIEF MEEKS REPORTED THEY MADE AN ARREST IN THE VANDALISM CASE AT THE PARK, DUE TO THE CAMERAS. THE MAYOR SUGGESTED UPGRADING THE CAMERAS DUE TO THE EXTRA TRAFFIC AT THE PARK.

CHIEF MEEKS ASKED THE BOARD TO PROMOTE STEVE HERALD TO SERGEANT EFFECTIVE 7/16/09. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAN HARDY ASKED FOR AN UPDATE ON THE POLICY HANDBOOK. IT WAS REPORTED H.R. UNLIMITED RESOURCES IS WAITING ON THE MAYOR TO GET BACK WITH THEM.

JAMIE KNOWLES, ON BEHALF OF THE FAIR BOARD, THANKED THE CITY FOR ALL THE HELP WITH THE FAIRGROUNDS. HE ALSO REPORTED THE FINAL APPEAL ON THE HALFWAY HOUSES WAS DENIED. THEY ARE LOOKING TO AMEND THE ZONING ORDINANCE TO DEFINE FAMILY.

JAMES RICHEY REPORTED THE PASSING OF LONGTIME FIREMAN, PHIL STEWART. HE ALSO REPORTED DRUG TESTING WITH THE NEW COMPANY WENT SMOOTH.

MAYOR GRAHAM REPORTED THAT HE HAD TALKED TO LANCE HOUNSHELL REGARDING CUTS IN PAYROLL THAT NEED TO BE MADE DUE TO THE PLANT PROCESSING LESS WATER.

2:40 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. MAYOR GRAHAM SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
EXECUTIVE SESSION
JULY 28, 2009**

1:50 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO IN ATTENDANCE WERE ROBERT PEACOCK, RON VUCKSON, BILL SAEGESSER, KERRY THOMPSON, TERRY NAULTY AND LARRY OTT.

AN ECONOMIC DEVELOPMENT ISSUE WAS DISCUSSED.

2:15 PM THE MEETING WAS DISMISSED

**BOARD OF PUBLIC WORKS AND SAFETY
EXECUTIVE SESSION
JULY 28, 2009**

2:20 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, JAMIE KNOWLES, KERRY THOMPSON, ROBERT PEACOCK, MELISSA WOODS, KAREN MIDDLETON, JASON COMBS, TISH RICHEY, JERRY ASHER, LL LOWRY, MARTY RANDALL, DELBERT MEEKS, JIM RICHEY AND SUE AMICK.

AN OPTION TO PURCHASE REAL ESTATE FROM THE CITY OF SCOTTSBURG TO LIBERTY GREEN RENEWABLES. A PART OF THE SOUTH HALF OF THE NORTHEAST QUARTER OF SECTION 31, TOWNSHIP 3 NORTH, RANGE 7 EAST, BEGINNING AT THE NORTHEAST CORNER OF SAID SOUTH HALF, THENCE WEST 24 RODS, THENCE SOUTH 40 RODS, THENCE EAST 24 RODS, THENCE NORTH 40 RODS TO THE PLACE OF BEGINNING, CONTAINING 6 ACRES. ALSO BEGINNING 24 RODS WEST OF SAID NORTHEAST CORNER OF SAID SOUTH HALF, THENCE WEST 136 RODS, THENCE SOUTH 51.76 RODS, THENCE EAST 136 RODS, THENCE NORTH 51.67 RODS TO THE PLACE BEGINNING, CONTAINING 44 ACRES, MORE OR LESS. CONTAINING, AFTER EXCEPTION OF RIGHT OF WAY TO STATE ROAD 31 AND I-65, 45.82 ACRES. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

RESOLUTION 2009-R1 A RESOLUTION SUPPORTING THE DEVELOPMENT PLAN OF LIBERTY GREEN RENEWABLES, LLC. LIBERTY GREEN RENEWABLES, LLC HAS PROPOSED TO CONSTRUCT A RENEWABLE ENERGY FACILITY IN THE CITY OF SCOTTSBURG. THEY HAVE SUBMITTED TO THE AREA PLAN COMMISSION A DEVELOPMENT PLAN FOR APPROXIMATELY 44 ACRES, WHICH IT PROPOSES TO PURCHASE FROM THE CITY OF SCOTTSBURG. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION ALL VOTED TO APPROVE.

THE BOARD WAS ASKED TO APPROVE A UTILITY AVAILABILITY LETTER FOR LIBERTY GREEN RENEWABLES. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

PUBLIC HEARING – CDBG PROJECT- SENIOR & YOUTH CENTER

MELISSA WOODS WITH RIVERHILLS OPENED THE MEETING WITH BILL SAEGESSER, JAMIE KNOWLES, KERRY THOMPSON, ROBERT PEACOCK, MELISSA WOODS, KAREN MIDDLETON, JASON COMBS, TISH RICHEY, JERRY ASHER, LL LOWRY, MARTY RANDALL, DELBERT MEEKS, JIM RICHEY AND SUE AMICK IN ATTENDANCE.

THE GRANT REQUEST IS IN THE AMOUNT OF \$500,000.00 WITH A PROPOSED \$56,000.00 LOCAL MATCH. PROPOSAL IS DUE AUGUST 14, 2009 AND THE APPLICATION DEADLINE IS OCTOBER 2, 2009. MELISSA ASKED THE BOARD TO APPROVE HER SUBMITTING THE APPLICATION. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA ASKED IF THERE WERE ANY QUESTIONS, THEN CLOSED THE PUBLIC HEARING.

MELISSA CONTINUED WITH PAY APPLICATION #7 FOR CONSTRUCTION SERVICES, WITH THE SLUDGE BELT PRESS, TO TEMPLE AND TEMPLE IN THE AMOUNT OF

\$28,475.00. TO BE PAID WITH LOCAL MATCH FUNDS; \$25,627.50 PAID TO TEMPLE & TEMPLE AND \$2,847.50 TO BE PLACED IN A RETAINAGE FUND. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED A PLAYGROUND EQUIPMENT QUOTE FROM MIRACLE PLAY IN THE AMOUNT OF \$32,756.85 TO BE PAID OUT OF THE SOUTHEAST TIF FUND TO BE REIMBURSED AT 50% FROM THE LINZA GRAHAM PARK GRANT. A 3% DISCOUNT CAN BE APPLIED IF PAID FOR IN ADVANCE. THIS AMOUNT DOES NOT INCLUDE SITE PREPARATION AND EQUIPMENT INSTALLATION, AS THIS WILL BE COMPLETED BY THE PARKS DEPARTMENT. CHUCK ROSE MADE A MOTION TO APPROVE THE QUOTE WITHOUT PAYING IN ADVANCE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE. RAY ZOLLMAN MADE A MOTION TO EXPEND THE FUNDS FROM THE SOUTHEAST TIF. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE

BILL SAGESSER WITH SAEGESSER ENGINEERING PRESENTED AN INVOICE IN THE AMOUNT OF \$3,597.90 FOR D.H.A., INC FOR CHANGE ORDERS THAT OCCURRED DURING THE ASBESTOS REMOVAL. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

A QUOTE FROM QUEST SOFTWARE SYSTEMS FOR TIME CLOCKS WAS PRESENTED IN THE AMOUNT OF \$12,119.00. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE SANITATION DEPARTMENT ASKED FOR APPROVAL TO BUY A COMPACTOR, NOT TO EXCEED \$35,000.00. MAYOR GRAHAM HAS SPOKEN WITH THE COUNTY ABOUT THE CITY’S INTENTIONS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

KAREN MIDDLETON PRESENTED A QUOTE FROM UNIVERSAL VALUATIONS IN THE AMOUNT OF \$1,975.00 FOR THE APPRAISAL OF ADDITIONAL ITEMS PURCHASE FROM THE FREUDENBERG PLANT. CHUCK ROSE MADE A MOTION TO USE BOB POGGEL’S ITEMIZATION LIST OF VALUES FOR THE INSURANCE COMPANY, INSTEAD OF PAYING ADDITIONAL COSTS FOR APPRAISALS. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR GRAHAM, ROBERT PEACOCK AND BILL SAEGESSER LEFT THE MEETING AT 2:50 PM.

CHIEF MEEKS REPORTED HE HAD 6 CARS WITH NEW RADIOS; IT COST \$150 TO INSTALL IN EACH VEHICLE.

TISH RICHEY PRESENTED THE FOLLOWING AND ASKED THE BOARD TO APPROVE THE EXPENDITURES FROM THE CORRESPONDING FUND.

- 1. \$2,455.00 TO UNIVERSAL VALUATIONS FOR APPRAISAL OF TIE CENTER TO BE PAID FROM NORTHWEST TIF.
- 2. \$954.07 TO RUMPKE FOR THE DUMPSTER AT THE BACALA BUILDING TO BE PAID FROM SOUTHEAST TIF.
- 3. SCOTTS HARDWARE FOR PARTS TO USE AT THE TIE CENTER TO BE PAID FROM THE SOUTHEAST TIF.

RAY ZOLLMAN MADE A MOTION TO APPROVE THE ABOVE EXPENSES FROM SAID FUNDS. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

3:00 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF PUBLIC WORKS AND SAFETY
AUGUST 11, 2009

2:03 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, STACIE SKINNER, BILL HOAGLAND, JERRY ASHER, JEFF BROADY, JIM BINKLEY, JASON APPELEGATE, DELBERT MEEKS, MARTY RANDALL, AND RAY ZOLLMAN.

MINUTES FROM THE JULY 13TH AND 28TH MEETINGS WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS WITH RIVERHILLS CALLED THE PUBLIC HEARING TO ORDER FOR THE SENIOR AND YOUTH CENTER. THE PROPOSAL WILL BE SUBMITTED ON FRIDAY AUGUST 14, 2009. THE GRANT AMOUNT IS FOR \$50,000.00.

MELISSA WOODS PRESENTED THE EDA REIMBURSEMENT FOR ENGINEERING AND GRANT ADMINISTRATION COSTS INCURRED FOR THE INITIAL EDA GRANT, CONTINGENT UPON THE EDA AUTHORIZATION TO SUBMIT THE REQUEST. TOTAL COSTS INCURRED ARE \$49,838.50 AND REIMBURSEMENT REQUEST IS \$18,375.45 (36.87%). CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #0712-16 FOR DESIGN SERVICES WITH THE NEW TIE CENTER EDA GRANT TO SAEGESSER ENGINEERING IN THE AMOUNT OF \$39,066.50. TO BE PAID FOR WITH LOCAL FUNDS. THIS WILL BE ELIGIBLE FOR EDA REIMBURSEMENT, CONTINGENT UPON EDA GRANT AWARD AND REVIEW OF THE CONTRACT. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MELISSA WOODS PRESENTED INVOICE #0709-5 IN THE AMOUNT OF \$1200.00 FOR DESIGN CONTRACT DOCUMENTS FOR THE LINZA GRAHAM PARK IMPROVEMENTS TO SAEGESSER ENGINEERING. TO BE PAID WITH LOCAL FUNDS, THEN REIMBURSED 50%. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED

1. THERE WILL BE A TIE CENTER DESIGN MEETING ON AUGUST 14, 2009 AT 10AM IN THE FREUDENBERG BUILDING.
2. HE ALSO REPORTED THE SLUDGE BELT PRESS IS COMPLETE.
3. THE LIBERTY GREEN RENEWABLES WILL MEET WITH THE WATER BOARD ON AUGUST 11, 2009 AND THE APC ON AUGUST 12, 2009.

JERRY ASHER IS PREPARING FOR THE PIG ROAST.

JEFF BROADY REPORTED TO THE BOARD HE WILL USE \$2500 OF THE ORIGINAL \$67,000 FOR WIRING AND MATERIALS TO BUILD WALLS FOR A LAB AREA IN THE FREUDENBERG BUILDING.

JIM BINKLEY REPORTED ON THE FIBER PROGRESSION TO THE CITY. THE MAYOR SPOKE BRIEFLY ABOUT ADVERTISING AND REACHING OUT TO INDUSTRIAL CUSTOMERS.

MARTY REPORTED ON A CONVERSATION WITH A LADY FROM CRAWFORD COUNTY ABOUT CONCERNS WITH LIBERTY GREEN RENEWABLES.

JASON APPELEGATE REPORTED

1. THE TRASH COMPACTOR SHOULD ARRIVE IN 4 ½ WEEKS. THE TOTAL COST ON THE COMPACTOR IS \$33500.
2. THE CULVERT ON BOND STREET NEEDS ATTENTION, THEY ARE LOOKING AT CLOSING THAT PART OF THE STREET.
3. HE HAS ONE WAY STREET SIGNS ON ORDER FOR CHERRY AND WARDELL STREETS.

DELBERT HAS RECEIVED SIX NEW RADIOS THE TOTAL TO INSTALL 1 BASE UNIT AND 5 IN CARS WAS \$1435. THE COUNTY HAS RECEIVED A GRANT THROUGH THE

CRIMINAL JUSTICE FOR \$49,000. THE CITY WILL GET \$29,000 AND WILL BE AGENT OF RECORD.

SUE AMICK HAS REQUESTED ALL PAVING LISTS BE IN BY MONDAY 8/17/09.

STACIE SKINNER REPORTED THE CTA APPLICATION HAS BEEN APPROVED AND COVERS THE WHOLE STATE.

JAN ASKED THE BOARD TO APPROVE THE IACT DUES IN THE AMOUNT OF \$2702. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

JAN ASKED THE BOARD TO INCREASE THE PAY FOR JOHN GULLION FROM \$150 TO \$250 EFFECTIVE AUGUST. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE FOLLOWING WAS PRESENTED FROM THE DEPUTY-CLERK TREASURER FOR APPROVAL OF TIF EXPENDITURES:

OTHER TIF EXPENDITURES				PROJECT BALANCE \$660,279.00
NW TIF	SAEGESSER	5.5% OF 12.5% TIE AGREE	\$39,066.50	\$621,212.50
NW TIF	SAEGESSER	WESTERN BY PASS	\$2,620.00	
NW TIF	SAEGESSER	ISTEA TRAIL	\$3,275.00	
NW TIF ?	SCOTT'S HARDWARE	GRINDER FRONT DOOR FREUD	\$5.38	
SE TIF	MUNICIPAL UTILITIES	DHA SHARE OF WATER	\$56.74	
SE TIF	MUNICIPAL UTILITIES	ELECTRIC	\$203.00	
SE TIF	RATIO ARCHITECTS	75% SENIOR YOUTH CENTER	\$11,388.79	
SE TIF	SAEGESSER	BACALA PROJECT 5.5 HRS	\$412.50	
SE TIF	GREEN BANNER PUB	RIVER HILLS HEARING	\$24.40	
CITY ENGINEER	SAEGESSER	ARRA INDOT PLANS	\$1,627.50	\$5,500 LEFT
CERT TECH	SCOTT'S HARDWARE	TECH IN TRAINING	\$14.16	\$29,880.74
CERT TECH	VAIL'S	TECH IN TRAINING	\$1,192.36	\$1,206.52
				\$28,674.22

CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

2:45 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF PUBLIC WORKS AND SAFETY
AUGUST 25, 2009

2:02 P.M. CHUCK ROSE CALLED THE MEETING TO ORDER IN ABSENCE OF THE MAYOR WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, STACIE SKINNER, JASON COMBS, JIM BINKLEY, JAMES RICHEY, MARTY RANDALL, SUE AMICK AND DELBERT MEEKS.

MINUTES FROM THE PREVIOUS MEETING WAS PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

BILL SAEGESSER REPORTED

1. THEY ARE IN THE PROCESSES OF CLOSING OUT THE SCOTT MANUFACTURING PROJECT.
2. LIBERTY GREEN WILL BE MEETING WITH THE AREA PLAN COMMISSION ON 8/25/09 AT 6PM AND ONE REPRESENTATIVE WILL BE AT THE WATER BOARD MEETING TODAY.
3. THE BACALA BUILDING GRANT APPLICATION HAS BEEN SUBMITTED. RATIO ARCHITECTS HAVE COMPLETED THEIR DRAWINGS.
4. TIE CENTER MEETING WILL BE HELD WITH THE ENGINEERS AND ARCHITECTS ON 9/4/09.
5. WE ARE STILL WAITING TO HEAR FROM INDOT ABOUT THE STIMULUS MONEY.
6. THE SLUDGE BELT IS COMPLETE WE JUST NEED TO SUBMIT THE FINAL PAPERWORK.

STACIE SKINNER ASKED THE BOARD TO APPROVE HER FILLING A POSITION IN BROADBAND THAT WILL BE EVALUATED AFTER 4 MONTHS TO SEE IF THE POSITION IS PROFITABLE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

JASON COMBS REPORTED HIS DEPARTMENT IS CHECKING ALL THE MAN HOLES AROUND TOWN.

DELBERT MEEKS HAS SECURED A TRAINING THAT IS NECESSARY FOR EMERGENCY VEHICLE OPERATIONS. IT WILL COST \$3000 FOR THE WEEK SESSION AND THE FIRE DEPARTMENT WILL HELP PAY.

THE CLERK TREASURER NEEDS APPROVAL FOR THE LIBERTY GREEN APPRAISAL IN THE AMOUNT OF \$300 TO BE PAID FROM THE SOUTHEAST TIF FUND. THE TECH TRAINING WALL IN THE AMOUNT OF \$14,472.00 TO BE PAID FROM CERTIFIED TECH FUND AS WELL AS THE TECH IN TRAINING HEADS IN THE AMOUNT OF \$1800.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

LEWIS DICKERSON HIT A CITY MANHOLE COVER THAT CAME UP AND DAMAGED HIS TIRE. A BILL WAS PRESENTED FOR A NEW TIRE IN THE AMOUNT OF \$76.80. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

DELBERT REQUESTED THE CITY SET UP A FUND TO MANAGE THE DRUG ENFORCEMENT GRANT THE CITY IS MAINTAINING. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

THE CITY WILL BE RENEWING THEIR INVESTMENTS IN EARLY SEPTEMBER.

THERE WILL BE AN EXECUTIVE & SPECIAL SESSION FOR THE BOARD OF WORKS ON 8/27/09 AT 4PM.

2:25 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
EXECUTIVE SESSION
AUGUST 27, 2009**

4:03 MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE STACIE SKINNER, JIM BINKLEY AND JAN HARDY.

A PERSONNEL ISSUE WAS DISCUSSED.

4:20 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
SPECIAL SESSION
AUGUST 27, 2009**

4:21 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT.

A SUSPENSION OF 3 CONSECUTIVE DAYS WITHOUT PAY WAS RECOMMENDED FOR JIMMY O’CONNOR OF THE BROADBAND DEPARTMENT. ANY FURTHER INFRACTIONS WILL RESULT IN TERMINATION. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

4:23 CHUCK ROSE MADE A MOTION TO ADJOURN. RAY ZOLLMAN SECONDED THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
SEPTEMBER 8, 2009**

2:00 P.M. CHUCK ROSE CALLED THE MEETING TO ORDER IN ABSENCE OF THE MAYOR WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE CASEY SAEGESSER, MELISSA WOODS, JERRY ASHER, KAREN MIDDLETON, EDWARD CULPEPPER COOPER, CARRIE BAIRD, JAMIE KNOWLES, TISH RICHEY, BILL SAEGESSER, JIM BINKLEY, JAMES RICHEY, MARTY RANDALL, AND SUE AMICK. MAYOR GRAHAM ARRIVED AT 2:10 PM.

MINUTES FROM THE PREVIOUS MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED. MOTION CARRIED 2-0.

MELISSA WOODS OF RIVER HILLS REPORTED:

1. TIE CENTER – GRANT AWARD ANNOUNCEMENT FOR \$4.3 MILLION GRANT WAS OFFICIALLY MADE ON AUGUST 28, 2009. THE BOARD OF WORKS WAS ASKED TO APPROVE MAYOR GRAHAM SIGNING THE AGREEMENT CONTINGENT UPON KERRY THOMPSON AND RIVERHILLS REVIEW. RAY ZOLLMAN MADE THE MOTION. SECONDED BY CHUCK ROSE. MOTION CARRIED 2-0. AN INVOICE FROM SAEGESSER ENGINEERING FOR \$10,303.00 FOR DESIGN SERVICES WAS PRESENTED TO BE FUNDED BY LOCAL FUNDS. RAY ZOLLMAN MADE A MOTION TO PAY THE INVOICE AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
2. SLUDGE BELT PRESS – CF-08-110 – AN INVOICE FROM SAEGESSER ENGINEERING WAS PRESENTED IN THE AMOUNT OF \$1,200.00 FOR FINAL CONSTRUCTION CONTRACT ADMINISTRATION AND OBSERVATION TO BE PAID FROM GRANT FUNDS. RAY ZOLLMAN MADE A MOTION TO PAY THE INVOICE AS PRESENTED. CHUCK ROSE SECONDED. MOTION CARRIED 2-0.

BILL SAEGESSER OF SAEGESSER ENGINEERING REPORTED:

1. WIRELESS WATER METER PROJECT - THE DCU WAS RECEIVED LAST WEEK. WE NOW HAVE A SPARE UNIT.
2. LIBERTY GREEN - APC APPROVED THE PROJECT WITH TWO STIPULATIONS: (1) THEY WILL ONLY BURN CLEAN MATERIAL AND (2) THEY WILL INSTALL A CONSTANT EMISSION REGULATOR.
3. TIE CENTER - THE PLANS ARE PROGRESSING NICELY. THE NEXT MEETING IS SCHEDULED FOR 10-02-09 AT 10:00 AM
4. STREET PROJECT – WARDELL WILL THE FIRST STREET TO BE COMPLETED BY THE STREET DEPARTMENT. IT IS SCHEDULED FOR NOVEMBER.
5. TRASH COMPACTOR - WILL NEED A PERMIT FROM IDEM.
6. SLUDGE BELT PRESS PROJECT - CHANGE ORDER #2 WAS PRESENTED FROM TEMPLE AND TEMPLE ON THE PROJECT. THE ORDER LISTS A REDUCTION OF (\$6,962.00). RAY ZOLLMAN MADE A MOTION TO ACCEPT THE CHANGE ORDER AS PRESENTED. CHUCK ROSE SECONDED. MOTION CARRIED 3-0. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE CERTIFICATE OF SUBSTANTIAL COMPLETION DATED 8-7-09 WITHHOLDING \$6,000. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

CASEY SAEGESSER OF SAEGESSER ENGINEERING REPORTED:

1. LINZA GRAHAM PARK - A PROPOSAL FROM ECO LOGI FOR WETLAND AND PRAIRIE WOODLAND WAS PRESENTED FOR THE AMOUNT OF \$45,902.00. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE PROPOSAL AS PRESENTED. CHUCK ROSE SECONDED. MOTION CARRIED 3-0.

EDWARD CULPEPPER COOPER OF MAVERICK INSURANCE REPORTED:

1. MADE A RECOMMENDATION THAT ANOTHER MEETING BE HELD IN TWO DAYS SO HE CAN RENEGOTIATE RATES WITH REININSURANCE COMPANY AND SAY WE ARE GOING TO DO BUSINESS WITH PHP/UNITED RE.
2. A PROPOSAL WAS MADE TO ALLOW PEPPER TO KEEP UNITED RE AND HIRE PHP AS TPA AND REPORT RATES BACK TO COMMITTEE IN TWO DAYS. RAY ZOLLMAN MADE A MOTION TO ACCEPT THIS PROPOSAL. CHUCK ROSE SECONDED. MOTION CARRIED 3-0.
3. MAYOR GRAHAM APPOINTED THE SAME INSURANCE COMMITTEE. MEMBERS ARE KAREN MIDDLETON, JIM BINKLEY, AND DELBERT MEEKS.

THE FOLLOWING EXPENSES WERE PRESENTED FROM THE CLERK
TREASURER’S OFFICE FOR APPROVAL:

PUBLIC BOARD OF WORKS			8-Sep-09
ACCT	VENDOR	SERVICE	AMOUNT
ACCELERATOR PROJECT CERT TECH - BUDGET \$2,500.00			
CERT TECH	VAILS INV 134581 8/20/09	2 X 4'S FOR LAB	\$80.91
SOUTHEAST TIF			
SE TIF	MUNICIPAL UTILITIES	ELECTRIC	\$113.14
SE TIF	URBAN INIATIVES	DOWNTOWN CONSULT MAY-AUG	\$5,375.00
SE TIF	SAEGESSER	BACALA SERVICES	\$150.00
SE TIF	CITY PARK GRANT		
SE TIF	MATCH	PLAYGROUND EQUIP	\$32,756.85
NORTHWEST TIF			
NW TIF	MAVERICK	INSURANCE FREUD & TRUCK	\$3,918.00
NW TIF	CITY MVH	REIMBURSE INSURANCE CREDIT	\$554.00
NW TIF	SAEGESSER	ISTEA TRAIL PROJECT	\$2,012.50
NW TIF	SAEGESSER	WESTERN BY PASS PROJECT	\$1,787.50
NW TIF	SAEGESSER	ARCH/ ENG TIE CENTER 1% OF	
		13.5%	\$10,303.00

RAY ZOLLMAN MADE A MOTION TO APPROVE THE EXPENDITURES AS
PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGASSER WILL CHECK ORDINANCE ON STREETS:
HYLAND/HIGHLAND AND WOODLAND/WOODLAWN.

MARTI RANDALL REQUESTED DONATIONS OF LARGE ITEMS FOR THE
CONSIGNMENT AUCTION TO BENEFIT THE MUSEUM TO BE HELD SEPTEMBER 12
AT THE FAIRGROUNDS.

3:07 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED
THE MOTION. ALL VOTED TO APPROVE.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
SEPTEMBER 22, 2009**

9:30 A.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER. BOARD MEMBER RAY ZOLLMAN WAS PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, JASON COMBS, KAREN MIDDLETON, MARTY RANDALL, DELBERT MEEKS, RAY ZOLLMAN, AND JOHN GULLION.

MINUTES FROM THE PREVIOUS MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED. MOTION CARRIED 2-0.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. BACALA BUILDING – A PUBLIC HEARING WILL BE HELD DURING THE SITE VISIT ON SEPTEMBER 23, 2009 AT 10:45 AM AT THE SENIOR HOUSE. THE GRANT FOR THE PROJECT IS DUE TO THE OCRA BY OCTOBER 2, 2009.
2. LINZA GRAHAM PARK – ECOLOGICAL GROUP IS PLANTING 7,000 PLANTS.
3. STREET RESURFACING – BIDS ARE TO BE IN BY OCTOBER 9 AT 10:00 AM. PROJECT WILL INCLUDE BEECHWOOD, CHERRY, ELM AND MAIN
4. TIE CENTER – OCTOBER 2 AT 10:00 AM DESIGN MEETING WILL BE HELD.
5. EDA – POST AWARD CONFERENCE SEPTEMBER 22, 2009 AT 1:30 PM.
6. TIE CENTER – A PROPOSAL FROM WES TECH FOR HEATING, AIR CONDITIONING, AND VENTILATION EXPERTISE ON AN AS NEEDED BASIS WITH HOURLY RATE WAS PRESENTED. TOTAL IS NOT TO EXCEED \$10,000. RAY ZOLLMAN MADE A MOTION TO APPROVE. MOTION SECONDED BY MAYOR GRAHAM. MOTION CARRIED 2-0.

MAYOR GRAHM ANNOUNCED THAT THE CITY HAS RECEIVED TWO MORE GRANTS.

1. \$75,000 FROM THE OFFICE OF FAITH BASED AND COMMUNITY INITIATIONS FOR TECHS AND TRAINING TO HELP PEOPLE WHO ARE LAID OFF.
2. \$69,000 FROM AMERICAN PUBLIC POWER ASSOCIATION FOR A DEEDS GRANT FOR ENERGY EFFICIENCY. GERALD REA WILL WORK WITH JIM BINKLEY ON MORE EFFICIENT LIGHTING FOR HIGHWAY 56.

KAREN MIDDLETON MADE THE FOLLOWING PRESENTATION FOR THE CLERK'S OFFICE

1. WEDNESDAY, OCTOBER 23 IS OPEN ENROLLMENT.
2. THE SCHEDULE FOR FLU SHOTS HAS BEEN SET.
3. A LIABILITY CLAIM FOR GREG RICHEY WAS PRESENTED. THREE BIDS WERE OBTAINED: \$981.77 FROM THORNTON'S MOTORCYCLE SALES; \$642.18 FROM C & T CYCLES; AND \$872.29 FROM COLUMBUS KAWASAKI. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE BID OF \$872.29 FROM COLUMBUS KAWASAKI. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
4. A CLAIM WAS PRESENTED FOR BATTERIES FOR TOILET. RAY ZOLLMAN MADE A MOTION TO APPROVE. MOTION SECONDED BY MAYOR GRAHAM. MOTION CARRIED 2-0.

DELBERT MEEKS ANNOUNCED THE SIMULATOR IS SET-UP BEHIND THE FIRE DEPARTMENT. THEY HAVE SOME OPENINGS ON FRIDAY IF OTHER DEPARTMENTS ARE INTERESTED.

MAYOR GRAHAM PRESENTED THE FOLLOWING:

- 1. SLUDGE BELT PRESS – AFTER CHECKING WITH RIVER HILLS ON FINAL FIGURE IT IS OK TO PAY FROM SETIF. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- 2. EFFECTIVE OCTOBER 1, 2009 THE CITY WILL GO TO A 40 HOUR WORK WEEK. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

9:52 A.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
OCTOBER 13, 2009**

2:05 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER. BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN WERE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MARTY RANDALL, DELBERT MEEKS, SHANE SPICER, STACIE SKINNER, JERRY ASHER, JIM BINKLEY, TONJA CAUDILL, JAMES RICHEY, JASON APPLGATE, SUE AMICK, AND MELISSA WOODS.

MINUTES FROM THE PREVIOUS MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED. MOTION CARRIED 2-0.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. OLD SCOTT MANUFACTURING SITE – CITY HAS SPENT \$400,000 ON REMEDIATION. \$380,000 AVAILABLE FOR REMEDIATION, \$20,000 GRANT ADMINISTRATION. A PROPOSAL FROM JOHN MITTELHAUSER NOT TO EXCEED \$380,000 WAS PRESENTED. HE HAS CHECKED WITH INDIANA FINANCE COMMITTEE AND IDEM TO SEE IF THE CITY WAS TAKING THE RIGHT APPROACH WHICH THEY AFFIRMED. CHUCK ROSE MADE A MOTION TO ACCEPT THE MITTELHAUSER PROPOSAL, UPON THE APPROVAL OF KERRY THOMPSON, TO AUTHORIZE THE MAYOR'S SIGNATURE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. BACALA BUILDING – DHA HAS INSTALLED THE FURNACES WHICH ARE TO BE LIT WEDNESDAY. HELP IS NEEDED IN COVERING THE WINDOWS. JASON APPLGATE WILL ASK JEFF BROADY TO ASSIST WITH THIS.
3. TIE CENTER – BIDS WILL BE TAKEN THE FIRST OF DECEMBER WITH WORK TO START JANUARY 2010. THE PROJECT IS TO BE COMPLETED BY JANUARY 2011.
4. APC MEETING IN NOVEMBER FOR APPROVAL ON TIE CENTER
5. LEED CERTIFICATION FOR DESIGN WORK FOR HEATING, AIR CONDITIONING AND LIGHTING FOR THE TIE CENTER WAS PRESENTED FOR \$95,000. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE CERTIFICATION PROPOSAL. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
6. PAVING BIDS – THE FOLLOWING BIDS WERE PRESENTED: O'MARA \$148,000; SEDAN \$138,000; TEMPLE AND TEMPLE \$119,000. RAY ZOLLMAN MADE A MOTION TO APPROVE THE NOT TO EXCEED BID OF \$119,000 FROM TEMPLE AND TEMPLE. MOTION SECONDED BY CHUCK ROSE. MOTION CARRIED 3-0.
7. THE STREET DEPARTMENT HAS FINISHED APPLICATION WITH IDEM FOR TRASH CONTRACTOR. THE COST IS \$12,150 FEE WITH APPLICATION AND IRREVOCABLE LETTER OF CREDIT FOR \$4,000. CHUCK ROSE MADE A MOTION TO ACCEPT THE AMOUNTS AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS FROM RIVER HILLS PRESENTED THE FOLLOWING:

1. TIE CENTER EDA GRANT – 06-79-73010 – INVOICE #0712-18 FOR \$40,666.50 FOR SAEGESSER ENGINEERING DESIGN SERVICES WAS PRESENTED. IT IS TO BE PAID FOR BY LOCAL FUNDS FROM THE NWTIF CONTINGENT UPON BOW APPROVAL. THIS INVOICE WILL BE ELIGIBLE FOR EDA REIMBURSEMENT, CONTINGENT UPON EDA REVIEW OF THE CONTRACT. RAY ZOLLMAN MADE A MOTION TO APPROVE THE INVOICE AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

2. TIE CENTER EDA GRANT – 06-79-73010 – RIVER HILLS EDD & RPC GRANT ADMINISTRATION SERVICES CONTRACT FOR A TOTAL OF \$190,000 WAS PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE THE REQUEST CONTINGENT UPON KERRY THOMPSON'S APPROVAL AND ALLOWING THE MAYOR THE AUTHORITY TO SIGN THE AGREEMENT OUTSIDE OF A MEETING. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
3. LINZA GRAHAM PARK IMPROVEMENTS – INVOICE #709-6 WAS PRESENTED FOR SAEGESSER ENGINEERING IN THE AMOUNT OF \$520 TO OBTAIN BIDS AND CONSTRUCTION INSPECTION. INVOICE TO BE PAID FROM SETIF CONTINGENT UPON BOW APPROVAL AND REIMBURSED FOR LWCF GRANT PORTION AT A LATER DATE. RAY ZOLLMAN MADE A MOTION TO APPROVE THE INVOICE AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
4. LINZA GRAHAM PARK IMPROVEMENTS – INVOICE #1422 FOR ECO LOGIC LLC WAS PRESENTED IN THE AMOUNT OF \$22,951 FOR 50% OF NATIVE PLANTING SERVICES. THE INVOICE IS TO BE PAID FROM SETIF FUNDS WITH BOW APPROVAL AND REIMBURSED FOR LWCF GRANT PORTION AT A LATER DATE. RAY ZOLLMAN MADE A MOTION TO APPROVE THE INVOICE AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
5. SENIOR AND YOUTH CENTER – INVOICE #09034-1 & #09034-2 WERE PRESENTED FOR SERVICES FOR ARCHITECT AND HISTORICAL PRESERVATION SERVICES. #9034-1 = \$11,388.79; #9034-2 = \$8503.80 FOR A TOTAL OF \$19,892.59. THE CONTRACT WAS FOR \$19,500 WITH \$500 ALLOWED FOR REIMBURSABLES. THE INVOICE IS TO BE PAID FROM SETIF CONTINGENT UPON BOW APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE THE INVOICES AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
6. STRENGTHENING FAMILIES BLOCK GRANT – THE AMOUNT OF THE GRANT IS \$50,000. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE MAYOR GRAHAM TO SIGN THE AGREEMENT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
7. CEDF-IOCRA GRANT – RIVER HILLS IS APPLYING FOR A GRANT FOR STRAY LIGHT TECHNOLOGIES. THE GRANT WILL REQUEST \$420,000 PLUS ADMINISTRATIVE FEES. NO LOCAL MATCH IS REQUIRED. THEY INTEND TO SUBMIT THE APPLICATION BY LATE OCTOBER OR EARLY NOVEMBER. CHUCK ROSE MADE A MOTION TO APPROVE THE SUBMISSION OF THIS GRANT APPLICATION AND FOR MAYOR GRAHM TO SIGN THE DOCUMENTS. RAY ZOLLMAN SECONDED THE MOTION. MOTION PASSED 3-0.

TONJA CAUDILL PRESENTED A REQUEST FOR DENNY ROBBINS REQUESTING APPROVAL FOR UP TO 60 DAYS FROM THE SICK BANK. CHUCK ROSE MADE A MOTION TO APPROVE THE REQUEST. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

DEPARTMENT HEADS:

JERRY ASHER REPORTED THAT 8 CAMERAS ARE FIXED AND THE FOUNTAIN IS WORKING.

TISH RICHEY PRESENTED THE FOLLOWING CLAIMS FOR APPROVAL:

PUBLIC BOARD OF WORKS

ACCT	VENDOR	SERVICE	AMOUNT
ACCELERATOR PROJECT CERT TECH - BUDGET \$2,500.00			
CERT TECH	SCOTTS HDWRE 95905 96040	FASTENERS FOR LAB	\$83.38
CERT TECH	AILS INV 135470	BLADES FOR LAB	\$30.98
SOUTHEAST TIF			
SE TIF	MUNICIPAL UTILITIES	ELECTRIC	\$87.49
SE TIF	GREEN BANNER	RIVER HILLS PUBLIC HEARING	\$28.40
SE TIF	SAEGESSER	MOLD- DHA	\$95.00
SE TIF	CITY PARK GRANT MATCH	BACALA ENGINEER (SAEGESSER)	\$520.00
SE TIF	CITY PARK GRANT MATCH	PLANTS (ECO LOGIC)	\$22,951.00
SE TIF	CITY GRANT MATCH	SLUDGE BELT	\$184,197.00
NORTHWEST TIF			
NW TIF	RIVER HILLS	TERMINATED TIE GRANT	\$23,048.50
NW TIF	SAEGESSER	ISTEA TRAIL PROJECT	\$1,712.50
NW TIF	SAEGESSER	WESTERN BY PASS PROJECT	\$3,372.50
NW TIF	SAEGESSER	ARCH/ ENG TIE CENTER 9.5 OF 31%	\$40,666.50
PARK GRANT			
GRANT FUND	AILS INV 135041	SCREWS	\$50.00

3:00 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
EXECUTIVE SESSION
OCTOBER 23, 2009**

3:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH MEMBER RAY ZOLLMAN PRESENT. OTHERS ALSO ATTENDING WERE JASON APPLGATE AND KERRY THOMPSON.

A PERSONNEL ISSUE WAS DISCUSSED.

3:05 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
SPECIAL SESSION
OCTOBER 23, 2009**

3:05 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH MEMBER RAY ZOLLMAN PRESENT. OTHERS ALSO ATTENDING WERE JASON APPLGATE AND KERRY THOMPSON.

IT WAS THE RECOMMENDATION OF THE EXECUTIVE SESSION TO TERMINATE DALE HOWARD AT THE END OF WORK 10-23-2009 WITH PAY FOR ONE PERSONAL DAY. RAY ZOLLMAN MADE A MOTION TO ACCEPT THIS RECOMMENDATION. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MR. HOWARD WAS CONTACTED AND ADVISED OF THE MEETING TIME BUT INFORMED HIS SUPERVISOR, JASON APPLGATE, THAT HE WOULD NOT ATTEND.

3:08 RAY ZOLLMAN MADE THE MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
OCTOBER 27, 2009**

2:05 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER. BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN WERE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, DELBERT MEEKS, JIM BINKLEY, TONJA CAUDILL, JAMES RICHEY, SUE AMICK, JAMIE KNOWLES, STEVE HAUER, JOE PEARSON, ROBERT PEACOCK, AND JAMES RICHEY.

MINUTES FROM THE PREVIOUS MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. TIE CENTER EDA GRANT – 07-79-7301. INVOICE #071219 FOR \$248,605 FOR DESIGN SERVICES FOR SAEGESSER ENGINEERING WAS PRESENTED. INVOICE IS TO BE PAID FROM LOCAL FUNDS – NW TIF CONTINGENT UPON BOW APPROVAL. RAY ZOLLMAN MADE A MOTION TO PAY THE INVOICE AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. SLUDGE BELT PRESS – CF-08-110. AN INVOICE FROM TEMPLE AND TEMPLE FOR FINAL CONSTRUCTION SERVICES WAS PRESENTED IN THE AMOUNT OF \$61,710.08. THE INVOICE IS TO BE FUNDED AS FOLLOWS: \$8,677.46 – LOCAL, \$51,346.99 – RELEASE OF RETAINAGE, AND \$1,685.63 – CFF GRANT. CHUCK ROSE MADE A MOTION TO APPROVE THE INVOICE AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
3. SLUDGE BELT PRESS – CF-08-110. AN INVOICE WAS PRESENTED FOR RIVER HILLS EDD & RPC FOR GRANT ADMINISTRATION AND LABOR STANDARDS IN THE AMOUNT OF \$25,000.00. THE INVOICE IS TO BE PAID WITH LOCAL FUNDS – WASTEWATER FUND CONTINGENT UPON BOW APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE THE INVOICE AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. TIE CENTER – A MEETING IS SET FOR 10-30-09 AT 10:00 AM TO REVIEW THE CONSTRUCTION DOCUMENTS AND MEET WITH THE ARCHITECTS. A MEETING IS ALSO SCHEDULED ON 11-18-09 WITH THE AREA PLANNING COMMISSION.
2. LINZA GRAHAM PARK – THE PLAYGROUND EQUIPMENT IS BEING INSTALLED.

ROBERT PEACOCK PRESENTED THE FOLLOWING FOR THE EDC:

1. TIE CENTER – A BUDGET REQUEST FOR \$760,845 WAS REQUESTED. THE MAYOR REQUESTED THAT THE AMOUNT BE RAISED TO \$800,000. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE BUDGET REQUEST AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. CERTIFIED TECH FUND – THE EDC IS EXPECTING A PAYMENT OF \$1,061,000.

JAMIE KNOWLES REPORTED ON THE ROADS THAT NEED TO BE COMPLETED.

JIM BINKLEY REPORTED THE FOLLOWING FOR THE ELECTRIC DEPARTMENT:

1. ALL LINES ARE IN AT THE LINZA GRAHAM PARK
2. THE LAST LEG OF THE FIBER, IN THE MULTICOLOR AREA, IS UP BUT NOT CONNECTED

JAMES RICHEY REPORTED THE FOLLOWING FOR THE FIRE DEPARTMENT:

1. HALLOWEEN WILL BE CELEBRATED ON THURSDAY AT THE FIRE HOUSE.
2. AS SAFETY DIRECTOR, HE RECOMMENDED MARKING ALL THE CITY VEHICLES. CHUCK ROSE STATED THAT HE HAD ATTENDED A SAFE SCHOOL CLASS RECENTLY AND SUGGESTED DOING ALL WE CAN TO MARK OUR VEHICLES.

TONJA CAUDILL PRESENTED THE FOLLOWING CLAIMS FOR PAYMENT:

Irving Materials, Inc.	Graham Park	Rock	291.00
Ratio Architects	SE Red Dist	Senior/Youth Center	8,503.80
Scott Co. Treasurer	NW Red Dist	Fall Tax-Freudenberg Bldg	22,007.42

DELBERT MEEKS REPORTED THE FOLLOWING FOR THE POLICE DEPARTMENT:

1. THE FIRE AND POLICE PERSONNEL HAVE COMPLETED THE EMERGENCY VEHICLE COURSE. HE REQUESTED THAT THE CITY LOOK INTO A DECREASE IN INSURANCE RATES FOR THIS.
2. HE IS GOING TO GET BIDS ON TWO FORD ESCAPES. ONE WOULD BE PAID FOR FROM THE BUDGET AND THE OTHER FROM THE ASSET FORFEITURE FUND. CHUCK ROSE REQUESTED THAT HE ALSO GET BIDS FROM JOHN JONES ON A COMPARABLE VEHICLE.

THE PRESS RELEASE FOR THE FALL LEAF PICK-UP SCHEDULE WAS PRESENTED BY SUE AMICK FOR JASON APPEGATE.

MAYOR GRAHAM THANKED KIMBALL FOR DONATING THE NEW CONFERENCE TABLE FOR THE COUNCIL ROOM.

3:00 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
NOVEMBER 10, 2009**

2:02 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER. BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN WERE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, DELBERT MEEKS, JIM BINKLEY, JAMES RICHEY, TISH RICHEY, MELISSA WOODS, JERRY ASHER, MARTY RANDALL, SUE AMICK, AND STACIE SKINNER

MINUTES FROM THE OCTOBER 23RD AND OCTOBER 27TH MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED. MOTION. CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. WATER PLANT: WILL BE TESTING PEROXIDE TO BRING US INTO COMPLIANCE
2. SCOTT MANUFACTURING SITE: JASON COMBS REPORTED THAT WE MUST TURN OFF TRAILER WHEN WORK BEGINS. BILL SAEGESSER BELIEVES THE CITY OWNS THIS TRAILER. THE MAYOR WANTS THE TRAILER SECURED AND LOCKED UP INSIDE ONE OF THE CITY BUILDINGS.
3. BACALA BUILDING: THE GRANT IS TO BE ANNOUNCED ON NOVEMBER 20, 2009. AN INVOICE FROM DHA, INC. FOR \$1,138.60 (988.60 FOR FURNACE AND \$150.00 FOR THREE MONTHS OF SERVICE) WAS PRESENTED. INVOICE IS TO BE PAID FROM SETIF. RAY ZOLLMAN MADE A MOTION TO APPROVE PAYMENT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0. A CHANGE ORDER WAS PRESENTED FOR DHA IN THE AMOUNT OF \$200.00 FOR A COAT OF DISINFECTANT. RAY ZOLLMAN MADE A MOTION TO PAY THIS AMOUNT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
4. STREET PAVING: MAIN STREET WILL BE ON THE JANUARY LIST.
5. TIE CENTER: A DESIGN MEETING IS SCHEDULED FOR DECEMBER 3, 2009. BIDS WILL BE ADVERTISED IN LATE DECEMBER. BIDS WILL BE OPENED JANUARY 25TH, 2010.
6. WES-TECH: AN INVOICE WAS PRESENTED IN THE AMOUNT OF \$825.00 TO BE PAID OUT OF NWTIF. RAY ZOLLMAN MADE A MOTION TO APROVE THIS PAYMENT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
7. VA CENTER: JOHN LOWRY WILL PAINT MURAL AT THE CENTER. SAEGASSER ENGINEERING WON THIS MURAL AT THE GOOD NEIGHBOR BANQUET AND IS DONATING IT TO THE VA CENTER.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. TIE CENTER EDA GRANT 06-79-73010: INVOICE #0712-20 FROM SAEGESSER ENGINEERING IN THE AMOUNT OF \$136,833 FOR DESIGN AND TESTING SERVICES WAS PRESENTED. THE INVOICE IS TO BE PAID WITH LOCAL FUNDS, NWTIF. A PORTION OF THIS INVOICE WILL BE ELIGIBLE FOR EDA REINBURSEMENT CONTINGENT UPON EDA REVIEW OF THE CONTRACT. CHUCK ROSE MADE A MOTION TO APPROVE PAYMENT OF THE INVOICE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM PRESENTED THE FOLLOWING:

1. NEW TECH HIGH SCHOOL: AN INVOICE FROM SCOTT SCHOOL DISTRICT II IN THE AMOUNT OF \$100,000 WAS PRESENTED FOR THE NEW TECH HIGH SCHOOL. THIS WILL BE PAID FROM CERTIFIED TECH PARK FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE THE PAYMENT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. HENRYVILLE CORRECTIONS: A RECOMMENDATION TO RENEW THE CONTRACT WITH HENRYVILLE CORRECTIONS WITH NO CHANGES WAS MADE. RAY ZOLLMAN MADE A MOTION TO APPROVE THE

CONTRACT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY REPORTED THAT THE FIBER SPLICER IS IN TOWN. HE HOPES TO LIGHT FIBER IN THE NEXT MONTH.

JERRY ASHER REPORTED THAT HE HAD REINSTALLED THE FOUNTAIN AT COLLIER GARDEN, REPLACED WINDOWS IN THE RAIL CAR AND PAINTED AT GRAHAM PARK.

STACEY SKINNER STATED THAT SHE IS PLEASED WITH BOB BROMM’S JOB PERFORMANCE. JEREMY PEACOCK WILL BE LEAVING DECEMBER 2ND.

KAREN MIDDLETON EXPLAINED GOV.DEALS SERVICES TO SELL EQUIPMENT AND VEHICLES. THE COUNTY HAS BEEN WELL PLEASED WITH THIS SERVICE. THEY CHARGE A FEE OF 7.5% FOR THE SERVICE. CHUCK ROSE MADE A MOTION TO AUTHORIZE KAREN TO INVESTIGATE AND EVALUATE THE FIRST EXPERIENCE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. THE MAYOR WOULD LIKE TO GET THE DEPARTMENT HEADS TOGETHER SO THEY WILL UNDERSTAND THE PROCESS.

JAMES RICHEY REPORTED THAT 4600 VISITED THE FIRE STATION HALLOWEEN NIGHT.

SUE AMICK REMINDED THE DEPARTMENT HEADS TO DECORATE THEIR VEHICLES FOR THE CHRISTMAS PARADE.

TISH RICHEY REPORTED THE FOLLOWING:

- 1. ASKED PERMISSION TO PAY THE VOLUNTEER FIREFIGHTERS BEFORE THE NEXT BOARD OF WORKS. RAY ZOLLMAN MADE A MOTION TO APPROVE THE REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 2. A CLAIM FROM TRAVELERS IN THE AMOUNT OF \$19,795.06 FOR THE REMAINDER ON THE LAWSUIT.WAS PRESENTED. THE DEDUCTIBLE FOR THIS IS \$25,000.00. THIS IS TO BE PAID FROM THE BOARD OF WORKS MISCELLANEOUS FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE THIS PAYMENT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 3. THE FOLLOWING WERE PRESENTED FOR PAYMENT:

Vendor	Service	Amount
ACCELERATOR PROJECT CERT TECH – BUDGET \$2,500.00		
Dane’s Electric	Wiring	\$1,275.00
Vail’s	Lumber, Caulk	363.48
SOUTHWEST TIF		
Municipal Utilities	Electric	52.27
Vail’s	Styrofoam, Glue	42.26
Saegesser	Engineering Services	225.00
Ratio Architects	Expenses Final	107.41
Umbaugh	TIF Services June 2009	2,750.00
NORTHWEST TIF		
Saegesser	ISTEA Trial Project	812.50
Saegesser	Western By Pass Project	862.50
Saegesser	Arch/Eng Tie Center Inv. 07-12020	136,833.00
Umbaugh	TIF Services June 2009	2,750.00
PARK GRANT		
Scott’s Hardware	Concrete	179.65
Irving Materials	Stone	197.00
Hanson Aggregates	Stone	120.91
Scott’s Hardware	Tools	48.56

CHUCK ROSE MADE A MOTION TO APPROVE PAYMENT ON THESE INVOICES. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

- 4. THE FIRST NEW TIME CLOCK WAS INSTALLED AT CITY HALL. TISH IS WORKING WITH MIKE MONTGOMERY AND ESTHER WADE FROM THE PAYROLL DEPARMENT.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 2:55.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
NOVEMBER 24, 2009**

2:05 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER. BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN WERE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, DELBERT MEEKS, JAMES RICHEY, TISH RICHEY, MELISSA WOODS, MARTY RANDALL, SUE AMICK, BILL HOAGLAND, AND STACIE SKINNER

MINUTES FROM THE NOVEMBER 10TH MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. SENIOR & YOUTH CENTER CFF GRANT: IOCRA NOTIFIED CITY THAT THE GRANT IS FUNDED. THE AMOUNT IS \$500,000 WITH A LOCAL MATCH OF \$213,875. THE AWARD CEREMONY IS DECEMBER 14TH AT 2:00 PM AT THE STATE HOUSE. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE SENIOR GRANT AFTER REVIEW BY KERRY THOMPSON AND MELISSA WOODS. MOTION SECONDED BY CHUCK ROSE. MOTION CARRIED 3-0
2. LINZA GRAHAM PARK: AN INVOICE FROM ECO LOGIC LLC WAS PRESENTED FOR WETLAND, PRAIRIE AND WOODLAND PLANTING SERVICES IN THE AMOUNT OF \$16,065.70. THE AMOUNT IS TO BE PAID FROM THE LOCAL SETIF FUNDS. CHUCK ROSE MADE A MOTION TO PAY THE INVOICE AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
3. STRAY LIGHT OPTICAL TECHNOLOGY – CEDF GRANT: TISH RICHEY PRESENTED THE ONLY GRANT ADMINISTRATION QUOTE SUBMITTED FROM RIVER HILLS EDD & RPC IN THE AMOUNT OF \$12,300 OR 2.5% OF FINAL GRANT AMOUNT. CHUCK ROSE MADE A MOTION TO ACCEPT THE QUOTE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
4. SLUDGE BELT PRESS: BEGINNING IOCRA CLOSEOUT PROCESS.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. WATER DEPARTMENT: MAINTENANCE AGREEMENT FOR THE STAR SYSTEM
2. SCOTT MANUFACTURING SITE: SMA HAS NOT STARTED REMEDIATION YET, STILL PREPARING THE DOCUMENTATION.
3. TIE CENTER: A DESIGN MEETING WILL BE HELD TUESDAY, DECEMBER 1, 2009 AT 10:00 AM.
4. STREET PAVING: PAVING IS COMPLETE
5. CULVERT REPAIR: BOND STREET WILL BE CLOSED NEAR BEECHWOOD PARK TO REPAIR CULVERT.

DELBERT MEEKS PRESENTED THE FOLLOWING FOR THE POLICE DEPARTMENT:

1. AUTOMOBILE QUOTES: EDDIE GILSTRAP \$20,960 EACH LESS TRADE IN OF \$15,000 IS FOR A TOTAL OF \$26,920 FOR TWO VEHICLES; JOHN JONES TOTAL BID WAS \$33,000 INCLUDING \$18,000 TRADE IN FOR TWO VEHICLES. DELBERT RECOMMENDED THAT WE PURCHASE TWO FORD ESCAPES FROM EDDIE GILSTRAP. CHUCK ROSE MADE A MOTION TO ACCEPT DELBERT'S RECOMMENDATIONS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY PRESENTED THE FOLLOWING INVOICES FOR PAYMENT:
SOUTHEAST TIF

Vendor	Service	Amount
Midwest Nat. Gas	Heat	164.76
DHA	Mold Spray	200.00
City of Scottsburg	Park Grant Match ECO Logic	16,065.70
DHA	Install Furnaces	1,138.60
Umbaugh	DLGF Neutralization SE	2,000.00

NORTHWEST TIF

Wes Tech	Prof Services	825.00
Umbaugh	DLGF Neutralization	2,000.00

CERT. TECH

Scott Dist 2	HS School Tech Project	100,000.00
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PARK GRANT

Eco Logic	Native Plants	16,065.70
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CHUCK ROSE MADE A MOTION TO PAY INVOICES AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM PRESENTED THE FOLLOWING:

1. CHASE HARDIN: JASON COMBS HAS REPORTED THAT CHASE HARDIN HAS PASSED HIS WASTEWATER OPERATOR CLASS III EXAM WHICH ENTITLES HIM TO A \$1.50/HOUR INCREASE IN PAY. RAY ZOLLMAN MADE A MOTION TO APPROVE THE PAY INCREASE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. RENTAL FEES: A LETTER WAS PRESENTED FROM LISA BAKER AND LIBERTY TAX SERVICE ASKING TO HAVE THE RENTAL WAIVED FOR THE LIFE LONG LEARNING CENTER OR TRAIN DEPOT FOR THREE WEEKS OF TRAINING UNTIL THE STRIP MALL LOCATION IS READY. THE DEPOT IS NOT AVAILABLE ON TUESDAYS, BUT THE COUNCIL ROOM COULD BE USED INSTEAD. CHUCK ROSE MADE A MOTION TO APPROVE THE REQUEST. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
3. CLEARINGHOUSE: RESOLUTION 2009-R2 TO AUTHORIZE CONVEYANCE OF REAL ESTATE TO THE SCOTT COUNTY PARTNERSHIP WAS MADE. RAY ZOLLMAN MADE A MOTION TO APPROVE THE RESOLUTION. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
4. MIKE CARTER: A REQUEST WAS MADE TO APPROVE EMPLOYMENT OF MIKE CARTER TO REPRESENT THE CITY FOR ECONOMIC DEVELOPMENT LOANS FROM JER-DEN PLASTICS AND VIRTUAL HEALTH SYSTEMS CORP FOR \$120.00 PER HOUR. CHUCK ROSE MADE A MOTION TO APPROVE THE REQUEST. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. CHUCK ROSE REQUESTED THAT THE BOARD BE INFORMED OF AMOUNT SPENT.
5. CHRISTMAS PARTY: THE CITY EMPLOYEE CHRISTMAS PARTY IS SCHEDULED FOR WEDNESDAY, DECEMBER 9TH AT 6:00 PM AT SCOTTSBURG HIGH SCHOOL.

MOTION MADE BY RAY ZOLLMAN TO ADJOURN THE MEETING AT 2:45 PM.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
DECEMBER 8, 2009**

2:03 P.M. CHUCK ROSE CALLED THE MEETING TO ORDER IN THE MAYOR'S ABSENCE. BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN WERE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, DELBERT MEEKS, JAMES RICHEY, TISH RICHEY, MELISSA WOODS, SUE AMICK, JAMIE KNOWLES, JERRY ASHER, JIM BINKLEY, JASON WOOLDRIDGE, KERRY THOMPSON, BILL HOUGLAND, TOM SISK, STACIE SKINNER AND MARTI RANDALL.

MINUTES FROM THE NOVEMBER 24TH MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED. MOTION CARRIED 2-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. TIE CENTER EDA GRANT: 06-79-73010 – INVOICE #0712-21 FROM SAEGESSER ENGINEERING IN THE AMOUNT OF \$10,703 FOR DESIGN AND TESTING SERVICES WAS PRESENTED. PAYMENT IS TO BE MADE FROM THE NWTIF CONTINGENT UPON BOW APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE PAYMENT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
2. LINZA GRAHAM PARK: INVOICE #709-7 FROM SAEGESSER ENGINEERING IN THE AMOUNT OF \$600.00 FOR INSPECTION AND BIDDING ASSISTANCE SERVICES WAS PRESENTED. PAYMENT IS TO BE MADE FROM LOCAL FUNDS AND PARK GRANT UPON BOW APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE PAYMENT OF THE INVOICE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
3. EDA REVOLVING LOAN FUND: RIVER HILLS EDD & RPC INVOICE #1 FOR THE PREPARATIONS OF THE EDA-RLF SEMI-ANNUAL REPORTS WAS PRESENTED IN THE AMOUNT OF \$1,250.00. THE INVOICE IS TO BE PAID FROM THE RLF ACCOUNT. RAY ZOLLMAN MADE A MOTION TO APPROVE PAYMENT OF THE INVOICE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. SCOTT MANUFACTURING: HOPE TO HAVE REMEDIATION BID THIS YEAR AND GET PROJECT COMPLETED EARLY IN 2010.
2. TIE CENTER: A DESIGN MEETING IS SCHEDULED FOR DECEMBER 28, 2009 AT 10:00 AM.
3. INDOT: NO DATE HAS BEEN SET FOR THE RESURFACING PROJECT.
4. COMPACTOR: COULD TAKE SIX MONTHS TO OBTAIN PERMIT. APPLICATION WAS SUBMITTED IN OCTOBER. IT IS CURRENTLY UNDER REVIEW.
5. BACALA BUILDING: AN ESTIMATE OF \$5,000 TO REMOVE THE OIL TANK FROM THE BUILDING HAS BEEN GIVEN BY TEMPLE AND TEMPLE. THEY ARE STILL INVESTIGATING.

JIM BINKLEY REPORTED THAT MOST OF THE SPLICING ON THE SOUTH SIDE IS COMPLETE ON THE FIBER PROJECT. NORTH SIDE IS TO BE DONE IN JANUARY.

STACIE SKINNER REPORTED THAT TOKUSEN HAS BEEN HOOKED UP TO OUR BROADBAND SERVICE AND IS VERY HAPPY WITH OUR QUICK RESPONSE.

DELBERT MEEKS REPORTED THAT THE PRICE FOR EQUIPMENT FOR THE TWO NEW VEHICLES IS \$5,000. RAY ZOLLMAN MADE A MOTION TO APPROVE THIS EXPENSE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH RICHEY PRESENTED THE FOLLOWING INVOICES FOR PAYMENT:

VENDOR	SERVICE	AMOUNT
ACCELERATOR PROJECT CERT TECH – BUDGET 2,500.00		
Vail’s Inv.	Joint Compound	15.99
Vail’s Inv.	Mud Mixer	11.99
Petty Cash	Reimburse J. Broady Rental	33.33
SOUTHEAST TIF		
Municipal Utilities	Electric	85.96
Green Banner	Senior/Youth Publication	52.80
Saegesser	Engineering Services	150.00
Ramoni Appraisal	Liberty Green Appraisal	400.00
NORTHWEST TIF		
Saegesser	ISTEA Trail Project	500.00
Saegesser	Western By-Pass Project	500.00
Saegesser	Arch/Eng Tie Center Inv. 07-12020	10,703.00
Saegesser	Life Long Learning Center	225.00
PARK GRANT		
Vail’s	Drill Bit	6.98
Vail’s	Lumber	350.24
Scott’s Hardware	Concrete	67.37
Scott’s Hardware	Fasteners	1.80
Saegesser	Bids and Inspection	600.00
CITY/CO REVOLVING LOAN		
EDA Grant FUI River Hills	2009 Semi Annual Lease	1,250.00
BROWNFIELD		
Municipal Utilities	Electric	1,496.43
Saegesser	Monitoring Brownfield	150.00
NON-REVERTING FUND		
City of Scottsburg	Rainy Day Repay Loan	100,000.00

AFTER APPROVAL OF THE BROWNFIELD PAYMENT, CHUCK ROSE ASKED HOW LONG THE TRAILER WILL HAVE TO REMAIN ON THE PROPERTY. BILL SAEGASSER REPORTED THAT THE TRAILER WILL BE REMOVED THE FIRST DAY DIRT IS REMOVED.

TISH GAVE THE RESULTS OF THE EXIT CONFERENCE WITH STATE BOARD OF ACCOUNTS.

TISH ALSO REPORTED THAT THE 2010 BUDGET HAS BEEN APPROVED. SHE RECEIVED NOTIFICATION LAST WEEK.

JASON WOOLDRIDGE FROM THE TIMBERS (S & W PROPERTIES) ON MOONGLO ROAD ASKED FOR THE BOARD TO ACEPT HIS LETTER OF CREDIT INSTEAD OF A BOND AS REQUIRED BY ORDINANCE 2002-16 FOR THE WORK YET TO BE COMPLETED. HIS ORIGINAL BOND WAS FOR \$60,000. MR. WOOLDRIDGE WAS ADVISED TO PROVIDE HIS LETTER OF CREDIT FOR REVIEW BY THE CITY ATTORNEY, KERRY THOMPSON.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 2:40. CHUCK ROSE SECONED THE MOTION. MOTION CARRIED 2-0.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
DECEMBER 22, 2009**

2:05 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER. BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN WERE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, DELBERT MEEKS, JAMES RICHEY, TISH RICHEY, MELISSA WOODS, JAMIE KNOWLES, JERRY ASHER, JIM BINKLEY, STACIE SKINNER DANA CULPEPPER COOPER, RANDY TELTOE, PEPPER COOPER, L.L. LOWRY, JASON APPELEGATE, AND MARTY RANDALL.

MINUTES FROM THE DECEMBER 8TH MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. SLUDGE BELT PRESS: FINAL DOCUMENTS NEED TO BE SIGNED. CHUCK ROSE MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT AFTER REVIEW BY KERRY THOMPSON AND MELISSA WOODS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. YOUTH/SENIOR CENTER: GRANT DOCUMENT NEEDS TO BE SIGNED. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE DOCUMENT AFTER REVIEW BY KERRY THOMPSON AND MELISSA WOODS. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0. COMPLETION OF THE PROJECT IS SCHEDULED FOR MAY 2011.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. SCOTT MANUFACTURING SITE: BIDS DUE ON 12-28-09. MAYOR MENTIONED THE CLAIM FOR BORG WARNER. HE DOESN'T PLAN TO PAY UNTIL FINALIZATION WITH GEN PAK PROPERTY. HE DOESN'T BELIEVE THIS WAS THE ORIGINAL AGREEMENT. WE OWE AT THE END OF THE PROJECT IF THERE IS ANY MONEY LEFT. BILL SAEGASSER SAID THE ORIGINAL INTENT WAS THAT THE PROJECT WOULD NOT COST CITY ANYTHING. THE BOARD SUPPORTED THE MAYOR'S DECISION.
2. BACALA BUILDING: THE ESTIMATE OF \$3,560 FROM TEMPLE AND TEMPLE DOES NOT INCLUDE REMOVING LIQUID IN THE TANK AT .80/GALLON. THIS WILL COST \$800 OR MORE. RAY ZOLLMAN MADE A MOTION TO APPROVE THIS EXPENDITURE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
3. STREET PAVING: INVOICE #1 FOR \$80,610.17 FROM TEMPLE AND TEMPLE WAS PRESENTED. RAY ZOLLMAN MADE A MOTION TO PAY THE INVOICE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
4. TIE CENTER: DESIGN MEETING IS SCHEDULED FOR 12-28-09. THE BIDDING PROCESS WILL BE ADVERTISED 1-2-10 AND 1-9-10. BIDS WILL BE OPENED 1-28-10 AT 2:00 PM.
5. MICRO SURFACING PROJECTS: CONTRACTOR'S BIDS ON STREET PAVING TO BE AT THE STATE BY 1-27-10.
6. RURAL DEVELOPMENT: INDOT WANTS TO TALK WITH MAYOR GRAHAM AND BILL SAEGASSER ON JANUARY 4TH OR 5TH TO DISCUSS AVAILABLE PROGRAMS.

REPRESENTATIVES FROM MAVERICK INSURANCE DISCUSSED THE LIABILITY POLICY. WE HAD AN AGREEMENT WITH HOUSTON CASUALTY TO ACCEPT THEIR BID IF THE INCREASE WAS LESS THAN 5%. THEIR BID WAS \$130,628.00. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE BID AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMES RICHEY REPORTED THAT AFTER INTER DEPARTMENTAL ELECTIONS IN THE FIRE DEPARTMENT, HE REMAINS CHIEF..

DELBERT REPORTED ALL IS WELL IN THE POLICE DEPARTMENT.

JERRY ASHER HAD NO REPORT FROM THE PARKS DEPARTMENT.

JAMES BINKLEY REPORTED THE FOLLOWING FOR THE ELECTRIC DEPARTMENT:

- 1. STRAY LIGHT GRANT: MET WITH IMPA ABOUT STREET LIGHT PROJECT. WORKING WITH VENDORS TO GET LEP LIGHTS TO SAMPLE. STRAY LIGHT HAS ADVANTAGE WITH LED LIGHTS. MAYOR STRESSED THAT GRANT WRITERS ARE INFORMED ON ANY CHANGES. THEY ARE THE ONES TO KEEP HAPPY.
- 2. ELSTER CONTRACT: WORKING ON CONTRACT. WILL GET APPROVAL OF ATTORNEY BEFORE COMPLETION.

STACIE SKINNER REPORTED THE FOLLOWING FOR THE BROADBAND DEPARTMENT:

- 1. L.L. LOWRY DID A REVIEW OF THE LAST YEAR FOR BROADBAND.
- 2. ZACH BANE SHOULD RECEIVE AN INCREASE FROM INSTALLER C TO INSTALLER B AFTER THE FIRST OF THE YEAR, BEGINNING WITH THE CHECK ISSUED JANUARY 8, 2010. CHUCK ROSE MADE A MOTION TO APPROVE THIS INCREASE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- 3. A REQUEST TO HIRE MARK MCNEELY AS INSTALLER D EFFECTIVE 12-21-09 WAS MADE. CHUCK ROSE MADE A MOTION TO MAKE THE HIRE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMIE KNOWLES REPORTED THAT THE AREA PLANNING COMMISSION IS WORKING WITH JASON WOOLDRIGE ON THE BOND ISSUE AT HIS PROPERTY ON MOONGLO ROAD.

TISH RICHEY PRESENTED THE FOLLOWING INVOICES FOR PAYMENT:

VENDOR	SERVICE	AMOUNT
CERTIFIED TECHNOLOGY PARK FUND		
SCEDC	1 st payment 2010 contract	200,000.00
SOUTHEAST TIF		
Midwest Gas	Heat	53.88
New Wash State Bank	CD Purchase	1,000,000.00
NORTHWEST TIF		
US Bank	Lease Rental Bond	100,000.00
BROWNFIELD		
Houston & Thompson	Title Search Scott Mfg.	715.00
RAY ZOLLMAN MADE A MOTION TO PAY THE EXPENSES AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.		

TISH RICHEY PRESENTED TWO BIDS FOR THE REPAIR OF THE AC/HEAT UNIT AT THE LLLC. MILLER - \$18,497 AND S & L - \$18,100. CHUCK ROSE MADE A MOTION TO ACCEPT THE BID FROM S & L. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM PRESENTED A POLICY ON THE CLOTHING ALLOWANCE AS SPECIFIED IN THE 2010 SALARY ORDINANCE. HE PRESENTED INFORMATION FROM THE IRS ON TAXABLE CLOTHING ISSUES. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE POLICY AS PRESENTED BY THE MAYOR. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 2:57.

_____ MAYOR	_____ BOARD MEMBER
_____ ATTEST: CLERK-TREASURER	_____ BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
EXECUTIVE SESSION
JANUARY 4, 2009**

6:07 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. OTHERS ALSO ATTENDING WERE STACIE SKINNER, JIM BINKLEY, JAN HARDY AND KERRY THOMPSON.

THE EXECUTIVE SESSION WAS DELAYED SEVEN MINUTES BECAUSE THE EMPLOYEE IN QUESTION DID NOT APPEAR. HE HAD INFORMED HIS SUPERVISOR THAT HE WOULD ATTEND.

A PERSONNEL ISSUE WAS DISCUSSED.

6:17 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
SPECIAL SESSION
JANUARY 4, 2009**

6:17 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. OTHERS ALSO ATTENDING WERE STACIE SKINNER, JIM BINKLEY, JAN HARDY AND KERRY THOMPSON.

IT WAS THE RECOMMENDATION OF THE EXECUTIVE SESSION TO TERMINATE JIMMY O’CONNER EFFECTIVE 12-30-09. RAY ZOLLMAN MADE A MOTION TO ACCEPT THIS RECOMMENDATION. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0. JIM BINKLEY WILL PRO RATE THE ON-CALL STIPEND TO COVER MONDAY, TUESDAY, AND WEDNESDAY.

6:20 RAY ZOLLMAN MADE THE MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF PUBLIC WORKS AND SAFETY
JANUARY 12, 2010

2:03 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, JAMIE KNOWLES, BILL SAEGESSER, SHANE SPICER, JASON COMBS, JIM BINKLEY, MARTY RANDALL, JAMES RICHEY, MELISSA WOODS, SUE AMICK AND DELBERT MEEKS

MINUTES FROM THE DECEMBER 22ND AND JANUARY 4TH MEETING WERE PRESENTED FOR APPROVAL. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED. MOTION CARRIED 3-0.

TISH RICHEY PRESENTED A REQUEST FOR THE CENSUS BUREAU TO USE THE TRAIN DEPOT RENT FREE FROM JANUARY 14TH -30TH DURING THE HOURS OF 9A-12P. CHUCK MADE A MOTION TO APPROVE. RAY SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY PRESENTED A REQUEST FOR THE BAPTIST CHURCH TO USE THE TRAIN DEPOT EVERY TUESDAY NIGHT THROUGH MARCH. MAYOR GRAHAM MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY ASKED FOR THE BOARDS APPROVAL TO PAY THE GASOLINE BILL PRIOR TO THE NEXT BOARD OF WORKS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY PRESENTED THE FOLLOWING FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

ACCT	VENDOR	SERVICE	AMOUNT
CITY ENGINEER 101005312	SAEGESSER	ARRA INDOT SERVICE	\$1,325.00
ACCELERATOR PROJECT CERT TECH - BUDGET \$2,500.00 AUG 11, 2009			
CERT TECH	VAILS	CAULK	\$2.79
CERT TECH	VAILS	CAULK	\$14.37
CERT TECH	VAILS	BOARD	\$83.26
CERT TECH	SCOTT'S HARDWARE	PAINT	\$128.40
TECHS IN TRAINING - BUDGET \$63,000 JUNE /23			
CERT TECH	S & L ELECTRIC	ELECTRICAL WORK CLASSROOMS	\$3,846.00
TIE GRANT FUND 2009			
	SAEGESSER	DEC REVIEW AND TESTING	\$16,300.00
SOUTHEAST TIF			
SE TIF	MUNICIPAL UTILITIES	ELECTRIC BACALA	\$44.52
SE TIF	MARTIN INSURANCE	BOND K. COLLINS	\$100.00
SE TIF	CNA SURETY	BOND K. NEUHAUSER	\$100.00
SE TIF	CNA SURETY	BOND J. SHAPINSKY	\$100.00
SE TIF	DON R SCHEIDT & CO	APPRAISAL JAY PACKAGING	\$3,200.00
SE TIF	FORE ROHAN	APPRAISAL JAY PACKAGING	\$2,300.00
NORTHWEST TIF			
NW TIF WES TECH	SERVICES	7HRS	\$1,050.00
NW TIF CNA SURETY	BOND	HOLLIS	\$100.00
NW TIF CNA SURETY	BOND	D NICHOLAS	\$100.00
NW TIF CNA SURETY	BOND	STUTSMAN	\$100.00
BROWNFIELD			
	MUNICIPAL UTILITIES	ELECTRIC	\$10.00
BROWNFIELD GRANT 2009			
	GREEN BANNER PUBLIC	ADVERTISING BID	\$91.05
	SAEGESSER	MONITORING BROWNFIELD	\$1,425.00
	LIQUID WASTE REMOVAL	WASTE REMOVAL	\$2,273.60

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. TIE CENTER EDA GRANT: 06-79-73010 – INVOICE #0712-22 FROM SAEGESSER ENGINEERING IN THE AMOUNT OF \$16,300 FOR DESIGN AND TESTING SERVICES WAS PRESENTED. PAYMENT IS TO BE MADE FROM THE NW TIF CONTINGENT UPON BOW APPROVAL. A PORTION OF THIS INVOICE WILL BE ELIGIBLE FOR EDA REIMBURSEMENT CONTINGENT UPON EDA REVIEW. RAY ZOLLMAN MADE A MOTION TO APPROVE PAYMENT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. SENIOR AND YOUTH CENTER GRANT: CF-09-218 - GRANT ADMINISTRATION CONTRACT FOR RIVER HILLS EDD&RPC. MELISSA ASKED BOARD TO APPROVE THE MAYOR SIGNING CONTINGENT UPON KERRY THOMPSONS APPROVAL. TOTAL CONTRACT \$48,000. BREAK DOWN AS FOLLOWS: \$40,000 GRANT ADMIN, \$3,000 ENVIRONMENTAL REVIEW AND \$5,000 LABOR STANDARDS. RAY ZOLLMAN MADE A MOTION TO APPROVE THE CONTRACT AND PAYMENT OF THE CONTRACT CONTINGENT UPON KERRY THOMPSON'S REVIEW AND APPROVAL. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
3. SENIOR AND YOUTH CENTER GRANT: CF-09-218 – ARCHITECT DESIGN AND INSPECTION CONTRACT FOR RATIO ARCHITECTS. MELISSA ASKED BOARD TO APPROVE THE MAYOR SIGNING CONTINGENT UPON KERRY THOMPSONS APPROVAL. TOTAL CONTRACT NOT TO EXCEED \$56,250. BREAK DOWN AS FOLLOWS: \$52,500 DESIGN AND INSPECTION AND \$3,750 REIMBURSABLES. CHUCK ROSE MADE A MOTION TO APPROVE THE CONTRACT AND PAYMENT OF THE CONTRACT CONTINGENT UPON KERRY THOMPSON'S REVIEW AND APPROVAL. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. THE RELEASE OF ENVIRONMENTAL CONDITIONS WAS ISSUED BY IOCRA ON DECEMBER 30, 2009.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. SCOTT MANUFACTURING: ST. JOHN MITELHAUSER & ASSC. TOOK BIDS FOR THIS PROJECT. THEY RECOMMEND EQ- THE ENVIRONMENTAL QUALITY COMPANY. TOTAL COST NOT TO EXCEED \$140,000. THEY ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN CONTINGENT UPON KERRY THOMPSON'S APPROVAL. CHUCK ROSE MADE THE MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. TIE CENTER: A FULL SET OF DESIGN PLANS ARE ON FILE AT SAEGESSER ENGINEERING. THE CITY IS WORKING WITH SENSORY TECHNOLOGIES FOR THE AUDIO AND VISUAL EQUIPMENT. SAEGESSER RECOMMENDED SIGNING A NON-BINDING LETTER OF INTENT WITH THE COMPANY. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
3. INDOT: HAS APPROVED THE FOLLOWING STREETS FOR RESURFACING UNDER THE AMERICAN RECOVERY AND REINVESTMENT ACT:
 - a. 3RD ST FROM CHERRY TO MONTGOMERY.
 - b. MONTGOMERY ST FROM MAIN TO THIRD ST.
 - c. MAIN ST FROM LAKE RD TO MONTGOMERY ST.
 - d. ELM ST FROM LAKE RD TO SR56.
 - e. BEECHWOOD RD FROM SR56 TO US31.
 - f. CHERRY ST FROM US 31 TO THIRD ST.
 - g. WARDELL ST FROM US 31 TO THIRD ST.

ALL FILES MUST BE MAINTAINED FOR 5 YEARS AND ALL CLAIMS ARE TO BE PRESENTED AT THE BOARD OF WORKS FOR APPROVAL. SAEGESSER RECOMMENDS TO HAVE INDOT ASSIGN ONE OF THEIR ENGINEERS TO THIS PROJECT AND TO APPROVE SIGNING THE LETTERS TO START THE PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMIE KNOWLES PRESENTED HIS ANNUAL REPORT.

MARTY RANDALL DISCUSSED DRAINAGE AT WILSON PARK.

DELBERT PRESENTED HIS ANNUAL REPORT.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 3:12PM. CHUCK ROSE SECONED THE MOTION. MOTION CARRIED 3-0.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
JANUARY 26, 2010**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, SHANE SPICER, JIM BINKLEY, JAMES RICHEY, MELISSA WOODS, SUE AMICK, SUSAN KNOWLES, JEFF BROADY AND DELBERT MEEKS

MINUTES FROM THE JANUARY 12TH MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE MINUTES AS PRESENTED. CHUCK ROSE SECONDED. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. TIE CENTER EDA GRANT – 06-79-73010 – BID OPENING HAS BEEN RECHEDULED FOR FEBRUARY 3RD AT 2:00 PM AT CITY CALL
2. SENIOR AND YOUTH CENTER – CF-09-218 – RATIO ARCHITECTS WILL BID LATE APRIL OR EARLY MAY. WORKING ON RELEASE OF FUNDS LIST.
3. SCOTTSBURG CEDF DR2-09-074 – NOTICE OF AWARD ON JANUARY 19, 2010. GRANT AMOUNT \$480,000 (\$468,000 EQUIPMENT PURCHASE AND \$12,000 GRANT ADMINISTRATION). NO LOCAL MATCH. PURCHASE OF EQUIPMENT FOR STRAY LIGHT OPTICAL TECHNOLOGIES, INC. WILL CREATE 24 NEW JOBS OF WHICH 13 OF THE NEW EMPLOYEES MUST BE LOW-MODERATE INCOME AT TIME OF HIRE. WILL DECREASE NEW PRODUCT DEVELOPMENT TIME BY 30%. GRANT AGREEMENT SHOULD ARRIVE ANY TIME. RAY ZOLLMAN MADE A MOTION TO ALLOW APPROVAL OF GRANT AGREEMENT CONTINGENT UPON APPROVAL BY KERRY THOMPSON AND RIVER HILLS. ALSO TO ALLOW AUTHORIZITION TO INCUR COSTS. MOTION SECONDED BY CHUCK ROSE. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. WILL MEET WITH WATER BOARD 1/26/10 TO EXPLAIN THAT WE NEED TO START TESTING FOR CRYPTOSPORIDIUM AT A COST OF \$9,000 PER YEAR AND CONTINUE FOR TWO YEARS.
2. RESTAURANTS NEED TO BE NOTIFIED THAT THEY MUST HAVE A GREASE TRAP TO ELIMINATE PROBLEMS WITH SEWERS. BILL SAEGESSER AND JASON COMBS WILL CONTACT ALL RESTAURANTS IN THE CITY. THE MAYOR SUGGESTED THEY CONTACT KERRY THOMPSON TO OBTAIN A FORM OF I.D. BEFORE THEY BEGIN.
3. SHANE SPICER IS WORKING WITH IDEM ON TRASH COMPACTOR FOR SOIID WASTE REMOVAL.
4. STREET MICRO SURFACING CONTRACTS ARE TO BE ANNOUNCED 1/27/10.
5. INDOT IS TO RECEIVE \$658 MILLION FROM MAINSTREAM AMERICA – MEETING WILL BE HELD 2-5-10 FROM 9 AM – NOON. SHANE SPICER AND BILL SAEGESSER WILL ATTEND.

STACIE SKINNER REPORTED THAT BOB BROMM HAS BEEN PROMOTED TO INSTALLER C AND ZACK BANE HAS BEEN PROMOTED TO INSTALLER A. THEIR PAY INCREASE WILL BE IN EFFECT WITH THE PAY PERIOD ENDING 2-3-10.

JEFF BROADY REPORTED THAT THE CERTIFIED TECH FUND (TECHS IN TRAINING) CAN BE CLOSED.

JAMES RICHEY PRESENTED THE ANNUAL REPORT FOR THE FIRE DEPARTMENT.

SUE AMICK PRESENTED THE FOLLOWING:

- 1. JASON APPLGATE WISHES TO HIRE MATTHEW MCNEAR TO START 1/28/10 TO REPLACE BILLY MCNEAR. RAY ZOLLMAN MADE A MOTION TO APPROVE THE HIRE OF MATTHEW MCNEAR. MOTION SECONDED BY CHUCK ROSE. MOTION CARRIED 3-0.
- 2. THE CENSUS BUREAU WOULD LIKE TO BE ABLE TO USE SPACE AT CITY HALL. RAY ZOLLMAN MADE A MOTION TO ALLOW THE CENSUS BUREAU TO USE THE JIM MOUNT ROOM. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 3. THE REPUBLICANS WOULD LIKE TO USE THE TRAIN DEPOT FOR THEIR COMMITTEE MEETINGS. CHUCK ROSE MADE A MOTION TO ALLOW THIS USE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

CHUCK ROSE ASKED JEFF BORADY TO CHECK THE SLATE FROM THE DEPOT ROOF THAT IS ON THE SIDE WALK.

JIM BINKLEY REPORTED THE FOLLOWING FOR THE ELECTRIC DEPARTMENT:

- 1. THE LIGHTS HAVE BEEN ORDERED FOR THE LEED PROJECT.
- 2. THE EQUIPMENT ON THE BROADBAND TOWERS IN THE LEXINGTON AREA HAS BEEN UPGRADED TO PROVIDE BETTER SERVICE.

TISH RICHEY REPORTED:

- 1. THE IRS STANDARD MILEAGE RATE IS NOW \$.50 PER MILE. SHE REQUESTED THAT THE CITY RAISE THEIR RATE FROM THE PRESENT 44.5. CHUCK ROSE MADE A MOTION TO RAISE THE MILEAGE RATE TO .50 PER MILE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- 2. REQUESTED APPROVAL OF THE FOLLOWING LIST OF EMPLOYEES TO BE GIVEN CLOTHING ALLOWANCES PER THE SALARY ORDINANCE:

Department	Employee	Amount	Department	Employee	Amount
Broadband	Z. Bane	100.00	Water	L. Hounshell	570.00
	B. Bromm	100.00		T. Carter	570.00
	M. McNeely	100.00		R. Zollman	570.00
Electric	J. Binkley	850.00		D. Prewitt	570.00
	C. Woods	850.00		W. Campton	570.00
	M. Smith	850.00		T. Kendall	350.00
	T. Walker	850.00		R. Cozart	350.00
	J. Burns	850.00		D. Collins	350.00
	A. Campbell	850.00	Animal	D. Robbins	250.00
	D. McGannon	850.00		J. Douglass	250.00
W. Water	G. Fisher	850.00	Park	J. Asher	250.00
	MMontgomery	850.00		J. Richey	250.00
	J. Crawford	850.00	Fire	J. Applegate	250.00
	J. Combs	300.00		J. McNeely	250.00
	J. Gladstein	300.00		C. Herr	250.00
	C. Hardin	300.00		T. Johnson	250.00
	DMontgomery	250.00		Z. Kramer	250.00
Mechanic				T. Cline	250.00
				M. McNear	250.00

RAY ZOLLMAN MADE A MOTION TO APPROVE THE CLOTHING ALLOWANCES AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

- 3. REQUEST WAS MADE TO PAY TWO BILLS: \$300.00 TO UMBAUGH TO BE PAID FROM NWTIF AND \$11.00 TO MIDWEST GAS FOR THE BACALA BUILDING TO BE PAID FROM SETIF. CHUCK ROSE MADE A MOTION TO APPROVE THE EXPENSES. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

IT WAS ANNOUNCED THAT A LUNCH FOR BILLY MCNEAR WILL BE HELD 1-27-10 AT 11:30 AM. HE WILL BE RETIRING THAT DAY.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 2:55.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
FEBRUARY 9, 2010**

2:03 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, SHANE SPICER, JIM BINKLEY, MELISSA WOODS, JAMIE KNOWLES, SUE AMICK, JERRY ASHER, MARTY RANDALL, STACIE SKINNER, AND DELBERT MEEKS

MINUTES FROM THE JANUARY 26TH MEETING WERE PRESENTED FOR APPROVAL. CHUCK ROSE MADE A MOTION TO ACCEPT THE MINUTES AS PRESENTED. RAY ZOLLMAN SECONDED. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. TIE CENTER EDA GRANT – 06-79-73010 – INVOICE 0712-23 FROM SAEGESSER ENGINEERING IN THE AMOUNT OF \$90,036 FOR DESIGN AND TESTING SERVICES WAS PRESENTED. THIS IS TO BE PAID WITH LOCAL FUNDS-TIE CENTER GRANT 2009 CONTINGENT UPON BOW APPROVAL. SOME OF THE INVOICE WILL BE ELIGIBLE FOR EDA REIMBURSEMENT. MOTION MADE BY CHUCK ROSE TO PAY THE INVOICE AS PRESENTED. MOTION SECONDED BY RAY ZOLLMAN. MOTION CARRIED 3-0.

BIDS WERE RECEIVED ON FEBRUARY 3, 2010. BRANDT CONSTRUCTION WAS THE LOW BIDDER WITH A BID OF \$5,938,000 (BID A) AND \$7,500 (BID b) FOR A TOTAL BID OF \$5,945,500.

A LETTER TO THE EDA NOTING OVERAGE OF \$208,833 FOR CONSTRUCTION LINE ITEM IS AVAILABLE AND WILL COME FROM THE NWTIF FUND. IT ALSO NOTES THE CITY CAN PROVIDE INTERIM CONSTRUCTION FINANCING. RAY ZOLLMAN MADE A MOTION TO APPROVE THE LETTER. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY FROM THE CLERK TREASURER'S OFFICE STATED THAT THE FUNDS WERE GOING TO BE DIFFICULT TO COME UP WITH AND WANTED THE BOARD TO UNDERSTAND THAT THERE MIGHT BE TIMES THAT WE WOULD NEED TO LOOK AT OTHER MEANS OF FINANCING.

2. SENIOR AND YOUTH CENTER – CF-09-218 – SUBRECEIPT AGREEMENTS FOR LIFESPAN AND THE YMCA ARE EXECUTED BY THE RESPECTIVE ENTITIES. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE AGREEMENTS AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

RAY ZOLLMAN MADE A MOTION TO CHANGE THE NAME TO THE BACALA CENTER. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

3. SCOTTSBURG CEDF DR2-09-074 –GRANT AGREEMENT AND CORRESPONDING DOCUMENTS HAVE BEEN SUBMITTED TO IOCRA FOR SIGNATURE. APPROVAL HAS BEEN OBTAINED TO BEGIN HIRING.

4. IFA BROWNFIELDS GRANT – RIVER HILLS EDD & RPC SUBMITTED A PROPOSAL FOR GRANT ADMINISTRATION SERVICES IN THE AMOUNT OF \$20,000. IF RIVER HILLS IS SELECTED TO PERFORM THE WORK, THESE FEES WILL BE PAYABLE FROM THE IFA GRANT FUNDS. CHUCK ROSE MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THIS PROPOSAL. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. TIE CENTER – PRESENTED LETTER OF RECOMMENDATION TO ACCEPT BRANDT CONSTRUCTION FOR THE TIE CENTER AND TO FORWARD INFORMATION TO EDA. CHUCK ROSE MADE A MOTION TO ACCEPT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

REQUEST WAS MADE FOR THE MAYOR TO SIGN NOTICE OF AWARD AND CONSTRUCTION AGREEMENTS UPON APPROVAL OF SAEGASSER, RIVER HILLS, AND KERRY THOMPSON. CHUCK ROSE MADE A MOTION TO GIVE THE MAYOR AUTHORITY. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2. LIBERTY GREEN – PRESENTED UTILITY LETTER TO AREA PLANNING COMMISSION. ASKED APPROVAL TO PRESENT THE LETTER AT THE WATER BOARD MEETING LATER TODAY. RAY ZOLLMAN MADE THE MOTION. CHUCK ROSE SECONDED. MOTION CARRIED 3-0.
3. THE TIMBERS – ORIGINALLY CALLED THE WOODS, ON THE NORTH SIDE OF MOONGLO ROAD, HAS PRESENTED THE REQUIRED MAINTENANCE BOND AND IS ASKING THE CITY TO ACCEPT THE LIFT STATION ON THE PROPERTY. THIS HAS BEEN APPROVED BY KERRY THOMPSON. RAY ZOLLMAN MADE A MOTION TO ACCEPT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
4. SCOTT MANUFACTURING SITE – THE SPENT CARBON MATERIAL IS TO BE HAULED OFF. IT WAS REQUESTED THAT THE MAYOR BE AUTHORIZED TO SIGN A LETTER TO HAVE KERIMEDA TO PAY \$2,273.60 FOR THE SOIL REMEDIATION PROJECT AND TO SIGN NOTICE TO PROCEED WITH CONSTRUCTION AGREEMENT. CHUCK ROSE MADE THE MOTION. RAY ZOLLMAN SECONDED. MOTION CARRIED 3-0.
5. TEMPLE AND TEMPLE – AN INVOICE IN THE AMOUNT OF \$5,150.00 WAS PRESENTED FOR ROCK AT THE LINZA GRAHAM PARK. CHUCK ROSE MADE A MOTION TO APPROVE THE INVOICE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
6. TEMPLE AND TEMPLE – AN INVOICE IN THE AMOUNT OF \$5,980.97 WAS PRESENTED FOR REMOVAL OF A TANK AT THE BACALA CENTER. RAY ZOLLMAN MADE A MOTION TO APPROVE THE INVOICE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
7. MICROSURFACING – A BID OF \$521,121.27 HAS BEEN RECEIVED. IT IS TO BE HANDLED BY INDOT. THE NEXT ROUND OF BIDS WILL INCLUDE LAKE ROAD FROM MAIN STREET TO I-65.
8. TRANSPORTATION ENHANCEMENT FUNDS – FUNDS ARE STILL ELIGIBLE. THE MAYOR AND BILL SAEGESSER ARE LOOKING INTO SOME POSSIBILITIES FOR THE BACALA CENTER.
9. INDOT – INDOT REQUIRES A FULL TIME CITY EMPLOYEE TO BE CERTIFIED AND ATTEND ROAD SCHOOL MEETINGS. COMPLIANCE WITH THESE RULES IS REQUIRED TO OBTAIN FEDERAL FUNDS. THE BOARD IS TO SEND AN EMPLOYEE NAME TO BILL SAEGESSER.

SHANE SPICER GAVE AN UPDATE ON THE BUILDING FOR THE TRASH COMPACTOR.

JERRY ASHER PRESENTED YEAR END REPORT FOR THE PARKS DEPARTMENT.

STACIE SKINNER AND JIM BINKLEY REPORTED THAT THE WORK ON THE CHANGE OVER ON LEXINGTON TOWERS IS GOING WELL.

STACIE SKINNER RECOMMENED MARK MCNEELY BE MOVED TO INSTALLER C EFFECTIVE WITH THE PAY PERIOD ENDING 2-10-10. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE RECOMMENDATION. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY PRESENTED THE FOLLOWING:

1. CLAIMS FOR APPROVAL:

PUBLIC BOARD OF WORKS				9-Feb-10
ACCT	VENDOR	SERVICE	AMOUNT	APPROVED
MVH				
PAVING	SAEGESSER	ARRA INV 8005-1-10-3	\$ 720.00	
TECHS IN TRAINING - BUDGET \$63,000 JUNE /23				
CERT TECH	VAILS	SPRAY PAINT	\$ 4.48	
BALANCE IF APPROVED \$6,051.74				
TIE GRANT MATCHING FUNDS				
(Estimate: Total 4.3 million +162,000 Leed/Eng; +209,000 Const = 4.67 million ; Thru 2009: 2.2 million; Needed 2.47 million)				
CERT TECH	TIE GRANT FUND 2009	GRANT MATCH FUNDS	\$ 500,000.00	
TIE GRANT FUND 2009				
TIE FUND 2009	SAEGESSER	TIE CENTER INV 0712-23	\$ 90,036.00	MWOODS TO PRESENT
TIE FUND 2009	GREEN BANNER	BID NOTICE TIE CENTER	\$ 126.40	
TIE FUND 2009	GREEN BANNER	BID NOTICE TIE CENTER	\$ 195.27	
SOUTHEAST TIF				
SE TIF	MUNICIPAL UTILITIES	ELECTRIC BACALA	\$ 20.36	
SE TIF	SAEGESSER	SR YOUTH INV 8005-1-10-5	\$ 75.00	
SE TIF	T n T	BACALA GAS TANK	\$ 5,980.97	
NORTHWEST TIF				
NW TIF	SAEGESSER	ISTEA TRAIL INV 0215-51	\$ 750.00	
NW TIF	SAEGESSER	WESTERN BY PASS INV 0504-47	\$ 875.00	
BROWNFIELD				
	MUNICIPAL UTILITIES	ELECTRIC	\$ 17.42	
BROWNFIELD GRANT 2009				
	SAEGESSER	SERVICES INV 8005-1-10-6	\$ 675.00	

CHUCK ROSE MADE A MOTION TO APPROVE THE CLAIMS AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2. THE PROJECTED CASH FLOW THROUGH 2010 FOR THE CERTIFIED TECH PARK FUND WAS PRESENTED.

JAN HARDY REQUESTED APPROVAL TO HAVE KERRY THOMPSON LOOK AT THE CONTRACT WITH EAGLE ACCOUNT GROUP, LLC FOR COLLECTIONS.

CHUCK ROSE MADE A MOTION TO APPROVE CLAIMS AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE SCOTTSBURG TIE CENTER FINANCIAL INFORMATION.

IT WAS REQUESTED THAT THE FEE BE WAIVED FOR USE OF THE TRAIN DEPOT FOR A BENEFIT FOR MORGAN AMOS. CHUCK ROSE MADE A MOTION TO WAIVE THE FEE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 3:30.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
EXECUTIVE SESSION
FEBRUARY 23, 2010**

1:45 PM MEETING CALLED TO ORDER. MEMBERS PRESENT: CHUCK ROSE AND RAY ZOLLMAN. ALSO PRESENT: BILL ROLLINS, JERRY ASHER, JASON APPELGATE, SUE AMICK, DELBERT MEEKS, AND JAN HARDY.

A PERSONNEL ISSUE WAS DISCUSSED.

MEETING ADJOURNED AT 2:10 PM.

**BOARD OF PUBLIC WORKS AND SAFETY
FEBRUARY 23, 2010**

2:15 PM MEETING CALLED TO ORDER. MEMBERS PRESENT: CHUCK ROSE AND RAY ZOLLMAN. ALSO PRESENT: EVELYN MAKAY, TISH RICHEY, WILLIAM SAEGESSAR, MELISSA WOODS, JAMIE KNOWLES, JERRY ASHER, MARTY RANDALL, JIM BINKLEY, STACIE SKINNER, JASON APPELGATE, AND JAN HARDY.

MINUTES FROM THE FEBRUARY 9TH MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE MINUTES AS PRESENTED. CHUCK ROSE SECONDED. MOTION CARRIED 2-0.

A RECOMMENDATION WAS PRESENTED FROM THE EXECUTIVE SESSION TO SUSPEND BILL ROLLINS FROM EMPLOYMENT WITHOUT PAY UNTIL THE ISSUE WITH HIS MEDICAL PAPERWORK WAS RESOLVED. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE RECOMMENDATION. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. TIE CENTER EDA GRANT – 06-79-73010 – PRE-CONSTRUCTION CONFERENCE FRIDAY, FEBRUARY 26TH AT 10:00 AM. THE FIRST REIMBURSEMENT REQUEST AMOUNT OF 50% WILL BE APPROXIMATELY 2,000,000. A REQUEST WAS MADE FOR THE BOW TO AUTHORIZE MAYOR GRAHAM TO SIGN THE REQUEST OUTSIDE A MEETING IN ORDER TO SPEED UP THE PROCESS OF REIMBURSEMENT. RIVER HILLS TO CONFIRM THE AMOUNT REQUESTED AT THE NEXT BOW MEETING. RAY ZOLLMAN MADE A MOTION TO GIVE THE MAYOR AUTHORIZATION TO APPROVE THE REQUEST FOR REIMBURSEMENT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
2. IFA BROWNFIELDS GRANT – ON JANUARY 26TH BOW APPROVED ST. JOHN-MITTELHouser & ASSOCIATES WORK PLAN AND REPORT PREPARATION SERVICES INVOICE FOR \$10,744.38 TO BE PAID WITH GRANT FUNDS. APPROVAL WAS CONTINGENT UPON IFA AUTHORIZATION. A REQUEST WAS MADE TO RETRACT THE APPROVAL OF THIS INVOICE. RAY ZOLLMAN MADE A MOTION TO RETRACT THE APPROVAL. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0. A REVISED INVOICE FROM ST. JOHN-MITTELHAUSER & ASSOCIATES FOR FIELD WORK, EXPENSES, WORK PLAN & REPORT PREPARATION SERVICES WAS PRESENTED FOR \$20,862.17. INVOICE TO BE PAID FROM GRANT FUNDS. APPROVAL TO BE CONTINGENT UPON IFA AUTHORIZATION. RAY ZOLLMAN MADE A MOTION TO APPROVE THE INVOICE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
3. ALTERNATIVE POWER AND ENERGY GRANT – BOW WAS ASKED TO AUTHORIZE THE MAYOR SIGNING THE GRANT AGREEMENT OUTSIDE A MEETING CONTINGENT UPON CITY ATTORNEY AND

RIVER HILLS REVIEW. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

4. STORM WATER IMPROVEMENTS DR#2 – SE QUADRANT OF THE CITY – A REQUEST WAS MADE FOR DIASTER RECOVERY FUNDING UP TO \$1,000,000. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0. NO LOCAL MATCH IS REQUIRED. DEADLINE IS APRIL 30, 2010. INCOME SURVEY IS NECESSARY TO DETERMINE ELIGIBILITY. RIVER HILLS IS WORKING WITH THE CLERK TREASURER’S OFFICE ON THE INCOME SURVEY, WHICH RESULTS IN A COST SAVINGS TO THE CITY. AN INCOME SURVEY COULD RANGE FROM \$3,000 TO \$5,000 IF THE CITY CONTRACTED THE WORK OUT. COSTS FOR THE CITY INCLUDE EMPLOYEE TIME WORKED, LABELS, ENVELOPES AND STAMPS FOR THE MAILINGS. THE FIRST MAILING WILL BE SENT TO 250 FAMILIES WITHIN THE PROJECT AREA. COSTS TO BE PAID FROM SETIF. RAY ZOLLMAN MADE A MOTION FOR THE CITY TO SEND OUT THE SURVEY. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0. MELISSA STATED THAT SHE HAD EXPLAINED TO MAYOR GRAHAM THAT IT IS QUITE POSSIBLE THAT THE INCOME SURVEY MAY NOT BE COMPLETE IN TIME FOR THE APRIL 30TH DEADLINE, HOWEVER IT WILL BE GOOD FOR FOUR YEARS IF RECERTIFIED AFTER TWO YEARS. THIS MEANS THE CITY COULD APPLY FOR CFF GRANT FUNDS LATER, IF THE DR#2 FUNDING OPPORTUNITY IS MISSED.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. IDEM CALLED LANCE TO INFORM HIM THAT OUR CRYPTOSPORIDIUM LEVELS ARE ACCEPTABLE AND DO NOT NEED TO BE CHECKED.
2. SAEGESSER HAS BEEN INFORMED BY TOKUSEN (JFS) THAT BY 2013 THEY WILL BE USING 180,000 GALLONS OF WATER PER DAY WITH A DISCHARGE OF 150,000 GALLONS PER DAY. BY THE END OF THE YEAR THEY WILL BE USING AS MUCH AS HYSONG DID. THEY WILL MAKE SAW WIRE. THEY PLAN TO EMPLOY 34 PEOPLE BY THIS SUMMER AND 130 PEOPLE WITHIN 18 MONTHS.
3. THE UTILITY FORUM WILL BE HELD FEBRUARY 24, 2010 AT 9:30 AM AT THE DEPOT FOR THE PROPERTY ON MCCLAIN (LIDA LUCAS)
4. NO WORD FROM KERIMIDA ON BILL
5. JERRY ASHER WAS THANKED FOR TAKING CARE OF THE ISSUE OF INSULATION OF WINDOWS AT THE BACALA CENTER.

TISH RICHEY PRESENTED THE FOLLOWING FOR THE CLERK TREASURER’S OFFICE:

1. AN INVOICE FOR \$11.00 FOR GAS FOR THE BACALA BUILDING WAS PRESENTED. THIS WILL BE PAID FROM THE SETIF. RAY ZOLLMAN MADE A MOTION TO ACCEPT THIS INVOICE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
2. TISH REPORTED THAT THE OFFICE IS CLOSE TO HAVING THE INFORMATION THAT WAS REQUESTED BY THE SBOA FOR OUR FEDERAL AUDIT.
3. TISH REPORTED ON HOW THE CLERK’S OFFICE WILL ASSIST RIVER HILLS WITH THE PROCESSING OF THEIR SURVEY.
4. A REQUEST WAS MADE FOR THE CENSUS BUREAU TO USE THE TRAIN DEPOT ON MONDAYS AND FRIDAYS IN MARCH FROM 9 AM – NOON. RAY ZOLLMAN MADE A MOTION TO APPROVE THE REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
5. TISH REPORTED ON LOCKING IN GAS PRICES FOR ANOTHER YEAR.

STACIE SKINNER REQUESTED APPROVAL TO HIRE A PART TIME INSTALLER (24-32 HOURS/WEEK) PENDING WIRELESS BOARD APPROVAL.

RAY ZOLLMAN MADE A MOTION TO APPROVE THE REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

DELBERT MEEKS REPORTED THAT THE NEW VEHICLES ARE IN AND WILL BE ON THE ROAD BY THE END OF THE WEEK.

JIM BINKLEY REPORTED THAT TWO MEN HAVE BEEN CERTIFIED ON TOWER RESCUE.

JAMIE KNOWLES REPORTED THAT THE HOUSE ON GREEN STREET HAS BEEN REMOVED. THE CITY COUNCIL WILL GET THE REZONING ISSUE FOR JEFFREY’S AUTO SALES IN LATE MARCH.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 3:00.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
EXECUTIVE SESSION
MARCH 1, 2010**

1:03 PM MEETING CALLED TO ORDER. MEMBERS PRESENT: MAYOR GRAHAM, CHUCK ROSE AND RAY ZOLLMAN. ALSO PRESENT: JERRY ASHER, JASON APPEGATE, DELBERT MEEKS, AND JAN HARDY.

A PERSONNEL ISSUE WAS DISCUSSED.

EMPLOYEE HAD BEEN NOTIFIED OF MEETING BY DELBERT MEEKS ON FRIDAY, FEBRUARY 26, 2010 BUT FAILED TO SHOW UP.

CHUCK ROSE MADE A MOTION TO ADJOURN THE MEETING AT 1:20 PM.

**BOARD OF PUBLIC WORKS AND SAFETY
MARCH 1, 2010**

1:21 PM MEETING CALLED TO ORDER. MEMBERS PRESENT: MAYOR GRAHAM, CHUCK ROSE AND RAY ZOLLMAN. ALSO PRESENT: JERRY ASHER, JASON APPEGATE, DELBERT MEEKS, AND JAN HARDY.

A RECOMMENDATION WAS PRESENTED FROM JERRY ASHER, THE IMMEDIATE SUPERVISOR, TO TERMINATE BILL ROLLINS EFFECTIVE IMMEDIATELY. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE RECOMMENDATION. CHUCK ROSE SECONDED THE MOTION. MOTION APPROVED UNANIMOUSLY.

DELBERT MEEKS IS TO NOTIFY BILL ROLLINS NOT TO BE AT THE CITY GARAGE OR AROUND WORK CREWS FROM THE HENRYVILLE CORRECTION FACILITY.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 1:23.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
MARCH 9, 2010**

2:03 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, SHANE SPICER, JIM BINKLEY, JERRY ASHER, MARTY RANDALL, JASON APPELGATE, JAMES RICHEY, BILL HOAGLAND, MELISSA WOODS, AND DELBERT MEEKS

MINUTES FROM THE FEBRUARY 23RD AND MARCH 1ST MEETINGS WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE MINUTES AS PRESENTED. MAYOR GRAHAM SECONDED. MOTION CARRIED 2-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. TIE CENTER EDA GRANT – 06-79-73010 – SAEGESSER ENGINEERING INVOICE 0712-24 FOR DESIGN AND LEED DESIGN SERVICES IN THE AMOUNT OF \$114,890.50 WAS PRESENTED FOR PAYMENT. THIS WILL BE PAID WITH LOCAL FUNDS FROM THE TIE CENTER GRANT 2009 CONTINGENT UPON BOW APPROVAL. SOME OR ALL OF THIS INVOICE WILL BE ELIGIBLE FOR EDA REIMBURSEMENT CONTINGENT UPON EDA REVIEW OF THE CONTRACT. RAY ZOLLMAN MADE A MOTION TO PAY THE INVOICE AS PRESENTED. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. DISCUSSION WAS HELD REGARDING THE EDA MORTGAGE AGREEMENT. A REQUEST FOR APPROVAL FOR THE MAYOR TO SIGN THE AGREEMENT CONTINGENT UPON KERRY THOMPSON'S APPROVAL WAS MADE. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
2. SLUDE BELT PROJECT – CF-08-110 – IOCRA ISSUED A "NO FINDINGS" LETTER FOR THE CLOSEOUT MONITORING ON MARCH 4, 2010.
3. SENIOR AND YOUTH CENTER – BACALA CENTER – WP MCCARTY SURVEYING, INC HAS SUBMITTED A PROPOSAL TO RATIO FOR SITE SURVEY IN THE AMOUNT OF \$1,850. THIS WILL BE IN THE FORM OF AN AMENDMENT TO THE EXISTING ARCHITECT CONTRACT. A REQUEST FOR AUTHORIZATION FOR THE MAYOR TO SIGN THE AMENDMENT OUTSIDE A MEETING CONTINGENT UPON KERRY THOMPSON'S AND RIVER HILLS APPROVAL WAS MADE. RAY ZOLLMAN MADE A MOTION TO ALLOW AUTHORIZATION. MAYOR GRAHAM SECONDED. MOTION CARRIED 2-0.
4. STRAY LIGHT – CEDF DR2-09-074 – BOW SELECTED RIVER HILLS AS THE GRANT ADMINISTRATOR FOR THIS PROJECT ON 11/14/2009. A REQUEST FOR PAYMENT TO RIVER HILLS FOR GRANT ADMINISTRATION IN THE AMOUNT OF \$12,000 TO BE PAID WITH GRANT FUNDS WAS MADE. RAY ZOLLMAN MADE A MOTION TO PAY THE INVOICE AS PRESENTED. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. FULLY EXECUTED GRANT AGREEMENT WAS RECEIVED ON 3/9/2010. RELEASE OF FUNDS WILL OCCUR SOON.
5. STORM WATER IMPROVEMENTS DR#2-SE QUADRANT OF THE CITY – IOCRA SITE VISIT WILL TAKE PLACE ON MARCH 18TH AT 3:00 PM AT SEI.

THE FOLLOWING ITEMS WERE PRESENTED BY BILL SAEGESSER FOR SAEGESSER ENGINEERING:

1. SCOTT MANUFACTURING – WORK WILL START ON 3/10/2010.
2. BACALA CENTER – BILL SAEGESSER AND THE MAYOR WENT TO SEYMOUR TO OBTAIN INFORMATION ON THE PROCESS FOR TRANSPORTATION ENDORCEMENT FUNDS.
3. TIE CENTER – BRANDT WILL MEET WITH SUB CONTRACTORS 3/10/2010 AT THE TIE CENTER. A MEETING WILL BE HELD TO REVIEW INSURANCE COVERAGE.

4. TRASH COMPACTOR – FINAL PLANS HAVE BEEN SENT. HOPING TO HAVE PERMIT FOR BUILDING BY THE END OF MARCH OR EARLY APRIL.
5. STREET PAVING – HOPE TO START SOON
6. STUCKER FORK – WE NEED TO RE-NEGOTIATE CONTRACT. WILL ASK FOR APPROVAL FROM THE WATER BOARD FOR KERRY THOMPSON AND BILL SAEGESSER TO WORK ON CONTRACT.

JASON APPLGATE SUBMITTED A BID FOR THE DRAINAGE PROJECT FOR WILSON PARK IN THE AMOUNT OF \$34,102.50 TO BE PAID FROM NWTIF. RAY ZOLLMAN MADE A MOTION TO APPROVE PAYMENT UP TO \$35,000.00 FOR THIS PROJECT. MOTION SECONDED BY MAYOR GRAHAM. MOTION CARRIED 2-0.

JAMIE KNOWES ANNOUNCED THAT THE SCOTTSBURG COMMERCE CENTER WON'T BE ON THE AREA PLANNING COMMISSION AGENDA UNTIL APRIL. JEFFREY'S AUTO IS ON THE AGENDA FOR 3/10/2010 TO REZONE ON WARDELL STREET. THIS REQUEST WILL BE ON THE CITY COUNCIL AGENDA FOR 3/15/2010.

JIM BINKLEY REPORTED:

1. HE IS WORKING ON LIGHTS WITH STRAY LIGHT.
2. HE REQUESTED THE C3BB EMPLOYEES, MARK MCNEELY AND BOB BROMM, BE PROMOTED TO INSTALLER B. PAY INCREASE TO BECOME EFFECTIVE BEGINNING 3/11/2010. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE REQUEST. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

DELBERT MEEKS REPORTED THAT THE TWO NEW VEHICLES ARE ON THE ROAD.

JAN HARDY GAVE THE GAS REPORT. THE BOARD HAS GIVEN HER APPROVAL TO CHECK WITH THE TOP FOUR USERS TO MAKE A DECISION ON UNLEADED GAS. THE PRICE FOR DIESEL HAS ALREADY BEEN LOCKED IN.

TISH RICHEY PRESENTED THE FOLLOWING FOR APPROVAL:

VENDOR	SERVICE	AMOUNT
SETIF		
Mun. Utilities	Bacala Electric	13.34
Vail's	Bacala Weatherizing Supplies	89.91
Vail's	Bacala Weatherizing Supplies	12.99
Saegesser	Sr. Youth Inv. 8005-2-10-5	225.00
US Postal Service	Stamps for Income Survey	220.00
Burris	Relay Switch for Bacala	12.45
NWTIF		
US Bank	Admin Fees	1,000.00
BROWNFIELD		
Mun. Utilities	Electric	10.00
BROWNFIELD GRANT 2009		
Saegesser	Services Inv. 8005-2-10-6	375.00

RAY ZOLLMAN MADE A MOTION TO APPROVE PAYMENTS AS REQUESTED. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH ALSO REQUESTED PAYMENT FOR THE PROOF OF LOSS SURVEY BY UNIVERSAL EVALUATION IN THE AMOUNT OF \$1,625.00. THIS WILL MAINTAIN APPRAISALS FOR ALL BUILDINGS IN THE CITY. RAY ZOLLMAN MADE A MOTION TO APPROVE THIS REQUEST. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH GAVE AN UPDATE ON THE STATE BOARD OF ACCOUNTS FEDERAL AUDIT.

NEW BUSINESS:

MAYOR GRAHAM REQUESTED APPROVAL FOR A CONTRACT FOR THE SCOTT COUNTY EDC TO MANAGE AND COMPLETE OBJECTIVES FOR THE GOOD WORKS INDIANA STRENGTHENING FAMILIES GRANT FOR \$50,000. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 2:40.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
MARCH 23, 2010**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, JIM BINKLEY, MARTY RANDALL, MELISSA WOODS, JAMIE KNOWLES, STACIE SKINNER, SUE AMICK, AND DELBERT MEEKS,

MINUTES FROM THE MARCH 9TH MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE MINUTES AS PRESENTED. MAYOR GRAHAM SECONDED. MOTION CARRIED 2-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. TIE CENTER EDA GRANT – 06-79-73010 – KERRY THOMPSON HAS SUBMITTED THE EDA MORTGAGE AGREEMENT TO SURESH. PROGRESS MEETINGS WILL TAKE PLACE EVERY 2ND AND 4TH TUESDAY AT 10:00 AM AT THE CENTER. THE EDA REIMBURSEMENT REQUEST WILL BE REVISED TO INCLUDE OTHER INVOICES THAT HAVE BEEN PAID. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE MAYOR GRAHAM TO SIGN OUTSIDE OF A BOW MEETING. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
2. SLUDE BELT PROJECT – CF-08-110 – RAY ZOLLMAN MADE A MOTION TO HAVE CLOSEOUT FORMS 3 AND 4 SIGNED. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
3. ALTERNATIVE POWER AND ENERGY GRANT – 10-APE-013 – AN INVOICE FROM ECOSOURCE, INC FOR THE PURCHASE OF EQUIPMENT AND ENGINEERING SERVICES IN THE AMOUNT OF \$94,924.50 WAS PRESENTED. THIS WILL BE PAID FROM THE CERTIFIED TECH FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE THE INVOICE AS PRESENTED. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
4. STORM WATER IMPROVEMENTS DR#2-SE QUADRANT OF THE CITY – IOCRA SITE VISIT TOOK PLACE ON MARCH 18TH. THEY ADVISED THAT SOME LOCAL MATCH SHOULD BE DEDICATED TO THE PROJECT. MELISSA WILL APPROACH THE COUNCIL IN APRIL WITH A RESOLUTION COMMITTING \$10,000 LOCAL MATCH FUNDS TO THE PROJECT. THIS IS PROPOSED TO COME FROM THE STREET DEPARTMENT. A PUBLIC HEARING WILL TAKE PLACE AT BOW MEETING IN APRIL. INCOME SURVEYS ARE STILL BEING RECEIVED. A SECOND MAILING WAS SENT BY JAN'S OFFICE. APPLICATION DUE DATE IS APRIL 30, 2010.
5. EDA-RLF – SEMI-ANNUAL REPORT – AN INVOICE FROM RIVER HILLS FOR THE CONTRACT PREPARATION IN THE AMOUNT OF \$1,250 WAS PRESENTED. THIS IS TO BE PAID FROM THE EDA-RLF (CITY-COUNTY FUND). RAY ZOLLMAN MADE A MOTION TO ACCEPT THE INVOICE AS PRESENTED. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

THE FOLLOWING ITEMS WERE PRESENTED BY BILL SAEGESSER FOR SAEGESSER ENGINEERING:

1. SCOTT MANUFACTURING SITE – KERIMEDA HAS REFUSED TO PAY WHAT WAS REQUESTED IN A BOW OF WORKS MEETING 2-9-10.
2. BACALA CENTER –A DESIGN REVIEW MEETING WILL BE HELD MARCH 29, 2010 AT 2:30 PM AT CITY HALL.
3. TIE CENTER – THE FOLLOWING PEOPLE ATTENDED AN INSURANCE REVIEW MEETING: JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, BOB POGGEL, RANDY TELTOE, MARSHA MILLER SMITH, AND PEGGY FAWCETT. MAYOR GRAHAM ASKED BILL SAEGESSER TO CHECK WITH KERRY THOMPSON ON WHO IS RESPONSIBLE FOR GETTING CONTRACT FOR TENANTS. BILL SAEGESSER HAS SENT GERALD REA AN E-MAIL TO INFORM HIM THAT HE IS TO HAVE ADEQUATE COVERAGE FOR HIS EQUIPMENT.

4. SOLID WASTE PERMIT – THE STATE PLAN WAS RECEIVED MARCH 22. IT WILL COST \$226.50 FOR A BUILDING INSPECTION.
5. MICRO SURFACING – SHOULD BE CONTRACTED SOON
6. GUARD RAIL – WILL CHECK WITH KAREN REGARDING INSURANCE CLAIM ON THE GUARD RAIL AT TOKUSEN.

JAMIE KNOWLES IS STILL WAITING TO HEAR BACK FROM SCOTTSBURG COMMERCE ABOUT LIDA LUCAS PROPERTY ON 1111 MCCLAIN. NOT SURE WHEN JEFFREY’S WILL BE ON AREA PLANNING COMMISSION AGENDA.

STACIE SKINNER REPORTED THAT BROADBAND HAD HIRED A PART TIME EMPLOYEE. SHE THANKED THE UTILITY OFFICE FOR HELP WITH QUESTIONNAIRE MAILING LAST MONTH. SHE HAS HAD A 17% RESPONSE. SHE WILL CHECK WITH KERRY THOMPSON TO WRITE A LETTER ABOUT WRONG MAIL (LAWSUIT) SENT BY MISTAKE.

JIM BINKLEY IS GETTING READY TO GO STRONG ON LED LIGHTS.

DELBERT MEEKS STATED THAT OSHA CERTIFIED VESTS AND JACKETS WILL BE \$650 PER OFFICE TO BE PAID FROM EQUIPMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE THE EXPENSE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JAN HARDY REPORTED THE FOLLOWING FOR THE CLERK/TREASURER’S OFFICE:

CLAIMS TO BE PAID

VENDOR	DESCRIPTION	AMOUNT
SE RED FUND		
US POSTAL SERVICE	INCOME SURVEY STAMPS	237.60
MW NATURAL GAS	HEAT FOR BACALA BUILDING	470.86
NW RED DIST FUND		
MAVERICK INSURANCE	BUILDER RISK INS/TIE CENTER	9,364.00

RAY ZOLLMAN MADE A MOTION TO ACCEPT THE CLAIMS PRESENTED. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

1. CORRECTION TO THE MINUTES FROM JULY 28, 2009, THE BOARD OF WORKS MEETING THAT WAS CALLED TO ORDER AT 2:20 WAS NOT AN EXECUTIVE SESSION. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE CORRECTION. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
2. REQUEST FOR USE OF THE TRAIN DEPOT BY RANDALL SATTERFIELD FOR A BIBLE STUDY WAS DENIED BECAUSE THEY HAD NO TAX EXEMPT ID#.
3. JAN AND THE MAYOR MET WITH ESPY SERVICES LAST THURSDAY. THEY ARE TO AUDIT PHONE BILLS. JAN REQUESED APPROVAL FOR KERRY THOMPSON TO REVIEW THE CONTRACT. RAY ZOLLMAN MADE A MOTION TO HAVE KERRY THOMPSON REVIEW THE CONTRACT. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
4. JAN AND TWO EMPLOYEES FROM THE UTILITY OFFICE ARE GOING TO A ROUND TABLE AT IMPA ON MARCH 24, 2010. THE MEETING WILL COVER COLLECTIONS AND OTHER UTILITY ISSUES.
5. REQUESTED BECKY WOLF, A PART TIME EMPLOYEE, BE HIRED FULL TIME IN UTILITY OFFICE TO BE IN CHARGE OF COLLECTIONS. THERE IS A NEED TO PUT MORE EMPHASIS ON COLLECTIONS IN TODAY’S ECONOMY. THIS CHANGE WOULD BE EFFECTIVE 4/1/10. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE

REQUEST. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 2:40.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
APRIL 13, 2010**

2:05 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, TISH RICHEY, SHANE SPICER, JAMIE KNOWLES, JAMES RICHEY, JERRY ASHER, DELBERT MEEKS, STACIE SKINNER, MARTY RANDALL, JIM BINKLEY AND BILL HOAGLAND.

2:10 PM MELISSA WOODS HELD A PUBLIC MEETING FOR THE STORMWATER IMPROVEMENTS GRANT. THE GRANT IS FOR \$817,580 WITH \$10,000 LOCAL MATCH. THE APPLICATION WILL BE SUBMITTED APRIL 30, 2010. NOTICE SHOULD BE GIVEN IN JUNE.

MINUTES FROM THE MARCH 23RD MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE MINUTES AS PRESENTED. MAYOR GRAHAM SECONDED. MOTION CARRIED 2-0. (CHUCK ROSE WAS ABSENT FROM THE 3/23/10 MEETING)

JAMIE KNOWLES OF THE AREA PLANNING COMMISSION REPORTED: ERIC GOODMAN, REPRESENTING THE SCOTTSBURG COMMERCE CENTER, GAVE AN UPDATE ON THE LIDA LUCAS PROPERTY DEVELOPMENT. ISSUES AT THIS TIME ARE DRAINAGE, DETENTION, EASEMENT FROM THE CHURCH AND INDOT APPROVAL. HE SPOKE WITH INDOT TODAY AND THEY WILL APPROVE THE PLAN WITH ONE MINOR CHANGE. HE ASKED IF THEY NEED TO GO TO THE DRAINAGE BOARD. JAMIE KNOWLES SAID NO THEY WOULD COME BACK TO THE BOARD OF WORKS. THEY WILL SUBMIT DETAILS FOR THE CONNECTION TO THE WATER LINE. BILL SAEGESSER REQUESTED A FINAL SET OF PLANS TO BE PRESENTED TO THE BOARD OF WORKS BEFORE THE AREA PLANNING MEETING ON MAY 12.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. PAUL OGLE FOUNDATION GRANT AGREEMENT – A REQUEST WAS MADE FOR AUTHORIZATION FOR THE MAYOR TO SIGN THE GRANT AGREEMENT FOR \$250,000. RAY ZOLLMAN MADE A MOTION TO APPROVE AUTHORIZATION. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0. KERRY THOMPSON VOICED A CONCERN THAT THE AGREEMENT STATED THE CITY WAS A 501C WHICH IT IS NOT. MELISSA WOODS REPORTED THAT KENT LANUM SAID IT DID NOT MATTER. THE MAYOR STATED THAT THE MATCH MONEY WOULD BE DUE BY DECEMBER 2010 AND COULD BE DRAWN FROM THE CERTIFIED TECH FUND. THE CLERK TREASURER QUESTIONED THE AVAILABILITY OF THE FUNDS WHEN NEEDED. THE MAYOR SAID THE CITY WOULD BE ABLE TO REFUSE THE GRANT IF FUNDS WERE NOT AVAILABLE.
2. TIE CENTER EDA GRANT – 06-79-73010
 - A. A REQUEST FOR GRANT ADMINISTRATION SERVICES IN THE AMOUNT OF \$87,200 WAS MADE. THE PAYMENT WILL BE MADE WITH LOCAL FUNDS – TIE CENTER GRANT 2009 CONTINGENT UPON BOW APPROVAL. RAY ZOLLMAN MADE A MOTION TO PAY THE REQUEST AS PRESENTED. CHUCK ROSE SECONDED THE REQUEST. MOTION CARRIED 3-0.
 - B. SAEGESSER ENGINEERING, INC. – INVOICE 0712-25 WAS PRESENTED FOR DESIGN AND TESTING SERVICES IN THE AMOUNT OF \$15,429.50. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS – TIE CENTER GRANT 2009, CONTINGENT UPON BOW APPROVAL. THIS INVOICE WILL BE ELIGIBLE FOR EDA REIMBURSEMENT, CONTINGENT UPON EDA REVIEW OF THE CONTRACT. CHUCK ROSE MADE A MOTION TO PAY THE INVOICE AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - C. BRANDT CONSTRUCTION – INVOICE FOR CONSTRUCTION SERVICES IN THE AMOUNT OF \$292,630 WAS PRESENTED. \$263,367

IS TO BE PAID TO BRANDT, \$29,263 RETAINAGE. THIS WILL BE PAID FROM TIE CENTER GRANT 2009. THIS INVOICE WILL BE ELIGIBLE FOR EDA REIMBURSEMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE THE INVOICE AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

3. SCOTTSBURG CEDF DR2-09-074 – IOCRA RELEASE OF FUNDS LETTER HAS BEEN RECEIVED. A REQUEST FOR PAYMENT TO RIVER HILLS EDD & RPC FOR GRANT ADMINISTRATION SERVICES IN THE AMOUNT OF \$6,000 WAS MADE. THIS IS TO BE PAID WITH IOCRA CEDF GRANT FUNDS. RAY ZOLLMAN MADE A MOTION TO PAY THIS INVOICE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
4. SCOTTSBURG STORM WATER DRAINAGE DR#2 – A QUOTE FROM DR. BOB SMILEY FOR \$250.00 TO PROVIDE AN INCOME SURVEY WAS PRESENTED. A REQUEST WAS MADE TO PAY THIS AMOUNT ONCE THE WORK HAS BEEN COMPLETED. IT IS TO BE PAID FROM SETIF. CHUCK ROSE MADE A MOTION TO APPROVE THE PAYMENT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. SCOTT MANUFACTURING – REMEDIATION TO START MONDAY, APRIL 19, 2010.
2. BACALA CENTER – TENTATIVE DATES HAVE BEEN SET. PRE-BID ON MAY 13, 2010 WITH BID OPENING MAY 26, 2010.
3. TIE CENTER – 2ND PROGRESS MEETING TO BE HELD TODAY.
4. SOLID WASTE PROCESSING FACILITY PERMIT – SHANE SPICER, BILL SAEGESSER AND BILL GRAHAM MET ON THIS PROJECT YESTERDAY. A 30 DAY PERMIT WILL BE ISSUED FIRST, THEN A FINAL PERMIT. IT IS HOPED THAT THE FACILITY WILL BE IN OPERATION IN THE NEXT SIX WEEKS.
5. MICRO SURFACING PROJECT – WILL POSSIBLY START THIS WEEK OR EARLY NEXT WEEK.
6. LIDA LUCAS PROPERTY – THE DEVELOPER HAS NOT WORKED IN GOOD FAITH WITH THE CITY.

DEPARTMENT HEADS:

JERRY ASHER REPORTED FOR THE PARKS DEPARTMENT:

1. NICHOLS WILSON PARK – JASON APPLGATE AND CREW HAVE STARTED ON TILING.
2. BEECHWOOD PARK – JERRY REQUESTED THAT DEREK ROBISON BE MADE CARETAKER TO BEGIN APRIL 22, 2010 TO REPLACE BUD MILLER WHO WILL NOT RETURN FOR MEDICAL REASONS. CHUCK ROSE MADE THE MOTION TO APPROVE THE REQUEST. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY REPORTED FOR THE ELECTRIC DEPARTMENT:

1. CHRIS WOODS HAS RESIGNED FROM THE DEPARTMENT. JIM REQUESTED APPROVAL TO PROMOTE JOHNNY BURNS TO DISTRIBUTION FOREMAN BEGINING APRIL 15, 2010. RAY ZOLLMAN MADE A MOTION TO APPROVE THE PROMOTION. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. A REQUEST WAS MADE TO MOVE MARK MCNEELY TO THE ELECTRIC PAYROLL EFFECTIVE APRIL 15, 2010 AS A 3RD CLASS LINEMAN. CHUCK ROSE MADE THE MOTION TO APPROVE THE REQUEST. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER REQUESTED THAT MICHAEL BOWLES, CURRENTLY A PART TIME EMPLOYEE, BE MOVED TO FULL TIME TO REPLACE MARK MCNEELY. HE IS TO STAY AT THE SAME PAY RATE BUT NOW BE ELIGIBLE FOR BENEFITS. CHUCK ROSE MADE A MOTION TO APPROVE THE REQUEST. RAY ZOLLMAN SECONDED THE REQUEST. MOTION CARRIED 3-0. STACIE ALSO REQUESTED PERMISSION TO FILL THE PART TIME POSITION LEFT BY MICHAEL BOWLES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMES RICHEY ASKED FOR AUTHORIZATION TO HAVE KERRY THOMPSON WRITE A LETTER REGARDING 515 LYNHURST STREET. CHUCK ROSE MADE A MOTION FOR AUTHORIZATION. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

DELBERT MEEKS AND JAMES RICHEY WILL CHECK FOR OTHER HOUSES IN THE AREA THAT MIGHT NEED CITATIONS.

TISH RICHEY PRESENTED THE FOLLOWING FOR PAYMENT:

VENDOR	SERVICE	AMOUNT
TIE GRANT FUND 2009		
Saegesser	Tie Center Inv. 0712-25	15,429.50
Brandt Construction	Pay Application #1-Tie Center	263,367.00
Tie Center Retainage	Pay Application #1-Brandt Const.	29,263.00
River Hills	Admin Fees EDA 06-79-73010	87,100.00
SOUTHEAST TIF		
Municipal Utilities	Electric Bacala	13.34
Gardner Land Survey	Interurban Trail Inv 101156	6,625.00
Saegesser	Stormwater Project Inv 8005-3-10-7	915.00
Saegesser	Sr/Youth Inv 8005-3-10-5	535.00
US Postal	Stamps for Income Survey	162.80
Visa	Income Survey Supplies	94.97
NORTHWEST TIF		
City of Scottsburg	Local Match TIE Fund	400,000.00
Saegesser	Services Inv 8005-3-10-6	525.00
CERTIFIED TECH FUND		
City of Scottsburg	Matching Funds APE Grant	94,924.50
ALT P & E OED GRANT 2009 FUND		
Ecosource	1 st Draw Solar Panels Inv 120	94,924.50

CHUCK ROSE MADE A MOTION TO APPROVE THE PAYMENTS AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

NEW BUSINESS:

MAYOR GRAHAM REPORTED THAT BILL SAEGESSER AND KERRY THOMPSON WILL WORK WITH BORG WARNER TO RESOLVE THE SETTLEMENT PRICE ON THE SCOTT MANUFACTURING SITE. BORG WARNER IS REQUESTING \$285,000. WE HAVE RECEIVED A LETTER FROM IDEM THAT STATES WE ARE CLOSE TO COMPLETING THE REMEDIATION AT THE SITE.

MARTI RANDALL REPORTED THAT PARKING ON NORTH FIRST STREET IN FRONT OF RALPH’S OFFICE IS AGAIN A PROBLEM. DELBERT MEEKS SUGGESTED THAT ONLY PARALLEL PARKING BE ALLOWED. DELBERT WILL CONTACT ALPHA STRIPING. MAYOR GRAHAM ASKED DELBERT TO ALSO MARK AREA IN FRONT OF CITY HALL AND TO CHECK WITH INDOT. DELBERT SAID THIS WILL HAVE TO BE CLEARED WITH THE STATE.

MARTI RANDALL STATED SHE WILL PLANT FLOWERS AT CITY HALL AGAIN THIS YEAR.

ANNOUNCEMENTS:

SPRING CLEAN-UP WILL BEGIN APRIL 26TH.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 3:30.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF PUBLIC WORKS AND SAFETY
APRIL 27, 2010

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, TISH RICHEY, SHANE SPICER, MELISSA WOODS, JERRY ASHER, JIM BINKLEY, JAMES RICHEY, JASON APPLGATE AND MARTY RANDALL.

MINUTES FROM THE APRIL 13TH MEETING WERE PRESENTED FOR APPROVAL. CHUCK ROSE MADE A MOTION TO ACCEPT THE MINUTES. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. SCOTTSBURG CEDF DR2-09-074
 - a. INVOICE #1002576 FROM OBJET GEOMETRIES FOR A 3D PRINTER WAS PRESENTED IN THE AMOUNT OF \$258,295. THIS INVOICE IS TO BE PAID WITH IOCRA CEDF GRANT FUNDS. CHUCK ROSE MADE A MOTION TO FUND THE INVOICE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. INVOICE #CD-10979700-01-SY FROM FLOW INTERNATIONAL FOR GLOBAL 2513, 50i, DWJ, ULTRAPIERCE, GARNET IN THE AMOUNT OF \$172,800 WAS PRESENTED. THIS IS TO BE PAID WITH FUNDS FROM IOCRA CEDF GRANT FUNDS. RAY ZOLLMAN MADE A MOTION TO FUND THE INVOICE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. SENIOR AND YOUTH CENTER – CF-09-218 – BIDS WILL BE ADVERTISED ON MAY 8TH AND MAY 15TH. BIDS WILL BE OPENED ON MAY 26TH AT 10:00 AM.
3. SCOTTSBURG STORM WATER DRAINAGE DR#2 – INCOME SURVEY IS COMPLETED. IT SHOWED 68.9% OF THE PROJECT AREA IS LOW-MODERATE INCOME. WE SHOULD RECEIVE THE FINAL SHPO CORRESPONDENCE THIS WEEK. APPLICATION WILL BE SUBMITTED THIS COMING THURSDAY.
4. SCOTTSBURG TIE CENTER – EDA-06-79-73010 – ATTENDED PROGRESS METTING TODAY. EDA-CRLF REPORT DUE ON MAY 14TH. WE HAVE BEEN GIVEN AN EXTENSION.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. WATER PLANT – SHANE SPICER REPORTED THAT THE LAST STEP TO HANDLE THE HALOCIDIC ACID IS TO TREAT WITH CARBON. THE COST WILL BE .18 TO 1.20 PER GALLON. HE ASKED APPROVAL FOR THE MAYOR TO SIGN A LETTER TO IDEM AFTER SHANE AND BILL SAEGESSER MEET WITH THE WATER BOARD TODAY AND AFTER APPROVAL OF KERRY THOMPSON. CHUCK ROSE MADE THE MOTION. RAY ZOLLMAN SECONDED. MOTION CARRIED 3-0.
2. SCOTTSBURG COMMERCE CENTER – ERIC GOODMAN HAS MET THE CITY'S STIPULATIONS. THE ISSUE WILL BE BROUGHT TO THE NEXT BOARD OF WORKS MEETING.
3. SCOTT MANUFACTURING – CLOSE TO HAVING THE SITE CLEARED. A LETTER FROM PEGGY DORSEY OF IDEM HAS BEEN RECEIVED EXPLAINING A FINE OF \$1,375.00 FOR TWO DRUMS OF CARBON THAT WERE LEFT BY KERIMIDA.
4. SOLID WASTE PROCESSING PERMIT – THIRTY DAY COMMENT PERIOD IS OPEN. IT IS EXPECTED TO BE IN OPERATION BY MID MAY.
5. MICROSURFACING PROJECT – CURRENTLY UNDERWAY; SHOULD BE COMPLETED BY LATE MAY.
6. TIE CENER
 - A. THE FOLLOWING DEDUCT ALTERNATIVES WERE MADE TO THE BRANDT BID:
 1. CRACK-FILL AND SEAL-COAT EXISTING PARKING LOT - \$9,500.00

- 2. DELETION OF WALK-IN COOLER UNIT AND INSTALL CEILING - \$17,500.00
 - 3. DELETE WATER SOFTNER SYSTEM - \$13,400.00
- B. DURING THE EXCAVATION OF THE BREAK ROOM CONTAMINATED SOIL WAS DISCOVERED. A REQUEST WAS MADE TO ALLOW BRANDT TO TEST THE SOIL AT A COST OF \$5,000. IF FURTHER WORK IS REQUIRED ALTON WITSEG WILL BE CONTACTED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

DEPARTMENT HEADS:

JERRY ASHER REPORTED THAT THE PARK BOARD HAS REQUESTED ARTICLE 4 CHANGE IN POLICY FOR PARK RENTALS. IF FACILITY IS RENTED 15 DAYS OR LESS BEFORE THE DATE OF USE, PAYMENT MUST BE MADE BY CASH OR CREDIT CARD ONLY. CHUCK ROSE MADE THE MOTION TO MAKE THE POLICY CHANGE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY REPORTED THAT HE HAS BEEN WORKING ON OBTAINING PHONE SERVICE WITH FIBER. IT WILL BE WHOLESALE. WE MUST SIGN A THREE YEAR CONTRACT. HE REQUESTED PERMISSION FOR THE MAJOR TO SIGN THE CONTRACT AFTER KERRY THOMPSON APPROVES. THE COST IS \$3,819 FOR 35 NEW PHONES. THE ANTICIPATED SAVINGS IS 50% RAY ZOLLMAN MADE A MOTION TO ACCEPT THE RECOMMENDATION. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMES RICHEY THANKED EVERYONE FOR THEIR HELP ON THE FIRE AT HIGHLAND GLEN.

TISH RICHEY PRESENTED THE FOLLOWING FOR PAYMENT:

VENDOR	SERVICE	AMOUNT
SOUTHEEAST TIF		
Midwest Gas	Heat Bacala	19.23
NORTHWEST TIF		
S & M Precast	Tiling Nichols Park	5,558.00
Hanson Aggregate	Rock Tiling Nichols Park	905.29

RAY ZOLLMAN MADE A MOTION TO ACCEPT THE REQUEST FOR PAYMENTS AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

CHUCK ROSE MADE A MOTION TO APPROVE THE PAYMENTS AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH ALSO REPORTED THAT SHE WAS BEEN WORKING WITH BOYCE ON REFORMATING THE UTILITY BILL. THE COST WILL BE \$1,650.00. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE REQUEST FOR PAYMENT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER REPORTED THAT JONATHAN SEARS WILL BEGIN MAY 3RD TO FILL THE PART TIME POSITION IN BROADBAND.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 3:10.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
MAY 11, 2010**

2:03 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, MELISSA WOODS, JERRY ASHER, JAMIE KNOWLES, JIM BINKLEY, SUE AMICK, DELBERT MEEKS, ALAN MUNCY, CLINTON SMITH, MICHAEL WRIGHT, ERIC GOODMAN, ALAN APPELEGATE, AND TISH RICHEY.

MINUTES FROM THE APRIL 27TH MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE MINUTES. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. TIE CENTER EDA GRANT – 06-79-73010
 - A. INVOICE #0712-26 FROM SAEGESSER ENGINEERING FOR DESIGN AND INSPECTION SERVICES IN THE AMOUNT OF \$16,653 WAS PRESENTED FOR PAYMENT. THE INVOICE IS TO BE PAID WITH LOCAL FUNDS-TIE CENTER GRANT 2009 CONTINGENT UPON BOW APPROVAL. THIS INVOICE WILL BE ELIGIBLE FOR EDA REIMBURSEMENT CONTINGENT UPON EDA REVIEW OF THE CONTRACT. RAY ZOLLMAN MADE A MOTION TO PAY THE INVOICE AS PRESENTED. CHUCK ROSE SECONDED. MOTION CARRIED 3-0.
 - B. BRANDT CONSTRUCTION – PAY APPLICATION #2 FOR CONSTRUCTION SERVICES IN THE AMOUNT OF \$412,525 WAS PRESENTED FOR PAYMENT. \$371,272 TO BE PAID TO BRANDT WITH \$41,253 TO BE HELD IN RETAINAGE. INVOICE TO BE PAID WITH LOCAL FUNDS – TIE CENTER GRANT 2009 CONTINGENT UPON BOW APPROVAL. THIS WILL BE REIMBURSED BY EDA @ 50%. CHUCK ROSE MADE A MOTION TO PAY THE INVOICE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - C. ALTERNATIVE POWER AND ENERGY GRANT – INVOICE #125 FOR INSTALLATION SERVICES IN THE AMOUNT OF \$28,417 WAS PRESENTED FOR PAYMENT. PAYMENT WILL BE CONTINGENT UPON COMPLETION OF THE WORK. THE INVOICE IS TO BE PAID FROM APE OED GRANT 2009 FUND CONTINGENT UPON BOW APPROVAL. THIS WILL BE REIMBURSED AT 50% BY GRANT. RAY ZOLLMAN MADE A MOTION TO PAY THE INVOICE AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - D. GERALD REA – AN INVOICE FOR \$11,689.50 WAS PRESENTED FOR THE PURCHASE OF A HOT WATER HEATER, INSTALLATION AND ENGINEERING FEES. PAYMENT WILL BE CONTINGENT UPON COMPLETION OF THE WORK. THE INVOICE IS TO BE PAID FROM APE OED GRANT 2009 FUND CONTINGENT UPON BOW APPROVAL. THIS WILL BE REIMBURSED AT 50% BY GRANT. CHUCK ROSE MADE A MOTION TO PAY THE INVOICE AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. SENIOR AND YOUTH CENTER – CF-09-218 – THE FOLLOWING INVOICES WERE PRESENTED FOR PAYMENT FROM RATIO ARCHITECTS FOR CONSTRUCTION DOCUMENTS: INVOICE #9034.001-01 FOR \$16, 875; INVOICE #9034.001-02 FOR \$8,437.50; AND INVOICE #9034.001-03 \$8,437.50. ALL INVOICES ARE TO BE PAID WITH LOCAL FUNDS. CHUCK ROSE MADE A MOTION TO PAY THE INVOICES AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

3. SCOTTSBURG STORM WATER DRAINAGE DR#2 – AN INVOICE FROM DR. BOB SMILEY FOR INCOME SURVEY CERTIFICATION IN THE AMOUNT OF \$250 WAS PRESENTED. THE INVOICE IS TO BE PAID WITH SWTIF FUNDS CONTINGENT UPON BOW APPROVAL. RAY ZOLLMAN MADE A MOTION TO PAY THE INVOICE AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
4. SCOTTSBURG BROWNFIELDS REMEDIATION GRANT – AN INVOICE FROM EQ-THE ENVIRONMENTAL QUALITY COMPANY FOR TREATMENT OF SOIL AND CONCRETE/FILLING IN THE AMOUNT OF \$140,000 WAS PRESENTED. THE INVOICE IS TO BE PAID WITH GRANT FUNDS CONTINGENT UPON ST. JOHN MITTELHAUSER REVIEW. CHUCK ROSE MADE A MOTION TO PAY THE INVOICE AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
5. LINZA GRAHAM PARK IMPROVEMENTS – MELISSA WILL MEET WITH BILL SAEGESSER, JERRY ASHER, MAYOR GRAHAM AND L.L. LOWRY TONIGHT TO DISCUSS THE PROJECT. THE PARK BOARD IS REQUESTING APPROPRIATION OF \$30,000 FOR THE PROJECT. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE PARK BOARD'S REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
6. SCOTTSBURG WASTEWATER DR#2 GRANT APPLICATION – DEADLINE IS JULY 2, 2010. A SITE VISIT IS SCHEDULED FOR JULY 25TH AT 8:00 A.M. AT SAEGESSER ENGINEERING, INC.
7. GREEN TECHNOLOGY ENERGY TRAINING EQUIPMENT – USDA RD COMMUNITIES FACILITIES GRANT FOR \$200,000 WAS DISCUSSED. THE LOCAL MATCH OF \$208,295 WILL BE PAID FROM THE PAUL OGLE FOUNDATION GRANT OR THE CERTIFIED TECH FUND. IT WAS REQUESTED THAT THE MAYOR BE GIVEN APPROVAL TO SIGN THE GRANT CONTRACT. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. SCOTTSBURG COMMERCE CENTER – A UTILITY SERVICE AVAILABILITY LETTER WAS PRESENTED. A REQUEST WAS MADE TO HAVE THE BOW SIGN THE LETTER. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. BACALA CENTER – BIDS ARE TO BE OPENED MAY 27TH. THERE ARE FIVE BIDDERS AT PRESENT.
3. TIE CENTER – THE CONTAMINATED SOIL CAN NOT BE USED IN RESIDENTIAL AREA. BILL SAEGESSER WILL MAKE ARRANGEMENTS TO HAUL IT TO THE OLD CITY OF SCOTTSBURG DUMP.
4. TRASH COMPACTOR – ADVERTISING HAS BEEN COMPLETED. IT IS IN THE 30 DAY COMMENT PERIOD.
5. MICROSURFACING – IT COULD START THIS THURSDAY. IT SHOULD ONLY TAKE ABOUT ONE WEEK TO COMPLETE.

MAYOR GRAHAM PRESENTED AN AGREEMENT WITH SCOTT COUNTY SCHOOL DISTRICT II FOR THE NEW TECH HIGH SCHOOL. CHUCK ROSE MADE A MOTION TO ACCEPT THE AGREEMENT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JERRY ASHER REPORTED THAT DAN KRAMER WITH ALLIANCE INSURANCE, THE CITY LIABILITY CARRIER, SUGGESTED WE POST "NO SWIMMING" SIGNS AT LAKE IOLA. THE BOARD WOULD LIKE THE SIGNS TO INCLUDE "NO WADING" AND "NO STONE THROWING".

JAMIE KNOWLES OF THE AREA PLAN COMMISSION REPORTED THE FOLLOWING:

1. ZONING – THE COMMISSION WILL WORK ON MODIFICATIONS TO THE ZONING ORDINANCE. THE COUNTY GAVE \$5,000 TO DO THIS STUDY. HE HANDED OUT A SCHEDULE FOR THE WORK SESSIONS TO BE COMPLETED BY NOVEMBER 2010. HE REQUESTED REPRESENTATIVES FROM THE CITY SERVE ON THE COMMISSION.
2. SCOTTSBURG COMMERCE CENTER – ON AGENDA FOR MAY 12, 2100.

JIM BINKLEY HAS BEEN WORKING WITH BILL SAEGESSER ON A CONTRACT WITH ELSTER. KERRY HAS REVIEWED THE CONTRACT. HE REQUESTED A MOTION TO DO PURCHASE ORDER AND MOVE FORWARD TO PURCHASE THE SOFTWARE. RAY ZOLLMAN MADE THE MOTION TO ACCEPT HIS REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL MADE THE FOLLOWING COMMENTS:

1. SHE IS UNHAPPY WITH THE STRIPING ON FIRST STREET
2. SHE REMINDED JERRY ASHER TO SPRAY FOR WEEDS ON THE SIDEWALKS AROUND THE SQUARE. JERRY SAID IT IS SCHEDULED TO BEGIN IN THE MORNING.
3. EDITH MURPHY’S DISPLAY OF PICTURES OF SCOTT COUNTY HOMES IS CURRENTLY ON DISPLAY AT THE MUSEUM.

DELBERT MEEKS REPORTED THAT HE HAS BEEN CONTACTED BY A TEACHER AT THE HIGH SCHOOL TO ALLOW A STUDENT TO SHADOW HIM FOR EIGHT HOURS. HE REQUESTED A MOTION TO ALLOW AN 18 YEAR OLD TO SHADOW HIM. DELBERT WILL GET LIABILITY FORM SIGNED. RAY ZOLLMAN MADE THE MOTION. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM ANNOUNCED JARIN GLADSTEIN HAS PASSED HIS CLASS III LICENSE IN WASTEWATER. HE RECOMMENDED HIS PROMOTION AND INCREASE IN SALARY. CHUCK ROSE MADE THE MOTION TO ACCEPT THE RECOMMENDATION. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY PRESENTED THE FOLLOWING FOR THE CLERK/TREASURER’S OFFICE:

THE DEPUTY CLERK TREASURER CALLED TO THE BOARD’S ATTENTION THAT THREE OF THE SAEGESSER CLAIMS ARE NOT REIMBURSABLE. SHE ALSO NOTED THAT IF THE MATCH FOR THE USDA RD GRANT FOR COMMUNITY FACILITIES GREEN TECHNOLOGY IS PAID FROM THE CERTIFIED TECH FUND WE WILL BE USING MONEY FROM THIS YEAR’S DRAW (NEXT YEAR’S OPERATING FUNDS). THE MAYOR HAD STATED THAT THE MATCH FOR THIS GRANT MAY BE PAID FROM THE OGLE FOUNDATION GRANT OR CERTIFIED TECH FUND.

PRESENTED FOR PAYMENT:

VENDOR	SERVICE	AMOUNT	APPROVED
TIE GRANT FUND 2009			
SAEGESSER	TIE CENTER INV 0712-25	\$ 16,653.00	MWOODS TO PRESENT
BRANDT		\$	
CONSTRUCTION	PAY APPLIC #2 TIE CENTER	371,272.00	MWOODS TO PRESENT
TIE CENTER		\$	
RETAINAGE	PAY APPLIC #2 BRANDT CONST	41,253.00	MWOODS TO PRESENT
SR/YTH IOCRA GRANT FUND 2009			
		\$	
RATIO ARCHITECTS	BACALA SERVICES	16,875.00	MWOODS TO PRESENT
		\$	
RATIO ARCHITECTS	BACALA SERVICES	8,437.50	MWOODS TO PRESENT
		\$	
RATIO ARCHITECTS	BACALA SERVICES	8,437.50	MWOODS TO PRESENT
SOUTHEAST TIF			
		\$	
MUNICIPAL UTILITIES	ELECTRIC BACALA	20.03	
		\$	
CITY OF SBURG	SR YTH GRANT MATCHING FUNDS	213,875.00	
		\$	
BURRIS ELECTRIC	BACALA	38.50	
		\$	
BOB SMILEY	CERTIFY INCOME SURVEY	250.00	MWOODS TO PRESENT
		\$	
VISA	INCOME SURVEY SUPPLIES	33.28	
		\$	
GREEN BANNER	PUB HEARING DIS RECOVER	28.42	
		\$	
SAEGESSER	STORMWATER PROJ INV 8005-4-10-7	720.00	NON REIMBURSABLE
		\$	
SAEGESSER	SR YOUTH INV 8005-4-10-5	450.00	NON REIMBURSABLE
NORTHWEST TIF			
		\$	
SBURG WASTEWATER	NICHOLS WILSON PIPE (Burris)	19,235.01	
		\$	
CITY OF SCOTTSBURG	LOCAL MATCH TIE FUND	400,000.00	(LAST OF THESE FUNDS UNTIL AFTER TAX DISTRIB)
BROWNFIELD GRANT 2009			
		\$	
MUNICIPAL ELECTRIC	FINAL ELECTRIC	55.99	
		\$	
SAEGESSER	SERVICES INV 8005-4-10-6	2,375.00	NON REIMBURSABLE
CERTIFIED TECH FUND			
NOTE If we do not receive reimbursement prior to June bills we will need to cash in \$600,000 CD early.			
ALT P & E OED GRANT		\$	
FUND	LOCA MATCH ECO SOURCE	28,417.00	
ALT P & E OED GRANT	LOCA MATCH GERALD REA WATER	\$	
FUND	HEATER	11,689.50	
ALT P & E OED GRANT 2009 FUND			
STRAY LIGHT GRANT FUND			
		\$	(PREVIOUSLY APPROVED)
RIVER HILLS	ADMIN SERVICES	6,000.00	

CHUCK ROSE MADE A MOTION TO PAY THE INVOICES AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN THANKED JIM BINKLEY FOR MIKE MONTGOMERY’S HELP IN SETTING UP THE PROGRAM FOR AGREEMENTS. SHE ALSO STATED THAT WE ARE WORKING ON THE REVISED COLLECTIONS PROCEDURE IN THE UTILITY OFFICE.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 3:15.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
MAY 25, 2010**

2:03 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, MELISSA WOODS, STACIE SKINNER, JIM BINKLEY, JAMES RICHEY, TISH RICHEY, AND SUE AMICK

MINUTES FROM THE MAY 11TH MEETING WERE PRESENTED FOR APPROVAL. CHUCK MADE A MOTION TO ACCEPT THE MINUTES. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. SCOTTSBURG BROWNFIELDS REMEDIATION GRANT – RIVER HILLS PRESENTED A GRANT ADMINISTRATION CONTRACT FOR \$20,000 OR 5% OF THE FINAL GRANT AMOUNT. THIS IS TO BE PAID WITH GRANT FUNDS CONTINGENT UPON KERRY THOMPSON'S REVIEW. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE CONTRACT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. LINZA GRAHAM PARK IMPROVEMENTS – WATERPLAY EQUIPMENT HAS BEEN ORDERED. IT IS HOPED IT WILL ARRIVE BY THE FIRST WEEK OF JULY.
3. SCOTTSBURG STORM WATER DR#2 GRANT APPLICATION
 - A. REQUESTS FOR QUALIFICATIONS FOR ENGINEERING SERVICES HAVE BEEN ADVERTISED.
 - B. STATEMENTS OF QUALIFICATIONS ARE TO BE DELIVERED TO JAN'S OFFICE BY JUNE 21, 2010 AT 10:00 AM.
 - C. 85 STORM WATER APPLICATIONS WERE RECEIVED FOR THE DR#2 ROUND. DUE TO THE NUMBER OF APPLICATIONS RECEIVED, THE ANNOUNCEMENTS, MOST LIKELY, WILL BE LATER THAN ANTICIPATED.
 - D. CITY WILL SUBMIT A WASTEWATER GRANT REQUEST FOR A MILLION DOLLARS. IOCRA SITE VISIT WAS HELD THIS MORNING. A \$20,000 MATCH WAS PROMISED BY THE CITY.
4. SENIOR AND YOUTH CENTER – BID OPENING CHANGE WAS ANNOUNCED. IT WILL BE MAY 27TH AT 2:00 PM
5. ECO LOGIC LLC – INVOICE #1516 IN THE AMOUNT OF \$3,442.65 WAS PRESENTED FOR PAYMENT. IT WILL BE PAID FROM THE SETIF WITH A 50% REIMBURSEMENT. CHUCK ROSE MADE A MOTION TO PAY THE INVOICE AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. SCOTTSBURG COMMERCE CENTER – THE DEVELOPMENT PLAN HAS BEEN APPROVED BY THE AREA PLANNING COMMISSION
2. MICROSURFACING – SHOULD BE DONE NEXT WEEK.
3. SCOTT MANUFACTURING SITE –
 - A. RECEIVED AMENDED AGREED ORDER FOR FINE IN THE AMOUNT OF \$1,100 FROM IDEM.
 - B. \$400,000 GRANT – WE COULD MATCH THE \$100,000 WITH IN KIND SERVICES (REMOVING CONCRETE SLABS WOULD COUNT IN THIS AMOUNT.)
 - C. ST. JOHN MITTELHouser HAS SUBMITTED REVISED REMEDIATION PLAN TO IDEM. THE CITY HAS MADE IT CLEAR THEY WILL NOT SPEND ANY MONEY TO PUT HOLES IN THE GROUND (MONITORING WELLS).

4. RAILROAD CROSSINGS – SAEGESSER ENGINEERING RECEIVED INFORMATION ABOUT MONEY AVAILABLE FROM INDOT TO CLOSE ONE RAILROAD CROSSING. THE BOARD STATED THEY WERE NOT INTERESTED. THE MAYOR ASKED BILL SAEGESSER TO RESPOND THAT WE ARE NOT INTERESTED AND REQUESTED THAT HE TRY TO GET THE CROSSINGS AT 56 AND MINER STREET REPAIRED.

STACIE SKINNER PRESENTED THE FOLLOWING FOR C3BB:

1. SUBMITTED NEW RATES THAT WERE APPROVED BY BROADBAND ADVISORY BOARD PENDING KERRY THOMPSON’S APPROVAL. SHE RECOMMENDED TO THE BOARD THAT THEY APPROVE RATES AND CONTRACT. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. TECH SUPPORT IS NOW HANDLED OUT OF THE OFFICE. THEY WOULD LIKE TO PROVIDE A TECHNOLOGY STIPEND OF \$70.00/MONTH FOR THOSE ON CALL ROTATION. THIS WOULD INCLUDE STACIE, ZACH BANE, CHRISTY RIGSBY, BOB BROMM, AND MICHAEL BOWLES. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMES RICHEY REPORTED THE FOLLOWING FOR THE FIRE DEPARTMENT:

1. THE INSURANCE COMPANY PAID \$7,000 FOR COMMAND VEHICLE TOTALED IN ACCIDENT. IT WAS BOUGHT BACK FOR \$400 AND SOLD FOR \$800.
2. 100 YEAR CELEBRATION ON SEPTEMBER 11TH WAS PRESENTED TO THE COMMISSIONERS AND THEY HAVE AGREED TO LET US PLACE A MONUMENT IN THE COURT YARD. VISITOR’S COMMISSION WILL MATCH UP TO \$3,700 FOR MONUMENT AND GIVE \$1,000 FOR ADVERTISING THE EVENT.

TISH RICHEY PRESENTED THE FOLLOWING FOR PAYMENT:

VENDOR	SERVICE	AMOUNT
SOUTHEAST TIF MIDWEST GRAHAM PARK FUND PETTY CASH CUM CAP FIRE RICK JULIAN	HEAT BACALA OVERNIGHT COUNTRY WIDE CK TOWING SERVICES	\$ 46.76 13.65 290.00

RAY ZOLLMAN MADE A MOTION TO APPROVE THE EXPENSES. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH ALSO REPORTED:

1. AS OF APRIL 30TH, THE ELECTRIC AND WATER DEPOSIT BOOKS ARE BALANCED. STATE BOARD OF ACCOUNTS CITED THE CITY FOR THIS NOT BEING BALANCED IN YEARLY AUDIT REPORTS.
2. IN JUNE WE WILL BE SENDING SOMEONE FROM THE OFFICE TO MEET WITH DEPARTMENT HEADS TO REVIEW THEIR FIXED ASSETS. HOPEFULLY THIS WILL GENERATE AN AUCTION LIST.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 3:00.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
JUNE 8, 2010**

2:04 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, JIM BINKLEY, MARTY RANDALL, SUE AMICK, JERRY ASHER, AND DELBERT MEEKS.

MINUTES FROM THE MAY 25TH MEETING WERE PRESENTED FOR APPROVAL. CHUCK MADE A MOTION TO ACCEPT THE MINUTES. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. TIE CENTER EDA GRANT – 06-79-73010 – S
 - A. SAEGESSER ENGINEERING INVOICE #0712-27 FOR DESIGN AND INSPECTION SERVICES IN THE AMOUNT OF \$4,506.50 WAS PRESENTED FOR PAYMENT. THE INVOICE IS TO BE PAID WITH LOCAL FUNDS-TIE CENTER GRANT 2009 CONTINGENT UPON BOW APPROVAL. THIS INVOICE IS ELIGIBLE FOR EDA REIMBURSEMENT CONTINGENT UPON EDA REVIEW OF THE CONTRACT. CHUCK ROSE MADE A MOTION TO APPROVE THE PAYMENT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B. BRANDT CONSTRUCTION PAY APPLICATION #3 FOR CONSTRUCTION SERVICES IN THE AMOUNT OF \$365,361 WAS PRESENTED FOR PAYMENT. \$328,825 TO BE PAID TO BRANDT AND \$36,536 FOR RETAINAGE. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS-TIE CENTER GRANT 2009 CONTINGENT UPON BOW APPROVAL. IT WILL BE REIMBURSED BY EDA AT 50%. CHUCK ROSE MADE A MOTION TO APPROVE THE PAYMENT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. SENIOR AND YOUTH CENTER – CF-09-218
 - A. INVOICE #9034.001-04 FROM RATIO ARCHITECTS FOR CONSTRUCTION DOCUMENTS IN THE AMOUNT OF \$5,625 WAS PRESENTED FOR PAYMENT. INVOICE TO BE PAID WITH LOCAL FUNDS. RAY ZOLLMAN MADE A MOTION TO APPROVE THE PAYMENT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B. THE BID OPENING WAS HELD ON MAY 27TH. RATIO ARCHITECTS REVIEW ALL BIDS AND IDENTIFIED LINDSEY'S LUMBER AND BUILDERS SUPPLY AS THE LOW, RESPONSIVE, RESPONSIBLE BIDDER FOR THE PROJECT. RATIO ARCHITECTS HAS RECOMMENDED THAT THE CITY SELECT LINDSEY'S LUMBER AND BUILDERS SUPPLY FOR THE SENIOR AND YOUTH CENTER PROJECT. LINDSEY'S LUMBER BID AMOUNT IS \$630,000. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE BID. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0. THE COST EXCEEDS THE ESTIMATE FOR CONSTRUCTION THAT WAS INCLUDED IN THE GRANT APPLICATION BY \$16,625. IN ORDER TO RECEIVE RELEASE OF FUNDS, A LETTER WILL NEED TO BE SIGNED BY JAN HARDY STATING THAT FUNDS ARE IN PLACE AND READY TO BE EXPENDED. RAY ZOLLMAN MADE A MOTION TO HAVE THE LETTER SIGNED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
3. SCOTTSBURG WASTEWATER DR#2 GRANT APPLICATION – PUBLIC HEARING WILL BE HELD ON JUNE 22ND AT 2:00 PM.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

- 1. THE CITY WAS NOTIFIED BY IDEM OF LEAD AND AMONIA VIOLATIONS. IDEM WILL TAKE THIS TO ENFORCEMENT.
- 2. MICROSURFACING IS DONE AND STRIPING IS ALMOST DONE. NEED TO ADD PARALLEL PARKING ON MAIN STREET BY THE BEAUTY SHOP.
- 3. SOLID WASTE PERMIT – COMMENT PERIOD IS UP TODAY. WE SHOULD GET THE PERMIT SOON.
- 4. KERRY THOMPSON AND BILL SAEGESSER MET WITH LARRY MCINTOSH AND SPENCE SCHNATTER ABOUT CONTRACT WITH STUCKER FORK.

JERRY ASHER PRESENTED THE FOLLOWING FOR THE PARKS DEPARTMENT:

- 1. HIS CREW IS CURRENTLY WORKING ON PAINTING LIGHT POLES, FIRE HYDRANTS, BENCHES, AND SIGNS ON THE SQUARE. THEY ARE ALSO POWER WASHING SIDEWALKS.
- 2. 150 GRADUATING SENIORS FROM SCOTTSBURG DID SOME PROJECTS IN THE PARK TODAY.
- 3. THE MAYOR ASKED TO HAVE THE RAILROAD BY SAEGESSER’S CLEANED IN THE NEAR FUTURE.

MAYOR GRAHAM STATED THAT WE NEED A STREET SIGN AT THIRD AND ESTIL.

TISH RICHEY PRESENTED THE FOLLOWING FOR THE CLERK TREASURER’S OFFICE:

- 1. ASKED FOR PERMISSION TO PAY MOTO MART FOR GAS BOUGHT WHEN OUR PUMP WAS DOWN. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 2. THE FOLLOWING WERE PRESENTED FOR PAYMENT:

VENDOR	SERVICE	AMOUNT
TIE GRANT FUND 2009		
Saegesser	Tie Center Inv. 0712-27	4,506.50
Brandt Construction	Pay App. #3 for Tie Center	328,825.00
Tie Center Retainage	Pay App. #3 Brandt Const.	36,536.00
SR/YOUTH IOCRA GRANT FUND 2009		
Ratio Architects	Bacala Services Bidding Fee	5,625.00
SOUTHEAST TIF		
Municipal Utilities	Electric Bacala	44.21
Green Banner	Bacala Center Bid Pub	128.65
Green Banner	Stormwater DR2 Pub	61.85
Saegesser	Design Services Bacala 8005-5-10-5	900.00
NORTHWEST TIF		
City of Scottsburg	Local Match TIE Fund	125,000.00
BROWNFIELD GRANT 2009		
Saegesser	Services Inv 8005-5-10-6	2,375.00
OTHER		
Brownfield Grant 2009 Brownfield Exp 2010 (Thru 6/8)		10,170.64
Request matching transfer from Brownfield grant to get this to zero (Brown Grant 2009)		

CHUCK ROSE MADE A MOTION TO APPROVE THE REQUEST FOR FUNDING.
RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

- 3. TISH AND MELISSA WOODS MET WITH ERIC NEWLAND OF THE
USDA. IT CAME TO OUR ATTENTION THAT AMATROL EQUIPMENT
AT LIFE LONG LEARNING CENTER IS NOT INSURED. MELISSA
WOODS WILL GET THIS INFORMATION

JAN REQUESTED A CORRECTION BE MADE TO THE FEBRUARY 9, 2010
MINUTES. CLARIFICATION WAS NEEDED OF VOTE TAKEN. VOTE TO
ACCEPT RIVER HILLS AS GRANT ADMINISTRATOR FOR THE IFA
BROWNSFIELD GRANT IN THE AMONT OF \$20,000. THE MOTION ALSO
AUTHORIZED THE MAYOR TO SIGN ANY NECESSARY PAPERWORK. RAY
ZOLLMAN MADE A MOTION TO ACCEPT THE CORRECTION AS PRESENTED.
CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 3:00.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
JUNE 22, 2010**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, JASON COMBS, JAMES RICHEY, JAMIE KNOWLES, SUE AMICK, PEPPER COOPER, CARRIE BAIRD, AND DELBERT MEEKS.

MINUTES FROM THE JUNE 8TH MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE MINUTES. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. SCOTTSBURG CEDF DR2-09-074
 - A. ULINE, INC. INVOICE #32158384 IN THE AMOUNT OF \$1,016.00 FOR A PACKING TABLE WAS PRESENTED. INVOICE TO BE PAID FROM IOCRA CEDF GRANT FUNDS.
 - B. MSC INDUSTRIAL SUPPLY CO INVOICE #68553130 IN THE AMOUNT OF \$809.66 FOR A 6 X 48" BELT DISC WAS PRESENTED. INVOICE TO BE PAID FROM IOCRA CEDF GRANT FUNDS.
 - C. TYCO ELECTRONICS INVOICE #H11712594 IN THE AMOUNT OF \$6,879.44 FOR A KOMAX BENCH MOUNT PLATFORM CRIMP WAS PRESENTED. INVOICE TO BE PAID FROM IOCRA CEDF GRANT FUNDS.
 - D. ARROW ELECTRONICS, INC. VARIOUS INVOICES FOR A TOTAL OF \$2,801.54 FOR TOOL HOLDERS, POWER UNIT, TETRA CRIMP, AND DIE ULTRA WERE PRESENTED. INVOICES TO BE PAID WITH IOCRA CEDF GRANT FUND.
 - E. MOTION MADE BY RAY ZOLLMAN TO PAY ALL FOUR INVOICES AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. SCOTTSBURG STORM WATER DRAINAGE DR#2 – DISCUSSION ON PROCUREMENT FOR ENGINEERING SERVICES WAS HELD. IT WAS STATED THAT A MOTION WAS NEEDED TO AUTHORIZE THE MAYOR TO SIGN LETTERS. CHUCK ROSE MADE THE MOTION. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
3. SENIOR AND YOUTH CENTER – CF-09-218 – WORKING ON RELEASE OF FUNDS. A PRE-CONSTRUCTION MEETING WILL BE HELD JULY 15, 2010.
4. SCOTTSBURG WASTEWATER IMPROVEMENTS DR#2 – WORKING ON APPLICATION. WILL SUBMIT BY JULY 2, 2010.
5. SCOTTSBURG TIE CENTER
 - A. EDA MORTGAGE AGREEMENT REVIEW HAS BEEN COMPLETED, PER SURESH. HOPEFULLY WE WILL HAVE THE MONEY BY THE END OF JUNE.
 - B. SURESH WILL DO HIS BEST TO REVIEW AND PROCESS THE REIMBURSEMENT REQUEST AS SOON AS POSSIBLE. HE HOPES TO SEND THE CITY FUNDS BEFORE THE END OF JUNE.
 - C. ARRA QUARTERLY REPORT DEADLINE FOR THE QUARTER ENDING JUNE 30, 2010 HAS BEEN EXTENDED. THE REPORT IS DUE BY JULY 14.
 - D. EDA VALIDATION SITE VISIT WILL TAKE PLACE ON JULY 28, 2010 AT 10:30 AM AT CITY HALL.

BILL SAEGESSER PRESENTED THE FOLLOWING FOR SAEGESSER ENGINEERING:

1. SCOTT MANUFACTURING – LOOKING AT COSTS AS BEING “IN KIND” TO ACCOUNT FOR \$100,000 TOTAL. FINE WILL BE PAID JULY 1, 2010 THEN BILL SAEGESSER WILL ASK FOR THIS TO BE CLOSED.
2. LINZA GRAHAM PARK – PAVING IS TO BE COMPLETED NEXT WEEK.

3. TRASH COMPACTOR – PERMIT HAS BEEN APPROVED. HOPE TO BE ABLE TO USE BY THE FIRST OF JULY.
4. MICROSURFACING – RESTRIPIING IS TO BE DONE SOON.
5. STUCKER FORK – CURRENTLY WORKING ON CONTRACT.
6. STRIPING – WILL GET PRICE FOR STRIPING ON MAIN STREET BY CITY HALL.

JASON COMBS OF THE SEWER DEPARTMENT REPORTED THAT JARIN GLADSTEIN IS NOW CLASS III. HE REQUESTED HIS PAY INCREASE BE EFFECTIVE JULY 1, 2010. CHUCK ROSE MADE A MOTION TO APPROVE THE PAY INCREASE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMIE KNOWLES OF THE AREA PLAN COMMISSION REPORTED THAT THEY STARTED WORK SESSIONS TO DEAL WITH THE COUNTY PROBLEMS.

TISH RICHEY PRESENTED THE FOLLOWING FOR THE CLERK TREASURER’S OFFICE:

CLAIMS PRESENTED FOR PAYMENT:

VENDOR	SERVICE	AMOUNT
SOUTHEAST TIF		
Midwest	Heat Bacala	24.12
Watson Signs	Replace Vinyl Signage	320.00
OK Tent and Awning	Partial Payment City Hall Awnings	4,000.00
Sr. Youth Center Grant	Construction Bid Overage	16,625.00
ALT. POWER AND ENERGY OED GRANT FUND		
City of Scottsburg	Repay Cert Tech for APE	67,515.50

TISH MADE JAMES RICHEY AWARE THAT THE DRUG TESTING MONEY IS SHORT.

MUNICIPLE PLATE 66842 HAS BEEN FOUND. OWNER SHOULD CONTACT WAYNE WILLIAMS.

MARTY RANDALL ANNOUNCED THAT PRESERVATION ALLIANCE WILL DO A REENACTMENT AT THE SCOTTSBURG CEMETERY. THEIR PRESENTATION WENT WELL AT LEXINGTON OLD SETTLERS DAYS.

SUE AMICK REPORTED TWO QUOTES ON A NEW COMPUTER. BEST BUY WAS \$1,554 AND DELL WAS \$1,545. HAROLD RUTHERFORD RECOMMENDS THE DELL. CHUCK ROSE MADE A MOTION TO APPROVE PURCHASE OF THE DELL. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

CULPEPPER COOPER FROM MAVERICK INSURANCE REPORTED ON RENEWAL RATES. HE RECOMMENDED PUTTING THIS MONTH’S RE-INSURANCE PREMIUM IN ESCROW UNTIL PAYMENT ISSUES WITH UNITED RE ARE RESOLVED. HE WILL GET A LETTER FROM THE MAYOR TO THE INSURANCE COMMISSION TO SEE WHAT IS GOING ON WITH UNITED RE, THE RE-INSURANCE CARRIER. PEPPER SUGGESTED TO THE BOARD OF WORKS THAT THEY ALLOW THE MAYOR TO PICK A COMMITTEE TO MEET WITH KERRY THOMPSON ABOUT THE NEW INSURANCE RATES AND ABOUT CHANGING RE-INSURANCE CARRIERS BEFORE OCTOBER. IT WAS ALSO RECOMMENDED THAT THE CITY ACCEPT 12/12 INSURANCE AND REVIEW THIS ACTION WITH KERRY THOMPSON. IT WAS ALSO SUGGESTED THAT THE CITY MOVE THEIR CARRIER TO COMPANION LIFE FROM UNITED RE AND BIND IT ON JUNE 15, 2010. CHUCK ROSE MADE A MOTION TO ACCEPT THESE RECOMMENDATIONS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 3:45.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
EXECUTIVE SESSION
JULY 2, 2010**

8:30 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER. MEMBERS PRESENT: CHUCK ROSE AND RAY ZOLLMAN. ALSO PRESENT: JAMES BINKLEY AND ZACH BANE.

PERSONNEL ISSUE

ADJOURNMENT 8:40

**BOARD OF PUBLIC WORKS AND SAFETY
REGULAR SESSION
JULY 2, 2010**

8:40 MAYOR GRAHAM CALLED THE MEETING TO ORDER. MEMBERS PRESENT: CHUCK ROSE AND RAY ZOLLMAN. ALSO PRESENT: JAMES BINKLEY AND ZACH BANE.

THE RECOMMENDATION OF STACIE SKINNER, DIRECTOR OF C3BB, WAS PRESENTED BY JIM BINKLEY ON THE PERSONNEL ISSUE CONCERNING ZACH BANE DISCUSSED IN THE EXECUTIVE SESSION. 1. HE BE DEMOTED TO INSTALLER B EFFECTIVE WITH PAY PERIOD ENDING 7/8/10; 2. LOSS OF TUESDAY AND THURSDAY WORK ON TOWERS, 3. ONE DAY SUSPENSION. CHUCK ROSE MADE A MOTION TO ACCEPT THE RECOMMENDATION AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 8:43.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
JULY 13, 2010**

2:03 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, MELISSA WOODS, JERRY ASHER, CONNOR CAUDILL, SUE AMICK, DELBERT MEEKS, JIM BINKLEY, STACIE SKINNER, JAMIE KNOWLES, JAMES RICHEY, AND TISH RICHEY.

MINUTES FROM THE JUNE 22ND MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE MINUTES. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. SCOTTSBURG STORM WATER DRAINAGE DR#2 – IOCRA NOTIFIED THE CITY OF THE GRANT AWARD ON JUNE 29TH. GRANT AMOUNT IS \$807,580 WITH A LOCAL MATCH OF \$10,000 REQUIRED. THE BOARD OF WORKS WAS ASKED TO AUTHORIZE APPROVAL AND NECESSARY SIGNATURES OF THE GRANT AGREEMENT ONCE IT HAS BEEN RECEIVED. THIS WILL BE CONTINGENT UPON RIVER HILLS AND THE CITY ATTORNEY REVIEW OF THE AGREEMENT. CHUCK ROSE MADE A MOTION RECOMMENDING THE AUTHORIZATION. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. STORM WATER DRAINAGE GRANT – A REQUEST WAS MADE TO APPROVE SAEGESSER ENGINEERING TO PROVIDE ENGINEERING SERVICES FOR THE STORM WATER DRAINAGE GRANT. THIS WILL BE PAID FROM SETIF. RAY ZOLLMAN MADE A MOTION TO APPROVE THE REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
3. SCOTTSBURG USDA-RD COMMUNITY FACILITIES GRANT – THE CITY WAS OFFICIALLY NOTIFIED OF THIS GRANT AWARD ON JUNE 30, 2010. THE GRANT AMOUNT IS \$200,000. RIVER HILLS WILL ADMINISTER THE GRANT AT A COST NOT TO EXCEED \$2,000. CHUCK ROSE MADE A MOTION TO APPROVE RIVER HILLS AS ADMINISTRATOR. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
4. SCOTTSBURG WASTEWATER IMPROVEMENTS DR#2 – 116 GRANT APPLICATIONS WERE RECEIVED. IOCRA WILL FUND APPROXIMATELY 30 APPLICATIONS. ANNOUNCEMENTS WILL BE MADE ON SEPTEMBER 24TH.
5. SCOTTSBURG CEDF DR2-09-074
 - A. DUE TO THE FACT THAT STRAY LIGHT OPTICAL TECHNOLOGIES HAS NOT YET RECEIVED THE EQUIPMENT FROM ARROW ELECTRONICS, IT IS RECOMMENDED THAT THE BOW RETRACT APPROVAL OF THE INVOICE FROM ARROW APPROVED JUNE 22, 2010 IN THE AMOUNT OF \$2,801.54. GRANT FUNDS MAY NOT BE REQUESTED UNTIL THE EQUIPMENT IS RECEIVED. CHUCK ROSE MADE A MOTION TO RETRACT THE APPROVAL. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B. FLOW INTERNATIONAL CORPORATION INVOICE #CD-10978700-02-SY FOR EQUIPMENT PURCHASE IN THE AMOUNT OF \$19,200 WAS PRESENTED FOR PAYMENT. THE INVOICE IS TO BE PAID FROM CEDF GRANT FUNDS. RAY ZOLLMAN MADE A MOTION TO APPROVE PAYMENT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0
6. SENIOR AND YOUTH CENTER
 - A. IOCRA RELEASE OF FUNDS WAS ISSUED ON JULY 1, 2010
 - B. RATIO ARCHITECTS INVOICE #9034.001-05 FOR SURVEY SERVICES IN THE AMOUNT OF \$1,850 WAS PRESENTED. THE INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE SENIOR AND YOUTH GRANT FUND. RAY ZOLLMAN MADE A

- C. MOTION TO APPROVE PAYMENT. CHUCK ROSE SECONDED THE MOTION. MOTION PASSED 3-0.
- D. RIVER HILLS EDD & RPC INVOICE #1 FOR GRANT ADMINISTRATION @ 50% AND ENVIRONMENTAL REVIEW @ 100% IN THE AMOUNT OF \$23,000 WAS PRESENTED. THE INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE SENIOR AND YOUTH GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE PAYMENT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 7. TIE CENTER EDA GRANT – 06-79-73010
 - A. SAEGESSER ENGINEERING INVOICE #0712-28 FOR DESIGN AND INSPECTION SERVICES IN THE AMOUNT OF \$13,788 WAS PRESENTED. THE INVOICE IS TO BE PAID WITH LOCAL FUNDS, TIE CENTER GRANT 2009, CONTINGENT UPON BOW APPROVAL. EDA WILL REIMBURSE AT DETERMINED RATE. CHUCK ROSE MADE A MOTION TO APPROVE PAYMENT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B. BRANDT CONSTRUCTION PAY APPLICATION #4 FOR CONSTRUCTION SERVICES IN THE AMOUNT OF \$223,978 WAS PRESENTED. \$201,581 TO BE PAID TO BRANDT WITH \$22,397 HELD IN RETAINAGE. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS, TIE CENTER GRANT 2009, CONTINGENT UPON BOW APPROVAL. EDA WILL REIMBURSE AT DETERMINED RATE. RAY ZOLLMAN MADE A MOTION TO APPROVE PAYMENT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 8. LINZA GRAHAM PARK IMPROVEMENTS – LWCF GRANT COUNTRYSIDE PLAY STRUCTURES, LLC INVOICE #293 FOR WATERPLAY EQUIPMENT IN THE AMOUNT OF \$13,635 WAS PRESENTED. PAYMENT OF INVOICE IS CONTINGENT UPON SATISFACTORY RECEIPT OF EQUIPMENT. CHUCK ROSE MADE A MOTION TO APPROVE PAYMENT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- 9. SCOTTSBURG IFA BROWNFIELD PROJECT – ST. JOHN-MITTELHAUSER AND ASSOCIATES INVOICE #550 FOR REMEDIATION SERVICES IN THE AMOUNT OF \$106,041.70 WAS PRESENTED. THIS INVOICE IS TO BE PAID WITH GRANT FUNDS, DIRECTLY FROM IFA. CHUCK ROSE MADE A MOTION TO APPROVE PAYMENT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER OF SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

- 1. JACK ROSE PROPERTY – RICH HAMPTON WANTS TO TIE INTO OUR SEWER LINE. BILL SAEGESSER HAS ASKED JASON APPLGATE TO CHECK TO BE SURE THIS WAS DONE PROPERLY.
- 2. JEFFERY'S AUTO SALES – THE DEVELOPMENT PLAN WILL BE PRESENTED AT THE AREA PLANNING COMMISSION MEETING ON 7/14/2010. BILL FEELS THERE IS NOTHING MORE JEFFERY CAN DO ABOUT DRAINAGE. HE ADDRESSED THE PROPOSED PARKING ON WARDELL WHICH HAS BEEN CHANGED. HE REQUESTED THAT THE BOARD SIGN THE UTILITY SERVICE AVAILABILITY LETTER AND ACCEPT THE PLAN. RAY ZOLLMAN MADE THE MOTION TO ACCEPT THE REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 3. LIBERTY GREEN – A REVISED DEVELOPMENT PLAN WILL BE PRESENTED AT THE AREA PLANNING COMMISSION MEETING ON 7/14/2010. IT WAS REQUESTED THAT THE BOARD SIGN THE UTILITY SERVICE LETTER. RAY ZOLLMAN MADE A MOTION TO APPROVE THE REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

4. THE WOODS – THE PROPERTY CHANGED HANDS A COUPLE OF WEEKS AGO. BILL SAEGESSER AND MAYOR GRAHAM WILL MEET WITH THE NEW DEVELOPER ON TUESDAY JULY 20 AT 9:00.
5. MID AMERICAN SCIENCE PARK – CHANGE ORDER #2 TO REMOVE THE MEZZANINE FROM BRANDT CONSTRUCTION IN THE AMOUNT OF \$21,466.00. CHUCK ROSE MADE A MOTION TO APPROVE THE INVOICE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
6. TRASH COMPACTOR – COMPACTOR IS NOW IN USE.
7. INDOT – MIKE RILEY, THE RAILROAD CONTACT FROM INDOT HAS AGREED TO REPLACE THE 56 CROSSING IN JULY OR AUGUST. THEY WOULD BE INTERESTED IN COST SHARING FOR THE MINER STREET CROSSING. THE MAYOR SAID THE CITY WAS NOT INTERESTED IN COST SHARING.

DEPARTMENT HEADS

PARKS DEPARTMENT - JERRY ASHER REPORTED THAT THE BANNERS AND FLOWER POTS ARE DONE. ROCK HAS BEEN HAULED INTO LAKE IOLA. THE MAYOR THANKED ALL CITY EMPLOYEES FOR THEIR HELP WITH THESE PROJECTS.

FIRE DEPARTMENT – JAMES RICHEY THANKED EVERYONE FOR THE BANNERS COMMEMORATING THE DEPARTMENT’S 100 YEARS.

BROADBAND – STACIE SKINNER REQUESTED THAT BOB BROMM BE PROMOTED FROM INSTALLER B TO INSTALLER A EFFECTIVE WITH THE 7/22/2010 PAY PERIOD. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE RECOMMENDATION. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

ELECTRIC DEPARTMENT – JIM BINKLEY REPORTED THAT HE IS TRYING TO GET GLASS GLOBES NOT PLASTIC FOR LIGHTS. HE IS WAITING ON PRICES.

POLICE DEPARTMENT – DELBERT MEEKS REPORTED THAT THE YEARLY OFFICER INSPECTION WAS COMPLETED ON SUNDAY.

CLERK/TREASURER’S OFFICE

1. TISH RICHEY REPORTED THAT THEY ARE WORKING ON THE BUDGET. SHE THANKED THE DEPARTMENT HEADS FOR GETTING THEIR INFORMATION BACK TO HER IN A TIMELY MANNER. SHE AND JAN HARDY WILL MEET WITH THE DLGF ON 7/14/2010.
2. APPROVAL TO REPLACE THE PITNEY BOWES SOFTWARE ON MACHELLE’S COMPUTER AT A COST OF \$1,540.00 WAS REQUESTED. CHUCK ROSE MADE A MOTION TO APPROVE THE REQUEST. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

3. THE FOLLOWING INVOICES WERE PRESENTED FOR PAYMENT:

VENDOR	SERVICE	AMOUNT
TIE GRANT FUND 2009		
Saegesser Engineering	TIE Center Inv. 0712-28	13,788.00
Brandt Construction	Pay Application #4-TIE Ctr	201,581.00
TIE Center Retainage	Pay Application #4 – Brandt Const.	22,397.00
SR/YOUTH IOCRA GRANT FUND 2009		
Ratio Architects	Bacala Services Bidding Fee	1,850.00
River Hills	Admin. Fees	23,000.00
GRAHAM PARK GRANT		
Contryside Play	Water Play Equipment	13,635.00
SOUTHEAST TIF		
Ted Everitt Farm Equip.	Golf Cart Downtown Renovation	1,300.00
Irving Materials	Sand Downtown Renovation	14.00
Vails	Materials Sidewalk Repairs Downtown	75.56
Walmart	Hose Downtown Renovation	28.46
Scott's Hardware	Materials Downtown Renovation	7.19
Scott's Hardware	Materials Downtown Renovation	148.45
Scott's Hardware	Materials Downtown Renovation	32.33
Scott's Hardware	Materials Downtown Renovation	25.97
Scott's Hardware	Materials Downtown Renovation	370.65
Municipal Utilities	Electric Bacala	51.06
Stray Light	Banners and Arms Downtown Ren.	8,220.00
Arbuckle Pop's Plants	Flowers Downtown Renovation	885.00
NORTHWEST TIF		
U.S. Bank	Semi Annual Lease Payment	99,500.00
BROWNFIELD GRANT 2009		
Saegesser	Services Inv. 8005-5-10-6	725.00
IDEM	Fine	1,100.00
Petty Cash	Overnight Mail IDEM Check	13.65
CERTIFIED TECH FUND		
Scott Dist II	New Tech HS	100,000.00

RAY ZOLLMAN MADE A MOTION TO ACCEPT THE INVOICES AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY REPORTED ON ESPY SERVICES. WE HOPE TO CLOSE THEIR REVIEW OF OUR VERIZON ACCOUNTS BY THE WEEKEND.

NEW BUSINESS

CHUCK ROSE ASKED JIM BINKLEY ABOUT THE SCOTTSBURG PLASTICS BUILDING. HE DIDN'T FEEL THE LAYOUT SUITED THE CITY'S NEEDS AS WELL AS THE JAY PACKAGING BUILDING.

RESOLUTION 2010-R-1 - A RESOLUTION OF THE SCOTTSBURG BOARD OF PUBLIC WORKS AND SAFETY TO APPOINT APPRAISERS FOR THE PROPERTY OF JAY PACKAGING AND TO AUTHORIZE PURCHASE OF THAT PROPERTY. THE APPRAISERS NAMES ARE DON R. SCHEIDT COMPANY, INC. AND BELL, FORE AND MITCHEL, INC. THEY ARE TO RETURN THEIR SEPARATE APPRAISALS TO THIS BOARD WITHIN THIRTY DAYS AFTER THE DATE OF THEIR APPOINTMENT. THIS RESOLUTION ALSO AUTHORIZES THE MAYOR OF THE CITY OF SCOTTSBURG TO EXECUTE A PURCHASE AGREEMENT FOR THE PROPERTY AT A PRICE NO GREATER THAN THE AVERAGE OF THE TWO SEPARATE APPRAISALS AND TO CONCLUDE THE PURCHASE AT A PRICE TO BE NEGOTIATED BETWEEN THE CITY AND JAY PACKAGING, SUBJECT TO THIS LIMITATION ON THE PURCHASE PRICE. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE RESOLUTION AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 3:05.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
JULY 27, 2010**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, MELISSA WOODS, JAMIE KNOWLES, SHANE SPICER, JERRY ASHER, SCOTT ZELLERS, MARTY RANDALL, JASON APPELGATE, AND SUE AMICK.

MINUTES FROM THE JULY 13TH MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. SENIOR AND YOUTH CENTER – CF-09-218 – LINDSEY’S LUMBER AND BUILDERS SUPPLY CONSTRUCTION CONTRACT IN THE AMOUNT OF \$630,000 WAS PRESENTED. PAYMENT OF THE CONTRACT WILL BE CONTINGENT UPON APPROVAL BY KERRY THOMPSON. RAY ZOLLMAN MADE A MOTION TO APPROVE THE CONTRACT AMOUNT. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. THE PRE-CONSRUCTION MEETING WILL BE HELD ON AUGUST 4TH AT 10:00 AM.
2. TIE CENTER EDA GRANT – 06-79-73010 – EDA VALIDATION SITE VISIT WILL BE HELD TOMORROW BEGINNING AT 10:30 AM.

SHANE SPICER OF SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. JEFFREY’S AUTO – DEVELOPMENT PLAN WAS APPROVED BY APC.
2. LINZA GRAHAM PARK PAVING – HOPEFULLY THE PROJECT WILL BE COMPLETED IN THE NEXT TWO WEEKS.
3. MICROSURFACING – YELLOW LINE DOESN’T MEET CODE. THEY WILL BE HERE THURSDAY TO RE-DO.
4. MAIN STREET PARKING – MET WITH MIKE ALPHA ABOUT THE PARKING.
5. STUCKER FORK – NO WORD ON CONTRACT.

DEPARTMENT HEADS

PARKS DEPARTMENT - JERRY ASHER REPORTED THAT HIS DEPARTMENT HAS CUT TREES ON 56 AND IS CURRENTLY WORKING ON THE WATER PARK.

SEWER DEPARTMENT – JASON APPELGATE IS WORKING ON SEWER STOP-UP POLICIES. HE IS HAVING A PROBLEM MAINLY WITH LANDLORDS. WE DO THIS AS A FAVOR NOW. THE MAYOR AND JASON WILL MEET WITH BILL SAEGESSER AND BRING A RECOMMENDATION TO THE NEXT BOARD OF WORKS MEETING. HE IS ANTICIPATING OPENING THE TRANSFER STATION TO INDIVIDUALS SEPTEMBER 1ST.

MAYOR’S OFFICE – SUE AMICK REPORTED THE QUOTE TO REPLACE JESSICA’S COMPUTER FROM HAROLD RUTHERFORD IS \$1,478.00. HER CURRENT COMPUTER IS 12 YEARS OLD. RAY ZOLLMAN MADE A MOTION TO PURCHASE THE COMPUTER. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

FIRE DEPARTMENT – JAMES RICHEY THANKED EVERYONE FOR THE BANNERS COMMEMORATING THE DEPARTMENT’S 100 YEARS.

CLERK/TREASURER’S OFFICE –
TISH RICHEY REQUESTED APPROVAL FOR THE FOLLOWING EXPENSES:

RIVER HILLS FOR SCOTTSBURG STORM WATER DRAINAGE GRANT
ADMINISTRATION IN THE AMOUNT OF \$31,580.

VENDOR	SERVICE	AMOUNT	FUND
Midwest Gas	Bacala Building	11.00	SETIF
Petty Cash		13.65	Park Grant
Saegesser Engineering	Services	125.00	Brownfield Grant

RAY ZOLLMAN MADE A MOTION TO PAY THE EXPENSES AS
PRESENTED. MAYOR GRAHAM SECONDED THE MOTION. MOTION
CARRIED 2-0.

JAN HARDY ANNOUNCED A BUDGET WORKSHOP TO BE HELD ON
AUGUST 10TH AT 3:00 PM FOR COUNCILMEN.

NEW BUSINESS

JAMIE KNOWLES OF THE AREA PLANNING COMMISSION REPORTED
THAT THE SIGN HEIGHT SHOULD BE RAISED FROM 10 FEET TO 25 FEET.
THE APC IS LOOKING AT CHENGING THIS. THE MAYOR WANTED JAMIE
TO CHECK WITH BILL SAEGESSER.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 2:35

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
AUGUST 10, 2010**

2:03 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE WILLIAM SAEGESSER, JAMIE KNOWLES, JASON APPEGATE, JAMES RICHEY, SUE AMICK, SCOTT ZELLERS, DAVID WELLS, JIM BINKLEY, MELISSA WOODS, TISH RICHEY, EDWARD COOPER, CARRIE BAIRD, MICHELE MCDOWELL, AND MARTY RANDALL.

MINUTES FROM THE JULY 27TH MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. SCOTTSBURG STORM WATER DRAINAGE DR#2 – FEEPS MONITORING – PROJECT IS WITHIN A FLOOD PLAIN; THEREFORE, WE HAVE TO NOTIFY THE PUBLIC OF SUCH. ENVIRONMENTAL NOTICE WILL HAVE TO BE RE-PUBLISHED LATER.
2. SENIOR AND YOUTH CENTER – CF-09-218 – PRE-CONSTRUCTION MEETING WAS HELD ON AUGUST 4TH. CONSTRUCTION CONTRACT IS READY TO BE SIGNED.
3. TIE CENTER EDA GRANT – 06-79-73010
 - A. INVOICE #0712-29 FROM SAEGESSER ENGINEERING FOR DESIGN AND INSPECTION SERVICES IN THE AMOUNT OF \$22,114.50 WAS PRESENTED. THIS IS TO BE PAID WITH LOCAL FUNDS – TIE CENTER GRANT 2009 – CONTINGENT UPON BOW APPROVAL. EDA WILL REIMBURSE AT DETERMINED RATE. RAY ZOLLMAN MADE A MOTION TO PAY THE INVOICE AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B. BRANDT CONSTRUCTION PAY APPLICATION #5 FOR CONSTRUCTION SERVICES IN THE AMOUNT OF \$778,688 WAS PRESENTED FOR PAYMENT. \$700,819 IS TO BE PAID TO BRANDT WITH \$77,869 TO BE HELD IN RETAINAGE. THIS IS TO BE PAID WITH LOCAL FUNDS – TIE CENTER GRANT 2009 – CONTINGENT UPON BOW APPROVAL. EDA WILL REIMBURSE AT DETERMINED RATE. CHUCK ROSE MADE A MOTION TO PAY THE INVOICE AS PRESENTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. A REQUEST WAS MADE TO ALLOW MAYOR GRAHAM TO SIGN THE NEXT CLAIM OUTSIDE OF A MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE THIS REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
4. LINZA GRAHAM PARK IMPROVEMENTS – LWCF GRANT
 - A. RECYCLED BENCHES – A QUOTE HAS BEEN RECEIVED FOR TWO BENCHES IN THE AMOUNT OF \$796.00. THE GRANT BUDGET ALLOWED FOR \$780.00 FOR ONE BENCH. THE BOARD WAS ASKED IF THEY WISHED TO PURCHASE TWO BENCHES AND AGREED THAT THEY DID. RAY ZOLLMAN MADE A MOTION TO APPROVE THE PURCHASE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B. FRISBEE GOLF – THE CURRENT QUOTE FROM GOTTA GO GOTTA THROW IS \$3,578.34. MELISSA IS WAITING TO CONFIRM THAT THIS PRICE INCLUDES THE COURSE SIGN. THE GRANT BUDGET ALLOWS UP TO \$3,760.00. RAY ZOLLMAN MADE A MOTION TO ALLOW UP TO THE BUDGET AMOUNT TO BE SPENT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0. THIS APPROVAL IS CONTINGENT UPON PARK BOARD APPROVAL.

5. SCOTTSBURG IFA BROWNFIELD PROJECT

- A. INVOICE #550 FROM ST. JOHN-MITTELHAUSER AND ASSOCIATES IN THE AMOUNT OF \$106,041.70 WAS PREVIOUSLY APPROVED. A REQUEST WAS MADE TO RETRACT THIS AMOUNT AND APPROVE \$105,676.87. THIS WILL BE PAID WITH GRANT FUNDS, DIRECTLY FROM IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE THIS REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. MAYOR GRAHAM, BILL SAEGESSER AND MELISSA WOODS PARTICIPATED IN A CONFERENCE CALL WITH IFA AND IDEM REGARDING THE IN-KIND LOCAL MATCH FOR THE PROJECT.
- C. BILL SAEGESSER IS WORKING ON RETRIEVING QUOTES FOR THE CONCRETE DEMOLITION AND REMOVAL.
- D. MELISSA AND TISH ARE WORKING ON ALL OTHER EXPENSES THAT ARE IN KIND.
- E. MELISSA WILL SUBMIT EVERYTHING TO IFA FOR REVIEW.

BILL SAEGESSER OF SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

- 1. BILL IS WORKING WITH JASON APPELGATE AND JASON COMBS TO DEVELOP A POLICY ON RESPONSIBILITY FOR REPAIRING LATERAL LINES ON PRIVATE PROPERTY. IDEM REQUIRES A BACK-FLOW PREVENTER.
- 2. THE COMPACTER IS WORKING GOOD. IT HAS BEEN INSPECTED BY IDEM.

EDWARD COOPER OF MAVERICK INSURANCE REPORTED THE FOLLOWING:

- 1. THERE WILL BE NO RATE INCREASE ON LIFE INSURANCE. HE IS WORKING ON MATCHING RATES WITH HEALTH INSURANCE. RAY ZOLLMAN MADE A MOTION TO RENEW WITH COMPANION LIFE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN ON THE NEW HEALTH INSURANCE CONTRACT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 2. COOPER PRESENTED A CHECK REPRESENTING THE DIFFERENCE BETWEEN TWO MONTHS PREMIUMS AND CLAIMS THAT WERE OUTSTANDING.
- 3. THEY ARE CURRENTLY NEGOTIATING CLAIMS WITH NORTON'S HOSPITAL FOR A DECEASED EMPLOYEE. THEY HOPE TO HAVE IT COMPLETED IN THE NEXT MONTH.

JAMIE KNOWLES OF THE AREA PLAN COMMISSION REPORTED AN INCREASE IN PERMITS OVER THE LAST TWO MONTHS.

DEPARTMENT HEADS:

STREET DEPARTMENT – JASON APPELGATE REPORTED THAT DAVID WELLS OF SCOTT COUNTY SCHOOL DISTRICT 2 HAS SHOWN INTEREST IN THE SCHOOL USING OUR TRANSFER STATION. HE NEEDS BULK RATES TO PRESENT TO THE SCHOOL BOARD. THE SCHOOL HAS ASKED IF THEY BOUGHT DUMPSTERS COULD THE CITY PICK-UP. THE MAYOR SAID WE COULD AND SUGGESTED LOOKING AT THIS CLOSELY TO AVOID HIGHER FEES.

FIRE DEPARTMENT – JAMES RICHEY REQUESTED HELP FROM OTHER DEPARTMENTS FOR THE CELEBRATION ON SEPTEMBER 11, 2010.

POLICE DEPARTMENT – SCOTT ZELLERS REPORTED THAT THE DEPARTMENT HAS BEEN GETTING A LOT OF COMPLAINTS ON THE SHAPE OF RAILROAD TRACKS.

ELECTRIC DEPARTMENT – JIM BINKLEY STATED THAT HE IS ABOUT TO COMPLETE THE INSTALLATION OF THE PLASMA LIGHT FIXTURES. THE DECORATIVE LIGHTS FOR AROUND THE SQUARE HAVE BEEN ORDERED AND SHOULD BE IN SOON.

NEW BUSINESS:

CHUCK ROSE SAID HE WOULD BE UNABLE TO ATTEND THE NEXT MEETING SINCE IT IS THE FIRST STUDENT DAY AT SCHOOL. THE MEETING WILL BE CHANGED TO MONDAY AUGUST 23, 2010 AT 2:00 PM.

TISH RICHEY PRESENTED THE FOLLOWING CLAIMS FOR APPROVAL:

VENDOR	SERVICE	AMOUNT
TIE GRANT FUND 2009		
Saegesser	TIE Center Inv. 0712-29	22,114.50
Brandt Construction	Pay Application #5 TIE Center	700,819.00
Tie Center Retainage	Pay Application #5 Brandt Const.	77,889.00
GRAHAM PARK GRANT		
Vail's	Lumber	1,070.20
Hanson	Rock	543.29
Burris	Plumbing Supplies	454.39
SOUTHEAST TIF		
Walmart	Supplies Downtown Renovation	46.85
Scott's Hardware	Cable Ties Downtown Renovation	12.14
Scott's Hardware	Cable Ties Downtown Renovation	23.36
Green Banner	OCRA CDBG Disaster Publication	28.42
Green Banner	Storm Water Grant Publication	51.82
Municipal Utilities	Electric Bacala	47.64

RAY ZOLLMAN MADE A MOTION TO PAY THE INVOICES AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH ALSO REPORTED THAT THE GAS READER WAS HIT BY LIGHTNING IN JUNE. WE BILLED THE AVERAGE FOR JUNE; LOST 10 DAYS. SHE WOULD LIKE TO BILL AVERAGE FOR TIME LOST. CHUCK ROSE MADE A MOTION TO ACCEPT THIS REQUEST. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH ASKED PERMISSION TO SPLIT THE \$959.64 INVOICE FROM JACKSON-JENNINGS COOP BETWEEN THE FOUR UTILITIES; WATER, ELECTRIC, SEWER AND BROADBAND. RAY ZOLLMAN MADE A MOTION TO ACCEPT THIS REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

CLAIMS FOR THE UTILITIES ARE SIGNED. TISH REQUESTED BOARD APPROVAL FOR THE FOLLOWING AMOUNTS: ELECTRIC - \$93,530.46; BROADBAND - \$42,690.78; SEWER - \$79,505.19. CHUCK ROSE MADE A MOTION TO APPROVE THE AMOUNTS FOR PAYMENT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH REPORTED THAT WE NOW HAVE A NEW VISA CARRIER. SHE ASKED FOR APPROVAL OF A \$3,000 LIMIT FOR THE FOLLOWING PEOPLE: SUE AMICK, JERRY ASHER, JIM BINKLEY, JAMES RICHEY, AND STACIE SKINNER. THE CITY OF SCOTTSBURG AND MAYOR GRAHAM WOULD HAVE A \$10,000 LIMIT, AND THE CLERK TREASURER A \$5,000 LIMIT. CHUCK ROSE MADE A MOTION TO APPROVE THE CREDIT LIMITS AS LISTED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY PRESENTED A REQUEST FROM THE SCOTT COUNTY DEMOCRAT CLUB FOR USE OF THE DEPOT FOR THE 2ND THURSDAY OF THE MONTH FOR THE REMAINDER OF 2010. RAY ZOLLMAN MADE A MOTION TO APPROVE THE REQUEST. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN ALSO REPORTED THAT HER OFFICE WILL BE SENDING SOMEONE TO EACH OF THE DEPARTMENTS TO WORK ON FIXED ASSETS.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 3:00 PM.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
AUGUST 23, 2010**

2:05 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, JAMIE KNOWLES, SCOTT ZELLERS, SUE AMICK, JERRY ASHER, STACIE SKINNER, AND MELISSA WOODS.

MINUTES FROM THE AUGUST 10TH MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE MINUTES. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. SCOTTSBURG STORM WATER DRAINAGE DR#2 – RIVER HILLS CONTRACT FOR GRANT ADMINISTRATION SERVICES IN THE AMOUNT OF \$31,580 WAS PRESENTED. THIS WILL BE PAID AS FOLLOWS: \$10,000 FROM SETIF AND \$21,580 FROM GRANT FUNDS. THE PAYMENT WILL BE MADE CONTINGENT UPON REVIEW BY KERRY THOMPSON. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE CONTRACT AMOUNT AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. SCOTTSBURG USDA-RD COMMUNITY FACILITIES (MAS PARK) – RIVER HILLS CONTRACT FOR GRANT ADMINISTRATION SERVICES IN THE AMOUNT OF \$2,000 WAS PRESENTED. THE AMOUNT WILL BE PAID FROM THE CERTIFIED TECH PARK FUND CONTINGENT UPON REVIEW BY KERRY THOMPSON. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE CONTRACT AMOUNT AS PRESENTED. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
3. SCOTTSBURG IFA BROWNFIELD PROJECT – A LIST OF IN-KIND COSTS HAS BEEN PREPARED AND WILL BE SUBMITTED TO IFA TOMORROW.
4. LINZA GRAHAM PARK IMPROVEMENTS – A REQUEST WAS MADE TO SPEND UP TO \$500, AS BUDGETED, FOR SOLAR LIGHTING FOR THE PARK SIGN. CHUCK ROSE MADE A MOTION TO APPROVE THE REQUEST. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER OF SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. BACALA BUILDING – THE CONTRACTOR CALLED REGARDING THE NEGATIVE AIR MACHINES ON THE SECOND FLOOR. HE WOULD LIKE THEM MOVED BECAUSE OF HIS LIABILITY. WE WOULD LIKE TO PROVIDE A LETTER THAT THE CONTRACTOR IS NOT RESPONSIBLE. CHUCK ROSE MADE A MOTION TO APPROVE PROVIDING LETTER. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. TIE CENTER
 - A. JAN ASKED WHO IS RESPONSIBLE FOR THE UTILITES AT THE CENTER. THE MAYOR SAID HE WOULD CHECK ON THE ISSUE.
 - B. WE NEED TO MOVE FORWARD ON THE AUDIO EQUIPMENT. THE TIE CENTER HAS APPROVED THE CONTRACT WITH SENSORY TECHNOLOGIES FOR \$27,500. THIS IS TO BE PAID FROM CERTIFIED TECH (OGLE GRANT FUNDS). RAY ZOLLMAN MADE A MOTION TO APPROVE THE EXPENSE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - C. CHANGE ORDER #3 FROM BRANDT CONSTRUCTION WAS PRESENTED IN THE AMOUNT OF \$58,330. CHUCK ROSE MADE A MOTION TO APPROVE THE EXPENSE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

3. MICROSURFACING PROJECT

- A. CHANGE ORDER #2 FOR \$14,045.46 WAS PRESENTED. THIS IS TO BE PAID BY INDOT. CHUCK ROSE MADE A MOTION TO ACCEPT THE EXPENSE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. CHANGE ORDER #3 IN THE AMOUNT OF \$1,341.68 FOR STRIPING WAS PRESENTED. RAY ZOLLMAN APPROVED THE EXPENSE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. JAY PACKAGING BUILDING – SAEGESSER IS DOING A PHASE I ENVIRONMENTAL STUDY AT A COST OF \$1,900.00.

MAYOR GRAHAM REPORTED THAT HE HAD SPOKE WITH RICHARD VAN RENEN AND BORG WARNER CONCERNING THE BROWNFIELD PROJECT. BORG WARNER WANTS THE CITY TO PAY \$270,000. THE MAYOR EXPRESSED THAT WE WERE NOT GOING TO PAY THIS AMOUNT AND WILL NEGOTIATE AN OFFER. THE CITY OFFERED TO PAY \$150,000 NOW WITH BORG WARNER TO RECEIVE THE TOTAL AMOUNT OF THE SETTLEMENT. BORG WARNER COUNTER OFFERED FOR THE CITY TO PAY \$200,000 NOW AND HAVE NO FURTHER LIABILITY FOR THE PROJECT. THE CITY WOULD BE REIMBURSED FOR UP TO \$50,000 OR HALF OF THE \$100,000 IN KIND SERVICES FOR THEIR GRANT MATCH. HE SHOULD HAVE MORE INFORMATION BY THE NEXT MEETING.

JAMIE KNOWLES OF THE AREA PLAN COMMISSION REPORTED:

- 1. THE TACO BELL PROJECT HAS STARTED AND SHOULD BE COMPLETED BY SPRING.
- 2. THE WOODS – WORK HAS BEGUN ON THE DRAINAGE ISSUES.

DEPARTMENT HEADS:

PARK DEPARTMENT – JERRY ASHER REPORTED THAT THE PAVING, WATER PARK AND REST ROOMS ARE ALMOST COMPLETE AT THE LINZA GRAHAM PARK.

BROADBAND – STACIE SKINNER REPORTED ON THE PHONE SITUATION THAT THE CITY EXPERIENCED OVER THE WEEKEND. SHE ALSO SAID THAT THE CHANGE OF RATES WILL BE EFFECTIVE SEPTEMBER 1. SHE ALREADY HAS 20 CONTRACTS FOR THE NEW RATES.

CHUCK ROSE ANNOUNCED THE FIRST BAPTIST CHURCH WILL HOLD A BLOCK PARTY ON AUGUST 28, 2010. THEY WILL NEED TO SHUT HYLAND STREET IN FRONT OF THE CHURCH. JASON WILL NEED TO DROP OFF CONES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE STREET CLOSURE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY PRESENTED THE FOLLOWING FOR PAYMENT:

VENDOR	SERVICE	AMOUNT
SOUTHEAST TIF MIDWEST	HEAT-BACALA	11.00
GRAHAM PARK GRANT HANSON AGGREGATES	ROCK GRAHAM PARK PROJECT	59.38
PWS GASOLINE EQUIPMENT (INSURANCE CLAIM)	REPAIR GAS CARD READER	2,410.80

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 3:03 PM.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
SEPTEMBER 14, 2010**

2:03 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, JAMIE KNOWLES, JERRY ASHER, SCOTT ZELLERS, JAMES RICHEY, JIM BINKLEY, MARTY RANDALL, SUE AMICK AND STACIE SKINNER.

MINUTES FROM THE AUGUST 23 MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE MINUTES. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. TIE CENTER EDA GRANT 06-79-73010-
 - a. INVOICE #0712-30 TO SAEGESSER ENGINEERING WAS PRESENTED IN THE AMOUNT OF \$14,325.00 FOR INSPECTION SERVICES. TO BE PAID WITH LOCAL FUNDS AND THE TIE CENTER GRANT 2009 CONTINGENT UPON BOW APPROVAL. EDA WILL REIMBURSE AT A DETERMINED RATE. RAY ZOLLMAN MADE THE MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. PAY APPLICATION #6 TO BRANDT CONSTRUCTION, INC. WAS PRESENTED IN THE AMOUNT OF \$1,056,570 (\$950,913 TO BRANDT, \$105,657 TO RETAINAGE). TO BE PAID WITH LOCAL FUNDS AND TIE CENTER GRANT 2009 CONTINGENT UPON BOW APPROVAL. EDA WILL REIMBURSE AT A DETERMINED RATE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. SENIOR AND YOUTH CENTER-CF-09218. A TENTATIVE PROGRESS MEETING WILL BE SEPTEMBER 22 AT 3PM AT CITY HALL.
3. LINZA GRAHAM PARK IMPROVEMENTS –
 - a. FINAL INVOICE #0709-78 TO SAEGESSER ENGINEERING WAS PRESENTED IN THE AMOUNT OF \$2,880.00 FOR THE BID/CONSTRUCTION INSPECTION SERVICES. TO BE PAID FROM THE LINZA GRAHAM GRANT FUND, THEN REIMBURSED AT 50% AT A LATER DATE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. FINAL INVOICE #1 TO RIVER HILLS EDD & RPC WAS PRESENTED IN THE AMOUNT OF \$5000 FIR GRANT ADMINISTRATION SERVICES. TO BE PAID WITH LINZA GRAHAM PARK FUND, THEN REIMBURSED AT 50% AT A LATER TIME. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - c. INVOICE #06100359 TO GOTTA GO GOTTA THROW WAS PRESENTED IN THE AMOUNT OF \$4,118.34 FOR FRISBEE GOLF EQUIPMENT AND SIGNS. TO BE PAID FROM THE LINZA GRAHAM GRANT FUND, THEN REIMBURSED AT 50% AT A LATER DATE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - d. SOLAR LIGHTS WERE APPROVED TO BE PURCHASED FROM STRAY LIGHT AT THE 8/24/10 BOW MEETING AND THEY ARE UNABLE TO DELIVER THEM AT THIS TIME. IT WAS PRESENTED TO PURCHASE THE LIGHTS FROM WWW.SOLARILLUMINATIONS.COM IN THE AMOUNT OF \$492.98. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - e. THE BOARD WAS ASKED FOR AUTHORIZATION TO PURCHASE AND PAY FOR ANY REMAINING ITEMS WITHIN THE SCOPE OF WORK, UP TO A TOTAL PROJECT COST OF \$406,588. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - f. DNR SITE VISIT WILL BE 9/21/10 AT 10AM.
4. SCOTTSBURG IFA BROWNFIELD PROJECT. EQ-IFA HAS PAID THIS INVOICE IN FULL, DIRECTLY TO EQ.

BILL SAEGESSER OF SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. IDEM CONDUCTED A SURVEY AT THE WATER PLANT THIS MORNING. THEY RECOMMEND THEM TO USE POWDERED ACTIVATED CARBON TO TAKE CARE OF HALOCIDIC ACID.
2. JASON COMBS, BILL SAEGESSER AND BETH BOWLIN OF THE STATE BOARD OF HEALTH MET WITH AMBERLY PONT AND GAVE THEM 60 DAYS TO RESOLVE THEIR ISSUE.
3. BIDS FOR AUDIO VISUAL EQUIPMENT ARE DUE 9/28/10 AT 10AM.
4. MICRO SURFACING PROJECT NEEDS THE BOARD SIGNATURES TO SAY THAT ALL WORK IS COMPLETE AND ACCEPTABLE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
5. MERRITT ENVIRONMENTAL WAS HIRED TO DO PHASE 1 ON JAY PACKAGING.

THE SOUTHEASTERN INDIANA SOLID WASTE DISTRICT RECOMMENDS AWARDDING THE CURBSIDE RECYCLABLES COLLECTION CONTRACT TO RUMPKE. THE CONTRACT WOULD BE 11/01/10 THROUGH 10/31/11. THE COST PER HOUSEHOLD IS \$1.89 PER MONTH AND WOULD BE PICKED UP BI-WEEKLY. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMIE KNOWLES OF THE AREA PLAN COMMISSION REPORTED:

1. THE LAST MEETING FOR ZONING REVISIONS WILL BE 9/15/10.

DEPARTMENT HEADS:

PARK DEPARTMENT – JERRY ASHER REPORTED THE PARKING LOT HAS BEEN STRIPPED AT LINZA GRAHAM PARK, HE WILL ORDER THE SOD SOON. THE GRAFFITI ON THE RAILCAR AT LAKE IOLA HAS BEEN COVERED WITH PAINT.

ELECTRIC- JIM BINKLEY REPORTED THEY ARE FINISHING UP WITH THE LED LIGHTS AND SHOULD RECEIVE THE ONES FOR THE SQUARE ON 9/23/10.

FIRE DEPARTMENT- JAMES RICHEY THANKED EVERYONE FOR THEIR HELP WITH THE 100TH CELEBRATION ON 9/11/10. HE FELT IT WAS VERY SUCCESSFUL.

BROADBAND – STACIE SKINNER REPORTED ON RATE ORDINANCE THAT WAS CHANGED. THE IN TOWN CUSTOMERS HAVE MORE SPEED AND THE OUT OF TOWN CUSTOMERS CAN SIGN A YEARLY CONTRACT.

TISH READ A REQUEST FROM THE PURDUE COOPERATIVE EXTENSION SERVICE TO USE THE TRAIN DEPOT ON 03/07/11 FROM 3:30PM TO 8:00PM. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY PRESENTED THE FOLLOWING FOR PAYMENT:

PUBLIC BOARD OF WORKS				14-Sep-10
ACCT	VENDOR	SERVICE	AMOUNT	APPROVED
GRAHAM PARK GRANT				
			\$	
	WIGGAM LUMBER	LUMBER & SIDING	4,505.09	
		STONE & FIBERS	\$	
	IMI	CONCRETE	3,014.50	
			\$	
	BURRIS	PLUMBING SUPPLIES	1,192.66	
			\$	
	HANSON	ROCK	254.49	
			\$	
	SCOTT'S HDWRE	SUPPLIES	183.46	
		SERVICES INV. 0709-	\$	
	SAEGESSER	8/FINAL	2,880.00	MWOODS TO PRESENT
			\$	
	RIVER HILLS	GRANT ADMIN	5,000.00	MWOODS TO PRESENT
			\$	
	VAILS	SUPPLIES	462.19	
		STONE & FIBERS	\$	
	IMI	CONCRETE	633.00	
			\$	
	VAILS	RECYCLED BENCHES	279.93	
	GOTTA GO GOTTA		\$	
	THROW	FRISBEE GOLF	4,118.34	MWOODS TO PRESENT
SOUTHEAST TIF				
			\$	
SE TIF	WATSON	GOLF CART LETTERING	80.00	
			\$	
SE TIF	MUNICIPAL UTILITIES	ELECTRIC BACALA	69.15	
		PUBLISH REVIEW	\$	
SE TIF	GREEN BANNER	STORMWATER	29.25	
		BACALA SERVICES	\$	
SE TIF	SAEGESSER	INV8005-8-10-4	375.00	MWOODS TO PRESENT
	STORMWATER GRANT		\$	
SE TIF	FUND	LOCAL MATCH	10,000.00	
NORTHWEST TIF				
			\$	
	TIE CENTER GRANT			
	FUND	LOCAL MATCH	241,537.74	
BROWNFIELD GRANT 2009				
			\$	
	SAEGESSER	SERVICES INV 8005-8-10-5	500.00	
CERT TECH FUND				
			\$	
	SCEDC	PYMT 4 OF 4 OCT -DEC		
		2010 CONTRACT	200,000.00	
			\$	
	OGLE GRANT FUND	LOCAL MATCH	250,000.00	
	USDA TRAING GRANT		\$	
	FUND	LOCAL MATCH	208,295.00	
	TIE CENTER GRANT		\$	
	FUND	LOCAL MATCH	650,000.00	
OGLE GRANT 2010				
			\$	
	SAEGESSER	CONTRACT REVIEW		
		SERVICES INV 8005-8-10-6	300.00	
MAYOR TRAVEL				
	MOTOMART	FUEL	\$53.59	
		LANDFILL SERVICES 8/16-		
LANDFILL	CLARK LANDFILL	8/31	\$2,987.87	
CITY/UTILITIES	JACKSON JENNINGS	FUEL AUGUST	\$10,204.79	

RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY PRESENTED

- 1. A QUOTE FROM BOYCE IN THE AMOUNT OF \$9815.00
CHUCK ROSE MADE A MOTION TO APPROVE. RAY
ZOLLMAN SECONDED THE MOTION. MOTION
CARRIED 3-0.
- 2. SHE ASKED THE BOARD IF THEY WOULD LIKE TO
BID OUT THE PROPERTY & CASUALTY INSURANCE.
CHUCK ROSE MADE A MOTION TO BID OUT THE
INSURANCE. RAY ZOLLMAN SECONDED THE
MOTION. MOTION CARRIED 3-0.
- 3. SHE REPORTED THE UNLEADED GAS PRICE OF \$2.65
NEEDS TO BE LOCKED IN. SHE WILL MEET WITH
SCOTT HEYNE ON 9/16/10.

CHUCK ROSE STATED THAT WE WANT TO MAKE SURE ALL THE CITY
ASSETS ARE PROPERLY INSURED.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 2:50 PM.

PUBLIC HEARING
ORDER FOR REMOVAL OF UNSAFE BUILDING

3:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD
MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING
WERE MARTY RANDALL, JAMES RICHEY, SCOTT ZELLERS, STEPHEN
BAGBY AND KERRY THOMPSON.

NOTICE WAS SERVED ON 09/02/2010 THAT STATED THE PROPERTY AT 515
LYNHURST IS TO BE REMOVED IN 30 DAYS.

STEVE BAGBY, THE PROPERTY OWNER, IS UNEMPLOYED AND HAS NO
FAMILY SO, THIS IS THE ONLY PLACE HE HAS TO LIVE. THE BOARD
CONSIDERED TWO OPTIONS: #1. MODIFY THE 30 DAYS ; 2. RESCIND THE
ORDER.

CHUCK ROSE MADE A MOTION TO MODIFY THE ORDER AND EXTEND THE
TIME LINE TO 60 DAYS, 11/02/2010. RAY ZOLLMAN SECONDED THE MOTION.
MOTION CARRIED 3-0.

MAYOR GRAHAM OFFERED TO INQUIRE AND SEE IF THERE IS ANY
ASSISTANCE AVAILABLE FOR MR. BAGBY.

3:20 PUBLIC HEARING ADJOURNED.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
SEPTEMBER 28, 2010**

2:03 P.M. CHUCK ROSE CALLED THE MEETING TO ORDER IN ABSENCE OF THE MAYOR WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, JERRY ASHER, SCOTT ZELLERS, JAMES RICHEY, JIM BINKLEY, MARTY RANDALL, CASEY SAEGESSER, SUE AMICK AND JIM BINKLEY.

MINUTES FROM THE SEPTEMBER 28TH MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE MINUTES. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. SENIOR AND YOUTH CENTER-
 - a. INVOICE #9034.001-6 TO RATIO ARCHITECTS WAS PRESENTED IN THE AMOUNT OF \$1,687.50 FOR CONSTRUCTION SERVICES. TO BE PAID WITH LOCAL FUNDS – SENIOR AND YOUTH CENTER FUND CONTINGENT UPON BOW APPROVAL. RAY ZOLLMAN MADE THE MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
 - b. PAY APPLICATION #1 TO LINDSEY’S LUMBER AND BUILDERS SUPPLY, INC. WAS PRESENTED IN THE AMOUNT OF \$56,829.17. (\$51,146.25 TO LINDSEY’S, \$5,682.92 TO RETAINAGE). TO BE PAID WITH LOCAL MATCH FUNDS – SENIOR AND YOUTH CENTER GRANT FUND/ CDBG GRANT. CONTINGENT UPON THE BOW APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
 - c. CHANGE ORDER #1 IN THE AMOUNT OF -\$12,366.00. DUE TO NOT HAVING TO REPLACE ENTIRE ROOF. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
2. LINZA GRAHAM PARK IMPROVEMENTS –
 - a. FINAL INVOICE #1614 TO ECO LOGIC WAS PRESENTED IN THE AMOUNT OF \$3,442.65 FOR THE WETLAND/PRAIRIE/WOODLAND SERVICES. TO BE PAID FROM THE LINZA GRAHAM GRANT FUND, THEN REIMBURSED AT 50% AT A LATER DATE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
 - b. DNR CONDUCTED A SITE VISIT FOR THE PARK ON SEPTEMBER 21ST. THEY WERE VERY PLEASED WITH THE PROJECT.
3. SCOTTSBURG IFA BROWNFIELD PROJECT. PARTICIPATED IN CONFERENCE CALLS IN ORDER TO ADDRESS CONCERNS REGARDING THE PROJECT.
4. SCOTTSBURG WASTEWATER PLANT IMPROVEMENTS PROJECT-
 - a. THE CITY WAS NOTIFIED ON SEPT 24TH THAT GRANT WAS NOT FUNDED.
 - b. ENGINEERING RFQ WERE RECEIVED AT 10:00AM THIS MORNING. THE QUALIFICATION WILL BE SCORED BY JAN AND MAYOR GRAHAM PRIOR TO THE NEXT BOW MEETING.

BILL SAEGESSER OF SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. SHANE AND BILL MET WITH THE WATER BOARD ABOUT GETTING PRICES TO ADD POWDER CARBON TO THE WATER. THEY ARE STILL WAITING ON THE COSTS.
2. IDEM FINED WASTEWATER TREATMENT PLANT FOR VIOLATION FROM AUGUST 2009.
3. WORKING ON PLANS FOR THE STORM WATER GRANT WITH THE MAYOR, JASON APPLGATE AND JASON COMBS. THE PROJECT WILL START AT LINZA GRAHAM PARK (6TH ST) AND END AT BOND STREET.
4. THE CITY ONLY RECEIVED ONE PROPOSAL FROM SENSORY TECHNOLOGIES FOR EQUIPMENT AT THE MAS PARK NOT TO

EXCEED \$458,135. WOULD LIKE TO HAVE APPROVAL CONTINGENT ON KERRY THOMPSON’S REVIEW. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

MARTY RANDALL REPORTED THE HOUSE AT KERTON AND MAIN STREET NEEDS REPAIR AS WELL AS THE OLD PIZZA HUT.

DEPARTMENT HEADS:

PARK DEPARTMENT – JERRY ASHER REPORTED ABOUT THE ON SITE VISIT BY THE DNR. THE WATER PARK IS IN OPERATION. MARTY RANDALL SUGGESTED DOING A RIBBON CUTTING.

FIRE DEPARTMENT- JAMES RICHEY REPORTED ON 387 JEFFERSON STREET, UTILITY OFFICE HAS RECEIVED SEVERAL COMPLAINTS. HE REPORTED THAT THE STRUCTURE IS SOUND AND NO UTILITIES HAVE BEEN CONNECTED TO THIS HOUSE SINCE 2004. JAMES WILL FOLLOW UP WITH KERRY THOMPSON TO SEE WHAT CAN BE DONE.

ELECTRIC- JIM BINKLEY REPORTED

A. THEY HAVE RECEIVED 2 BIDS FOR THE BAY DOORS FOR THE NEW ELECTRIC BUILDING. LUCKY ROSE \$25,472.43 AND CR ERECTING \$30,750.00. RAY ZOLLMAN MADE A MOTION TO ACCEPT LUCKY ROSE’S BID. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

B. IFN WANTS TO BUY 10 MEG. HE ASKED THE BOARD TO ALLOW HIM TO ENTER INTO AN AGREEMENT FOR 3 YEARS AT \$500 A MONTH. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

C. DAWG WOULD LIKE TO RENT THE NEW ELECTRIC DEPARTMENT BUILDING FROM TUESDAY – SUNDAY OF THANKSGIVING WEEK IN THE AMOUNT OF \$2000. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH RICHEY ASKED IF THE ARBOR EDUCATION AND TRAINING CAN USE THE TRAIN DEPOT IN OCT, NOV AND DECEMBER FOR WORKFORCE DEVELOPMENT TRAINING. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 2-0.

ACCT	VENDOR	SERVICE	AMOUNT
SOUTHEAST TIF			
SE TIF	MIDWEST	HEAT BACALA	\$ 11.00
GRAHAM PARK GRANT			
	JAR WELDING	GRILL	\$ 150.00
	BURRIS	SUPPLIES	\$ 30.30
	BURRIS	SUPPLIES	\$ 17.14
PWS			
MISC	GASOLINE EQUIP	REPAIR GAS CARD READER	\$223.80
MISC	STEVE'S BODY	BRIGHT WINSHIELD	\$219.35

RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 2:45 PM.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF PUBLIC WORKS AND SAFETY
OCTOBER 12, 2010**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, JAMIE KNOWLES, JERRY ASHER, SUE AMICK, SCOTT ZELLERS, STACIE SKINNER, JERRY DENBO, JIM BINKLEY, MARTI RANDALL, JAMES RICHEY, PEPPER COOPER AND CARRIE BAIRD.

MINUTES FROM THE SEPTEMBER 28TH MEETING WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE MINUTES. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

JERRY DENBO ASKED THE BOARD TO ALLOW THEM TO PRESENT 30 MINUTE PRESENTATIONS TO THE CITY EMPLOYEES IN REGARDS TO THE KROLL IDENTITY THEFT PROGRAM. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

PEPPER COOPER PRESENTED AN AMENDMENT TO THE HEALTH CARE PLAN TO INCLUDE THE RETIREES OF THE 1925 PLAN. CHUCK ROSE MADE A MOTION APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING FOR RIVER HILLS:

1. TIE CENTER EDA GRANT 06-79-73010
 - a. INVOICE #0712-31 TO SAEGESSER ENGINEERING WAS PRESENTED IN THE AMOUNT OF \$13,101.50 FOR INSPECTION SERVICES. TO BE PAID WITH LOCAL FUNDS – TIE CENTER GRANT 2009 – CONTINGENT UPON BOW APPROVAL. THE EDA WILL REIMBURSE AT A DETERMINED RATE. RAY ZOLLMAN MADE THE MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. PAY APPLICATION #7 TO BRANDT CONSTRUCTION, INC. WAS PRESENTED IN THE AMOUNT OF \$600,098. TO BE PAID WITH LOCAL FUNDS – TIE CENTER GRANT 2009- CONTINGENT UPON BOW APPROVAL. THE EDA WILL REIMBURSE AT A DETERMINED RATE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. PAUL OGLE GRANT – MAS PARK PRESENTATION HALL TECHNOLOGY
 - a. INVOICE #8005-9-10-6 TO SAEGESSER ENGINEERING WAS PRESENTED IN THE AMOUNT OF \$1,275.00 FOR DESIGN SERVICES. TO BE PAID WITH LOCAL MATCH FUNDS COMMITTED AS MATCH FOR THE PAUL OGLE GRANT. IF COSTS ASSOCIATED WITH TECHNOLOGY AT THE PRESENTATION HALL EXCEED \$500,000 THE CITY WILL BE RESPONSIBLE FOR THOSE COSTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
3. SCOTTSBURG STORM WATER DRAINAGE CR#2
 - a. INVOICE #1008-02 WAS PRESENTED FOR SAEGESSER ENGINEERING FOR DESIGN SERVICES IN THE AMOUNT OF \$11,500.00. THE CONTRACT FOR ENGINEERING SERVICES IS TO BE PAID WITH GRANT FUNDS FOR THIS PROJECT. THE BOW MAY CHOOSE TO PAY THIS INVOICE WITH LOCAL FUNDS, AT ITS OWN RISK, FROM THE STORM WATER PROJECT FUND, REALIZING THE CDBG GRANT REIMBURSEMENT OF THIS INVOICE IS CONTINGENT UPON IOCRA RELEASE OF FUND. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
4. SENIOR AND YOUTH CENTER – CF -09-218
 - a. INVOICE #9034.001-07 WAS PRESENTED FOR RATIO ARCHITECTS IN THE AMOUNT OF \$2,531.25 FOR THE CONSTRUCTION ADMINISTRATION SERVICES. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE SENIOR AND YOUTH CENTER GRANT FUND, CONTINGENT UPON BOW APPROVAL. RAY ZOLLMAN MADE A

- MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
5. SCOTTSBURG IFA BROWNFIELD PROJECT
- a. APPROVAL OF REVISED INVOICE FOR ST. JOHN MITTLEHAUSER & ASSOCIATED FOR WORK PLAN & REPORT PREPARATION AND FIELD PHASE IN THE AMOUNT OF \$93,694.86. (SMA HAS BEEN PAID FOR \$86,000 OF THIS INVOICE) IFA WILL PAY SMA (DIRECTLY) THE BALANCE OF THE INVOICE, CONTINGENT UPON APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
6. SCOTTSBURG WASTEWATER PROJECT.
- a. PROCUREMENT OF ENGINEERING SERVICES TO SAEGESSER ENGINEERING. (ONLY ONE WHO APPLIED) RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER OF SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. A MEETING WILL BE NEXT WEDNESDAY AT 3PM 10/20/10 IN REGARDS TO THE BACALA PROGRESS.
2. THEY ARE WORKING WITH SENSORY TECHNOLOGY TO DETERMINE WHAT THEIR BID ACTUALLY CONTAINS. WANT TO BE SURE WE GET THE PROPER EQUIPMENT.
3. THEY WILL MEET WITH THE WATER BOARD TODAY ABOUT ISSUES THAT NEED TO BE TAKEN CARE OF PER IDEM. MARTY RANDALL REPORTED THE HOUSE AT KERTON AND MAIN STREET NEEDS REPAIR AS WELL AS THE OLD PIZZA HUT.

DEPARTMENT HEADS:

PARK DEPARTMENT – JERRY ASHER REPORTED ABOUT THE ON SITE VISIT BY THE DNR. THE WATER PARK IS IN OPERATION. MARTY RANDALL SUGGESTED DOING A RIBBON CUTTING.

FIRE DEPARTMENT- JAMES RICHEY REPORTED ON 387 JEFFERSON STREET, UTILITY OFFICE HAS RECEIVED SEVERAL COMPLAINTS. HE REPORTED THAT THE STRUCTURE IS SOUND AND NO UTILITIES HAVE BEEN CONNECTED TO THIS HOUSE SINCE 2004. JAMES WILL FOLLOW UP WITH KERRY THOMPSON TO SEE WHAT CAN BE DONE.

ELECTRIC- JIM BINKLEY REPORTED

A. THEY HAVE RECEIVED 2 BIDS FOR THE BAY DOORS FOR THE NEW ELECTRIC BUILDING. LUCKY ROSE \$25,472.43 AND CR ERECTING \$30,750.00. RAY ZOLLMAN MADE A MOTION TO ACCEPT LUCKY ROSE’S BID. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

B. IFN WANTS TO BUY 10 MEG. HE ASKED THE BOARD TO ALLOW HIM TO ENTER INTO AN AGREEMENT FOR 3 YEARS AT \$500 A MONTH. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

C. DAWG WOULD LIKE TO RENT THE NEW ELECTRIC DEPARTMENT BUILDING FROM TUESDAY – SUNDAY OF THANKSGIVING WEEK IN THE AMOUNT OF \$2000. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH RICHEY ASKED IF THE ARBOR EDUCATION AND TRAINING CAN USE THE TRAIN DEPOT IN OCT, NOV AND DECEMBER FOR WORKFORCE DEVELOPMENT TRAINING. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 2-0.

ACCT	VENDOR	SERVICE	AMOUNT
SOUTHEAST TIF			
SE TIF	MIDWEST	HEAT BACALA	\$ 11.00
GRAHAM PARK GRANT			
	JAR WELDING	GRILL	\$ 150.00
	BURRIS	SUPPLIES	\$ 30.30
	BURRIS	SUPPLIES	\$ 17.14

PWS			
MISC	GASOLINE EQUIP	REPAIR GAS CARD READER	\$223.80
MISC	STEVE'S BODY	BRIGHT WINSHIELD	\$219.35

RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

RAY ZOLLMAN MADE A MOTION TO ADJOURN AT 2:45 PM.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

To: Board of Works

From: Office of the Clerk/Treasurer

Date: February 22, 2010

Subject: Rental of Train Depot

We would like to have some clarification on the rules for rental of the Train Depot. Currently we have an organization that is requesting a full refund for their rental. The cancellation was made two days prior to the rental date. If this was a rental through the Parks Department, the refund would not be made. A written cancellation at least seven days prior to the event is required.

At this time, we do not have a separate reservation contract for the Train Depot which contains the Parks rules and regulations on the reverse side. Since the Depot does not fall under the jurisdiction of the Parks Department, should we be using a different contract for its rental and if so, are there rules that need to be changed for this form.

**BOARD OF WORKS
JANUARY 11, 2011
PUBLIC HEARING**

2:00 P.M. CHUCK ROSE CALLED THE MEETING TO ORDER IN ABSENCE OF THE MAYOR WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, MELISSA WOODS, JERRY ASHER, SUE AMICK, DELBERT MEEKS AND TISH RICHEY.

1. WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT:
 - a. FOR PROPOSAL PURPOSES THE MATCH AMOUNT WILL BE \$66,667.00 AS ADVERTISED. LOCAL MATCH FROM THE SETIF WILL BE \$71,625.00.
 - b. INCOME SURVEY MUST BE COMPLETED
 - c. PROPOSAL DUE 1/14/11.
 - d. APPLICATION DUE 3/18/11.
 - e. GRANT TO BE AWARDED IN MAY.

RAY ZOLLMAN MADE A MOTION TO ADJOURN. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

**BOARD OF WORKS
JANUARY 11, 2011**

2:10 P.M. CHUCK ROSE CALLED THE MEETING TO ORDER IN ABSENCE OF THE MAYOR WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, MELISSA WOODS, JERRY ASHER, SUE AMICK, DELBERT MEEKS AND TISH RICHEY.

MINUTES FROM THE DECEMBER 28TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0. THE MINUTES FROM THE DECEMBER 14, 2010 MEETING WERE TABLED UNTIL THE NEXT MEETING.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. **SCOTTSBURG WWTP IMPROVEMENTS CFF APPLICATION**
 - A. THE BOARD OF WORKS WAS ASKED TO REVISE THE PLAN AND AUTHORIZED THE MAYOR TO SIGN THE REVISED PLAN OUTSIDE THE BOARD OF WORKS MEETING UPON KERRY THOMPSON'S REVIEW. HOWEVER, IT NEEDS TO BE CONFIRMED THE COMMON COUNCIL IS NOT THE AUTHORITATIVE BODY FOR THE REVISION. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
2. **TIE CENTER EDA GRANT- 06-79-73010**
 - A. INVOICE #0712-34 IN THE AMOUNT OF \$13,101.50 TO SAEGESSER ENGINEERING WAS PRESENTED FOR INSPECTION SERVICES. TO BE PAID WITH LOCAL FUNDS- TIE CENTER GRANT 2009- CONTINGENT UPON BOARD OF WORKS APPROVAL. EDA WILL REIMBURSE AT DETERMINED RATE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
 - B. PAY APPLICATION #10 IN THE AMOUNT OF \$484,682.00 TO BRANDT CONSTRUCTION FOR CONSTRUCTION SERVICES. TO BE PAID WITH LOCAL FUNDS- TIE CENTER GRANT 2009 CONTINGENT UPON BOARD OF WORKS APPROVAL. EDA WILL REIMBURSE AT DETERMINED RATE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

3. **PAUL OGLE GRANT – MAS PARK PRESENTATION HALL TECHNOLOGY**

A. INVOICE #8005-12-10-5 IN THE AMOUNT OF \$225.00 TO SAEGESSER ENGINEERING WAS PRESENTED FOR DESIGN SERVICES. TO BE PAID WITH LOCAL MATCH FUNDS COMMITTED AS MATCH FOR THE PAUL OGLE GRANT. IF COSTS ASSOCIATED WITH TECHNOLOGY AT THE PRESENTATION HALL EXCEED \$500,000.00, THE CITY WILL BE RESPONSIBLE FOR THOSE COSTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
4. **SCOTTSBURG STORM WATER DRAINAGE DR#2**

A. INVOICE #1008-04 IN THE AMOUNT OF \$11,500.00 TO SAEGESSER ENGINEERING WAS PRESENTED FOR DESIGN SERVICES. THE CONTRACT FOR ENGINEERING SERVICES IS TO BE PAID WITH GRANT FUNDS FOR THIS PROJECT. THE BOARD OF WORKS MAY CHOOSE TO PAY THIS INVOICE WITH LOCAL FUNDS, AT ITS OWN RISK, FROM THE STORM WATER PROJECT FUND, REALIZING THE CDBG GRANT REIMBURSEMENT OF THIS INVOICE IS CONTINGENT UPON IOCRA RELEASE OF FUNDS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
5. **SCOTTSBURG EDA-RLF PROJECT**

A. INVOICE #1 IN THE AMOUNT OF \$1,250.00 TO RIVER HILLS EDD & RPC WAS PRESENTED FOR PREPARATION OF 2010 SEMI-ANNUAL REPORTS. TO BE PAID FROM EDA-RLF FUND (CITY-COUNTY FUND) RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

B. INVOICE #1 IN THE AMOUNT OF \$1,250.00 TO RIVER HILLS EDD & RPC WAS PRESENTED FOR PREPARATION OF 2011 SEMI-ANNUAL REPORTS. TO BE PAID FROM EDA-RLF FUND (CITY-COUNTY FUND) CONTINGENT UPON KERRY THOMPSON'S REVIEW. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

C. RIVER HILLS HAS SUBMITTED THE FINAL REIMBURSEMENT FOR THE LINZA GRAHAM PARK PROJECT.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. WASTEWATER PROJECT AGREED ORDER COMPLIANCE PLAN MUST BE SUBMITTED BY 1/21/11. WE ARE GOING TO ASK IDEM TO GIVE US UNTIL THE END OF 2012 TO MAKE IMPROVEMENTS.
2. JASON COMBS IS STILL COLLECTING DATA ON THE LIFT STATION AT AMBERLY POINT.
3. SUBMITTED ANNUAL QUARTERLY REPORTS FOR THE TRANSFER STATION ON 1/10/11.
4. A NOTICE WAS ISSUED STATING THE CITY WILL NOT BE PICKING UP ELECTRONIC WASTE ANYMORE PER STATE LAW.

JERRY ASHER:

- A. ASKED IF THERE WERE ANY QUESTIONS ON THE PARKS BOARD MINUTES.
- B. PRESENTED FOR APPROVAL THE DEPARTMENTS PRO-RATED PAYMENT FOR THE DEPARTMENT OF CORRECTIONS CREW FOR 2011: ELECTRIC \$15,000; SEWER \$4,500; WATER \$3,000; STREET \$4,500; SANITATION \$4,500; BEAUTIFICATION \$3,000; PARKS \$7,884.43 FOR A TOTAL OF 42384.43. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

C. BILL SAEGESSER REPORTED THE PARKS SIGN ON 6TH STREET WILL NEED TO BE CHANGED. IT WAS INCLUDED IN THE GRANT FOR \$7,500.00.

MARTI RANDALL REPORTED ON THE COMMISSIONERS MEETING. THE SOLID WASTE DISTRICT WOULD LIKE FOR THEM TO TAKE OVER MANAGEMENT OF THE TRANSFER STATION.

DELBERT MEEKS HAS NOT RECEIVED ANY BIDS ON VEHICLES YET. IT MAY BE MID-YEAR BEFORE POLICE PACKAGES ARE OFFERED.

TISH RICHEY REPORTED THAT KERRY THOMPSON IS AWARE OF THE CASH FLOW PROBLEMS AT THE MAS PARK. MELISSA WOODS REPORTED THAT CLOSE OUT ON THE PROJECT SHOULD NOT TAKE MORE THAN A MONTH.

TISH RICHEY SUBMITTED THE FOLLOWING:

PUBLIC BOARD OF WORKS11-Jan-11

ACCT	VENDOR	SERVICE	AMOUNT	APPROVED
TIE GRANT FUND 2009				
TIE FUND 2009	SAEGESSER	TIE CENTER INV 0712-33	\$ 11,191.50	MWOODS TO PRESENT
TIE FUND 2009	BRANDT CONSTRUCT	TIE CENTER PAY APPLIC #9	\$ 496,766.00	UPON RECEIPT OF REIMBURSE
TIE RETAIN	BRANDT CONSTRUCT	TIE CENTER PAY APPLIC #9	\$ 141,091.00	
SR/YTH IOCRA GRANT FUND 2009				
	RATIO	CONSTRUCT ADMIN INV 9034.001-9	\$ 1,687.50	MWOODS TO PRESENT
SOUTHEAST TIF				
SE TIF	SAEGESSER	BACALA SERVICES INV 8005-1110-4	\$ 225.00	
NORHTWEST TIF				
NW TIF	US BANK	SEMI ANNUAL LEASE PAYMENT	\$ 99,500.00	
OGLE GRANT 2010				
	SAEGESSER	SERVICES INV 8005-11-10-5	\$ 525.00	MWOODS TO PRESENT
STORMWATER IOCRA GRANT				
	SAEGESSER	ENGINEER DESIGN INV 1008-04	\$6,900.00	MWOODS TO PRESENT
NOTE: IF RELEASE OF FUNDS HAS NOT OCCURRED BY 1ST BOW IN DEC. FUNDS WILL NEED TO BE APPROVED TO COVER SHORT FALL.			(\$ 17,025 AS OF TODAY)	
STRAY LIGHT CEDF GRANT				
	ARROW ELECTRONICS	POWER UNIT	\$1,384.48	PREVIOUSLY APPROVED
PRIOR TO NEXT BOW UPON RECEIPT OF CLAIM / PRODUCT /SERVICES				
SE TIF	STORMWATER GRANT	COVER GRANT EXP UNTIL RELEASE	\$17,025.00	
PWS MISC	SCOTT SCHOOL DIST 2	CHRISTMAS DINNER RENTAL	\$1,800.00	
PWS MISC	CHEFS R US	BALANCE OF CHRISTMAS DINNER	\$650.00	
FIRE EQUIP	FIRE SERVICES, INC	EQUIPMENT INV 34508	\$1,258.72	
		EQUIPMENT INV 34543	\$1,354.91	
FIRE EQUIP	LIGHT IT UP	FIRE TRUCK EQUIP INV 002	\$3,961.60	
FIRE EQUIP	SCOTT CO TIRE	TIRES INV 38698	\$933.00	

	SCOTT CO TIRE	TIRES INV 38699	\$862.70
MVH MOTOR	MARTINS	CHARGER	\$104.85
MVH MISC	BURRIS	SUPPLIES	\$452.94
	BURRIS	SUPPLIES	\$80.00

RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

JAN HARDY READ A REQUEST FROM RES-CARE ASKING TO USE THE TRAIN DEPOT FOR TRAINING TO GET PEOPLE BACK INTO THE WORKFORCE ON THE FOLLOWING DATES: 1/13/11, 1/27/11, 2/10/11 AND 2/24/11 FROM 9AM – 3PM. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

2:47 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 25, 2011**

2:03 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, JASON COMBS, MELISSA WOODS, JAMES RICHEY, AND DELBERT MEEKS.

MINUTES FROM THE DECEMBER 14TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. MINUTES FROM THE JANUARY 11TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. PAUL OGLE GRANT – MAS PARK PRESENTATION HALL TECHNOLOGY

A. INVOICE #2 IN THE AMOUNT OF \$114,533.75 TO SENSORY TECH WAS PRESENTED FOR DESIGN/INSTALLATION SERVICES. BOARD WAS UNAWARE THAT A RETAINAGE FUND WAS NECESSARY. PROJECT IS TO BE DONE IN 5 WEEKS. RETAINAGE (\$11,453.38) IS TO BE PAID AT THE END OF THE PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0. INVOICE IS TO BE PAID WITH FUNDS FROM THE PAUL OGLE GRANT FUND. BOARD APPROVED NOT SETTING UP A SPECIAL FUND DUE TO THE COMPLETION DATE OF GRANT. IF COSTS ASSOCIATED WITH TECHNOLOGY AT THE PRESENTATION HALL EXCEED \$500,000, THE CITY WILL BE RESPONSIBLE FOR THOSE COSTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

2. SCOTTSBURG SENIOR AND YOUTH CENTER

A. INVOICE #9034.001-10 IN THE AMOUNT OF \$2,531.25 TO RATIO ARCHITECTS, INC. WAS PRESENTED FOR CONSTRUCTION ADMINISTRATION. TO BE PAID FROM THE SENIOR AND YOUTH CENTER GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

B. ADDENDUM#1 IN THE AMOUNT OF \$900.00 TO RATIO ARCHITECTS, INC FOR AN ADDITIONAL FIELD VISIT WAS PRESENTED. TO BE PAID FROM THE SENIOR AND YOUTH CENTER GRANT FUND. PAYMENT IS CONTINGENT UPON BILL SAEGASSER'S REVIEW AND TALKING TO RATIO ARCHITECTS, INC. TO TRY TO GET THIS CHARGE TAKEN OFF. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

C. CHANGE ORDER #3 IN THE AMOUNT OF \$24,476.00 TO LINDSEY'S CONSTRUCTION FOR INSTALLATION OF 2-LAYERS OF RIGID INSULATION AT PERIMETER WALLS WAS PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

3. SCOTTSBURG STORM WATER DRAINAGE DR#2 SCOTTSBURG PROJECT

A. PRE-BID CONFERENCE IS SET FOR JANUARY 27TH AT 10AM IN THE COUNCIL ROOM. BID OPENING WILL BE FEBRUARY 3RD AT 2:00PM IN THE COUNCIL ROOM.

4. SCOTTSBURG WASTEWATER TREATMENT PLANT CFF GRANT APPLICATION

A. THE LISTS OF HOUSEHOLDS WITHIN THE SERVICE AREA HAVE BEEN SUBMITTED TO DR. HORNSBY. THE INCOME SURVEY IS UNDERWAY.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. GETTING A LOT OF INTEREST ON STORMWATER PROJECT. HOPEFULLY THAT WILL KEEP THE PRICE DOWN.
2. LANCE IS GOING TO TRY TO REPAIR CLEAR WELL USING WATER STOP.
3. STILL FIGHTING TTHM AND T85'S. THE CITY NEEDS TO START TREATING WITH CHLOROMINIE BY THE END OF MARCH.
4. A LETTER HAS BEEN SUBMITTED TO IDEM FOR WASTEWATER PLANT REPAIRS.
5. SAEGASSER RECOMMENDED THE CITY TAKING OVER AMBERLY POINT SUBSTATION ONCE THE CITY OBTAINS THE EASEMENTS.
6. THE CITY NEEDS TO FILE EMERGENCY RESPONSE PLAN FOR TRASH COMPACTOR WHICH JASON APPLGATE IS WORKING ON.

JASON COMBS:

- A. PLANT IS DOING WELL AT THIS TIME. COPPER LEVELS ARE UP A LITTLE AND WE ARE MONITORING THIS.
- B. CELL PHONE STIPEND FOR JASON COMBS NEEDS A DATA PLAN INCREASE TO \$100 STARTING IN FEBRUARY. HE WILL BE REIMBURSED \$100 FOR DECEMBER AND JANUARY. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION PASSED 3-0.
- C. WANTS TO INCREASE CLOTHING ALLOWANCE. MAYOR GRAHAM ADVISED HIM TO GET THOSE NUMBERS TO SUE.

MARTI RANDALL ASKED ABOUT THE CONDITION OF PROPERTY AT SOUTHEAST CORNER OF NEWMAN ST AND SOUTH MAIN. JAMES RICHEY WILL SPEAK TO THE OWNER. SHE WOULD LIKE THE CREEK AT THE MUSEUM CLEANED IF ANY MANPOWER IS AVAILABLE. SHE ALSO REPORTED A CONCERN WITH A SIGN AT THE INTERSTATE THAT IS BEING DAMAGED BY SEMIS THAT TURN ON HONEY RUN PARKWAY.

CHUCK ROSE SPECIFIED GUIDELINES FOR UTILITY ADJUSTMENTS. THE BOARD WILL NOT GO BACK MORE THAN A YEAR ON AN ACCOUNT TO MAKE ADJUSTMENTS. CHCUK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION PASSED 3-0.

THE BOARD MEMBERS WERE POLLED BY PHONE AND SIGNED THE FOLLOWING AGREEMENTS SO THEY COULD BE FORWARDED TO IMPA BY DEADLINE:

1. AGREEMENT FOR PARALLEL OPERATIONS OF DISTRIBUTED GENERATION
2. POWER PURCHASE AGREEMENT

RAY ZOLLMAN MADE A MOTION TO SIGN AND ENTER INTO CONTRACT ON THE AGREEMENTS. CHUCK ROSE SECONDED THE MOTION. MOTION PASSED 3-0.

TISH RICHEY SUBMITTED THE FOLLOWING:

SR YTH IOCRA GRANT 2009				
	RATIO	Invoice 09034.001-10	\$ 2,531.25	MWOODS TO PRESENT
SOUTHEAST TIF				
SE TIF	Bacala Center Fund	Initial Capital per 2011 Budget	\$ 10,000.00	
SE TIF	Senior Youth Grant Fund	Change Orders thru 1/25/2011	\$ 28,394.00	
NORHTWEST TIF				
NW TIF	CNA SURETY	RDDC Nicholas	\$ 100.00	
NW TIF	MAS PARK FUND	Initial Capital per 2011 Budget	\$ 20,000.00	
OGLE GRANT 2010				
	Sensory Tech	Pay Ap #2 Presentation Hall	\$ 103,080.38	MWOODS TO PRESENT
CERT TECH				
	SCOTT CO EDC	2011 CONTRACT PYMT 1 OF 2	\$285,443.77	
City/Utilities				
	Regions/ Accident Fund	Workers Comp Audit 2009	\$2,731.00	

RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

2:50 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
FEBRUARY 8, 2011**

2:03 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, MELISSA WOODS, MARTY RANDALL, JERRY ASHER, JAMES RICHEY, JIM BINKLEY, SUE AMICK, AND TISH RICHEY.

MINUTES FROM THE JANUARY 25TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. TIE CENTER EDA GRANT – 06-79-73010

A. INVOICE #0712-35 IN THE AMOUNT OF \$8,326.50 TO SAEGESSER ENGINEERING, INC. WAS PRESENTED FOR INSPECTION SERVICES. INVOICE IS TO BE PAID WITH LOCAL FUNDS – TIE CENTER GRANT 2009 – CONTINGENT UPON BOARD OF WORKS APPROVAL. EDA WILL REIMBURSE AT DETERMINED RATE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

B. INVOICE #11 IN THE AMOUNT OF \$347,556.00 TO BRANDT CONSTRUCTION, INC. WAS PRESENTED FOR CONSTRUCTION SERVICES. INVOICE TO BE PAID WITH LOCAL FUNDS – TIE CENTER GRANT 2009 CONTINGENT UPON BOARD OF WORKS APPROVAL. EDA WILL REIMBURSE AT DETERMINED RATE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2. PAUL OGLE GRANT – MAS PARK PRESENTATION HALL TECHNOLOGY

A. INVOICE #8005-1-11-5 IN THE AMOUNT OF \$375.00 TO SAEGESSER ENGINEERING, INC. WAS PRESENTED FOR DESIGN SERVICES. TO BE PAID WITH LOCAL MATCH FUNDS COMMITTED AS MATCH FOR THE PAUL OGLE GRANT. IF COSTS ASSOCIATED WITH TECHNOLOGY AT THE PRESENTATION HALL EXCEED \$500,000, THE CITY WILL BE RESPONSIBLE FOR THOSE COSTS. MAYOR GRAHAM ASKED MELISSA TO GET A BRONZE PLAQUE TO HONOR THE PAUL OGLE FOUNDATION FOR THE GRANT. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

3. SCOTTSBURG STORM WATER DRAINAGE DR#2

A. INVOICE #2008-06 IN THE AMOUNT OF \$20,225.00 TO SAEGESSER ENGINEERING, INC. WAS PRESENTED FOR DESIGN SERVICES. THE CONTRACT FOR ENGINEERING SERVICES IS TO BE PAID WITH GRANT FUNDS FOR THIS PROJECT. THE BOARD OF WORKS MAY CHOOSE TO PAY THIS INVOICE WITH LOCAL FUNDS, AT ITS OWN RISK, FROM THE STORM WATER PROJECT FUND, REALIZING THE CDBG GRANT REIMBURSEMENT OF THIS INVOICE IS CONTINGENT UPON IOCRA RELEASE OF FUNDS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

B. BIDS WERE OPENED ON 2-3-2011. 7 BIDS WERE RECEIVED. SAEGESSER ENGINEERING INC. HAS RECOMMENDED TEMPLE AND TEMPLE EXCAVATING AND PAVING, INC. AS THE LOW, RESPONSIVE AND RESPONSIBLE BIDDER. BID AMOUNT WAS \$396,700, WITH THE GRANT CONSTRUCTION BUDGET BEING \$686,000. MELISSA NEEDS A LOCAL MATCH LETTER

INDICATING THAT THE LOCAL FUNDS COMMITTED TO THE PROJECT ARE AVAILABLE AND READY TO BE EXPENDED ON THE PROJECT. SAID LETTER IS TO BE SIGNED BY CLER-TREASURER, JAN HARDY. MELISSA WILL SUBMIT RELEASE OF FUNDS DOCUMENTATION TO IOCRA BY NEXT WEEK AND HOPES TO GET RELEASE OF FUNDS BY THE END OF FEBRUARY.

4. SENIOR AND YOUTH CENTER GRANT

A. INVOICE #5 IN THE AMOUNT OF \$97,969.00 TO LINDSEY’S LUMBER AND BUILDERS SUPPLY WAS PRESENTED FOR CONSTRUCTION SERVICES. LINDSEY’S - \$88,172.10, RETAINAGE - \$9,769.90. INVOICE TO BE PAID WITH A COMBINATION OF GRANT AND LOCAL FUNDS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

- 1. SAEGESSER ENGINEERING WILL MEET WITH LIFESPAN ON 2-10-2011 ABOUT DATA AND TELEPHONE NEEDS.
- 2. INVOICE IN THE AMOUNT OF \$900.00 TO RATIO WAS PRESENTED FOR A SITE VISIT. THIS IS A REVISED INVOICE THAT WAS IN QUESTION FROM THE LAST BOARD OF WORKS MEETING. BILL SAEGESSER ASKED THAT THE INVOICE BE APPROVED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

JERRY ASHER:

- A. ASKED IF THERE WERE ANY QUESTIONS OVER JANUARY PARK MINUTES.
- B. PRESENTED REPORT FOR THE YEAR 2010 AND CALLED ATTENTION TO THE SAVINGS RECEIVED BY USING THE HENRYVILLE CORRECTIONAL CREW.

JAMES RICHEY PRESENTED THE FIRE DEPT. SERVICE AND AUDIT REPORT.

JIM BINKLEY REPORTED THAT THEY ARE GETTING SETTLED IN THE NEW BUILDING.

MARTI RANDALL ASKED THE OUTCOME OF THE COUNCIL MEETING FROM THE REALTORS ATTENDANCE PERTAINING TO CLEANING UP THE CITY. SHE ASKED IF THEY HAVE EVER CONSIDERED DOING WHAT AUSTIN DOES, WHICH IS BUYING THE LOT AND TEARING DOWN THE HOUSE. MAYOR GRAHAM HOPES THAT WE DON’T COME TO THAT.

TISH RICHEY SUBMITTED THE FOLLOWING:

PUBLIC BOARD OF WORKS

8-Feb-11

ACCT	VENDOR	SERVICE	AMOUNT	APPROVED
TIE GRANT FUND 2009				
TIE FUND 2009	SAEGESSER	TIE CENTER INV 0712-35	\$ 8,326.50	MWOODS TO PRESENT
TIE FUND 2009	BRANDT CONSTRUCT	TIE CENTER PAY APPLIC #11	\$ 347,556.00	MWOODS TO PRESENT

**SOUTHEAST
TIF**

SE TIF	TIE FUND 2009	TEMPORARY LOAN COUNCIL APPROVED	\$ 850,000.00
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OGLE GRANT 2010

SAEGESSER	SERVICES INV 8005-1-11-5	\$ 375.00	MWOODS TO PRESENT
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STORMWATER IOCRA GRANT

SAEGESSER	ENGINEER DESIGN INV 1008-04	\$20,225.00	MWOODS TO PRESENT
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NOTE: IF RELEASE OF FUNDS HAS NOT OCCURRED BY MAR 31 FUNDS WILL NEED
TO BE APPROVED TO COVER SHORT FALL. (\$ 31,725 AS OF TODAY)

NORTHWEST TIF

NW TIF	JOBSITE MATERIALS MGT	LIFELONG LEARNING CENTER DUMPSTER	\$160.00
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RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH REQUESTED THAT WE GET THE DISHWASHER FIXED. MAYOR GRAHAM SUGGESTED THAT WE GET A PLUMBER AND GAVE HIS APPROVAL TO DO SO.

JAN HARDY GAVE AN UPDATE ON GAS PRICES, NOT RECOMMENDING TO LOCK PRICES IN AT THIS TIME WHICH WOULD HAVE BEEN \$0.67 MORE THAN WHAT WE ARE PAYING.

APPROVAL WAS ASKED OF THE BOARD OF WORKS TO LEASE THE UPSTAIRS ROOM TO SENATOR DAN COATS FOR \$200 A MONTH. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

ROBERT SAWYER OF THE EDA IS RETIRING. MAYOR GRAHAM WOULD LIKE TO NAME A ROOM OR COURTYARD AT MASP IN HIS HONOR. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

2:45 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
MARCH 8, 2011**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, JAMIE KNOWLES, JERRY ASHER, MARTY RANDALL, DELBERT MEEKS, TISH RICHEY, JIM BINKLEY, STACIE SKINNER, AND MELISSA WOODS.

MINUTES FROM THE FEBRUARY 22ND MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

- 1. TIE CENTER EDA GRANT – 06-79-73010**
 - A. INVOICE #0712-36 IN THE AMOUNT OF \$5,939 TO SAEGESSER ENGINEERING WAS PRESENTED FOR INSPECTION SERVICES. INVOICE IS TO BE PAID WITH LOCAL FUNDS – TIE CENTER GRANT 2009 – CONTINGENT UPON BOARD OF WORKS APPROVAL. EDA WILL REIMBURSE AT DETERMINED RATE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 2. PAUL OGLE GRANT – MAS PARK PRESENTATION HALL TECHNOLOGY**
 - A. INVOICE #8005-2-11-5 IN THE AMOUNT OF \$150.00 TO SAEGESSER ENGINEERING WAS PRESENTED FOR DESIGN SERVICES. INVOICE TO BE PAID WITH LOCAL MATCH FUNDS COMMITTED AS MATCH FOR THE PAUL OGLE GRANT. IF COSTS ASSOCIATED WITH TECHNOLOGY AT THE PRESENTATION HALL EXCEED \$500,000, THE CITY WILL BE RESPONSIBLE FOR THESE COSTS. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B. MAYOR GRAHAM REQUESTED A PLAQUE HONORING THE OGLE GRANT CONTRIBUTION TO RECOGNIZE EDA’S CONTRIBUTION, THE BOARD APPROVED NAMING THE GARDENS AFTER ROBERT SAWYER WHO WILL BE RETIRING SOON AS EDA’S REGIONAL DIRECTOR. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 3. SCOTTSBURG STORM WATER DRAINAGE DR#2**
 - A. INVOICE #1008-07 IN THE AMOUNT OF \$3,750.00 TO SAEGESSER ENGINEERING WAS PRESENTED FOR DESIGN SERVICES. THE CONTRACT FOR ENGINEERING SERVICES IS TO BE PAID WITH GRANT FUNDS FOR THIS PROJECT. THE BOARD OF WORKS MAY CHOOSE TO PAY THIS INVOICE WITH LOCAL FUNDS, AT ITS OWN RISK, FROM THE STORM WATER PROJECT FUND, REALIZING THE CDBG GRANT REIMBURSEMENT OF THIS INVOICE IS CONTINGENT UPON IOCRA RELEASE OF FUNDS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B. IOCRA HAS REVIEWED THE RELEASE OF FUNDS DOCUMENTATION. RELEASE OF FUNDS SHOULD OCCUR BY THE END OF THIS WEEK OR BEGINNING OF NEXT.
- 4. SENIOR AND YOUTH CENTER GRANT**

- A. PAY APPLICATION #6 IN THE AMOUNT OF \$164,315.00 (LINDSEY'S - \$147,883.50, RETAINAGE - \$16,431.50) TO LINDSEY'S LUMBER AND BUILDERS SUPPLY WAS PRESENTED FOR CONSTRUCTION SERVICES. APPLICATION TO BE PAID WITH A COMBINATION OF GRANT AND LOCAL FUNDS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B. INVOICE #9034.001-12 IN THE AMOUNT OF \$1,743.75 TO RATIO ARCHITECTS, INC. FOR CONSTRUCTION ADMINISTRATION AND SITE SURVEY. TO BE PAID WITH LOCAL FUNDS FROM THE SENIOR AND YOUTH CENTER FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 5. SCOTTSBURG WWTP IMPROVEMENTS CFF APPLICATION**
- A. INCOME SURVEY IS COMPLETED WITH THE RESULT OF 60.93% BEING LOW-MODERATE INCOME.
 - B. INVOICE IN THE AMOUNT OF \$2,000 TO HORNSBY CONSULTING FOR PERFORMING AND CERTIFYING THE INCOME SURVEY WAS PRESENTED. INVOICE TO BE PAID FROM SETIF. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - C. PUBLIC HEARING WAS SET FOR MARCH 15TH AT 3:30 PM IN THE COUNCIL ROOM. IOCRA HAS STATED THAT AWARDS MAY NOT BE MADE ON MAY 27TH IF CONGRESS HAS NOT PASSED A BUDGET.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

- 1. SAEGESSER ENGINEERING UPDATED THE BOARD OF WORKS ON THE WATER PLANT. A PERMIT APPLICATION WAS SUBMITTED AND WE ARE AWAITING A RETURN. WE WILL NEED TO START USING CHOLORMINE BY LATE MARCH.
- 2. SAEGESSER ENGINEERING MET WITH SCOTT HALL WITH THE DIALYSIS CENTER BY THE HOSPITAL CONCERNING THE QUALITY OF OUR WATER. HALL COMPLIMENTED THE QUALITY OF OUR WATER COMPARED TO OTHER AREAS WHERE THEY ARE LOCATED.
- 3. SAEGESSER STATED THAT THE AMBERLY POINT SUBSTATION IS ABOUT READY FOR THE CITY TO TAKE OVER.
- 4. SAEGESSER ASKED ABOUT THE BUILDER'S RISK POLICY AND WAS INFORMED THAT IT WILL BE RENEWED UNTIL THE PROJECT IS DONE.

JAMIE KNOWLES APPEARED TO SPEAK ABOUT WATERS EDGE AND WILLOWSHORE DRIVE. HE STATED THAT THE LETTER OF CREDIT WITH NEW WASHINGTON STATE BANK FOR GUTHRIE DEVELOPMENT EXPIRES SOON. HE ASKED THE BOARD OF WORKS IF THEY WANTED TO EXTEND THIS LETTER OF CREDIT FOR A YEAR. THE ONLY THING THAT IS NOT DONE IS THE TOPCOAT. THE BOARD WOULD LIKE TO CASH IN THE LETTER OF CREDIT BEFORE CONSIDERING AN EXTENSION AND WOULD LIKE TO SEE A PLAN. IF THE LETTER OF CREDIT WERE RENEWED, THE BOARD WOULD LIKE TO CONSIDER AN INCREASE IN THE LETTER OF CREDIT.

JERRY ASHER ASKED IF THERE WERE ANY QUESTIONS OVER THE PARK BOARD MINUTES.

STACIE SKINNER REPORTED THAT CITIZENS COMMUNICATIONS HAD BEEN WAITING ON EQUIPMENT TO UPGRADE TOWERS. BILL SAEGESSER ASKED IF THEY WOULD BE ABLE TO PROVIDE SERVICE TO THE MARYSVILLE AREA. BINK AND STACIE STATED THAT THEY WOULD BE ABLE TO. SEAGESSER STATED THAT HE WILL SET UP A MEETING WITH CHARLESTOWN'S MAYOR HALL.

MARTI RANDALL SHARED SOME OF AUSTIN’S POLICIES FOR KEEPING CITY PROPERTIES CLEAN.

JAMES RICHEY UPDATED THE BOARD OF WORKS ON THE NEW FIRE TRUCK HE HAS PURCHASED. THE TRUCK IS IN INDIANA AND FIREMEN HAVE BEEN OUT TO INSPECT IT. THE TRUCK SHOULD BE DELIVERED BY LATE MARCH.

JIM BINKLEY STATED THAT MARK MCNEELY HAS COMPLETED 2000 HOURS. HE REQUESTED TO UPGRADE HIM FROM 3RD CLASS LINEMAN TO 2ND CLASS LINEMAN WITH PAY INCREASE TO BE EFFECTIVE ON THE MARCH 17TH PAY PERIOD. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

DELBERT MEEKS STATED THAT THE POLICE HAVE BEEN LOOKING AT SOME PROPERTIES PROVIDED TO THE DEPARTMENT BY THE REALTORS. THE TWO PROPERTIES MENTIONED BY THE CHIEF WERE KIMMICK AND NASBY, WHICH HAD ALREADY BEEN INSPECTED BY HIS DEPARTMENT.

TISH RICHEY SUBMITTED THE FOLLOWING:

PUBLIC BOARD OF WORKS

ACCT	VENDOR	SERVICE	AMOUNT
Sr Youth Grant 2009	Lindsey's Construction	Pay Ap #6	\$ 147,883.50
	Sr Yth Retainage Fund	Pay Ap #6	\$16,431.50
	Ratio Architects	Inv #09034.001	\$1,743.75
Stormwater Grant	Saegesser Engineering	Invoice #1008-07	\$3,750.00
Ogle Grant	Saegesser Engineering	invoice #8005-2-11-5	\$150.00
SE TIF	Saegesser Engineering	Design Services Bacala	\$375.00
NW TIF	Umbaugh	Engagement Letter Lease Rental	\$300.00
SE TIF	Jeffery F Hornsby, Consult	Income Survey	\$2,000.00

TISH ALSO PRESENTED AN UPDATE ON THE GAS PRICES PRESENTED MARCH 7, 2011. AFTER DISCUSSION, IT WAS SUGGESTED THAT THE PRICES FOR UNLEADED AND DIESEL GAS ARE TO BE LOCKED IN UNTIL THE END OF THE YEAR. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

3:00 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
MARCH 22, 2011**

2:00 P.M. CHUCK ROSE CALLED THE MEETING TO ORDER IN MAYOR GRAHAM'S ABSENCE. ALSO ATTENDING WERE RAY ZOLLMAN, WILLIAM SAEGESSER, JAMIE KNOWLES, SCOTT ZELLERS, MARTY RANDALL, SUE AMICK, AND MELISSA WOODS.

MINUTES FROM THE MARCH 8TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. TIE CENTER EDA GRANT – 06-79-73010

A. CHANGE ORDER #6 IN THE AMOUNT OF \$50,197 TO BRANDT CONSTRUCTION, INC WAS PRESENTED. CHANGE ORDER IS TO BE PAID FROM NWTIF, CONTINGENT UPON REVIEW BY THE CLERK TREASURER'S OFFICE. PROJECT IS TO BE COMPLETED HOPEFULLY BY APRIL. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

B. PAY APPLICATION# 12 IN THE AMOUNT OF \$269,461 TO BRANDT CONSTRUCTION INC. WAS PRESENTED FOR CONSTRUCTION SERVICES. THE CITY GOT A NOTICE OF A MECHANIC'S LIEN THAT WAS FILED LAST WEEK FOR THE MASP CONSTRUCTION. KERRY THOMPSON SAID THAT THE COMPANY THAT FILED THE LIEN NEEDS TO CONTACT THE BONDING COMPANY. KERRY ALSO SUGGESTED THAT THE CITY PAY THIS IF THERE ARE ENOUGH FUNDS IN THE RETAINAGE FUND TO COVER THE AMOUNT OF THE LIEN. THERE IS \$305,555 IN RETAINAGE FUND. PAY APPLICATION #12 IS TO BE PAID WITH LOCAL FUNDS- TIE CENTER GRANT 2009 CONTINGENT UPON BOARD OF WORKS APPROVAL. EDA WILL REIMBURSE AT DETERMINED RATE. RAY ZOLLMAN MADE A MOTION TO APPROVE THE PAY APPLICATION. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

2. SCOTTSBURG STORM WATER DRAINAGE DR#2

A. RELEASE OF FUNDS ON MARCH 9TH. BILL SAEGASSER MADE THE RECOMMENDATION TO OFFICIALLY AWARD THE PROJECT TO TEMPLE AND TEMPLE AND AUTHORIZE MAYOR GRAHAM TO SIGN CONTINGENT UPON RIVER HILLS'S AND KERRY THOMPSON'S REVIEW. NOTICES OF AWARD AND PROCEED ISSUED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0. THE CONSTRUCTION CONTRACT TOTALS \$396,700. PRE-CONSTRUCTION CONFERENCE SET FOR MARCH 24TH AT 8:30 A.M.

3. SENIOR AND YOUTH CENTER GRANT

A. PROGRESS MEETING TODAY AT 3:0 P.M. AT THE CENTER

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. BILL SAEGESSER STATED THAT THE WATER DEPARTMENT GOT A PERMIT TO USE CHLORAMINE AND THIS HAS BEEN PUBLISHED. HEALTH CARE PROVIDERS HAVE BEEN CONTACTED.
2. BILL SAEGESSER REPORTED THAT LANCE USED HIS CREW TO USE STOP LEAK ON CLEAR WELL AND IT IS HOLDING AT THIS TIME.

JAMIE KNOWLES PRESENTED THE FOLLOWING:

1. GOAT FARM REZONING ISSUE WILL BE PRESENTED TO THE APC ON APRIL 13TH. THIS IS A 30-ACRE PROPERTY ON NORTH LAKE ROAD.
2. STREETS AT WATERS EDGE LETTER OF CREDIT IN THE AMOUNT OF \$18,000 WILL EXPIRE ON MARCH 30TH AT NEW WASHINGTON STATE BANK. KNOWLES BELIEVES IT WOULD COST \$17,000 OR MORE TO REPAVE WATERS EDGE. A NEW LETTER OF CREDIT NEEDS TO BE ISSUED BY THIS FRIDAY AND PRESENTED FOR THE APC TO REVIEW. NO BUILDING PERMITS WILL BE ISSUED FOR THIS PROPERTY UNTIL ISSUES ARE RESOLVED. KNOWLES THOUGHT THAT THE CITY MIGHT ENTERTAIN THE APC CASHING IN THE LETTER OF CREDIT AND GIVING THE MONEY TO THE CITY TO DO PAVING. THE APC WOULD MAKE A RECOMMENDATION THAT THE CITY TAKE OVER THE STREET.

SUE AMICK STATED THAT THE SPRING PICK-UP WILL START ON APRIL 25TH. NO ELECTRONIC WASTE WILL BE PICKED UP. THE BILLING DEPARTMENT IS TO PUT AN ANNOUNCEMENT ABOUT THE SPRING PICK-UP ON THE APRIL BILLS.

JAN HARDY PRESENTED A BUILDER’S RISK INSURANCE CLAIM FOR 2 MONTHS AT THE MASP PARK TO MAVERICK INSURANCE IN THE AMOUNT OF \$1,564 TO BE PAID FROM THE MASP PARK FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

JAN ALSO MADE THE BOARD AWARE THAT THE GAS PRICES HAVE BEEN LOCKED IN FOR THE REMAINDER OF THE YEAR. FROM APRIL THROUGH JULY, UNLEADED WILL BE \$3.39 AND DIESEL WILL BE \$3.65. FROM AUGUST THROUGH DECEMBER, UNLEADED WIL BE \$3.27 AND DIESEL \$3.61.

2:45 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
APRIL 12, 2011**

2:08 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE WILLIAM SAEGESSER, CASEY SAEGESSER, JERRY ASHER, DELBERT MEEKS, SUE AMICK, JAMIE KNOWLES, MARTY RANDALL, TISH RICHEY, MELISSA WOODS, JIM BINKLEY AND JAN HARDY.

MINUTES FROM THE MARCH 22ND MEETING WERE PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

- 1. TIE CENTER EDA GRANT – 06-79-73010**
 - A.** PAY APPLICATION #13 IN THE AMOUNT OF \$23,460 TO BRANDT CONSTRUCTION WAS PRESENTED FOR CONSTRUCTION SERVICES. APPLICATION TO BE PAID WITH LOCAL FUNDS-TIE CENTER GRANT 2009 CONTINGENT UPON BOARD OF WORKS APPROVAL. EDA WILL REIMBURSE AT DETERMINED RATE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 2. PAUL OGLE GRANT-MAS PARK PRESENTATION HALL TECHNOLOGY**
 - A.** INVOICE #8005-3-11-5 IN THE AMOUNT OF \$225.00 TO SAEGESSER ENGINEERING WAS PRESENTED FOR DESIGN SERVICES. INVOICE TO BE PAID WITH LOCAL MATCH FUNDS COMMITTED AS MATCH FOR THE PAUL OGLE GRANT. IF COSTS ASSOCIATED WITH TECHNOLOGY AT THE PRESENTATION HALL EXCEED \$500,000, THE CITY WILL BE RESPONSIBLE FOR THOSE COSTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 3. SCOTTSBURG STORM WATER DRAINAGE DR #2**
 - A.** INVOICE #1008-08 IN THE AMOUNT OF \$500.00 TO SAEGESSER ENGINEERING WAS PRESENTED FOR DESIGN SERVICES. THIS INVOICE WILL BE PAID WITH IOCRA GRANT FUNDS FROM THE STORM WATER PROJECT FUND. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B.** INVOICE #1 IN THE AMOUNT OF \$14,790 TO RIVER HILLS EDD & RPC WAS PRESENTED FOR GRANT ADMN. (50%) AND ENV. REV. (100%). THIS INVOICE WILL BE PAID WITH IOCRA GRANT FUNDS FROM THE STORM WATER PROJECT FUND. THE IOCRA DRAW REQUEST INCLUDES THE REIMBURSEMENT OF FUNDS TO THE CITY FOR ENGINEERING INVOICES THAT WERE PAID, THUS FAR. THE CITY WILL BE REIMBURSED \$62,500 FOR THE PREVIOUS INVOICES THAT WERE PAID WITH LOCAL FUNDS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 4. SENIOR AND YOUTH CENTER GRANT**
 - A.** PAY APPLICATION #7 IN THE AMOUNT OF \$99,608 (LINDSEY'S-\$89,647.20; RETAINAGE-\$9,960.80) TO LINDSEY'S LUMBER AND BUILDERS SUPPLY WAS PRESENTED FOR CONSTRUCTION SERVICES. APPLICATION TO BE PAID WITH A COMBINATION

OF GRANT AND LOCAL FUNDS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

- B. INVOICE #9034.001-13 IN THE AMOUNT OF \$1,687.50 TO RATIO ARCHITECTS WAS PRESENTED FOR CONSTRUCTION ADMINISTRATION. INVOICE TO BE PAID WITH LOCAL FUNDS FOR THE SENIOR AND YOUTH CENTER GRANT FUND. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

5. USDA-RD COMMUNITY FACILITIES GRANT

- A. INVOICES A-10290 AND A-11031 IN THE AMOUNT OF \$385,050 AND \$29,676.55 TO WILLIAM CROW, INC., DBA AIDEX CORPORATION WERE PRESENTED. THE USDA-RD GRANT FUNDS (\$200,000) WERE DEPOSITED IN THE CITY'S ACCOUNT ON APRIL 11, 2011. THE BUDGETED AMOUNT FOR THE PURCHASE OF THE EQUIPMENT WAS \$408,295. THERE IS AN OVERAGE OF \$6,431.55. ALSO, THERE IS AN OUTSTANDING INVOICE FOR GRANT ADMINISTRATION IN THE AMOUNT OF \$2,000. \$8,431.55 OUT OF NWTIF WAS APPROVED TO BE PAID. THESE INVOICES (AIDEX) ARE TO BE PAID WITH USDA-RD FUNDS AND LOCAL MATCH FUNDS, CONTINGENT UPON BOARD OF WORKS APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

6. MAS PARK COURTYARD NAMING CEREMONY

- A. ROBERT SAWYER, REGIONAL DIRECTOR IN THE CHICAGO AREA OF THE U.S. DEPT. OF COMMERCE-EDA WILL BE HONORED ON THURSDAY, APRIL 14TH, FOR HIS 23 YEARS OF SUPPORT OF THE CITY OF SCOTTSBURG. THE COURTYARD WILL BE NAMED FOR MR. SAWYER AND THE CEREMONY WILL TAKE PLACE AT THE MAS PARK AT 3:30 P.M.

7. RIVER HILLS EDD AND RPC-LISTENING SESSIONS

- A. RIVER HILLS IS SPONSORING COMMUNITY LISTENING SESSIONS FOR THE COUNTIES AND COMMUNITIES IN OUR DISTRICT, IN ORDER TO EXTEND THE CHANCE FOR ELECTED OFFICIALS TO DISCUSS THE NEEDS OF THE CITIES, TOWNS, OR COUNTIES THEY SERVE. THE LISTENING SESSION FOR SCOTT COUNTY WILL TAKE PLACE ON APRIL 26TH. THE OFFICIALS WILL BE RECEIVING AN INVITATION.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

- 1. CASEY SAEGESSER PRESENTED THAT THE BACALA CENTER CONTRACTORS NOTICED MOLD IN A CRAWL SPACE AT THE CENTER.
BIDS:
 - A. DHA, INC. - \$2,016 TO SPRAY FLOOR JOISTS IN THE CRAWL SPACE WITH A MOLD DISINFECTANT
 - B. STUCKWISCH HEATING & AIR CONDITIONING - \$4,226.77, INCLUDES TWO AIR HANDLERSBIDS ARE TO BE PAID OUT OF SETIF. RAY ZOLLMAN MADE A MOTION TO APPROVE BOTH BIDS. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 2. THE WATER DEPARTMENT CHLOROMINES ARE WORKING
- 3. WASTEWATER REPORTS FOR LAST MONTH LOOKED GOOD
- 4. ON APRIL 11, 2011, ST JOHN MITTLEHAUSER WAS AUTHORIZED TO START THE OLD SCOTT MANUFACTURING PROJECT AGAIN

- 5. FINAL PUNCH LISTS ARE BEING MADE AT THE MASP. THE SEALER IS COMING OFF OF THE OLD AND NEW CONCRETE, BUT THIS IS BEING ADDRESSED. MAYOR GRAHAM STATED THAT DUSTY HANCOCK WITH KIMBALL HAS DONATED TWO TABLES TO THE MASP PARK. THE TABLES ARE LIKE THE ONES IN THE COUNCIL QUARTERS.
- 6. THE STORMWATER PROJECT WAS STARTED LAST WEEK. T&T ARE WORKING IN THE TERRELL STREET AREA.
- 7. BILL SAEGESSER ASKED ABOUT PROVIDING INTERNET SERVICE IN THE MARYSVILLE/CHARLESTOWN AREA. C3BB WILL BE CONSULTING WITH AN EXPERT TO BE SURE THAT WE CAN GIVE PROPER SERVICE TO THE AREA.

JERRY ASHER ASKED FOR QUESTIONS ON MARCH PARK BOARD MINUTES.

BINK WANTS TO REPLACE AN 11 YEAR OLD TRUCK WITH A NEW ONE. HE HAS RECEIVED 5 BIDS FOR A NEW TRUCK.

- BIDS:
- GENERAL MOTORS - \$29,947.87
 - JOHN JONES - \$27,111.00
 - BRYAN BOWMAN - \$27,000
 - POYNTER GMC - \$26,989.00
 - EDDIE GILSTRAP - \$26,785.00

BINK RECOMMENDED ACCEPTING THE BID FROM JOHN JONES FOR \$27,111 FOR A 1 TON CHASSIS. THE BED WILL BE AN ADDITIONAL \$7,000. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
BINK ALSO LET THE BOARD OF WORKS KNOW THAT THE STREET LIGHT CHANGE-OUT IS GOING WELL.

MARTY RANDALL PRESENTED THE FOLLOWING:

- 1. THE REGIONAL SEWER DISTRICT WILL BE TAKING OVER LINES AT CARRIAGE PLACE AND WATERS EDGE.
- 2. KIDS FIRST MIGHT BE LOOSING THEIR STORAGE SPACE AT THE OLD TRAVEL AGENCY ON BOATMAN ROAD. MARTY ASKED THE BOARD TO KEEP A REPLACEMENT IN MIND.

DELBERT MEEKS PUT OUT FOR BIDS ON POLICE CARS, BUT HAS NOT RECEIVED THEM YET. HE HAS TALKED TO THE MANAGER AT JOHN JONES.

JAMIE KNOWLES PRESENTED THE FOLLOWING:

- 1. THE STREETS AT WATERS EDGE LETTER OF CREDIT WAS CASHED IN AT THE NEW WASHINGTON STATE BANK. AT THEIR APRIL 13TH MEETING, THE APC WILL BE ASKING THAT THE CITY PAVE AND ADOPT THE STREETS.
- 2. JAMIE DISCUSSED THE SEWER SYSTEM AT CARRIAGE PLACE AND WATERS EDGE. KNOWLES STATED THAT HE IS WAITING TO HEAR FROM MIKE GUTHRIE.

TISH RICHEY PRESENTED THE FOLLOWING:

TIE Center Grant Fund	Brandt Const	Pay Ap #13	\$23,460.00
Paul Ogle Grant Fund	Saegesser Engineering	Invoice #8005-3-11-5	\$225.00
Stormwater Grant	Saegesser Engineering	Invoice #1008-08	\$500.00
	River Hills	Invoice #1	\$14,790.00

Sr Youth Grant 2009	Lindsey's Construction	Pay Ap #7	\$89,647.20
	Sr Yth Retainage Fund	Pay Ap #7	\$9,960.80
	Ratio Architects	Inv #09034.001-13	\$1,687.50
USDA Training Grant	William Crow Aidex Corp	Invoice A-10290	\$385,050.00
	William Crow Aidex Corp	Invoice A-11031	\$29,676.55
NW TIF	USDA Training Grant	Shortfall Invoice A-11031	\$6,431.55
NW TIF	USDA Training Grant	Grant Admin	\$2,000.00
SE TIF	Saegesser Engineering	Design Services Bacala	\$525.00
	Grenn Banner	Pub Hearing Wastewater	\$29.60
NW TIF	Scott Co Treasurer	Property Tax MAS Park May Install	\$36,594.67
SE TIF	Dave Moore	Install Plastic Barrier	\$2,016.00
SE TIF	Stuckwisch Heating	Install Air circulators	\$4,226.77

RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH ASKED WHO WILL GET THE INFORMATION FOR INSURANCE REQUEST. TISH STATED THAT THE OPEN ENROLLMENT DATE HAS BEEN CHANGED FROM SEPTEMBER TO MAY 25TH. TISH SAID THAT A DESK IS NEEDED FOR THE AUDITOR’S OFFICE. MAYOR GRAHAM ADVISED TO CHECK WITH BOB POGGEL.

JAN HARDY STATED THAT DENNY ROBBINS WOULD LIKE TO HIRE SOMEONE PART TIME AT THE ANIMAL SHELTER. THE POSITION IS AVAILABLE, BUT WILL NOT HAVE THE SAME AMOUNT OF HOURS AVAILABLE AS IN THE FIRST QUARTER OF 2011. JAN WILL ADVISE DENNY THAT HE WILL NEED TO PRESENT THE NAME OF THE NEW HIRE TO THE BOARD OF WORKS AND FOLLOW THE PROPER HIRING PROCEDURES. JAN ALSO ASKED ABOUT THE RECYCLING BINS. SHE STATED THAT THE UTILITY OFFICE HAS BEEN OUT OF BINS FOR TWO MONTHS. SUE AMICK REPORTED THAT JASON APPLGATE WAS TO DISCUSS THE FEE ISSUES WITH THE MAYOR.

3:20 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 26, 2011

2:02 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE WILLIAM SAEGESSER, JAMIE KNOWLES, JAMES RICHEY, SUE AMICK, DELBERT MEEKS, MELISSA WOODS, TISH RICHEY, AND MARTY RANDALL.

MINUTES FROM THE APRIL 12TH MEETING WERE PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

- 1. SENIOR AND YOUTH CENTER GRANT**
 - A. CHANGE ORDER #5 IN THE AMOUNT OF \$1,768.00 TO LINDSEY'S LUMBER WAS PRESENTED FOR THE FOLLOWING: VINYL AND BASE FOR UPPER LANDINGS \$489, FRAMING, DRYWALL AND PAINTING AT CHASE AROUND SPRINKLER STAND PIPES IN STAIRS \$733, ADDING BACKSPLASH AROUND COMPUTER ROOM WORK STATIONS \$358, INSTALLING TWO QUARTER-TURN FITTINGS IN HAND RAIL \$188. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 2. IFA BROWNFIELD PROJECT**
 - A. INVOICE #01039 IN THE AMOUNT OF \$8,499.00 TO ST. JOHN MITTELHAUSER & ASSOCIATES FOR WORK ASSOCIATED WITH RESPONSE TO IDEM COMMENTS, OUT OF ORIGINAL SCOPE OF WORK. INVOICE TO BE SUBMITTED TO IFA FOR PAYMENT FROM GRANT FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- 3. USDA-RD COMMUNITY FACILITIES PROJECT**
 - A. INVOICE #1/FINAL IN THE AMOUNT OF \$2,000 TO RIVER HILLS EDD & RPC WAS PRESENTED FOR 100% GRANT ADMINISTRATION SERVICES. INVOICE TO BE PAID WITH LOCAL FUNDS FROM THE USDA-RD COMMUNITY FACILITIES GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 4. RIVER HILLS COMMUNITY FORUM**
 - A. COMMUNITY FORUM WILL BE HELD ON APRIL 26TH AT THE MAS PARK PRESENTATION HALL AT 6:00 PM.
 - B. THE EDA-RDLF GRANT FUND REPORT IS DUE THIS WEEK. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE REPORT OUTSIDE OF THE MEETING. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. BILL SAEGESSER SPOKE ABOUT THE WASTEWATER AGREED ORDER. THE CITY WILL HAVE UNTIL 2012 TO MAKE IMPROVEMENTS. JASON COMBS AND BILL SAEGESSER HAVE REVIEWED THE SEWER ORDINANCE AND HOPE TO HEAR ABOUT THE GRANT BY MAY 27TH.
2. BILL STATED THAT WE ARE CLOSE TO FINISHING THE BACALA CENTER AND THE MAS PARK.
3. DHA HAS COMPLETED WORK AT THE BACALA CENTER. THE HVAC IS TO BE INSTALLED SOON.

4. BILL STATED THAT THERE HAS NOT BEEN MUCH WORK DONE ON THE STORMWATER PROJECT IN THE LAST TWO WEEKS.

JAMIE KNOWLES PRESENTED AN \$18,000 CHECK FROM THE AREA PLANNING COMMISSION FOR THE CITY TO TAKE IN AND PAVE THE WESTAVIA BLVD. AND WATERS EDGE STREETS BY YEAR'S END. BILL SAEGESSER IS TO NEGOTIATE A PRICE FOR THE PAVING WITH TEMPLE AND TEMPLE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. CHUCK ROSE MADE A MOTION TO APPROVE THE MAYOR'S SIGNATURE ON THE NEGOTIATED PRICE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL PRESENTED A REQUEST FOR THE COUNTY COUNCIL TO USE THE MAS PARK ON MAY 23RD FOR A PUBLIC HEARING ON THE OPTIONS FOR THE COUNTY JAIL. MAYOR GRAHAM ADVISED MARTY TO PUT THE REQUEST ON LETTERHEAD AND GIVE TO JOE PEARSON.

DELBERT MEEKS WAS CONTACTED BY THE CRIMINAL JUSTICE DEPARTMENT WHO WANTS ALL COUNTIES TO BE ONLINE TO DO E-TICKETS. THE POLICE DEPARTMENT WILL BE PROVIDED WITH 3 COMPUTERS. DELBERT HAS ALSO APPLIED FOR A GRANT TO HIRE ANOTHER OFFICER. MEEKS ALSO ADVISED THE BOARD OF WORKS THAT HE WILL BE RECEIVING BIDS ON VEHICLES IN LATE JUNE OR JULY.

JOHN GULLION MENTIONED A MAILING THAT RESIDENTS ARE RECEIVING ABOUT WATER LINES. MARTY RANDALL IS TO DO AN ARTICLE IN THE NEWSPAPER.

TISH RICHEY PRESENTED A CHANGE ORDER IN THE AMOUNT OF \$1,768 FOR THE BACALA CENTER. THE ORDER IS TO BE PAID FROM SETIF. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0. TISH ALSO STATED THAT SHE HAS RECEIVED A LIST OF DAMAGES FROM THE RECENT STORM AND THOSE DAMAGES HAVE BEEN SUBMITTED TO INSURANCE.

MAYOR GRAHAM APPROVED DENNY ROBBINS'S REQUEST TO HIRE NATHAN DAVIDSON PART TIME AT THE ANIMAL SHELTER. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY PRESENTED AN INVOICE IN THE AMOUNT OF \$850.00 TO UNIVERSAL EVALUATIONS FOR A RETAINER FOR THE APPRAISAL OF THE MAS PARK. THE INVOICE IS TO BE PAID FROM NWTIF. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

2:35 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
MAY 10, 2011**

2:05 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, TISH RICHEY, MELISSA WOODS, JAMIE KNOWLES, JERRY ASHER, EDWARD COOPER, CARRIE BAIRD, JIM BINKLEY, SUE AMICK, DELBERT MEEKS, KAREN MIDDLETON, JAMES RICHEY AND MARTI RANDALL.

MINUTES FROM THE APRIL 26TH MEETING WERE PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

- 1. SCOTTSBURG STORM WATER DRAINAGE DR#2**
 - A.** PAY APPLICATION #1 IN THE AMOUNT OF \$62,948.97 (\$56,654.07 PAID TO TEMPLE; \$6,294.90 TO RETAINAGE). TO TEMPLE AND TEMPLE FOR CONSTRUCTION SERVICES. THIS INVOICE WILL BE PAID WITH IOCRA GRANT FUNDS FROM THE STORM WATER GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B.** INVOICE #1008-09 IN THE AMOUNT OF \$8,425.00 TO SAEGESSER ENGINEERING FOR DESIGN SERVICES. THIS INVOICE WILL BE PAID WITH IOCRA GRANT FUNDS FROM THE STORM WATER GRANT FUND. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- 2. PAUL OGLE GRANT- MAS PARK PRESENTATION HALL**
 - A.** INVOICE #8005-4-11-5 IN THE AMOUNT OF \$150.00 TO SAEGESSER ENGINEERING FOR DESIGN SERVICES. TO BE PAID WITH LOCAL MATCH FUNDS COMMITTED AS MATCH FOR PAUL OGLE GRANT. IF COSTS ASSOCIATED WITH TECHNOLOGY AT THE PRESENTATION HALL EXCEED \$500,000, THE CITY WILL BE RESPONSIBLE FOR THOSE COSTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 3. IFA BROWNFIELD PROJECT**
 - A.** INVOICE #8005-4-11-6 IN THE AMOUNT OF \$750 TO SAEGESSER FOR REVIEW OF SMA RESPONSES AND CORRESPONDENCE WITH ST. JOHN-MITTELHAUSER AND ASSOCIATES AND IDEM. TO BE PAID FROM BROWNFIELD GRANT 2009 FUND FOR TRACKING PURPOSES. FUNDS WILL NEED TO BE TRANSFERRED FROM THE OLD BROWNFIELD FUND TO THE BROWNFIELD GRANT 2009 FUND TO COVER THIS INVOICE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- 4. MAS PARK**
 - A.** SURESH SHAH, EDA, WILL MOST LIKELY BE VISITING THE PROJECT SITE ON EITHER JUNE 2ND OR JUNE 3RD.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. BILL SAEGESSER REPORTED THEY HAVE RECEIVED NO REPLY FROM IFA OR IDEM ON BROWNFIELD PROJECT.

2. WATER PLANT STILL WORKING ON CHLORAMINES SITUATION.
3. WASTEWATER PLANT HAS DONE WELL WITH ALL THE RAINFALL AND FLOODING.
4. THERE WILL BE A MEETING AT MAS PARK AT 10AM WITH THE ARCHITECT ON 5/12/11.
5. SENSORY TECHNOLOGY IS NOT FINISHED AT MAS PARK.
6. THE BACALA CENTER IS CLOSE TO BEING FINISHED. LIFESPAN WILL BE THERE FRIDAY AT 2PM. THE WATER IN THE BASEMENT HAS BEEN CORRECTED.

EDWARD CULPEPPER COOPER PRESENTED HEALTH QUOTES FOR 2011. HE RECOMMENDED TO THE BOARD TO LEAVE THE BENEFITS THE SAME, BUT CHANGE THE DEDUCTIBLES AND LEAVE THE PAYROLL DEDUCTION THE SAME. HE ALSO PRESENTED A WELLNESS PLAN, THAT IF TAKEN MAY LOWER HEALTH INSURANCE COSTS IN THE FUTURE. CHUCK ROSE WAS NOT OPPOSED TO LOOKING AT THE WELLNESS PLAN AND IT'S COST. MAYOR GRAHAM ASKED IF WE HAD THE FUNDS FOR THE WELLNESS PLAN IN THE NON-REVERTING FUND. CLERK TREASURES OFFICE ANSWERED THAT THE BALANCE AS OF DEC 2010 WAS APPROXIMATELY \$200,000.00. PEPPER ALSO SUGGESTED THAT WE BIND COVERAGE ON A 12/12 PLAN. THE MAYOR ASKED THE INSURANCE COMMITTEE TO DECIDE WHETHER TO RENEW THE SAME PLAN AND LETTING THE BOARD DECIDE ON THE WELLNESS PORTION OR OPTION #2 WHICH RAISES THE DEDUCTIBLES AND IMPLEMENTING THE WELLNESS PLAN. CHUCK ROSE MADE A MOTION THAT THE BOARD WILL APPROVE THE RECOMMENDATION OF THE INSURANCE COMMITTEE BETWEEN THE TWO OPTIONS GIVEN. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMIE KNOWLES REPORTED JUDGE MARIA GRANGER OVERTURNED THE AREA PLAN COMMISSIONS RULING ON THE DEVELOPMENT PLAN FOR THE LIBERTY GREEN CASE. SHE ORDERED THE APC PLACE LIBERTY GREEN ON THE AGENDA FOR THE PUBLIC MEETING ON 5/11/11 AND OVER TURN THE VOTE AT THAT TIME. MIKE CARTER ASKED HER TO MODIFY HER DECISION TO PROVE OWNERSHIP OF THE LAND. MIKE CARTER, JAMIE KNOWLES AND PAT BERNA ATTENDED THE HEARING. MAYOR GRAHAM VOICED HIS OPPOSITION WITH THE GOVERNMENT ENTITY INVOLVED NOT BEING NOTIFIED OF THIS HEARING.

JERRY ASHER SAID THE PARKS ARE VERY BUSY CLEANING UP FROM THE STORMS.

JIM BINKLEY REPORTED ARCHIE CAMPBELL AND MARK MCNEELY WENT TO ALABAMA TO HELP AFTER THE TORNADO LAST WEEK. HE COMMENDED HIS GUYS ON A GOOD JOB RESTORING POWER IN OUR AREA.

DELBERT MEEKS HAS SENT OUT LETTERS TO CLEAN UP PROPERTIES. HE IS GETTING A LOT OF CALLS ON TIRES AT A RESIDENCE ON NORTH SECOND. DELBERT CANNOT FIND THE OWNER AT THIS TIME. THEY MIGHT NEED JASON'S CREW TO CLEAN UP AND CERTIFY AGAINST PROPERTY.

MARTI RANDALL SAID ON MAY 23, 2011 THERE WILL BE A MEETING AT MAS PARK TO SHOW THE JAIL POSSIBILITIES.

JAMES RICHEY IS WORKING ON A LIST OF PROPERTIES AND TAKING PICTURES TO SHOW THE BOARD TO SEE WHICH PROPERTIES TO ADDRESS FIRST. HE HAS RECEIVED SEVERAL COMPLAINTS ON 171 N WASHINGTON. MAYOR GRAHAM ASKED THE CHIEF TO CHECK BEHIND KEVIN AND BOB'S BBQ. CHIEF ALSO REPORTED HE AND SUE ARE WORKING ON BIDS FOR DRUG TESTING.

CHUCK ROSE ASKED IF THERE HAD BEEN MANY COMPLAINTS ON THE NOISE LEVEL AT ONEAL’S THAT OPENED AT THE GOLF COURSE OVER THE WEEKEND.

TISH REPORTED ON THE NEXT AGENDA UNIVERSAL EVALUATIONS HAS GIVEN A QUOTE TO INVENTORY ALL OF THE CITY’S PERSONAL PROPERTY. WE ARE WAITING FOR SOME ANSWERS TO OUR QUESTIONS FROM THE QUOTE BEFORE PRESENTING IT TO THE BOARD.

TISH ALSO PRESENTED THE FOLLOWING FOR APPROVAL:

NW TIF	VAILS	SHINGLES	\$26.09
SE TIF	SAEGESSER ENGINEERING	DESIGN SERVICES BACALA	\$1,185.00
SE TIF	ARBUCKLES POPS PLANTS	FLOWER POTS FOR SQUARE	\$820.00
RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.			

3:20 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
MAY 24, 2011
Executive Session**

1:45 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE KAREN MIDDLETON, JIM BINKLEY, DELBERT MEEKS AND JAN HARDY.

AN INSURANCE ISSUE WAS DISCUSSED.

MEETING ADJOURNED AT 2:10 P.M.

PUBLIC MEETING

2:15 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER CHUCK ROSE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, DELBERT MEEKS, JIM BINKLEY, JAN HARDY, MELISSA WOODS, JAMIE KNOWLES, JAMES RICHEY, SUE AMICK, MARTY RANDALL, DANA COOPER, CARRIE BAIRD AND KAREN MIDDLETON.

MINUTES FROM THE MAY 10TH MEETING WERE PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

- 1. SCOTTSBURG SENIOR AND YOUTH CENTER**
 - A. PAY APPLICATION #8 FOR LINDSEY'S LUMBER AND BUILDERS SUPPLY FOR CONSTRUCTION SERVICES \ IN THE AMOUNT OF \$113,197.00 (LINDSEY'S - \$101,877.30 AND RETAINAGE- \$11,319.70). TO BE PAID WITH A COMBINATION OF GRANT AND LOCAL FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.**
 - B. INVOICE #9034.001-14 IN THE AMOUNT OF \$1,687.50 TO RATIO ARCHITECTS, INC FOR CONSTRUCTION ADMINISTRATION. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE SENIOR AND YOUTH CENTER GRANT FUND. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.**
 - C. INVOICE #2 IN THE AMOUNT OF \$25,000 TO RIVER HILLS FOR 50% GRANT ADMN SERVICES/ 100% LABOR STANDARDS. TO BE PAID WITH LOCAL FUNDS FROM THE SENIOR AND YOUTH GRANT FUND. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.**
- 2. MAS PARK PRESENTATION HALL- PAUL OGLE GRANT**
 - A. CHANGE ORDER #1 IN THE AMOUNT OF \$2,700 TO SENSORY TECHNOLOGIES FOR ADDING WIRING IN THE COURTYARD/ ATRIUM**
 - B. INVOICE#3 IN THE AMOUNT OF \$185,693 (SENSORY- \$167,123.70 RETAINAGE- \$18,569.30) TO SENSORY TECHNOLOGIES FOR TECHNOLOGY. TO BE PAID WITH PAUL OGLE GRANT FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.**
 - C. INVOICE #1 IN THE AMOUNT OF \$1,000 TO RIVER HILLS FOR CONTRACT GRANT ADMINISTRATION SERVICES. APPROVE CONTINGENT UPON KERRY'S REVIEW. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.**

3. **IFA BROWNFIELD PROJECT**
 - A. IFA PAID ST. JOHN MITTELHAUSER FOR RECENT SERVICES.
 - B. IDEM INVOICE IN THE AMOUNT OF \$579.24 WAS PRESENTED. BILL SAEGESSER RECOMMENDS NOT PAYING THIS INVOICE AT THIS TIME.
4. **WASTEWATER CFF APPLICATION**
 - A. AWARD ANNOUNCEMENTS WILL BE MADE AT 9AM THIS FRIDAY.
5. **COMMUNITY ENERGY AUDIT GRANT**
 - A. IMPA IS APPLYING ON BEHALF OF THE CITY. NO LOCAL MATCH IS REQUIRED.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. WATER DEPARTMENT CHLORAMINES ARE WORKING WELL.
2. WATER DEPARTMENT DAM INSPECTION IS DUE BY JULY 1ST AND WILL BE FINISHED BY THE FIRST OF JUNE.
3. MAS PARK MEETING YESTERDAY INDICATED THAT WE MAY OCCUPY THE BUILDING IN THE NEXT COUPLE OF WEEKS.
4. SENSORY TECHNOLOGY IS ANTICIPATING FINISHING BY THE END OF JUNE.
5. JIM BINKLEY REPORTED THAT JASON'S GUYS TOOK CARE OF THE WATER ISSUE IN THE BASEMENT AT THE BACALA BUILDING.
6. TEMPLE HAS BEEN WORKING ON THE STORM WATER PROJECT.

CHUCK ROSE MADE A MOTION TO ACCEPT THE PROPOSAL FROM THE INSURANCE COMMITTEE WITH NO INCREASE TO THE EMPLOYEE AND A 5% INCREASE TO THE CITY. THE PROPOSAL INCLUDES A MANDATORY WELLNESS PLAN WHICH WOULD GIVE THE CITY A 2% DECREASE IN PREMIUM AND WILL BE MANAGED BY MAVERICK AND ON SITE HEALTH SOLUTIONS. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. MAYOR GRAHAM SUGGESTED EACH DEPARTMENT HEAD AND 1 OTHER REPRESENTATIVE FROM EACH DEPARTMENT IS ON THE COMMITTEE.

JAMES RICHEY REPORTED

1. HE HASN'T HEARD BACK FROM THE NEW DRUG TESTING COMPANY AT THIS TIME.
2. HE PRESENTED PICTURES OF PROPERTIES THAT NEED ATTENTION AND ASKED FOR INPUT FROM THE BOARD ON HOW THEY WANT TO PROCEED. ONE OF THE PROPERTIES WAS UP FOR SALE, THE CORN FACTORY WE NEED TO ESTABLISH IF IT'S IN THE CITY. CHIEF MEEKS WANTS ALL THE PROPERTIES TURNED OVER TO KERRY THOMPSON BECAUSE HE WILL NEED TO PROSECUTE ONCE CITATIONS HAVE BEEN ISSUED.
3. CHIEF RICHEY ASKED FOR AN INCREASE IN PHONE STIPEND TO A DATA STIPEND. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

SUE AMICK ANNOUNCED THE EMPLOYEE HANDBOOK COMMITTEE WILL BE HAVING A MEETING JUNE 22, 2011 AT 9AM. THIS INCLUDES THE COUNCIL AND DEPARTMENT HEADS.

JIM BINKLEY REPORTED THE CITY WAS HIT HARD LAST NIGHT'S WINDSTORM.

KAREN MIDDLETON REMINDED EVERYONE OF OPEN ENROLLMENT ON WEDNESDAY MAY 25, 2011 FROM 8AM-1PM.

TISH RICHEY PRESENTED A CONTRACT FROM DAN CLARK WITH UNIVERSAL VALUATIONS TO APPRAISE ALL OF OUR PERSONAL PROPERTY WITH REPLACEMENT COSTS UPON THE RECOMMENDATION OF OUR BROKER. THE COST WOULD BE \$6360 PLUS EXPENSES AND HE PLANS TO BE HERE ONE WEEK (JUNE 19). THE PAYMENT WILL BE SPLIT 5 WAYS, A THIRD TO BE PAID AT THE BEGINNING. CHUCK ROSE MADE A MOTION TO APPROVE CONTINGENT UPON KERRY THOMPSON’S APPROVAL. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH RICHEY PRESENTED THE FOLLOWING FOR APPROVAL.

PUBLIC BOARD OF WORKS				24-May-11
ACCT	VENDOR	SERVICE	AMOUNT	APPROVED
Paul Ogle Grant Fund	Sensory Technologies	Pay Ap #3	\$167,123.70	<i>M Woods to present</i>
	Sensory Tech Retain	Pay Ap #3 (Recorded in House)	\$18,569.30	<i>M Woods to present</i>
	Sensory Tech	Change Order #1	\$2,710.00	<i>(to be pd upon completion)</i>
Stormwater Grant	Saegesser Engineering	Invoice #1008-08	\$500.00	Approved 4/12/11
	Saegesser Engineering	Invoice #1008-09	\$8,425.00	<i>approved 5/10/11</i>
	River Hills	Invoice #1 Enviro Review & Grant Admin	\$14,790.00	Approved 4/12/11
Sr Youth Grant 2009	Lindsey's Construction	Pay Ap #7	\$	Approved 4/12/11
	Sr Yth Retainage Fund	Pay Ap #7	89,647.20	
	Ratio Architects	Inv #09034.001-14	\$9,960.80	Approved 4/12/11
	River Hills	Inv #09034.001-14	\$1,687.50	<i>M Woods to present</i>
	Lindsey's Construction	Invoice #2 Final	\$25,000.00	<i>M Woods to present</i>
	Sr Yth Retainage Fund	Pay Ap #8	\$101,877.30	<i>M Woods to present</i>
SE TIF	Kevin Arbuckle	Pay Ap #8	\$11,319.70	<i>M Woods to present</i>
	Stuckwisch Heating	20 Hanging Baskets	\$525.00	Approved 5/10/11
NW TIF	US Bank	Install Air circulators	\$4,069.08	Approved 4/12/11
		Admin Fees	\$1,000.00	
MAS Park Fund	Maverick	Builders Risk 5/15-7/15	\$1,564.00	

CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JAN HARDY ASKED THE BOARD PERMISSION TO HIRE ABBY RICHEY PART-TIME THIS SUMMER. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JAN HARDY ASKED THE BOARD TO APPROVE CHARGING THE CITY’S COST OF \$7 PER RECYCLING BIN TO THE CUSTOMERS WHEN THEY COME TO ACQUIRE THEM. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

3:20 P.M. CHUCK ROSE MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 14, 2011

2:05 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, JASON COMBS, JERRY ASHER, JAMIE KNOWLES, STACIE SKINNER, MARTY RANDALL, JIM BINKLEY, SUE AMICK, DELBERT MEEKS, AND MELISSA WOODS.

MINUTES FROM THE MAY 24TH MEETING WERE PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

- 1. SCOTTSBURG STORM WATER DRAINAGE DR#2**
 - A. PAY APPLICATION #2 FOR TEMPLE AND TEMPLE EXCAVATING AND PAVING, INC. IN THE AMOUNT OF \$69,435 (TEMPLE - \$62,491.50 AND RETAINAGE- \$6,943.50) FOR CONSTRUCTION SERVICES. INVOICE TO BE PAID WITH IOCRA GRANT FUNDS FROM THE STORM WATER GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B. INVOICE #1008-10 IN THE AMOUNT OF \$6,075.00 TO SAEGESSER ENGINEERING, INC. FOR DESIGN SERVICES. INVOICE TO BE PAID WITH IOCRA GRANT FUNDS FROM THE STORM WATER GRANT FUND AND LOCAL FUNDS. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- 2. MAS PARK PRESENTATION HALL- PAUL OGLE GRANT**
 - A. INVOICE #8005-5-11-5 IN THE AMOUNT OF \$450 TO SAEGESSER ENGINEERING, INC. WAS PRESENTED FOR DESIGN SERVICES. INVOICE TO BE PAID WITH LOCAL MATCH FUNDS COMMITTED AS MATCH FOR THE PAUL OGLE GRANT. IF COSTS ASSOCIATED WITH TECHNOLOGY AT THE PRESENTATION HALL EXCEED \$500,000, THE CITY WILL BE RESPONSIBLE FOR THESE COSTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 3. IFA BROWNFIELD PROJECT**
 - A. INVOICE #8005-5-11-6 IN THE AMOUNT OF \$375.00 TO SAEGESSER ENGINEERING, INC. FOR ASSISTING THE CITY AND CORRESPONDING WITH ST. JOHN-MITTELHAISER AND ASSOCIATES AND IDEM WAS PRESENTED. INVOICE TO BE PAID FROM BROWNFIELD GRANT 2009 FUND FOR TRACKING PURPOSES. FUNDS WILL NEED TO BE TRANSFERRED FROM THE OLD BROWNFIELD FUND TO THE BROWNFIELD GRANT 2009 FUND TO COVER THIS INVOICE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B. IFA HAS PAID RIVER HILLS \$20,000 FOR GRANT ADMINISTRATION.
 - C. IFA LETTER WAS RECEIVED WHICH WAS AN EXTENSION TO THE GRANT. BILL SAEGESSER SUGGESTED THAT A MEETING BE SET UP WITH KERRY THOMPSON ON JUNE 15TH TO DISCUSS THE LETTER BECAUSE IT CONTAINS DEADLINES THAT THE CITY CANNOT MEET. CHUCK ROSE MADE A MOTION TO PAY IDEM \$9,643.24 FOR THIS PROJECT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

- 4. WASTEWATER TREATMENT PLANT IMPROVEMENTS GRANT APPLICATION**
- A.** RIVER HILLS WAS NOTIFIED ON JUNE 3RD THAT THIS GRANT APPLICATION WAS NOT FUNDED.
- B.** FOLLOW-UP SITE VISIT WITH IOCRA IS SCHEDULED FOR JUNE 21ST AT 3:00 PM.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. SRF FUNDS TO PURCHASE CARBON FEEDER AT THE WATER PLANT WERE APPROVED.
2. DAM INSPECTION TO BE COMPLETED BY JULY 1ST.
3. AN UPDATED PUNCH LIST ON THE MASP PARK WAS SENT ON JUNE 13TH. THE MASP IS CLOSE TO COMPLETION.
4. THE DOOR ISSUE AT THE BACALA CENTER WILL BE RESOLVED AND THE CONTRACTOR WILL PAY FOR THE CHANGE. LIFESPAN HAS BEEN GIVEN THE APPROVAL TO MOVE IN.
5. WATER IN THE BASEMENT OF THE BACALA BUILDING HAS CAUSED MOLD ON THE DRYWALL. THE COST WILL BE \$1,080 TO REMOVE AND DISPOSE OF MOLD-INFECTED DRYWALL AND SPRAY. \$435 WILL BE CHARGED TO PUT THE DRYWALL BACK UP. BILL SAEGESSER RECOMMENDED THAT THE BOARD OF WORKS ACCEPT THE \$1,080 ESTIMATE FROM DHA. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
6. IDEM INSPECTED THE TRASH COMPACTOR A COUPLE OF WEEKS AGO AND NO VIOLATIONS WERE FOUND.
7. BILL SAEGESSER REPORTED THAT THE STORMWATER PROJECT WAS MOVING ALONG WELL.

JERRY ASHER REPORTED THAT THE WATER PARK AT THE LINZA GRAHAM PARK IS OPEN AND HAS BEEN BUSY.

STACIE SKINNER RECOMMENDED THAT BRIAN KIDD BE HIRED AS A FULL TIME CLASS C INSTALLER. SHE WOULD LIKE FOR HIM TO START ON JUNE 16TH. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

DELBERT MEEKS PRESENTED THE FOLLOWING:

1. THE POLICE DEPARTMENT HAS RECEIVED THREE LAPTOPS AND SCANNING EQUIPMENT FOR THE NEW E-TICKETS.
2. DELBERT HAS NOT RECEIVED ANY BIDS YET ON VEHICLES. COYLE CHEVROLET CALLED AND WANTED TO BID. DELBERT TOLD THEM IF THE CITY DECIDES ON A CHEVROLET, WE WILL BUY LOCALLY, IF THE BIDS ARE COMPARABLE. THE CHIEF HOPES TO HAVE ALL OF THE BIDS IN BY THE FIRST OF JULY.

TISH RICHEY PRESENTED THE FOLLOWING FOR APPROVAL.

ACCT	VENDOR	SERVICE	AMOUNT
SE TIF	Saegesser Engineering	Inv #8005-5-11-4 Bacala	\$1,69
	IDEM	Claims sent to Borg Warner	\$9,64
	SCOTT'S HDWE	TARP FOR CLEARINGHOUSE	4,
	MARTINS INS	S PHILLIPS RDDC BOND	\$10
PWS - 397	Scott Co Treasurer	Primary Election Fees	\$ 9,485.07
	N (Budgeted \$13,500 for the year est FOR the year \$19,000)		

Electric Dept	LKS	Sewer Cam Inv 2328	\$	325.00
Bacala	DHA	Drywall removal - spray for mold	\$	1,080.00

CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH ASKED QUESTIONS FOR THE FIXED ASSETS. DOES THE CITY OWN ANY CONTENTS AT THE FOLLOWING BUILDINGS:

- 1. CLEARINGHOUSE – NONE
- 2. LIFELONG LEARNING CENTER – AMATROL EQUIPMENT AND C3BB BUILDING GENERATOR DOUBLE THROW.
- 3. TRAIN DEPOT – TABLES, CHAIRS, KITCHEN
- 4. BACALA BUILDING – PHONE SYSTEM

TISH INFORMED THE BOARD THAT DAN CLARK OF UNIVERSAL APPRAISAL WILL BE HERE NEXT WEEK.

THE SUBMARINE VETERANS WILL BE HERE FROM JULY 8TH TO JULY 11TH FOR THE FAIR PARADE AND WOULD LIKE TO STAY IN RV’S AT LAKE IOLA. CHUCK ROSE MADE A MOTION TO APPROVE THE REQUEST. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

3:15 P.M. CHUCK ROSE MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JUNE 28, 2011**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, BILL HOAGLAND, MARTY RANDALL, SUE AMICK, DELBERT MEEKS, AND STACIE SKINNER.

MINUTES FROM THE JUNE 14TH MEETING WERE PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

- 1. SCOTTSBURG STORM WATER DRAINAGE DR#2**
 - A. PAY APPLICATION #3 TO TEMPLE AND TEMPLE EXCAVATING AND PAVING, INC. IN THE AMOUNT OF \$119,536.96 (TEMPLE - \$107,583.27 AND RETAINAGE- \$11,983.69) FOR CONSTRUCTION SERVICES. INVOICE TO BE PAID WITH IOCRA GRANT FUNDS FROM THE STORM WATER GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B. CHANGE ORDER #1 FOR AN INCREASE IN THE AMOUNT OF \$42,670 WAS PRESENTED FOR SEEDING, ROCK GABION AND ADDITIONAL WORK TO FURTHER SUPPORT STORM DRAINAGE ISSUES. GRANT FUNDS PAY 100% OF THE CONSTRUCTION PORTION OF THIS PROJECT AND WILL COVER THIS CHANGE ORDER, CONTINGENT UPON BOARD OF WORKS APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 2. CEDF GRANT – STRAY LIGHT OPTICAL TECHNOLOGIES, INC. DR #2-09-074**
 - A. FINAL INVOICE #2 IN THE AMOUNT OF \$6,000 TO RIVER HILLS EDD & RPC WAS PRESENTED FOR GRANT ADMINISTRATION SERVICES. INVOICE TO BE PAID WITH CEDF GRANT FUNDS FROM THE CEDF GRANT FUND, CONTINGENT UPON BOARD OF WORKS APPROVAL. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B. GRANT BALANCE IS \$7,615.42, AFTER PAYMENT OF RIVER HILLS INVOICE. STRAY LIGHT HAS ANOTHER ITEM, INCLUDED IN THE ORIGINAL SCOPE OF WORK, WHICH MUST BE PURCHASED. THE BOARD OF WORKS WAS ASKED TO AUTHORIZE STRAY LIGHT TO ORDER THE ITEM, AS LONG AS IT DOES NOT EXCEED THE GRANT BUDGET. IF IT DOES EXCEED THE GRANT BUDGET, THEN STRAY LIGHT WILL BE RESPONSIBLE FOR THE OVERAGE. THIS PROJECT EXPIRES JULY 31, 2011. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE PURCHASE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 3. SENIOR AND YOUTH CENTER GRANT**
 - A. MAYOR GRAHAM WAS ASKED TO SIGN CLOSEOUT DOCUMENTS OUTSIDE OF A MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 4. WASTEWATER TREATMENT PLANT IMPROVEMENTS GRANT APPLICATION**
 - A. FOLLOW-UP SITE VISIT WITH IOCRA WAS HELD ON JUNE 21ST.

- B. CITY WILL RE-SUBMIT THE GRANT APPLICATION.
- C. PROPOSAL IS DUE JULY 22, 2011.
- D. PUBLIC HEARING WILL BE HELD ON JULY 12TH AT 2:00 P.M.

- 5. **SEMI-ANNUAL REPORTS FOR ALL GRANTS**
 - A. MAYOR GRAHAM WAS ASKED TO SIGN REPORTS OUTSIDE A MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

- 1. WATER PLANT DAM INSPECTION IS COMPLETE. THE REPORT WILL BE PRESENTED TO THE WATER BOARD TODAY.
- 2. GOAT MILK ISSUES WILL BE ON THE JULY DOCKET OF THE APC MEETING.
- 3. LAWYERS ARE CORRESPONDING ON THE ISSUES AT SCOTT MANUFACTURING.
- 4. CERTIFICATE OF OCCUPANCY FOR THE MASP WILL BE AVAILABLE AT THE NEXT BOARD OF WORKS MEETING. BOARD OF WORKS WAS ASKED TO AUTHORIZE THE MAYOR TO SIGN THE CERTIFICATE OF SUBSTANTIAL COMPLETION. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- 5. INSTALLATION OF SENSORY TECHNOLOGY EQUIPMENT IS COMPLETE.
- 6. DHA, INC. REMOVED THE DRYWAL AND MOLD AT THE BACALA BUILDING. THE BOARD WAS ASKED TO AUTHORIZE THE MAYOR TO SIGN CERTIFICATE OF COMPLETION. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 7. LIFESPAN HAS BEEN CONTACTED ABOUT A LEASE.

KAREN MIDDLETON GAVE AN UPDATE ON INSURANCE. WHEN THE BILL WAS RECEIVED, THE CLAIMS RATE DECREASED BUT THE ADMINISTRATIVE FEE INCREASED BY 17%. MORE CLARIFICATION IS NEEDED ON FULLY- FUNDING NON-REVERTING FUND. MAYOR GRAHAM SUGGESTED GETTING PEPPER COOPER TO COME TO BOARD OF WORKS TO EXPLAIN. IT APPEARS THAT \$366.47 A MONTH IS TO BE DIVIDED AMONG ALL DEPARTMENTS. CHUCK ROSE ASKED IF THE DEPARTMENT HEADS WERE AWARE OF THIS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER ASKED FOR A CELL PHONE STIPEND FOR BRIAN KIDD IN THE AMOUNT OF \$50.00 A MONTH, STARTING ON JULY 1ST. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY PRESENTED THE FOLLOWING FOR APPROVAL.

ACCT	VENDOR	SERVICE	AMOUNT
NW TIF	US Bank	Semi-annual Lease Payment	\$98,500.00
Brownfield Grant (old)	City of Sburg Brownfield	Reimburse Brownfiled 2009	\$1,375.00
Stormwater Grant	Temple & Temple Stormwater	Pay Ap #3	\$107,583.27
Stormwater Grant	Retainage	Pay Ap #3	\$11,953.27

CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY GAVE AN UPDATE ON DAN CLARK WITH UNIVERSAL VALUATIONS.

JAN ALSO ANNOUNCED THAT THE IRS HAS RAISED THE STANDARD MILEAGE RATE TO 55.5 CENTS, EFFECTIVE JULY 1ST. RAY ZOLLMAN MADE A MOTION TO APPROVE. THE INCREASE IN REIMBURSEMENT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

2:50 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JULY 12, 2011
PUBLIC HEARING**

2:00 P.M. MAYOR GRAHAM CALLED THE PUBLIC HEARING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, CARRIE BAIRD, EDWARD COOPER, JIM BINKLEY, SUE AMICK, JAMIE KNOWLES, AND DELBERT MEEKS.

1. WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT
 - A. \$600,000 IN GRANT FUNDS IS AVAILABLE
 - B. \$71,625 SETIF MATCH
 - C. PROPOSAL DUE ON JULY 22ND
 - D. APPLICATION DUE SEPTEMBER 30TH

CHUCK ROSE SPOKE IN FAVOR OF THE PROJECT.

**BOARD OF WORKS
JULY 12, 2011**

2:05 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, CARRIE BAIRD, EDWARD COOPER, JIM BINKLEY, SUE AMICK, JAMIE KNOWLES, AND DELBERT MEEKS.

MINUTES FROM THE JUNE 28TH MEETING WERE PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

EDWARD COOPER WITH MAVERICK INSURANCE MADE A CLARIFICATION ON THE MEDICAL CLAIMS TREND. THE CLAIMS ARE TRENDING DOWN FROM THE PREVIOUS YEAR. COOPER WAS ABLE TO RECOMMEND THAT THE NON-REVERTING FUND COULD BE FUNDED SAME AS LAST YEAR. THE RE-INSURANCE COSTS ARE THE ONES GOING UP BY 17% BECAUSE OF THE NUMBER OF EMPLOYEES THAT ARE OVER 50% OF \$35,000, SO THE RISK IS HIGHER.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. **SCOTTSBURG STORM WATER DRAINAGE DR#2**
 - A. INVOICE #1008-11 TO SAEGESSER ENGINEERING, INC. IN THE AMOUNT OF \$10,875.00 FOR DESIGN SERVICES AND CONSTRUCTION OBSERVATION WAS PRESENTED. INVOICE TO BE PAID WITH IOCRA GRANT FUNDS FROM THE STORM WATER GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. **MAS PARK (TIE CENTER)**
 - A. INVOICE #712-37/FINAL TO SAEGESSER ENGINEERING, INC. IN THE AMOUNT OF \$6,207.50 FOR INSPECTION SERVICES WAS PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
3. **IFA BROWNFIELD PROJECT**
 - A. INVOICE #8005-6-11-4 TO SAEGESSER ENGINEERING, INC. IN THE AMOUNT OF \$750.00 FOR ASSISTING THE CITY AND CORRESPONDENCE WITH THE CITY ATTORNEY AND IFA WAS PRESENTED. INVOICE TO BE PAID FROM BROWNFIELD GRANT

2009 FUND FOR TRACKING PURPOSES. FUNDS WILL NEED TO BE TRANSFERRED FROM THE OLD BROWNFIELD FUND TO THE BROWNFIELD GRANT 2009 FUND TO COVER THIS INVOICE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

- 4. WASTEWATER TREATMENT PLANT IMPROVEMENTS GRANT**
 - A. PUBLIC HEARING WAS HELD ON JULY 12TH
 - B. CITIZEN PARTICIPATION PAGE, 3RD PARTY AUTHORIZATION LETTER AND FOUR-FACTOR ANALYSIS WILL BE NEEDED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 5. SENIOR/YOUTH CENTER**
 - A. CLOSEOUT MONITORING MEETING ON AUGUST 18TH AT 12:30 P.M.
 - B. LIFESPAN TO BE IN BY MIDDLE OF AUGUST
- 6. REPORTS TO BE SIGNED:**
 - A. SEMI-ANNUAL, SUBRECIPIENT SEMI-ANNUAL, AND USDA-RD COMMUNITY FACILITIES REPORTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. DAM REPORT HAS BEEN SIGNED OFF ON
2. GOAT MILK ISSUES HAVE BEEN TABLED UNTIL THE AUGUST APC MEETING
3. GETTING TOGETHER WITH MASP ON JULY 13TH TO ANSWER FINAL QUESTIONS
4. DOOR ON EAST SIDE OF THE BACALA CENTER IS TO BE FIXED
5. PARKS BOARD HAS NOT RESPONDED ON THE DRAFT OF 6TH STREET SIGN
6. THERE HAS BEEN GOOD FEEDBACK REGARDING THE WATER PARK
7. UPDATE ON BROWNFIELD PROJECT

JAMIE KNOWLES PRESENTED THE FOLLOWING:

1. DEMOLITION OF THE OLD MIDDLE SCHOOL ANNEX WILL BEGIN THE MIDDLE OF AUGUST
2. MCDONALD'S IS LOOKING TO TEAR DOWN AND REBUILD THIS FALL
3. DUMP TRUCK IS GONE FROM THE LEROY GUTHRIE PROPERTY

JIM BINKLEY PRESENTED THE FOLLOWING:

1. POLE TESTING WAS LAST DONE IN 2001 AND NEEDS TO BE DONE EVERY 10 YEARS. BINKLEY RECOMMENDS ALPHA ENGINEERING CONTRACTING WITH UNITED POLE TECHNOLOGIES FOR \$60,323.75. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. NORTH SUBSTATION LOST ONE TRANSFORMER WHEN A TRUCK RAN THROUGH AN ELECTRIC LINE LAST THURSDAY. BINKLEY HAS ASKED ALPHA ENGINEERING THE EXPENSE INVOLVED IN UPGRADING THE SUBSTATION.

DELBERT MEEKS WITH THE POLICE DEPARTMENT STATED THAT HE HAS NOT RECEIVED BIDS FOR VEHICLES YET.

TISH RICHEY PRESENTED THE FOLLOWING FOR APPROVAL.

ACCT	VENDOR	SERVICE	AMOUNT
Tie Grant Fund	Saegesser Engineering	Invoice #712-37/Final	\$6,207.50
Stormwater Grant	Saegesser Engineering	Invoice #1008-11	\$10,875.00
BROWN FIELD 2009	Saegesser Engineering	Inv# 8005-6-11-4 Scott Manu	\$750.00
BACALA	Saegesser Engineering	Inv #8005-6-11-3 Bacala	\$300.00
SE TIF	Senior Youth Grant Fund	Ratio Reimbursables (Contract Approved Jan 2010)	\$3,750.00
PWS-101006241	Historic Landmarks	Dinner Tickets	\$120.00
Storm Damage			
PWS-101006500	Scotts Hardware	Inv #134076 Clearinghouse	\$42.72
PWS-101006500	Vails	Inv #149216 Clearinghouse	\$69.86
PWS-101006500	Wiggam Lumber	Inv #73280 Park	\$118.11

CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION.
MOTION CARRIED 3-0.

2:50 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 26, 2011

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MARTY RANDALL, JAMES RICHEY, JIM BINKLEY, SUE AMICK, MELISSA WOODS, AND DELBERT MEEKS.

MINUTES FROM THE JULY 12TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2011-R-1 RESOLUTION OF THE BOARD OF PUBLIC WORKS AND SAFETY APPROVING THE TRANSFER OF CERTAIN REAL PROPERTY AND IMPROVEMENTS TO THE SCOTTSBURG REDEVELOPMENT COMMISSION. CHUCK ROSE ASKED THE ADVANTAGE OF THIS TRANSFER. KERRY THOMPSON SAID IT WOULD BE EASIER TO HAVE ONE ENTITY BE RESPONSIBLE FOR THE LEASE OF SPACE AT MASP. HE EXPLAINED THAT THE LEASES FOR THE FACILITY WOULD NOT NEED TO GO BEFORE THE COUNCIL. TISH RICHEY ASKED FOR DOCUMENTATION FOR THE CLERK TREASURER'S RECORDS TO VERIFY THIS TRANSFER FOR THE STATE BOARD OF ACCOUNTS. RAY ZOLLMAN MADE A MOTION TO APPROVE RESOLUTION 2011-R-1. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

KERRY THOMPSON PRESENTED THE FOLLOWING LEASES FOR THE BOARD'S APPROVAL:

1. LIFESPAN – THE BOARD WAS ASKED TO EXTEND THE LEASE TO MORE THAN 5 YEARS, UP TO 10 YEARS. THE BOARD DID NOT SEE A PROBLEM WITH THIS. TENANT ALSO ASKED THAT THE CITY PAY THEIR UTILITIES. THE BOARD FEELS THAT THE CURRENT LEASE IS A GENEROUS OFFER AND DOES NOT THINK THAT THE CITY SHOULD PAY UTILITIES. THE MAYOR STATED THAT PHASE 2 OF THE PROJECT WOULD REQUIRE THE ACTIVITIES FOR SENIOR CITIZENS BEING HOUSED ON THE SECOND FLOOR. KERRY SAID THAT HE WILL ADD VERBAGE TO COVER THIS. THE BOARD WAS ASKED TO AUTHORIZE THE MAYOR TO SIGN THE LEASE AS TENDERED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. THE GREATER SCOTT COUNTY CHAMBER OF COMMERCE – RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
3. THE SCOTT COUNTY VISITORS COMMISSION – RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

WHEN PRESENTING THE LEASE FOR LINDA HOSKINS, DBA ROUGH EDGES KERRY ASKED WHAT THE BOARD WOULD LIKE TO DO IN REGARDS TO A DELINQUENT AMOUNT OF \$3,900 IN RENT FOR PREVIOUS MONTHS. KERRY OFFERED TO CONTACT MS. HOSKINS ABOUT A PAYMENT ARRANGEMENT.

KERRY PRESENTED THAT CAPE ELECTRIC IS INTERESTED IN RENTING FROM THE ELECTRIC DEPARTMENT AT THE OLD JAY PACKAGING BUILDING. TO DO THIS, THEY NEED TWO APPRAISALS FOR LEASE RENTAL PROPERTY. THE TWO APPRAISERS MENTIONED WERE MIKE SEXTON AND FRED RAMONI. CHUCK ROSE MADE A MOTION TO APPROVE, USING THESE APPRAISERS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

AMERICAN PLASTICS IS TRYING TO REFINANCE AND NEEDS 2 MORTGAGE LIENS THE CITY HAS ON THE BUILDING RELEASED. THE LIENS ARE FROM 1997 AND 2001. KERRY SUGGESTED THAT THE BOARD RELEASE THESE AND THE BOARD AGREED.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. TIE CENTER EDA GRANT – 06-79-73010

A. CHANGE ORDER #7 TO BRANDT CONSTRUCTION, INC. IN THE AMOUNT OF \$3,202 WAS PRESENTED.

- i. DOOR HARDWARE REVISION - \$716.00
- ii. ADDITIONAL TRELLIS BRACING - \$3,011.00
- iii. ADDITIONAL CEILING TILE - \$1,223.00
- iv. DELETION OF SIGNAGE ALLOWANCE - \$10,000
- v. DELAY CLAIMS - \$44,766.00
- vi. DEDUCT FOR OWNER'S BUILDERS RISK - \$3,128.00
- vii. DEDUCT FOR FLOOR SEALER ISSUE - \$33,386.00

CHUCK ROSE MADE A MOTION TO APPROVE THE MAYOR'S SIGNATURE FOR CHANGE ORDER #7. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. CHANGE ORDER TO BE PAID FROM NWTIF. RAY ZOLLMAN MADE A MOTION TO APPROVE THE CHANGE ORDER BEING PAID FROM NWTIF. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

B. PAY APPLICATION #14 IN THE AMOUNT OF \$307,577.00 TO BRANDT CONSTRUCTION, INC. WAS PRESENTED FOR CONSTRUCTION SERVICES. APPLICATION TO BE PAID WITH LOCAL FUNDS – TIE CENTER GRANT 2009 (\$95,912) AND PARTIAL RELEASE OF RETAINAGE (\$211,665), CONTINGENT UPON BOARD OF WORKS APPROVAL. EDA WILL REIMBURSE AT DETERMINED RATE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

C. INVOICE #2/FINAL IN THE AMOUNT OF \$102,900 TO RIVER HILLS EDD & RPC WAS PRESENTED FOR GRANT ADMINISTRATION SERVICES. TO BE PAID WITH LOCAL FUNDS – TIE CENTER GRANT 2009, CONTINGENT UPON BOARD OF WORKS APPROVAL. EDA WILL REIMBURSE AT DETERMINED RATE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

2. STRAY LIGHT OPTICAL TECHNOLOGIES – CEDF GRANT

A. INVOICE #17745 IN THE AMOUNT OF \$3,910 TO STELLAR NET, INC. WAS PRESENTED FOR SPECTROMETER AND ESSENTIALS. STRAY LIGHT PAID FOR THIS UPFRONT. THE CITY WILL REIMBURSE STRAY LIGHT WITH THE GRANT PORTION OF THE INVOICE ONCE RECEIVED FROM THE STATE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

B. INVOICE #1778 IN THE AMOUNT OF \$4,500 TO KALTMAN CREATIONS WAS PRESENTED FOR EMI DETECTOR. STRAY LIGHT PAID FOR THIS UPFRONT. THE CITY WILL REIMBURSE STRAY LIGHT WITH THE GRANT PORTION OF THE INVOICE ONCE RECEIVED FROM THE STATE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

C. CEDF GRANT BALANCE IS \$7,615.42. STRAY LIGHT IS RESPONSIBLE FOR THE OVERAGE OF THE ABOVE 2 INVOICES, IN THE AMOUNT OF \$794.58. THE BOARD OF WORKS WAS ASKED TO AUTHORIZE THE MAYOR TO SIGN THE CLOSE OUT DOCUMENTS FOR THE GRANT OUTSIDE OF THE MEETING.

RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE
SECONDED THE MOTION. MOTION CARRIED 3-0.

3. **WASTEWATER TREATMENT PLANT GRANT APPLICATION**
- A. THE APPLICATION WILL NOT BE SUBMITTED THIS GRANT
ROUND DUE TO A PUBLIC HEARING NOT BEING HELD
ACCORDING TO IOCRA REGULATIONS.
 - B. THE APPLICATION WILL BE SUBMITTED IN THE SPRING OF
2012.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

- 1. AMONIA LEVELS AT THE SEWER PLANT ARE EXTREMELY LOW
- 2. FORCE MAIN BROKE BY INTERSTATE 65, BUT IT DOES NOT INVOLVE
OUR SEWER
- 3. SUBSTANTIAL COMPLETION OF MASP HAS BEEN SIGNED BY THE
MAYOR
- 4. SERIAL NUMBERS ARE BEING COLLECTED FROM SENSORY
TECHNOLOGIES
- 5. CITY HAS APPLIED FOR AN SR FUND LOAN. A LETTER HAS BEEN
RECEIVED ASKING INFORMATION WITH WHICH THE CITY IS NOT
FAMILIAR. MAYOR GRAHAM ADVISED TO SEND BACK A LETTER
AND SAY THAT THE CITY IS NOT FAMILIAR WITH WHAT IS BEING
ASKED.
- 6. ILPEA WANTS TO MOVE SEWER LINE ON THEIR MAIN STREET
PROPERTY
- 7. CITY NEEDS TO DO CONFERENCE CALL WITH INDOT ABOUT
REGULATIONS FOR BY-PASS PROJECT. THE REPRESENTATIVE
NEEDS FINANCIAL-MAKING DECISIONS. MAYOR GRAHAM
SUGGESTED GOING TO INDOT TO DISCUSS THIS ISSUE.

MARTY RANDALL ASKED IF THE CITY HAS RECEIVED ANY INFORMATION
FROM INDOT REGARDING THE REPLACEMENT OF RAILROAD RAILS IN
CLARK AND SCOTT COUNTIES. MAYOR GRAHAM STATED THAT HE WOULD
CHECK ON THIS.

THE FOLLOWING BIDS WERE PRESENTED FROM LUCAS ASPHALT:
POLICE DEPT. - \$1,450 TO CLEAN LOT, FILL CRACKS, SEAL AND STRIPE
ELECTRIC DEPT. - \$2,350 FOR SOUTH AND EAST LOTS
FIRE DEPT. - \$2,900 TO ONLY SEAL LAKE ROAD LOCATION. VOLUNTEERS
WITH DO WORK.
LUCAS ASPHALT STATED THAT IF WORK IS DONE AT THE ELECTRIC AND
FIRE DEPTS. ALSO, THEY WILL OFFER A DISCOUNT. CHUCK ROSE MADE A
MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION
CARRIED 3-0.

TISH RICHEY PRESENTED THE FOLLOWING FOR APPROVAL.

Tie Grant Fund	Brandt Construction	Pay Ap #14	\$95,912.00
Tie Fund			
Retainage	Brandt Construction	Pay Ap #14	\$211,665.00
Tie Grant Fund	River Hills	Grant Admin Final	\$102,900.00
NW TIF	Tie Grant Fund	Change Order #7	\$3,202.00
Stray Light Grant	Stray Light	Reimburse for Stellar & Kaltman	\$7,615.42
SE TIF	Golf Cart World	Ergo Powerwise charger	\$200.00
Storm Damage			
PWS-101006500	JAR	Inv #69030 Alumin Angle Park	\$342.00
PWS-101006500	JAR	Inv #68898 Alumin AngleMVH	\$135.00

CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

CLERK TREASURER JAN HARDY REMINDED EVERYONE ABOUT BLOOD WORK ON WEDNESDAY, JULY 27TH. JAN ALSO MENTIONED SOME PROPERTIES THAT CITY HALL IS GETTING CALLS ABOUT.

3:27 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
AUGUST 9, 2011**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MARTY RANDALL, SUE AMICK, DELBERT MEEKS, CHUCK SEBASTIAN, KAREN GRICIUS, MELISSA WOODS, BILL HOAGLAND, JERRY ASHER, AND JIM BINKLEY.

MINUTES FROM THE JULY 26TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

- 1. SCOTTSBURG STORM WATER DRAINAGE DR#2**
 - A.** CHANGE ORDER #2 (TEMPLE), AN INCREASE IN THE AMOUNT OF \$8,900 FOR WORK TO BE PERFORMED ON EACH HEADWALL AT THE 6TH STREET BOX CULVERT WAS PRESENTED. GRANT FUNDS MAY COVER THIS, CONTINGENT UPON BOARD OF WORKS APPROVAL. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B.** PAY APPLICATION #4 IN THE AMOUNT OF \$46,275.30 (\$41,647.77 PAID TO TEMPLE; \$4,627.53 TO RETAINAGE) TO TEMPLE AND TEMPLE EXCAVATING AND PAVING, INC. FOR CONSTRUCTION SERVICES WAS PRESENTED. THIS INVOICE WILL BE PAID WITH IOCRA GRANT FUNDS FROM THE STORM WATER GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - C.** INVOICE #1008-12 IN THE AMOUNT OF \$6,750 TO SAEGESSER ENGINEERING, INC. FOR INSPECTION SERVICES WAS PRESENTED. THIS INVOICE WILL BE PAID WITH IOCRA GRANT FUNDS FROM THE STORM WATER GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

- 2. PAUL OGLE GRANT – MAS PARK PRESENTATION HALL TECHNOLOGY**
 - A.** INVOICE #8005-7-11-5 IN THE AMOUNT OF \$150.00 TO SAEGESSER ENGINEERING, INC. FOR DESIGN SERVICES WAS PRESENTED. INVOICE TO BE PAID WITH LOCAL MATCH FUNDS COMMITTED AS MATCH FOR THE PAUL OGLE GRANT. IF COSTS ASSOCIATED WITH TECHNOLOGY AT THE PRESENTATION HALL EXCEED \$500,000, THE CITY WILL BE RESPONSIBLE FOR THOSE COSTS. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B.** INVOICE #4 IN THE AMOUNT OF \$64,518.30 (PARTIAL RETAINAGE RELEASE AMOUNT \$18,433.30) TO SENSORY TECHNOLOGIES FOR AUDIO/VIDEO SYSTEMS WORK AT MAS PARK WAS PRESENTED. INVOICE TO BE PAID FROM THE PAUL OGLE GRANT FUND, CONTINGENT UPON BOARD OF WORKS APPROVAL. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

- 3. THE BACALA CENTER PROJECT**

- A. IOCRA CLOSEOUT MONITORING HAS BEEN RESCHEDULED FOR SEPTEMBER 15TH AT 12:30 P.M. IN THE COUNCIL ROOM.
- B. SECTION 3 COMPLIANCE FORM NEEDS A SIGNATURE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

4. STRAY LIGHT OPTICAL CEDF PROJECT

- A. BOARD OF WORKS WAS ASKED TO GIVE THE MAYOR AUTHORIZATION TO SIGN CLOSEOUT DOCUMENTS OUTSIDE A MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

5. OED-APE SITE VISIT

- A. AUGUST 18TH AT 10:00 A.M. AT MAS PARK – STRAY LIGHT OFFICE

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. MAYOR GRAHAM, BILL SAEGESSER AND WENDELL HAD A SUCCESSFUL MEETING WITH INDOT ABOUT THE BY-PASS.
2. GOAT MILK STUFF IS TO BE ON THE APC AGENDA IN SEPTEMBER OR OCTOBER.
3. BILL SAEGESSER IS AWAITING IDEM'S COMMENTS ON PAPERWORK SUBMITTED ON THE OLD SCOTT MANUFACTURING BUILDING. AN INVOICE IN THE AMOUNT OF \$1,821.43 WAS RECEIVED FROM IDEM. KERRY HAS BEEN CONTACTED ABOUT THIS INVOICE AND RECOMMENDS PAYING IT. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
4. BILL RECOMMENDED THE SIGNING OF THE CERTIFICATION OF COMPLETION OF THE MASP FOR SENSORY TECHNOLOGY. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
5. FROM AN EARLIER MEETING WITH AN INDOT ENGINEER, APPROVAL HAS BEEN GIVEN TO IMPROVE THE TRAFFIC SIGNAL AT MAIN STREET AND STATE ROAD 56. BID OPENING FOR THE IMPROVEMENT WILL BE OCTOBER 11, 2012.
6. ARMY CORPS OF ENGINEERS HAS ASKED THE CITY TO STOP THE STORM DRAINAGE DITCH PROJECT UNTIL FURTHER NOTICE. THE CORPS WAS TOLD THAT THE CITY CANNOT AFFORD TO DO WHAT THEY ARE ASKING. THE CORPS PROJECT WOULD COST \$10,000,000.

JERRY ASHER ASKED IF THERE WERE ANY QUESTIONS ON THE JULY PARK MINUTES.

JAMIE KNOWLES PRESENTED THE FOLLOWING:

1. THE GOLF COURSE IS TRYING TO REZONE FOR BUSINESS AND WILL BE COMING BEFORE THE COUNCIL LATER THIS MONTH.
2. JERRY BOLEY PROPERTY THAT WAS ANNEXED INTO THE CITY IS ON THE AUGUST 10TH APC AGENDA TO BE RE-ZONED.
3. SOME OF THE OLD PROPERTIES ARE BEING CLEANED UP.

JIM BINKLEY PRESENTED THE FOLLOWING:

1. CIRCUITS ARE BACK UP TO THE SUBSTATION. WE ARE WAITING ON BID FROM ALPHA ELECTRIC FOR A NEW TRANSFORMER TO REPLACE WHAT WAS TORN UP. CHUCK ROSE ASKED WHO WOULD PAY FOR THIS TRANSFORMER AND BINK STATED THAT THE TRUCK COMPANY'S INSURANCE COMPANY WOULD BE RESPONSIBLE.
2. POLE TESTING IS TO START THE FIRST OF SEPTEMBER.

3. PARKING LOT AT THE ELECTRIC DEPARTMENT HAS BEEN SEALED.

DELBERT MEEKS PRESENTED THE FOLLOWING BIDS FOR POLICE CARS:

COYLE - \$25,349
JOHN JONES - (Caprice) \$25,244 + SPOTLIGHT, MAKING
TOTAL \$25,970
GILSTRAP MOTORS - \$28,561

DELBERT NEEDS 4 VEHICLES, 3 MARKED AND 1 DETECTIVE CAR. TWO OF THE VEHICLES WILL BE PAID FOR WITH THE POLICE DEPARTMENT BUDGET, WHICH IS ESTIMATED TO BE \$5,000-\$6,000 PER CAR. EQUIPMENT WILL BE PAID WITH 2011 BUDGET. CHUCK ROSE MADE A MOTION TO ACCEPT JOHN JONES' BID. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

DELBERT ALSO REPORTED THAT THE PARKING LOT AT THE POLICE DEPARTMENT HAS BEEN PAVED.

TISH RICHEY PRESENTED THE FOLLOWING FOR APPROVAL.

Stormwater Retainage	Temple & Temple	Pay Ap #10	\$4,627.53
Stormwater Grant	Temple & Temple	Pay Ap #10	\$41,647.77
Stormwater Grant	Saegesser Engineering	Invoice #1008-12	\$6,750.00
Ogle Grant	Sensory Technologies	Pay Ap #4	\$46,084.50
Ogle Grant Retain	Sensory Technologies	Pay Ap #4	\$18,433.80
Ogle Grant	Saegesser Engineering	Invoice #8005-7-11-5	\$150.00
Bacala	Universal Evaluation	Appraisal	\$302.00
SE TIF	Umbaugh	Prof Services	\$7,000.00
NW TIF	Umbaugh	Prof Services	\$7,000.00
SE TIF	Saegesser	Engineering Services Bacala	\$415.00
Brownfield 2009	IDEM	Invoice #141269 Dec 2010- Mar 2011	\$1,821.43

JAN HARDY PRESENTED THE FOLLOWING:

1. APPRAISAL FOR REPLACEMENT COST AT BACALA BUILDING WAS \$800.00. RAY ZOLLMAN MADE A MOTION TO APPROVE INSURING FOR THIS AMOUNT. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. THERE WAS A DISCUSSION ABOUT THE FLAG POLE BY THE CEMETERY ENTRANCE THAT WAS DESTROYED IN AN APRIL WIND STORM. BOB AMICK, REPRESENT THE AMERICAN LEGION, HAD REQUESTED THE CITY PAY FOR A REPLACEMENT IN THE AMOUNT OF \$847.35. BILL HOAGLAND OF THE CEMETERY BOARD WILL CHECK TO SEE IF THIS WOULD BE COVERED UNDER THE CEMETERY'S INSURANCE POLICY.
3. MAYOR GRAHAM ADVISED TO GIVE NOTICE TO THE OWNERS OF THE PROPERTIES WHICH HAVE BEEN SENT TRASH LETTER THAT THE CITY WILL CLEAN UP THOSE PROPERTIES IF THE OWNERS DO NOT.
4. STANDARD OPERATING PROCEDURE ON ACCOUNT DELETION AND BROADBAND ADJUSTMENTS WAS

PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

- 5. BRIAN COUGHLIN WITH PERF WILL BE HERE ON AUGUST 11TH FROM 12:00 P.M.-3:00 P.M. TO SPEAK TO EMPLOYEES ABOUT NEW INVESTMENT FUNDS.

3:05 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
AUGUST 23, 2011

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE TONJA CAUDILL, BILL SAEGESSER, MELISSA WOODS, TISH RICHEY, STACIE SKINNER, MARTY RANDALL, JIM BINKLEY, SUE AMICK, AND DELBERT MEEKS.

MINUTES FROM THE AUGUST 9TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL, SECRETARY OF THE SICK BANK, PRESENTED A REQUEST FROM LAUREN RICHEY TO USE 18.5 DAYS FROM THE SICK BANK. THE REQUEST COMES WITH A FAVORABLE RECOMMENDATION FROM THE SICK BANK BOARD. CHUCK ROSE MADE A MOTION TO APPROVE THE BOARD'S RECOMMENDATION. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

KERRY THOMPSON PRESENTED THE FOLLOWING:

1. LIFESPAN HAS AGREED TO PAY UP TO \$5,000 ANNUALLY ON UTILITIES PER THEIR CONTRACT WITH THE STATE. THE CONTRACT IS TO BE REVIEWED ANNUALLY. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
2. LINDA HOSKINS WITH ROUGH EDGES HAS ISSUES WITH THE FLOORS AND BELIEVES THAT THE ELECTRIC METER SHE HAS SERVICES MORE THAN JUST HER AREA. SHE WOULD ALSO LIKE THE FRONT OF THE STORE PAINTED. THE BOARD AGREED TO FORGIVE HALF THE RENT ARREARAGE OF \$3,300. THE AMOUNT OWED THROUGH AUGUST WOULD BE \$1,650 PLUS \$600 FOR AUGUST RENT. HOSKINS THEN HAS TO PAY THE RENT AT THE FIRST OF THE MONTH. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
3. LEASE FOR CAPE ELECTRIC TO RENT THE *NEW* ELECTRIC BUILDING WAS PRESENTED. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
4. KERRY ALSO PRESENTED A REQUEST TO RETURN THE OPTION MONEY OF \$30,000 TO LIBERTY GREEN. LIBERTY GREEN HAD CONTACTED THE CITY ABOUT THIS IN JUNE. A LETTER FROM JOHN KRAFT WAS NEVER RECEIVED, AS REQUESTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. **TIE CENTER EDA GRANT – 06-79-73010**
 - A. CHANGE ORDER #8 FOR A CREDIT OF \$50,000 TO BRANDT CONSTRUCTION, INC. FOR A DEDUCTION FOR CONTINGENCY NOT USED WAS PRESENTED. THE CREDIT COMES FROM NWTIF AND CERTIFIED TECH FUNDS AND IT GOES BACK TO THE CERTIFIED TECH FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - B. PAY APPLICATION #15/FINAL IN THE AMOUNT OF \$43,870 (RELEASE OF RETAINAGE) TO BRANDT CONSTRUCTION, INC.

FOR CONSTRUCTION SERVICES WAS PRESENTED. PAY APPLICATION IS TO BE PAID WITH TIE CENTER GRANT 2009 RETAINAGE FUND, CONTINGENT UPON BOARD OF WORKS APPROVAL AFTER BILL SEAGESSER AND MELISSA WOODS VERIFY THAT THE EDA REQUIREMENTS ARE SATISFIED. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2. SENIOR AND YOUTH CENTER GRANT

A. PAY APPLICATION #9/FINAL IN THE AMOUNT OF \$66,243.60 (RELEASE OF RETAINAGE) TO LINDSEY'S LUMBER AND BUILDERS SUPPLY FOR CONSTRUCTION SERVICES WAS PRESENTED. PAY APPLICATION TO BE PAID WITH FUNDS FROM THE SENIOR AND YOUTH CENTER RETAINAGE FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

3. OFFICE OF ENERGY DEVELOPMENT – ALTERNATIVE POWER AND ENERGY GRANT

A. SITE VISIT WAS CONDUCTED BY OED ON AUGUST 18TH

B. OED WAS IMPRESSED WITH THE PROJECT AND COMPLIMENTED THE WORK THAT HAS BEEN DONE.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. WAITING ON CARBON FEEDER AT WATER PLANT. CHOLOROMINES ARE NOT WORKING IN THE WAY WE HAD HOPED.
2. NOTICE OF VIOLATION HAS BEEN RECEIVED BY THE WASTEWATER TREATMENT PLANT BECAUSE A COUPLE OF REPORTS HAVE BEEN SENT LATE.
3. UNSURE IF THE GOAT MILK STUFF WILL BE ON THE SEPTEMBER AREA PLANNING COMMISSION DOCKET.
4. A RESPONSE HAS BEEN RECEIVED FROM IDEM IN REGARDS TO THE OLD SCOTT MANUFACTURING PROJECT PAPERWORK SUBMITTED IN MAY. BILL SAEGESSER, MAYOR GRAHAM AND KERRY THOMPSON WILL MEET ON THIS ON AUGUST 25TH AND A REPRESENTATIVE FROM ST. JOHN MITTLEHAUSER WILL BE INVITED.

TISH RICHEY STATED THAT SHE HAS RECEIVED CHECKS FROM THE STORM DAMAGE, BUT HAS NOT RECEIVED ANY RECEIPTS FROM THE FIELD. MONEY HAS ALSO BEEN RECEIVED FOR THE FLAG POLE IN THE PARK.

STACIE SKINNER WITH CITIZENS COMMUNICATIONS REPORTED THAT SHE IS LOOKING AT THE BLOCHER AREA FOR SERVICE. AND THAT ZACH BANE AND MIKE MONTGOMERY ARE WORKING WELL TOGETHER ON TOWERS.

JIM BINKLEY WITH THE ELECTRIC DEPARTMENT STATED THAT THE RAILROAD COMPANY HAS CONTACTED HIM TO ADVISE THEY WILL BE RUNNING FREIGHT AND REQUIRE THE LINES TO BE HIGH ENOUGH.

DELBERT MEEKS WITH THE POLICE DEPARTMENT PRESENTED THE FOLLOWING:

1. WORKING ON TRASH PROPERTIES OF MIKE PRUITT AND JOE STEVENS. MEEKS STATED THAT HE HAS CONTACTED THE OWNERS OF THE MR. LUBIE PROPERTY AND IT WILL BE MOWED.

2. POLICE DEPARTMENT IS RECEIVING BIDS FOR EQUIPMENT FOR NEW CARS.

SUE AMICK THANKED EVERYONE FOR THEIR HELP AT THE PIG ROAST.

CLERK-TREASURER JAN HARDY STATED THAT THE CITY HAS BEEN CONTACTED ABOUT FLU SHOTS AND TO WHOM THEY WILL BE PROVIDED. THE BOARD AGREED TO PAY FOR EVERYONE WHO IS ON THE CITY INSURANCE PLAN AND OFFER IT TO THE OTHER EMPLOYEE FAMILY MEMBERS. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:50 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 13, 2011**

2:00 P.M. BOARD MEMBER CHUCK ROSE CALLED THE MEETING TO ORDER IN MAYOR GRAHAM'S ABSENCE. BOARD MEMBER RAY ZOLLMAN WAS ALSO PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, TISH RICHEY, MELISSA WOODS, JAMIE KNOWLES, JASON COMBS, STACIE SKINNER, JERRY ASHER, JIM BINKLEY, JASON APPLGATE, MARTY RANDALL, SUE AMICK, DELBERT MEEKS, CHARLES SEBASTIAN AND KAREN GRICIUS.

MINUTES FROM THE AUGUST 13TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE AMENDED MINUTES. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. **SCOTTSBURG STORM WATER DRAINAGE DR#2**
 - A. AN INCREASE IN INVOICE #1008-13 IN THE AMOUNT OF \$2,437.50 TO SAEGESSER ENGINEERING, INC. FOR CONTRACT ADMINISTRATION/CONSTRUCTION OBS. WAS PRESENTED. THIS INVOICE WILL BE PAID WITH IOCRA GRANT FUNDS FROM THE STORM WATER GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
2. **PAUL OGLE GRANT – MAS PARK PRESENTATION HALL TECHNOLOGY**
 - A. INVOICE #8005-7-11-4 IN THE AMOUNT OF \$300.00 TO SAEGESSER ENGINEERING, INC. FOR ASSISTANCE WITH SENSORY PAY APPLICATION AND CERT. OF SUBSTANTIAL COMPLETION WAS PRESENTED. INVOICE TO BE PAID WITH LOCAL MATCH FUNDS COMMITTED AS MATCH FOR THE PAUL OGLE GRANT. IF COSTS ASSOCIATED WITH TECHNOLOGY AT THE PRESENTATION HALL EXCEED \$500,000, THE CITY WILL BE RESPONSIBLE FOR THOSE COSTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
3. **THE BACALA CENTER PROJECT**
 - A. IOCRA CLOSEOUT MONITORING IS SCHEDULED FOR SEPTEMBER 15TH AT 12:30 P.M. IN THE COUNCIL ROOM.
 - B. THE NEW EXECUTIVE DIRECTOR AT THE YMCA WAS CONTACTED REGARDING THE POTENTIAL YOUTH PROGRAMS THAT WILL NEED TO BE OFFERED AT THE CENTER.
 - C. RETAINAGE IN THE AMOUNT OF \$54,000 CAN BE RELEASED TO LINDSAY'S LUMBER.
4. **OFFICE OF ENERGY DEVELOPMENT – ENERGY AUDIT GRANT**
 - A. CITY WAS NOTIFIED OF AWARD IN AUGUST

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. WATER PLANT CARBON FEEDER HAS ARRIVED AND LANCE HAS IT READY TO INSTALL. WE ARE WAITING ON THE CHEMICAL SALESMAN.
2. REPORTS FOR THE WASTEWATER TREATMENT PLANT HAVE BEEN FILED.

3. BY PASS IS WORKING WITH THE UTILITY DEPARTMENT HEADS FOR PROJECT.
4. UNSURE IF THE GOAT MILK STUFF WILL BE ON THE AREA PLANNING COMMISSION OCTOBER MEETING AGENDA.
5. STILL WORKING ON SCOTT MANUFACTURING PROJECT. A CONFERENCE CALL WITH BORG WARNER IS SCHEDULED FOR SEPTEMBER 14TH. THE DEADLINE ON REPORTS THAT THE CITY NEEDS TO FILE IS MONDAY, SEPTEMBER 19TH. WE ARE STANDING FIRM ON CITY MONITORING WELLS.
6. A BID IN THE AMOUNT OF \$23,356, NOT TO EXCEED \$25,000, FROM T&T EXCAVATING & PAVING FOR RE-SURFACING LAKE ROAD FROM HIGHWAY 31 AT CASEY'S GENERAL STORE. BILL SAEGESSER MADE A RECOMMENDATION TO ACCEPT THE BID. RAY ZOLLMAN MADE A MOTION TO APPROVE THE BID. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
7. A BID IN THE AMOUNT OF \$23,158, NOT TO EXCEED \$25,000, FROM T&T EXCAVATING & PAVING FOR RE-SURFACING THE WATERS EDGE SUBDIVISION WAS PRESENTED. \$18,000 IS AVAILABLE FROM THE LETTER OF CREDIT FOR THE 1.5 INCH SURFACE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.
8. RE-SURFACING BIDS HAVE BEEN PASSED OUT FOR STREETS THAT HAD BEEN TURNED IN BY COUNCILMEN THIS YEAR. BILL SAEGESSER SUGGESTED MICRO SURFACING.
9. INDOT IS DOING A RAILROAD CROSSING PROGRAM WHICH IS MANDATED TO BE IN PLACE BY 2018.
10. THE SIGN REFLECTIVITY GRANT PROGRAM IS TO DO A STUDY TO SEE WHAT IS NEEDED.

JAMIE KNOWLES PRESENTED THE FOLLOWING:

1. LEROY GUTHRIE PROPERTY HAS BEEN CLEANED.
2. MCDONALD'S IS WAITING ON STATE AND DESIGNERS LEASE. THEY ARE LOOKING AT THE MIDDLE OF OCTOBER TO BEGIN CONSTRUCTION.

STACIE SKINNER WITH CITIZENS COMMUNICATIONS STATED THAT BRIAN KIDD WILL BEGIN DOING ON CALL ROTATION AND WILL NEED A TECHNOLOGY DATA PLAN. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

JERRY ASHER WITH THE PARKS DEPARTMENT ASKED IF THERE WERE ANY QUESTIONS ON THE PARK BOARD MINUTES. ASHER ALSO STATED THAT THE SPLASH PARK IS CLOSED AT THE LINZA GRAHAM PARK.

KERRY THOMPSON IS WORKING ON A CONTRACT FOR \$3,000 TO REIMBURSE THE CITY FOR GAS AND LABOR USED TO MOW CITY PROPERTIES. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

JIM BINKLEY WITH THE ELECTRIC DEPARTMENT STATED THAT THREE OF HIS MEN WENT TO BALTIMORE TO ASSIST WITH HURRICANE IRENE DEVASTATION. BINK ALSO INFORMED THAT THE BOARD THAT HE ATTENDED THE LINEMAN RODEO IN SCOTTSBURG ON AUGUST 26TH AND 27TH. THE WORK AT THE SUBSTATION CONTINUES AND \$417,000 IS THE UPDATED REPLACEMENT COST.

SUE AMICK REPORTED ON THE SOFTBALL TOURNAMENT THAT WAS HELD AS PART OF THE WELLNESS PROGRAM.

DELBERT MEEKS WITH THE POLICE DEPARTMENT STATED THAT THE REPAIRS BEING DONE TO THE HEATING AND COOLING SYSTEM AT THE

POLICE STATION BY MILLER HEATING AND COOLING WILL BE COVERED IN THE BUDGET. CHIEF MEEKS REPORTED THAT HE HAS RECEIVED TWO BIDS FOR COSTS TO EQUIP THE NEW POLICE CARS. BIDS RECEIVED WERE FROM GEORGE NANCE AND DANIEL PADEN; AND, CHIEF MEEKS STATED THAT PADEN’S BID WAS THE LOWEST.

TISH RICHEY STATED PRESENTED A CLAIM FOR THE WELLNESS TEE SHIRTS. THE CLAIM IS TO BE PAID OUT OF NON-REVERTING FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

DAN CLARK WITH UNIVERSAL VALUATIONS HAS GIVEN AN UPDATE AND WILL BE GETTING A HARD COPY BACK TO US FOR DEPARTMENT HEAD VERIFICATION.

CLERK-TREASURER JAN HARDY PRESENTED A BILL IN THE AMOUNT OF \$10,235 TO KEYSTONE FOR ANNUAL MAINTENANCE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0. HARDY ALSO PRESENTED AN APPROVAL FOR THE GAS PRICES TO BE LOCKED IN. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 2-0.

2:55 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 27, 2011**

2:03 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS CHUCK ROSE AND RAY ZOLLMAN PRESENT. ALSO PRESENT WERE BILL SAEGESSER, MELISSA WOODS, STACIE SKINNER, SUE AMICK, DELBERT MEEKS, TISH RICHEY, JASON COMBS, MARTY RANDALL AND JIM BINKLEY.

MINUTES FROM THE SEPTEMBER 13TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. IFA BROWNFIELDS PROJECT

- A.** INVOICE #1395 IN THE AMOUNT OF \$5,359.50 TO ST. JOHN MITTLEHAUSER & ASSOCIATES FOR RESPONSES TO IDEM COMMENTS WAS PRESENTED. BY ADVICE OF BORGWARNER ATTORNEY, RICHARD VANRHEENEN, THIS SHOULD BE PAID WITH PROCEEDS FROM THE SALE OF THE PROPERTY TO GENPAK. FOR TRACKING PURPOSES, THE INVOICE SHOULD BE PAID FROM THE BROWNFIELD 2009 FUND. FUNDS WILL NEED TO BE TRANSFERRED FROM THE OLD BROWNFIELD FUND (PROCEEDS FROM THE GENPAK SALE) IN ORDER TO COVER THE EXPENSE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- B.** INVOICE #142469 IN THE AMOUNT OF \$1,042.06 TO IDEM FOR TIME SPENT ON SCOTTSBURG BROWNFIELD PROJECT. BY ADVICE OF THE CITY ATTORNEY, THIS SHOULD BE PAID WITH PROCEEDS FROM THE SALE OF THE PROPERTY TO GENPAK. FOR TRACKING PURPOSES, THE INVOICE SHOULD BE PAID FROM THE BROWNFIELD 2009 FUND. FUNDS WILL NEED TO BE TRANSFERRED FROM THE OLD BROWNFIELD FUND (PROCEEDS FROM THE GENPAK SALE) IN ORDER TO COVER THE EXPENSE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2. THE BACALA CENTER CLOSEOUT

- A.** LIFESPAN IS WORKING OUT OF THE BUILDING NOW. GRANT WILL NOT BE CLOSED OUT UNTIL THE YMCA STARTS OFFERING PROGRAMS. MAYOR GRAHAM AND MELISSA WOODS ARE TO MEET WITH THE YMCA EXECUTIVE DIRECTOR.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

- 1. CARBON FEEDER IS BEING INSTALLED AT THE WATER PLANT TODAY.
- 2. TRYING TO SCHEDULE A FIELD VISIT BETWEEN OCTOBER 1ST AND 15TH FOR THE BY-PASS AND TRAIL PROJECT. THE ELECTRIC DEPARTMENT IS TO RESPOND BY SEPTEMBER 30TH.
- 3. THE TEMPLE AND TEMPLE PAVING QUOTE FOR LAKE RD AND WATERS EDGE WHICH WAS APPROVED AT THE LAST BOARD MEETING NEEDS WORK ORDERS SIGNED BY THE MAYOR. QUOTE IS NOT TO EXCEED \$25,000.
- 4. APPROVAL HAS BEEN RECEIVED TO FINISH A PORTION OF THE STORMWATER PROJECT.

JASON COMBS WITH THE SEWER DEPARTMENT PRESENTED THE FOLLOWING:

1. GUARD RAILS ARE BEING INSTALLED
2. HAD ELECTRICAL PROBLEMS ON SEPTEMBER 26TH, BUT HOPES TO HAVE THOSE FIXED BY SEPTEMBER 30TH.

STACIE SKINNER WITH CITIZENS COMMUNICATIONS PRESENTED A LOW BID FROM JOHN JONES FOR 2 VANS FOR THE INSTALL CREW AT \$21, 321 PER VAN WITH 50% DOWN. RAY ZOLLMAN MADE A MOTION FOR THE MAYOR TO SIGN. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0. STACIE ALSO PRESENTED 3 AGREEMENTS FOR STRUCTURES:

1. JAY ARBUCKLE – LOCATED AT RICK & JEFF’S CARPET
2. COBY WHITTYMORE – PIONEER VILLAGE
3. JOHNSON TOWNSHIP FIRE DEPT.

CHUCK ROSE MADE A MOTION TO APPROVE THE AGREEMENTS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. STACIE ADVISED THE BOARD THAT C3BB MADE A PAYMENT AT THE END OF SEPTEMBER OF \$50,000 ON THEIR LOAN.

JIM BINKLEY STATED THAT THE TOP PRIORITY AT THE ELECTRIC DEPARTMENT IS THE MCDONALD’S RESTAURANT, WHERE UNDERGROUND LINES ARE BEING INSTALLED.

TISH RICHEY PRESENTED THE FOLLOWING:

1. FIXED ASSETS HAVE BEEN SENT BACK TO THE DEPARTMENT HEADS WITH A REQUEST THAT THEY BE RETURNED BY FRIDAY, SEPTEMBER 30TH.
2. AT THE 1ST OF OCTOBER A REPORT WILL BE SENT TO ALL BUDGETED DEPARTMENT HEADS SO THEY CAN INFORM THE CLERK-TREASURER’S OFFICE OF TRANSFERS.
3. AN UPDATE ON HEXAGRAMS WAS PRESENTED: OUT OF 2500 METERS, 13 ARE NOT RUNNING, MAKING THAT AN ACCURACY RATE OF 99.58%.
4. \$8,972.99 WILL NEED TO BE MOVED FROM THE OLD BROWNFIELD GRANT FUND TO THE NEW BROWNFIELD GRANT FUND AT THE END OF THE QUARTER. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

CLERK-TREASURER JAN HARDY STATED THAT FLU SHOTS WILL BE GIVEN ON OCTOBER 12TH FROM 1:30 P.M. TO 4:30 P.M. THEY WILL BE \$25 FOR ANYONE WHO IS NOT ON THE CITY INSURANCE. PNEUMONIA SHOTS WILL ALSO BE AVAILABLE FOR \$70. JAN GAVE AN UPDATE ON GAS PRICES:

DIESEL FROM DECEMBER TO JUNE - \$3.62
UNLEADED FROM DECEMBER TO FEBRUARY - \$3.295
UNLEADED FROM MARCH TO JUNE - \$3.369

JAN PRESENTED WRITE OFFS AND ADJUSTMENTS FOR THE BOARD’S APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL ASKED WHERE THE CITY WOULD PUT THE DONATED PLAY EQUIPMENT FROM MCDONALD’S. MAYOR GRAHAM STATED THAT THE CITY IS STRONGLY CONSIDERING THE LINZA GRAHAM PARK FOR THE LOCATION.

2:55 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 11, 2011**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO PRESENT WERE TISH RICHEY, CHUCK SEBASTIAN, KAREN GRICIUS, BILL SAEGESSER, DELBERT MEEKS, SUE AMICK, JERRY ASHER, STACIE SKINNER, JIM BINKLEY, MARTY RANDALL, AND JAMIE KNOWLES.

MINUTES FROM THE SEPTEMBER 27TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. **SCOTTSBURG STORMWATER DRAINAGE DR#2**
 - A. INVOICE #1008-14 IN THE AMOUNT OF \$2,437.50 TO SAEGESSER ENGINEERING, INC. FOR CONTRACT ADMINISTRATION AND CONSTRUCTION OBS. WAS PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. THIS INVOICE WILL BE PAID WITH IOCRA GRANT FUNDS FROM THE STORMWATER GRANT FUND. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. SOME WATER SAMPLES HAVE SHOWN HIGH CONCENTRATIONS OF COPPER. TWO SETS OF TESTS HAVE TO BE REPORTED TO IDEM BY OCTOBER 27TH.
2. PRELIMINARY FIELD CHECKS HAVE BEEN DONE ON THE BYPASS AND TRAIL PROJECT. STILL WAITING ON REPORTS FROM SOME OF THE UTILITIES.
3. WAITING FOR SITE PLANS TO BE RE-SUBMITTED ON THE GOAT MILK STUFF.
4. NO NEWS ON OLD SCOTT MANUFACTURING SITE.
5. GRANT PACKAGE IS IN ON RAILROAD CROSSING SIGNAGE.
6. CITY WILL APPLY FOR GRANT TO REPLACE ALL STREET SIGNS.
7. THE QUARTERLY REPORT ON TRANSFER STATION IS DUE.
8. JAMIE KNOWLES AND BILL SAEGESSER WILL MEET WITH MIKE PERRIN ON THE ENLARGEMENT OF ASHMOOR PARK. A UTILITY FORUM MIGHT BE NEEDED.

JERRY ASHER WITH THE PARKS DEPARTMENT ASKED IF THERE WERE ANY QUESTIONS ON THE PARKS BOARD MINUTES. JERRY ADVISED THE BOARD THAT FROM SEPTEMBER 28TH THROUGH THE 30TH, TWO PEOPLE WERE CAUGHT ON THE SURVEILLANCE SYSTEM SETTING FIRES IN BATHROOMS AT LAKE IOLA. JERRY HAS ASKED FOR \$215 RESTITUTION. ON SEPTEMBER 25TH AND 26TH, THERE WAS A BREAK-IN TO THE CONCESSION STAND AT THE LINZA GRAHAM PARK.

STACIE SKINNER WITH CITIZENS COMMUNICATIONS STATED THAT ONE OF THE STRUCTURES APPROVED AT THE LAST BOARD OF WORKS MEETING IS OPERATING.

JIM BINKLEY WITH THE ELECTRIC DEPARTMENT ADVISED THE BOARD THAT OUR INSURANCE COMPANY HAS LOOKED AT THE NORTH SUBSTATION AND THE COMPANY HAS BEEN CONTACTED ABOUT A SALVAGE PRICE ON THE TRANSFORMERS.

FIRE CHIEF JAMES RICHEY STATED THAT HE HAS BEEN BUSY DOING PRESENTATIONS AT SCHOOLS DURING THIS FIRE PREVENTION WEEK.

POLICE CHIEF DELBERT MEEKS STATED THAT THE DEPARTMENT DID NOT RECEIVE THE COPS GRANT THIS YEAR.

MARTY RANDALL REPORTED THAT AN OPEN HOUSE PRESENTING A PLAN FOR AUSTIN WILL BE GIVEN ON OCTOBER 16TH AT THE OLD GENERAL DOLLAR STORE FROM 2:00 P.M. TO 4:00 P.M.

A REMINDER WAS GIVEN THAT FLU SHOTS WILL BE ADMINISTERED ON OCTOBER 12TH.

MAYOR GRAHAM READ A LETTER ADDRESSED TO HIM AND THE CITY COUNCIL FROM IDEM REGARDING A DECISION ON LIBERTY GREEN RENEWABLES. AN ACID RAIN PERMIT WAS GRANTED ON OCTOBER 12, 2010. IDEM RECEIVED A LETTER ON SEPTEMBER 28, 2011, ASKING THAT THE PERMIT BE REVOKED. LIBERTY GREEN NO LONGER PLANS TO BUILD ON HIGHWAY 31 IN SCOTTSBURG.

2:35 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 25, 2011**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO PRESENT WERE BILL SAEGESSER, KAREN GRICIUS, TISH RICHEY, SCOTT ZELLERS, MARTY RANDALL, AND SUE AMICK.

MINUTES FROM THE OCTOBER 11TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. IFA BROWNFIELDS PROJECT

- A.** INVOICE #1456 IN THE AMOUNT OF \$17,541.81 TO ST. JOHN MITTLEHAUSER & ASSOCIATES FOR WORK ASSOCIATED WITH THE REMEDIATION WORK PLAN WAS PRESENTED. IT IS THE CONSENSUS OF THE CITY ATTORNEY, CITY ENGINEER AND MYSELF (CONTINGENT UPON BOARD OF WORKS APPROVAL AS WELL) THAT THIS SHOULD BE PAID WITH PROCEEDS FROM THE SALE OF THE PROPERTY TO GENPAK. FOR TRACKING PURPOSES, THE INVOICE SHOULD BE PAID FROM THE BROWNFIELD 2009 FUND. FUNDS WILL NEED TO BE TRANSFERRED FROM THE OLD BROWNFIELD FUND (PROCEEDS FROM THE GENPAK SALE) IN ORDER TO COVER THE EXPENSE. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B.** INVOICE #1457 IN THE AMOUNT OF \$9,451 TO ST JOHN MITTLEHAUSER & ASSOCIATES FOR COSTS ASSOCIATED WITH THE OUT OF SCOPE ACTIVITIES FOR PREPARING THE RECENT BIOLOGICAL PILOT TEST MEMO, PREPARING THE RESPONSES TO THE AUGUST 18TH IDEM'S COMMENTS, AND PROJECT MANAGEMENT THAT INCLUDES PARTICIPATING IN INTERNAL AND IDEM/IFA CONFERENCE CALLS. IT IS THE CONSENSUS OF THE CITY ATTORNEY, CITY ENGINEER AND MYSELF (CONTINGENT UPON BOARD OF WORKS APPROVAL AS WELL) THAT THIS SHOULD BE PAID WITH PROCEEDS FROM THE SALE OF THE PROPERTY TO GENPAK. FOR TRACKING PURPOSES, THE INVOICE SHOULD BE PAID FROM THE BROWNFIELD 2009 FUND. FUNDS WILL NEED TO BE TRANSFERRED FROM THE OLD BROWNFIELD FUND (PROCEEDS FROM THE GENPAK SALE) IN ORDER TO COVER THE EXPENSE. BORG WARNER HAS AGREED TO THIS METHOD OF PAYMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

THE EDA RLF LOAN SEMI-ANNUAL REPORT WAS PRESENTED FOR THE BOARD OF WORK'S APPROVAL. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE MAYOR GRAHAM TO SIGN THE REPORT CERTIFICATION. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

- 1. LIVING WATERS IS HOOKING UP CARBON FEED SYSTEM AT THE WATER PLANT
- 2. COPPER LEVELS ARE BEING CHECKED AT THE WATER PLANT PER IDEM

- 3. BYPASS AND TRAIL QUARTERLY MEETING WITH INDOT HAS BEEN SCHEDULED FOR OCTOBER 26TH AT 8:40 AM AT THE SAEGESSER OFFICE
- 4. ALL DOCUMENTS FOR THIS PROJECT ARE POSTED ON THE INDOT WEBSITE
- 5. PILOT STUDY AT THE OLD SCOTT MANUFACTURING BUILDING WAS ACCEPTABLE, AS APPROVED BY IDEM. APPROVAL OF THE BOARD OF WORKS IS SOUGHT FOR ST. JOHN MITTLEHAUSER TO START WITH BORG WARNER’S AGREEMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- 6. THIRD QUARTER TRANSFER STATION REPORT FOUND THE PLANT IN AN ACCEPTABLE AND WORKING ORDER
- 7. TEMPLE AND TEMPLE STILL NEEDS TO PAVE 200 FEET OF WESTAVIA BOULEVARD AND RAISE FIRE HYDRANTS.

MAYOR GRAHAM STATED THAT RAILROAD STREET NEEDS TO BE PATCHED BY FEWELL MONUMENT.

FIRE CHIEF JAMES RICHEY STATED THAT THE FIRE STATION IS GETTING READY FOR HALLOWEEN.

ASSISTANT CHIEF OF POLICE SCOTT ZELLERS STATED THAT ROUTINE PATROLS WILL BE HANDING OUT CANDY ON HALLOWEEN.

SUE AMICK SPOKE FOR JASON APPEGATE, SUPERINTENDANT OF STREET AND SANITATION, STATING THAT LEAF PICK-UP HAS BEEN SET FOR NOVEMBER 14TH. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH RICHEY GAVE A REPORT ON FIXED ASSETS. ALL DEPARTMENTS HAVE TURNED IN THE NECESSARY PAPERWORK AND THE SYSTEM HAS BEEN DEvised FOR UPKEEP.

2:20 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 10, 2011**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE KAREN GRICIUS, GLEN KING, BILL HOAGLAND, MIKE BROOKS, JAMIE KNOWLES, JEFF BROADY, JAMES RICHEY, JERRY ASHER, SUE AMICK, JASON APPLGATE, DELBERT MEEKS, TISH RICHEY, JIM BINKLEY, AND MELISSA WOODS.

MINUTES FROM THE OCTOBER 25TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. **EDA GRANT – TIE CENTER PROJECT**
 - A. STATUS OF CLOSEOUT WAS GIVEN. THE EDA ENGINEER IS MOHAMMED SAEED. THE CITY HAS NOT HEARD BACK ON THE CLOSEOUT.
2. **SENIOR AND YOUTH CENTER**
 - A. CORRESPONDED WITH YMCA REGARDING PROGRAMS
3. **STRAY LIGHT OPTICAL TECHNOLOGIES**
 - A. CLOSEOUT MONITORING WILL TAKE PLACE ON NOVEMBER 18TH
 - B. SIGNATURE IS NEEDED ON THE CERTIFICATION OF ACCESSIBILITY FORM. RAY ZOLLMAN MADE A MOTION TO APPROVE THE SIGNING. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
 - C. SIGNATURE IS NEEDED ON THE DISCLOSURE REPORT. RAY ZOLLMAN MADE A MOTION TO APPROVE THE SIGNING. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. THE CARBON FEEDER AT THE WATER PLANT IS WORKING AND THE CITY IS DOING SOME ADDITIONAL TESTING OF A DIFFERENT CHEMICAL, WHICH LOOKS PROMISING.
2. DUGAN & MEYERS WOULD LIKE TO TALK ABOUT THE REGIONAL WATER PLANT MEETING NEXT FRIDAY, NOVEMBER 18TH.
3. THE SPEEDWAY AREA IS STILL HAVING PROBLEMS WITH GREASE. THERE ARE PROVISIONS IN PLACE TO DO INSPECTIONS WHICH WOULD BE PERFORMED BY JASON COMBS. THE GREASE IS MOST LIKELY COMING FROM PONDEROSA, CRACKER BARREL, AND MARIANN'S.
4. ST. JOHN MITTLEHAUSER WILL BE BACK IN TOWN ON MONDAY FOR TESTING AT THE OLD SCOTT MANUFACTURING BUILDING.

MAINTENANCE MAN JEFF BROADY PRESENTED QUOTES ON THE LIFELONG LEARNING CENTER ROOF:

JA BROADY CONSTRUCTION:	LAMINATED SHINGLES - \$3,980.00
	THREE TAB SHINGLES - \$3,820.00
BRUCK CONSTRUCTION:	LAMINATED SHINGLES - \$4,800.00
	THREE TAB SHINGLES - \$4,200.00

JEFF BROADY RECOMMENDED THE JA BROADY CONSTRUCTION BID FOR LAMINATED SHINGLES AT \$3,980.00. CHUCK ROSE MADE A MOTION TO

APPROVE THE BID. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BROADY STATED THAT HE AND HIS CURRENT CREW CANNOT HANDLE THE WIND DAMAGE SUSTAINED BY THE CLEARINGHOUSE ROOF. BRUCK CONSTRUCTION SUBMITTED A BID OF \$3,500 TO FIX THE ROOF. JEFF WILL GET A BID FROM JA BROADY CONSTRUCTION AS WELL.

MIKE BROOKS WITH HRC ROOFING PRESENTED A QUOTE IN THE AMOUNT OF \$4,950.00 FOR REPLACEMENT OR REPAIR OF THE TRAIN DEPOT ROOF WHICH SUSTAINED WIND DAMAGE. RAY ZOLLMAN MADE A MOTION TO APPROVE THE BID FOR REPAIR IN THE AMOUNT OF \$4,950.00. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM PRESENTED ESTIMATES TO CLEAN CARPETS AT CITY HALL AND THE TRAIN DEPOT:

PHOENIX -	\$1,788.30
GLEN KING -	\$1,850.00 (\$1,600+\$250 SCOTCH GUARD)
MITCHELL'S CARPET -	\$1,093.00

ASK JEFF BROADY TO SEE IF MITCHELL'S BID INCLUDED SCOTCH GUARD. CHUCK ROSE MADE A MOTION TO APPROVE MITCHELL'S CARPET BID. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMIE KNOWLES WITH THE AREA PLANNING COMMISSION STATED THAT HIS OFFICE IS STILL WORKING WITH GOAT MILK STUFF. THE CITY ENGINEER HAS SAID THAT ONCE THEY GET AN ACCEPTED DEVELOPMENT PLAN, THEY WILL SCHEDULE THE UTILITY FORUM.

JASON COMBS WITH THE SEWER DEPARTMENT STATED THAT HIS DEPARTMENT IS UPGRADING THE ALARM DIALERS FOR SYSTEM. THE DIALERS ARE MUCH CHEAPER THAN THE PHONE LINES AND WILL PAY FOR THEIR INSTALLATION IN 36 MONTHS. THIS SYSTEM WILL PROVIDE MORE BENEFICIAL REPORTS THAN THE CURRENT PHONE METHOD. COMBS HAS GIVEN THIS INFORMATION TO THOSE DOING THE ENERGY AUDIT FOR THE CITY.

FIRE CHIEF JAMES RICHEY ASKED APPROVAL TO PAY VOLUNTEERS THEIR DECEMBER CLOTHING, VEHICLE, AND PERSONAL TIME ALLOWANCE ON DECEMBER 6TH. THE VOLUNTEERS KEEP ONE CHECK (\$100 THIS YEAR) AND DONATE THE OTHER TWO CHECKS BACK TO THE DEPARTMENT. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JERRY ASHER WITH THE PARKS DEPARTMENT ASKED IF THERE WERE ANY QUESTIONS ON THE OCTOBER PARKS BOARD MINUTES. JERRY ASKED APPROVAL FOR THE CITY TO PAY FOR JIM BURRELL'S FLU SHOT. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

SUE AMICK WITH THE MAYOR'S OFFICE PRESENTED A REQUEST FROM THE NEW PROVIDENCE BAPTIST CHURCH TO WAIVE THE TRAIN DEPOT RENTAL FEE FOR NOVEMBER 24TH, THANKSGIVING DAY. THE CHURCH WILL BE USING THE FACILITY TO FIX MEALS TO DELIVER TO THE COMMUNITY. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

POLICE CHIEF DELBERT MEEKS STATED THAT HE IS STILL WAITING ON THE POLICE CARS TO BE DELIVERED.

JIM BINKLEY WITH THE ELECTRIC DEPARTMENT PRESENTED THE FOLLOWING:

1. TWO LINEMEN WITH THE CITY ELECTRIC DEPARTMENT TRAVELED TO THE EAST COAST TO HELP WITH STORM DAMAGE.

- 2. BINK HASN'T HEARD ANYTHING FROM THE INSURANCE COMPANY ON THE SUBSTATION.
- 3. POLE INSPECTIONS ARE GOING ON AT THIS TIME.

JIM BINKLEY PRESENTED FOR STACIE SKINNER WITH CITIZENS COMMUNICATIONS A REQUEST FOR BRIAN KIDD TO BE PROMOTED FROM INSTALLER C TO INSTALLER B, EFFECTIVE NEXT PAY PERIOD. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

CHUCK ROSE WITH THE SCHOOL SYSTEM STATED THAT THE SCHOOL DISTRICT IS DOWN 58 STUDENTS, WHICH IS EQUIVALENT TO A \$300,000 REVENUE LOSS. WORK SESSIONS ARE BEING HELD AND THE SCHOOL SYSTEM WILL BE ASKING FOR INPUT FROM THE COMMUNITY. A CHANGE IN TUITION PAYMENTS HAS THE SCHOOL SYSTEM RESEARCHING WAYS TO ATTRACT NEW STUDENTS. MR. ROSE FEELS THAT THE MASP WILL BE AN ATTRACTION AND HOPES THERE IS A WAY THE CITY CAN PARTNER WITH THE SCHOOL SYSTEM. MAYOR GRAHAM WOULD LIKE TO BE INCLUDED IN THE MEETINGS AS WELL AS JOE PEARSON AND ROBERT PEACOCK.

CLERK TREASURER JAN HARDY SAID THAT THE PAYROLL FOR THE WEEK OF THANKSGIVING WILL REQUIRE THAT TIME CARDS BE TURNED IN AT THE END OF THE WORK DAY ON TUESDAY, WITH THE CHECKS BEING READY ON WEDNESDAY AT 11:00 AM. PROVISIONAL TIME WILL BE USED FOR WEDNESDAY WITH ADJUSTMENTS TO BE MADE THE NEXT PAYROLL PERIOD, IF NECESSARY.

MAYOR GRAHAM ANNOUNCED THAT CLERK TREASURER JAN HARDY HAS SUBMITTED HER RESIGNATION FROM THE APPOINTMENT OF UTILITY OFFICE MANAGER, EFFECTIVE DECEMBER 31ST OR UNTIL A REPLACEMENT IS FOUND FOR THIS POSITION.

3:15 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 22, 2011**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, JASON COMBS, STACIE SKINNER, JIM BINKLEY, KAREN MIDDLETON, SUE AMICK, JASON APPLGATE, DELBERT MEEKS, KAREN GRICIUS, AND LL LOWRY.

MINUTES FROM THE NOVEMBER 10TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. **EDA RLF**
 - A. INVOICE #1 IN THE AMOUNT OF \$1,250 TO RIVER HILLS EDD & RPC FOR PREPARATION OF SEMI-ANNUAL REPORTS WAS PRESENTED. TO BE PAID FROM THE EDA-RLF (CITY-COUNTY) FUND, CONTINGENT UPON BOARD OF WORKS APPROVAL. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. **SENIOR AND YOUTH CENTER**
 - A. DISCUSSION WAS HELD ON WORK THAT WAS COMPLETED BY INDIANAPOLIS ROOFING AND SHEET METAL. THE BOARD OF WORKS WAS ASKED TO MAKE A DETERMINATION REGARDING WHO IS RESPONSIBLE FOR THE INVOICE IN THE AMOUNT OF \$864.00. IT WAS DECIDED THAT LINDSAY LUMBER WAS NOT RESPONSIBLE AND THE CITY WAS TO REIMBURSE FROM THE BACALA FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
3. **EDA GRANT – TIE CENTER PROJECT**
 - A. RIVER HILLS HAS SPOKEN WITH MOHAMMED SAEED AND HE UNDERSTANDS WHY THE PROJECT NEEDS TO BE CLOSED OUT BY THE END OF THE YEAR AND WILL MAKE SCOTTSBURG ONE OF HIS PRIORITIES. MAYOR GRAHAM SUGGESTED SENDING MR. SAEED A LETTER THANKING HIM FOR MAKING THE CITY A PRIORITY.
4. **WASTEWATER TREATMENT PLANT IMPROVEMENTS CFF PROJECT**
 - A. THE CITY WILL BE PURSUING THIS GRANT THIS COMING SPRING. PROPOSALS WILL BE DUE SOMETIME IN JANUARY. APPLICATIONS WILL BE DUE SOMETIME IN MARCH.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. BILL HAS MET WITH DUGAN & MEYERS ON WHAT MIGHT BE NEEDED AT THE WATER PLANT.
2. LETTERS HAVE BEEN SENT BY JASON COMBS TO BUSINESSES IN THE AREA OF I-65 AND MCCLAIN AVENUE ABOUT GREASE TRAPS.
3. CITY HAS GOTTEN NOTIFICATION THAT TOKUSEN HAD SOME VIOLATIONS ON ZINC. JASON COMBS AND IDEM WERE NOTIFIED BY TOKUSEN IMMEDIATELY AND THE SOURCE OF THE PROBLEM HAS BEEN FOUND.
4. SITE PLAN ON GOAT MILK STUFF WILL BE PRESENTED IN JANUARY 2012.
5. UPDATE WAS GIVEN ON SCOTT MANUFACTURING SITE AND A PILOT TEST IS TO BE DONE SOON.
6. GRANT APPLICATION FOR SIGNAGE AT THE RAILROAD CROSSING WAS PRESENTED FOR MAYOR GRAHAM'S SIGNATURE. \$6,040 WAS RECEIVED. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON REPORTED ON PRESCRIPTION DRUG CARDS BEING DISTRIBUTED BY IACT. KAREN ASKED PERMISSION TO DO A PRESS RELEASE LETTING RESIDENTS KNOW THESE CARDS ARE AVAILABLE. RAY ZOLLMAN MADE

A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER WITH CITIZENS COMMUNICATIONS PRESENTED THE FOLLOWING:

- 1. CITY IS IN COMPLIANCE WITH THE FCC ON INTERNET POSTING ON WEBSITE.
- 2. \$150,000 PLUS INTEREST IS OWED ON LOAN. STACIE ASKED THE BOARD’S APPROVAL TO PAY \$75,000 NOW AND THE REMAINDER BY THE END OF 2011. UPON THE RECOMMENDATION OF THE CITIZENS ADVISORY BOARD, CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- 3. FIBER RATES WILL BE PRESENTED TO THE COUNCIL ON DECEMBER 5TH

JIM BINKLEY WITH THE ELECTRIC DEPARTMENT ADVISED THE BOARD THAT MIKE MONTGOMERY WOULD LIKE TO SELL BACK TWO WEEKS OF VACATION. SINCE THIS IS AN EXCEPTION TO THE POLICY, THE BOARD’S APPROVAL IS NEEDED. MIKE HAS NOT BEEN ABLE TO TAKE TIME OFF DUE TO HIS WORK SCHEDULE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

SUE AMICK WITH THE MAYOR’S OFFICE STATED THAT DERRICK ROBISON WILL BE REPLACING JEREMIAH DOUGLAS AT THE ANIMAL SHELTER. SUE ASKED FOR A PHONE STIPEND AND A CLOTHING ALLOWANCE FOR DERRICK. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

SUE ALSO ASKED THE BOARD OF WORKS TO APPROVE PRORATING THE CLOTHING ALLOWANCE, WHICH IS AN EXCEPTION TO THE 2011 SALARY ORDINANCE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

ALL DEPARTMENT HEADS WERE ADVISED THAT A MEETING AND LUNCH WILL BE HELD ON DECEMBER 6TH AT 11:00AM ABOUT WHAT THE IMPA AUDIT IS DOING TO CONSERVE ENERGY. MAYOR GRAHAM WOULD LIKE CITY EMPLOYEES TO SET AN EXAMPLE FOR THE CITIZENS.

JASON APPELGATE WITH THE STREET DEPARTMENT PRESENTED STORM DRAINAGE ISSUES FROM LYNN WEST. JASON STATED THAT HE AND HIS EMPLOYEES TRY TO HELP THE RESIDENTS, BUT ARE GETTING SO MANY DRAINAGE COMPLAINTS THAT THIS COULD END UP BEING A LARGE EXPENSE TO THE CITY. MAYOR GRAHAM SUGGESTED JASON AND BILL SAEGESSER WORK TOGETHER ON A SOLUTION.

CLERK-TREASURER JAN HARDY REMINDED ALL DEPARTMENT HEADS TO TURN IN TIME CARDS TODAY BECAUSE OF THE THANKSGIVING HOLIDAY.

MAYOR GRAHAM STATED THAT HE HAS SPOKEN WITH JASON APPELGATE ABOUT REPAIRING THE HOLE BY THE “WELCOME TO SCOTTSBURG” SIGN. BILL SAEGESSER SUGGESTED USING A LARGE PIECE OF LIMESTONE.

2:50 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 13, 2011**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, JEFF BROADY, JASON COMBS, STACIE SKINNER, MARTY RANDALL, TONJA CAUDILL, SUE AMICK, DELBERT MEEKS AND KAREN GRICIUS.

MINUTES FROM THE NOVEMBER 22ND MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. **IFA BROWNFIELD PROJECT**
 - A. INVOICE #01556 IN THE AMOUNT OF \$5,529.39 TO ST. JOHN MITTELHAUSER & ASSOCIATES FOR WORK ASSOCIATED WITH BIO PILOT TESTING (OUT OF SCOPE). FOR TRACKING PURPOSES, THE INVOICE SHOULD BE PAID FROM THE BROWNFIELD 2009 FUND. FUNDS WILL NEED TO BE TRANSFERRED FROM THE OLD BROWNFIELD FUND (PROCEEDS FROM THE GENPAK SALE) IN ORDER TO COVER THE EXPENSE. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. **SENIOR AND YOUTH CENTER**
 - A. SUBMITTED SCOTT COUNTY YMCA INTAKE DOCUMENTS TO IOCRA. IOCRA HAS REVIEWED THE DOCUMENTS AND STATED THEY WERE GOING TO GO AHEAD AND ISSUE THE CLOSEOUT MONITORING LETTER.
 - B. MELISSA WOODS INFORMED THE YMCA THAT THEY WILL NEED TO CONTINUE TO REPORT ON A SEMI-ANNUAL BASIS PERTAINING TO THE PROGRAMS THAT ARE OFFERED WITHIN THE BACALA CENTER.
3. **IOCRA COMMUNITY FOCUS FUND PROGRAM**
 - A. DUE TO THE EXPECTED DECREASE IN FEDERAL FUNDS FOR THIS PROGRAM, IOCRA HAS ANNOUNCED THAT THERE WILL ONLY BE ONE CFF ROUND IN 2012. THE PROPOSALS WILL BE DUE ON FEBRUARY 10, 2012 AND THE APPLICATIONS WILL BE DUE ON APRIL 20, 2012. THE CITY PLANS TO SUBMIT AN APPLICATION FOR WWTP IMPROVEMENTS.
4. **SCOTTSBURG MAS PARK**
 - A. MELISSA WOODS HAS CONTACTED MOHAMMED SAEED TO CHECK ON THE STATUS OF THE CLOSEOUT FOR THIS PROJECT. SHE WILL UPDATE THE CITY ON THE STATUS AS SOON AS SHE HEARS BACK FROM HIM.
5. **INDOT – SCHOOL ZONE**
 - A. MELISSA WOODS HAS CONTACTED HILLARY LOWTHER REGARDING A POTENTIAL GRANT FOR CAUTIONARY LIGHTS/SIGNAGE FOR THE SCHOOL ZONE AT STATE ROAD 56 AND E. MCCLAIN AVENUE. HILLARY ASSURED MELISSA THAT SHE IS LOOKING INTO THIS AND SHE WILL GET BACK WITH MELISSA AS SOON AS INDOT FINDS OUT HOW THIS NEEDS TO BE HANDLED.
6. **STORM DRAINAGE PROJECT**
 - A. PERMIT FROM IDEM HAS BEEN RECEIVED. WAITING ON PERMIT FROM CORPS OF ENGINEERS IN ORDER TO PROCEED.

SAEGESSER ENGINEERING PRESENTED THE FOLLOWING:

1. WATER PLANT IS READY TO START ON THE CARBON FEEDERS. THEY PROBABLY WILL NOT BE NEEDED UNTIL THE SPRING.
2. BILL SAEGESSER HAS MET WITH IDEM AT THE WATER PLANT ON DECEMBER 12TH TO DISCUSS THE NEW STANDARDS FOR DRINKING WATER. THE CITY CANNOT CONTINUE TO TREAT SURFACE WATER. ONLY TWO CITIES SOUTH OF INDIANAPOLIS ARE MEETING THE NEW STANDARDS WHICH WILL ONLY BECOME MORE STRINGENT. MAYOR GRAHAM STATED THAT IF ONLY TWO CITIES CAN MEET REQUIREMENTS ON THE WATER STANDARDS, WE NEED TO PETITION THE LEGISLATURE TO LOOK AT THE REQUIREMENTS.
3. 4 OUT OF 5 RESTAURANTS CONTACTED REGARDING GREASE TRAPS HAVE RESPONDED. CRACKER BARREL HAS NOT RETURNED PAPERWORK, BUT HAS CONTACTED JASON COMBS.
4. RENEWAL ON WATER DISCHARGE PERMIT HAS BEEN RECEIVED.
5. TWO MONITORING WELLS ARE IN AT BROWNFIELD. THE FIRST SAMPLING WILL BE ON MARCH 1ST.
6. BOARD WAS ASKED TO AUTHORIZE THE MAYOR TO SIGN THE FIRST AMENDMENT TO EXTEND THE REMEDIATION GRANT AGREEMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL PRESENTED A SICK BANK BOARD RECOMMENDATION FOR DIANA GAYLE TO DRAW 11 DAYS, WHICH WILL CARRY HER THROUGH 2012. MAYOR GRAHAM STATED THAT SANDRA BROWN AND MARSHA DOSS WILL BE CLEANING UNTIL DIANA'S RETURN.

MAINTENANCE MAN JEFF BROADY PRESENTED QUOTES ON REPLACING THE ROOF ON THE CLEARINGHOUSE.

BRUCK - \$3,500.00
JA BROADY - \$2,845.00

BROADY MADE A RECOMMENDATION TO ACCEPT JA BROADY'S QUOTE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

JASON COMBS WITH THE SEWER DEPARTMENT ADVISED THE BOARD OF THE LOSS OF ONE OF THE MAIN PUMPS AT THE PLANT. RENTING A PUMP WHILE THIS ONE IS BEING FIXED WILL COST \$2,000 FOR 2 WEEKS. THE COST FOR A NEW PUMP IS \$51,000. COMBS STATED THAT HE WOULD LIKE TO PURCHASE A RE-BUILT PUMP FOR A BACK UP FROM SUNBELT IN THE AMOUNT OF \$9,411.12. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY WITH THE ELECTRIC DEPARTMENT STATED THAT HIS DEPARTMENT WAS BUSY YESTERDAY WITH AN ACCIDENT TO THE LINES BY WALMART.

STACIE SKINNER WITH CITIZENS COMMUNICATIONS RECOMMENDED AN AGREEMENT BE SIGNED WITH THOMAS MANGRUM ON A POLE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE ALSO STATED THAT AN UPDATED COST FROM THE WELLNESS COMMITTEE ON PEDOMETERS WOULD BE \$5,000. THAT AMOUNT COULD BE PAID FROM THE NON-REVERTING FUND. STACIE ASKED IF THE BOARD WOULD BE INTERESTED IN DOING THIS. THE WELLNESS COMMITTEE FEELS THERE IS A NEED FOR INCENTIVES IN ORDER FOR THE PROGRAM TO BE SUCCESSFUL. THE BOARD OF WORKS GAVE APPROVAL TO CONTINUE DOING RESEARCH ON THIS.

STACIE ADVISED THAT SINCE THE CITY IS TRYING TO BE MORE HEALTH-CONSCIOUS, THE BLOODMOBILE WOULD LIKE TO USE THE CITY PARKING LOT, BUT

AT LEAST 25 DONORS WILL BE NEEDED BEFORE THIS REQUEST CAN BE TAKEN BEFORE THE COUNCIL.

FIRE CHIEF JAMES RICHEY STATED THAT HIS DEPARTMENT HAD ANNUAL ELECTIONS. THE ONLY CHANGE IS MIKE JONES BEING SECOND IN COMMAND.

POLICE CHIEF DELBERT MEEKS STATED THAT FOUR NEW POLICE CARS ARE IN. \$36,600 HAS BEEN ALLOCATED FOR COMPUTERS AND EQUIPMENT FOR THE NEW CARS. THE LAST UPDATE CHIEF MEEKS GOT ADVISED HIM THE CARS WERE IN CALIFORNIA, ON THEIR WAY TO SCOTTSBURG VIA THE RAILWAY SYSTEM. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

CLERK TREASURER JAN HARDY PRESENTED A CONTRACT WITH PITNEY BOWES FOR THE MAYOR’S SIGNATURE PRIOR TO THE DECEMBER 27TH MEETING, IF NEEDED. THE CONTRACT EXPIRES IN DECEMBER. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

3:05 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 27, 2011**

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND CHUCK ROSE PRESENT. ALSO ATTENDING WERE WILLIAM SAEGESSER, JEFF BROADY, MELISSA WOODS, JERRY ASHER, BARBARA SWANK-GALLEGOS, EDWARD CULPEPPER, JIM BINKLEY, SUE AMICK, DELBERT MEEKS, TISH RICHEY, BILL HOAGLAND AND KAREN GRICIUS.

MINUTES FROM THE DECEMBER 13TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

- 1. IFA BROWNFIELD PROJECT**
 - A.** INVOICE #000144811 IN THE AMOUNT OF \$2302.36 TO IDEM FOR PERSONNEL COSTS FROM 6/12/11 TO 9/17/11 AND OTHER COSTS NOT PREVIOUSLY BILLED, THROUGH 11/30/11. THE INVOICE SHOULD BE PAID FROM THE BROWNFIELD 2009 FUND. FUNDS WILL NEED TO BE TRANSFERRED FROM THE OLD BROWNFIELD FUND (PROCEEDS FROM THE GENPAK SALE) IN ORDER TO COVER THE EXPENSE. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 2. PAUL OGLE GRANT- MAS PARK**
 - A.** PAY APPLICATION #5/ FINAL (RELEASE OF RETAINAGE) IN THE AMOUNT OF \$23,042.25. THIS IS TO BE PAID FROM THE OGLE GRANT RETAINAGE FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 3. SENIOR AND YOUTH CENTER**
 - A.** THE CITY RECEIVED THE IOCRA “NO FINDINGS” LETTER, DATED DECEMBER 12, 2011.
 - B.** CLOSEOUT FORMS 2 AND 3 MUST BE SIGNED AND SUBMITTED TO IOCRA. BOW SHOULD AUTHORIZE MAYOR GRAHAM TO SIGN THESE FORMS. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MAYOR TO SIGN. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.
- 4. SCOTTSBURG MAS PARK**
 - A.** MELISSA WOODS HAS CONTACTED MOHAMMED SAEED TO CHECK ON THE STATUS OF THE CLOSEOUT FOR THIS PROJECT. HIS VOICEMAIL INDICATED HE WOULD NOT RETURN UNTIL 1/3/12. THE CITY WILL NOT RECEIVE REIMBURSEMENT BY THE END OF THIS YEAR AND HAS CONTACTED KERRY THOMPSON TO LET HIM KNOW.

5. ALL CDBG PROJECTS

- A. MELISSA WOODS WILL HAVE A SEMI-ANNUAL AND SUB-RECIPIENT SEMI-ANNUAL REPORTS FOR MAYOR GRAHAM TO SIGN SOON. BOW OF WORKS SHOULD AUTHORIZE THE MAYOR TO SIGN THESE OUTSIDE A MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MAYOR TO SIGN THE DOCUMENTS OUTSIDE THE MEETING. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.**

SAEGESSER ENGINEERING WILL BE MEETING AT THE WATER DEPARTMENT ON 1/4/12 TO DISCUSS WAYS TO REDUCE THE TTHMs AND THE HAA5s.

EDWARD CULPEPPER PRESENTED THE PROPERTY, CASUALTY AND LIABILITY RENEWAL AT \$137,492.00. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JEFF BROADY WOULD LIKE TO PURCHASE A SIGN FOR THE TRAIN DEPOT THE WAS DAMAGED DURING A STORM. THE COST WILL BE \$500. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JERRY ASHER PRESENTED THE PARKS BOARD MINUTES. THERE WAS NO DISCUSSION.

JERRY ASHER ALSO PRESENTED THE PURCHASE ORDERS:

1. SCOTTS FOR A NEW MOWER IN THE AMOUNT OF \$7500.00.
2. QUALITY ELECTRIC FOR 2 NEW FOUNTAINS AT LAKE IOLA IN THE AMOUNT OF \$2205 (\$1188 & \$1017).

CHUCK ROSE MADE A MOTION TO APPROVE THE QUOTED CONTINGENT UPON THE FUNDS BEING AVAILABLE. RAY ZOLLMAN MADE A MOTION TO APPROVE. MOTION CARRIED 3-0.

JIM BINKLEY PRESENTED 3 QUOTES ON A NEW TRUCK:

1. \$37,988.75 JOHN JONES
2. \$38,000.00 POYNTER
3. \$38,226.00 DODGE BOWMAN

HE RECOMMENDED TO THE BOARD TO BUY THE TRUCK FROM JOHN JONES AND SELL THE CURRENT TRUCK TO THE ANIMAL SHELTER IN THE AMOUNT OF \$5500.00. CHUCK ROSE MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

DELBERT MEEKS REPORTED THE VEHICLES STILL HAVE NOT ARRIVED, HOWEVER THE PURCHASE ORDERS ARE COMPLETED.

TISH RICHEY REPORTED THE FOLLOWING INVOICES ARE OUTSTANDING AND WOULD LIKE THE BOARD TO APPROVE PAYING THEM AS THEY COME IN THIS WEEK:

1. FURNACE REPAIRS
2. ½ MONTH PAYMENT TO CLARK LANDFILL
3. REPLACEMENT PUMP
4. 4TH QTR EXPENSES FROM THE BROWNFIELD GRANT FUND IN THE AMOUNT OF \$35,976.56.

RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY GAVE AN UPDATE ON THE ANIMAL SHELTER FEES. THE COUNTY IS SHORT \$14,286.38 FOR 2011. WHEN THE AUDITOR WAS CONTACTED SHE ADVISED THEY HAD SUBMITTED PAYMENT FOR THE AMOUNT THAT WAS APPROPRIATED. MAYOR GRAHAM ASKED FOR APPROVAL TO SEND THE COUNTY A LETTER REQUESTING PAYMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. CHUCK ROSE SECONDED THE MOTION. MOTION CARRIED 3-0.

2:35 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 10, 2012**

2:00 P.M. IN THE CITY COUNCIL CHAMBERS MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND BILL HOAGLAND PRESENT. ALSO ATTENDING WERE WILLIAM SAEGESSER, TISH RICHEY, MELISSA WOODS, JAMIE KNOWLES, STACIE SKINNER, MARTY RANDALL, SUE AMICK, DELBERT MEEKS, TONJA CAUDILL, JIM BINKLEY AND JAMES RICHEY.

MINUTES FROM THE DECEMBER 27TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. **SENIOR YOUTH CENTER**
 - A. RIVERHILLS HAS PREPARED AND SUBMITTED CLOSEOUT FORMS 2 & 3.
2. **STRAY LIGHT OPTICAL TECHNOLOGIES**
 - A. THE CITY RECEIVED THE “NO FINDINGS” LETTER FROM IOCRA AND MELISSA WILL PREPARE AND SUBMIT THE CLOSEOUT FORMS 2 & 3.
 - B. STRAY LIGHT CREATED 21 TOTAL JOBS, ELEVEN OF WHICH WERE LOW TO MODERATE INCOME INDIVIDUALS.
3. **WASTEWATER TREATMENT PLAN PROJECT**
 - A. PROPOSAL IS DUE FEBRUARY 10, 2012
 - B. PUBLIC HEARING WILL TAKE PLACE ON JANUARY 24, 2012 AT 2:00PM.
4. **EPA SMALL URBAN WATER GRANTS**
 - A. MELISSA WOODS AND BILL SAEGESSER ARE WORKING ON AN EPA PROPOSAL TO REQUEST FUNDING IN ORDER TO PERFORM A STUDY ON THE POSSIBILITY OF AN UNDERGROUND WATER SOURCE. THE PROPOSAL IS DUE ON JANUARY 23, 2012. IF THE EPA SELECTS THE PROJECT TO SUBMIT AN APPLICATION, THAT SHOULD OCCUR IN THE SPRING 2012. THE MAXIMUM GRANT REQUEST IS \$60,000. THE MINIMUM LOCAL MATCH REQUIREMENT IS \$2500.
 - B. THE REGULATIONS IN REGARDS TO THE TTHMS AND HAA5S ARE BECOMING MORE STRINGENT. WE ARE HAVING DIFFICULTY MEETING THE STANDARDS AT THE CURRENT LEVEL. IT IS BELIEVED THAT IF WE COULD DETERMINE AN UNDERGROUND WATER SOURCE WE COULD INCORPORATE IT INTO OUR CURRENT WATER RESERVE AND LOWER THE LEVELS OF TTHMS AND HAA5S.
5. **SCOTTSBURG MAS PARK**
 - A. MELISSA WOODS HAS CONTINUED TO CONTACT MOHAMMED SAEED TO CHECK ON THE STATUS OF THE CLOSEOUT FOR THIS PROJECT.

SAEGESSER ENGINEERING

1. IDEM OFFERED A FEW IDEAS ON HOW TO LOWER THE TTHM AND HAA5 LEVELS. THIS INCLUDED INSTITUTING A REGULAR FLUSHING PROGRAM FOR THE TANKS.
2. WWTP IS IN CURRENT VIOLATION WITH THEIR COPPER LEVELS. BILL SAEGESSER WILL GET WITH JASON COMBS TO DISCUSS A SOLUTION.

**BOARD OF WORKS
JANUARY 10, 2012**

3. THE FINAL DRAFT OF THE DEVELOPMENT PLANS FOR THE GOAT MILK FARM WILL BE PRESENTED AT THE NEXT BOARD OF WORKS MEETING.
4. ALPEA/HOLMES HAS A BUILDING EXPANSION PLAN THEY WISH TO BEGIN ON NEXT MONTH. GRANT FUNDS MAY BE NEEDED TO RELOCATE THE SEWER LINES FOR THAT AREA.

JAMIE KNOWLES REPORTED THERE WERE 12 DEMO PERMITS ISSUED IN THE CITY LIMITS LAST YEAR.

STACIE SKINNER REPORTED BROADBAND PAID OFF THEIR LOAN ON DECEMBER 27, 2011.

JIM BINKLEY REPORTED BIDS WOULD BE ARRIVING ON JANUARY 26, 2012 FOR A NEW TRANSFORMER.

DELBERT MEEKS REPORTED THE EQUIPMENT HAS ARRIVED FOR THE NEW POLICE VEHICLES; HOWEVER WE ARE STILL WAITING ON THE VEHICLES.

TONJA CAUDILL ASKED THE BOARD TO APPROVE A TECHNOLOGY REIMBURSEMENT FOR A SMART PHONE IN THE AMOUNT OF \$100 A MONTH. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL ASKED THE BOARD TO APPROVE A CREDIT CARD FOR THE UTILITY BILLING DEPARTMENT WITH A LIMIT OF \$2000. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

THE SCOTT COUNTY ECONOMIC DEVELOPMENT CONTRACT FOR 2012 IN THE AMOUNT OF \$55,100 WAS PRESENTED FOR SIGNATURES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:30 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 24, 2012**

EXECUTIVE SESSION

1:42 P.M. IN THE CITY COUNCIL CHAMBER MAYOR GRAHAM CALLED THE EXECUTIVE SESSION TO ORDER WITH MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE KERRY THOMPSON, SCOTT ZELLERS, MATT SMITH, JIM BINKLEY, DELBERT MEEKS, JAMES RICHEY AND JAN HARDY.

A PERSONNEL ISSUE WAS DISCUSSED.

2:00 P.M. MAYOR GRAHAM ADJOURNED THE MEETING

2:02 P.M. IN THE CITY COUNCIL CHAMBER MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND BILL HOAGLAND PRESENT. ALSO ATTENDING WERE KAREN GRICIUS, KAREN MIDDLETON, KERRY THOMPSON, BILL SAEGESSER, MELISSA WOODS, JAMIE KNOWLES, MATT SMITH, JERRY ASHER, STACIE SKINNER, JIM BINKLEY, JAMES RICHEY, SCOTT ZELLERS, JASON APPELEGATE, SUE AMICK, MARTY RANDALL, PJ JONAS, JIM JONAS, MARK SUTTER, DAN CLARK AND JOHN GULLION.

MINUTES FROM THE JANUARY 10TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

RAY ZOLLMAN MADE A MOTION TO APPROVE THE RECOMMENDATION FROM THE EXECUTIVE SESSION TO TERMINATE MATT SMITH'S EMPLOYMENT WITH THE ELECTRIC DEPARTMENT EFFECTIVE IMMEDIATELY. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

PUBLIC HEARING

2:07 MELISSA WOODS CALLED A PUBLIC HEARING FOR THE WASTEWATER TREATMENT PLANT PROJECT. SHE PRESENTED THE FOLLOWING FACTS:

1. PROPOSAL IS DUE 2/10/12.
2. APPLICATION DEADLINE IS 6/8/12
3. MAXIMUM GRANT REQUEST IS \$500,000.00.
4. OUR TOTAL PROJECT COST AT TIME IS \$671,625.00. THIS IS SUBJECT TO CHANGE.
5. LOCAL MATCH IS TO BE PROVIDED BY THE SOUTHEAST TIF FUND.
6. LMI PERCENTAGE ACCORDING TO THE INCOME SURVEY IS 60.93%.

MRS. WOODS OPENED THE FLOOR TO DISCUSSION AND QUESTIONS. PUBLIC HEARING CLOSED AT 2:15 P.M.

MELISSA WOODS WITH RIVER HILLS PRESENTED THE FOLLOWING:

1. IFA BROWNFIELD PROJECT

A. INVOICE #01641 TO ST. JOHN MITTELHAUSER & ASSOCIATES FOR WORK WITH THE BIO PILOT TESTING IN THE AMOUNT OF \$13,030.19. TO BE PAID FROM THE BROWNFIELD 2009 FUND. FUNDS WILL NEED TO BE TRANSFERRED FROM THE OLD BROWNFIELD FUND (PROCEEDS FROM THE GENPAK SALE) IN ORDER TO COVER THE EXPENSE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2. STRAY LIGHT OPTICAL TECHNOLOGIES

A. CLOSEOUT FORMS 1 & 2 WERE SUBMITTED FOR MAYOR GRAHAM TO SIGN. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE MAYOR GRAHAM TO SIGN THE CLOSEOUT FORMS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

3. EPA SMALL URBAN WATER GRANTS

**BOARD OF WORKS
JANUARY 24, 2012**

- A. MELISSA WOODS AND BILL SAEGESSER SUBMITTED THE PROPOSAL ON JANUARY 23, 2012 VIA GRANTS.GOV.
- B. THE TOTAL PROJECT COST IS \$66,500.00.
- C. GRANT REQUEST IS \$60,000.00; LOCAL FUNDS \$6,500.00.
- D. THIS IS JUST THE PROPOSAL. IF THE APPLICATION IS INVITED TO BE SUBMITTED WE WILL DISCUSS THE LOCAL MATCH FURTHER WITH THE WATER BOARD AND THE BOARD OF WORKS.

4. SCOTTSBURG MAS PARK

- A. MELISSA WOODS HAS CONTINUED TO CONTACT MOHAMMED SAEED TO CHECK ON THE STATUS OF THE CLOSEOUT FOR THIS PROJECT.
- B. THE CITY DID RECEIVE A LETTER DATED 1/18/2012 REGARDING THE ARRA ISSUE THAT WAS ENCOUNTERED AT THE MAS PARK, DURING THE CONSTRUCTION PHASE OF THE PROJECT. THE LETTER STATED THAT EDA HAS ACCEPTED THE CORRECTIVE ACTION THAT WAS RECOMMENDED BY THE ARCHITECT IN ORDER TO RECTIFY THE SITUATION. PERHAPS THIS MAY HAVE BEEN THE HOLDUP ON CLOSEOUT.

DAN CLARK WITH UNIVERSAL VALUATIONS PRESENTED THE FOLLOWING:

- 1. A PROPOSAL TO APPRAISE THE REPLACEMENT COST ON THE WWTP SLUDGE BELT BUILDING AND THE NEW ELECTRIC DEPARTMENT. MAYOR ASKED KAREN MIDDLETON TO DOUBLE THE COVERAGE ON THE ELECTRIC DEPARTMENT UNTIL THE APPRAISAL COULD BE COMPLETED. BILL HOAGLAND MADE A MOTION TO ALLOW DAN CLARK TO DO THE APPRAISAL AND FOR THE COVERAGE ON THE ELECTRIC DEPARTMENT TO BE DOUBLED UNTIL THE APPRAISAL WAS COMPLETED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- 2. HE SUGGESTED THE CITY AND ITS TENANTS GET A CLEAR UNDERSTANDING OF WHAT THE CITY INSURES. THIS SHOULD BE INCLUDED IN THE LEASE. WE SHOULD CONTACT OUR ATTORNEY FOR FURTHER INFORMATION.
- 3. EMPLOYEES WHO USE PERSONAL TOOLS AND EQUIPMENT SHOULD GET AN INSURANCE POLICY TO COVER THEM. IN CASE OF LOSS, THE CITY WOULD NOT BE RESPONSIBLE.

MARK SUTTER WITH HILLTOP TAXI SERVICE PRESENTED HIS BUSINESS PLAN AND ASKED THE BOARD TO APPROVE HIS BUSINESS LICENSE REQUEST. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM & PJ JONAS PRESENTED THEIR FINAL BUSINESS PLAN TO THE BOARD. THEY WILL BE PRESENTING AT THE UTILITY FORUM ON 1/31/2012 AND THE AREA PLAN COMMISSION IN FEBRUARY.

SAEGESSER ENGINEERING

- 1. A GENTLEMAN WILL BE AT THE WATER BOARD MEETING TODAY TO DISCUSS TELEVISIONING THE WATER TANKS AND SETTING UP A CLEANING CYCLE.
- 2. WE ARE USING NEW CHEMICALS AT THE WATER PLANT TO BETTER OUR TESTING LEVELS. SO FAR THE RESULTS ARE GREAT.
- 3. KERRY THOMPSON AND JASON COMBS HAVE REVIEWED THE LETTER TO IDEM IN RESPONSE TO THE COPPER LIMIT VIOLATIONS.
- 4. THE WATER AND WWTP HAVE RECEIVED THEIR FINAL PERMIT FOR WASTEWATER DISCHARGE.
- 5. THE 404 PERMIT NEEDED TO FINISH THE STORM WATER PROJECT FROM THE CORP OF ENGINEERS IS ON ITS WAY.

JAMIE KNOWLES REPORTED MAJESTY TRUCKING AND THE GOAT MILK FARM ARE PENDING FOR THE APC MEETING IN FEBRUARY.

BOARD OF WORKS
JANUARY 24, 2012

JERRY ASHER REQUESTED DALTON DUGEN BE PROMOTED TO ASST PARKS DIRECTOR EFFECTIVE 2/9/12. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER REQUESTED ZACH BANE BE PROMOTED TO TECHNICIAN EFFECTIVE 2/2/2012. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER PRESENTED THE LUNCH AND LEARN PROGRAM INFORMATION FROM THE WELLNESS COMMITTEE. THE 1ST LUNCH AND LEARN WILL BE 2/22/2012 FROM 11:30 A.M. TO 12:30 P.M. THE WELLNESS COMMITTEE PROPOSES, IF YOU ATTEND 2 OF THE 4 LUNCH AND LEARN SESSIONS YOU WILL EARN A \$10 GIFT CARD TO SUBWAY. AND, IF YOU ATTEND ALL 4 OF THE LUNCH AND LEARN SESSIONS YOU WILL EARN A \$20 GIFT CARD FROM SUBWAY. THIS IS TO BE PAID FROM THE NON-REVERTING FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE THE INCENTIVES PROPOSED AND TO PAY THEM FROM THE NON-REVERTING FUND. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JASON APPLGATE REPORTED TO THE BOARD A LADY ON LARRY LANE IS REQUESTING REIMBURSEMENT FOR REPLACING 80 FOOT OF LATERAL LINE. CITY ENGINEER SUGGESTED THAT IT WAS NOT THE CITY’S RESPONSIBILITY.

TONJA CAUDILL PRESENTED A LETTER FROM THE CUSTODIAL STAFF THAT STATED SOMEONE HAD RENTED THE TRAIN DEPOT AND LEFT A LARGE STAIN ON THE CARPET. MS. CAUDILL WANTED TO KNOW HOW TO PROCEED. THE BOARD HELD A DISCUSSION AND SUGGESTED SHE CONTACT THE PERSON AND INQUIRE AS TO THE STAIN. IF THEY DO NOT HAVE ANY KNOWLEDGE REFUND THEIR \$50 DAMAGE DEPOSIT. OTHERWISE, WE CAN NOT PROVE IT WAS CAUSED BY THEM AND NOT SOMEONE FROM THE GENERAL PUBLIC IN THE BUILDING.

DELBERT MEEKS ASKED THE BOARD TO APPROVE TIA DEATON TO SERVE HER CRIMINAL JUSTICE INTERNSHIP WITH THE CITY POLICE DEPARTMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON ASKED THE BOARD TO APPROVE REISSUING A CHECK FOR DAMAGES OCCURRED TO A VEHICLE BY A CITY VEHICLE. THE CHECK WAS ORIGINALLY WRITTEN TO SCOTT COUNTY AUTO AND NOW THE INDIVIDUAL WOULD LIKE THE CHECK TO BE MADE PAYABLE TO HER. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

3:25 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
FEBRUARY 7, 2012

SPECIAL MEETING

2:03 P.M. IN THE CITY COUNCIL CHAMBER MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE BILL SAEGESSER, JAMIE KNOWLES, DELBERT MEEKS, TONJA CAUDILL, KAREN MIDDLETON, KAREN GRICIUS, JASON APPLGATE, SUE AMICK, JEFF MCNEELY AND MARTI RANDALL.

MINUTES FROM THE JANUARY 24TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED UTILITY AVAILABILITY LETTERS FOR THE GOAT MILK FARM AND FEWELL/BUCHANAN GROUP. THEY NEED TO BE APPROVED AND SIGNED BY THE BOARD BEFORE THE AREA PLAN COMMISSION MEETING ON 2/8/2012 & 2/15/2012. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM ASKED THE BOARD TO APPROVE THE CLERKS OFFICE TO ADJUST THE FEDERAL TAX AMOUNT AT THE END OF PAY PERIOD 2/8/2012 ON THOSE EMPLOYEES WHO WISH TO HAVE LESS WITH HELD. THIS WOULD OFFSET THE AMOUNT OF TAXES THEY PAID BY HAVING THEIR 2012 CLOTHING ALLOWANCE PAID ON THE SAME CHECK AS THEIR WEEKLY PAY. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM SAID HE HAD SOME EMPLOYEES INQUIRING ABOUT THEIR 457 PLAN AS TO WHY THEY RECEIVED A STATEMENT REFLECTING A ZERO BALANCE AND IF THE PLAN HAD CHANGED TO WHERE THEY CAN NOT ACCESS THEIR MONEY. KAREN MIDDLETON REMINDED THE BOARD THE 457 REPRESENTATIVE HAD A MEETING WITH ALL THE EMPLOYEES IN SEPTEMBER AND ASKED THEM TO SIGN A PAPER AUTHORIZING HIM TO TRANSFER OUT THEIR FUNDS INTO THE NEW MILLION DOLLAR PLAN. THE CITY HAD NO PRIOR KNOWLEDGE TO WHEN THE TRANSFERS WOULD BE COMPLETED AND FINAL STATEMENTS SENT. KAREN ALSO STATED THE PLAN DOCUMENT WAS TO BE THE SAME AS THE PREVIOUS AND THE PLAN BROKER WAS WORKING ON THE DIFFERENCES THAT HAVE BEEN PRESENTING THEMSELVES.

MAYOR GRAHAM ALSO INQUIRED AS TO WHY THE CELL PHONE REIMBURSEMENTS ARE NOT PAID UNTIL AFTER THE FIRST BOARD OF WORKS MEETING OF THE MONTH. CLERK-TREASURER HARDY REPLIED THE EMPLOYEES WANTED IT PAID SO TAXES WERE NOT WITH HELD. THE ONLY WAY TO DO THIS IS TO PAY THE REIMBURSEMENTS BY CLAIM. STATUTE SAYS THE CLAIMS MUST BE APPROVED IN A PUBLIC MEETING PRIOR TO ISSUING THE CHECKS. CHIEF MEEKS ASKED WHY THE CLOTHING ALLOWANCE WAS ISSUED PRIOR TO THE MEETING. CLERK TREASURER SAID BECAUSE IT WAS PAID THROUGH PAYROLL AND PAYROLL CAN BE PAID PRIOR TO THE MEETING DUE TO AN ORDINANCE. HOWEVER, SHE WILL CHECK WITH STATE BOARD OF ACCOUNTS AND SEE IF THERE IS A SOLUTION.

2:20 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
FEBRUARY 14, 2012**

2:08 P.M. IN THE CITY COUNCIL CHAMBER MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE KAREN GRICIUS, BILL SAEGESSER, MELISSA WOODS, JERRY ASHER, STACIE SKINNER, JIM BINKLEY, TONJA CAUDILL, JASON APPEGATE, SUE AMICK, DELBERT MEEKS AND JAMIE KNOWLES.

MINUTES FROM THE FEBRUARY 7TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVERHILLS PRESENTED THE FOLLOWING:

1. IFA BROWNFIELD PROJECT
 - A. INVOICE #153863 FOR PERSONNEL COSTS IN THE AMOUNT OF \$1,055.00 TO IDEM. FOR TRACKING PURPOSES, THE INVOICE SHOULD BE PAID FROM THE BROWNFIELD FUND IN ORDER TO COVER THE EXPENSE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
2. SCOTTSBURG MAS PARK
 - A. PAY APPLICATION #15/ FINAL FOR CONSTRUCTION SERVICES IN THE AMOUNT OF \$43,870.00 (RELEASE OF RETAINAGE) TO BRANDT CONSTRUCTION, INC. TO BE PAID WITH TIE CENTER GRANT 2009 RETAINAGE FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
3. STORM WATER DRAINAGE PROJECT
 - A. A REQUEST FOR EXTENSION WILL NEED TO BE PREPARED AND SENT TO IOCRA FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
4. OLD TIE CENTER EDA GRANT 06-01-05230
 - A. FINAL DISBURSEMENT WAS NEVER ISSUED TO THE CITY. THE AMOUNT DUE TO THE CITY IS \$18,375.45. REPORTS NEED TO BE SIGNED IN ORDER FOR EDA TO ISSUE THE FINAL DISBURSEMENT FOR THIS GRANT.

BILL SAEGESSER PRESENTED THE FOLLOWING:

1. WATER PLANT IS GETTING GOOD RESULTS ON THE CARBON AND TTHM REPORTS.
2. JAY HOFFMAN WHO INSPECTED THE WATER TANKS WILL BE REPORTING TO THE WATER BOARD TODAY.
3. JASON COMBS IS WORKING ON A CONTINGENCY PLAN, IN CASE WE DO NOT RECEIVE THE GRANT.
4. THE WASTEWATER PLANT HAS BEEN TOLD THE SAME CHEMICAL USED AT THE WATER PLANT COULD BE USED AT THE WWTP TO REMOVE THE METALS.
5. GOAT MILK STUFF WILL START CONSTRUCTION ON THE HOUSE AND BARN NEXT MONTH. THEY ARE WAITING ON THE STATE'S APPROVAL.
6. THERE WILL BE A SPECIAL MEETING OF THE APC ON 2/15/2012 FOR THE BUCHANAN GROUP.
7. WE RECEIVED THE 401 PERMIT FROM THE CORP OF ENGINEERS AND ARE WORKING WITH TEMPLE FOR A COST AND TIMELINE ON THE STORM WATER PROJECT.

JAMIE KNOWLES:

1. CHILLERS ICE CREAM IS RENOVATING THE OLD DOMINOS, THEY PLAN TO OPEN IN MARCH.
2. BURGER KING IS GOING TO REMODEL IN THE LATE SPRING.

JERRY ASHER

1. PICKED UP THE NEW MOWER AND REPAIRED THE FOUNTAINS THAT WERE PRESENTED AT THE DEC 2011 BOARD OF WORKS.

STACIE SKINNER

1. PRESENTED A LICENSE POLE AGREEMENT BY ROSE ACRES. THIS WOULD INCREASE THE AVAILABILITY TO PEOPLE IN THAT AREA. RAY ZOLLMAN

**BOARD OF WORKS
FEBRUARY 14, 2012**

MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY

1. REQUESTED A PHONE REIMBURSEMENT FOR ARCHIE CAMPBELL AND JON CRAWFORD TO BEGIN IN FEBRUARY. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. PRESENTED THE BIDS FOR A TRANSFORMER AT THE NORTH SUBSTATION. HIS RECOMMENDATION IS THE MANUFACTURE VIRGINIA WHO AT \$361,354.00 WOULD BE ABLE TO DELIVER IN 18-20 WEEKS. THEIR PLAN IS ACCEPTABLE TO ALPHA ENGINEERING. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL

1. REPORTED THAT PITNEY BOWES DELIVERED A NEW INSERTER.
2. SHE WILL BE HAVING THE UTILITY OFFICE REPAINTED.

DELBERT MEEKS

1. ONE NEW VEHICLE IS ON THE ROAD. THE REMOTE OPERATING HEAD FOR ALL WILL BE AN ADDITIONAL \$800.

JAN HARDY

1. A VOLUNTARY MERIT PAYMENT OF \$694.84 TO THE INDIANA DEPARTMENT OF WORKFORCE DEVELOPMENT WOULD LOWER OUR RATE FOR THE 2012 YEAR.
2. GAVE AN UPDATE ON THE CELL PHONE REIMBURSEMENT POLICY THAT WAS APPROVED BY THE CITY COUNCIL ON 2/13/12. THE CELL PHONE REIMBURSEMENTS MAYBE ISSUED PRIOR TO THE BOARD OF WORKS MEETING.

STACIE SKINNER REMINDED EVERYONE THE LUNCH AND LEARN IS ON 2/22/12 AT 11:30 A.M. THE WELLNESS COMMITTEE WILL MEET AFTERWARDS.

2:40 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
FEBRUARY 28, 2012**

2:05 P.M. IN THE CITY COUNCIL CHAMBER MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH MEMBER RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, JAMIE KNOWLES, JAMES RICHEY, STACIE SKINNER, JIM BINKLEY, MARTY RANDALL, JASON APPELEGATE, TONJA CAUDILL, DELBERT MEEKS AND SUE AMICK.

MINUTES FROM THE FEBRUARY 14TH MEETING WERE PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVERHILLS PRESENTED THE FOLLOWING:

1. STORM WATER DRAINAGE PROJECT DR#2
 - A. GRANT EXTENSION
 - i. IOCRA AUTHORIZED GRANT EXPIRATION DATE FOR 9/30/2012.
 - ii. IOCRA HAS ALSO AUTHORIZED PROJECT CONSTRUCTION TO COMMENCE, AGAIN.
 - iii. IOCRA ALSO AUTHORIZED ADDITIONAL EXPENDITURES ASSOCIATED WITH CONSTRUCTION AND ENGINEERING SERVICES RELATED TO THE COE AND IDEM PERMITS THAT WERE ISSUED.
 - B. PAY APPLICATION #5 FOR TEMPLE AND TEMPLE WAS PRESENTED IN THE AMOUNT OF \$29,868.86 FOR CONSTRUCTION SERVICES. (\$26,881.97 WILL BE PAID TO TEMPLE; \$2,986.89 TO RETAINAGE). THIS INVOICE IS TO BE PAID WITH IOCRA GRANT FUNDS FROM THE STORM WATER GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
 - C. CONTRACT AMENDMENT #1 TO SAEGESSER ENGINEERING FOR DESIGN SERVICES IN THE AMOUNT OF \$15,000. THIS INVOICE IS TO BE PAID WITH IOCRA FUNDS FROM THE STORM WATER GRANT FUND. CONTINGENT UPON KERRY THOMPSON'S REVIEW. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
2. MAS PARK
 - A. PAT OVERALL VISITED THE MAS PARK LAST WEDNESDAY, AND WAS IMPRESSED WITH THE PARK.
 - B. THE EDA'S WEBSITE AND COMPUTER SYSTEM IS STILL DOWN.
3. WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT
 - A. IOCRA SITE VISIT WILL TAKE PLACE ON MARCH 13, 2012 AT 1:00 P.M. AT SAEGESSER ENGINEERING.

BILL SAEGESSER PRESENTED THE FOLLOWING:

1. WATER PLANT WAS IN COMPLIANCE ON THE CARBON AND TTHM REPORTS.
2. 3/8/2012 THEY WILL BE TAKING BIDS TO PAINT THE PEDESTAL TANK.
3. SCOTT MANUFACTURING WILL BE DO THEIR 1ST TESTING SOMETIME AT THE BEGINNING OF MARCH.

JAMES RICHEY

1. UPDATED THE BOARD ON THE NARROW BANDING OF THE RADIOS THAT WILL BE TAKING PLACE IN JANUARY 2013. ALL RADIOS PURCHASED BEFORE 2006 WILL NOT BE COMPATIBLE FOR THE SWITCH.

STACIE SKINNER

1. ASKED THE BOARD TO APPROVE HER HIRING A FULLTIME INSTALLER AND MOVING BOB BROMM TO THE ELECTRIC DEPARTMENT. BROMM WILL STILL WORK AS NEEDED FOR SITE SURVEYS FOR THE BROADBAND DEPARTMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

TONJA CAUDILL

1. PRESENTED A QUOTE FROM COIT TO CLEAN ALL THE WINDOW TREATMENTS IN CITY HALL FOR \$641.00. RAY ZOLLMAN MADE A

**BOARD OF WORKS
FEBRUARY 28, 2012**

MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION.
MOTION CARRIED 2-0.

- 2. THE PARKS CALENDAR IS NOW AVAILABLE ONLINE.
- 3. TONJA SET UP AN OFFICE DEPOT ACCOUNT IF ANYONE NEEDS SUPPLIES
PLEASE LET HER KNOW.

DELBERT MEEKS

- 1. TWO NEW VEHICLES ARE ON THE ROAD. HOPE TO HAVE THE OTHER TWO
ON THE ROAD IN TWO WEEKS.

KAREN MIDDLETON

- 1. PRESENTED AN INVOICE FOR KERRY THOMPSON FOR SCOTT
MANUFACTURING. RAY ZOLLMAN MADE A MOTION TO APPROVE.
MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- 2. PRESENTED THE APPRAISALS FOR THE NEW ELECTRIC DEPARTMENT
(2,775,000.00) AND THE SLUDGE BELT PRESS BUILDING (175,000.00). SHE
ASKED THE BOARD TO APPROVE HER INCREASING THE INSURANCE
COVERAGE ON BOTH BUILDINGS TO MATCH THE APPRAISALS. RAY
ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED
THE MOTION. MOTION CARRIED 2-0.
- 3. ALSO REPORTED DAVE MONTGOMERY WAS INVENTORYING HIS
EQUIPMENT AND TOOLS, SO THE CITY COULD ADD AN INSURANCE
POLICY FOR HIS PERSONAL ITEMS. KAREN ASKED THE BOARD TO
APPROVE HER ADDING MONTGOMERY’S PERSONAL ITEMS TO A
SEPARATE POLICY WHEN HE HAS COMPLETED HIS INVENTORY LIST.
RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM
SECONDED THE MOTION. MOTION CARRIED 2-0.

MAYOR GRAHAM PRESENTED KERRY THOMPSON’S CONTRACT FOR EMPLOYMENT.
RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE
MOTION. MOTION CARRIED 2-0.

MAYOR GRAHAM ASKED THE BOARD TO HIRE AN ADDITIONAL CUSTODIAN FOR UP
TO 10 HOURS A WEEK AT \$12.70 PER HOUR. RAY ZOLLMAN MADE A MOTION TO
APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

2:50 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 13, 2012

2:05 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, JERRY ASHER, STACIE SKINNER, JAMES RICHEY, SUE AMICK, JIM BINKLEY, TONJA CAUDILL, DELBERT MEEKS AND KAREN GRICIUS.

THE BOARD REVIEWED THE FEBRUARY 28TH BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVERHILLS PRESENTED THE FOLLOWING:

1. IFA BROWNFIELD PROJECT
 - A. INVOICE #01773 WAS PRESENTED FOR ST. JOHN MITTELHAUSER & ASSOCIATES IN THE AMOUNT OF \$2087.50 FOR WORK ASSOCIATED WITH THE BIO PILOT TESTING. FOR TRACKING PURPOSES, THE INVOICE SHOULD BE PAID FROM THE BROWNFIELD 2009 FUND. FUNDS WILL NEED TO BE TRANSFERRED FROM THE OLD BROWNFIELD FUND IN ORDER TO COVER THE EXPENSE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
2. STORM WATER DRAINAGE IMP. DR2-09-114
 - A. INVOICE #1008-15 WAS PRESENTED FOR SAEGESSER ENGINEERING IN THE AMOUNT OF \$6750.00 FOR ADDITIONAL SERVICES PER AMENDMENT OF THE SEI CONTRACT. THIS INVOICE IS TO BE PAID WITH GRANT FUNDS. RAY ZOLLMAN MADE A MOTION TO SIGN CONTINGENT UPON KERRY THOMPSON'S REVIEW. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
3. SCOTTSBURG MID AMERICA SCIENCE PARK
 - A. MELISSA IS GETTING ARRA INFORMATION TO JOE BRIGGS TO CLOSE OUT THE GRANT. MRS. WOODS ASKED THE BOARD TO APPROVE MAYOR GRAHAM TO SIGN THE PAPERS OUTSIDE OF A MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING:

1. LETTERS HAVE BEEN SENT TO LOCAL RESTAURANTS IN REGARDS TO UPDATING AND CHECKING THE MAINTENANCE OF THEIR GREASE TRAPS. ONE RESTAURANT HAS ALREADY SENT NOTICE OF A NEW TRAP TO BE INSTALLED.
2. MR. SAEGESSER GAVE A TOUR OF THE RAILS TO TRAILS PROJECT TO KAREN GRICIUS AND JAMIE KNOWLES LAST WEEK. THEY HOPE TO START BIDDING LATER THIS YEAR TO EXTEND THE PROJECT.
3. SCOTT MANUFACTURING COMPLETED THEIR 1ST ROUND OF TESTING. RESULTS TO BE AVAILABLE IN A COUPLE OF WEEKS.
4. VICKIE MEDLOCK, WITH LIFESPAN, HAS CONCERNS ABOUT THE ELECTRIC BILL AT THE BACALA CENTER. IT IS MUCH HIGHER THAN ANYONE ANTICIPATED. THEY ARE WORKING WITH THE HVAC DISTRIBUTOR TO PIN POINT THE PROBLEM.

JAMES RICHEY

1. RECOMMENDED THAT ALL EMERGENCY PERSONNEL, WHO WERE CONSIDERING DROPPING RADIOS, MAINTAIN LOW BAND RADIOS. DURING THE RECENT STORMS ALL THE RADIO AND CELL PHONE FREQUENCIES WERE BUSY. THE ONLY WAY TO COMMUNICAT WAS WITH LOW BAND RADIOS.

STACIE SKINNER

1. REPORTED THEY SUSTAINED NO DAMAGE DURING THE RECENT TORNADOS. THEY WERE THE ONLY INTERNET PROVIDERS OPERATING RIGHT AFTER THE STORM.

JERRY ASHER

1. ASKED IF THERE WERE ANY QUESTIONS ABOUT THE DOC REPORT OR THE PARKS MINUTES.
2. MAYOR GRAHAM REQUESTED JERRY TO CALL THE HENRYVILLE CORRECTIONAL FACILITY TO LET THEM KNOW WE NEED OUR CREW

BOARD OF WORKS
MARCH 13, 2012

BACK. THEY ARE NEEDED TO HELP PREPARE THE MASP FOR THE HENRYVILLE STUDENTS.

JIM BINKLEY

- 1. JON CRAWFORD HAS COMPLETED AND PASSED HIS LINEMAN CERTIFICATION. IT IS RECOMMENDED THAT HE BE PROMOTED TO JOURNEYMAN LINEMAN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- 2. THE WEST SUBSTATION IS NOT FUNCTIONING PROPERLY. AN INVESTIGATION IS STILL UNDER WAY TO DETERMINE THE ISSUES.

DELBERT MEEKS

- 1. ASKED FOR 4-\$15 CHECKS TO SEND TO THE BMV TO OBTAIN LICENSES FOR HIS NEW VEHICLES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:27 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 27, 2012

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, JASON COMBS, STACIE SKINNER, SUE AMICK AND DELBERT MEEKS.

THE BOARD REVIEWED THE MARCH 13TH BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE THE MINUTES. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVERHILLS PRESENTED THE FOLLOWING:

1. EDA - RLF
 - A. A CONTRACT WAS PRESENTED FOR RIVER HILLS EDD & RPC IN THE AMOUNT OF \$1250.00 FOR PREPARATION OF THE SEMI-ANNUAL REPORT. THIS IS TO BE PAID FROM THE CITY-COUNTY FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
2. SCOTTSBURG MASP
 - A. RIVER HILLS RECEIVED A CALL FROM MOHAMMED SAEED. THE OLD PROJECT IS BEING PROCESSED AND CLOSED OUT. THE ARRA PROJECT IS STILL BEING REVIEWED.
3. SCOTTSBURG SAFE ROUTES TO SCHOOLS
 - A. INDOT SENT RIVER HILLS THE INFORMATION. THEY IN TURN HAVE PASSED IT TO SCOTT ZELLERS.
4. URBAN WATER
 - A. THERE WERE 600 SUBMISSIONS NATIONWIDE. NOTICES WILL BE SENT IN APRIL OF THE APPLICATION STATUS. GRANTS WILL BE AWARDED IN JUNE 2012.

BILL SAEGESSER PRESENTED THE FOLLOWING:

1. THE CARBON FEEDER AT THE WATER PLANT IS NOW ON AND BEING MONITORED CLOSELY.
2. BILL SAEGESSER, JASON COMBS AND JASON APPEGATE MET WITH MIKE EVERHART AT PONDEROSA ABOUT REPLACING OR FIXING HIS GREASE TRAP.
3. MR. SAEGESSER IS GIVING A PRESENTATION AT THE REDEVELOPMENT MEETING ABOUT THE BY-PASS AND TRAILS.
4. ST JOHN MITTELHAUSER IS GIVING A RECOMMENDATION TO IDEM THAT THE OBJECTIVES AT THE OLD SCOTT MANUFACTURING HAVE BEEN MET.
5. SAEGESSER ENGINEERING IS TO WORK WITH ROBERT PEACOCK & ILPEA ON THE GRANT.
6. BACALA CENTER AND MASP ARE WORKING WITH THE CONTRACTORS REGARDING THE HEATING AND COOLING ISSUES. THEY MIGHT NEED JEFF BROADY TO MAINTAIN SERVICE ON A REGULAR BASIS.

JASON COMBS

1. THE NEXT COUPLE OF WEEKS WILL BE SPREADING SLUDGE. HE WILL ADVISE CITY HALL IN ADVANCE OF THESE DAYS BECAUSE OF THE ODOR.

STACIE SKINNER

1. RECOMMENDS HIRING TIM APPEGATE AS AN INSTALLER D AND ASKS THE BOARD TO APPROVE HIS PHONE STIPEND. MR. APPEGATE IS TO BEGIN IN 2 WEEKS. BILL HOAGLAND MADE A RECOMMENDATION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. BRIAN KIDD WILL BE ATTENDING CLIMBING SCHOOL.
3. MIKE MONTGOMERY TOOK CARE OF THE NEEDS AT MASP FOR THE HENRYVILLE SCHOOLS.
4. THERE WILL BE A CORNHOLE TOURNAMENT APRIL 11 AT 5:30 PM AT LAKE IOLA. THE WELLNESS COMMITTEE REQUESTS APPROVAL TO PURCHASE FOOD AND DRINKS FROM THE NON-REVERTING FUND FOR THE MONTHLY ACTIVITIES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
5. THE NEXT LUNCH AND LEARN WILL BE MAY 16TH AT 11:30AM.

DELBERT MEEKS

**BOARD OF WORKS
MARCH 27, 2012**

1. WORKING ON CLEANING UP SEVERAL PROPERTIES.
2. HAD A COMPLAINT SOMEONE FELL IN AN OPEN BASEMENT AT WOLF RUN. HE CONTACTED JASON APPELGATE TO FILL THE BASEMENT WITH ROCK.
3. CHIEF MEEKS REPORTED HE IS STILL AWAITING HIS LAST CAR TO ARRIVE. THE OTHERS ARE GETTING ABOUT 13 MPG IN THE CITY. MAYOR GRAHAM WANTS TO FILE A COMPLAINT WITH JOHN JONES & GENERAL MOTORS THAT THE CARS ARE NOT GETTING THE GAS MILEAGE PROMISED.
4. DELBERT ASKED THE BOARD TO APPROVE THE POLICE DEPARTMENT TO HIRE A REPLACEMENT OFFICER. CHIEF MEEKS IS PLANNING HIS RETIREMENT DATE OF 7/4/12. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

A LEASE WAS PRESENTED FOR "LIGHT IT UP," THEY WILL BE LEASING 1 BAY OF THE OLD ELECTRIC DEPARTMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2012-R1 A RESOLUTION AUTHORIZING THE UTILITY OFFICE TO ARRANGE DISCONNECTS FOR DELINQUENT UTILITY CUSTOMERS AND TO WAIVE LATE FEES AND RECONNECT FEES IN APPROPRIATE CIRCUMSTANCES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

RAY ZOLLMAN MADE A MOTION TO RECESS UNTIL 2:00PM FRIDAY, MARCH 30. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:00 P.M. MARCH 30, 2012 MAYOR GRAHAM RECONVENED THE MEETING FROM MARCH 27,2012 IN THE COMMON COUNCIL CHAMBERS WITH MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WAS SUE AMICK.

BILL HOAGLAND MADE A MOTION TO APPROVE THE WEST CLARK SCHOOL CORPORATION LEASE ALLOWING THE MAYOR TO NEGOTIATE THE BEST TERMS TO BE ACTED ON AT THE NEXT MEETING. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:03 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 10, 2012

2:00 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JAMIE KNOWLES, JERRY ASHER, STACIE SKINNER, MARTY RANDALL, JIM BINKLEY, TONJA CAUDILL, DELBERT MEEKS, KAREN GRICIUS AND JASON APPELGATE.

THE BOARD REVIEWED THE MARCH 27TH & 30TH BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVERHILLS PRESENTED THE FOLLOWING:

1. IFA BROWNFIELD PROJECT
 - A. INVOICE #0852 TO ST. JOHN MITTELHAUSER WAS PRESENTED IN THE AMOUNT OF \$5,481.81 FOR WORK ASSOCIATED WITH BIO PLANT TESTING. FOR TRACKING PURPOSES, THE INVOICE SHOULD BE PAID FROM THE BROWNFIELD FUND IN ORDER TO COVER EXPENSES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
2. STORM WATER DRAINAGE IMP. DR2-09-114
 - A. INVOICE #1008-16 TO SAEGESSER ENGINEERING WAS PRESENTED IN THE AMOUNT OF \$1,650.00 FOR ADDITIONAL SERVICES PER AMENDMENT AND TO BE PAID WITH GRANT FUNDS. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
3. TEMPLE AND TEMPLE EXC. & PAVING
 - A. CHANGE ORDER #3 TO TEMPLE & TEMPLE WAS PRESENTED IN THE AMOUNT OF \$19,213.00 FOR COSTS TO RE-CONSTRUCT THE DITCH IN ACCORDANCE WITH CORPS OF ENGINEERS. TO BE PAID WITH GRANT FUNDS, IF APPROVED BY BOW. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
4. EDA RLF REPORT
 - A. AUTHORIZE MAYOR GRAHAM TO SIGN THE REPORT OUTSIDE A MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
5. INDOT SAFE ROADS
 - A. THE CITY CONTACTED RIVER HILL ABOUT THE SAFE ROADS GRANT. THE ADMIN FEES WOULD BE ABOUT THE SAME AS THE GRANT AMOUNT FOR THE 2 SIGNS. IT WAS RECOMMENDED TO THE BOARD TO GO AHEAD AND PURCHASE THE SIGNS OUT OF BOARD OF WORKS MISC. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. CHIEF MEEKS SAID HE WOULD CONTACT THE STATE TO SEE WHO WOULD BE RESPONSIBLE FOR PLACING THE SIGN.

BILL SAEGESSER PRESENTED THE FOLLOWING:

1. SHANE IS TO MEET WITH THE WATER BOARD; THEY ARE STILL WAITING OF THE RESULTS FROM THE CARBON FEEDER.
2. WAITING ON RESULTS FROM THE WASTEWATER TREATMENT PLANT.
3. STILL HAVE NOT SEEN ANYTHING FROM THE ST. JOHN MITTELHAUSER TESTING AT THIS TIME.
4. THEY ARE WORKING WITH JASON APPELGATE IN PREPARING THE 1ST QUARTER TRANSFER STATION REPORT.
5. TEMPLE & TEMPLE ARE BACK TO WORK ON THE STORM WATER PROJECT.
6. AN UPDATED MAP WAS PRESENTED FOR THE RAILS TO TRAIL AND THE WESTERN BYPASS. REDEVELOPMENT COMMISSION MAY DECIDE TO BREAK THE PROJECT INTO PHASES.

JAMIE KNOWLES

1. PERMIT APPLICATIONS ARE UP 20% THIS MONTH.
2. BURGER KING HAS FINISHED ITS REMODELING PROJECT.
3. PUERTO VALLARTA IS EXPECTED TO OPEN IN JUNE.
4. CASA WILL BE ASKING THE COUNCIL TO CHANGE THE ZONING OF A HOUSE ON FORREST APRIL 16, 2012.

BOARD OF WORKS
APRIL 10, 2012

JERRY ASHER

- 1. PRESENTED THE PARKS BOARD MINUTES.

STACIE SKINNER

- 1. THE NEW INSTALLER IS TO BEGIN ON THURSDAY.
- 2. BROADBAND AND THE PARKS DEPARTMENTS ARE PLANNING A CITY CORN-HOLE TOURNAMENT.

JAMES BINKLEY

- 1. ASKED THE BOARD TO ALLOW HIM TO PROMOTE MARK MCNEELY TO A FIRST CLASS LINEMAN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL

- 1. MACHELLE OR MARTYNA WILL BE ATTENDING THE IMPA MEETING ON APRIL 25TH TO LEARN MORE ABOUT HANDLING DELINQUENT ACCOUNTS.
- 2. TONJA CAUDILL AND JOE NICHOLSON WILL BE GOING AROUND TO DEPARTMENTS ON APRIL 17TH & 18TH TAKING PICTURES.
- 3. ASKED THE BOARDS PERMISSION TO TAKE APPLICATIONS FOR A PART-TIME POSITION. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- 4. PRESENTED A NEW BILLING BREAK DOWN FOR UTILITY MONTHLY BILLING COSTS. MAYOR ASKED THAT SHE REVIEW THIS WITH THE CLERK-TREASURER BEFORE PRESENTING TO THE BOARD.

DELBERT MEEKS

- 1. APPLICATIONS ARE DUE BY FRIDAY FOR THE OPENING IN THE POLICE DEPARTMENT.

KAREN MIDDLETON

- 1. WELLNESS COMMITTEE MEETING WILL BE WEDNESDAY APRIL 11 AT 2PM.

2:57 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 8, 2013**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH MEMBERS RAY ZOLLMAN AND BILL HOAGLAND PRESENT. ALSO ATTENDING WERE CLERK-TREASURER JAN HARDY, BILL SAEGESSER, MELISSA WOODS, ALEXANDRIA WAGGONER, MARTY RANDALL, STACIE SKINNER, TONJA CAUDILL, SUE AMICK, JAMES RICHEY, SCOTT ZELLERS, JIM BINKLEY AND KAREN GRICIUS.

THE BOARD REVIEWED THE DECEMBER 21, 2012 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING:

- A. IFA BROWNFIELD PROJECT.
 - a. THE CITY HAS RECEIVED THE REMAINING PORTION OF THE REIMBURSEMENT THAT WAS REQUESTED IN THE AMOUNT OF \$20,000.
- B. SCOTTSBURG WASTER WATER TREATMENT PLANT IMP.
 - a. INVOICE #1209-04 TO SAEGESSER ENGINEERING IN THE AMOUNT OF \$22,400.00 FOR DESIGN SERVICES. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE WASTE WATER CDBG GRANT FUND 2012. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. EDA RLF
 - a. INVOICE #1 IN THE AMOUNT OF \$1250.00. TO BE PAID WITH EDA RLF FUNDS FROM THE CITY COUNTY FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. CONTRACT TO PREPARE 2013 SEMI-ANNUAL REPORTS IN THE AMOUNT OF \$1250.00. ASK THE BOARD TO AUTHORIZE MAYOR GRAHAM TO SIGN OUTSIDE A MEETING ONCE THE CITY ATTORNEY REVIEWS THE DOCUMENT. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. USDA-RD RDEG RLF
 - a. THE RLF REVIEW BOARD AND THE CITY COUNCIL APPROVED A LOAN IN THE AMOUNT OF \$50,000 FOR IN VIVO HEALTHCARE, LLC.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. THE BOARD OF WORKS AND THE WATER BOARD NEED TO HAVE A JOINT MEETING. HOWEVER, BEFORE THE MEETING THE WATER PLANT NEEDS TO WORK ON A LOWER METHOD TO DECREASE THE TTHMS.
- B. THERE WILL BE A WORKSHOP ON JANUARY 14, 2013 AT THE MASP WITH SCOTT MILLER OF UMBAUGH TO DISCUSS THE WASTEWATER PLANT RATE STUDY. THIS IS A PUBLIC MEETING.
- C. MET WITH KERRY THOMPSON AND THE MAYOR THIS MORNING ABOUT THE SCOTT MANUFACTURING PROJECT.
- D. THE SALT STORAGE BUILDING PLANS ARE READY TO SUBMIT FOR THE PERMIT APPROVAL.
- E. THE TREES ARE PLANTED AT LINZA GRAHAM PARK.
- F. MEETING 1/10/13 WITH MIKE MONTGOMERY, JIM BINKLEY, HAROLD RUTHERFORD AND TONJA CAUDILL REGARDING THE NEW ELSTER PROJECT.

BOARD OF WORKS
JANUARY 8, 2013

- G. JEFF BROADY SAID THE WORK ON THE BACALA CENTER IS ALMOST COMPLETED.
- H. HELPING BOB POGGEL WITH QUOTES FOR THE AUDIO VISUAL EQUIPMENT FOR THE BANQUET FACILITIES AT MASP.

A RESOLUTION TO AUTHORIZE ISSUANCE OF A CREDIT CARD TO THE CITY OF SCOTTSBURG POLICE WAS PRESENTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL

- A. ATTENDED THE VISITORS COMMISSION MEETING. THEY GAVE \$10,000 TO IMPROVE THE CITY SQUARE BY: ARCHING THE ALLEY WAYS, PLAQUES ON THE BUILDINGS AND SIDEWALK REPAIRS.

TONJA CAUDILL

- A. COMPLIMENTED THE ELECTRIC DEPARTMENT FOR THEIR MUTUAL AID PROJECTS.
- B. HAS TWO MORE INTERVIEWS FOR THE PART TIME PERSON TO CONDUCT THE CALLS EDUCATING CUSTOMERS ON THE IMPA ENERGY PROGRAM.

JAMES RICHEY

- A. THANKED ALL THE DEPARTMENTS FOR THEIR HELP WITH THE FIRE ON THE SQUARE. HE IS GOING TO PURCHASE PLAQUES FOR SOME OF THOSE WHO ASSISTED.

2:30 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JANUARY 22, 2013

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH MEMBERS RAY ZOLLMAN AND BILL HOAGLAND PRESENT. ALSO ATTENDING WERE KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, ALEXANDRIA WAGGONER, STACIE SKINNER, JAMES RICHEY, TONJA CAUDILL, SCOTT ZELLERS, MARTY RANDALL, KAREN GRICIUS, TISH RICHEY, JOHN GULLION, JAMES BINKLEY AND BOB POGGEL.

THE BOARD REVIEWED THE JANUARY 8, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING:

- A. IFA BROWNFIELD PROJECT.
 - a. INVOICE #02480 TO ST JOHN MITTELHAUSER IN THE AMOUNT OF \$495.00 FOR THE REVIEW OF THE IDEM COMMENTS/RESPONSE. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. STORM WATER PROJECT
 - a. IOCRA RESCHEDULED THE CLOSEOUT MONITORING TO TAKE PLACE ON FEBRUARY 15, 2013.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. THE MOONGLO TRAILS PROJECT WILL HAVE A PRE-BID MEETING ON JANUARY 30, 2013 AT 9AM. THE BID OPENING WILL BE FEBRUARY 12, 2013 AT 10AM.
- B. ST JOHN MITTELHAUSER HAS DRAFTED A RESPONSE TO IDEM'S COMMENTS.
- C. THE ELECTRIC DEPARTMENT IS WAITING ON SOME OF THE EQUIPMENT FOR THE ELSTER PROJECT BEFORE THEY CAN BEGIN. MARCH IS THE GOAL TO HAVE THE 1ST TWO BOOKS IN THE NEW SYSTEM.
- D. THE BID OPENING FOR THE AUDIO VISUAL EQUIPMENT FOR THE SCIENCE PARK WAS THIS WEEK. ONE BID WAS SUBMITTED FROM AXXIS IN THE AMOUNT OF \$35,450.13. BILL SAEGESSER RECOMMENDS THE BOARD TO GIVE THE MAYOR AUTHORIZATION TO SIGN THE CONTRACT OUTSIDE A MEETING AFTER KERRY THOMPSON HAS REVIEWED IT. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. THE COMPLETION GOAL IS THE FIRST WEEK IN MARCH.

STACIE SKINNER

- A. 21 CITY EMPLOYEES RECEIVED THEIR CPR CERTIFICATE THROUGH THE WELLNESS PROGRAM.
- B. THEY ARE DOING A LOT OF TOWER MAINTENANCE & REPAIR AT THIS TIME.

MARTY RANDALL

- A. STUCKER FORK IS VOTING WHETHER OR NOT TO INCREASE THEIR RATES 17%.
- B. A CIVIL SUIT HAS BEEN FILED AGAINST THE TREE CUTTER SERVICE IN THE SUBSTATION INCIDENT LAST YEAR.
- C. THERE IS A HOLE IN THE ROAD ON NORTH 3RD AND KERTON.

BOARD OF WORKS
JANUARY 22, 2013

JAMES RICHEY

- A. ASKED THE BOARD TO APPROVE A PART-TIME POSITION IN THE FIRE DEPARTMENT FOR UP TO 10 HOURS A WEEK AT \$11.48 AND HOUR. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL

- A. THE SANITATION’S WRITE-OFFS WERE NOT IN THE MINUTES. PLEASE NOTE THE WRITE-OFFS FOR THAT DEPARTMENT WERE \$782.28. RAY ZOLLMAN MADE A MOTION TO ADD THEM TO THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ED AMICK WILL BEGIN 1/23/13 AS THE TEMPORARY ENERGIZE INDIANA COORDINATOR FOR THE CITY. IMPA WILL BE HERE ON 1/24/13 TO TRAIN ED AND THEY ALL WILL BE GOING TO LUNCH IF ANYONE WOULD LIKE TO JOIN THEM.
- C. LINDA DAWSON HAS AGREED TO COME ONE EVENING TO DUE CPR CERTIFICATIONS FOR THOSE WHO WERE UNABLE TO JOIN IN THE DAY CLASS A COUPLE OF WEEKS AGO.

2:18 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
FEBRUARY 12, 2013**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH MEMBERS RAY ZOLLMAN AND BILL HOAGLAND PRESENT. ALSO ATTENDING WERE JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, ALEXANDRIA WAGGONER, JERRY ASHER, JASON APPEGATE, SCOTT ZELLERS, JIM BINKLEY, DENNEY ROBBINS, MARTY RANDALL, TONJA CAUDILL, KAREN GRICIUS AND SUE AMICK.

THE BOARD REVIEWED THE JANUARY 22, 2013 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE THE MINUTES. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING:

- A. SCOTTSBURG WASTEWATER TREATMENT PLANT IMP
 - a. INVOICE #1209-05 TO SAEGESSER ENGINEERING IN THE AMOUNT OF \$14,000.00 FOR DESIGN SERVICES. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER CDBG GRANT FUND 2012. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. MAS PARK- EDA GRANT 06-79-73010
 - a. SPOKE WITH MOHAMMED SAEED AND RECEIVED AN EMAIL FROM DON KATHAN REGARDING THE FINAL REIMBURSEMENT FOR THE PROJECT. THE CITY SHOULD RECEIVE THE DISBURSEMENT BY THE END OF THE MONTH, IF EVERYTHING GOES AS PLANNED.
- C. STORM WATER PROJECT
 - a. IOCRA CLOSEOUT MONITORING WILL TAKE PLACE ON FEBRUARY 15, 2013.
- D. SHE WILL BE ATTENDING THE WATER BOARD MEETING TODAY TO DISCUSS THE COMMUNITY FOCUS FUND GRANT.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. HE AND SHANE SPICER WILL ALSO BE ATTENDING THE WATER BOARD MEETING TODAY TO DISCUSS THE FUTURE PLANS FOR THE FACILITY.
- B. MOONGLO ROAD TRAIL PROJECT BIDS ARE DUE NEXT TUESDAY, FEBRUARY 19TH AT 2PM.
- C. ASKED THE BOARD TO REMIND THE CITY COUNCIL IF THEY DECIDE TO ACCEPT MANSFIELD DRIVE, NOT TO ACCEPT THE SEPTIC SYSTEM OR WATER LINES.
- D. HAVE NOT RECEIVED APPROVAL OR PERMITS FOR THE STREET DEPARTMENT SALT BUILDING YET.
- E. THE CHARTER SCHOOL IS LOOKING AT A NEW LOCATION OFF BOATMAN ROAD. THEY WERE ADVISED TO HAVE EACH PHASE OF THEIR BUILDING PROJECT READY TO SUBMIT WITH THEIR APPLICATION.
- F. ELSTER PROJECT IS MOVING FORWARD WITH EASE.
- G. THE MAYOR, BILL SAEGESSER AND JASON COMBS HAD A CONFERENCE CALL WITH SRF. THEY NEED THE NEW APPLICATION SUBMITTED BY JUNE 15, 2013. MR. SAEGESSER ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN AN ENGINEERING AGREEMENT CONTINGENT UPON KERRY'S APPROVAL. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

ALEXANDRIA WAGGONER

- A. WENDY'S IS OPEN, THEY ARE WORKING THROUGH SOME PERMIT ISSUES WITH THEIR NEW SIGNAGE.

**BOARD OF WORKS
FEBRUARY 12, 2013**

TONJA CAUDILL

- A. ASKED THE BOARD TO APPROVE A \$50 PHONE REIMBURSEMENT TO ED AMICK FOR THE MONTHS OF JANUARY, FEBRUARY, MARCH AND APRIL. TO BE PAID BY THE ELECTRIC DEPARTMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. INTRODUCED A MOBILE MARKETING PLAN THAT WOULD ALLOW THE BILLING DEPARTMENT TO SEND OUT MASS INFORMATION TEXT MESSAGES TO THEIR CUSTOMERS. THE BASE COST IS \$35 A MONTH FOR 500 TEXTS WITH A \$250 START UP FEE. THERE IS NO CONTRACT AND THE PLAN CAN BE CHANGED AT ANYTIME. THIS WOULD REQUIRE LESS MAN POWER THAN CALLING THE CUSTOMERS LIKE THEY DO NOW. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY

- A. ASKED THE BOARD TO APPROVE THE RENEWAL CONTRACT WITH UNION TOWN. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

- A. STARTING TO GET BIDS ON 2 NEW POLICE CARS.

KAREN MIDDLETON

- A. PRESENTED A BILL IN THE AMOUNT OF \$630 TO BE PAID FROM THE NON REVERTING FUND FOR PHYSICAL THERAPY SERVICES RENDERED BY A NON-NETWORK PROVIDER. IN ORDER FOR THE EMPLOYEE TO FIND AN IN-NETWORK PROVIDER HE WOULD HAVE TO MISS WORK EACH TIME TO TRAVEL OUT OF TOWN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY

- A. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING THE SOFTWARE LICENSING AGREEMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:50 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
FEBRUARY 26, 2013**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH MEMBERS RAY ZOLLMAN AND BILL HOAGLAND PRESENT. ALSO ATTENDING WERE JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, ALEXANDRIA WAGGONER, JASON APPELGATE, STACIE SKINNER, SCOTT ZELLERS, JIM BINKLEY, MARTY RANDALL, TONJA CAUDILL, KAREN GRICIUS AND SUE AMICK.

THE BOARD REVIEWED THE FEBRUARY 12, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING:

A. IFA BROWNFIELD PROJECT

- a. INVOICE #2554 TO ST. JOHN MITTELHAUSER FOR OUT OF SCOPE WORK, CORRESPONDENCE WITH IDEM AND THE CITY, IN THE AMOUNT OF \$1,497.50. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. INVOICE #171953 TO IDEM FOR PERSONNEL COSTS, IN THE AMOUNT OF \$1,874.15. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. SCOTTSBURG WASTEWATER TREATMENT PLANT IMP

- a. TENTATIVE DATES:
 - ADVERTISE FOR BIDS MARCH 9TH & 16TH.
 - PRE-BID MEETING MARCH 18TH AT 9:00 A.M.
 - BID OPENING MARCH 25TH AT 2:00 P.M.

C. SCOTTSBURG WATER PROJECT

- a. PUBLIC HEARING WILL TAKE PLACE ON MARCH 12TH AT 2:00 P.M. MRS. WOODS ASKED THE BOARD TO AUTHORIZE MAYOR GRAHAM TO SIGN PROPOSAL DOCUMENTS OUTSIDE A MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. BID OPENING FOR THE MOONGLO ROAD PROJECT: SEDAM CONTRACTING \$239,000; KINGS TRUCKING \$263,000; TEMPLE & TEMPLE \$219,000. RECOMMENDATION WAS MADE FOR THE MAYOR TO SIGN THE CONTRACT WITH TEMPLE & TEMPLE CONTINGENT UPON KERRY THOMPSON'S APPROVAL. THEY WILL ALSO REPORT THIS TO THE REDEVELOPMENT COMMISSION AT THEIR NEXT MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. STATE APPROVED THE PLANS FOR THE SALT BUILDING.
- C. UMBAUGH WILL HAVE THE COST OF SERVICE RESULTS READY FOR THE COUNCILS REVIEW WITHIN THE FIRST TWO WEEKS OF MARCH.
- D. JASON COMBS WILL HAVE THE SCOPE OF WORK STUDY TO UMBAUGH WITHIN THE NEXT MONTH.
- E. ILPEA IS PLANNING TO EXPAND ON THE SOUTH MAIN FACILITY. MAYOR GRAHAM WOULD LIKE FOR SAEGESSER TO DO THE DESIGN WORK DUE TO THE COMPLICATED SEWER ISSUES IN THE AREA. MR. SAEGESSER BELIEVES IT WOULD BE A CONFLICT OF INTEREST FOR SHANE TO DO THE DESIGN, BECAUSE THE FINAL DESIGN HAS TO BE APPROVED BY SAEGESSER ENGINEERING. MR. SAEGESSER EXPRESSED HE DID NOT HAVE A PROBLEM WORKING WITH THE CONTRACTOR. MAYOR GRAHAM ASKED THE BOARD TO AUTHORIZE SAEGESSER ENGINEERING TO WORK ON THE PROJECT. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. MAYOR GRAHAM ASKED COUNCILMAN KAREN GRICIUS IF SHE AGREED WITH THE BOARD'S DECISION. MRS. GRICIUS GAVE A VOICE OF APPROVAL.

JIM BINKLEY

- A. ASKED THE BOARD TO APPROVE FOR HIM TO BEGIN LOOKING FOR A NEW BUCKET TRUCK. APPROXIMATELY SPENDING \$150,000-\$200,000. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
FEBRUARY 26, 2013

STACIE SKINNER

- A. ASKED THE BOARD TO GIVE A RECOMMENDATION TO THE COUNCIL TO CREATE A NEW BROADBAND POSITION FOR ADMIN ASST. / ON CALL. THIS POSITION WOULD ALLOW A PAY DIFFERENCE BETWEEN AN ASSISTANCE WHO PARTICIPATES IN FIELD WORK AND ONE WHO DOES NOT. THE PAY WOULD BE EQUAL TO THAT OF INSTALLER A \$15.69. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED A CONTRACT THAT KERRY THOMPSON IS CURRENTLY REWORDING SO THAT A TOWER RENTAL MAY BE PAID A YEAR IN ADVANCE, AND IF THE CONTRACT IS NOT HONORED THE CITY IS TO BE REIMBURSED FOR THE UNUSED MONTHS. SHE ASKED THE BOARD TO APPROVE THE CONTRACT TO BE SIGNED OUTSIDE A REGULAR MEETING BECAUSE KERRY IS STILL WORKING ON IT. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

SUE AMICK

- A. ASKED THE BOARD TO APPROVE CREATING A SAFETY COMMITTEE TO MEET QUARTERLY AND COMPRISED OF ALL DEPARTMENT HEADS. THIS IS UPON RECOMMENDATION OF OUR WORKERS COMP CARRIER. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

- A. PRESENTED THE THREE BIDS HE RECEIVED FOR THE POLICE VEHICLES: JOHN JONES \$42,390.00; CHANDLER \$42,306.00 AND POYNTER \$56,987.20. CHIEF ZELLERS RECOMMENDED TO THE BOARD JOHN JONES BECAUSE THEY ALSO OFFERED TO INCLUDE \$2000 WORTH OF EQUIPMENT. THIS IS TO BE PAID \$30,000 FROM THE POLICE BUDGET AND THE REMAINING FROM ASSET FORFEITURE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL

- A. LINZA GRAHAM PARK WALKING PATH IS CRACKING. THE MAYOR ASKED JASON APPEGATE TO SEE IF HE WOULD PATCH IT.

KAREN MIDDLETON

- A. PRESENTED RECOMMENDATIONS FOR THE STREET DEPARTMENT TO CORRECT FROM THE INSPECTION EARLIER THIS MONTH. SHE WILL PASS THOSE ALONG TO THE SAFETY COMMITTEE AS SHE RECEIVES THEM.
- B. WORKERS COMP WILL BE MAKING A SITE VISIT ON MARCH 14TH TO ACQUAINT THEMSELVES WITH THE CITY AND THEIR DEPARTMENTS.

JAN HARDY

- A. GAVE A GAS RATE UPDATE AND AFTER CONSULTING WITH THE MAYOR, THEY WILL NOT BE LOCKING GAS PRICES AT THIS TIME.

2:39 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
MARCH 12, 2013**

2:00 PM BILL HOAGLAND CALLED THE MEETING TO ORDER IN ABSENCE OF MAYOR GRAHAM IN THE COMMON COUNCIL CHAMBERS WITH MEMBER RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, SHANE SPICER, BILL SAEGESSER, MELISSA WOODS, SCOTT ZELLERS, MARTY RANDALL, JIM BINKLEY, JOHN GULLION AND STACIE SKINNER.

PUBLIC HEARING

2:01PM BILL HOAGLAND CALLED TO ORDER THE PUBLIC HEARING FOR THE CITY OF SCOTTSBURG WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMPROVEMENTS PROJECT. MELISSA WOODS WITH RIVER HILLS REPORTED THE GRANT WOULD BE FOR \$500,000.00 AND PROPOSALS ARE DUE MARCH 22, 2013 WITH THE APPLICATION DUE MAY 31, 2013. SHANE SPICER WITH SAEGESSER ENGINEERING REPORTED THE PROJECT WAS TO REPLACE THE CURRENT PIPE THAT IS 50-60 YEARS OLD. PUBLIC HEARING CLOSED AT 2:07PM.

THE BOARD REVIEWED THE FEBRUARY 26, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS PRESENTED THE FOLLOWING:

A. SCOTTSBURG WASTEWATER TREATMENT PLANT IMPROVEMENTS

- a. INVOICE #1209-06 TO SAEGESSER ENGINEERING IN THE AMOUNT OF \$7,000.00 FOR DESIGN SERVICES. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER CDBG GRANT FUND 2012. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- b. THE PRE-BID MEETING WILL BE HELD AT CITY HALL ON MARCH 18TH AT 9:00AM.
- c. THE BID OPENING WILL TAKE PLACE ON MARCH 25TH AT 4:00PM.

B. IFA BROWNFIELD PROJECT

- a. INVOICE #02612 TO ST. JOHN MITTELHAUSER FOR OUT OF SCOPE WORK IN THE AMOUNT OF \$1,695.00. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

C. MAS PARK- EDA GRANT 06-79-73010

- a. PRESENTED AMENDMENT #1 TO EXTEND THE GRANT PERIOD TO AUGUST 28, 2013. KERRY HAS REVIEWED THE DOCUMENT AND WOULD LIKE THE BOARD TO APPROVE THE MAYOR TO SIGN THE AMENDMENT OUTSIDE A REGULAR MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

D. STORM WATER PROJECT

- a. IOCRA ISSUED A NO FINDINGS LETTER FOR THE PROJECT ON MARCH 1, 2013.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. THE INVOICE FOR ST. JOHN MITTELHAUSER WAS FOR DISCUSSION AND REVIEW OF IDEM'S COMMENTS/RESPONSE. STATE APPROVED THE PLANS FOR THE SALT BUILDING.
- B. THE ELSTER PROJECT IS MOVING FORWARD EVERYTHING IS GOING WELL.
- C. THERE WILL BE A DENNEY'S LOCATED ON HONEYRUN PARKWAY.

STACIE SKINNER

- A. THE EMAIL CURRENTLY HOSTED BY ACC WILL BE CHANGING BY APRIL 1ST.

BOARD OF WORKS
MARCH 12, 2013

JIM BINKLEY

- A. NOTIFIED THE BOARD THAT CAPE ELECTRIC HAS SENT NOTIFICATION THEY WILL BE CANCELLING THEIR CONTRACT AT THE END OF MAY. HE ASKED THE BOARD TO ALLOW HIM TO OFFER THEM A CONTRACT FROM JUNE – DECEMBER 2013 AT HALF THEIR CURRENT RENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

2:22 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 26, 2013

2:00 PM MAYOR GRAHAM CALL THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND & RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, ALEXANDRIA WAGGONER, JERRY ASHER, STACIE SKINNER, RICHEY BARTON, JASON APPELGATE, SUE AMICK, MARTY RANDALL AND MARK SNEVE.

THE BOARD REVIEWED THE MARCH 12, 2013 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE THE MINUTES. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING:

- A. SCOTTSBURG WASTEWATER TREATMENT PLANT IMPROVEMENTS
 - a. BIDS ARE NOW DUE TO BE RECEIVED, PER ADDENDUM, ON MARCH 27TH NO LATER THAN 3:30 PM. BIDS WILL BE OPENED IMMEDIATELY.
- B. MAS PARK- EDA GRANT
 - a. THE AMENDMENT HAS BEEN FULLY EXECUTED AND SUBMITTED TO EDA FOR PROCESSING.
- C. SCOTTSBURG WATER TREATMENT PLANT AND DISTRIBUTION IMPROVEMENTS.
 - a. THE PROPOSAL WAS SUBMITTED TO IOCRA LAST THURSDAY.
 - b. IOCRA WANTS TO CONDUCT THE SITE VISIT ON APRIL 10TH AT 9:30AM.
- D. STORM WATER PROJECT
 - a. FINAL CLOSEOUT DOCUMENTS (#2 & #3) TO BE SIGNED BY MAYOR GRAHAM. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. RAILS TO TRAILS: THEY ARE FINALIZING THE PAPERWORK TO OBTAIN THE EASEMENTS TO THE PROPERTIES.
- B. IDEM IS REVIEWING THE PAPERWORK FOR THE REMEDIATION PLAN.
- C. THE FINAL ITEMS NEEDED TO BEGIN TRAINING FOR THE NEW ELSTER METERS HAVE BEEN SHIPPED.
- D. DENNEY'S RESTAURANT REPRESENTATIVE IS WORKING WITH LANCE HOUNSHELL AND JASON APPELGATE TO FINALIZE THE WATER & SEWER CONNECTIONS.
- E. THE MAS PARK AUDIO & VIDEO PROJECT IS COMPLETE. HE PRESENTED CHANGE ORDER #1 IN THE AMOUNT OF \$1099.80 LESS THE ORIGINAL CONTRACT AMOUNT. RAY ZOLLMAN MADE A MOTION TO APPROVE THE CHANGE ORDER. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. RAY ZOLLMAN AUTHORIZED THE MAYOR TO SIGN THE UPDATED CONTRACT IN THE AMOUNT OF \$34350.33. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM PRESENTED A LETTER OF ENGAGEMENT WITH WAGGONER, IRWIN, SCHEELE & ASSC. THE CONTRACT WOULD ALLOW THEM TO MODIFY OUR CURRENT HANDBOOK TO BE MORE USER FRIENDLY AND TO BE COMPLIANT WITH FLSA. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM PRESENTED A LIST OF TAKE HOME VEHICLES THAT WOULD BE TAXED ACCORDING TO THE IRS GUIDELINES AS FOLLOWS: JERRY ASHER, STACIE SKINNER, JEFF MCNEELY, DAVID MONTGOMERY, ROGER ZOLLMAN AND MAYOR GRAHAM. ALL EXCEPT FOR THE MAYOR, WHO WOULD FOLLOW THE LEASE RULE, WILL BE TAXED AT A RATE OF \$3 A WORKING DAY. KAREN MIDDLETON ASKED EACH SUPERVISOR TO INDICATE THE NUMBER OF DAYS TO BE TAXED ON THE PAYROLL VOUCHER

**BOARD OF WORKS
MARCH 26, 2013**

WEEKLY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM ANNOUNCED FOLLOWING THE MEETING THEY WILL BE SCORING THE RFP ON THE WASTEWATER IMPROVEMENT PROJECTS.

ALEXANDRIA WAGGONER

- A. DENNEY'S STILL NEEDS TO PROVIDE A DETAILED LANDSCAPE PLAN.
- B. ANNOUNCED SHE HAS BEEN DESIGNATED THE DNR FLOOD PLAN COORDINATOR. SHE WILL BE UPDATING THE ORDINANCES TO BE COMPLIANT WITH THE STATE, SHE WILL BE COORDINATING WITH FEMA INCASE OF A NATURAL DISASTER, AND SHE WILL BE UPDATING OUR FLOOD PLAN FOR THIS AREA.

STACIE SKINNER

- A. PRESENTED 3 TOWER AGREEMENTS THAT WERE AMENDED TO ACCOMMODATE FOR PAYING THE OWNERS A YEAR IN ADVANCE. THESE INCLUDE: JD ROBERTS, JOY FURNISH AND PEACOCK FARMS. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED A REVISED TOWER AGREEMENT FOR THE RICE TOWER. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. ANNOUNCED C3BB WILL BE CHANGING TO A NEW HOST AS OF APRIL 1, 2013. SHE IS WORKING FERVENTLY TO MAKE SURE ALL THE CUSTOMERS ARE AWARE AND HAVE TAKEN THE APPROPRIATE STEPS TO PREPARE FOR THE CHANGE.

JASON APPLGATE

- A. SPRING CLEAN UP WILL BEGIN APRIL 22, 2013.

KAREN MIDDLETON

- A. PRESENTED A CLAIM ON BEHALF OF MR. SMITH. HE SUSTAINED DAMAGE TO HIS TIRE WHEN HE HIT A POTHOLE ON MOONGLO ROAD. HE REQUESTED REIMBURSEMENT FOR HIS TOWING BILL AND TIRE REPLACEMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:42 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 9, 2013

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND & RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JEFF BROADY, ALEXANDRIA WAGGONER, MELISSA WOODS, JIM BINKLEY, MARTY RANDALL, JAMES RICHEY, SUE AMICK, SCOTT ZELLERS, KAREN GRICIUS AND STACIE SKINNER.

THE BOARD REVIEWED THE MARCH 26, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING:

- A. SCOTTSBURG WASTEWATER TREATMENT PLANT IMPROVEMENTS
 - a. INVOICE #1209-07 TO SAEGESSER ENGINEERING FOR DESIGN SERVICES IN THE AMOUNT OF \$5,040.00. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER CDBG GRANT FUND 2012. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. THE BID OPENING WAS HELD ON MARCH 27TH. TWO BIDS WERE RECEIVED. SAEGESSER ENGINEERING HAS SUBMITTED A RECOMMENDATION LETTER FOR THE LOWEST, RESPONSIVE AND RESPONSIBLE BIDDER, MITCHELL AND STARK (\$567,966). NO ACTION MAY BE MADE AT THIS TIME. THE BOW CANNOT AWARD THE CONSTRUCTION CONTRACT UNTIL AFTER IOCRA ISSUES RELEASE OF FUNDS (MAY).
 - c. THE MITCHELL AND STARK BID IS OVER BUDGET BY \$36,341. A LETTER FROM THE CLERK-TREASURER STATING ALL LOCAL MATCH FUNDS ARE IN PLACE AND AVAILABLE TO BE EXPENDED IS NEEDED PRIOR TO ATTENDING THE RELEASE OF FUNDS MONITORING.
- B. MAS PARK-EDA GRANT
 - a. EDA HAS RECEIVED THE SIGNED AMENDMENT TO THE GRANT AGREEMENT. THE FINAL DISBURSEMENT SHOULD BE ISSUED SOON. MELISSA ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN THE FEDERAL FINANCIAL REPORT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. SCOTTSBURG WATER TREATMENT PLANT AND DISTRIBUTION IMPROVEMENTS.
 - a. IOCRA SITE VISIT WILL TAKE PLACE TOMORROW AT 9:30AM IN THE COUNCIL ROOM AT CITY HALL.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. RAILS TO TRAILS: THEY ARE WORKING WITH LANDOWNERS.
- B. THE ELECTRIC & UTILITY OFFICES ARE DOING THEIR ELSTER TRAINING THIS WEEK.
- C. ILPEA PROJECT TO EXPAND ON MAIN STREET IS MOVING FORWARD.
- D. ASKED BOARD TO APPROVE MAYOR GRAHAM TO SIGN A UTILITY AVAILABILITY LETTER FOR THE DENNEY'S RESTAURANT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN SAEGESSER ENGINEERING'S CONTRACT FOR DESIGN SERVICES AT THE WASTEWATER TREATMENT PLANT, CONTINGENT UPON KERRY THOMPSON'S REVIEW. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JEFF BROADY

- A. WILL BE REQUESTING THE REDEVELOPMENT COMMISSION TO APPROVE \$22,281.43 NOT TO EXCEED \$25,000 TO ADD ANOTHER CLASSROOM AT THE BACALA CENTER.

BOARD OF WORKS
APRIL 9, 2013

STACIE SKINNER

- A. PRESENTED TWO CONTRACTS FOR THE MAYOR TO SIGN THAT WERE AMENDED FOR ANNUAL PAYMENT: LINDA SPENCE & MELVIN BISHOP. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMES RICHEY

- A. ASKED THE BOARD TO APPROVE THE PURCHASE OF TWO NEW VEHICLES WITH EQUIPMENT FOR A TOTAL AMOUNT, AFTER TRADE-IN, \$2,500. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. PRESENTED HEALTH REFORM INFORMATION THAT WILL TAKE EFFECT 2014. SHE ASKED THE BOARD TO MAKE CHANGES TO THE 2013-2014 RENEWAL CONTRACT THAT WILL MAKE US COMPLIANT WITH THE AFFORDABLE HEALTH CARE ACT. OUR RENEWAL CONTRACT WILL GO INTO EFFECT JULY 1, 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. REQUESTED SUPERVISORS TO HAVE THEIR TIME SHEETS TURNED IN BY NOON ON WEDNESDAY. SHE WOULD LIKE TO BE OFF ON THURSDAY DUE TO A DEATH IN THE FAMILY.

JAN HARDY

- A. THE CLERK'S OFFICE WILL BE WORKING WITH MIKE MONTGOMERY AND JIM BINKLEY TO UPDATE THE VEHICLE LIST FOR THE GAS READER.

2:52PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 9, 2013

BOARD OF WORKS
APRIL 23, 2013

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, ALEXANDRIA WAGGONER, MELISSA WOODS, STACIE SKINNER, SCOTT ZELLERS, SUE AMICK, KERRY THOMPSON, TONJA CAUDILL, KAREN GRICIUS, MARTY RANDALL AND JOHN GULLION.

THE BOARD REVIEWED THE APRIL 9, 2013 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

KERRY THOMPSON

- A. ASKED THE BOARD TO APPROVE THE RIGHT OF WAY PURCHASING AGREEMENTS FOR THE MOONGLO TRAIL PROJECT IN THE AMOUNT OF \$5000 EACH ON THE CUMBO, GOODWIN AND CARTER PROPERTIES. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. REQUESTED A MOTION TO AUTHORIZE AN IMMINENT DOMAIN PROCESS IF AN AGREEMENT IS NOT REACHED WITH THE MINTON'S PROPERTY. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

SUE AMICK

- A. SHARED THE DISCUSSION SHE, JIM BINKLEY AND BILL HOAGLAND HAD WITH THE STATE BOARD OF ACCOUNTS IN REGARDS TO IRS REGULATIONS AND TAKE HOME VEHICLES. SHE THEN PRESENTED AN AMENDED TAKE HOME NON-EXEMPT VEHICLES LIST. THE LIST DELETED: JERRY ASHER, ROGER ZOLLMAN AND JEFF MCNEELY. THE LIST ADDED GEORGE WILLIAMS. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS PRESENTED THE FOLLOWING:

- A. SCOTTSBURG WASTEWATER TREATMENT PLANT IMPROVEMENTS
 - a. MAY 2ND THE REDEVELOPMENT BOARD WILL BE ASKED TO APPROVE ADDITIONAL FUNDING NEEDED FOR THE PROJECT. IF APPROVED THE RELEASE OF FUNDS DOCUMENT WILL BE SENT TO IOCRA.
- B. SCOTTSBURG WATER TREATMENT PLANT AND DISTRIBUTION IMPROVEMENTS.
 - a. THE CONTRACTED FIRM HAS SAID THE FINAL REPORT LOOKS GOOD. IT APPEARS THE RESULTS ARE GOING TO BE ABOVE THE NEEDED 51% LMI PERCENTAGE.
- C. STORM WATER PROJECT
 - a. RECEIVED THE FINAL CLOSEOUT LETTER ON APRIL 12, 2013.
- D. IFA BROWNFIELD
 - a. PRESENTED ST. JOHN MITTELHAUSER INVOICE #02688 IN THE AMOUNT OF \$3,624.50 FOR OUT OF SCOPE WORK. THIS IS TO BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- E. SRF LOAN FUNDS
 - a. THE CITY RECEIVED A LETTER FROM SRF ON APRIL 12, 2013 REGARDING THE EXISTING SRF LOAN THAT HAS NOT YET BEEN CLOSED. THERE IS A LOAN BALANCE OF \$15,914. IF THE CITY HAS ANY INVOICES THAT WOULD BE ELIGIBLE FOR SRF REIMBURSEMENT WE NEED TO SUBMIT THOSE AT THIS TIME. TONJA BELIEVES THERE ARE SOME WATER METERS THAT WOULD BE ELIGIBLE. SHE WILL GATHER THE INFORMATION FOR MELISSA.
- F. MAS PARK- EDA GRANT 06-79-73010
 - a. NO UPDATE AT THIS TIME.
- G. EDA RLF 06-19-02674 AND 06-39-02499
 - a. EDA CORRESPONDENCE
 - THE CITY RECEIVED A LETTER FROM EDA PERTAINING TO THE RLF FUNDS. THE LOAN DEFAULT RATE IS 29%, WHICH IS ABOVE THE ALLOWED 25%. KERRY IS WORKING ON A RESPONSE TO SEND TO EDA.
 - b. EDA RLF SEMI-ANNUAL REPORT

BOARD OF WORKS
APRIL 23, 2013

- THE REPORT IS DUE APRIL 30TH. MELISSA TO REQUESTED PERMISSION TO ASK FOR AN EXTENSION, IF NECESSARY. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

H. USDA-RD RBEG LOAN

- a. THE \$50,000 LOAN TO IN VIVO WAS NEVER CLOSED, AS PRESUMED. DAVID COATS WAS CONTACTED AND HAS CHANGED HIS MIND REGARDING THE LOAN. KERRY THOMPSON INDICATED THERE IS ANOTHER PROSPECTIVE BORROWER. RIVER HILLS WILL CONTACT USDA-RA TO SEE IF IT IS POSSIBLE FOR THE CITY TO CHANGE THE BORROWER, SINCE THE FUNDS WERE INITIALLY NEVER LOANED.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. ASKED THE BOARD TO APPROVE LINING THE LEAKING TANK AT THE WASTEWATER TREATMENT PLANT WITH SPECTRA SHIELD. IT WOULD COST \$85,000 AND TAKE A WEEK TO APPLY. THE WHOLE PROCESS FROM SAND BLASTING TO OPERATIONAL WOULD COST BETWEEN \$125,000 - \$150,000. BILL HOAGLAND MADE A MOTION TO APPROVE THIS AS AN EMERGENCY SITUATION AND PROCEED AS QUICKLY AS POSSIBLE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. LL LOWRY, ON BEHALF OF THE REDEVELOPMENT COMMISSION, REQUESTED MR. SAEGESSER TO SEE WHAT IT WOULD COST TO EXTEND THE PARKING AT THE MID-AMERICA SCIENCE PARK.

ALEXANDRIA WAGGONER

- A. DENNEY'S DEVELOPMENT PLAN IS ON THE AGENDA FOR THE AREA PLAN COMMISSION'S MEETING IN MAY.

JIM BINKLEY

- A. PURCHASED AN ELECTRIC VEHICLE FOR METER READING.
- B. APRIL 18TH WAS NATIONAL LINEMAN'S APPRECIATION DAY.
- C. THE ELECTRIC DEPARTMENT WILL BE RUNNING A NEW SERVICE ON SOUTH MAIN TO ACCOMMODATE THE EXPANSION AT ILPEA.

TONJA CAUDILL

- A. ED AMICK DOING A GREAT JOB PROMOTING ENERGIZE INDIANA. THE CLEARING HOUSE HAS RECEIVED \$1500 SO FAR.

KAREN MIDDLETON

- A. OPEN ENROLLMENT HAS BEEN RESCHEDULED FOR JUNE 12TH IN THE CITY COUNCIL CHAMBERS FROM 7:30AM TO 11:00AM.
- B. THE BENEFITS LUNCH AND LEARN HAS BEEN RESCHEDULED FOR JUNE 5TH AT 11:30 IN THE BANQUET HALL AT MAS PARK.

2:55 PM MAYOR GRAHAM DISMISSED THE MEETING.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 14, 2013

2:04 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, ALEXANDRIA WAGGONER, MELISSA WOODS, STACIE SKINNER, SCOTT ZELLERS, SUE AMICK, KERRY THOMPSON, TONJA CAUDILL, DANA COOPER, PEPPER COOPER, JIM BINKLEY, JOANN AMERSON, PAUL AMERSON, BRANDON POLLEY, KAREN GRICIUS, MARTY RANDALL AND JOHN GULLION.

THE BOARD REVIEWED THE APRIL 23, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KERRY THOMPSON

- A. PRESENTED A LETTER OF ENGAGEMENT OF EMPLOYMENT OF ICE MILLER AS BOND COUNSEL FOR THE SEWER BOND. THE ANTICIPATED FEES ARE BETWEEN \$25,000 AND \$35,000. BILL HOAGLAND ASKED IF THERE WERE ANY OTHER COMPANIES THAT SERVE AS BOND COUNSEL. KERRY THOMPSON NAMED A FEW OTHER COMPANIES AND REPLIED ALL THE FEES WOULD BE ABOUT THE SAME. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

PAUL AMERSON ASKED THE BOARD TO REIMBURSE \$560.88 IN DAMAGES HE RECEIVED TO HIS VEHICLE DUE TO A POTHOLE ON MOONGLO ROAD. IT WAS SUBMITTED TO THE CITY INSURANCE AND WAS DENIED. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

PEPPER COOPER PRESENTED

- A. RENEWAL OF MEDICAL COVERAGE IN THE AMOUNT OF \$772,528.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. RENEWAL OF THE TRANSPLANT RIDER IN THE AMOUNT OF \$13,352.76. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. AN OPTIONAL VISION PLAN, THE CITY WOULD COVER THE EMPLOYEE AMOUNT OF \$5.65 A MONTH. EMPLOYEES WOULD BE RESPONSIBLE FOR ANY DEPENDENTS. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. AN OPTIONAL DENTAL PLAN, THE CITY WOULD COVER THE EMPLOYEE AMOUNT OF \$26.14 A MONTH. EMPLOYEES WOULD BE RESPONSIBLE FOR ANY DEPENDENTS. THE RATE IS GUARANTEED FOR 2 YEARS AND THEY WAIVED THE INITIAL 12 MONTH WAITING PERIOD FOR MAJOR DENTAL SERVICES. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. RENEWAL OF OUR WELLNESS CONTRACT WITH NEACE LUKENS IN THE AMOUNT OF \$10,000 FOR A 2 YEAR CONTRACT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- F. RENEWAL OF OUR WELLNESS CONTRACT WITH ONSITE HEALTH SOLUTIONS. A DISCUSSION WAS HELD REGARDING WHICH PACKAGE THE CITY WANTED. TO BE TABLED UNTIL THE NEXT BOARD MEETING.
- G. CHANGES TO OUR HIGH DEDUCTIBLE PLAN TO INCLUDE A \$1500 DEDUCTIBLE FOR SINGLES AND A CITY MATCH ON THE HEALTH SAVINGS PLAN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- H. CANARX PROGRAM: A MAIL ORDER PRESCRIPTION PROGRAM THAT CHARGES \$0 COPAY TO THE EMPLOYEES AND A 30% - 50% REDUCTION IN PRESCRIPTION COSTS TO THE CITY. THIS IS FOR NAME BRAND AND MAINTENANCE PRESCRIPTIONS ONLY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING:

- A. SCOTTSBURG WASTEWATER TREATMENT PLANT IMPROVEMENTS
 - a. THE CITY RECEIVED THE RELEASE OF FUNDS LETTER FROM IOCRA ON MAY 13, 2013.

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- b. ON APRIL 14, 2013 SHANE SPICE SUBMITTED HIS RECOMMENDATION TO THE BOARD PERTAINING TO THE LOW, RESPONSIVE AND RESPONSIBLE BIDDER ON THE CONSTRUCTION BIDS. MITCHELL AND STARK WAS RECOMMENDED TO THE CITY BY SEI. THE BID AMOUNT WAS \$567,966.00. THEY NEED TO START BY THE END OF THE MONTH TO RECEIVE THE FUNDS. MRS. WOODS ASKED THE BOARD TO AUTHORIZE MAYOR GRAHAM TO SIGN THE CONTRACT OUTSIDE A MEETING CONTINGENT UPON KERRY THOMPSON'S REVIEW. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - c. INVOICE #1209-08 IN THE AMOUNT OF \$1960.00 TO SAEGESSER ENGINEERING FOR DESIGN SERVICES. THIS IS TO BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER CDBG GRANT FUND 2012. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - d. INVOICE #1 IN THE AMOUNT OF \$27,000.00 TO RIVERHILLS FOR GRANT ADMINISTRATION AND ENV. REVIEW SERVICES. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER CDBG GRANT FUND 2012. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. IFA BROWNFIELD
- a. INVOICE #173708 IN THE AMOUNT OF \$930.46 TO IDEM FOR PERSONNEL TIME SPENT ON PROJECT. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. MAS PARK- EDA GRANT 06-79-73010
- a. ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN THE AUDIT CERTIFICATION FORM. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. WATER TREATMENT PLANT AND DISTRIBUTION SYSTEMS IMP.
- a. THE SECOND PUBLIC HEARING IS SCHEDULED TO TAKE PLACE ON MAY 28TH AT 2:00PM.
 - b. THE WATER BOARD HAS APPROVED THE INCREASED LOCAL MATCH FOR THE PROJECT BY RESOLUTION IN THE AMOUNT OF \$166,667.00.
 - c. APPLICATION IS DUE ON MAY 31ST.
 - d. LETTERS OF SUPPORT ARE NEEDED FROM RESIDENTS TO ACCOMPANY THE APPLICATION.
- E. USDA- RBEG RLF LOAN
- a. RURAL DEVELOPMENT HAS ASKED THE CITY TO PROCEED WITH SUBMITTING THE LOAN APPLICATION FOR THE NEW POTENTIAL BORROWER. KERRY IS WORKING WITH THE COMPANY IN ORDER TO PROCESS THE LOAN AS QUICKLY AS POSSIBLE.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. UPDATE ON WATER PLANT- GOOD NEWS ON COMPLIANCE.
- B. THEY CLOSED THE EASEMENTS FOR THE AMBERLY POINT LIFT STATION.
- C. SHOULD FINISH WELDING THE WASTEWATER TANK TODAY AND SEAL IT NEXT WEEK.
- D. IVY TECH DESIGN PEOPLE WOULD LIKE TO MEET WITH THE MAYOR ON MONDAY OR FRIDAY NEXT WEEK.
- E. KEAGAN WATSON ON OAK DRIVE WOULD LIKE SOMETHING DONE TO SLOW TRAFFIC IN THAT AREA. AFTER MUCH DISCUSSION IT WAS DECIDED MR. SAEGESSER WILL GET SKETCHES FOR SPEED BUMPS.

ALEXANDRIA WAGGONER

- A. HAS RECEIVED MANY COMPLAINTS ON AN ABANDONED HOUSE ON 2ND STREET. SOMEONE HAS RECENTLY CONTACTED HER WANTING TO PURCHASE THE HOUSE. CHIEF ZELLERS GAVE HER THE CONTACT NAME OF THE HOME OWNER.
- B. DENNY'S WILL BEGIN CONSTRUCTION NEXT WEEK.
- C. MR. COOMES HAS BEEN CONTRACTED TO DEMOLISH THE BUILDING ON THE SQUARE THAT CAUGHT FIRE EARLIER THIS YEAR. HE WAS GIVEN A LIST OF PERMITS HE WOULD NEED PRIOR TO BEGINNING DEMOLITION.

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- D. ASKED IF THERE WAS A CITY ORDINANCE IN REGARDS TO WHAT MATERIAL CAN BE USED TO BUILD A FENCE. NO ONE WAS AWARE OF ANY SUCH ORDINANCES.

STACIE SKINNER

- A. ASKED THE BOARD TO APPROVE THE PROMOTIONS OF WILLIE DANIELS TO INSTALLER A AND TIM APPELEGATE TO INSTALLER B. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED AN AGREEMENT FROM TIME WARNER FOR FIBER ASKED THE BOARD TO APPROVE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL

- A. ASKED THE BOARD TO APPROVE ED AMICK'S POSITION AS LONG AS THE ENERGIZE INDIANA HAS MOMENTUM. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE HER HIRING A SUMMER INTERN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. ASKED THE BOARD TO APPROVE ADJUSTING VERNAL MARTIN'S UTILITY BILLING FOR 1 YEAR. THE METERS WERE SWITCHED WHEN THEY WERE INSTALLED AT THE ARBOR WAY SUBDIVISION. KERRY THOMPSON RECOMMENDED THAT THE BOARD GO BACK ONE YEAR IN REFUNDING VERNAL MARTIN THE DIFFERENCE OF WHAT WAS PAID AND WHAT WAS ACTUALLY USED. WHEN THEY SHUT OFF HER SERVICES THEY REALIZED SHE HAD BEEN PAYING THE NEIGHBORS BILL AND VISA VERSA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY

- A. ASKED THE BOARD TO APPROVE HIM REPLACING MIKE MONTGOMERY'S TRUCK. HE TOOK QUOTES AS FOLLOWS:
- a. JOHN JONES CHEVY ½ TON \$27944 ; ¾ TON \$27631
 - b. JOHN JONES DODGE RAM ½ TON \$25,620 ; ¾ TON \$27800
 - c. BOWMAN DID NOT HAVE HIS QUOTES READY
- HIS RECOMMENDATION TO THE BOARD WOULD BE THE DODGE RAM ½ TON AT \$25,620. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM

- A. INTRODUCED BRANDON POLLEY AS THE NEW MARKETING DIRECTOR OF THE SCOTT COUNTY TOURISM COMMISSION. MR. POLLEY ASKED THE BOARD WHO MAINTAINS THE SIGN BY THE INTERSTATE. MAYOR GRAHAM SAID THE CITY MAINTAINS THAT SIGN.

JAN HARDY

- A. ASKED CHIEF ZELLERS TO CHECK ON THE ABANDONED HOME ON 5TH STREET THAT HAS AN IN-GROUND POOL THAT IS OPEN.

3:45 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 28, 2013

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, TONJA CAUDILL, LESLIE APPELGATE, ALEX WAGGONER, STACIE SKINNER, JIM BINKLEY, SUE AMICK, JASON APPELGATE, SCOTT ZELLERS, BILL HOAGLAND AND JOHN GULLION.

THE BOARD REVIEWED THE MAY 14, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS OPENED A PUBLIC MEETING FOR THE CITY OF SCOTTSBURG WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMPROVEMENTS PROJECT. THE DEPARTMENT OF WATERWORKS APPLIED FOR A GRANT OF \$500,000. THE GRANT IS TO IMPROVE THE PLANT AND THEIR DISTRIBUTION SYSTEM. BILL SAEGESSER SAID THEY WOULD BE REPLACING PIPES TO IMPROVE PRESSURE AND IMPROVING THE AIR STRIPPING SYSTEM ON THE CLEAR WELL AT THE WATER PLANT. MAYOR GRAHAM COMMENTED THE PROJECT IS LONG OVERDUE. MELISSA WOODS ADJOURNED THE PUBLIC HEARING.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. THE WATER TREATMENT PLANT WAS IN COMPLIANCE THIS PAST MONTH.
- B. THE DIGESTER AT THE WASTEWATER TREATMENT PLANT IS BACK IN SERVICE.
- C. THE PROPOSED RATE ORDINANCE WAS PUBLISHED IN THE SCOTT COUNTY JOURNAL ON 5/25/13.
- D. DOES THE CITY WANT TO DO ANY RESURFACING THIS YEAR? MAYOR GRAHAM SAID YES, ESPECIALLY ON EMERALD DRIVE. PLEASE SUBMIT ANY OTHER AREAS TO SAEGESSER AS SOON AS POSSIBLE.

TONJA CAUDILL

- A. INTRODUCED HER SUMMER INTERN, LESLIE APPELGATE.
- B. ASKED THE BOARD TO APPROVE PAYING THE SPECTRA TECH LINING INVOICE, EVEN THOUGH IT IS NOT ON THE CURRENT DOCKET, SO THEY CAN RECEIVE A 2% DISCOUNT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. MET WITH ALEXANDRIA WAGGONER TO ESTABLISH A STANDARD PROCEDURE FOR AREA PLAN DEMOLITION PROJECTS.
- D. ASKED THE BOARD TO APPROVE KEYSTONE TO ACTIVATE A PORTION OF THEIR PROGRAM THAT WILL TRACK SEWER LIENS. THE COST IS \$1500 AND INCLUDES A 1 DAY TRAINING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. JERRY ASHER ASKED TONJA TO RESEARCH RATES CHARGED BY OTHER CITIES TO MOW PROPERTIES. HE BELIEVES THE CITY IS UNDER CHARGING FOR THEIR MOWING SERVICES.

STACIE SKINNER

- A. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING, OUTSIDE OF A MEETING, THE OHS CONTRACT IN THE AMOUNT OF \$80 PER EMPLOYEE WHICH WILL INCLUDE THE HEALTH SCREENING TEST RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JASON APPELGATE

- A. ASKED THE BOARD TO APPROVE HIM PURCHASING A TRUCK FROM THE POLICE DEPARTMENT IN THE AMOUNT OF \$5300.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

- A. TOLD THE BOARD HE WOULD BE STARTING THE PROCESS OF PURCHASING A NEW CHIEF'S VEHICLE.
- B. REGARDING THE HOUSE ON 5TH STREET WITH THE OPEN POOL, CHIEF ZELLERS HAS CONTACTED THE LAST KNOWN HOMEOWNER AND LEFT A MESSAGE. CHIEF WILL WORK WITH JASON APPELGATE ON SECURING THE FENCE SURROUNDING THE OPEN POOL.

KAREN MIDDLETON

BOARD OF WORKS
MAY 28, 2013

- A. REMINDED THE DEPARTMENT HEADS TO TURN IN THEIR ANNUAL FIXED ASSETS INVENTORY LIST BY THE END OF THE WEEK.
- B. INFORMED THE DEPARTMENT THAT INPRS WILL NO LONGER ALLOW MULTIPLE WEEKLY DEPOSITS INTO EMPLOYEE ACCOUNTS. IF AN EMPLOYEE WANTS A WEEK ADVANCE CHECK OR SELLS BACK VACATION TIME, THEY WILL ONLY RECEIVE ONE PAYROLL CHECK. THE TAX RATE WILL BE ADJUSTED TO REFLECT THE APPROPRIATE TAX RATE. SHE WILL CHECK WITH INPRS ON HOW TO PROCESS LONGEVITY AND THE ANNUAL CLOTHING ALLOWANCE.

2:58 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JUNE 11, 2013**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, TONJA CAUDILL, JERRY ASHER, STACIE SKINNER, JIM BINKLEY, JASON APPLGATE, SCOTT ZELLERS, BILL HOAGLAND, RAY ZOLLMAN, MARTY RANDALL, AND ALEXANDRIA WAGGONER.

THE BOARD REVIEWED THE MAY 28, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS PRESENTED THE FOLLOWING

- A. SCOTTSBURG SRF – WATER METER PROJECT
 - a. THE FINAL LOAN DISBURSEMENT REQUEST IS IN THE AMOUNT OF \$15,914. RAY ZOLLMAN MADE A MOTION TO APPROVE THE FINAL DISBURSEMENT CONTINGENT UPON THE WATER BOARDS APPROVAL. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. MAS PARK EDA GRANT 06-79-73010
 - a. THE EDA IS WAITING ON A REPORT FROM THE SCOTT COUNTY ECONOMIC DEVELOPMENT CORPORATION BEFORE RELEASING THE FUNDS.
- C. WATER TREATMENT PLANT DISTRIBUTION SYSTEM IMP.
 - a. APPLICATION WAS SUBMITTED ON MAY 20, 2013.
- D. USDA RBEG RLF LOAN
 - a. RURAL DEVELOPMENT HAS APPROVED THE RECENT LOAN REQUEST BY ENERGY ZONE, LLC AS OF TODAY.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. ALL THE REPAIRS HAVE BEEN MADE AT THE WASTEWATER TREATMENT PLANT AND THE PLANT IS IN COMPLIANCE.
- B. BEFORE PROCEEDING WITH THE MOONGLO ROAD MULTI-TRAIL PROJECT THEY ARE WAITING ON AGREEMENTS FROM SCOTT COUNTY HOSPITAL, SCOTT VILLA AND SOVEREIGN GRACE CHURCH.
- C. ONLY 2 PEOPLE HAVE TURNED IN THEIR PAVING LISTS, PLEASE DO SO SOON.
- D. TOTAL CONCEPTS OF DESIGN DONATED 10 BENCHES FOR THE CITY TO PLACE AROUND THE SQUARE.

TONJA CAUDILL

- A. ASK THE BOARD TO APPROVE OUTSOURCING THE BILLING. IT WILL SAVE THE CITY \$29,000 TO \$30,000 A YEAR. THERE IS A \$600 SET UP FEE THEN \$.10 A BILL PLUS POSTAGE AFTER THAT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED A NEW RATE FOR MOWING PROPERTIES: LABOR \$30/HOUR, ADMINISTRATIVE \$50, TRACTOR \$100/HOUR, OTHER EQUIPMENT \$75/HOUR. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JERRY ASHER

- A. ASKED IF THERE WERE ANY QUESTIONS ON THE APRIL MINUTES.
- B. ARBUCKLE'S DONATED 2 TRUCK LOADS OF FLOWERS TO THE CITY. MAYOR GRAHAM ASKED HIM TO PLANT SOME AT THE OLD BP STATION.

STACIE SKINNER

- A. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING AN AMENDMENT TOWER AGREEMENT WITH CROWN CASTLE TO CHANGE FROM A 2 YEAR CONTRACT TO 5 YEARS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING A CONTRACT WITH ELEVATION CHURCH. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. ASKED THE BOARD TO APPROVE PROMOTING KRISTIE RICHARDSON TO ADMINISTRATIVE ASSISTANT A. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY

**BOARD OF WORKS
JUNE 11, 2013**

- A. REQUESTED THE BOARD TO ALLOW EMPLOYEES TO SELL BACK VACATION THE 2ND MEETING IN JUNE TO FUND THEIR H.S.A. ACCOUNTS. THE SELL BACK WOULD OCCUR THE PAY PERIOD ENDING JULY 3, 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

- A. PRESENTED 3 BIDS
- a. 2013 TAHOE FROM JOHN JONES \$40,568.00 TRADE IN \$16,274.00
 - b. 2013 DODGE DURANGO FROM JOHN JONES \$33,189.00 TRADE IN \$16,274.00.
 - c. 2013 FORD EXPLORER FROM GILSTRAP \$26,500.00 TRADE IN \$10,500.
- SCOTT RECOMMENDED THE DODGE DURANGO FROM JOHN JONES TO BE PAID FROM ASSET FORFEITURE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO PROMOTE EFFECTIVE JULY 4, 2013 JAMES VIRES TO 1ST CLASS PATROLMAN AND RODNEY WATTS TO SERGEANT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. JASON APPELGATE REPAIRED THE FENCE AND MOWED THE YARD AT THE ABANDONED PROPERTY ON 203 N 5TH STREET. THE NEIGHBORS CALLED AND THANKED THE CITY.

MAYOR GRAHAM

- A. PRESENTED THE HENRYVILLE CONTRACT IN THE SAME AMOUNT AS THE PAST 2 YEARS, \$42,384.43. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. REMINDED THE DEPARTMENT HEADS OPEN ENROLLMENT WILL BE JUNE 12TH 7:30 TO 11:30 IN THE COUNCIL CHAMBERS.
- B. REQUESTED THE BOARD APPROVE PAYING FOR THE FOLLOWING BLOOD TESTS DURING THE ANNUAL PHYSICAL: ACH1, TSH AND PSA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. SHE ALSO REMINDED EVERYONE ONLY THOSE EMPLOYEES WHO PARTICIPATE WITH OUR HEALTH INSURANCE ARE ELIGIBLE FOR THE ANNUAL TESTING.
- C. ASKED THE BOARD TO ALLOW THE HEALTH INSURANCE NON-REVERTING FUND TO PROVIDE THE \$750 MATCH TO EMPLOYEES WHO CONTRIBUTE AT LEAST \$750 TO THEIR H.S.A. ACCOUNTS THIS YEAR. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. ASKED THE BOARD TO APPROVE SPLITTING THE MAC TOOLS BILL FOR THE DIAGNOSTIC TOOL BETWEEN THE DEPARTMENTS BASED ON THEIR NUMBER OF VEHICLES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

3:06 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 25, 2013

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, CASEY SAEGESSER, BILL SAEGESSER, MELISSA WOODS, TONJA CAUDILL, STACIE SKINNER, JAMIE KNOWLES, JIM BINKLEY, SUE AMICK, SCOTT ZELLERS, KAREN GRICIUS, LAURA BETH GAY AND ALEXANDRIA WAGGONER.

THE BOARD REVIEWED THE JUNE 11, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

LAURA BETH GAY PRESENTED A UTILITY SITUATION. SHE MOVED FROM THE WOODS OF SCOTTSBURG JUNE 30, 2012. SHE CONTINUED TO RECEIVE UTILITY BILLS UNTIL SHE WAS SHUT OFF FOR NON-PAY IN NOVEMBER 2012. TONJA CAUDILL WILL RESEARCH WITH MONICA, THE MANAGER AT THE WOODS, AND SEE WHO IS RESPONSIBLE FOR CONSUMPTION AFTER MS. GAY MOVED.

JAMIE KNOWLES WOULD LIKE A STREET SIGN AND A STOP SIGN PLACED AT WOLF RUN SUBDIVISION. MAYOR GRAHAM ASKED SUE TO SEE THAT JASON APPLGATE PLACES THE SIGNS PER MR. KNOWLES REQUEST.

TONJA CAUDILL

- A. REPORTED THEY HAVE COLLECTED OVER \$1800 IN DELINQUENT ACCOUNTS OVER THE LAST 4 DAYS, WHICH HAD BEEN ON THE LIST OF WRITE-OFFS.
- B. REPORTED ED AMICK WILL BE AT WAL-MART SATURDAY TO SIGN PEOPLE UP FOR THE ENERGIZE INDIANA PROJECT.

BILL HOAGLAND

- A. REPORTED BILL SAEGESSER GAVE A GOOD PRESENTATION AT THE 20/20 AND BEYOND MEETING AND STACIE SKINNER ALSO SPOKE LAST THURSDAY AT THE KIWANIS MEETING.

MELISSA WOODS PRESENTED THE FOLLOWING

- A. SCOTTSBURG SRF – WATER METER PROJECT
 - a. SUBMITTED THE FINAL DRAW TO SRF.
- B. MAS PARK EDA GRANT 06-79-73010
 - a. THE CITY RECEIVED THE FINAL DISBURSEMENT IN THE AMOUNT OF \$599,316.00.
- C. USDA RBEG RLF LOAN
 - a. THE LOAN FOR ENERGY ZONE, LLC WAS CLOSED ON JUNE 17TH.
- D. IOCRA SEMI-ANNUAL REPORT AND SUB-RECIPIENT SEMI-ANNUAL REPORT
 - a. THESE REPORTS ARE DUE BY JULY 31ST. RAY ZOLLMAN MADE A MOTION FOR THE MAYOR TO SIGN THEM OUTSIDE OF A MEETING. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. THE DNR DAM INSPECTION IS DUE JULY 1ST. SHANE WILL REPORT THE RESULTS TO THE WATER BOARD TODAY.
- B. IS WAITING TO MEET WITH PASTOR SMITH OF SOVEREIGN GRACE BAPTIST CHURCH REGARDING AN EASEMENT FOR THE TRAILS PROJECT.
- C. THEY ARE PUTTING TOGETHER THE INFORMATION FOR THE PAVING PROJECT.
- D. HE AND BOB POGGEL MET WITH THE ARCHITECTS FOR THE IVY TECH PROJECT. THEY ARE PLANNING A RIBBON CUTTING FOR JANUARY 2, 2014.
- E. IDEM SENT A LETTER ON MARCH 28TH ASKING CITIES TO PARTICIPATE IN THE MUNICIPALITY AND DRINKING WATER/ WASTEWATER STATIONARY INTERNAL COMBUSTION ENGINES INITIATIVE. IF WE SUBMIT OUR INFORMATION BY JUNE 28, 2013 WE AGREE TO THE FOLLOWING:
 - a. IDENTIFY ALL STATIONARY INTERNAL COMBUSTION ENGINES OWNED OR OPERATED BY US.
 - b. IDENTIFY ALL OTHER STATIONARY AIR POLLUTANT EMITTING UNITS OWNED OR OPERATED BY US WHICH MUST BE INCLUDED IN SUBMITTING A COMPLETE AIR PERMIT APPLICATION.
 - c. COMMIT TO ACHIEVING COMPLIANCE WITH THE RECIPROCATION INTERNAL COMBUSTION ENGINE (RICE) NESHAP FOR ALL STATIONARY INTERNAL COMBUSTION ENGINES WE OWN OR OPERATE WHICH ARE SUBJECT TO THE RICE NESHAP.

**BOARD OF WORKS
JUNE 25, 2013**

- d. PREPARE AND SUBMIT ANY REQUIRED PERMIT APPLICATIONS TO IDEM BY SEPTEMBER 30, 2013.

MAYOR GRAHAM AND THE BOARD REQUESTED MR. SAEGESSER TAKE THE FORM AND LETTER TO KERRY THOMPSON TO REVIEW AND MAKE A RECOMMENDATION ON WHETHER OR NOT TO SIGN AND PARTICIPATE WITH THE IDEM PROGRAM.

CASEY SAEGESSER

- A. PRESENTED QUOTES FOR THE MASP DEMOLITION FOR IVEY TECH PROJECT.

- a. THOMAS PLASTICS

- i. MEZZANINE: \$21,300.00 (INCLUDING CREDIT FOR MATERIAL LIFT)
 - ii. PIPING REMOVAL AND PAINTING: \$29,896.00
 - iii. LOADING DOCK: \$18,008.00 (INCLUDING CREDIT FOR COMPACTOR)

- b. LKS ROSE

- i. MEZZANINE: \$76,781.20
 - ii. PIPING REMOVAL AND PAINTING: \$36,422.40
 - iii. LOADING DOCK: \$23,468.40

BILL HOAGLAND MADE A MOTION TO APPROVE THOMAS PLASTICS ON ALL 3 PROPOSALS AND AUTHORIZE THE MAYOR TO SIGN THE CONTRACT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL

- A. PRESENTED A BUILDING DEMOLITION PROCEDURE BETWEEN THE CITY AND THE AREA PLAN COMMISSION. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

- B. **RESOLUTION 2013-R2** A RESOLUTION TO ESTABLISH FEES FOR MOWING SERVICES PROVIDED BY THE CITY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY

- A. REQUESTED THE BOARD TO APPROVE REPAYING THE \$850,000.00 TO SETIF THAT PROVIDED A TEMPORARY LOAN TO THE TIE GRANT FUND ON FEBRUARY 7, 2011. IN THE SAME RESPECT REQUESTED REFUNDING THE CERTIFIED TECH PARK FUND \$44,963.99 USED FOR THE LOCAL MATCH IN THE TIE GRANT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

- B. ASKED THE BOARD TO APPROVE DEPARTMENTS SUBMITTING THEIR TIMECARDS BY 3:30PM ON JULY 1, 2013 SO CHECKS CAN BE ISSUED BY 11AM ON JULY 3, 2013. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:45 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 23, 2013

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, TONJA CAUDILL, ALEXANDRIA WAGGONER, STACIE SKINNER, MARTY RANDALL, SUE AMICK, SCOTT ZELLERS, BRANDON POLLEY, MATT GOINES, JOHN GULLION AND LL LOWRY.

THE BOARD REVIEWED THE JULY 9, 2013 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

A MOTION WAS MADE BY BILL HOAGLAND AND SECONDED BY THE MAYOR TO CORRECT THE MINUTES FROM 6/11/2013 TO REFLECT THE CORRECT AMOUNT AS REPORTED ON 6/11/2013. THE COST ASSOCIATED WITH THE BOYCE MAIL PROGRAM TO SET UP THE NEW BILL STYLE IN THE AMOUNT OF \$850, SET UP FOR DISCONNECTS AT \$250 AND .19 PER BILL. THIS WAS THE AMOUNT REPORTED ON 6/11/13; THE MINUTES WERE JUST INCORRECT IN REFLECTING THE AMOUNT.

MELISSA WOODS PRESENTED

- A. SRF FINAL DISBURSEMENT HAS BEEN PROCESSED AND THE CHECK SHOULD FOLLOW.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. WASTEWATER TREATMENT PLANT NEW FIELD INSPECTOR, SCOTT SMITH. MR. SMITH MADE JASON COMBS AWARE THAT IDEM IS NOW WORKING WITH THE EPA, DUE TO SIGNIFICANT NONCOMPLIANCE.
- B. SRF HAS INCREASED THEIR INTEREST RATES FROM 2% TO 2.48%. THEY ARE ALSO DISCUSSING NOT OFFERING THE GREEN INFRASTRUCTURE DISCOUNT.
- C. ASKED THE BOARD TO OFFICIALLY AWARD THE MOONGLO TRAILS PROJECT TO TEMPLE & TEMPLE. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. BILL HOAGLAND MADE A MOTION FOR THE MAYOR TO SIGN THE CONTRACT AND NOTICE TO PROCEED OUTSIDE OF A MEETING. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- D. RECEIVED A LETTER FROM IDEM DATED 7/11/2013 THAT STATES WE HAVE UNTIL 10/11/2013 TO DO THE FOLLOWING FOR THE SCOTT MANUFACTURING SITE:
 - a. ADD 2 WELLS.
 - b. SUBMIT SUPPORTING WELL ABANDONMENT RECORDS.
 - c. FURTHER ASSESSMENT OF THE VAPOR INTRUSION STUDY.
- E. THE THOMAS BROTHERS ARE STARTING THEIR PROJECT AT THE MID-AMERICA SCIENCE PARK.

TONJA CAUDILL

- A. PRESENTED AN AGREEMENT FOR THE POSTAGE METER AT \$198 PER QUARTER. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. HAS FURTHER RESEARCHED THE LORI BETH COCHRAN ISSUE. THERE IS NO EVIDENCE TO SUPPORT THAT SHE CALLED TO HAVE THE UTILITIES SWITCHED OUT OF HER NAME WHEN SHE MOVED. SHE LEFT A CONTACT NUMBER, WHICH IS NOT WORKING, FOR TONJA TO FOLLOW UP WITH HER IN REGARDS TO THIS ISSUE. TONJA HAS ALSO PINK SLIPPED HER REQUESTING HER TO CALL OR COME IN TO THE OFFICE, TO WHICH SHE HAS NOT RESPONDED. AT THIS TIME TONJA HAS NO SUPPORT TO FORGIVE THE \$277 THAT MS. COCHRAN WAS BILLED.
- C. ENERGIZE INDIANA HAS REACHED OUT TO THE COUNTY AS THEY GET READY TO BUILD THEIR NEW JAIL AS WELL AS TO SAVE A LOT.
- D. AUGUST 1ST THE UTILITY OFFICE WILL BEGIN USING THE NEW BOYCE MAIL PROGRAM.

ALEXANDRIA WAGGONER

- A. THE MAIN STREET PROJECT HAD A GREAT TURN OUT FOR THE MOVIE ON THE SQUARE.
- B. MATT GOINES & BRANDON POLLEY WOULD LIKE TO BEGIN "FLATBED FRIDAYS" ONE FRIDAY A MONTH. THEY WOULD BRING IN A FLATBED TRUCK AS A BAND STAGE AND CLOSE MAIN STREET BETWEEN WARDELL AND MCCLAIN. THEY WILL WORK OUT THE DETAILS AND ASK THE CITY COUNCIL PERMISSION TO CLOSE THE STREET.

BOARD OF WORKS
JULY 23, 2013

STACIE SKINNER

- A. AUGUST 8, 2013 11A-1P IS CUSTOMER APPRECIATION DAY AT CHILLERS. BROADBAND HAS BEEN UP AND RUNNING FOR 10 YEARS!
- B. WORKING ON PROVIDING WIFI AROUND THE SQUARE.
- C. SHE HAS RECEIVED HER SCRIPT FROM CANARX, WILL REPORT HOW THE REIMBURSEMENT STEP WORKS.

SUE AMICK

- A. ENCOURAGED EVERYONE TO PARTICIPATE WITH THE PIG ROAST ON AUGUST 9TH – 10TH.
- B. IF YOU ARE INTERESTED IN SELLING TICKETS FOR THE PLAY HOUSE LET HER KNOW.

KAREN MIDDLETON

- A. ANNUAL PHYSICALS WILL BE JULY 31, 2013 FROM 6:30A – 9:30A SCHEDULED TIMES ARE POSTED. THE MAKE UP DAY WILL BE AUGUST 7TH.
- B. THE QUESTIONNAIRES THE EMPLOYEES ARE TO COMPLETE WILL BE IN THE SUPERVISORS BOXES BY THE END OF THE DAY.

JAN HARDY

- A. JACKSON JENNINGS IS HAVING A CUSTOMER APPRECIATE GOLF TOURNAMENT IF YOU ARE INTERESTED PLEASE LET HER KNOW.

MAYOR GRAHAM

- A. THE UTILITIES ARE WORKING ON A FINANCIAL PLAN.

2:48 PM BILL HOAGLAND MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 9, 2013

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, KEVIN, MELISSA WOODS, TONJA CAUDILL, STACIE SKINNER, JIM BINKLEY, SUE AMICK, KAREN GRICIUS, MARTY RANDALL, JOHN GULLION AND ALEXANDRIA WAGGONER.

MAYOR GRAHAM PRESENTED JOHN GULLION WITH THE AMBASSADOR OF THE YEAR AWARD.

THE BOARD REVIEWED THE JUNE 25, 2013 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

KERRY THOMPSON PRESENTED

- A. **RESOLUTION 2013-R3** A RESOLUTION DETERMINING THAT CERTAIN COMPUTER EQUIPMENT LOCATED AT MID-AMERICA SCIENCE PARK IS WORTHLESS AND MAY BE DEMOLISHED OR JUNKED. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE BOARD TO APPROVE BEGINNING THE EMINENT DOMAIN PROCEEDINGS REGARDING THE TRAILS PROJECT FOR THE HALL & MINTON PROPERTIES. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

KEVIN WITH THE INDOT TRAFFIC CENTER MODERNIZATION PROJECT PRESENTED THE PLANS. THE MAYOR ASKED HIM TO WORK WITH BILL SAEGESSER AS THE PROJECT PROCEEDS.

MELISSA WOODS PRESENTED THE FOLLOWING

- A. SCOTTSBURG WASTEWATER TREATMENT PLANT IMP
 - a. INVOICE #1209-09 TO SAEGESSER ENGINEERING FOR INSPECTION SERVICES IN THE AMOUNT OF \$1400.00. TO BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER CDBG GRANT FUND 2012. BILL HOAGLAND MADE A MOTION TO APPROVE. THE MAYOR SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. HAS NOT HEARD BACK FROM IDEM REGARDING THE SCOTT MANUFACTURING PROPERTY.
- B. INDOT IS OFFERING A GRANT TO COVER THE COST OF SIGNAGE & MARKINGS FOR RAILROAD CROSSINGS. GRANT APPLICATIONS ARE DUE JULY 19, 2013. BILL ASKED THE BOARD TO APPROVE THE MAYOR SIGNING THE APPLICATIONS OUTSIDE OF A MEETING. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. THE JOINT MEETING WITH THE REGIONAL SEWER BOARD IS 6:30PM, JULY 17, AT MID-AMERICA SCIENCE PARK.
- D. HE IS WORKING WITH THE IVY TECH WELDING INSTITUTE ON THE MAS PARK PROJECTS.

ALEXANDRIA WAGGONER

- A. THE COMMISSIONERS HAVE ASKED HER TO BEGIN WORKING ON A COMPREHENSIVE PLAN. SHE ASKED THE BOARD TO MAKE A MOTION THAT THEY ARE IN FAVOR OF A COMPREHENSIVE PLAN AND ARE WILLING TO WORK WITH THEM. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. THE MAIN STREET PROGRAM IS OFFERING A MOVIE ON THE SQUARE THE 3RD FRIDAY OF EVERY MONTH.
- C. MET WITH A PROFESSOR FROM BALL STATE TO DISCUSS SCOTTSBURG BECOMING AN "IMAGINE" PROJECT FOR HIS COMMUNITY DEVELOPMENT STUDENTS THIS YEAR.

STACIE SKINNER

- A. THE BROADBAND IS PROVIDING FREE WIFI AT THE FAIR THIS YEAR.
- B. THE GUYS ARE CONTINUING TO UPGRADE THEIR ANTENNAS.
- C. HAD THE MAYOR SIGN THE 2 AGREEMENTS THE BOARD APPROVED AT THE PREVIOUS MEETING.

BOARD OF WORKS
JULY 9, 2013

D. AUGUST 8, 2013 11A-1P IS CUSTOMER APPRECIATION DAY AT CHILLERS. BROADBAND HAS BEEN UP AND RUNNING FOR 10 YEARS!

JIM BINKLEY

- A. THE DEALERSHIP WAS UNABLE TO DELIVER MIKE’S TRUCK. THE 2013 MODEL IS NOT AVAILABLE, THEY NEED TO UPGRADE TO THE 2014 MODEL FOR AN ADDITIONAL \$915. BILL HOAGLAND MADE A MOTION TO APPROVE THE INCREASE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. PRESENTED THE PROPOSAL FOR THE REPAIRS FOR THE ELEVATOR IN THE AMOUNT OF \$14,717.50 HALF TO BE PAID WHEN THE CONTRACT IS SIGNED. BILL HOAGLAND MADE A MOTION TO ACCEPT THE PROPOSAL AND AUTHORIZE THE MAYOR TO SIGN. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MARTY RANDALL

- A. THE MAIN STREET PROJECT HAS APPLIED FOR A 501.C.3 STATUS. UNTIL THAT TIME THEY WILL BE WORKING UNDER THE SCOTT COUNTY MUSEUM’S UMBRELLA.

KAREN MIDDLETON

- A. JULY 17TH AT 10AM & 1PM CANARX WILL BE HERE TO EXPLAIN THEIR PROGRAM.
- B. ANNUAL PHYSICALS WILL BE JULY 31, 2013 FROM 6:30A – 9:30A SCHEDULED TIMES WILL BE POSTED. THE MAKE UP DAY WILL BE AUGUST 7TH.
- C. PRESENTED THE UNIVERSAL VALUATIONS PROPOSALS FOR OUR ANNUAL UPDATES: BUILDINGS \$1650 AND PERSONAL PROPERTIES \$775. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

3:05 PM MAYOR GRAHAM MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
AUGUST 19, 2013

2:02 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, TONJA CAUDILL, ALEXANDRIA WAGGONER, STACIE SKINNER, SCOTT ZELLERS, JERRY ASHER, JIM BINKLEY, KAREN GRICIUS AND KERRY THOMPSON.

THE BOARD REVIEWED THE JULY 23, 2013 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS PRESENTED

- A. SCOTTSBURG WASTEWATER TREATMENT PLANT
 - a. INVOICE #1209-10 TO SAEGESSER ENGINEERING IN THE AMOUNT OF \$2520.00 FOR INSPECTION SERVICES. TO BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER CDBG GRANT FUND 2012. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. IFA BROWNFIELD PROJECT
 - a. INVOICE #175269 TO IDEM IN THE AMOUNT OF \$727.20 FOR PERSONNEL TIME SPENT ON THE PROJECT. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. WATER TREATMENT PLANT AND DISTRIBUTION SYSTEMS IMPROVEMENTS PROJECT
 - a. AWARD TO BE ANNOUNCED ON AUGUST 30, 2013.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. IDEM VISITED THE WATER PLANT ON 8/16/2013 WE ARE CURRENTLY MEETING OUR LIMITS.
- B. MITCHEL AND STARK ARE STARTING TO LEAVE MATERIAL AT THE WWTP IN PREPARATION TO BEGIN WORK.
- C. THERE IS A MEETING SCHEDULED 10 AM ON 8/21/2013 AT MASP WITH THE DEPARTMENT OF AGRICULTURE TO DISCUSS THE WWTP.
- D. THE WASTEWATER TREATMENT PLANT AMMONIA LEVELS ARE CURRENTLY IN COMPLIANCE.
- E. THE CITY IS WAITING TO OBTAIN THE EASEMENTS FROM SCOTT VILLA AND SCOTT MEMORIAL HOSPITAL FOR THE TRAILS PROJECT.
- F. STREET PAVING BIDS WILL BE OPENED 8/26/13. MAYOR GRAHAM ASKED MR. SAEGESSER TO ADD THE PARKING AREA NORTH OF THE MID-AMERICA SCIENCE PARK.
- G. THE CITY IS WAITING TO SCHEDULE A MEETING WITH IVY TECH AND THE ARCHITECTS FOR THE PROJECT AT MASP.

KERRY THOMPSON

- A. ASKED THE BOARD TO APPOINT MIKE SEXTON AND FRED RAMONI AS APPRAISERS FOR THE SMITH PROPERTY. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE BOARD TO APPOINT TWO MEMBERS TO MEET WITH THE SCOTT COUNTY REGIONAL SEWER BOARD APPOINTEES TO WORK ON AN AGREEMENT. BILL HOAGLAND MADE A MOTION THAT KERRY THOMPSON AND MAYOR GRAHAM REPRESENT THE CITY ON THE BOARD WHILE HE OBSERVES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

ALEXANDRIA WAGGONER

- A. MAYOR GRAHAM COMPLIMENTED DOWNTOWN MAIN STREET ON THEIR SUCCESSFUL MOVIE NIGHT AND THE BROADBAND DEPARTMENT FOR THE FREE DOWNTOWN WIFI.
- B. THE UNITED METHODIST CHURCH IS IN THE PROCESS OF RE-ESTABLISHING THEIR SIGN BY THE WELCOME TO SCOTTSBURG SIGN. THE MAYOR SAID THAT WAS A CITY RIGHT OF WAY AND THAT WOULD BE FINE FOR THEM TO DO.

TONJA CAUDILL

- A. THE BAR CODES WERE INADVERTENTLY LEFT OFF OF THE LATE NOTICES. TONJA ASKED FOR THE BILLS TO BE CORRECTED PRIOR TO SENDING THEM TO THE CUSTOMERS. DUE TO THE SITUATION THE LATE NOTICES WERE

BOARD OF WORKS
AUGUST 19, 2013

DELAYED BEING MAILED. MAYOR GRAHAM ASKED THAT THE LATE FEES BE
WAIVED FOR ANYONE PAYING THEIR BILLS OVER THE WEEKEND. BILL
HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED
THE MOTION. MOTION CARRIED 2-0.

- B. SHE WILL BE PRESENTING THE UTILITY FINANCIALS AT THE BUDGET
WORKSHOP THIS EVENING.

STACIE SKINNER

- A. CITIZENS BROADBAND WAS ABLE TO PROVIDE WIFI TO THE DOWNTOWN
AREA. IT WAS INTRODUCED WITH THE MOVIE NIGHT FRIDAY.
- B. THE COMPANY THEY HAVE BEEN PURCHASING PRODUCT FROM HAS THEIR
ASSETS FROZEN. PRESENTLY THERE IS NOT AN ISSUE. HOWEVER, IT IS
SOMETHING THAT NEEDS TO BE ADDRESSED BEFORE THERE IS A PROBLEM.

JIM BINKLEY

- A. THE CITY ELECTRIC DEPARTMENT PURCHASED 2- 2500KDA TRANSFORMERS
AT \$30,000 A PIECE. THIS WAS NEEDED AS THE CITY IS GROWING.
- B. ASKED THE BOARD TO APPROVE THE ELECTRIC DEPARTMENT TO BECOME
DOL CERTIFIED. THIS WILL CHANGE THE ELECTRIC PORTION OF THE
SALARY ORDINANCE FOR NEXT YEAR. BILL HOAGLAND MADE A MOTION
TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED
2-0.

BILL HOAGLAND

- A. ASKED WHEN THE APPRAISALS WILL BE COMPLETED ON THE SMITH
PROPERTY. MAYOR GRAHAM SAID THE APPRAISALS WILL BE READY FOR
TONIGHT'S MEETING.

KAREN MIDDLETON

- A. THERE WILL BE A SAFETY MEETING 8/20/2013 8AM AT THE FIREHOUSE.

MAYOR GRAHAM

- A. PRESENTED A REQUEST FROM THE SCOTT COUNTY SOCCER CLUB TO USE
THE FIELD BY THE MASP. BILL HOAGLAND MADE A MOTION TO APPROVE.
MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

2:43 PM BILL HOAGLAND MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
AUGUST 27, 2013

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, TONJA CAUDILL, ALEXANDRIA WAGGONER, STACIE SKINNER, SCOTT ZELLERS, JIM BINKLEY, JAMES RICHEY AND MARTY RANDALL.

THE BOARD REVIEWED THE AUGUST 19, 2013 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. IDEM VISITED THE WATER PLANT ON 8/16/2013 THEY HAD A FEW MINOR COMMENTS.
- B. IDEM SENT THE CITY AN EARLY SEWER BAN NOTICE. THEY EXPECT A REPLY BY SEPTEMBER 20 AND WE MUST HAVE THEIR APPROVAL PRIOR TO CONNECTING ANY NEW SEWER HOOK UPS IN THE CITY. SAEGESSER PREDICTED IT WILL TAKE 5-7 YEARS TO BE REMOVED FROM THE SEWER BAN.
- C. THE INDOT PROJECT IS MOVING FORWARD, SHANE WILL BE ATTENDING A MEETING THIS THURSDAY.
- D. BIDS FOR THE STREET PAVING ARE AS FOLLOWS: TEMPLE & TEMPLE \$58,347.00, DAVE O'MARA \$54,437.00 AND GOHMANN \$87,174.00. BILL HOAGLAND MADE A MOTION TO APPROVE THE RECOMMENDATION OF THE CITY ENGINEER, DAVE O'MARA. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- E. THOMAS PLASTICS HAS ALMOST COMPLETED THE FIRST PHASE OF THE WELDING INSTITUTE AT THE MID-AMERICA SCIENCE PARK. CLASSES ARE 42 WEEKS IN LENGTH AND SCHEDULED TO BEGIN JANUARY 13, 2014.
 - a. THE ARCHITECTS WORKING ON THE PROJECT, MSKTD & ASSC INC, HAVE SUBMITTED A CONTRACT IN THE AMOUNT OF \$56,750.00 TO BE PAID THROUGH THE REDEVELOPMENT COMMISSION. BILL HOAGLAND MADE A MOTION TO ACCEPT THE CONTRACT AND AUTHORIZE THE MAYOR TO SIGN. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MARTY RANDALL

- A. ANNOUNCED THIS WEEKEND SEPTEMBER 5TH-8TH WILL BE DEDICATED TO THE RENO BROTHERS AT THE MUSEUM. ALL KINDS OF SPECIAL EVENTS ARE PLANNED.

ALEXANDRIA WAGGONER

- A. A PLACE TO BE IN SCOTT COUNTY WILL PRESENT THEIR DEVELOPMENT PLAN FOR REVIEW ON 9/11/13.
- B. NEXT MONTH SHE WILL BEGIN WORKING WITH THE COUNTY ON THEIR JAIL PLAN.

TONJA CAUDILL

- A. WILL BRING TO THE NEXT MEETING THE UTILITY FINANCIAL PLANS FOR THE BOARD OF WORKS AND THE SUPERVISORS TO APPROVE.

STACIE SKINNER

- A. SPENDING MOST OF THEIR TIME DOING TOWER WORK.

JIM BINKLEY

- A. THE ELECTRIC CAR IS WRAPPED AND READY FOR THE ROAD.
- B. THE LINEMAN RODEO IS TO BE HELD IN OCTOBER. HE IS TRYING TO SECURE SCOTTSBURG MID-AMERICA SCIENCE PARK AS THE LOCATION FOR THE 2015 RODEO.

KAREN MIDDLETON

- A. PRESENTED THE MAYOR WITH HEALTH DOCUMENT TO SIGN, THAT WAS APPROVED AT THE MAY 14, 2013 MEETING.

2:45 PM BILL HOAGLAND MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 10, 2013**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, SCOTT ZELLERS, ALEX WAGGONER, STACIE SKINNER, TONJA CAUDILL, JIM BINKLEY, MELISSA WOODS, KAREN GRICIUS, JOHN GULLION AND MARTY RANDALL.

THE BOARD REVIEWED THE AUGUST 27, 2013 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE THE MINUTES. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED:

- A. IFA BROWNFIELD PROJECT
 - a. INVOICE #175697 TO IDEM FOR PERSONNEL TIME SPENT ON THE PROJECT IN THE AMOUNT OF \$587.43. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. INVOICE #03014 TO ST. JOHN MITTELHAUSER FOR PROFESSIONAL SERVICES (RESPONSE TO IDEM) IN THE AMOUNT OF \$969.50. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. WASTEWATER TREATMENT PLANT IMPROVEMENTS
 - a. INVOICE #1209-11 TO SAEGESSER ENGINEERING, INC IN THE AMOUNT OF \$280.00. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER CDBG GRANT FUND 2012. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMP
 - a. IOCRA ANNOUNCED THAT THIS GRANT WAS CHOSEN TO BE FUNDED ON AUGUST 30, 2013.
 - b. THE GRANT AMOUNT IS \$500,000. THE LOCAL MATCH IS 166,667.00.
 - c. MS. WOODS ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN THE GRANT AGREEMENT AND THE ACCOMPANYING DOCUMENTS OUTSIDE THE MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. SHANE IS WORKING WITH RICK COZART ON THE FEW MINOR ITEMS IDEM SITED ON THEIR VISIT TO THE WATER PLANT ON 8/16/2013.
- B. KRISTEN HALL ATTENDED THE REDEVELOPMENT MEETING TO EXPRESS HER CONCERN WITH THE TRAIL BEING SO CLOSE TO HER FRONT DOOR. MR. SAEGESSER SAID THERE IS A POSSIBILITY THE TRAIL CAN BE MOVED CLOSER TO THE ROAD.
- C. THOMAS PLASTICS HAS COMPLETED THEIR WORK AT THE MID-AMERICA SCIENCE PARK.
- D. SAEGESSER IS WORKING WITH JOHN JONES IN GETTING A TEMPORARY SEWER SOLUTION FOR THEM. THEY WILL BE ON THE AREA PLAN COMMISSION AGENDA IN NOVEMBER.
- E. MR. SAEGESSER IS ALSO WORKING WITH ILPEA ON THEIR EXPANSION PLAN.

ALEXANDRIA WAGGONER

- A. JOHN JONES IS ON THE AGENDA FOR NOVEMBER'S MEETING.
- B. PRESENTED A CLAIM IN THE AMOUNT OF \$172.41 FOR THE PROJECTION SCREEN THEY MADE TO SHOW MOVIES ON THE SQUARE. THE MAYOR TOLD DOWNTOWN MAIN STREET HE WOULD PAY FOR THE SCREEN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. THE JAMBOREE WILL BE HOSTING THE MOVIE NIGHT ONCE A MONTH DURING THE WINTER MONTHS.
- D. PRESENTED "IMAGINE SCOTTSBURG" AGREEMENT BETWEEN BALL STATE AND THE CITY OF SCOTTSBURG. BILL HOAGLAND MADE A MOTION TO APPROVE THE MAYOR TO SIGN. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL

- A. THE RENO BROTHERS WEEKEND WAS A HUGE SUCCESS!

STACIE SKINNER

- A. FOUND A COMPANY TO ORDER "BACK ORDERED" EQUIPMENT FROM AT A GOOD PRICE.

TONJA CAUDILL

- A. THE COUNCIL APPROVED THE SEWER RATE CHANGE. SHE IS WORKING WITH KEYSTONE TO CHANGE THE RATE BY THE OCTOBER 1ST BILLING.
- B. ED CONTINUES TO BRANCH OUT TO THE BUSINESSES FOR ENERGIZE INDIANA.

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- C. SHE HAS THE FINANCIAL PLANS READY, HOWEVER IS WAITING FOR THE COUNCIL TO PASS THE SALARY ORDINANCE BEFORE SHE SUBMITS FOR THE BOARDS SIGNATURES.

JIM BINKLEY

- A. IS WORKING AND PLANNING WITH MULTI-COLOR AND ILPEA WHILE THEY ARE EXPANDING.

JAN HARDY

- A. PRESENTED THE 2014 KEYSTONE AGREEMENT IN THE AMOUNT OF \$11,135.00. RAY ZOLLMAN AUTHORIZED THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:35 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 24, 2013**

1:57 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, JASON COMBS, TONJA CAUDILL, ALEX WAGGONER, MARTY RANDALL, JAMES RICHEY, JIM BINKLEY, SUE AMICK, SCOTT ZELLERS, KAREN GRICIUS AND JOHN GULLION.

THE BOARD REVIEWED THE SEPTEMBER 10, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS:

- A. WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMP.
 - a. IOCRA AWARD CEREMONY WILL BE ON NOVEMBER 5TH AT 2PM.
 - b. PRESENTED THE GRANT AGREEMENT AND ACCOMPANYING DOCUMENTS FOR THE MAYOR TO SIGN. THE BOARD AUTHORIZED HIM SIGNING THESE DOCUMENTS DURING THE SEPTEMBER 10, 2013 MEETING.
 - c. THE CONSTRUCTION DESIGN AND OBSERVATION CONTRACT FOR SAEGESSER ENGINEERING IN THE AMOUNT OF \$93,920.00. THIS HAS BEEN REVIEWED BY KERRY. HE RECOMMENDED IT BE APPROVED BY BOW TO BE PAID FROM WATER OPERATING. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. THE WATER PROJECT BIDS ARE DUE BY MARCH 31ST.
- B. PAUL MAHONY WILL BE BACK AT THE WATER PLANT ON 9/25/2013 TO FOLLOW UP ON THE LIST OF IMPROVEMENTS THEY LEFT AFTER THEIR LAST INSPECTION.
- C. HE WILL BE MEETING WITH KRISTEN HALL TO DISCUSS OPTIONS FOR HER ON THE TRAILS PROJECT.
- D. THE RESPONSE TO IDEM'S EARLY SEWER BAN WARNING HAS BEEN SUBMITTED.
- E. SCOTT MANUFACTURING IS STILL HOPING TO COMPLETE THE REMEDIATION PROJECT THIS YEAR.
- F. THE INFILTRATION & INFLOW MAPPING IS ALMOST COMPLETE AND CAN BE ACCESSED THROUGH GOOGLE EARTH.
- G. OCTOBER 1ST HE WILL BE MEETING WITH ILPEA AT THEIR SOUTH MAIN OFFICE TO DISCUSS THEIR EXPANSION.
- H. HE WILL BE MEETING WITH SHERIFF MCCLAIN AND HIS ARCHITECTS ON OCTOBER 2ND TO DISCUSS THE NEW JAIL.
- I. PRESENTED PLANS TO ADD AN ADDITIONAL PARKING LOT NEXT TO THE MID-AMERICA SCIENCE PARK. THE APPROXIMATE COST WILL BE \$50,000, IF THE BOARD APPROVES HE WILL ADD IT TO THE PAVING CONTRACT WITH O'MARA. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- J. THE WELDING INSTITUTE PRE BID MEETING IS THIS FRIDAY AND THE BIDS WILL BE DUE 10/16/2013 AT 2PM.
- K. HE HAS RECEIVED SPECS AND PLANS FROM THE LOUISVILLE AND INDIANA RAILROAD. THE CITY WILL WANT TO RESERVE A QUARTER ON THE SOUTH MAIN LAND INCASE ANYONE WOULD LIKE TO PUT A RAIL TRACK BACK INTO THE PROPERTY. ONCE HE HAS REVIEWED ALL THE INFORMATION HE WILL PASS THE INFORMATION ON TO THE BOARD.

JASON COMBS

- A. THE SEWER PLANT HAS RENTED THE EQUIPMENT NECESSARY TO PROCEED WITH THE INFILTRATION AND INFLOW STUDY.
- B. IN ORDER TO WORK ON THIS PROJECT THE WASTEWATER DEPARTMENT WILL NEED TO HIRE TWO EMPLOYEES TO MAN THE EQUIPMENT. HE HAS SPOKEN WITH JIM BINKLEY AND ONE OF THE ELECTRIC GUYS WOULD LIKE TO MOVE TO THE SEWER DEPARTMENT. HE IS STILL FINALIZING THE JOB DESCRIPTIONS AND WILL NEED TO ADD A NEW POSITION ON THE SALARY ORDINANCE. UNTIL THEN WOULD LIKE FOR DAVE MCGANNON TO BEGIN WORKING ON THE PROJECT BEING PAID AT THE WASTEWATER MAINTENANCE WAGE, \$15.95. ONCE THE JOB DESCRIPTIONS ARE FINAL AND THE COUNCIL ADDS THE NEW POSITIONS TO THE SALARY ORDINANCE HE WILL BEGIN PAYING MR. MCGANNON AT A RATE OF \$15.00 AN HOUR. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL

- A. THE NEW SEWER RATE WILL BEGIN OCTOBER 1ST.

ALEX WAGGONER

- A. DENNEY'S IS OPEN FOR BUSINESS.
- B. A DEVELOPMENT PLAN FOR JOHN JONES IS ON THE SCHEDULE FOR THE NOVEMBER MEETING.
- C. BALL STATE WILL BE HERE TOMORROW TO DO A WALK THROUGH OF THE COMMUNITY WITH SIX COMMUNITY LEADERS.

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SEPTEMBER 24, 2013

- D. THIS MONTH’S MOVIE ON THE SQUARE WAS RESCHEDULED TO THIS FRIDAY DUE TO RAIN. BEGINNING NEXT MONTH THE MOVIE WILL BE HELD AT THE SCOTTSBURG JAMBOREE.

MARTY RANDALL

- A. INQUIRED AS TO HOW MUCH LONGER THE STATE WILL BE WORKING AT THE CORNER OF MAIN AND MCCLAIN. SUE ADVISED TWO MORE WEEKS.
- B. MS. RANDALL ASKED WHEN THE STREET PAVING WILL BEGIN. MR. SAEGESSER REPLIED NEXT WEEK.
- C. INFORMED THE BOARD SHE SOLD HER PROPERTY ON NORTH 1ST STREET, THE OLD POLICE STATION, TO KEVIN SMALLWOOD.

JAMES RICHEY

- A. HE AND THE VOLUNTEERS PAINTED THE STATION ON LAKE ROAD.

STACIE SKINNER

- A. PRESENTED AN AGREEMENT WITH STUCKER FORK ON THE NEW TOWER LOCATED ON RADIO TOWER ROAD. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED THREE CONTRACTS WITH STUCKER FORK. THE RENTAL AMOUNT IS THE SAME, THE TERM DATES HAVE BEEN UPDATED. THIS INCLUDES STUCKER FORK: TOWER 1, 2 AND 10. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. SHE WILL FOLLOW UP WITH STUCKER FORK ON A TOWER THEY ARE IN THE PROCESS OF GIVING TO THE CITY.

JIM BINKLEY

- A. GAVE AN UPDATE ON THE POWER OUTAGE MONDAY MORNING. THEY ARE STILL LOOKING INTO THE ACTUAL CAUSE OF THE ARRESTOR FAILURE.

SCOTT ZELLERS

- A. UPDATED THE BOARD ON A COUPLE OF HOUSES THAT NEED TO BE TORN DOWN; ONE LOCATED ON WASHINGTON STREET ANOTHER ON OWEN.

KERRY THOMPSON

- A. PRESENTED A LEASE BETWEEN THE CITY AND IVY TECH FOR A TERM OF 5 YEARS AT \$1 YEAR FOR SPACE AT THE MID AMERICA SCIENCE PARK AND \$30,000 FOR SHARED EXPENSES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE CITY / REDEVELOPMENT COMMISSION HAS AN OPTION TO PURCHASE 5 ACRES BY ILPEA ON THE SPENCER PROPERTY. HE WILL LET THE CLERKS OFFICE KNOW WHEN HE NEEDS THE \$5000 RETAINER FOR THE LAND. CLOSING WILL BE THE THIRD WEEK OF OCTOBER.
- C. PRESENTED THE PURCHASE AGREEMENT FOR THE PROPERTY ON SOUTH MAIN. IT WILL REASSIGN THE PROPERTY FROM DAVE CHURCH TO THE CITY OF SCOTTSBURG. THE LAND WAS PURCHASED FOR \$860,000 AND THE CLOSING WILL BE ON OCTOBER 11TH OR 15TH. HE REQUESTED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN THE PURCHASE AGREEMENT, REASSIGNING THE PROPERTY TO THE CITY OF SCOTTSBURG. RAY ZOLLMAN MADE A MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:52 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 9, 2013**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, TONJA CAUDILL, MARTY RANDALL, STACIE SKINNER, JIM BINKLEY, JASON COMBS, SCOTT ZELLERS, LAURIE PROBUS AND JEFF KELLEY.

THE BOARD REVIEWED THE SEPTEMBER 24, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

RECYCLING BID OPENING:

RUMPKE: BI-WEEKLY \$1.89/PER HOUSEHOLD FOR 3 YEARS.

BEST WAY: DECLINED BID

VIP WASTE DISPOSAL: BI-WEEKLY \$1.88/PER HOUSEHOLD FOR 3 YEARS.

THE MAYOR ADDRESSED THE BIDDERS AND STATED THE BOARD WILL REVIEW THE BIDS AND MAKE THEIR DECISION AT 2PM ON 10/10/2013.

MELISSA WOODS WITH RIVER HILLS:

A. WASTEWATER TREATMENT PLANT IMPROVEMENTS

- a. INVOICE #1209-12 TO SAEGESSER ENGINEERING IN THE AMOUNT OF \$1,680.00 FOR CONSTRUCTION PHASE AND INSPECTION SERVICES. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER CDBG GRANT FUND 2012. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. PAY APPLICATION #1 TO MITCHEL & STARK IN THE AMOUNT OF \$185,014.38 (MITCHELL & STARK \$166,512.94 / RETAINAGE \$18,501.44.) THIS PAY APPLICATION WILL BE PAID WITH A COMBINATION LOCAL MATCH FUNDS- \$22,201.73 AND GRANT FUNDS- \$162,812.65. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. WATER IMPROVEMENTS

- a. RIVER HILLS GRANT ADMINISTRATION CONTRACT IN THE AMOUNT OF \$56,000 (GRANT ADMIN \$48,000; ENVIRONMENTAL REVIEW \$3,000; LABOR STANDARDS \$5,000.) THIS CONTRACT WILL BE PAID WITH LOCAL FUNDS FROM THE WATER CDBG GRANT FUND 2012. BILL HOAGLAND MADE A MOTION TO APPROVE CONTINGENT UPON KERRY'S REVIEW AND THE WATER BOARD'S APPROVAL. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. SAEGESSER ENGINEERING IS DOING A WATER SURVEY AND MAPPING FOR THE WATER GRANT. THE BIDS WILL NEED TO BE IN BY THE END OF MARCH.
- B. ALL IDEM FINDINGS DURING THE SANITARY SURVEY WILL BE RESOLVED BY THE END OF OCTOBER.
- C. THE INVOICE APPROVED THROUGH RIVERHILLS FOR SAEGESSER WAS FOR THE EQUIPMENT NEEDED FOR THE SEWER PROJECT.
- D. FINAL COMMENTS WERE SUBMITTED TO IDEM IN REGARDS TO THE SCOTT MANUFACTURING SITE. THEY HOPE TO BEGIN QUARTERLY MONITORING SOON.
- E. MET WITH O'MARA AND REVIEWED THE ADDITIONAL PAVING NEEDED AT MAS PARK. THEY PLAN TO BEGIN PAVING THE 3RD WEEK IN OCTOBER.
- F. CONTINUING TO WORK ON THE INFILTRATION & IN FLOW STUDY.
- G. MET WITH ILPEA, THEY PLAN ON RELOCATING THEIR SEWER LINES IN THE SPRING.
- H. MET WITH SHERIFF MCCLAIN, THEY PLAN ON BIDDING THE JAIL PROJECT IN JANUARY AND BEGINNING CONSTRUCTION IN APRIL.

**BOARD OF WORKS
OCTOBER 9, 2013**

- I. PRESENTED THE BREAKDOWN REQUESTED AT THE OCTOBER 7, 2013 CITY COUNCIL MEETING.
- J. MAS PARK WELDING BOOTH BIDS ARE DUE BY 4 PM TODAY AND WILL BE REVIEWED AND AWARDED TOMORROW AT 2PM.

JASON COMBS

- A. THEY ARE CONTINUING TO WORK ON THE INFILTRATION & INFLOW STUDY. HE ASKED THE BOARD TO APPROVE THE HIRING OF DAVID CONNER. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL

- A. THE SICK BANK VOTED TO AWARD JEFF BROADY 30 DAYS FROM THE SICK BANK.
- B. SHE ASKED THE BOARD TO APPROVE PROMOTING LESLIE APPEGATE FROM INTERN TO PART TIME UTILITY CLERK. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER

- A. IS WORKING WITH KERRY THOMPSON ON THE CROWN AGREEMENT DUE TO VERBIAGE CHANGE THEY HAVE REQUESTED.

JIM BINKLEY

- A. LINEMAN RODEO IS THIS SATURDAY MORNING AT RICHMOND.
- B. BILL HOAGLAND ASKED IF HE HAD HEARD ANYTHING ABOUT THE INSURANCE SETTLEMENT FOR THE SUBSTATION. MR. BINKLEY STATED THE INSURANCE COMPANIES WERE GOING TO FIGHT IT OUT.

ALEX WAGGONER

- A. THE NEXT MOVIE FOR DOWNTOWN MAIN STREET WILL BE "HOCUS POCUS."
- B. FRIDAY NOVEMBER 1, 2013 DOWNTOWN MAIN STREET WILL BE HOSTING A HAUNTED DOWNTOWN.
- C. THE APC IS WAITING ON DEVELOPMENT PLANS FOR JOHN JONES.
- D. THE NEW JAIL PROJECTED IS SLATED FOR THE NOVEMBER APC AGENDA.
- E. OCTOBER 17TH AT 6:30 PM BALL STATE WILL BE AT MAS PARK WITH A SHORT PRESENTATION AND WOULD LIKE COMMUNITY FEEDBACK.
- F. NOVEMBER 7-9TH BALL STATE WILL BE IN THE COMMUNITY "SKETCHING."
- G. DECEMBER 4TH BALL STATE WILL SHOW THEIR FINAL PRESENTATION TO THE COMMUNITY.

SCOTT ZELLERS

- A. TROY FORD IS STILL ON LIGHT DUTY. STEVE HERALD IS OFF ON MEDICAL LEAVE UNTIL 10/14/2013.

KAREN MIDDLETON

- A. ASKED THE BOARD TO INCREASE THE LIMIT ON THE BROADBAND CREDIT CARD FROM \$3,000 TO \$5,000. THIS WILL ALLOW THEM TO PURCHASE INVENTORY WITHOUT GOING OVER THEIR LIMIT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY

- A. PRESENTED THE STREET SWEEPING AGREEMENT WITH THE STATE. RAY ZOLLMAN MADE A MOTION TO APPROVE CONTINGENT UPON KERRY THOMPSON'S APPROVAL. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

**BOARD OF WORKS
OCTOBER 9, 2013**

3:10 PM RAY ZOLLMAN MADE A MOTION TO RECESS UNTIL 2:00PM ON 10/10/2013.

2:00 PM MAYOR GRAHAM RECONVENED MEETING FROM 10/09/2013 WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, MARTY RANDALL, LAURIE PROBUS, JEFF KELLEY, BILL SAEGESSER, RAY ZOLLMAN, TONJA CAUDILL, SUE AMICK AND BOB POGGEL.

THE MAYOR GAVE EACH RECYCLING BIDDER AN OPPORTUNITY TO SPEAK.

A. JEFF KELLEY- VIP

- a. 18 YEARS EXPERIENCE
- b. STARTED AT RUMPKE
- c. 100% GROWTH OVER THE LAST 2 YEARS
- d. REVENUE SHARING
- e. PICKS UP FOR SCOTT COUNTY SCHOOL DISTRICT 2
- f. BI-WEEKLY \$1.88 PER HOUSEHOLD FOR 3 YEARS

B. LAURIE PROBUS- RUMPKE

- a. FAMILY OWNED BUSINESS
- b. 3 MANAGERS FROM SCOTTSBURG AREA
- c. LARGE FLEET OF TRUCKS
- d. NO REVENUE SHARING
- e. APPRECIATES THE OPPORTUNITY
- f. BI-WEEKLY \$1.89 PER HOUSEHOLD FOR 3 YEARS

BILL HOAGLAND MADE A MOTION TO GIVE THE CONTRACT TO VIP. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE BIDS FOR THE IVY TECH WELDING INSTITUTE. THE RIBBON CUTTING IS SCHEDULED FOR 1/2/2014. THE FIRST DAY OF CLASS IS 1/13/2014. IVY TECH WAS MEETING WITH THEIR STATE BOARD TODAY TO GET THEIR APPROVAL TO MOVE FORWARD ON THIS PROJECT.

THREE REQUESTS FOR BIDS WERE MAILED AND ONLY ONE WAS RETURNED. AVANI ENVIRONMENTAL SUBMITTED A BID FOR 16 BOOTHS AT A COST UP TO \$172,348.00. THE BOOTHS NEED TO BE ORDERED BY MONDAY. MR. SAEGESSER RECOMMENDED THAT THE BOARD APPROVE AVANI AS THE MANUFACTURER, SUPPLIER AND INSTALLER. HE ALSO RECOMMENDED THAT THE BOARD ALLOW BOB POGGEL TO SELECT WHICH AVAILABLE OPTIONS SHOULD BE INCLUDED WITH THE BOOTHS, NOT TO EXCEED \$172,348.00. BILL HOAGLAND MADE A MOTION TO APPROVE MR. SAEGESSER'S RECOMMENDATIONS AND AUTHORIZE THE MAYOR TO SIGN ANY NECESSARY DOCUMENTS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:40 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN THE MEETING.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 22, 2013**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, ALEXANDRIA WAGGONER, STACIE SKINNER, SCOTT ZELLERS AND KAREN GRICIUS.

THE BOARD REVIEWED THE OCTOBER 9, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM PRESENTED A LETTER FROM GRACE CHRISTIAN ACADEMY ASKING TO USE THE TRAIN DEPOT ON 12/13/13 FROM 8AM TO 11AM FOR A CHRISTMAS PARTY. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS:

A. IFA BROWNFIELD PROJECT

- a. INVOICE #03080 FROM ST. JOHN MITTELHAUSER FOR PROFESSIONAL SERVICES (RESPONSE TO IDEM) IN THE AMOUNT OF \$4,426.75. THIS SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

- B. THE PRESENTATION FOR WATER GRANT WILL BE NOVEMBER 5TH AT 2PM IN INDIANAPOLIS.

BILL SAEGESSER PRESENTED THE FOLLOWING

- A. SAEGESSER ENGINEERING IS WORKING WITH LANCE TO HAVE EVERYTHING READY FOR THE BIDS BY MARCH 31, 2014.
- A. MITCHEL & STARK ARE ANTICIPATING COMPLETING THEIR WORK AT THE WWTP BY THE END OF THE YEAR.
- B. THURSDAY IDEM VERBALLY APPROVED THE REMEDIATION PLAN FOR THE SCOTT MANUFACTURING SITE. ON FRIDAY IFA SENT A LETTER STATING THEY WOULD EXTEND THE GRANT. HOWEVER, THEY NEED FOR THE CITY OF SCOTTSBURG AND BORG WARNER TO PUT INTO AN ESCROW ACCOUNT THE AMOUNT OF THE REMEDIATION PROJECT BY NOVEMBER. 14, 2013 THE CITY NEEDS TO HAVE AN ESCROW ACCOUNT AN AMOUNT UP TO 221,683. SAEGESSER WILL WORK WITH KERRY THOMPSON ON EXECUTING THIS. MAYOR GRAHAM WOULD LIKE FOR THE MONIES TO BE WRITTEN FROM THE RAINY DAY FUND.
- C. A CHANGE ORDER #1 TO DAVE O'MARA IN THE AMOUNT OF \$78,654.00 FOR ADDITIONAL STREET PAVING. ALSO THEIR WILL BE \$15,000 IN ENGINEERING FEES TO SAEGESSER ENGINEERING. THIS WILL RAISE THE STREET PAVING PROJECT COST TO \$148,091.00. MAYOR GRAHAM WILL SPEAK WITH JASON APPELEGATE AND DISCUSS THIS INCREASE BEFORE THE END OF THE MONTH. NO VOTE WAS TAKEN TO ACCEPT OR DECLINE THE CHANGE ORDER.
- D. MAS PARK WELDING BOOTH QUOTES WERE \$151,973.00.
- E. MAS PARK WELDING CONSTRUCTION BIDS ARE DUE WEDNESDAY OCTOBER 22, 2013 AT 2PM. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE CONSTRUCTION DOCUMENTS CONTINGENT UPON KERRY THOMPSON AND THE ARCHITECTS REVIEW. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- F. PRESENTED AN APPLICATION FOR DESIGN RELEASE FOR THE WELDING INSTITUTE. RAY ZOLLMAN MADE A MOTION FOR THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- G. PRESENTED A UTILITY SERVICE AVAILABILITY LETTER FOR JOHN JONES. RAY ZOLLMAN MADE A MOTION TO APPROVE SIGNING THE

BOARD OF WORKS
OCTOBER 22, 2013

LETTER. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

- H. AN UPDATE ON THE INFLOW & INFILTRATION PROJECT. THEY HAVE LOCATED AROUND 100 OF THE 200 MANHOLES COVERED WITH ASPHALT. JASON WILL NEED MORE HELP TO RAISE ALL THE MANHOLES TO GRADE LEVEL. THE MAYOR ASKED FOR A QUOTE TO CONTRACT SOMEONE TO DO THE JOB AND ALSO FOR A MACHINE THAT WILL DO THE JOB.

ALEX WAGGONER

- A. THE JAIL AND JOHN JONES ARE ON THE NOVEMBER 13TH AGENDA.
- B. THE BALL STATE STUDENTS WILL RETURN NOVEMBER 7TH – 9TH.
- C. NOVEMBER 1ST WILL BE THE HAUNTED DOWNTOWN TOUR.

MAYOR GRAHAM ASKED THAT ALEX THANK THE MAIN STREET GROUP AND THE GIRL SCOUTS FOR CLEANING UP THE SQUARE AND PLACING THE SCARECROWS.

STACIE SKINNER

- A. ZACH AND BRIAN CLIMBED THE 911 TOWER AND REMOVED ALL THE EQUIPMENT.
- B. PRESENTED AN UPDATED AGREEMENT FOR CARL AND ANNETTE STOUT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. KRISTIE RICHARDSON WILL BE ON A 4 TO 6 WEEK MEDICAL LEAVE DUE TO A WORKERS COMP INJURY BEGINNING OCTOBER 30TH.

SCOTT ZELLERS

- A. STEVE HERALD IS BACK.
- B. THE DOCTOR HAS EXTENDED TROY FORD’S LIGHT DUTY FOR ANOTHER 3 WEEKS.

2:59 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN THE MEETING.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SPECIAL
OCTOBER 31, 2013**

3:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, BILL SAEGESSER, SUE AMICK, TONJA CAUDILL, BOB POGGEL AND MARTY RANDALL.

THE BOARD REVIEWED THE OCTOBER 22, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2013-R4 A RESOLUTION DECLARING AN EMERGENCY AND THE NEED TO CONTRACT FOR A PUBLIC WORK PROJECT AT MID-AMERICA SCIENCE PARK. THE MAYOR EXPLAINED THE ONLY BID THEY RECEIVED FOR THE PROJECT CAME IN OVER BUDGET BY OVER \$400,000.00. MAYOR GRAHAM SAID THEY WOULD BE COLLECTING TWO BIDS FOR EACH SECTION OF THE PROJECT: HVAC, GENERAL AND ELECTRICAL. THEY HAVE ASKED LINCOLN TAYLOR TO CONSIDER SUPERVISING THE PROJECT. A FEW OF THE CONTRACTORS THAT ARE TO BE CONTACTED FOR THE PROJECT INCLUDE: LINCOLN TAYLOR/LATCO, LKS ROSE, EDMUNDSON MECHANICAL, THOMAS PLASTICS MACHINERY AND NORTH ELECTRIC. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE ARCHITECT’S RECOMMENDATION TO ACCEPT THE SOLE BID FOR THE MASP IVY TECH WELDING INSTITUTE. IT WAS EXPLAINED TO THE BOARD THE PROJECT HAS A BUDGET OF \$900,000 OF WHICH \$200,000 HAS BEEN SPENT. THE ONLY BID SUBMITTED FOR THE TOTAL PROJECT WAS IN THE AMOUNT OF \$1,179,212.00. THE MAYOR STATED THE FUNDS WERE NOT AVAILABLE TO FUND THE BID. BILL HOAGLAND MADE A MOTION TO REJECT THE BID. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM ASKED THE BOARD TO RAISE SANDRA BROWN’S HOURS FROM 10 TO 20 PER WEEK. RAY ZOLLMAN MADE A MOTION TO RAISE SANDRA BROWN’S HOURS FROM 10 TO 20 A WEEK, RETRO-DATED TO THE PAY PERIOD BEGINNING OCTOBER 10, 2013. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM AND BILL SAEGESSER ASKED THE BOARD TO HIRE LINCOLN TAYLOR TO BE THE GENERAL SUPERVISOR FOR THE WELDING PROJECT. RAY ZOLLMAN MADE A MOTION TO HIRE LINCOLN TAYLOR TO SUPERVISE THE PROJECT AT A RATE OF UP TO \$60 AN HOUR. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED A CHANGE ORDER FOR O’MARA, WHICH WILL BRING TOTAL PROJECT COST UP TO \$133,091.00 FOR THE PAVING PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:23 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN THE MEETING.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SPECIAL
NOVEMBER 4, 2013**

5:30 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, BILL SAEGESSER, BOB POGGEL, DARLENE BRADSHAW, WESLEY BRADSHAW, KERRY THOMPSON AND MARTY RANDALL.

WESLEY BRADSHAW REPRESENTING THE SOLE BID FOR THE IVY TECH PROJECT ADDRESSED THE BOARD. MR. BRADSHAW WAS UPSET THAT NO ONE CONTACTED HIM TO LET HIM KNOW HIS BID WAS REJECTED. HE WAS FURTHER DISAPPOINTED THAT NO ONE CALLED HIM TO DISCUSS CHANGING THE SPECS OF THE BID TO KEEP WITHIN BUDGET. THE HVAC IS GOING TO BE VALUE ENGINEERED. BILL SAEGESSER TOLD MR. BRADSHAW THAT IT WAS THE ARCHITECTS' RESPONSIBILITY TO NOTIFY MR. BRADSHAW. MR. BRADSHAW ASKED WHO WILL CARRY THE BOND FOR THE PROJECT. THE MAYOR REPLIED THE CITY WILL WORK AS THE GENERAL CONTRACTOR. MRS. BRADSHAW ASKED WHY THEY WERE NOT ASKED TO DO THE VALUE ENGINEERING ON THE PROJECT. THE MAYOR SAID THAT WAS THE ARCHITECT'S RESPONSIBILITY. MR. BRADSHAW SAID THE CITY HAD A TALL ORDER IN FRONT OF THEM; IT WOULD TAKE GUYS WORKING AROUND THE CLOCK TO COMPLETE THE PROJECT. HE CONTINUED IF SOMEONE PROMISED YOU THEY COULD GET IT DONE IN THREE WEEKS, IF THEY CAN DO IT, LET THEM DO IT.

BOB POGGEL SAID THERE WILL BE 5 TO 7 CONTRACTS FOR THE PROJECT: HVAC, ELECTRIC, PARTITIONS, SPRINKLERS AND FLOORING.

BILL SAEGESSER STATED THE CITY HAS GOTTEN THE STATE PLAN RELEASE PERMIT AND THAT WILL NEED TO BE AMENDED AS THE PROJECT PROGRESSES. THE APC WILL REVIEW TOMORROW AND ISSUE A LOCAL PERMIT.

RESOLUTION 2013-R5 A RESOLUTION TO EMPLOY A CONSTRUCTION MANAGER FOR A PUBLIC WORK PROJECT AT MID-AMERICA SCIENCE PARK. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

KERRY THOMPSON TOLD BILL SAEGESSER TO BE SURE LINCOLN TAYLOR, THE CONSTRUCTION MANAGER, GETS THE TWO BIDS FOR EACH CONTRACT IN A TIMELY FASHION.

6:12 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN THE MEETING.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 12, 2013**

5:30 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, BILL SAEGESSER, JOHN SECOR, JOHN GULLION, GUY TOWNSEND, JASON COMBS, MELISSA WOODS, MARTY RANDALL, JIM BINKLEY, ALEXANDRIA WAGGONER, TONJA CAUDILL, SCOTT ZELLERS, KERRY THOMPSON AND TISH RICHEY.

THE BOARD REVIEWED THE OCTOBER 31, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JOHN SECOR PRESENTED A CONTRACT WITH THE CITY AND INDOT TO IMPROVE THE GRADES ON RAILROAD CROSSING. A COMPANY FROM COLUMBUS WILL BE MARKING THE PAVEMENT AND INDOT WILL BE FUNDING THE PROJECT 100%. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MAYOR TO SIGN THE CONTRACT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2013-R6 A RESOLUTION OF THE BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF SCOTTSBURG APPROVING THE TRANSFER OF CERTAIN REAL PROPERTY TO THE SCOTTSBURG REDEVELOPMENT COMMISSION. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS PRESENTED:

A. WASTEWATER TREATMENT PLANT IMPROVEMENTS

- a. INVOICE 1209-13 IN THE AMOUNT OF \$3500 TO SAEGESSER ENGINEERING. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER CDBG GRANT FUND 2012. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. PAY APPLICATION #2 IN THE AMOUNT OF \$207,404.45 (MITCHELL & STARK- \$186, 664.01 AND RETAINAGE-\$20,740.44.) THIS PAY APPLICATION WILL BE PAID WITH A COMBINATION OF LOCAL MATCH FUNDS (\$24,888.53) AND GRANT FUNDS (\$182,515.92.) RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMP.

- a. INVOICE #1316-1 IN THE AMOUNT OF \$16,198.40 TO SAEGESSER ENGINEERING. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

C. IFA BROWNFIELD PROJECT

- a. INVOICE #176383 TO IDEM FOR PERSONNEL TIME SPENT ON THE PROJECT IN THE AMOUNT OF \$362.84. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. INVOICE #3147 TO ST. JOHN MITTELHAUSER AND ASSOCIATES IN THE AMOUNT OF \$953.75. THIS IS TO BE PAID WITH FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER WITH SAEGESSER ENGINEERING REPORTED:

- A. THE WATER PROJECT WILL BE OUT TO BID PRIOR TO THE YEAR'S END.

**BOARD OF WORKS
NOVEMBER 12, 2013**

- B. THE CURRENT WORK AT THE WWTP IS ANTICIPATED TO BE COMPLETED BY THE END OF THE YEAR.
- C. MEETING WITH JIM MCGOFF FRIDAY REGARDING THE SCOTT MANUFACTURING SITE. WE SHOULD KNOW MORE ABOUT THE ESCROW ACCOUNT AND A TIMELINE AFTER THE MEETING.
- D. HOPE TO HAVE THE STREET PAVING COMPLETED BY THE END OF NEXT WEEK.
- E. WORKING WITH ILPEA TO REACH AN AGREEMENT FOR THE SEWER LINES FOR THEIR PROJECT.
- F. THE STREET DEPARTMENT HAS RAISED 15 MANHOLES. THE CITY MAY NOT HAVE AS MANY AS THOUGHT AT FIRST. POSSIBLY ONLY 25 MORE.
- G. MASP WELDING INSTITUTE THE LOCAL BUILDING INSPECTOR WILL BE THERE TODAY.
- H. MIDWEST GAS WANTS TO PUT NEW GAS LINES IN THE SOUTH MAIN INDUSTRIAL PARK MAINLY FOR THE ILPEA PROJECT, WHICH WILL BENEFIT THE CITY.
- I. CHARLESTOWN HAS A VACUUM TRUCK THEY WILL LET JASON COMBS BORROW. BILL HOAGLAND MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN A LETTER FOR CHARLESTOWN IN REGARDS TO THE VACUUM TRUCK. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JASON COMBS

- A. THEY WILL NEED TO CLEAN THE SEWER LINES BEFORE THE CAMERA WORK CAN CONTINUE.
- B. HE WILL SPEAK WITH JIM BINKLEY AND JASON APPLGATE ABOUT FINDING A HEATED SPACE FOR THE VACUUM TRUCK TO BE STORED.

MAYOR GRAHAM

- A. MET WITH THE STRATEGY GROUP AND THE CITY WILL BE UNABLE TO CAPITALIZE OFF THE SLUDGE RESIDUE.
- B. THERE IS A POSSIBILITY IDEM WILL BE REGULATING PHOSPHORUS AND NITROGEN IN THE FUTURE. WE NEED TO MAKE SURE OUR PLANT IS EQUIPPED TO HANDLE THIS.

JIM BINKLEY

- A. PRESENTED TWO BIDS FOR AN AERIAL TRUCK
 - a. UTILITY TRUCK EQUIPMENT: \$208,520.00
 - b. ALTEC INDUSTRIES: \$199,219.00
- B. HE MADE THE RECOMMENDATION TO TAKE UTILITY TRUCK EQUIPMENT. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. BILL HOAGLAND ASKED IS HE HAS HEARD ANYTHING MORE ON THE INSURANCE SETTLEMENT FOR THE TRANSFORMER. MR. BINKLEY HAS NOT HEARD ANY MORE ABOUT THE SETTLEMENT.

TONJA CAUDILL

- A. PRESENTED A CLAIM FOR DOWNTOWN MAINSTREET IN THE AMOUNT OF \$68.56 FROM VAIL'S FOR THEIR MOVIE SCREEN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE NEW RECYCLING COMPANY BEGAN LAST WEEK. SHE WAS VERY PLEASED WITH THE SERVICE. THEY APPEAR TO BE VERY ACCOMMODATING.
- C. THIS MONTHS BILLING WAS MAILED OUT LATE. KEYSTONE SAID THE CITY WAS NOT AT FAULT AND OFFERED A 30% DISCOUNT. THEY WERE PROFUSELY SORRY THEIR PRINTERS MESSED UP.
- D. JEFF BROADY WILL RETURN TO "LIGHT DUTY" WORK ON MONDAY.

**BOARD OF WORKS
NOVEMBER 12, 2013**

SCOTT ZELLERS

- A. TROY FORD WAS RELEASED TO FULL DUTY. HE IS GLAD TO HAVE A FULL FORCE AGAIN.

TISH RICHEY

- A. PRESENTED A CLAIM FROM KERRY THOMPSON IN THE AMOUNT OF \$8,575.00 AND ICE MILLER IN THE AMOUNT OF \$20,000.00 FOR SERVICES FOR THE REVENUE NOTE PROCEEDS TO PURCHASE LAND TO BE PAID FROM THE NOTE PROCEEDS FUND. THEN TO BE REIMBURSED FROM REDEVELOPMENT COMMISSION ON DECEMBER 5TH.

JAN HARDY

- A. PRESENTED CURRENT GAS PRICES. AT THIS TIME, THE BOARD RECOMMENDS CONTINUING TO MONITOR GAS PRICES.
- B. SHE WILL PROVIDE QUARTERLY REPORTS OF WASTEWATER TREATMENT PLANT BOND ANTICIPATION NOTE EXPENSES TO TONJA CAUDILL.

3:05 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN THE MEETING.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 26, 2013**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBER RAY ZOLLMAN PRESENT. BOARD MEMBER BILL HOAGLAND ARRIVED AT 2:07 PM. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, BILL SAEGESSER, KAREN MIDDLETON, CASEY SAEGESSER, LINCOLN TAYLOR, MARTY RANDALL, ALEXANDRIA WAGGONER, JIM BINKLEY, TONJA CAUDILL, RANDY TELTOE, EDWARD COOPER, BARBARA GALLEGOS, TISH RICHEY AND GUY TOWNSEND.

THE BOARD REVIEWED THE NOVEMBER 12, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BARBARA GALLEGOS PRESENTED THE RENEWAL FOR THE WORKMAN'S COMP AND LIABILITY INSURANCE. THE RENEWAL IS \$245,158.00 WHICH IS AN INCREASE OF \$22,552.00 FROM LAST YEAR. THE CITY HAD AN INCREASE IN PAYROLL AND WORKMAN COMP CLAIMS. RANDY TELTOE UPDATED THE BOARD ON THE SUBSTATION CLAIM FROM TWO YEARS AGO. THE ATTORNEY REPRESENTING THE TREE SERVICE RESIGNED FROM THE CASE AND NEW COUNSEL HAS BEEN ASSIGNED. UNFORTUNATELY, THE WHOLE LITIGATION PROCESS STARTS ANEW. BILL HOAGLAND MADE A MOTION TO ACCEPT THE RENEWAL. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER WITH SAEGESSER ENGINEERING REPORTED:

- A. THE CURRENT WORK AT THE WWTP IS ANTICIPATED TO BE COMPLETED BY THE END OF THE YEAR. THE FIRST, OF THE TWO BLOWERS, IS INSTALLED.
- B. HE CONTINUES TO WORK ON THE SCOTT MANUFACTURING PROJECT DAILY.
- C. THE CITY HAS RAISED 35 MANHOLES AND ONLY 15 MORE TO COMPLETE.
- D. WELDING INSTITUTE:
 - a. STRUCTURAL CONTRACT QUOTES
 - i. LATCO: \$228,868.00
 - ii. MARK HAAS: \$240,000.00
 - iii. BILL HOAGLAND MADE A MOTION TO AWARD THE CONTRACT TO LATCO. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. ELECTRICAL CONTRACT QUOTES
 - i. NORTH ELECTRIC: \$77,457.00
 - ii. S&L HEATING, COOLING & ELECTRIC: DECLINED
 - iii. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE CONTRACT OUTSIDE OF A MEETING CONTINGENT UPON KERRY THOMPSON'S APPROVAL. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - c. HVAC CONTRACT
 - i. EDMUNDSON: \$105,716.00 STILL NEGOTIATING ON OPTIONAL PRICING. THEY CANNOT OBTAIN A BOND, KERRY THOMPSON SUGGESTED A LETTER OF CREDIT FROM A LENDING INSTITUTION.
 - ii. S&L HEATING, COOLING & ELECTRIC: \$214,640.00, BUT A DIFFERENCE OF OPINION ON HOW THE PROJECT NEEDS TO BE COMPLETED.
 - iii. RAY ZOLLMAN MADE A MOTION TO ACCEPT EDMUNDSON AND AUTHORIZE THE MAYOR TO SIGN THE CONTRACT CONTINGENT UPON KERRY THOMPSON'S APPROVAL. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - d. PLUMBING CONTRACT
 - i. DORSEY PLUMBING: DECLINED
 - ii. S&L HEATING, COOLING & ELECTRIC: \$96,169.00
 - iii. RAY ZOLLMAN MADE A MOTION TO ACCEPT S&L HEATING, COOLING & ELECTRIC AND AUTHORIZE THE MAYOR TO SIGN THE CONTRACT CONTINGENT UPON KERRY THOMPSON'S APPROVAL. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

**BOARD OF WORKS
NOVEMBER 26, 2013**

KERRY THOMPSON

- A. ON DECEMBER 5TH THE MAYOR AND THE CLERK WILL SIGN THE WARRANTY DEED ON THE SMITH PROPERTY OVER TO THE REDEVELOPMENT COMMISSION.
- B. IN REGARDS TO THE MOONGLO TRAIL PROJECT; THE PROPERTY OWNERS WHO HAVE MORTGAGES ON THEIR PROPERTIES ARE HAVING A DIFFICULT TIME WITH THE BANKS TO APPROVE THE EASEMENTS. KERRY THOMPSON RECOMMENDED THE BOARD ACCEPT THE EASEMENTS FROM THE PROPERTY OWNERS AS-IS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. **RESOLUTION 2013-R7** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$210,000.00. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER

- A. WORKING ON NEW FIBER TO FEWELL MONUMENT AND DR. AVERY'S BUILDING.
- B. KRISTIE IS STILL OUT ON WORKMAN'S COMP.

JIM BINKLEY

- A. THE WAREHOUSE LIGHTS ARE BEING CHANGED OUT TO HIGH EFFICIENCY LIGHTING.
- B. IN PROCESS OF CITY DECORATIONS FOR CHRISTMAS.

TONJA CAUDILL

- A. PRESENTED INVOICE #176961 TO IDEM FOR PERSONNEL TIME SPENT ON THE IFA BROWNFIELD PROJECT IN THE AMOUNT OF \$1,641.37. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. AN INCORRECT FUEL ADJUSTMENT WAS ENTERED ON THE ELECTRIC BILLS FOR THE THIRD QUARTER OF 2013. THE UTILITY OFFICE WILL BE SENDING OUT LETTERS TO THOSE EFFECTED AND WILL BE WORKING WITH THEM ON REPAYING AMOUNT OWED TO THE CITY. NEW PROTOCOLS HAVE ALSO BEEN PUT INTO PLACE TO ASSURE FUTURE BILLINGS ARE CORRECT.

TISH RICHEY

- A. ASKED THE BOARD TO APPROVE THE FOLLOWING CLAIMS FOR THE SCOTTSBURG SEWAGE WORKS PROJECT: RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

DATE - BOW	VENDOR	APPROPRIATION	INVOICE #	CK	AMOUNT
11/26/2013	HOUSTON, THOMPSON & LEWIS, PC	P1 BAN ISSUANCE	432 COS-SWB2	20570	\$11,747.32
		P2 BAN ISSUANCE	432 COS-SWB2	20570	\$1,302.68
					\$13,050.00
11/26/2013	ICEMILLER LLP	P1 BAN ISSUANCE	793.0021	20571	\$20,197.32
11/26/2013	JACK DOHENY	P2 TRUCK RENTAL	H21135	20572	\$5,600.00
11/26/2013	MUNICIPAL SEWER UTILITY (Reimburse for Umbaugh) MULTIPLE (Reimburse for Saegesser) MULTIPLE (Reimburse for Saegesser)	P1 FINANCIAL ADVISOR	22895	20573	\$22,895.00
		1306-1		20573	\$26,250.00
		1306-2		20573	\$20,000.00
					\$69,145.00
11/26/2013	SAEGESSER ENGINEERING	MULTIPLE	1306-3	20574	\$49,250.00
11/26/2013	H.J. UMBGAUGH	P2 FINANCIAL ADVISOR	134645	20575	\$20,700.00
11/26/2013	SCOTT CO STATE BANK	P1 BAN ISSUANCE P1 BAN	139905		\$3,500.00
					\$181,442.32

KAREN MIDDLETON

- A. ASKED THE BOARD, ON BEHALF OF JASON COMBS, TO AWARD DAVE CONNER A CLOTHING ALLOWANCE IN 2014. RAY ZOLLMAN MADE A

**BOARD OF WORKS
NOVEMBER 26, 2013**

MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

- B. ASKED THE SUPERVISORS TO HAVE THEIR LONGEVITY VOUCHERS TURNED IN BY 8AM MONDAY.
- C. REQUESTED THE BOARD TO APPROVE THE CITY TO ISSUE ONE FINAL PAYOUT FOR ALL THE H.S.A. ACCOUNTS THAT HAVE NOT RECEIVED THEIR \$750.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM

- A. DISCUSSED THE MEETING HE HAD WITH THE DEPARTMENT HEADS TO CHANGE THE FIRST DAY OF THE WORK WEEK FROM THURSDAY TO WEDNESDAY. THIS WOULD ALLOW THE CLERK'S OFFICE AN ADDITIONAL DAY TO PROCESS THE CHECKS. HE ASKED THE BOARD TO ALLOW THE EMPLOYEES TO SELL BACK 1 PTO DAY IF THEY CHOOSE, TO OFFSET THIS FIRST PAY WEEK THAT WOULD ONLY BE 4 DAYS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

THE BOARD OF WORKS MEETING SCHEDULED FOR DECEMBER 24TH HAS BEEN CHANGED TO DECEMBER 27TH, 2013 AT 10AM.

3:32 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN THE MEETING.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 10, 2013**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, BILL SAEGESSER, KAREN MIDDLETON, MELISSA WOODS, LINCOLN TAYLOR, MARTY RANDALL, STACIE SKINNER, JIM BINKLEY, SUE AMICK, TONJA CAUDILL AND GUY TOWNSEND.

THE BOARD REVIEWED THE NOVEMBER 26, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS

A. WASTEWATER TREATMENT PLANT IMPROVEMENTS

- a. INVOICE #1209-14 IN THE AMOUNT OF \$7,420.00 TO SAEGESSER ENGINEERING. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER CDBG GRANT FUND 2012. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMP.

- a. INVOICE #1316-2 IN THE AMOUNT OF \$5,821.30 TO SAEGESSER ENGINEERING. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

C. IFA BROWNFIELD PROJECT

- a. INVOICE #03209 IN THE AMOUNT OF \$1,058.00 TO ST. JOHN MITTELHAUSER. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

D. EDA RLF PROJECT

- a. INVOICE #1 IN THE AMOUNT OF \$1,250.00 TO RIVER HILLS EDD & RPC FOR PREPARATION OF THE 2013 SEMI-ANNUAL REPORTS. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE CITY COUNTY FUND. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

E. SRF WATER PROJECT

- a. INVOICE #1 IN THE AMOUNT OF \$2,500.00 TO RIVER HILLS EDD & RPC FOR GRANT ADMINISTRATION. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS DETERMINED BY THE BOARD OF WORKS.

BILL SAEGESSER WITH SAEGESSER ENGINEERING REPORTED:

- A. THE WATER PROJECT- LINE REPLACEMENT & WORK AT THE PLANT IS ALMOST READY. THEY WILL APPLY FOR PERMITS THE FIRST OF THE YEAR.
- B. MITCHEL & STARK ARE FINISHED AT THE WWTP. THE ELECTRICIANS STILL HAVE SOME WORK TO DO; THE MOTOR WENT OUT OF THE NEW BLOWER YESTERDAY.
- C. IN REGARDS TO THE INFILTRATION AND INFLOW STUDY, THE FIRST TWO APPLICATIONS AND REPORTS ARE READY TO SEND TO SRF FOR APPROVAL TO PURCHASE EQUIPMENT & PROFESSIONAL SERVICES. BILL HOAGLAND MADE A MOTION FOR THE MAYOR TO SIGN. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. LINCOLN TAYLOR GAVE AN UPDATE ON THE MASP WELDING PROJECT. THE PROJECT IS MOVING RIGHT ON SCHEDULE. THE BID THEY RECEIVED ON THE FIRE SYSTEM SEEMS EXCESSIVE. THEY ARE WAITING ON ANOTHER BID.
- E. IN ORDER FOR THE TREE REMOVAL AT MID-AMERICA SCIENCE PARK THE CITY WILL NEED TO APPLY FOR A RULE 5 APPLICATION. BILL HOAGLAND MADE A MOTION TO APPROVE THE MAYOR TO SIGN THE APPLICATION. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM

- A. PRESENTED THE BLUE RIVER SERVICES CONTRACT IN THE AMOUNT OF \$14250.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED THE SCOTT COUNTY PARTNERSHIP (\$29,450), LIFE LONG LEARNING CENTER (\$21,850), AND THE CLEARINGHOUSE (\$14,250)

**BOARD OF WORKS
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AGREEMENTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

- C. PRESENTED THE CONTRACT WITH SCOTT COUNTY ECONOMIC DEVELOPMENT CORP IN THE AMOUNT OF \$65,000. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. PRESENTED THE CONTRACT BETWEEN THE DEPARTMENT OF WATERWORKS AND SEWER UTILITY IN THE AMOUNT OF \$1050.00 FOR SEWER READINGS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER

- E. PRESENTED THE TOWER CONTRACT FOR COLUMBUS AND ASKED THE BOARD TO AUTHORIZE THE MAYOR SIGNING CONTINGENT UPON KERRY THOMPSON’S APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY

- A. THE WAREHOUSE LIGHTS HAVE BEEN CHANGED OUT AND MOTION SENSORS INSTALLED.

SUE AMICK

- A. COMMENDED THE WATER DEPARTMENT FOR THE LARGE WATER LEAK LAST WEEK. THEY WORKED 22 HOURS STRAIGHT TO RESOLVE THE SITUATION.
 - B. KUDOS TO THE STREET DEPARTMENT FOR THE JOB DURING THE HEAVY SNOWS.
 - C. PRESENTED TWO CLAIMS FOR THE CHRISTMAS PARTY:
 - a. WILLIE D’S IN THE AMOUNT OF \$2700.00 FOR CATERING.
 - b. PAT KONKLER \$662.50 FOR TABLE LINENS.
- RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL

- A. SHE, MACHELE AND MARTYNA WILL GRADUATE FROM THE DALE CARNEGIE CLASS TONIGHT.
- B. BILLS WENT OUT ON TIME FOR DECEMBER.
- C. DEMANDS HAVE BEEN REFIGURED AND A LETTER HAS BEEN PREPARED TO BE SENT TO OUR CUSTOMERS.
- D. RECYCLING SEEMS TO BE GOING WELL.
- E. PASSED AROUND PICTURES FROM THE LINEMAN RODEO.

MAYOR GRAHAM

- A. ANNOUNCED KERRY THOMPSON WILL PREPARE A RESOLUTION HONORING BLAKE BURNS TO BE BROUGHT BEFORE THE CITY COUNCIL.

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE THE FOLLOWING CLAIMS FOR THE SCOTTSBURG SEWAGE WORKS PROJECT: RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - a. INVOICE #1306-4 IN THE AMOUNT OF \$4,950.00 TO SAEGESSER ENGINEERING.
 - b. INVOICE #H21135 IN THE AMOUNT OF \$12,500.00 TO JACK DOHENY.

THE CITY CHRISTMAS PARTY IS SCHEDULED FOR 12/12/2013 AT 6PM A MID AMERICA SCIENCE PARK.

3:03 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN THE MEETING.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 27, 2013**

10:02AM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, CASEY SAEGESSER, KAREN MIDDLETON, MELISSA WOODS, AMBERLEY KENDALL, ROBERT PEACOCK, TONJA CAUDILL, MARTY RANDALL, JIM BINKLEY, SUE AMICK, ALEX WAGGONER AND GUY TOWNSEND.

THE BOARD REVIEWED THE DECEMBER 10, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS

- A. WASTEWATER TREATMENT PLANT IMPROVEMENTS
 - a. PAY APPLICATION #3 TO MITCHELL & STARK IN THE AMOUNT OF \$110,774.02 (MITCHELL & STARK \$99,696.62; RETAINAGE \$11,077.40) THIS PAY APPLICATION WILL BE PAID WITH A COMBINATION OF LOCAL MATCH FUNDS (\$13,292.88) AND GRANT FUNDS (\$97481.14). BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. SENIOR AND YOUTH CENTER PROJECT
 - a. YMCA SEEKING PERMISSION TO REFINANCE FROM IOCRA. THE SUB-RECIPIENT AGREEMENT WAS FOUND AS PART OF RESEARCH FOR THE LOAN. THE CITY NEEDS TO REQUEST PERMISSION, ON BEHALF OF THE YMCA, TO REFINANCE. THE MAYOR SUGGESTED DOING WHATEVER NEEDED TO BE DONE TO ALLOW THE YMCA TO DO WHAT THEY NEED TO DO. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

THE MID-AMERICA SCIENCE PARK MANAGEMENT CONTRACT WAS PRESENTED. THE CONTRACT REMAINS UNCHANGED FROM THE PREVIOUS YEAR. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM REPORTED THE WELDING BOOTHS ARE TO BE INSTALLED TODAY. HE ALSO STATED THE WELDING PROJECT WILL COME IN AROUND BUDGET.

SUE AMICK, ON BEHALF OF JERRY ASHER, ASKED FOR APPROVAL TO PURCHASE A MOWER IN THE AMOUNT OF \$8650.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

ALEXANDRIA WAGGONER PRESENTED CASE V-6-13. 850 WOODLAND DRIVE WOULD LIKE TO BUILD A GARAGE. ELECTRIC SUPT. BINKLEY INFORMED THE BOARD THE CITY WOULD HAVE TO MOVE THEIR ELECTRIC SERVICE FROM OVER THE PROPERTY. HE ALSO SUGGESTED APC TO CONTACT DUKE, SINCE THEY HAVE SERVICE LINES OVER THE PROPERTY AS WELL. RAY ZOLLMAN MADE A MOTION TO WRITE A LETTER TO THE APC NOT RECOMMENDING GRANTING A VARIANCE DUE TO THE AMOUNT OF UTILITY SERVICES THAT WOULD HAVE TO BE MOVED. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON UPDATE THE BOARD ON SOME HEALTH INSURANCE ISSUES THAT OCCURRED. THE BROKER IS WORKING DILIGENTLY TO RESOLVE THEM.

JAN HARDY INFORMED THE BOARD ABOUT A, VERY LENGTHY, PUBLIC RECORDS REQUEST FROM MR. GILLENWATER THE CLERK'S OFFICE RECEIVED. SHE IS WORKING WITH KERRY THOMPSON TO SATISFY THE REQUEST BY THE END OF JANUARY. JAN ALSO REPORTED THE TIF MONIES WERE RECEIVED.

10:27 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN THE MEETING.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 14, 2014**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, BILL SAEGESSER, LINCOLN TAYLOR, JERRY ASHER, ALEX WAGGONER, MARTY RANDALL, TONJA CAUDILL, STACIE SKINNER, ROBERT PEACOCK, JIM BINKLEY, SCOTT ZELLERS, GUY TOWNSEND, KAREN GRICIUS, TISH RICHEY AND KAREN MIDDLETON.

THE BOARD REVIEWED THE DECEMBER 27, 2013 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SUE AMICK PRESENTED FOR MELISSA WOODS

A. WASTEWATER TREATMENT PLANT IMPROVEMENTS

- a. INVOICE #1209-15 IN THE AMOUNT OF \$5,600.00. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER CDBG GRANT FUND 2012. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. IOCRA SEMI-ANNUAL REPORT IS READY FOR THE MAYOR'S SIGNATURE. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMP.

- a. INVOICE #1316-3 IN THE AMOUNT OF \$10,883.30. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. IOCRA SEMI-ANNUAL REPORT IS READY FOR THE MAYOR'S SIGNATURE. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

C. IFA BROWNFIELD PROJECT

- a. IDEM INVOICE #178441 IN THE AMOUNT OF \$1019.39. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-1 (HOAGLAND).

D. SENIOR AND YOUTH CENTER GRANT PROJECT

- a. THE SUB-RECIPIENT SEMI-ANNUAL REPORT IS READY FOR THE MAYOR'S SIGNATURE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

SAEGESSER ENGINEERING

- A. CHANGE ORDER #1 TO LATCO FOR CONSTRUCTION WORK ON THE MASP WELDING INSTITUTE IN THE AMOUNT OF \$63,909.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. CHANGE ORDER #1 TO NORTH ELECTRIC FOR WORK ON THE MASP WELDING INSTITUTE IN THE AMOUNT OF \$9,399.60. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. IDEM INDICATED THE OLD SCOTT MANUFACTURING PROJECT WAS CLOSE TO BEING COMPLETED.
- D. THE WATER PLANT PROJECT IS READY TO APPLY FOR THEIR IDEM PERMITS.
- E. ILPEA IS READY TO SUBMIT THEIR FINAL APPLICATION TO IDEM. THE CITY NEEDS TO SUBMIT A WASTE LOAD ALLOCATION LETTER ACCEPTING 14,400/DAY FLOW. RAY ZOLLMAN MADE A MOTION FOR THE MAYOR TO SIGN THE WASTE LOAD ALLOCATION LETTER. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- F. ASKED THE BOARD TO APPROVE AN ADDITIONAL 45 FOOT OF ROADWAY AND 20 FOOT EASEMENT FOR MIDWEST GAS & OTHER UTILITIES AT THE SMITH FARM. MIDWEST GAS WOULD LIKE TO START WORK BY THE END OF THE MONTH. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

ROBERT PEACOCK PRESENTED A CHANGE IN THE MANAGEMENT PROJECT CONTRACT FOR MASP THAT WAS APPROVED 12/27/2013. THIS WAS A CHANGE SUGGESTED BY THE AUDITORS FOR THE EDC. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

ALEX WAGGONER

- A. JON ENGLISH ON WOODLAND AVE ZONING HAS BEEN TABLED UNTIL FEBRUARY.
- B. APPLICATIONS HAVE BEEN SUBMITTED FOR TWO SIGN CHANGES
 - a. SWIFTY WILL BE CHANGING TO A SUNCO.
 - b. SUPER 8 WILL BE CHANGING TO A MONUMENT
- C. 55 CITY PERMITS TOTALING \$4.7 MILLION IN IMPROVEMENTS FOR 2013.

MARTY RANDALL

- A. FEBRUARY 7-8 GHOST HUNTERS WILL BE AT THE MUSEUM FILMING. \$100 TO SPEND THE NIGHT AND \$20 TO ATTEND THE MEET AND GREET.

**BOARD OF WORKS
JANUARY 14, 2014**

B. ALSO THAT WEEKEND THE THEATER WILL BE PERFORMING A PLAY FEATURING GHOSTS.

TONJA CAUDILL

- A. PRESENTED A REQUEST FOR THE SOCCER REFEREE CERTIFICATION CLINIC ON FEB 22-23 TO USE THE TRAIN DEPOT OR COUNCIL CHAMBERS AT A REDUCED RATE OR NO COST. RAY ZOLLMAN MADE A MOTION TO WAIVE THE FEE FOR THE TRAIN DEPOT ON THOSE DATES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER

- A. PRESENTED A NEW AGREEMENT FOR AN EXISTING STRUCTURE. THE BARNARD TOWER HAD A CHANGE OF OWNERSHIP. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

- A. PRESENTED BIDS ON 2 NEW VEHICLES.
 - a. JOHN JONES WITH TRADE INS
 - i. CHEVY CAPRICE (2)- \$42,814.38
 - ii. DODGE (2)- \$36,678
 - b. COYLE WITH TRADE INS
 - i. CHEVY CAPRICE (2)- \$44,960.32
 - ii. DODGE (2)- DECLINED

BILL HOAGLAND MADE A MOTION TO APPROVE THE OF 2 DODGE VEHICLES FROM JOHN JONES. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

- B. EXPLAINED THE SCHEDULING ISSUES THE POLICE AND WATER PLANT HAD WITH THE WEDNESDAY TO TUESDAY WORKWEEK. HE PRESENTED A NEW SUNDAY TO SATURDAY WORKWEEK AND ASKED THE BOARD TO APPROVE IT AND ALSO CREDIT UP TO 16 HOURS TO EMPLOYEES FOR AN ADJUSTMENT WEEK THAT WILL ONLY CONSIST OF 4 DAYS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. UPDATED THE BOARD ON THE PROGRESS OF THE HEALTH INSURANCE ISSUES EMPLOYEES WERE HAVING. THERE WILL BE A CONFERENCE CALL ON 1/16/14 AT 10AM TO RECTIFY THESE ISSUES.

TISH RICHEY

- A. **RESOLUTION 2014-R1** A RESOLUTION TO AUTHORIZE A DRAWDOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK. RAY ZOLLMAN MADE A MOTION TO APPROVE RESOLUTION 2014-R1 AND TO PAY THE PENDING CLAIMS ASSOCIATED WITH THE DRAWDOWN. BILL HOAGLAND SECOND THE MOTION. MOTION CARRIED 3-0.

DATE - BOW	VENDOR	APPROPRIATION	INVOICE #	CK	AMOUNT
1/14/2014	SAEGESSER ENGINEERING	P2 PREP SRF APPLIC	1306-5	20974	\$ 5,000.00
		P2 PREP OF PER	1306-5	20974	\$ 4,050.00
1/14/2014	JACK DOHENY	P2 TRUCK RENTAL	H90403	20970	\$ 12,000.00
1/14/2014	SCOTT CO STATE BANK	P2 BAN ISSUANCE	INTDEC2013	20971	\$ 862.53

3:07 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN THE MEETING.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 28, 2014**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, CASEY SAEGESSER, MELISSA WOODS, SCOTT ZELLERS, ALEXANDRIA WAGGONER, MARTY RANDALL, STACIE SKINNER, TONJA CAUDILL, JIM BINKLEY, SUE AMICK, GUY TOWNSEND AND JOHN GULLION.

THE BOARD REVIEWED THE JANUARY 14, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS

A. IFA BROWNFIELD PROJECT

- a. INVOICE #03272 IN THE AMOUNT OF \$459.00. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SAEGESSER ENGINEERING

- A. INDOT PERMITS WERE SUBMITTED ON JANUARY 27, 2014 FOR THE WATER CFF GRANT.
B. MITCHELL AND STARK HAVE COMPLETED THEIR WORK AT THE WASTEWATER TREATMENT PLANT.
C. THE WELDING PROJECT AT THE MID AMERICA SCIENCE PARK IS BASICALLY COMPLETE.

TONJA CAUDILL

- A. THE UTILITY BILLS MUST BE POSTMARKED BY FEBRUARY 18TH TO BE CONSIDERED ON TIME. THE LATE NOTICES WILL BE SENT ON FEBRUARY 19TH AND THE MARCH BILLS WILL BE MAILED FEBRUARY 24TH. SHE ASKED THE BOARD TO CONSIDER NOT SENDING LATE NOTICES. JIM BINKLEY SUGGESTED GOING AHEAD AND SEND THE LATE NOTICES, SO CUSTOMERS DON'T TRY TO EXPLOIT THE FACT THEY DIDN'T RECEIVE A NOTICE. THE BOARD WAS IN CONSENSUS WITH MR. BINKLEY.
B. VIP WILL NOT PICK UP STYROFOAM OR PLASTIC SACKS. THE MAYOR REMINDED THE BOARD, VIP BID TO DO THE SAME JOB AS RUMPKE AND VIP WOULD NEED TO FIGURE OUT HOW TO HANDLE THE EXTRA ITEMS. MS. CAUDILL MENTIONED THESE ITEMS WERE ON THE "DO NOT ACCEPT" LIST. MAYOR GRAHAM SAID RUMPKE DEALT WITH IT, SO CAN VIP.

JAMES BINKLEY

- A. THANKED EVERYONE FOR THE SYMPATHY AND SUPPORT SHOWN AFTER JIM "SY" SATTERLY PASSED AWAY.

KAREN MIDDLETON

- A. WE HAVE WORKED OUT THE DIFFERENCES WITH OUR INSURANCE. WHEN THEY PRESENTED TO THE EMPLOYEES AT OPEN ENROLLMENT SOME OF THE CHANGES THAT WERE MENTIONED DID NOT OCCUR, DUE TO ACA CHANGING THE RULES. HOWEVER, THE FACT THESE CHANGES DID NOT OCCUR WAS NOT PASSED ALONG TO THE CITY. MS. MIDDLETON PRESENTED AMENDMENT #7 TO THE BOARD, WHICH ELIMINATES PRE-EXISTING CONDITIONS AND PROVIDES 100% COVERAGE FOR CONTRACEPTIVES UNDER THE PRESCRIPTION DRUG PROGRAM. RAY ZOLLMAN MADE MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY

- A. THE CLERKS OFFICE IS WORKING HARD TO FULFILL THE PUBLIC RECORDS REQUEST BY THE END OF THE MONTH.

2:25 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN THE MEETING.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
FEBRUARY 11, 2014**

2:00 PM BILL HOAGLAND CALLED THE MEETING TO ORDER IN THE ABSENCE OF THE MAYOR WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, JERRY ASHER, SCOTT ZELLERS, ALEXANDRIA WAGGONER, MARTY RANDALL, STACIE SKINNER, TONJA CAUDILL, JIM BINKLEY, SUE AMICK, GUY TOWNSEND AND KAREN GRICIUS.

THE BOARD REVIEWED THE JANUARY 28, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVER HILLS

A. WASTEWATER TREATMENT PLANT IMPROVEMENTS

- a. INVOICE 1209-16 IN THE AMOUNT OF \$2,800.00 TO SAEGESSER ENGINEERING. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER CDBG GRANT FUND 2012. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

B. WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMP.

- a. INVOICE #1316-4 IN THE AMOUNT OF \$12,655.00 TO SAEGESSER ENGINEERING. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- b. PRE-BID: FEBRUARY 18TH AT 3:30PM
- c. BID OPENING: FEBRUARY 27TH AT 10:00AM

C. IFA BROWNFIELD PROJECT

- a. INVOICE #189280 TO IDEM IN THE AMOUNT OF \$518.34. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- b. INVOICE #3336 TO ST. JOHN MITTELHAUSER IN THE AMOUNT OF \$4,850.17. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 2-0.
- c. INVOICE #3337 TO ST. JOHN MITTELHAUSER IN THE AMOUNT OF \$1,291.00. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

D. EDA RLF PROJECT

- a. THERE WILL BE FINDINGS ON THE FEDERAL AUDIT WITH THIS PROJECT DUE TO A CHECKS AND BALANCE SYSTEM THAT WAS NOT IN PLACE.

SAEGESSER ENGINEERING

- A. MITCHELL & STARK IS WORKING ON A FINAL CHANGE ORDER.
- B. THE AMMONIA LIMITS HAVE BEEN IN COMPLIANCE FOR FIVE CONSECUTIVE MONTHS. THEY PREPARED A LETTER FOR THE MAYOR TO SIGN ASKING IDEM TO CLOSE OUT THE AGREED ORDER. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE LETTER. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. EQUIPMENT FOR THE WWTP WILL BE ADVERTISED THIS WEEKEND. BIDS WILL BE DUE ON MARCH 4, 2014.
- D. IDEM HAS ISSUED ILPEA A CONSTRUCTION PERMIT FOR A DISCHARGE PRE-TREATMENT BUILDING. THE BOARD WAS ASKED TO AUTHORIZE THE MAYOR TO SIGN THE ILPEA CONSTRUCTION PERMIT. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE PERMIT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- E. THE JOHN JONES PROJECT IS MOVING FORWARD.
- F. THE JAIL PROJECT IS SET TO BEGIN IN MARCH.

STACIE SKINNER

- A. PRESENTED A LICENSE AGREEMENT FOR TAMPICO. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR AND JAN TO SIGN THE AGREEMENT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BOARD OF WORKS
FEBRUARY 11, 2014

G. **RESOLUTION 2014-R2** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$10,000.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

2:17 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN THE MEETING.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
FEBRUARY 25, 2014**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, JAMES RICHEY, RAY ZOLLMAN, JESSICA JONES, BILL SAEGESSER, MELISSA WOODS, SCOTT ZELLERS, ALEXANDRIA WAGGONER, MARTY RANDALL, STACIE SKINNER, TONJA CAUDILL, JIM BINKLEY, SUE AMICK, GUY TOWNSEND AND KAREN GRICIUS.

THE BOARD REVIEWED THE FEBRUARY 11, 2014 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE THE MINUTES. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES PRESENTED A CONTRACT FOR NIXLE. THIS IS A TEXT NOTIFICATION SYSTEM THAT WILL BE UTILIZED BY THE CITY AND UTILITIES TO RELAY INFORMATION. THE THREE YEAR CONTRACT IS IN THE AMOUNT OF \$3250 A YEAR. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE CONTRACT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS

A. WASTEWATER TREATMENT PLANT IMPROVEMENTS

- a. CHANGE ORDER #1 FOR MITCHEL AND STARK IN THE AMOUNT OF -\$12,430.20. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. FINAL PAY APPLICATION #4 TO MITCHELL AND STARK IN THE AMOUNT OF \$102,662.23. THIS PAY APPLICATION WILL BE PAID WITH A COMBINATION OF GRANT FUNDS \$52,342.95 & RELEASE OF RETAINAGE \$50,319.28. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- c. FINAL GRANT DRAW REQUEST IN THE AMOUNT OF \$57,190.29. \$52,342.95 WILL BE PAID TO MITCHELL & STARK; \$4,847.37 WILL BE REIMBURSED TO THE CITY FOR PAY APPLICATION #3. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- d. CERTIFICATE OF COMPLETION AND SECTION THREE FORM. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- e. FINAL INVOICE #2 TO RIVER HILLS EDD & RPC IN THE AMOUNT OF \$29,000 FOR GRANT ADMINISTRATION AND LABOR STANDARDS. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER GRANT 2012 FUND.

SAEGESSER ENGINEERING

- A. MITCHELL & STARK CERTIFICATION OF COMPLETION GIVES A 1 YEAR GUARANTEE AND CERTIFIES IT IS READY FOR USE.
- B. WATER BIDS ARE DUE THURSDAY AT 10AM.
- C. WOULD LIKE TO START THE TRAILS PROJECT IN 6 WEEKS. CURRENTLY THEY ARE COMPLETING THE EASEMENTS.
- D. THE STREET DEPARTMENT WILL BE USING JEFF COOMES ON A STREET PROJECT BETWEEN OWEN AND VEST ON HWY 31N. THE PERMITS HAVE ALREADY BEEN ISSUED TO CLOSE ONE LANE OF HWY 31N DURING THAT TIME.
- E. UTILITY FORUM REGARDING THE JAIL EXPANSION WILL BE 10AM MARCH 5, 2014 AT MASP.

MARTY RANDALL EXPRESSED CONCERNS REGARDING TILES FALLING OFF THE TRAIN DEPOT ROOF. JEFF BROADY WILL CHECK ON THE ROOF.

ALEXANDRIA WAGGONER ANNOUNCED HER ASSISTANT, MARGARET, WILL BE RETIRING THIS FRIDAY. THERE WILL BE A SURPRISE LUNCHEON IN THE COMMISSIONERS ROOM TOMORROW.

TONJA CAUDILL

- A. PASTOR BLAUMBERG HAS REQUESTED THE CITY TO WAIVE THE FEE AT THE TRAIN DEPOT ON MARCH 18TH. THEY ARE MEETING TO DISCUSS THE LUTHERAN CHURCH IN SCOTT COUNTY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. HAS RECEIVED COMPLIMENTS ON DAVID HARDIN FROM THE PURSE SNATCHING AT WALMART.

BOARD OF WORKS
FEBRUARY 25, 2014

C. THE UTILITY OFFICE IS WORKING WITH THE POSTMASTER ON MAIL BEING DELAYED.

STACIE SKINNER SHARED THEY ARE VERY BUSY AND SHE IS EXCITED TO BE WORKING WITH HER NEW BOARD.

JAMES RICHEY REPORTED A FIRE ENGINEERING MAGAZINE IS DOING AN ARTICLE ON SCOTTSBURG UTILIZING IPADS FOR THE BULL-EX FIRE SIMULATING SYSTEM. FOX 41 WILL ALSO BE HERE THURSDAY TO REPORT ON THE STORY.

2:37 P.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN THE MEETING.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
MARCH 11 & 13, 2014**

2:00 PM BILL HOAGLAND CALLED THE MEETING TO ORDER IN ABSENCE OF THE MAYOR WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BOB POGGEL, CASEY SAEGESSER, SHANE SPICER, JASON COMBS, MELISSA WOODS, MARTY RANDALL, STACIE SKINNER, TONJA CAUDILL, SUE AMICK, SCOTT ZELLERS, RAY ZOLLMAN, JIM BINKLEY, KAREN GRICIUS, JOHN KONKLER, ROB STINEMAN, JOHN GULLION AND TISH RICHEY

THE BOARD REVIEWED THE FEBRUARY 25, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVER HILLS

A. WASTEWATER TREATMENT PLANT IMPROVEMENTS

- a. INVOICE #1209-17 FINAL INVOICE FOR SAEGESSER ENGINEERING IN THE AMOUNT OF \$2,800.00. THIS WILL BE PAID WITH LOCAL FUNDS FROM THE WASTEWATER CDBG GRANT FUND 2012. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

B. WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMP.

- a. INVOICE #1316-5 FOR SAEGESSER ENGINEERING IN THE AMOUNT OF \$7,812.00. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- b. SAEGESSER ENGINEERING INC, ASKS THAT THE CITY ACCEPT ITS RECOMMENDATION TO ACCEPT LYKINS CONTRACTING, INC AS THE LOW, RESPONSIVE, RESPONSIBLE BIDDER WITH A BID IN THE AMOUNT OF \$639,109. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- c. THIS PROJECT IS OVER BUDGET IN THE AMOUNT OF \$114,362. THE WATER BOARD HAS COMMITTED THE ADDITIONAL FUNDS TO COVER OVERAGE. THE TOTAL LOCAL MATCH AMOUNT IS NOW \$281,029. THE WATER BOARD SUBMITTED A LETTER STATING THE TOTAL LOCAL MATCH THEY HAVE COMMITTED FROM THE WATER OPERATING FUNDS. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE JAN HARDY TO SIGN A LETTER COMMITTING THIS TO THE PROJECT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

C. IFA BROWNFIELD

- a. INVOICE #190408 FOR IDEM IN THE AMOUNT OF \$69.11. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

SAEGESSER ENGINEERING

A. WELDING INSTITUTE

- a. PRESENTED EDMUNDSON CHANGE ORDER #1 IN THE AMOUNT OF \$5,274.36. ALSO, CHANGE ORDER #2 FOR NORTH ELECTRIC IN THE AMOUNT OF \$3,312.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

B. WWTP IMPROVEMENTS

- a. AFTER REVIEWING THE BIDS SEI HAD THE FOLLOWING RECOMMENDATIONS
 - i. PURCHASE THE 2 VEHICLES FROM JOHN JONES GM CITY
 - ii. PURCHASE ALL EQUIPMENT FROM BEST EQUIPMENT
- b. ROB STINEMAN, REPRESENTING THE JACK DOHENY COMPANY, ASKED THE BOARD TO CONSIDER PURCHASING BY LINE ITEM, NOT BY GROUPING. THE CONTRACTORS WERE ASKED TO BID BY LINE ITEM AND 4 OF THE 5 EQUIPMENT ITEMS DOHENY WAS THE LOW BIDDER. MR. SAEGESSER SAID MR. COMBS WOULD LIKE TO DEAL WITH ONLY ONE DISTRIBUTOR.
- c. BILL HOAGLAND SUGGESTED RECESSING UNTIL THURSDAY SO MAYOR GRAHAM COULD ADD HIS INPUT TO THE DISCUSSION.

CHIEF ZELLERS REPORTED THE TWO NEW CARS WERE IN AND DANIEL PADEN WAS INSTALLING THE EQUIPMENT AT THIS TIME.

**BOARD OF WORKS
MARCH 11 & 13, 2014**

KAREN MIDDLETON UPDATED THE SUPERVISORS ON THE REPROCESSING OF INSURANCE CLAIMS DUE TO A “GLITCH” IN THE THIRD PARTY ADMINISTRATORS COMPUTER SYSTEM.

RESOLUTION 2014-R3 A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$10,000. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH RICHEY PRESENTED A CLAIM FROM SAEGESSER ENGINEERING IN THE AMOUNT OF \$9650 FOR SERVICES RELATED TO THE WWTP PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

A CONTRACT FOR THE IN DEPARTMENT OF CORRECTION, HENRYVILLE CORRECTIONAL FACILITY, WAS PRESENTED FOR THE CURRENT RENEWAL PERIOD IN THE AMOUNT OF \$42,384.43 NOT TO EXCEED \$484,768.86. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

RAY ZOLLMAN MADE A MOTION TO RECESS UNTIL MARCH 13, 2014 AT 2PM.

MARCH 13, 2014

2:02 PM MAYOR GRAHAM RECONVENED THE MARCH 11, 2014 MEETING WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE CLERK-TREASURER JAN HARDY, BILL SAEGESSER, JERRY ASHER, MARTY RANDALL, JOHN KONKLER, SUE AMICK, JASON COMBS, KAREN MIDDLETON, JASON COMBS AND ROB STINEMAN.

JASON COMBS AND BILL SAEGESSER PRESENTED THEIR RECOMMENDATION TO THE BOARD FOR THE WWTP BIDS. THEY WOULD LIKE APPROVAL TO PURCHASE THE VEHICLES FROM JOHN JONES GM CITY AND ALL EQUIPMENT FROM BEST EQUIPMENT.

ROB STINEMAN, REPRESENTING THE JACK DOHENY COMPANY, ASKED THE BOARD TO CONSIDER PURCHASING BY LINE ITEM, NOT BY GROUPING. THE CONTRACTORS WERE ASKED TO BID BY LINE ITEM AND 4 OF THE 5 EQUIPMENT ITEMS DOHENY WAS THE LOW BIDDER. MAYOR GRAHAM AGREED THE BID PROCESS IS TO OBTAIN THE LOWEST PRICES AS POSSIBLE; HOWEVER, THAT IS NOT THE ONLY FACTOR.

MR. COMBS SAID HE WOULD LIKE TO DEAL WITH ONLY ONE DISTRIBUTOR. JASON AND HIS CREW TESTED ALL THE EQUIPMENT THAT WAS PRESENTED IN THE BIDS. HIS GUYS WERE MORE COMFORTABLE OPERATING THE EQUIPMENT FROM BEST EQUIPMENT.

MR. STINEMAN SAID HE WOULD BE MORE THAN WILLING TO COME AND DEMONSTRATE HIS EQUIPMENT FOR THE DEPARTMENT IN THE NEXT COUPLE OF DAYS. HE ALSO OFFERED REFERENCES FROM OTHER CITIES IN OUR AREA THE SAME SIZE AS SCOTTSBURG.

BILL HOAGLAND MADE A MOTION TO APPROVE SAEGESSER ENGINEERING’S RECOMMENDATION TO PURCHASE THE VEHICLES FROM JOHN JONES GM CITY AND ALL EQUIPMENT FROM BEST EQUIPMENT AND AUTHORIZE JASON TO SIGN PURCHASE ORDERS FOR THE EQUIPMENT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MR. SAEGESSER REPORTED THAT KAREN GRICIUS HAS SPOKEN WITH RODNEY WILSON WHO WOULD LIKE TO SEE A STOP SIGN OR SPEED HUMP AT MERIDIAN AND OWEN. SINCE 2012 THERE HAS ONLY BEEN ONE ACCIDENT AT THAT LOCATION. MR. SAEGESSER DOES NOT BELIEVE THIS WARRANTS A STOP SIGN. MAYOR GRAHAM ASKED THAT HE LOOK FARTHER BACK THAN TWO YEARS.

A CORRECTION FOR THE CONTRACT FOR THE IN DEPARTMENT OF CORRECTION, HENRYVILLE CORRECTIONAL FACILITY, WAS PRESENTED FOR THE CURRENT RENEWAL PERIOD IN THE AMOUNT OF \$42,384.43 NOT TO EXCEED \$484,768.86. SHOULD READ WAS PRESENTED FOR THE CURRENT RENEWAL PERIOD IN THE AMOUNT OF \$42,384.43 NOT TO EXCEED \$84,768.86. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

**BOARD OF WORKS
MARCH 11 & 13, 2014**

A SALE OF REAL ESTATE CONTRACT TO GENESIS LAND LLC WAS PRESENTED, SUBJECT TO CITY COUNCIL APPROVAL AT \$15,000 AN ACRE. RAY ZOLLMAN MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:32 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
MARCH 25, 2014**

2:00 PM BILL HOAGLAND CALLED THE MEETING TO ORDER IN ABSENCE OF THE MAYOR WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, RICHEY BARTON, SUE AMICK, JAMES RICHEY, STACIE SKINNER, TONJA CAUDILL AND MARTY RANDALL.

THE BOARD REVIEWED THE MARCH 11, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

SAEGESSER ENGINEERING

- A. WATER PROJECT IS HOLDING ON CONSTRUCTION PERMITS FROM IDEM AND INDOT.
- B. HA5s AT THE WATER TREATMENT PLANT ARE HIGH. MR. SAEGESSER SUGGESTED USING CARBONATE YEAR ROUND.
- C. THE FILTERING SCREEN AT THE WWTP IS BROKEN. THE COST TO REPLACE CAN RUN BETWEEN \$65,000 UP TO \$150,000. THE AMMONIA LEVELS ARE RISING AND IT COULD TAKE SEVERAL WEEKS TO REPAIR.
- D. WELDING CLASSES BEGAN MARCH 10, 2014. WE ARE WAITING ON A FEW FINAL INVOICES TO WRAP UP THE PROJECT.
- E. THE MOONGLO TRAIL PROJECT IS ON HOLD WHILE KERRY THOMPSON IS FINISHING THE EASEMENT WORK.
- F. SHANE & BOB ARE FINISHING AN EMERGENCY EXIT PLAN FOR MASP.
- G. THE SMITH FARM HAS BEEN DEEMED SHOVEL READY BY OCRA. THE REDEVELOPMENT COMMISSION WILL BE FUNDING THIS PROJECT AND IS READY TO MOVE FORWARD.
- H. A LETTER WAS SUBMITTED TO THE AREA PLAN COMMISSION STATING RQAW NEEDS TO SUBMIT AN ALTERNATIVE STORM WATER SYSTEM DESIGN FOR THE NEW JAIL. MR. SAEGESSER ASKED THE BOARD TO SIGN A UTILITY SERVICE AVAILABILITY LETTER TO RQAW FOR THE JAIL PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

STACIE SKINNER ANNOUNCED THE WIRELESS BOARD WILL BE MEETING WITH WISPA AND IFN TO DISCUSS NEW REGULATIONS AND OPPORTUNITIES.

TONJA CAUDILL ASKED THE BOARD TO ALLOW EMMANUEL LUTHERAN CHURCH TO USE THE TRAIN DEPOT RENT FREE ON 4/22/14 AT 5:30PM. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

ALEXANDRIA WAGGONER

- A. CHINA WIND SHOULD OPEN ANY DAY.
- B. APC RECEIVED NOTICE FROM THE DNR THAT AN APPLICATION FOR A PROJECT AT COMMUNITY WAY HAS BEEN SUBMITTED.
- C. THE FEMA ORDINANCE NEEDS TO BE ADOPTED BY JUNE TO MOVE FORWARD WITH THE NEW FEMA MAPS. IF NOT ADOPTED, THE CITY RESIDENCE WILL NOT BE ELIGIBLE FOR FLOOD INSURANCE COVERAGE.
- D. THE COMPREHENSIVE PLAN FROM BALL STATE IS MOVING ALONG NICELY.
- E. MR. & MRS. NAPIER ARE ON THE NEXT APC AGENDA TO BE REZONED FROM A R-1.

JAMES RICHEY REPORTED THE ISO INSPECTION IS COMPLETE. THE CITY HAS MADE IMPROVEMENTS IN AREAS SINCE THE LAST 2005 INSPECTION. IT WILL BE LATE SPRING OR EARLY SUMMER BEFORE OUR NEW ISO RATING IS RELEASED.

2:28 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 8, 2014

2:00 PM MAYOR GRAHAM CALL THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, JERRY ASHER, MARTY RANDALL, TONJA CAUDILL, SUE AMICK, SCOTT ZELLERS, TISH RICHEY, JOHN GULLION AND GUY TOWNSEND.

THE BOARD REVIEWED THE MARCH 25, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVER HILLS

A. WASTEWATER TREATMENT PLANT IMPROVEMENTS

- a. ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN THE CLOSEOUT DOCUMENTS OUTSIDE A MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMP.

- a. AMENDMENT #1 FOR RIVER HILLS EDD & RPC GRANT ADMIN CONTRACT. THE ORIGINAL CONTRACT WAS APPROVED FOR \$56,000. THIS CONTRACT HAS BEEN REVISED TO BE \$48,000. BILL HOAGLAND MADE A MOTION TO APPROVE CONTINGENT UPON KERRY THOMPSON'S APPROVAL. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. THE CITY SHOULD RECEIVE RELEASE OF FUNDS ONCE THE RH CONTRACT AMENDMENT IS SUBMITTED TO IOCRA.

SAEGESSER ENGINEERING

- A. WATER PROJECT RECEIVED THE IDEM PERMITS TO MOVE FORWARD.
- B. HA5s AT THE WATER PLANT WENT DOWN WHEN THE CARBONS WERE APPLIED.
- C. JASON COMBS IS ORDERING A REPLACEMENT SCREEN FOR THE WWTP.
- D. THE TRAIL PROJECT CONTACTED HISTORIC LANDMARKS ABOUT DEMOLISHING THE MOONGLO CHURCH. THEY ARE WAITING FOR A NOTICE TO PROCEED SO TEMPLE & TEMPLE CAN BEGIN.
- E. THE PAVING PROJECT AT MASP IS TO BEGIN SOON.
- F. ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN A CONTRACT TO DEMOLISH THE MOONGLO CHURCH. THE INSIDE IS TOO FAR GONE TO REPAIR. RAY ZOLLMAN MADE A MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- G. HE IS WORKING WITH APRIL RAMONI ON THE STREET ART INITIATIVE. MIKE ALPHA WILL MARK THE CROSSWALKS FOR THE PROJECT. HOPEFULLY IT WILL BE READY TO PRESENT AT THE NEXT BOARD OF WORKS MEETING.
- H. THE BOARD SHOULD HAVE RECEIVED THE FIVE YEAR ACCIDENT REPORT FROM THE CORNER OF OWEN AND MERIDIAN.
- I. THE FIRE AND LIFE SAFETY EVALUATION AT MASP WAS GIVEN TO BOB POGGEL.
- J. SOUTH MAIN INDUSTRIAL PARK IS WORKING WITH MIDWEST GAS.
- K. THE SPECIAL FLOOD HAZZARD MAPS ARE OUT AND WILL BE PRESENTED TO THE CITY COUNCIL SOON. THEY ARE REQUIRED TO BE ADOPTED BY JUNE 9TH, 2014 FOR OUR RESIDENTS TO PARTICIPATE IN THE FEMA FLOOD INSURANCE PROGRAM.
- L. UPSTAIRS AT THE BACALA IS IN NEED OF WINDOW COVERINGS. THEY ARE PRICING OPTIONS AND WILL PRESENT THEM TO THE BOARD.

JERRY ASHER PRESENTED THE PARKS YEAR END REPORT & THE MARCH PARK MINUTES.

MARTY RANDALL REPORTED THERE IS A STOP SIGN ON SOUTH LAKE ROAD THAT IS LEANING. CHIEF ZELLERS SAID THAT IS A COUNTY SIGN.

TONJA REPORTED THE UTILITIES DEPARTMENT WILL HAVE AN INSERT IN NEXT MONTH'S BILLING FOR CUSTOMER TO SIGN UP FOR THE TEXTING PROGRAM.

TISH RICHEY PRESENTED

- A. **RESOLUTION 2014-R4** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$4,700. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE PAYING THE WIRE TRANSFER FEE FOR THE LEMAR PAX LOAN FROM THE CITY/COUNTY REVOLVING LOAN FUND. BILL HOAGLAND MADE

BOARD OF WORKS
APRIL 8, 2014

A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON EXPLAINED HOW THE DEDUCTIBLE FOR THE HEALTH INSURANCE IS APPLIED. SHE WILL PUT A LETTER IN THE PAY STUBS WITH THE SAME EXPLANATION FOR THE EMPLOYEES TO REVIEW. THE WHOLE FAMILY UNIT HAS A \$3000 OUT OF POCKET TO MEET. EACH INDIVIDUAL ON THAT POLICY CAPS OUT AT \$1500. SO, NO ONE INDIVIDUAL SHOULD HAVE TO PAY MORE THAN \$1500 AND NO FAMILY SHOULD HAVE TO PAY MORE THAN \$3000.

MAYOR GRAHAM PRESENTED **RESOLUTION 2014-R5** A RESOLUTION TO APPOINT APPRAISERS FOR REAL ESTATE OF THE CITY OF SCOTTSBURG LOCATED AT THE NORTHEAST CORNER OF THE INTERSECTIONS OF WILSON ROAD AND COMMUNITY WAY. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER REPORTED USING THE TEXTING PROGRAM FOR HER LATE CUSTOMERS THIS MONTH. SHE HAD A WONDERFUL RESPONSE FROM THE CUSTOMERS AND IT SAVED HER LOTS OF TIME.

2:36 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 22, 2014

2:03 PM MAYOR GRAHAM CALL THE MEETING TO ORDER WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, MELISSA WOODS, APRIL RAMONI, ALEXANDRIA WAGGONER, MARTY RANDALL, JIM BINKLEY, SUE AMICK, SCOTT ZELLERS, TONJA CAUDILL, CHRIS WAKEMAN, STACIE SKINNER, ALEX GRACE, GUY TOWNSEND, JOHN GULLION AND TISH RICHEY. BILL HOAGLAND ARRIVED LATER AT 2:14PM.

THE BOARD REVIEWED THE APRIL 8, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

RESOLUTION 2014-R6 A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$340,000. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVER HILLS

A. WASTEWATER TREATMENT PLANT IMPROVEMENTS

- a. THE CLOSEOUT MONITORING IS SCHEDULED FOR MAY 15TH, 2014 AT 10:30AM.

B. WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMP.

- a. THE CITY SHOULD RECEIVE RELEASE OF FUNDS SOMETIME NEXT WEEK.

C. IFA BROWNFIELD PROJECT

- a. INVOICE #03465 IN THE AMOUNT OF \$7,375.50 TO ST. JOHN MITTELHAUSER FOR SOIL PROBES AND INJECTION WELLS. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND, INITIALLY. A REIMBURSEMENT REQUEST WILL BE SUBMITTED TO IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

D. EDA RLF SEMI-ANNUAL REPORT

- a. ASK THE BOARD TO APPROVE THE REPORT, CONTINGENT UPON ITS COMPLETION AND MEETING WITH TISH TO REVIEW AND SIGN OFF ON IT. RAY ZOLLMAN MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN IT OUTSIDE OF A MEETING. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- b. MS. WOODS WILL BE WORKING WITH EDA TO RESOLVE THE BALANCE ISSUE ONCE THE REPORT IT PREPARED. SHE ASKED THE BOARD TO AUTHORIZE AN EXTENSION ON THE REPORT, IN THE CASE THAT EDA WANTS TO EXTEND THE REPORT DEADLINE. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

SAEGESSER ENGINEERING

- A. PRESENTED TWO QUOTES FROM ALPHA STRIPING. FIRST \$2,412 FOR PAINTING CROSSWALKS FOR THE ARTS COUNCIL. THIS IS TO BE PAID BY THE BOARD OF WORKS. SECOND, \$895 TO RESTRIPE THE PARKING AROUND THE SQUARE AND THE TRAIN DEPOT. TO BE PAID FOR BY THE STREET DEPARTMENT. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE JASON COMBS ORDERING THE SCREEN FOR THE WWTP NOT TO EXCEED \$70,000. RAY ZOLLMAN MADE A MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. THE SEWER DRAIN AT THE TUB CLUB NEEDS TO BE REPAIRED. MAYOR GRAHAM ASKED MR. SAEGESSER TO LET THE OWNERS KNOW WE WILL ONLY FIX THE DRAIN IF THEY MOVE THEIR DUMPSTER TO AN AREA THAT A TRUCK DOES NOT HAVE TO DRIVE OVER THE DRAIN TO PICK UP THEIR DUMPSTER. IF NOT, THEN THE DRAIN WILL BE DAMAGED AGAIN BY THE LARGE TRUCKS.
- D. JOHN SECOR HAS A CREW IN TOWN STRIPING THE RAILROAD CROSSINGS.
- E. MIDWEST GAS IS ABOUT FINISHED AT THE SOUTH MAIN INDUSTRIAL PARK AND THE TITLE WORK HAS BEEN COMPLETED.
- F. A CONTRACT HAS BEEN SIGNED WITH THE ROLL BROTHERS SO THEY MAY FARM THE SMITH FARM PROPERTY THIS YEAR. THE CITY WOULD LIKE TO CHANGE THE ZONING FROM AGRICULTURE TO I-2. BILL SAEGESSER IS WORKING WITH KERRY THOMPSON TO HAVE THE SMITH FARM ADDED TO THE TIF DISTRICT.

BOARD OF WORKS
APRIL 22, 2014

ALEXANDRIA WAGGONER

- A. MAIN STREET RECEIVED A SPONSORSHIP FROM MORGAN’S FOODS TO HOST A “MATER FESTIVAL” JULY 25-26TH.
- B. STARTING NEXT MONTH THE MONTHLY MOVIES WILL BE HELD OUTSIDE ON THE SQUARE.

CHRIS WAKEMAN REPORTED THERE IS DISCUSSION WITH SCOTT COUNTY SCHOOL DISTRICT 2 ABOUT USING THE AUDITORIUM FOR A COMMUNITY CENTER/ THEATER.

STACIE SKINNER SAID BROADBAND IS TAKING ADVANTAGE OF THE NICE WEATHER TO WORK ON TOWERS.

TONJA CAUDILL

- A. THE KIWANIS WOULD LIKE TO USE THE TRAIN DEPOT ON MAY 29TH AT 6:30PM FREE OF CHARGE TO HOST A CEREMONY FOR THE PAST KIWANIAN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. AN INSERT TO SIGN UP FOR THE NIXLE TEXT ALERT PROGRAM WILL BE IN THE MAY BILLS.

JIM BINKLEY

- A. EFFECTIVE APRIL 27TH BOB BROMM WILL HAVE COMPLETED 2000 HOURS OF TRAINING PER THE DOL TO BE PROMOTED TO 70% OF JOURNEY WORKER. RAY ZOLLMAN MADE A MOTION TO PROMOTE MR. BROMM TO THE 70% MARK. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD WHAT HE NEEDED TO DO TO KEEP ED AMICK ON AS A “SPECIAL PROJECTS COORDINATOR.” CLERK-TREASURER, JAN HARDY STATED THE COUNCIL WOULD NEED TO AMEND THE SALARY ORDINANCE. MR. BINKLEY WILL CONTACT KERRY THOMPSON TO COMPLETE THE NECESSARY STEPS.

SCOTT ZELLERS REPORTED THE SPD HAS A NEW CHARGER THAT IS READY FOR THE ROAD.

GUY TOWNSEND ANNOUNCED THE SCHOOL BOARD MEETING WILL BE HELD AT VIENNA ELEMENTARY THIS WEEK.

APRIL RAMONI ANNOUNCED KINDERGARTEN CHILDREN WILL BE WORKING ON A POCKET PARK IN THE ALLEY WAY BETWEEN THE UNITED WAY AND THE ORTHODONTIST OFFICE AT 11:30AM THURSDAY. EVERYONE IS INVITED TO STOP BY AND CHECK IT OUT.

2:47 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
MAY 13, 2014**

2:00 PM MAYOR GRAHAM CALL THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, TISH RICHEY, BILL SAEGESSER, MELISSA WOODS, DYLAN FISHER, ALEXANDRIA WAGGONER, JASON COMBS, MARTY RANDALL, DANA COOPER, SUE AMICK, SCOTT ZELLERS, GUY TOWNSEND, JERRY ASHER AND KERRY THOMPSON.

THE BOARD REVIEWED THE APRIL 22, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS

A. WASTEWATER TREATMENT PLANT IMPROVEMENTS

- a. THE CLOSEOUT MONITORING IS SCHEDULED FOR MAY 15TH, 2014 AT 10:30AM.
- b. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING THE CLOSE OUT FORMS OUTSIDE A MEETING. RAY ZOLLMAN MADE A THE MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMP.

- a. THE CITY RECEIVED RELEASE OF FUNDS APRIL 25, 2014.
- b. THE CONSTRUCTION CONTRACT HAS BEEN PREPARED AND REVIEWED BY KERRY THOMPSON. RAY ZOLLMAN MADE A MOTION TO AWARD THE CONTRACT TO LYKINS CONTRACTING IN THE AMOUNT OF \$639,109. RAY ZOLLMAN MADE A THE MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- c. THE PRE-CONSTRUCTION MEETING WILL TAKE PLACE ON MONDAY MAY 19TH AT 8AM AT SAEGESSER ENGINEERING.

C. IFA BROWNFIELD PROJECT

- a. INVOICE #3530 TO ST JOHN MITTELHAUSER AND ASSOCIATES FOR PERSONNEL SERVICES IN THE AMOUNT OF \$164.75. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD, INITIALLY/ A REIMBURSEMENT REQUEST WILL BE SUBMITTED TO IFA. RAY ZOLLMAN MADE A THE MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. INVOICE #192783 TO IDEM FOR PERSONNEL TIME IN THE AMOUNT OF \$155.50. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND. RAY ZOLLMAN MADE A THE MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SAEGESSER ENGINEERING

- A. MOONGLO PROJECT HAS A LIMITED NOTICE TO PROCEED ON THE FOLLOWING PROPERTIES: JANE GOODWIN SPENCE, LINDA CARTER, JOYCE CUMBO, LARRY BARRETT & SOVEREIGN GRACE BAPTIST CHURCH. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MAYOR TO SIGN THE LIMITED NOTICE TO PROCEED. RAY ZOLLMAN MADE A THE MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE RE-STRIPING OF THE RAILROAD CROSSINGS HAS BEEN COMPLETED. INDOT WILL INSPECT AND RELEASE THE CHECKS.
- C. CHANGE ORDER #1 FOR S & L ELECTRIC IN THE AMOUNT OF \$11,320.76 FOR ADDITIONAL SERVICES WITH THE IVY TECH PROJECT. RAY ZOLLMAN MADE A THE MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. CHANGE ORDER #2 FOR EDMUNDSON IN THE AMOUNT OF \$964.00 FOR ADDITIONAL SERVICES WITH THE IVY TECH PROJECT. RAY ZOLLMAN MADE A THE MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. SMITH FARM IS SHOVEL READY.

MAYOR GRAHAM ANNOUNCED VAIL'S IS OFFERING A 10% DISCOUNT TO THE CITY.

KERRY THOMPSON ASKED THE BOARD TO APPROVE PUBLISHING ORDINANCE 2014-1 AN ORDINANCE REGARDING A NOTICE OF SALE OF REAL ESTATE. RAY ZOLLMAN MADE A THE MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

ALEXANDRIA INTRODUCED HER SUMMER INTERN, DYLAN. SHE ALSO ANNOUNCED THIS FRIDAY WILL BE THE FIRST FRIDAY THE MOVIES ARE BACK ON THE COURTHOUSE LAWN.

JASON COMBS

- A. RECEIVED THE VACUUM TRUCK AND IS VERY PLEASED WITH IT.

**BOARD OF WORKS
MAY 13, 2014**

- B. JARIN GLADSTEIN HAS PASSED HIS CLASS IV TESTING. HE IS NOW CERTIFIED TO RUN ANY SEWER PLANT IN THE STATE. HE IS ALSO QUALIFIED FOR A \$2/HR PAY RAISE PER THE SALARY ORDINANCE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. TO BEGIN THE WEEK OF MAY 18, 2014.

SCOTT ZELLERS WOULD LIKE TO PROMOTE DAVID HARDIN TO THE RANK OF CAPTAIN BEGINNING JUNE 1, 2014. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY

- A. **RESOLUTION 2014-R7** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$45,000. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. DEPARTMENT HEADS WILL BE RECEIVING THEIR ANNUAL FIXED ASSET LISTS TO VERIFY.
- C. SHE WILL BE SENDING A PERSONAL LETTER TO PHP, WHO PROCESSES OUR HEALTH CLAIMS, WITH A LIST OF PROBLEMS IN HER ACCOUNT. SHE IS AWARE THERE ARE MANY OTHERS WITHIN THE CITY HAVING DIFFICULTY AS WELL. MAYOR GRAHAM TOLD DANA COOPER TO BRING PHP WITH HER TO THE MAY 27TH BOARD MEETING.

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING A LETTER CHANGING OUR COMPANION LIFE RENEWAL TO JULY WHEN OUR OTHER HEALTH CONTRACTS RENEW. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. UPDATE ON SUBSTATION- STILL IN LITIGATION.
- C. PRESENTED A CONTRACT FOR GRACEFUL IMAGES IN THE AMOUNT OF \$200 A MONTH TO MAINTAIN THE CITY WEBSITE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. PRESENTED AN INVOICE FOR FEWELL MONUMENT IN THE AMOUNT OF \$600 FOR A MEMORIAL FOR BLAKE BURNS TO BE PAID WITH OUT OF BOARD OF WORKS.

JAN HARDY

- A. KERRY THOMPSON IS REVIEWING A CONTRACT WITH VERIZON TO BE THE LONG DISTANCE CARRIER FOR SOME CITY DEPARTMENTS, WHICH WOULD RESULT IN CHEAPER LONG DISTANCE CHARGES. RAY ZOLLMAN MADE A MOTION TO APPROVE CONTINGENT UPON KERRY THOMPSON'S APPROVAL. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM PRESENTED A SIGN FOR DAN COLLINS WITH GUS & US TO PROMOTE HIS STORE AND BRING PEOPLE FROM THE INTERSTATE TO THE SQUARE. HE ASKED ALEXANDRIA WAGGONER TO APPROVE THE SIGN. ALEXANDRIA DIDN'T THINK THE MAYOR NEEDED HER APPROVAL. THE MAYOR ASKED FOR HER APPROVAL AS PART OF THE MAINSTREET COMMITTEE, SINCE THEIR FOCUS IS THE DOWNTOWN AREA. MAYOR GRAHAM WILL LET MR. COLLINS KNOW NO ONE APPROVED THE SIGN.

2:50 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 27, 2014

2:00 PM MAYOR GRAHAM CALL THE MEETING TO ORDER WITH BOARD MEMBER BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, TISH RICHEY, BILL SAEGESSER, LANCE HOUNSHELL, TONJA CAUDILL, ALEXANDRIA WAGGONER, SCOTT ZELLERS, MARTY RANDALL, DANA COOPER, RICK MITCHUM, MICHELE MCDOWELL, KATHY HARLEY, SUE AMICK, LARRY ELLIOTT, NANCY ELLIOTT, GUY TOWNSEND AND STACIE SKINNER.

THE BOARD REVIEWED THE MAY13, 2014 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE THE MINUTES. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

LARRY & NANCY ELLIOTT WITH THE LUTHERAN CHURCH ASKED PERMISSION TO USE THE TRAIN DEPOT AS A TEMPORARY PLACE OF SERVICE ON SUNDAY EVENINGS. THEY ASKED THE BOARD TO CONSIDER REDUCING THE CHARGE AMOUNT FOR THE CHURCH. BILL HOAGLAND MADE A MOTION TO CHARGE THE CHURCH A ONE TIME DEPOSIT OF \$50 AND A MONTHLY RENT OF \$225. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

DANA COOPER WITH NEACE LUKENS

- A. PRESENTED REIMBURSEMENT CHECKS FOR EMPLOYEES WHO OVERPAID THEIR DEDUCTIBLES. THE EMPLOYEES WILL SIGN A LETTER STATING THEY UNDERSTAND THAT ALL OR SOME OF THE MONEY THEY ARE RECEIVING MAY BE OWED TO A PROVIDER.
- B. THE RENEWAL RATE FOR 7/1/14 IS THE SAME RATE AS WE ARE CURRENTLY BEING CHARGED. THE HEALTH INSURANCE FUNDING AMOUNT HAS BEEN LOWERED AND THE ADMINISTRATIVE FEES HAVE INCREASED. AS OF JANUARY 1, 2015 OUR DEDUCTIBLE WILL GO FROM BEING EMBEDDED TO A NON-EMBEDDED DEDUCTIBLE. MAYOR GRAHAM ASKED FOR A STRONGER COMMITMENT THIS YEAR. HE WOULD LIKE A REPRESENTATIVE FROM THE CLAIM PROCESSOR TO BE AVAILABLE IN HIS OFFICE ON A REGULAR BASIS TO ANSWER CLAIMS QUESTIONS. SOME OF THE EMPLOYEES EXPRESSED THEIR CONCERNS. BILL HOAGLAND MADE A MOTION TO ACCEPT THE RENEWAL. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

RESOLUTION 2014-R8 A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$46,000. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

SAEGESSER ENGINEERING

- A. WATERLINE PROJECT IS READY TO BEGIN. THEY ARE WORKING WITH LANCE TO ESTABLISH IN WHAT ORDER TO PROCEED.
- B. THE SECOND ROUND OF CARBON TESTS PASSED. HOWEVER, WE NEED LOWER READINGS TO BRING DOWN OUR AVERAGE.
- C. BOTH TRUCKS FOR THE SEWER PROJECT ARE IN, THE CAMERA TRUCK NEEDS TO HAVE ALL THE EQUIPMENT INSTALLED.
- D. THE SEWER SCREEN SHOULD ARRIVE IN SIX TO EIGHT WEEKS.
- E. TEMPLE WILL BEGIN THE TRAILS PROJECT NEXT WEEK.
- F. O'MARA WILL FINISH THE STREET PAVING FOR 2013 NEXT WEEK. MAYOR GRAHAM SUGGESTED STARTING THE 2014 STREET PAVING EARLIER. TISH EXPLAINED THAT O'MARA DID NOT BILL THE 2013 STREET PAVING UNTIL 2014. THEREFORE THEY WILL NEED AN ADDITIONAL APPROPRIATION TO FUND THE 2014 STREET PAVING.
- G. THE ILPEA WASTEWATER PROJECT WILL START JUNE 9, 2014.
- H. TOKUSEN HAS TESTED WITHIN THE LIMITS ON THE WASTEWATER.

TONJA CAUDILL

- A. CARL BRIGHT, WITH INDIANA PUBLIC RETIREMENT SYSTEM, WILL BE AT THE CITY ON JUNE 9TH AT 9AM TO MEET WITH ANYONE INTERESTED IN RETIRING. MAYOR GRAHAM SAID A GROUP WILL ALSO BE ATTENDING THE MEETING IN JEFFERSONVILLE THIS WEDNESDAY. SUE AMICK REPORTED KERRY THOMPSON WILL BE MEETING WITH THE WATER BOARD TO DISCUSS THE POSSIBILITY OF THE WATER RETIREES WORKING ON CONTRACT.

SCOTT ZELLERS

BOARD OF WORKS
MAY 27, 2014

- A. ASKED IF THE PERF CHANGES AFFECTED THE POLICE. KAREN SAID NO IT DOES NOT AFFECT THE 1977 FUND.

MARTY RANDALL

- A. SHE ENJOYED THE COOK OUT HOSTED BY THE PARKS DEPARTMENT.
B. REPORTED THE PAVED PATHS AT LINZA GRAHAM PARK NEEDED FIXED.

KAREN MIDDLETON

- A. ANNOUNCED OPEN ENROLLMENT WILL BE JUNE 11TH FROM 7:30AM UNTIL 12:30PM AT MID-AMERICA SCIENCE PARK. OUR ANNUAL BIO-METRICS IS AT THE SAME TIME AND NEACE LUKENS WILL BE PAYING FOR THE BASE COST OF THE TESTING.
B. PRESENTED AN AGREEMENT FOR UNIVERSAL VALUATIONS TO UPDATE OUR PROPERTY APPRAISALS AND OUR PERSONAL PROPERTY APPRAISALS. MAYOR ASKED TO ADD TO THE LIST THE ANIMAL SHELTER IMPROVEMENTS, WWTP IMPROVEMENTS, WELDING SCHOOL AT MASP AND THE SALT BUILDING. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
C. PRESENTED A CONTRACT WITH KEYSTONE IN THE AMOUNT OF \$500 TO ACTIVATE AN AUTOMATIC EMAIL PROGRAM FOR INDIVIDUALS THAT ARE SET UP FOR DIRECT DEPOSIT. THEY WILL BE EMAILED THE PAYMENT ADVICES EACH WEEK. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

THE SPLASH PARK WILL OPEN JUNE 6TH. THE HOURS OF SERVICE WILL BE 10AM UNTIL 8PM 7 DAYS A WEEK.

3:20 PM BILL HOAGLAND MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 10, 2014

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, BILL SAEGESSER, DANA COOPER, MARTY RANDALL, ALEXANDRIA WAGGONER, STACIE SKINNER, TONJA CAUDILL, JAMES RICHEY, SCOTT ZELLERS, KAREN GRICIUS, GUY TOWNSEND, JILL SAEGESSER, SUE AMICK, MELISSA WOODS, TISH RICHEY, JIM BINKLEY AND JOHN GULLION.

THE BOARD REVIEWED THE MAY 27, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

DANA COOPER WITH NEACE LUKENS

- A. PRESENTED THE RENEWAL FOR COMPANION LIFE WITH 0% INCREASE AND THE RENEWAL FOR COMPANION DENTAL WITH A 4.5% INCREASE. RAY ZOLLMAN MADE A MOTION TO APPROVE RENEWING. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SAEGESSER ENGINEERING

- A. LYKINS CONSTRUCTION WILL BEGIN THE WATERLINE PROJECT NEXT WEEK.
- B. THE CAMERA TRUCK IS IN PENNSYLVANIA TO HAVE ALL THE EQUIPMENT INSTALLED. IT SHOULD BE BACK IN A COUPLE OF WEEKS.
- C. WWTP CREW HAS BEEN FIXING LEAKING MANHOLES AND MISSING CAPS. THIS SHOULD GIVE US SOME I & I REDUCTION CREDIT WITH IDEM TO ALLOW FOR SOME ADDITIONAL CONNECTIONS.
- D. SCOTT MANUFACTURING- KERRY THOMPSON IS WORKING WITH THE FIRST CHRISTIAN CHURCH TO PLACE A FINAL MONITORING WELL AT THEIR "ROCK" LOCATION ON HWY 31 SOUTH.
- E. DAVE O'MARA WILL FINISH THE PARKING AREA AT MID-AMERICA SCIENCE PARK NEXT WEEK.
- F. THE ILPEA WASTEWATER PROJECT IS WAITING ON A SIGNED EASEMENT FROM THOMAS MACHINERY TO MOVE THE LINE FROM UNDER THE BUILDING.

RESOLUTION 2014-R10 A RESOLUTION APPOINTING APPRAISERS OF REAL ESTATE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2014-R9 A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$6,100. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

THE MAYOR RECEIVED A CALL FROM GENPAK WANTING TO KNOW WHEN THE SCOTT MANUFACTURING LAND WOULD BE CLEAR FOR PURCHASE.

MELISSA WOODS

- A. WASTEWATER TREATMENT PLANT IMPROVEMENTS
 - a. THE CLOSEOUT MONITORING TOOK PLACE MAY 15. IOCRA ISSUED A NO FINDINGS LETTER TO THE CITY.
 - b. PRESENTED CLOSEOUT FORM 2 & 3 FOR THE MAYOR TO SIGN. BILL HOAGLAND MADE A MOTION FOR THE MAYOR TO SIGN. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMP.
 - a. INVOICE #1316-6 TO SAEGESSER ENGINEERING IN THE AMOUNT OF \$4,055.00, THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. IFA BROWNFIELD PROJECT
 - a. INVOICE #193643 TO IDEM FOR PERSONNEL TIME SPENT ON THE PROJECT IN THE AMOUNT OF \$190.06. THIS INVOICE SHOULD BE PAID WITH LOCAL FUNDS FROM THE IFA BROWNFIELD FUND, INITIALLY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

**BOARD OF WORKS
JUNE 10, 2014**

ALEXANDRIA WAGGONER

- A. THE AREA PLAN COMMISSION WILL MEET ON 6/11/14 AT 7:00PM TO REZONE THE INDUSTRIAL PARK ON SOUTH MAIN STREET.

STACIE SKINNER

- A. PRESENTED TWO AGREEMENTS TO SIGN FOR KAMMAN FARMS. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THEY ARE WORKING TO IMPROVE SERVICE TO THE AUSTIN & DEPUTY STRUCTURES.

TONJA CAUDILL

- A. PRESENTED A LETTER FROM THE SCOTT COUNTY EXTENSION OFFICE REQUESTING THE CITY TO WAIVE THE RENT AT THE TRAIN DEPOT FOR THEM ON 6/17/14 FROM 3PM TO 6PM FOR A PHOTOGRAPHY CLASS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. KUDOS TO THE FIRE & ELECTRIC DEPARTMENTS FOR THEIR QUICK RESPONSE TO SATURDAY'S OUTAGE.

JIM BINKLEY

- A. PRESENTED AN UPGRADE IN SERVICE FROM INDIANA FIBER NETWORK IN THE AMOUNT OF \$60. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY

- A. THE WASTEWATER CLOSEOUT WILL GO TO THE REDEVELOPMENT COMMISSION THE AMOUNT WILL BE LESS THAN \$8000.

JAN HARDY

- A. THE CLERKS OFFICE IS BEGINNING THE ANNUAL BUDGET PROCESS.
- B. OPEN ENROLLMENT IS TOMORROW AT MASP FROM 7:30PM TO 12:30PM.

STACIE SKINNER

- A. THE WELLNESS COMMITTEE HAD A MEETING AND WILL CONTINUE TO MEET THE 4TH TUESDAY OF EACH MONTH AT 1PM.

SCOTT ZELLERS

- A. STEVE HERALD IS HAVING SOME BACK ISSUES AND MAY NEED SURGERY.
- B. SHAWN HURT'S MOTHER IN LAW PASSED AWAY.

2:27 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 24, 2014

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, KERRY THOMPSON, BILL SAEGESSER, MELISSA WOODS, DYLAN FISHER, MARTY RANDALL, JIM BINKLEY, STACIE SKINNER, TONJA CAUDILL, SUE AMICK, SCOTT ZELLERS, GUY TOWNSEND, KAREN GRICIUS AND JOHN GULLION.

THE BOARD REVIEWED THE JUNE 10, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KERRY THOMPSON

- A. PRESENTED A REQUEST AUTHORIZING CONDEMNATION ORDER FOR REPAIR OR REMOVAL OF THE OLD BP BUILDING ON WEST MCCLAIN. IF APPROVED THE HEARING DATE WILL BE JULY 22, 2014. BILL HOAGLAND MADE A MOTION TO AUTHORIZE CHIEF JAMES RICHEY TO SIGN THE ORDER. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

DYLAN FISCHER

- A. PRESENTED A QUOTE FOR PRODUCTION BIDS FOR A DOWNTOWN WAYFINDING POST BY THE INTERSTATE:

a. INDIANA SIGN GUYS	2X3	\$87.15	CORRUGATED ALUM
b. TIMBER CUSTOM	2X3	\$230.00	ALUM
c. SIGNS OF THE TIME	2X3	\$229.00	METAL COMPOSITE
d. INDIANA SIGN GUYS	4X6	\$288.63	CORRUGATED ALUM
e. TIMBER CUSTOM	4X6	\$693.00	ALUM
f. SIGNS OF THE TIME	4X6	\$395.00	METAL COMPOSITE
g. INDIANA SIGN GUY	INSTALLATION	\$185.00	

(AREA PLAN COMMISSION PERMIT FEE \$150 AND BUILDING COMMISSION FEE \$30)

BILL HOAGLAND MADE A MOTION TO APPROVE THE INSTALLATION AND 4X6 SIGN FROM THE INDIANA SIGN GUY. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL

- A. ASK THE CITY TO FILL THE HOLES ON SOUTH SECOND STREET. THE MAYOR ASKED SUE TO LET JASON APPELGATE KNOW.

JAMES BINKLEY

- A. MARK MCNEELY HAS COMPLETED THE DOL JOURNEY LINEMAN APPRENTICESHIP. MR. BINKLEY WOULD LIKE TO PROMOTE MR. MCNEELY TO JOURNEY LINEMAN EFFECTIVE JUNE 30, 2014. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL

- A. SOUTHERN INDIANA SOCCER CLUB WOULD LIKE TO USE THE TRAIN DEPOT, FREE OF CHARGE, FOR A REFEREE CLINIC ON AUGUST 8 & 9TH. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE CITY SERVER HAS BEEN DOWN THREE TIMES THIS WEEK. HAROLD IS MOVING THE SERVER FROM THE "PIT" TO THE UTILITY OFFICE.
- C. WORKING WITH KERRY THOMPSON ON A CONTRACT FOR THE LUTHERAN CHURCH THAT IS USING THE TRAIN DEPOT FOR SERVICES.

KAREN MIDDLETON

- A. PRESENTED A VACATION SELL BACK FOR JON CRAWFORD FOR DAYS ROLLED OVER FROM 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. WE HAVE TWO COUPLES IN CITY ON THE INSURANCE. IT WILL BE LESS EXPENSIVE FOR THE CITY TO PLACE THEM ON ONE PLAN TOGETHER AND PAY THEIR WEEKLY AMOUNT RATHER THAN TWO INDIVIDUAL POLICIES. IT WOULD ALSO BE LESS EXPENSIVE FOR THE EMPLOYEE IN TERMS OF THEIR DEDUCTIBLES. RAY ZOLLMAN MADE A MOTION TO COMBINE THE POLICIES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. TOMORROW FROM NOON UNTIL 1PM WILL BE THE OPEN ENROLLMENT AND WELLNESS MAKE UP.

BOARD OF WORKS
JUNE 24, 2014

- D. WE HAVE A HANDFUL OF EMPLOYEES THAT NEED TO FILL OUT THE ONLINE WELLNESS SURVEY.
- E. ASKED THE CITY TO APPROVE A HEALTH SAVINGS CONTRIBUTION TO EACH EMPLOYEES PARTICIPATING IN THE HIGH DEDUCTIBLE HEALTH PLAN. RAY ZOLLMAN MADE A MOTION TO CONTRIBUTE \$750 FOR 2014 AND IN JANUARY OF EACH YEAR DECIDE ON AN AMOUNT TO CONTRIBUTE FOR THAT YEAR.

JAN HARDY

- A. PRESENTED FUEL CONTRACTING PRICES AUGUST 2014 THROUGH JUNE 2015. SHE WANTED TO MAKE THE BOARD AWARE THE CONTRACT PRICES WERE MORE THAN WHAT THE CITY HAS BEEN PAYING ON AVERAGE.

2:55 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JULY 8, 2014**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, STACIE SKINNER, TONJA CAUDILL, SUE AMICK, JIM BINKLEY, MARTY RANDALL, GUY TOWNSEND, TISH RICHEY AND JOHN GULLION.

THE BOARD REVIEWED THE JUNE 24, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER WITH RIVERHILLS PRESENTED INVOICE 1316-7 TO SAEGESSER ENGINEERING FOR THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM PROJECT IN THE AMOUNT OF \$4,055.00. TO BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. LYKINS CONSTRUCTION HAS BEGUN THE WATERLINE PROJECT. THEY ARE TRENCHING THOMAS, LYNHURST AND VEST STREETS. WHEN THEY ARE FINISHED LYKINS WILL REPAVE THE ENTIRE ROADWAY, NOT JUST THE TRENCHED AREA.
- B. THE WASTEWATER TREATMENT PLANT CAMERA TRUCK HAS ARRIVED AND THE CREW HAS BEEN TRAINED. THEY FOUND A DRAIN ON OWEN STREET THAT COULD BE A LARGE SOURCE OF I & I.
- C. TEMPLE & TEMPLE HAVE STARTED ON THE MOONGLO PROJECT. AT THIS TIME THE REMOVAL OF THE CHURCH IS THE ONLY THING COMPLETED.
- D. THE CHRISTIAN CHURCH HAS AGREED TO PLACE A MONITORING WELL, FOR THE SCOTT MANUFACTURING PROJECT, ON THEIR PROPERTY LOCATED AT SOUTH GARDNER.
- E. DAVE O'MARA WILL FINISH THE MASP PAVING ON THURSDAY.
- F. LOOKING AT PLACING SPEED BUMPS/ WEDGES AROUND THE AREA THE AVERAGE COST IS \$1333.00 EACH.
- G. ILPEA WAITING ON A MEETING WITH PAUL AND MARK THOMAS FOR AN EASEMENT.
- H. SCS ENVIRONMENTAL CONTRACTING HAS REQUESTED PERMISSION TO BORE IN A CITY RIGHT OF WAY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- I. AT THE NEXT MEETING THEY WILL BRING BIDS FOR A CHAIR RAIL AT THE BACALA CENTER.

MAYOR GRAHAM COMPLIMENTED THE STREET ART INITIATIVE.

JAMES BINKLEY ASKED THE BOARD TO APPROVE THE ELECTRIC DEPARTMENT PURCHASING A DUMP TRUCK FROM JASON APPELEGATE. THEY WENT TO THE BANK TO RECEIVE COMPARABLE BOOK VALUES. THE TRUCK BOOKS FROM \$20,000 TO \$40,000; JASON IS ASKING \$12,500. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER ASKED THE BOARD TO APPROVE BROADBAND EMPLOYEES AS SHARED EMPLOYEES OF THE ELECTRIC DEPARTMENT. WHEN THE ELECTRIC DEPARTMENT NEEDS HELP WITH A PROJECT THEY WOULD USE BROADBAND EMPLOYEES AND THE ELECTRIC DEPARTMENT WOULD PAY THEM AT THEIR REGULAR AND/OR OVERTIME BROADBAND RATE. PER THE ORDINANCE ADDRESSING SHARED EMPLOYEES, BOTH DEPARTMENT HEADS AND THE BOARD OF WORKS MUST APPROVE THE SHARING OF EMPLOYEES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN THE CONTRACT WITH EMMANUEL LUTHERAN CHURCH. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

SUE AMICK

- A. PRESENTED A RESIGNATION OF THE ASSISTANT PARKS DIRECTOR, DALTON DUGEN, EFFECTIVE JULY 3, 2014. RAY ZOLLMAN MADE A MOTION TO ACCEPT THE RESIGNATION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

**BOARD OF WORKS
JULY 8, 2014**

B. PRESENTED A REQUEST FROM JASON APPELGATE TO UPGRADE HIS CELL STIPEND TO INCLUDE A DATA STIPEND, WHICH WOULD BRING HIS MONTHLY STIPEND TO \$100 A MONTH. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2014-R10 A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE IN THE AMOUNT OF \$160,000. TISH RICHEY REPORTED \$136,000 FOR THE CAMERA TRUCK AND \$24,000 FOR ENGINEERING FEES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:38 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 22, 2014

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, JIM BINKLEY, SUE AMICK, STACIE SKINNER, TONJA CAUDILL, JAMES RICHEY, SCOTT ZELLERS, TISH RICHEY, KAREN GRICIUS AND GUY TOWNSEND.

THE BOARD REVIEWED THE JULY 8, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER WITH RIVERHILLS PRESENTED

A. WATER TREATMENT PLANT AND DISTRIBUTION & SYSTEM IMP

- a. INVOICE #1 TO RIVER HILLS THE AMOUNT OF \$23,000. TO BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. SHE ALSO PRESENTED PAY APPLICATION #2 IN THE AMOUNT OF \$120,084.96 AND RETAINAGE IN THE AMOUNT OF \$13,342.78 TO LYKINS CONTRACTING. TO BE PAID WITH A COMBINATION OF GRANT FUNDS AND LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. IFA BROWNFIELD

- a. INVOICE #194129 TO IDEM IN THE AMOUNT OF \$207.33. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. INVOICE #03679 TO ST. JOHN MITTELHAUSER & ASSC. IN THE AMOUNT OF \$5,402.78. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS SHOULD BE ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED.

BILL SAEGESSER

- A. THE WATER PROJECT IS ABOUT 50% COMPLETE. THEY HAVE BEGUN TESTING THE WATER, SO THEY CAN HOOK UP THE RESIDENTS.
- B. THE MAYOR RECEIVED AN EMAIL FROM IDEM LISTING VIOLATIONS AND CORRECTIVE ACTION PLANS THEY HAVE NOT RECEIVED. IDEM SENT A LETTER IN FEBRUARY LISTING THE VIOLATIONS AND REQUESTING A CORRECTIVE ACTION PLAN. THE CITY HAS NO RECORD OF THIS LETTER AND HAS NOTIFIED IDEM THEY WILL RESPOND TO THEIR INQUIRY IMMEDIATELY.
- C. KERRY THOMPSON WILL CONTACT RON ST. JOHN AND NOTIFY HIM WE HAVE AN AGREEMENT FOR MONITORING ON THE CHRISTIAN CHURCH'S PROPERTY LOCATED AT SOUTH GARDNER.
- D. THE PAVING IS COMPLETED AT MASP.
- E. MARK THOMAS HAS GIVEN THE CITY PERMISSION FOR AN EASEMENT ON SOUTH MAIN SO THE CITY CAN CONTINUE WITH THE ILPEA RELOCATION.
- F. CURRENTLY THERE ARE FOUR OR FIVE FLOW METERS AROUND THE CITY, INCLUDING AT THE GOLF COURSE. AS THE SUFFICIENT DATA IS RECORDED THE METERS WILL BE MOVED TO OTHER LOCATIONS TO GATHER DATA.
- G. PHASE 1 ENVIRONMENTAL STUDY IS COMPLETED AT THE OLD CORN FACTORY.
- H. ADDING A NEW CHAIR RAILING IN THE BACALA CENTER WILL COST AROUND \$400 IN MATERIALS. THE BOARD GAVE THE CONSENT TO HAVE JEFF BROADY INSTALL THE RAILING.
- I. THE INDOT PRE-AWARD SURVEY ASKS SPECIFIC QUESTIONS IN REGARD TO THE CITY BEING COMPLIANT WITH THE DISABILITIES ACT AND THE CITY RIGHTS ACT. WHEREAS THE CITY IS CURRENTLY IN COMPLIANCE WITH THESE ACTS, THEY DO NOT HAVE A POLICY IN ACTED ASSURING THE COMPLIANCY. KERRY THOMPSON SUGGESTED HAVING RIVER HILLS PRESEN COMPLIANCY POLICIES FOR THESE ACTS, SIMILAR TO OTHER CITIES.
- J. THE WWTP HAS THEIR SCREEN INSTALLED AND IT IS WORKING GREAT.
- K. JOHN SECOR NOTIFIED THE CITY OF ANOTHER 100% REIMBURSABLE RAILROAD GRANT. MR. SAEGESSER ASKED THE BOARD TO APPROVE THE MAYOR SIGNING A GRANT APPLICATION FOR 11 NEW RAILROAD CROSSING SIGNS TOTALING \$3025.00. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JASON APPLGATE SENT A REQUEST TO CLOSE THE ALLEY ON HIGH STREET BETWEEN 2ND & 3RD STREETS (BETWEEN HIGH & OWEN). JASON SAID THERE IS ONLY ONE UTILITY POLE IN THE ALLEY AND THE ELECTRIC DEPARTMENT WILL STILL HAVE ACCESS. MAYOR GRAHAM BELIEVES THE ALLEY IS CLOSED AND A PETITION SHOULD GO TO THE CITY COUNCIL TO VACATE THE ALLEY.

**BOARD OF WORKS
JULY 22, 2014**

MARTY RANDALL REPORTED A TREE ON HWY 56 PAST THE CHINESE RESTAURANT IS DEAD AND NEEDS REMOVED. JIM BINKLEY SAID THE TREE WAS ON STATE PROPERTY AND NOT ENDANGERING ANY SURROUNDING POWER LINES. SITUATIONS SUCH AS THIS THE STATE WOULD HAVE TO REMOVE THE TREE. MAYOR GRAHAM ASKED MR. BINKLEY TO FOLLOW THROUGH WITH THE STATE.

JAMES BINKLEY REPORTED THE ELECTRIC DEPARTMENT WITH THE HELP OF TWO BROADBAND EMPLOYEES PULLED 5200 FEET OF FIBER LAST WEEK, MAINLY IN DOWNTOWN SCOTTSBURG.

SUE AMICK ASKED THE BOARD TO ALLOW RETIREES TO STAY ON THE CITY'S GROUP POLICIES. THE MAYOR AND BILL HOAGLAND ASKED TO TABLE THIS UNTIL KERRY THOMPSON COULD BE CONSULTED. MRS. AMICK SAID THIS WOULD BE AFFECTING HER IN LESS THAN TWO WEEKS. KAREN MIDDLETON DISCUSSED THE LIABILITIES OF INDIVIDUALS REMAINING ON THE POLICIES POST EMPLOYMENT. SUE SUGGESTED THE EMPLOYEES CHOOSING TO REMAIN ON THE GROUP POLICY PAY THEIR PORTION OF THE POLICY ONE MONTH IN ADVANCE. BILL HOAGLAND MADE A MOTION TO ALLOW EMPLOYEES TO REMAIN ON THE GROUP POLICIES, PROVIDED THEY PAY ONE MONTH IN ADVANCE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL INFORMED THE BOARD THAT SHE AND SOME OF THE WATER DEPARTMENT EMPLOYEES WILL BE IN A TWO DAY TRAINING THIS WEEK. THE WATER DEPARTMENT IS MOVING FROM HAND HELD READERS TO TABLETS.

SCOTT ZELLERS REPORTED STEVE HERALD HAS BEEN RELEASED FROM MEDICAL LEAVE TO LIGHT DUTY.

KAREN MIDDLETON PRESENTED THE FOLLOWING:

- A. SOMEONE ON THE CITY'S HEALTH INSURANCE IS TAKING A MEDICATION THAT IS NO LONGER COVERED BY OUR PRESCRIPTION PLAN. AS A SELF FUNDED PLAN THE CITY HAS THE AUTHORITY TO APPROVE PAYMENT OF THIS MEDICATION FOR THE EMPLOYEE. THE MEDICATION COSTS APPROXIMATELY \$220 A MONTH. MRS. MIDDLETON INFORMED THE BOARD THESE CASES HAVE BEEN APPROVED IN THE PAST. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. OUR PROPERTY & CASUALTY CARRIER WILL BE AT THE CITY MEETING WITH KAREN, JAN HARDY AND JAMES RICHEY ON 8/14/14 AT 10AM. THEY WILL ALSO BE VISITING DIFFERENT DEPARTMENTS ON THAT DAY.
- C. THE WELLNESS DOCTOR, DR. HEUSER, WILL BE RETURNING TOMORROW TO FINISH HIS WELLNESS CONSULTS. KAREN HAS BEEN NOTIFIED DR. HEUSER REQUESTED SOME FOLLOW UP APPOINTMENTS. UPON SPEAKING WITH DR. HEUSER HIS INTENT IS NOT TO TAKE ANYONE FROM THEIR PRIMARY CARE PHYSICIAN. HE SIMPLY WANTS TO ENSURE THEY ARE AWARE OF THE THEIR ABNORMALITIES AND GIVEN THE OPPORTUNITY FOR TREATMENT.

JAN HARDY REMINDED THE DEPARTMENT HEADS TO HAVE THEIR BUDGET PACKETS BACK TO THE CLERKS OFFICE BY THIS FRIDAY.

BILL HOAGLAND ASKED FOR AN UPDATE ON THE SUBSTATION LITIGATION. KAREN MIDDLETON SAID A SUIT HAS BEEN FILED. THEY ARE CURRENTLY IN THE DISCOVERY PHASE AND THE INSURANCE IS HOPING TO SETTLE OUTSIDE OF COURT. MAYOR GRAHAM ASKED KAREN OR JIM BINKLEY TO NOTIFY THE INSURANCE HE HAS LOCATED THE PICTURES THEY REQUESTED.

3:05 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
AUGUST 12, 2014**

2:06 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS RAY ZOLLMAN AND BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, ALEX WAGGONER, STACIE SKINNER, JIM BINKLEY, TONJA CAUDILL, RICHEY BARTON, SCOTT ZELLERS, GUY TOWNSEND, TISH RICHEY, JOHN GULLION AND MARTY RANDALL.

THE BOARD REVIEWED THE JULY 22, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER WITH RIVERHILLS PRESENTED

A. WATER TREATMENT PLANT AND DISTRIBUTION & SYSTEM IMP

- a. INVOICE #1316-8 TO SAEGESSER ENGINEERING THE AMOUNT OF \$10,137.50. TO BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. CHANGE ORDER #1 FOR LYKINS CONSTRUCTION IN THE AMOUNT OF -\$923.94. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. IFA BROWNFIELD

- a. INVOICE #194623 TO IDEM IN THE AMOUNT OF \$103.67. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. INVOICE #03743 TO ST. JOHN MITTELHAUSER & ASSC. IN THE AMOUNT OF \$448.00. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS INVOICE IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- c. INVOICE #03679 TO ST. JOHN MITTELHAUSER & ASSC. WILL NOT BE ELIGIBLE FOR REIMBURSEMENT THROUGH IFA.

C. RIVERHILLS WILL HAVE SOMETHING FOR THE BOARD AT THE NEXT MEETING FOR THE POLICIES NEEDED TO RECEIVE FEDERAL HIGHWAY MONEY.

RESOLUTION 2014-R12 A RESOLUTION TO APPOINT APPRAISERS FOR REAL ESTATE OWNED BY THE CITY OF SCOTTSBURG LOCATED EAST OF MID-AMERICA SCIENCE PARK AND CONSISTING OF APPROXIMATELY NINE ACRES AND DIRECTING EMPLOYMENT OF A SURVEYOR. KERRY THOMPSON SAID THE SALE OF LAND TO BE COMPLETE BY SEPTEMBER AND A PUBLIC HEARING HAS BEEN SCHEDULED FOR SEPTEMBER 2ND, 2014 AT 6:45PM. SAMTECH IS PLANNING ON MERGING THEIR REGIONAL PLANTS TO SCOTTSBURG AND THIS IS THE ANTICIPATED SITE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. BILL SAEGESSER HAS SPOKEN WITH RON VUCKSON TO SURVEY THE PROPERTY.

KERRY THOMPSON REQUESTED THREE OLD MOWING LIENS AT 737 THIRD STREET BE RELEASED. THERE IS CONFLICTING INFORMATION AS WHETHER OR NOT THE LIENS HAVE BEEN PAID. THE MAYOR RECOMMENDED TO THE BOARD TO BE HAPPY SOMEONE IS PURCHASING THE LAND AND RELEASE THE LIENS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. THE WATER PROJECT FOR LYNHURST AND THOMAS IS COMPLETE. THEY ARE READY TO CONNECT THE RESIDENTS ON SMITH STREET.
- B. THE RESPONSE TO THE IDEM NOTIFICATION HAS BEEN SUBMITTED.
- C. THE RECENT 4" OF RAIN HELPED WITH THE I & I DATA COLLECTIONS.
- D. FRIDAY THE CONTRACTOR WILL COME AND REPAIR THE PIPE ON OWEN STREET. THE COST IS ESTIMATED AT \$2500.
- E. MR. SAEGESSER WILL LET JOHN SECOR KNOW THE CITY DID RECEIVE THE RAILROAD REIMBURSEMENT, BUT HAS NOT RECEIVED AN INVOICE.

BOARD OF WORKS
AUGUST 12, 2014

- F. HARDEES IS WORKING HARD ON A DEVELOPMENT PLAN. MR. SAEGESSER PRESENTED A UTILITY AVAILABILITY LETTER. BILL HOAGLAND MADE A MOTION FOR THE MAYOR TO SIGN THE LETTER. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. THE MAYOR DID MENTION THERE IS A DRAINAGE PROBLEM BEHIND THE RESTAURANT THAT NEEDS TO BE CORRECTED. ALEX WAGGONER SAID SHE WOULD REQUEST THEY CORRECT THAT DRAINAGE ISSUE.
- G. THE UTILITY FORUM EXPRESSED STORM WATER ISSUES FOR THE JAIL PROJECT. THE COUNTY HAS AGREED TO CLEAN AND TELEWISE THE LINE AT THEIR EXPENSE. MR. SAEGESSER ASKED THE BOARD TO ACCEPT THE STORM WATER REVIEW. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

ALEXANDRIA WAGGONER REPORTED TO THE BOARD THE STATE WILL NOT APPROVE THE LOCATION OF THE “DOWNTOWN” SIGN BY THE INTERSTATE. THEY SAID IT IS UNCLEAR WHO’S RESPONSIBLE FOR THAT LAND. THE MAYOR SAID THE CITY MAINTAINS THAT AREA.

STACIE SKINNER PRESENTED A CONTRACT FOR A NEW STRUCTURE AT BETHEL BAPTIST CHURCH. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY

- A. REPORTED THE ELECTRIC DEPARTMENT IS WRAPPING UP TWO LARGE PROJECTS; JOHN JONES AND THE JAIL. NEXT THEY WILL BEGIN THE ILPEA EXPANSION.
- B. NEXT YEAR THE CITY WILL BE HOSTING THE LINEMAN RODEO.

SCOTT ZELLERS UPDATED THE BOARD ON STEVE HERALD’S STATUS OF LIGHT DUTY, AS IT HAS BEEN EXTENDED UNTIL AUGUST 22, 2014.

RESOLUTION 2014-R11 A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE IN THE AMOUNT OF \$11,000. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. PRESENTED AN APPLICATION FOR THE WATER PLANT POSITION TO JOHN GULLION. THE MAYOR ASKED FOR A COPY AS WELL. TONJA REPORTED THAT SUE AMICK REQUESTED APPLICATIONS BE TURNED INTO THE MAYOR’S OFFICE.
- B. ASKED THE BOARD TO SIGN AN UPDATED MASP MANAGEMENT CONTRACT THAT WAS APPROVED IN JANUARY.
- C. REPORTED SOME OF THE EMPLOYEES WOULD LIKE THE CITY TO AMEND THE 457 PLAN TO INCLUDE TAKING LOANS AGAINST THEIR RETIREMENT. THE BOARD WILL TAKE IT UNDER ADVISEMENT AND ASKED KAREN TO BRING MORE DETAILS TO THE NEXT MEETING.

3:05 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
AUGUST 26, 2014**

2:00 PM BILL HOAGLAND CALLED THE MEETING TO ORDER IN ABSENCE OF THE MAYOR WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JOHN KONKLER, ALEXANDRIA WAGGONER, JERRY ASHER, LL LOWRY, JASON APPELGATE, DENNEY ROBBINS, TONJA CAUDILL, SCOTT ZELLERS, JIM BINKLEY, GUY TOWNSEND, KAREN GRICIUS AND JOHN GULLION.

THE BOARD REVIEWED THE AUGUST 12, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. THE WATER PROJECT HAD A COMPLAINT FROM MR. FEWELL ON OAK & VEST STREET. JASON APPELGATE TOOK CARE OF IT.
- B. MOONGLO TRAIL PROJECT: TEMPLE AND TEMPLE ISSUED CHANGE ORDER#1 IN THE AMOUNT OF \$24,897.50. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0. TEMPLE AND TEMPLE SUBMITTED PAY APPLICATION #1 IN THE AMOUNT OF \$24,699.54 (\$2469.95 RETAINAGE). RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. SCOTT MANUFACTURING: ST. JOHN MITTELHAUSER TOOK THEIR FIRST OF EIGHT QUARTERLY SAMPLES ON SEPT 8, 2014. THEY SHOULD BE FINISHED TESTING THE SOIL IN 2016.
- D. 2013 PAVING PROJECT: DAVE O'MARA SUBMITTED CHANGE ORDER #2 IN THE AMOUNT OF \$9,504.7. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0. DAVE O'MARA SUBMITTED THEIR FINAL PAY, INCLUDING RETAINAGE, \$22,264.78. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- E. MIKE ALPHA SUBMITTED HIS INVOICE FOR STRIPING FOR THE STREET ART INITIATIVE IN THE AMOUNT OF \$2592.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- F. WWTP CAMERA IS WORKING AND GOING TO HELP WITH REPORTING I & I TO IDEM.

JOHN KONKLER

- A. PRESENTED A QUOTE ON BEHALF OF THE PARKS DEPARTMENT AND ANIMAL SHELTER.
 - a. 2015 SILVERADO 1500 DOUBLE CAB 4X4 V6- \$29,979.00
 - b. 2015 RAM 1500 TRADESMAN/EXPRESS QUAD CAB 4X4 V6- \$29605.00
 - c. 2014 SILVERADO 1500 DOUBLE CAB 4X4 V8- \$30,305.00

THE BOARD DISCUSSED WITH THE DEPARTMENT HEADS THEIR PREFERENCES. RAY ZOLLMAN MADE A MOTION TO APPROVE PURCHASING TWO 2015 SILVERADO TRUCKS ONE IN SILVER (PARKS) AND ONE IN RED (ANIMAL). BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

ALEXANDRIA WAGGONER

- A. REPORTED TO THE BOARD, SHE HAS SUBMITTED TO THE STATE A NEW LOCATION TO PLACE THE DOWNTOWN MAIN STREET SIGN.
- B. THE CRAVE MOBILE WILL BE AT THE TRAIN DEPOT ON AUGUST 27, 2014 FROM 11A TO 3P.

DENNEY ROBBINS

- A. REQUESTED THE BOARD TO APPROVE HIM HIRING GAGE KELLY TO REPLACE BENJAMIN BAKER AT THE SHELTER. BEN ACCEPTED A FULLTIME POSITION WITH A DIFFERENT EMPLOYER. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

TONJA CAUDILL

- A. ASKED THE BOARD TO APPROVE THE PURDUE EXTENSION OFFICE USING THE TRAIN DEPOT FREE OF CHARGE ON 10/28/2014 FOR TRAINING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

SCOTT ZELLERS

- A. STEVE HERALD IS BACK TO FULL DUTY AS OF TODAY.

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BOARD OF WORKS
AUGUST 26, 2014

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE SELBY HOUSE REPAIRING THE 11 SHADES AT THE TRAIN DEPOT AT A COST OF \$65 A SHADE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

JAN HARDY

- A. INFORMED THE BOARD THERE ARE TWO RESOLUTION 2014-R10. THE RESOLUTION PASSED JUNE 10, 2014 FOR THE APPRAISAL OF REAL ESTATE, WILL NOW BECOME 2014-R10A. THE RESOLUTION PASSED ON JULY 8, 2014 FOR A DRAW ON THE BAN, WILL NOW BECOME 2014-R10B.

2:22 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 9, 2014**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, SUE AMICK, JAMES RICHEY, JIM BINKLEY, TONJA CAUDILL, SCOTT ZELLERS, GUY TOWNSEND, KAREN GRICIUS, RICHEY BARTON, MARTY RANDALL, TISH RICHEY, AND JOHN GULLION.

THE BOARD REVIEWED THE AUGUST 26, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER WITH RIVER HILLS

A. WASTEWATER TREATMENT PLANT AND DISTRIBUTION & SYSTEM IMP.

- a. INVOICE#1316-9 IN THE AMOUNT OF \$8,921.00 TO SAEGESSER ENGINEERING. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. PAY APPLICATION #3 IN THE AMOUNT OF \$103,701.72 (\$11,522.41 RETAINAGE) TO LYKINS CONTRACTING, INC. THIS INVOICE WILL BE PAID WITH A COMBINATION OF GRANT FUNDS AND LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- c. CHANGE ORDER #2 FOR LYKINS CONTRACTING IN THE AMOUNT OF -\$591.96. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. THE WATER PROJECT: THE LINE WORK IS COMPLETE. THEY ARE SCHEDULING A TIME TO PAVE.
- B. SCOTT MANUFACTURING: ST. JOHN MITTELHAUSER TOOK THEIR FIRST OF EIGHT QUARTERLY SAMPLES ON SEPT 8, 2014. THEY SHOULD BE FINISHED TESTING THE SOIL IN 2016.
- C. ONLY ONE CONTRACTOR OUT OF FIVE SHOWED UP TO THE PRE-BID MEETING ON ILPEA SEWER EXPANSION. THE BIDS ARE DUE SEPTEMBER 16, 2014. WE SHOULD HAVE A RECOMMENDATION AT THE NEXT BOARD MEETING.
- D. THE CHECK LIST OF THE SHOVEL READY SITE SHOULD BE APPROVED BY THE FIRST OF OCTOBER.
- E. SAMTEC UPDATE: MET WITH KOETTER CONSTRUCTION THEN WENT OVER THE CHECKLIST WITH THE AREA PLAN COMMISSION. EVERYONE HOPES WE ARE ON TRACK TO TURN DIRT THE MIDDLE OF OCTOBER.

MARTY RANDALL

- A. INFORMED THE BOARD OF A HOLE ON HIGHWAY 56 BY HANCOCK'S. THE MAYOR SAID HE WOULD ASK JASON APPLGATE TO CONTACT THE STATE AND MAYBE HE COULD TEMPORARILY PATCH IT.
- B. SEPTEMBER 27TH THE GUERNSEY BROTHERS WILL PREFORM AT THE RED BARN.
- C. OCTOBER 4TH IS THE AIRING OF THE QUILTS. THIS SHOULD BRING A LOT OF FOOT TRAFFIC TO THE DOWN TOWN AREA.

SUE AMICK ASKED THE BOARD TO APPROVE A PHONE STIPEND IN THE AMOUNT OF \$100 TO BEGIN IN OCTOBER. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY ASKED THE BOARD TO APPROVE HIM HIRING ED AMICK AS A GROUND MAN AND RETRO HIS POSITION TO JUNE 29, 2014. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL ASKED THE BOARD TO WAIVE THE RENTAL FOR THE TRAIN DEPOT ON OCTOBER 23, 2014 FROM 5P TO 11P FOR THE PURDUE EXTENSION TO HOLD TRAINING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

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BOARD OF WORKS
SEPTEMBER 9, 2014

TISH RICHEY PRESENTED **RESOLUTION 2014-R13** A RESOLUTION TO AUTHORIZE A DRAW ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$7,500. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. PRESENTED THE ANNUAL KEYSTONE RENEWAL IN THE AMOUNT OF \$11,585.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED DETAILS TO BOARD REGARDING OFFERING A LOAN PROGRAM THROUGH THE CITY’S 457 RETIREMENT. THE PARTICIPANT MAY TAKE A LOAN OUT OF \$50,000 OR 50% OF THEIR AVAILABLE BALANCE. THE BOARD WOULD LIKE TO MAKE THE CITY’S PORTION AVAILABLE IN THE LOAN BALANCE AS WELL. HOWEVER, TAKING THE CITY’S PORTION WOULD REQUIRE THE EMPLOYEE ASKING THE BOARD’S APPROVAL TO DO SO. RAY ZOLLMAN MADE A MOTION FOR KAREN TO CONTACT EXPERT PLAN TO AMEND OUR DOCUMENT TO INCLUDE THE AVAILABILITY OF LOANS THAT INCLUDE THE EMPLOYER CONTRIBUTION. THE EMPLOYER WOULD ALSO STOP CONTRIBUTING TO THE EMPLOYEES 457 FOR SIX MONTHS WHEN THEY TAKE ANY DRAW ON THEIR ACCOUNT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:40 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**SPECIAL
BOARD OF WORKS
SEPTEMBER 15, 2014**

10:32 A.M. THE SPECIAL BOARD OF WORKS MEETING AT MID-AMERICA SCIENCE PARK WAS CALLED TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, DAVID SEEWE, TODD MEGNER, SCOTT MOSE, CRAIG MULL, TONY CAHALAN, WENDELL SEGO, BILL SAEGESSER, BOB POGGEL, JASON COMBS, TONJA CAUDILL, ALEANDRIA WAGGONER, KELLY SHAFER, TERRY SHAFER, JAMES RICHEY, JIM BINKLEY, SCOTT ZELLERS AND ROBERT PEACOCK.

BILL SAEGESSER PRESENTED THE STORM WATER REVIEW LETTER AND THE UTILITY SERVICES AVAILABILITY LETTER IN REGARDS TO THE SAMTEC PROJECT FOR THE MAYOR’S SIGNATURE. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE LETTERS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

10:37 A.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 23, 2014**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, SCOTT ZELLERS, MARTY RANDALL, JIM BINKLEY, JAMES RICHEY, SUE AMICK, TONJA CAUDILL, MELISSA WOODS, GUY TOWNSEND, KAREN GRICIUS, RICHEY BARTON, PATRICIA RICHEY AND JOHN GULLION.

THE BOARD REVIEWED THE SEPTEMBER 9TH & 15TH, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER WITH RIVER HILLS

A. IFA BROWNFIELD GRANT

- a. INVOICE #03798 IN THE AMOUNT OF \$8,692.98 TO ST. JOHN-MITTELHAUSER & ASSC. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT AND IS NOT ELIGIBLE FOR REIMBURSEMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. INVOICE #03797 IN THE AMOUNT OF \$18,727.02 TO ST. JOHN-MITTELHAUSER & ASSC. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT AND SHOULD BE ELIGIBLE FOR REIMBURSEMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. SCOTT MANUFACTURING: TWO MONITORING WELLS HAVE BEEN DAMAGED AND NEED TO BE REPAIRED BY A CERTIFIED WELL DRILLER.
- B. WATER PROJECT: WATER LINES ARE IN AND THEY ARE PREPARING TO INSTALL THE VALVES. ONCE THAT IS FINISHED THEY WILL DO TRENCH REPAIR AND RESURFACING.
- C. THE EQUIPMENT NEEDED FOR THE CLEAR WELL REPAIRS WILL BE AVAILABLE IN OCTOBER.
- D. SAMTECH: THE APC WILL VOTE WHETHER TO APPROVE THE DEVELOPMENT PLAN ON OCTOBER 8TH. THE FOUNDATION WORK IS SCHEDULED TO BEGIN OCTOBER 9TH.
- E. TEMPLE AND TEMPLE WERE THE ONLY BIDS SUBMITTED FOR THE ILPEA SEWER PROJECT. THE BID WAS IN THE AMOUNT OF \$69,800, TO BE SPLIT BETWEEN ILPEA AND THE REDEVELOPMENT COMMISSION. BILL HOAGLAND MADE A MOTION TO APPROVE TEMPLE AND TEMPLE'S BID. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

A RENTAL LEASE WAS PRESENTED FOR RUFFLES AND RUST, OWNERS PAMELA AND JEFF KRINER, IN THE AMOUNT OF \$600 A MONTH. THEY WILL BE TAKING OVER THE ROUGH EDGES LOCATION ON MAIN STREET. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMES BINKLEY

- A. ASKED THE BOARD TO APPROVE PLACING ARCHIE CAMPBELL IN THE 6TH LEVEL OF THE APPRENTICESHIP PROGRAM BEGINNING THE NEXT PAY PERIOD. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE CITY WAS ASKED TO RESERVE 150 HOTEL ROOMS FOR NEXT YEAR'S LINEMAN RODEO WITH AN ADDITIONAL 75 ROOMS POSSIBLY NEEDED.

SUE AMICK ASKED THE BOARD TO APPROVE ISSUING HER A CREDIT CARD WITH A \$2000 LIMIT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. ASKED THE BOARD TO ANSWER THE FOLLOWING QUESTIONS FOR THE 457 LOAN PROGRAM APPLICATION:
 - a. SHOULD THE INTEREST RATE BE PRIME+1 OR PRIME +2? BILL HOAGLAND MADE A MOTION TO APPROVE PRIME + 2. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
SEPTEMBER 23, 2014

- b. SHOULD THE MINIMUM LOAN AMOUNT BE \$500 OR \$1000. BILL HOAGLAND MADE A MOTION TO APPROVE \$1000. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - c. HOW MANY TIMES SHOULD A PERSON BE ALLOWED TO TAKE A LOAN AGAINST THEIR 457? WITH THE MAXIMUM ALLOWED BY EXPERTPLAN BEING 9. RAY ZOLLMAN MADE A MOTION TO APPROVE 5 TIMES. BILL HOAGLAND MADE A MOTION TO APPROVE. MOTION CARRIED 3-0.
 - d. WHICH ORDER SHOULD THE FUNDS BE PULLED: EMPLOYEE CONTRIBUTION, ROLLOVERS, AND EMPLOYER CONTRIBUTION? BILL HOAGLAND MADE A MOTION TO APPROVE THE DISTRIBUTION ORDER TO BE EMPLOYEE CONTRIBUTION, ROLLOVERS, AND EMPLOYER CONTRIBUTION. RAY ZOLLMAN MADE A MOTION TO APPROVE. MOTION CARRIED 3-0.
- B. CONTACTED THE COUNTY HEALTH DEPARTMENT AND THEY ARE NOT GOING TO BE HOSTING A FLU SHOT CLINIC THIS YEAR. KAREN ASKED THE BOARD IF THEY WOULD LIKE HER TO SCHEDULE A CLINIC THIS YEAR WITH SOMEONE ELSE. THE BOARD WAS IN AGREEMENT THEY WOULD LIKE TO HAVE A CLINIC SCHEDULED.

MARTY RANDALL ANNOUNCED THURSDAY SEPTEMBER 25TH FROM 1PM TO 2PM THE HEALTH DEPARTMENT WILL BE CONDUCTING A COMMUNITY EMERGENCY DRILL AT THE FIRE DEPARTMENT ON LAKE ROAD.

2:32 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 14, 2014**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, ALEXANDRIA WAGGONER, MARTY RANDALL, JIM BINKLEY, JAMES RICHEY, JASON APPEGATE, SUE AMICK, SCOTT ZELLERS, KAREN GRICIUS, JOHN GULLION, TISH RICHEY AND MELISSA WOODS.

THE BOARD REVIEWED THE SEPTEMBER 23rd, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KERRY THOMPSON

- A. REQUESTED THE BOARD TO AUTHORIZE CHIEF JAMES RICHEY TO SIGN AN ORDER TO REMOVE AN UNSAFE BUILDING AT 171 NORTH WASHINGTON STREET. BILL HOAGLAND MADE THE MOTION TO AUTHORIZE CHIEF RICHEY TO SIGN THE ORDER. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. **RESOLUTION 2014-R14** A RESOLUTION APPROVING EXECUTION OF SALE AGREEMENT FOR SALE OF REAL ESTATE TO USFFG, LLC AND AUTHORIZING THE CLOSING TRANSACTION FOR THIS SALE RELATED TO THE SAMTECH SCOTTSBURG PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE RESOLUTION 2014-R14. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. NOTICE OF SALE OF REAL ESTATE PURCHASE PRICE OF \$14,000 PER ACRE LOCATED EAST OF THE MID-AMERICA SCIENCE PARK.

MELISSA WOODS WITH RIVER HILLS

- A. WATER TREATMENT PLANT AND DISTRIBUTION & SYSTEM IMP.
 - a. INVOICE #1316-10 IN THE AMOUNT OF \$7,299.00 TO SAEGESSER ENGINEERING. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. CHANGE ORDER #3 IN THE AMOUNT OF \$1,472.82 TO LYKINS CONTRACTING, INC. CHANGE IN QUANTITIES, VALUE ENGINEERING AND CONTRACT DATE EXTENSION. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - c. PAY APPLICATION #4 IN THE AMOUNT OF \$41,333.12 TO LYKINS CONTRACTING, INC. THIS INVOICE WILL BE PAID WITH A COMBINATION OF GRANT FUNDS (\$17,628.75), A PARTIAL RELEASE OF RETAINAGE FUNDS (\$17,828.12) AND LOCAL FUNDS (\$5,876.25) FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEMS CDBG GRANT FUND 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. IFA BROWNFIELD PROJECT
 - a. INVOICE #3797 IN THE AMOUNT OF \$18,727.02 TO ST. JOHN-MITTELHAUSER & ASSC. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. INVOICE #3859 IN THE AMOUNT OF \$6,478.24 TO ST. JOHN-MITTELHAUSER & ASSC. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS SHOULD BE ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - c. INVOICE #3860 IN THE AMOUNT OF \$4,654.00 TO ST. JOHN-MITTELHAUSER & ASSC. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. LYKINS IS RESURFACING THE STREETS.
- B. WWTP: IDEM ISSUED A MEMO STATING THE PHOSPHORUS LEVELS NEED TO MEET THE NEW LEVELS BY 2/29/2016. THE THREE YEAR COMPLIANCE SCHEDULE WILL ADD TO THE COST OF THE NEW PLANT.
- C. WE HAVE NOT RECEIVED RESULTS FROM THE SCOTT MANUFACTURING TESTING.
- D. STREET PAVING BID PACKETS ARE ADVERTISED IN THE PAPER THIS WEEK.
- E. TEMPLE & TEMPLE ARE READY TO CONSTRUCT LINES FOR ILPEA. BILL HOAGLAND MADE A MOTION TO APPROVE THE MAYOR TO SIGN THE CONSTRUCTION AGREEMENT AND THE NOTICE TO PROCEED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- F. BILL HOAGLAND MADE A MOTION TO APPROVE THE UTILITY SERVICE AVAILABILITY LETTER AND THE STORM WATER REVIEW LETTER FOR WAFFLE HOUSE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

ALEXANDRIA WAGGONER

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BOARD OF WORKS
OCTOBER 14, 2014

- A. HARDEE’S IS WORKING ON REPAIRING THEIR BASEMENT.
- B. THE DOWNTOWN MAIN STREET SIGN IS READY TO BE PLACED. THE ADDITIONAL COST DUE TO THE LOCATION AND REGULATIONS IS \$946.00 TOTAL PROJECT WITH PERMITS \$1053.63. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. IN 2015/2016 SCOTTSBURG IS SLATED TO HAVE HIGHWAY 56 WIDENED BY THE STATE FROM THE EAST SIDE OF THE INTERSTATE TO HIGHWAY 31 & 56 INTERSECTION. THERE WILL BE SEVERAL BUSINESSES AFFECTED BY THIS EXPANSION. JUST A THOUGHT FOR FUTURE PLANNING.

JIM BIKLEY

- A. BOB BROMM HAS COMPLETED 3000 HOURS OF TRAINING AND IS READY TO BE PROMOTED TO THE 4TH LEVEL APPRENTICE. TO BEGIN THIS PAY PERIOD. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ARCHIE CAMPBELL HAS BEEN REVIEWED BY THE APPRENTICE PROGRAM AND IT HAS BEEN RECOMMENDED THAT HE BEGIN THE IN THE 4TH LEVEL RATHER THAN THE 5TH LEVEL OF THE PROGRAM. MR. BINKLEY WILL LET PAYROLL KNOW WHEN HE BEGINS THE PROGRAM. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMES RICHEY HAS BEEN VERY BUSY WITH FIRE PREVENTION MONTH. SEVERAL SCHOOLS AND PRESCHOOLS HAVE BEEN THROUGH TOURING.

JASON APPLGATE RECEIVED TWO QUOTES FOR REPAIRING THE SINK HOLE IN MRS. YOCUM’S YARD. TEMPLE & TEMPLE \$35,000 AND LYKINS CONSTRUCTION \$28,000. TEMPLE & TEMPLE HAVE A LESS INVASIVE SOLUTION. THE MAYOR IS CONCERNED WITH LYKINS PLAN TO DIG UP THE YARD. SAYING IT COULD COST MORE IN THE LONG RUN TO PUT THEIR LANDSCAPING BACK. BILL HOAGLAND MADE A MOTION TO APPROVE THE QUOTE FROM TEMPLE AND TEMPLE TO BE PAID WITH CUM CAP IMPROVEMENT FUNDS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN GRICIUS BROUGHT A CONCERN FROM ROD WILSON. HE WOULD LIKE TO SEE A FOUR WAY STOP PLACED AT MERIDIAN AND OWEN. SCOTT WILL HAVE RICHEY RUN AN UPDATED ACCIDENT REPORT FOR THAT INTERSECTION AND BRING IT TO THE BOARD TO REVIEW.

RESOLUTION 2014-R15 A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$7000.00. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE A VACATION SELL BACK FOR JESSICA JONES. THE BOARD SIGNED THE PAY VOUCHERS.
- B. REPORTED SHE IS WORKING WITH EXPERT PLAN TO ADD A LOAN OPTION TO THE RETIREMENT PLAN.

3:10 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 28, 2014**

2:00 PM BILL HOAGLAND CALLED THE MEETING TO ORDER IN ABSENCE OF THE MAYOR WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, MARTY RANDALL, JIM BINKLEY, STACIE SKINNER, TONJA CAUDILL, SUE AMICK, SCOTT ZELLERS, GUY TOWNSEND, DANA COOPER, CULPEPPER COOPER, KELLY ZULLO, KAREN GRICIUS, JOHN GULLION, TISH RICHEY AND MELISSA WOODS.

THE BOARD REVIEWED THE OCTOBER 14, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

DANA COOPER & KELLY ZULLO WITH NEACE LUKENS PRESENTED A NEW PRESCRIPTION PROGRAM, TRUE SCRIPTS, ESTIMATED TO SAVE THE CITY \$40,000 A YEAR IN FEES AND REBATES. THE NEW PROGRAM IS PART OF HEALTH SMART WHO BOUGHT OUT OUR THIRD PARTY ADMINISTRATOR, PREFERRED HEALTH PLAN. IF APPROVED, THE NEW PLAN WILL BEGIN JANUARY 2015. DANA COOPER ALSO MENTIONED A NEW HEALTH CLAIMS SYSTEM WOULD TAKE EFFECT IN JANUARY. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MAYOR SIGNING THE A CONTRACT WITH TRUE SCRIPT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

MELISSA WOODS WITH RIVER HILLS

- A. EDA REVOLVING LOAN FUND
 - a. ASKED THE BOARD TO AUTHORIZE THE MAYOR TO ELECTRONICALLY SIGN THE SUBMISSION OF THE REPORT, CONTINGENT UPON TISH AND MELISSA AGREEING ON THE NUMBERS REPORTED. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
 - b. CURRENTLY, THERE SEEMS TO BE A CALCULATION ERROR WITH IN THE ELECTRONIC REPORT. THIS MAY DELAY THE SUBMISSION OF THE REPORT. THE BOARD WAS ASKED TO AUTHORIZE A REQUEST FOR AN EXTENSION IF THIS ISSUE CANNOT BE RESOLVED BY OCTOBER 30, 2014. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. THE 2014 STREET PAVING BID OPENED THIS MORNING.
- B. SAMTEC HAS REQUESTED LESS THAN NINE (9) ACRES OF LAND FOR THEIR BUILDING PROJECT.

MARTY RANDALL REMINDED EVERYONE TO COME DOWNTOWN TO TRICK OR TREAT FRIDAY NIGHT.

TONJA CAUDILL

- A. MARTYNA BAKER HAS RESIGNED EFFECTIVE NOVEMBER 14, 2014. MS. CAUDILL REQUESTED TO PROMOTE LESLIE APPEGATE TO MARTYNA’S POSITION EFFECTIVE NOVEMBER 17, 2014. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. CITY HALL WILL BE DECORATED FOR HALLOWEEN NIGHT. SHE HOPES TO HAVE THE DECORATION REMOVED PRIOR TO MONDAY’S COUNCIL MEETING.

JIM BINKLEY UPDATED THE BOARD ON THE NATIONAL LINEMEN’S RODEO.

RESOLUTION 2014-R16 A RESOLUTION TO UPDATE THE POLICY PROCEDURE MANUAL FOR THE CITY OF SCOTTSBURG POLICE DEPARTMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING AN AGREEMENT WITH ASCENSUS. THIS IS THE COMPANY THAT HAS BOUGHT OUT OUR CURRENT 457 HOLDER EXPERT PLAN. KERRY THOMPSON HAS REVIEWED AND APPROVED THE CONTRACT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

2:28 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 12, 2014**

2:00 PM. MAYOR GRAHAM THE MEETING TO ORDER WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, MARTY RANDALL, STACIE SKINNER, JAMES RICHEY, SUE AMICK, JIM BINKLEY, JASON APPELEGATE, TONJA CAUDILL, SCOTT ZELLERS, MELISSA WOODS, PAUL EDER, GUY TOWNSEND, KAREN GRICIUS, BARBARA GALLEGOS, RANDY TELTOE, JOHN GULLION AND TISH RICHEY.

THE BOARD REVIEWED THE OCTOBER 28, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS

A. WATER TREATMENT PLANT AND DISTRIBUTION & SYSTEM IMP

- a. PRESENTED INVOICE #1316-11 IN THE AMOUNT OF \$3,446.75 TO SAEGESSER ENGINEERING. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. PRESENTED PAY APPLICATION #5 TO LYKINS CONTRACTING, INC IN THE AMOUNT OF \$126,955.00 (LYKINS: \$120,607.25 RETAINAGE: \$6,347.75). THIS INVOICE WILL BE PAID WITH A COMBINATION OF GRANT FUNDS (\$95,216.25) AND LOCAL FUNDS (\$31,738.75) FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. IFA BROWNFIELD PROJECT

- a. PRESENTED INVOICE #03945 IN THE AMOUNT OF \$500.92 TO ST. JOHN MITTELHAUSER & ASSC. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS SHOULD BE ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. PRESENTED INVOICE #03946 IN THE AMOUNT OF \$20 TO ST. JOHN MITTELHAUSER & ASSC. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- c. PRESENTED INVOICE #000195880 IN THE AMOUNT OF \$103.67 TO IDEM. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

C. THEY HAVE FILED FOR AN EXTENSION ON THE EDA REPORT THAT IS DUE NEXT WEEK.

BILL SAEGESSER

- A. WATER PROJECT: LYKINS WILL FINISH PAVING LUCAS AND PINE STREET NEXT YEAR.
- B. WASTEWATER TREATMENT PLANT IS RUNNING TESTS FOR PHOSPHORUS. IF WE HAVE TO TREAT THIS CHEMICALLY IT CAN BE VERY EXPENSIVE.
- C. OLD SCOTT MANUFACTURING THE FIRST ROUND OF TESTING HAS BEEN SUBMITTED TO IDEM.
- D. ADDITIONAL STOPS SIGNS AT MERIDIAN AND OWEN STREETS IS NOT JUSTIFIED BY ENGINEERING CRITERIA.
- E. THE 2014 STREET PAVING BIDS CAME IN RANGING FROM JUST UNDER \$300,000 TO JUST OVER \$300,000. THE BUDGET ONLY HAS \$160,000 AVAILABLE. THE LIST WILL NEED TO BE PRIORITIZED. THE REDEVELOPMENT COMMISSION WILL BE ASKED TO CONSIDER PAYING \$100,000 OF THE BID FOR WALKING SIGNAL FOR THE MOONGLO TRAIL PROJECT. THE BOARD TABLED AWARDED THE BID UNTIL THE REDEVELOPMENT VOTES ON THE \$100,000.
- F. THE SHOVEL READ APP FOR THE SOUTH MAIN INDUSTRIAL PARK HAS BEEN SUBMITTED.
- G. THE CITY SHOULD HAVE THE FINAL DRAWING FOR SAMTEC BY THE END OF THE WEEK.

BARBARA GALLEGOS & RANDY TELTOE PRESENTED THE 2015 WORKMAN COMP AND LIABILITY INSURANCE RENEWALS. THE RENEWAL CAME IN AT A 3% INCREASE. THEY ARE STILL WAITING FOR TRAVELER'S TO SUBMIT THEIR QUOTE. THEY RESPECTFULLY ASKED THE BOARD TO WAIT UNTIL THE LAST MEETING IN DECEMBER TO VOTE ON THE RENEWALS. THEY ARE CONFIDENT THEY CAN AWARD THE CITY WITH A BETTER RATE. THE BOARD AGREED TO WAIT UNTIL DECEMBER 23RD TO VOTE.

KERRY THOMPSON LEAD THE 2:45PM HEARING ON THE LARRY MCCRADY PROPERTY LOCATED AT 171 NORTH WASHINGTON STREET. ON OCT 14, 2014 AN ORDER WAS ISSUED FOR THE REMOVAL OF THE BUILDING. MR. MCCRADY DOES NOT HAVE THE MONEY TO HAVE THE BUILDING REMOVED. HE IS LOOKING TO DEED THE PROPERTY TO SOMEONE WHO WILL AGREE TO REMOVE THE BUILDING. MAYOR GRAHAM ASKED KERRY THOMPSON TO CONTACT MR. MCCRADY TO DEED THE PROPERTY TO THE CITY AND WE WILL TEAR DOWN THE BUILDING. BILL HOAGLAND MADE A MOTION TO APPROVE THE MAYOR GRAHAM'S REQUEST. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
NOVEMBER 12, 2014

STACIE SKINNER PRESENTED TWO TOWER AGREEMENTS (HOWSER & ROSE) FOR APPROVAL. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY RECAPPED THE POWER OUTAGE FROM THE NIGHT BEFORE. A SEMI TORE DOWN A LEAD WIRE AND BROUGHT DOWN ELECTRICAL LINES CAUSING A CITYWIDE OUTAGE. INDIANA BOTTLING IS TRYING TO LOCATE WHO THE DRIVER WAS THAT LEFT THE SCENE. TONJA CAUDILL, SCOTT ZELLER AND MAYOR GRAHAM ALL COMPLIMENTED THE ELECTRIC DEPARTMENT, FIRE DEPARTMENT, UTILITIES MANAGER AND VOLUNTEER DEPUTIES THAT ASSISTED DURING THE OUTAGE.

JASON APPLGATE REQUESTED A \$50 PHONE STIPEND FOR TIM CLINE, CLIFF HERR, JEFF MCNEELY, DAVE MONTGOMERY, MATT MCNEAR AND ZACH KRAMER. JASON COMMENTED HE WOULD ONLY AWARD THEM THE STIPEND IF THEY MADE THEIR NUMBERS AVAILABLE TO EVERYONE TO CONTACT THEM. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL PRESENTED A LETTER REQUESTING A SIX MONTH EXTENSION TO THE LUTHERAN CHURCH CONTRACT AT THE DEPOT. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2014-R17 A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$5400.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

- KAREN MIDDLETON
- A. ASKED THE DEPARTMENT HEADS TO TURN IN THEIR PAY VOUCHER AND LONGEVITY THANKSGIVING WEEK BY NOON ON MONDAY THE 24TH.
 - B. PRESENTED VACATION SELL BACKS FOR MATT MCNEAR, KRISTIE RICHARDSON AND ZACH BANE.
 - C. INFORMED THE BOARD OF A FEDERAL WEB PROGRAM CALLED E-VERIFY. THE CITY IS SUPPOSE TO BE RUNNING NEW HIRES SOCIAL SECURITY NUMBERS THROUGH THIS PROGRAM TO ASSURE THEY HAVE PERMISSION TO BE EMPLOYED IN THE UNITED STATES. SUE AMICK STATED SHE IS CURRENTLY USING AN INDIANA STATE WEBSITE TO VERIFY NEW HIRES AND BELIEVES IT DOES THIS FOR US.

3:12PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 25, 2014**

EXECUTIVE SESSION

1:47 PM MAYOR GRAHAM CALLED THE EXECUTIVE SESSION TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO ATTENDING WERE JAN HARDY, TONJA CAUDILL, SHELLY BOYD AND SCOTT ZELLERS.

A PERSONNEL ISSUE WAS DISCUSSED.

2:00PM RAY ZOLLMAN ADJOURNED THE EXECUTIVE SESSION.

BOARD OF WORKS

2:05 PM. MAYOR GRAHAM THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, SHELLY BOYD, ALEX WAGGONER, MARTY RANDALL, STACIE SKINNER, JAMES RICHEY, SUE AMICK, JIM BINKLEY, TONJA CAUDILL, SCOTT ZELLERS, MELISSA WOODS, CHRIS WAKEMAN, RUBY WAKEMAN, GUY TOWNSEND, JOHN GULLION AND TISH RICHEY.

THE BOARD REVIEWED THE NOVEMBER 12, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

RAY ZOLLMAN MADE A MOTION TO APPROVE TONJA CAUDILL'S RECOMMENDATION TO TERMINATE THE EMPLOYMENT OF SHELLY BOYD. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS

A. IFA BROWNFIELD PROJECT

- a. PRESENTED INVOICE #03945 PREVIOUSLY PRESENTED IN THE AMOUNT OF \$500.92 TO ST. JOHN MITTELHAUSER & ASSC. WAS THE INCORRECT AMOUNT. THE CORRECT AMOUNT IS \$1,068.18 THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS SHOULD BE ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. EDA REVOLVING LOAN FUND

- a. PRESENTED INVOICE #1 IN THE AMOUNT OF \$1,250.00 TO RIVER HILLS EDD & RPC. THIS INVOICE WILL BE PAID FOR WITH FUNDS FROM THE EDA RLF (CITY-COUNTY) FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

C. SCOTTSBURG COMPREHENSIVE PLANNING GRANT

- a. AN INCOME SURVEY MUST BE COMPLETED ON THE INCORPORATED LIMITS OF THE CITY, IN ORDER TO DETERMINE ELIGIBILITY TO APPLY FOR GRANT FUNDS.
- b. THE LAST TIME THE CITY HAS AN INCOME SURVEY COMPLETED, IT WAS \$3,100; HOWEVER THAT INCLUDED DOOR TO DOOR SURVEYS THAT ARE NOT PERFORMED ANYMORE.
- c. MELISSA HAS REQUESTED A QUOTE FOR SERVICES, BUT HAS NOT RECEIVED ONE AT THIS TIME. RAY ZOLLMAN MADE A MOTION TO APPROVE A QUOTE UP TO \$4000. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. PRESENTED PAY APPLICATION #2 FOR TEMPLE AND TEMPLE IN THE AMOUNT OF \$14,786.64 FOR WORK WITH THE OLD CHURCH PROPERTY AND DRAINAGE FOR THE TRAILS PROJECT. RAY ZOLLMAN MADE MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED CHANGE ORDER #2 FOR TEMPLE AND TEMPLE IN THE AMOUNT OF \$33,516.96 FOR DRAINAGE AND CONSTRUCTING A WALL FOR THE TRAILS PROJECT. . RAY ZOLLMAN MADE MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED AN EASEMENT FROM THE HOSPITAL TO THE CITY FOR THE TRAIL ALONG MOONGLO. BILL HOAGLAND MADE A MOTION TO APPROVE THE MAYOR SIGNING THE AGREEMENT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. THERE ARE ONLY TWO AREAS LEFT TO PLACE THE FLOW METERS FOR READINGS. AFTER THOSE AREAS ARE ADDRESSED SAEGESSER WILL BE ABLE TO GENERATE THE STUDY RESULTS.
- E. GOLD SHOVEL READY APPROVAL HAS MADE IT THROUGH IOCRA. IDEM IS HOPING TO COMPLETE THEIR PORTION BY THE END OF THE YEAR.
- F. SAMTEC SUBMITTED THEIR PRELIMINARY DRAWINGS YESTERDAY.
- G. ILPEA SEWER PROJECT IS UNDERWAY AND SHOULD BE COMPLETE BY YEARS END.

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BOARD OF WORKS
NOVEMBER 25, 2014

CHRIS WAKEMAN WITH THE DOWNTOWN MAIN STREET COMMITTEE PRESENTED A SURVEY CONDUCTED BY THE COMMITTEE. THE SURVEY REFLECTED CONCERNS WITH THE DOWNTOWN AREA. A DISCUSSION WAS HELD ON HOW THE CITY COULD HELP TO ADDRESS SOME OF THE SUGGESTIONS AND CONCERNS OF THE SURVEY. MAYOR GRAHAM ASKED THE COMMITTEE TO GENERATE A FEW ACTION PLANS THEY WOULD LIKE TO SEE. THEN THE BOARD WILL REVIEW THEM TO SEE HOW THE CITY WILL BE ABLE TO HELP MOVE FORWARD.

ALEXANDRIA WAGGONER

- A. WAFFLE HOUSE IS MOVING FORWARD WITH THEIR REMODELING.
- B. REPORTED THE OWNER OF HARDEE’S CALLED HER AND WAS NOT AWARE WORK WAS NOT PROGRESSING ON THE PROPERTY. MR. SAEGESSER REMINDED MRS. WAGGONER THE CITY HAS NOT APPROVED THE STORM WATER.

STACIE SKINNER

- A. THEY HAVE BEEN BUSY CONNECTING THE BUSINESSES AROUND THE SQUARE TO THEIR NEW FIBER CONNECTIONS.
- B. BRIAN KIDD AND KRISTIE RICHARDSON WILL BE GOING ON SICK LEAVE BEFORE THE END OF THE YEAR.

TONJA CAUDILL REPORTED THEY SENT THE DECEMBER BILLS OUT PRIOR TO THE THANKSGIVING HOLIDAY TO AVOID CUSTOMERS RECEIVING THEM LATE.

JIM BINKLEY REPORTED JOHN JONES WILL BE CONNECTING WITH FIBER THIS WEEK.

SUE AMICK REMINDED EVERYONE ABOUT COURTYARD CHRISTMAS AND THE PARADE ON SATURDAY 11/29/14.

TISH

- A. KUDOS TO THE WAKEMAN’S AND THE MAIN STREET GROUP FOR THEIR EFFORTS.
- B. ASKED IF SOMEONE WOULD CHECK ON THE COPE’S PROPERTY & PIZZA HUT. MAYOR GRAHAM ASKED CHIEF ZELLERS AND CHIEF RICHEY TO LOOK AT THOSE PROPERTIES.

KAREN MIDDLETON

- A. THANKED THE DEPARTMENT HEADS FOR HELPING FOR SPENDING TIME WITH THE LIABILITY CARRIER LAST WEEK.
- B. PRESENTED SELL BACKS FOR JIM BINKLEY AND GAYLORD FISHER. THE BOARD SIGNED THE PAY VOUCHERS.
- C. OUR 457 PLAN HAS MOVED TO ASCENSUS. THEY REQUIRE US TO HAVE A TPA, WE ARE IN THE PROCESS OF FINDING A TPA FOR OUR ACCOUNT.
- D. REPORTED THE DEPARTMENTS SHOULD TURN IN THE PAYROLL MONDAY BY NOON WITH THEIR LONGEVITY. CHECKS MAY BE PICKED UP AT 10AM ON WEDNESDAY. MAYOR GRAHAM ASKED IF THE LONGEVITY CHECKS COULD BE ISSUED BEFORE THANKSGIVING. MRS. MIDDLETON SAID PER THE HANDBOOK THE CHECKS ARE ISSUED DECEMBER 1ST. MAYOR GRAHAM SAID HE WOULD CONSIDER AMENDING THE HANDBOOK.

A 2015 CONTRACT WAS PRESENTED BETWEEN THE WATER & SEWER DEPARTMENTS FOR WATER READINGS AND METER MAINTENANCE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

3:08PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 9, 2014**

2:00 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, STACIE SKINNER, JERRY ASHER, MARTY RANDALL, JIM BINKLEY, JAMES RICHEY, TONJA CAUDILL, SCOTT ZELLERS, GUY TOWNSEND, TISH RICHEY AND JOHN GULLION.

THE BOARD REVIEWED THE NOVEMBER 25, 2014 EXECUTIVE SESSION AND BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

RAY ZOLLMAN MADE A MOTION TO APPROVE TONJA CAUDILL'S RECOMMENDATION TO TERMINATE THE EMPLOYMENT OF SHELLY BOYD. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL PRESENTED RIVER HILLS REPORT

A. WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM IMPROVEMENTS

A. PRESENTED INVOICE #1316-12 IN THE AMOUNT OF \$405.50 TO SAEGESSER ENGINEERING. THIS INVOICE TO BE PAID FROM THE WATER IMPROVEMENT 2013 GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. MAS PARK PRESENTATION HALL- OGLE GRANT

A. PARTIAL REIMBURSEMENT TO SCOTT COUNTY ECONOMIC CORPORATION FOR PREVIOUS PAYMENT TO SENSORY TECHNOLOGIES INVOICE #32428 IN THE AMOUNT OF \$6430.00. TO BE REIMBURSED FROM THE OGLE GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

A. WATER PROJECT IS WAITING ON SOME CLEAR WELL WORK.

B. BIDS ON THE STREET PAVING, INCLUDING PEDESTRIAN WALKWAY ON MOONGLO: TEMPLE \$277,882.00 & OMARA \$277,250.00. \$110,000 TO BE PAID BY THE REDEVELOPMENT COMMISSION. MAYOR GRAHAM RECOMMENDED TEMPLE & TEMPLE BECAUSE THEY ARE ALREADY DOING WORK ON MOONGLO. RAY ZOLLMAN MADE MOTION TO AWARD THE BID TO TEMPLE AND TEMPLE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

C. ILPEA SEWER RELOCATION PROJECT IS ABOUT 75% COMPLETE.

D. LAST FRIDAY THE LT. GOVERNOR PRESENTED SCOTTSBURG WITH THE FIRST IN THE STATE GOLD SHOVEL READY CERTIFICATE.

STACIE SKINNER

A. PRESENTED THE MASTER SERVICE AGREEMENT FOR THE BOARDS APPROVAL. KERRY THOMPSON REVIEWED AND APPROVED. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

B. MAYOR GRAHAM MENTIONED HE HAS A MEETING WITH AT&T AFTER THE FIRST OF THE YEAR TO DISCUSS THEIR NEW WIRELESS SERVICE IN SCOTT COUNTY.

C. KRISTIE IS OUT ON MEDICAL LEAVE AS OF LAST FRIDAY.

D. BRIAN IS GOING ON MEDICAL LEAVE AS OF NEXT THURSDAY.

JERRY ASHER

A. REQUESTED A PHONE STIPEND FOR TOMMY JOHNSON. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MARY RANDALL

A. THERE IS A HOLE ON MAIN STREET SOUTH OF THE LIBRARY IN THE NORTH LANE.

B. THE MUSEUM IS HAVING A FUNDRAISING LUNCHEON THIS FRIDAY 11AM TO 1PM. THEY WILL ALSO HAVE AN OPEN HOUSE SUNDAY 2PM TO 5PM.

TONJA CAUDILL RECOMMENDED FROM THE SICK BANK BOARD AWARDED 8 DAYS TO BRIAN KIDD. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

A. REPORTED ON THE MERLE BERNA AND COPE PROPERTY. MR. BERNA HAS NO PLANS AT THIS TIME TO REMODEL OR TEAR DOWN THE BUILDING. CHIEF RICHEY TOOK SEVERAL PICTURES OF BOTH THE PROPERTIES AND BUILDINGS. MAYOR GRAHAM ASKED THE CHIEF TO SHARE THE PICTURES WITH KERRY THOMPSON AND SEE WHAT THE CITY'S OPTIONS ARE AT THIS TIME.

B. THE POLICE ARE GETTING BIDS ON NEW VEHICLES.

THE POLICE DEPARTMENT WOULD LIKE TO HIRE ERIC JONES TO WORK 8 HOURS A WEEK TO COVER PHONE AND FOLLOW UP ON CITATIONS. IT WOULD COST BETWEEN \$6700 AND \$7000 A YEAR. HE

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BOARD OF WORKS
DECEMBER 9, 2014

WOULD BEGIN JAN 1, 2015. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2014-R18 A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$5700.00. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

RAY ZOLLMAN MADE A MOTION TO APPROVE THE FOLLOWING CONTRACTS: BLUE RIVER SERVICES \$14250, SCOTT COUNTY PARTNERSHIP \$29,450, LIFE LONG LEARNING CENTER 21,850, SCOTT COUNTY COMMUNITY CLEARING HOUSE \$14,250 AMD THE SCOTT COUNTY ECONOMIC DEVELOPMENT CORP \$65,000. BILL HOAGLAND SECOND THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. WELLNESS MEETING THIS WEDNESDAY AT 10:30AM FOLLOWED BY A LUNCH AND LEARN AT 11:30AM.
- B. PRESENTED SELL BACKS FOR SIGNATURE.
- C. THERE IS A WELCOME LETTER BEING SENT TO THE EMPLOYEES FOR THE NEW PRESCRIPTION CARRIER.
- D. INVOICE FOR UNIVERSAL VALUATIONS FOR APPRAISALS TO BE COMPLETED PRIOR TO YEAR END. TOTAL INVOICE FOR \$825, OF WHICH \$309 IS DUE FROM THE REDEVELOPMENT COMMISSION. BILL HOAGLAND MADE A MOTION TO PAY THE INVOICE AND PAY THE REDEVELOPMENTS PORTION FROM THE BOARD OF WORKS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. PRESENTED A 457 TPA PROPOSAL FROM ED DAVIS WITH ASCENSUS IN THE AMOUNT OF \$ 2075 ANNUALLY WITH A \$950 ONETIME SET UP FEE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:50 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 23, 2014**

2:02 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, KERRY THOMPSON, MELISSA WOODS, MARTY RANDALL, RANDY TELTOE, EDWARD COOPER, BARBARA GALLEGOS, SUE AMICK, JIM BINKLEY, TISH RICHEY, JOHN GULLION AND JASON APPELEGATE.

THE BOARD REVIEWED THE DECEMBER 9, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KERRY THOMPSON PRESENTED

- A. **RESOLUTION 2014-R19** A RESOLUTION APPOINTING APPRAISERS OF REAL ESTATE FOR LAND LOCATED AT 903 SOUTH LAKE ROAD SOUTH. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. RIVER HILLS RLF CONTRACT FOR 2015 IN THE AMOUNT OF \$1250.00. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. ASCENSUS RETIREMENT PLAN THIRD PARTY ADMINISTRATOR CONTRACT. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE KAREN MIDDLETON TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

EDWARD COOPER, BARBARA GALLEGOS AND RANDY TELTOE PRESENTED THE WORKMAN'S COMPENSATION AND THE LIABILITY & CASUALTY QUOTE FOR 2015. THEY RECOMMENDED SWITCHING TO TRAVELERS DUE TO THEIR QUOTE HAVING EQUAL COVERAGE AT A LESSOR AMOUNT. RAY ZOLLMAN MADE A MOTION TO APPROVE THEIR RECOMMENDATION OF TRAVELER'S QUOTE OF \$235,339. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS REPORTED SHE IS TRYING TO HAVE OCRA APPROVE OUR CURRENT WATER INCOME SURVEY. IF THEY DO NOT WE WILL HAVE TO CONDUCT ANOTHER INCOME SURVEY.

BILL SAEGESSER REPORTED

- A. TEMPLE IS FINISHED WITH ILPEA PROJECT.
- B. HE IS WORKING ON A NEW PERMIT FOR THE TRANSFER STATION.
- C. ASKED THE MAYOR TO SIGN THE STREET PAVING AWARD LETTER THE BOARD APPROVED AT THE PRIOR BOARD MEETING.
- D. ASKED THE BOARD TO ALLOW THE MAYOR TO SIGN A UTILITY SERVICE AVAILABILITY LETTER FOR GOAT MILK STUFF. IN 2015 THEY ARE PLANNING ON ADDING A KITCHEN TO THEIR BUILDING. BILL HOAGLAND MADE A MOTION TO APPROVE THE MAYOR SIGNING THE LETTER. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. THE STATE WOULD LIKE TO REPLACE A CULVERT ON HWY 31 SOUTH. THEY WOULD LIKE TO PURCHASE SOME OF THE ACREAGE FROM THE CITY, SO THEY CAN MAINTAIN THAT AREA. THEY ARE OFFERING \$12,400.00. MR. SAEGESSER WARNED THAT THE CITY HAS A WATER LINE THAT RUNS THROUGH THE PROPERTY AND IT WOULD HAVE TO BE MOVED. HE DOES NOT BELIEVE THE MONEY OFFERED FROM THE STATE WOULD COVER THE COSTS OF RELOCATING THAT LINE. IT IS HIS RECOMMENDATION THE CITY SEND BACK A REJECTION LETTER. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MAYOR SIGNING A REJECTION LETTER TO THE STATE'S PROPOSAL. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- F. HE IS FINISHING THE TIF BOND ISSUE AND WILL HAVE IT READY FOR THE RDC MEETING ON 1/8/15.

MAYOR GRAHAM PRESENTED

- A. THE MASP MANAGEMENT CONTRACT. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. A MEMORANDUM OF AGREEMENT WITH SCOTT COUNTY EDC, SCOTT COUNTY COMMUNITY FOUNDATION AND SCOTT COUNTY PARTNERSHIP. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. A QUOTE FOR A TILLER TO BE PAID BY BOARD OF WORKS IN THE AMOUNT OF UP TO \$12,000. TISH RICHEY REQUESTED THE BOARD TO ALSO INCLUDE APPROVAL FOR HER TO PAY ANY LAST MINUTE 2014 CLAIMS THAT SHOULD ARRIVE PRIOR TO THE END OF THE YEAR. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN PRESENTED

- A. THE 2015 FEDERAL MILEAGE RATE INCREASES TO \$0.575 PER BUSINESS MILE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. 2015 IACT DUES IN THE AMOUNT OF \$2953.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
DECEMBER 23, 2014

C. A SELL BACK FOR BOB BROMM. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

3:06 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 13, 2015**

2:00 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, KERRY THOMPSON, MELISSA WOODS, JOHN KONKLER, JERRY ASHER, ALEXANDRIA WAGGONER, STACIE SKINNER, JASON APPLGATE, TONJA CAUDILL, SUE AMICK, SCOTT ZELLERS, MARTY RANDALL, JIM BINKLEY TISH RICHEY AND JOHN GULLION.

THE BOARD REVIEWED THE DECEMBER 23, 2014 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KERRY THOMPSON PRESENTED

- A. **RESOLUTION 2015-R1** A RESOLUTION AUTHORIZES EXECUTION OF A MORTGAGE MODIFICATION AGREEMENT BETWEEN THE CITY OF SCOTTSBURG AND THE UNITED STATES DEPARTMENT OF COMMERCE, ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) IN ORDER TO SECURE A RELEASE OF A LIEN CREATED BY AN AGREEMENT AND MORTGAGE EXECUTED BETWEEN THE CITY OF SCOTTSBURG AND EDA ON APPROXIMATELY 8.7 ACRES, WHICH THE CITY OF SCOTTSBURG IS IN THE PROCESS OF SELLING TO THE DEVELOPER OF THE SAMTEC PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED AN AMENDED MASP MANAGEMENT CONTRACT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS PRESENTED BIDS FOR NEW POLICE CARS

- A. JIM O'NEAL: 2015 SEDAN POLICE INCEPTOR \$20,494.98; 2015 TAURUS \$21,051.96
- B. JOHN JONES: 2014 CHARGER \$17,291.00; 2015 CHARGER \$19,209.00; 2015 CAPRICE \$21,860.00

CHIEF ZELLERS RECOMMENDED THE 2014 CHARGER AT \$17,291.00 AND TO USE THE FEDERAL ASSET FORFEITURE TO EQUIP THE VEHICLES. BILL HOAGLAND MADE A MOTION TO APPROVE PURCHASING THE 2014 CHARGER. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. RAY ZOLLMAN MADE A MOTION TO USE THE FEDERAL ASSET FORFEITURE TO EQUIP THE VEHICLES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MELISSA WOODS WITH RIVER HILLS

- A. WATER TREATMENT PLANT AND DISTRIBUTION & SYSTEM IMP.
 - a. INVOICE #1316-13 TO SAEGESSER ENGINEERING IN THE AMOUNT OF \$1,013.75. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. IFA BROWNFIELD PROJECT
 - a. INVOICE #04088 TO ST. JOHN MITTELHAUSER & ASSC. IN THE AMOUNT OF \$4,251.02. THIS INVOICE WILL BE PAID FOR WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT. THIS SHOULD BE ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. INVOICE #4089 IN THE AMOUNT OF \$1,741.50. TO ST. JOHN MITTELHAUSER & ASSC. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - c. INVOICE #000196998 TO IDEM IN THE AMOUNT OF \$224.61. THIS INVOICE WILL BE PAID FROM THE BROWNFIELD GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2 IN FAVOR AND 1 ABSTENTION (HOAGLAND).
 - d. PRESENTED LETTERS FOR THE WATER PLANT PROJECT AND THE SENIOR YOUTH CENTER ANNUAL REVIEW FOR THE MAYOR'S SIGNATURE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

ALEXANDRIA WAGGONER

- A. ADAMS FUNERAL HOME IS OPENING IN SCOTTSBURG.
- B. THE PATEL FAMILY WILL BE MOVING SUBWAY IN THE NEXT 18 MONTHS.
- C. STOP LIGHT LIQUOR WILL BE MOVING TO THE MARIANN BUILDING.

STACIE SKINNER

- A. BRIAN KIDD IS BACK ON LIGHT DUTY.
- B. KRISTIE REMAINS OFF ON WORKMAN'S COMP.

JASON APPLGATE REPORTED 171 NORTH WASHINGTON STREET IS TORN DOWN AND ALMOST CLEARED AWAY.

SCOTT ZELLERS REPORTED JOE NICHOLSON WAS OFF WORK DUE TO CARPEL TUNNEL SURGERY.

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BOARD OF WORKS
JANUARY 13, 2015

JIM BINKLEY REPORTED THE MAIN STREET PROGRAM & VISITOR’S COMMISSION HAS PARTNERED TO HELP WITH THE LINEMAN RODEO.

TISH RICHEY ASKED THE BOARD TO APPROVE PAYING: \$3.40 TO NOAA FOR SEQUESTERS FUNDS; \$6,175 SAEGESSER ENGINEERING FOR THE SEWER PROJECT; \$15,011.63 FOR THE INTEREST ON THE SEWER BAN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2015-R2 A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$26,200.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

- KAREN MIDDLETON
- A. ASKED THE BOARD TO WAIT UNTIL FEBRUARY TO AWARD THE CITY’S CONTRIBUTION TO THE EMPLOYEES’ H.S.A. ACCOUNTS. JAN, THE MAYOR AND KAREN ARE MEETING WITH PEPPER PRIOR TO THE FIRST MEETING IN FEBRUARY TO DISCUSS PROPER FUNDING OF THE INSURANCE ACCOUNT. THE BOARD WAS IN CONSENSUS TO WAIT UNTIL THAT TIME.
 - B. PRESENTED A SELL BACK OF VACATION FOR ZACK BANE & JON CRAWFORD.
 - C. ASKED THE DEPARTMENT HEADS TO VERIFY THE PTO BALANCES FOR THE BEGINNING OF 2015.

TONJA CAUDILL ASKED THE DEPARTMENT HEADS TO GIVE HER ANY CHANGES TO THEIR EMPLOYEES SICK BANK PARTICIPATION.

- BILL SAEGESSER REPORTED
- A. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING NOTICE TO PROCEED FOR THE STREET PAVING PROJECT. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:40 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 27, 2015**

2:00 PM. BILL HOAGLAND CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, LINETTE COLWELL, JAMES COLWELL, GUY TOWNSEND, BILL SAEGESSER, JILL SAEGESSER, JERRY ASHER, ALEXANDRIA WAGGONER, STACIE SKINNER, TONJA CAUDILL, SCOTT ZELLERS, MARTY RANDALL, JIM BINKLEY, TISH RICHEY AND JOHN GULLION.

THE BOARD REVIEWED THE JANUARY 13, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

LINETTE COLWELL PRESENTED A CLAIM FOR REIMBURSEMENT DUE DAMAGE TO HER VEHICLE FROM A POTHOLE ON MOONGLO ROAD. SHE SUBMITTED THE CLAIMS TO THE CITY INSURANCE. THEY DENIED LIABILITY STATING THE CITY DID NOT HAVE PRIOR KNOWLEDGE OF THE POTHOLE. MR. HOAGLAND TOLD MRS. COLWELL HE WOULD LIKE TO WAIT FOR THE MAYOR'S ARRIVAL BEFORE MAKING A DECISION. MRS. COLWELL AGREED. 2:08PM MAYOR GRAHAM ARRIVED. MRS. COLWELL PRESENTED HER INFORMATION TO THE MAYOR. MR. HOAGLAND ASKED THE COLWELL'S TO GIVE THE CITY THE RIMS THEY WERE REPLACING; SHE AGREED. MR. HOAGLAND MADE A MOTION TO PAY \$269.68 FOR DETAIL PAINTING AND \$1823.83 FOR NEW RIMS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED

- A. PRESENTED PAY APPLICATION #1 TO TEMPLE AND TEMPLE IN THE AMOUNT OF \$69,800. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN A LETTER AGREEING ILPEA WILL REPAY TO THE CITY \$31,200. BILL HOAGLAND MADE A MOTION TO APPROVE THE MAYOR TO SIGN. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. INDOT HAS NOT RESPONDED TO THE CITY'S REJECTION OF THEIR OFFER TO PURCHASE THE PROPERTY ON 31 SOUTH.
- D. THE SECOND ROUND OF TESTS AT SCOTT MANUFACTURING HAS BEEN COMPLETED AND THE NUMBERS WERE FAVORABLE.

STACIE SKINNER

- A. ASKED THE MAYOR TO SIGN A FIBER CONTRACT FOR ALL CITY DEPARTMENTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY ASKED THE BOARD TO APPROVE HIM PURCHASING A SKID STEER THEY ARE CURRENTLY LEASING THE FINAL COST WILL BE AROUND \$40,000. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL PRESENTED TO THE BOARD ABOUT NEW BEGINNINGS CHURCH REQUEST TO ENTER IN TO A CONTRACT TO RENT THE DEPOT EVERY SATURDAY NIGHT FOR 3-6 MONTHS BEGINNING JANUARY 31ST. THE OPTIONS WERE DISCUSSED. BILL HOAGLAND MADE A MOTION TO OFFER NEW BEGINNINGS CHURCH A 3 MONTH CONTRACT AT \$300.00 A MONTH OR A 6 MONTH CONTRACT AT \$225.00 A MONTH. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. KERRY IS TO DRAW UP THE PAPERWORK.

CHIEF SCOTT ZELLER REPORTED JOE NICHOLSON WILL RETURN FROM MEDICAL LEAVE ON 2/4/15.

TISH RICHEY

1. ASKED THE BOARD TO APPROVE PAYING \$2200.00 TO RENEW THE FIVE YEAR PERMIT FOR THE TRANSFER STATION. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
2. ASKED THE BOARD TO APPROVE SPLITTING THE SHOP EXPENSES BETWEEN THE DEPARTMENT BY GAS CONSUMPTION RATHER THAN BY VEHICLES OWNED. RAY ZOLLMAN MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM REPORTED THEY WILL BE DOING PAINTING, NEW FLOOR COVERING AND OTHER UPDATES AT THE TRAIN DEPOT.

JAN HARDY

1. MADE THE BOARD AWARE OF THE CURRENT DEPOT RENTERS CONCERNS WITH STORAGE SPACE. MR. HOAGLAND ASKED WHAT THE RENT WAS FOR CHAMBER OF COMMERCE AND VISITOR'S COMMISSION.
2. REPORTED SHE MET WITH SCOTT HEYNE REGARDING GAS PRICES. MAYOR GRAHAM WAS GOING TO CHECK WITH IMPA TO DO MORE RESEARCH ON FUTURE PROJECTIONS.

KAREN MIDDLETON

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BOARD OF WORKS
JANUARY 27, 2015

- A. ASKED THE BOARD TO GIVE THE FINAL APPROVAL TO HIRE MELISSA WOODS AS THE HANDBOOK STATES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. REPORTED OUR TPA IS FINALIZING OUR 457 PLAN DOCUMENT. THERE WILL BE A FEW CHANGES PER IRS GUIDELINES: 1. ANY MEMBER OVER 70.5 WILL BE REQUIRED TO TAKE AN ANNUAL DISTRIBUTION. 2. WHEN SOMEONE WANTS A DISTRIBUTION THEY MUST FIRST TAKE A LOAN AGAINST THEIR ACCOUNT AND SHOW THE LOAN IS CAUSING A HARDSHIP. THEN THE TPA WILL ASSESS WHETHER THEY QUALIFY FOR A DISBURSEMENT. 3. ANYONE WHO LEAVES THE CITY WITH A BALANCE LESS THAN \$500 WILL BE ISSUED A CHECK BY PLAN TO CLOSE THEIR ACCOUNT.
- C. KAREN ASKED THE BOARD TO ESTABLISH HOW VESTING INTO THE PLAN WILL BE RATED. BILL HOAGLAND MADE A MOTION TO SET THE VESTING AT 25% A YEAR. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

3:17 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
FEBRUARY 10, 2015

2:00 PM. BILL HOAGLAND CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, ALEXANDRIA VOIGNIER, STACIE SKINNER, TONJA CAUDILL, SCOTT ZELLERS, SUE AMICK, MARK KINNARD, GUY TOWNSEND, KAREN GRICIUS, JOHN GULLION AND JAMES BINKLEY.

THE BOARD REVIEWED THE JANUARY 27, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

- JILL SAEGESSER
- A. IFA BROWNFIELD GRANT
 - a. INVOICE #208244 IN THE AMOUNT OF \$380.11 TO IDEM. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
 - b. INVOICE #04152 IN THE AMOUNT OF \$2,507.62 TO ST. JOHN MITTELHAUSER. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND AND SHOULD BE ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

TONJA CAUDILL PRESENTED A TAXI CAB LICENSE APPLICATION FROM MARK KINNARD, SCOTT COUNTY TAXI SERVICE, TO THE BOARD FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE CONTINGENT UPON HIS SUBMITTAL OF THE NECESSARY PAPERWORK. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

RAY ZOLLMAN SUGGESTED TABLING THE TAX CAB LICENSE APPLICATION FOR HOME MEDI CAB UNTIL A REPRESENTATIVE FROM THE COMPANY WAS PRESENT.

- BILL SAEGESSER
- A. TEMPLE AND TEMPLE HAS RESUMED WORK ON THE MOONGLO PROJECT.
 - B. THEY ARE GOING THROUGH THE I & I DATA TO SEE IF THEY HAVE COLLECTED ENOUGH INFORMATION TO MOVE TO THE NEXT PHASE OF THE PROJECT.
 - C. SAMTEC IS ANTICIPATING BREAKING GROUND THIS WEEK. KOETTER CONSTRUCTION AND JEFFREY COOMES WILL BE THE CONTRACTORS. AN OFFICIAL GROUNDBREAKING IS SCHEDULED FOR 3PM ON 2/19/15.
 - D. ILPEA PROJECT IS IN THE SURFACE RECONSTRUCTION PHASE.
 - E. IMPA IS CONSIDERING THE LOCATION OF A SOLAR PARK IN THE SCOTTSBURG AREA.

JAMES BINKLEY IS EXCITED TO HEAR ABOUT A POSSIBLE SOLAR PARK.

TONJA CAUDILL PRESENTED TO THE BOARD A REQUEST, FOR THE RENT TO BE WAIVED AT THE TRAIN DEPOT, FROM THE PURDUE EXTENSION OFFICE FOR THE DATES OF: 2/19/15, 3/5/15, 3/19/15, 5/15/15 FOR MEETINGS AND TRAININGS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

- KAREN MIDDLETON
- A. ASKED THE BOARD TO APPROVE PAYING SAEGESSER ENGINEERING \$4750 FROM THE SEWER BOND ANTICIPATION NOTE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

2:20 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
FEBRUARY 24, 2015**

2:04 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, ALEXANDRIA VOIGNIER, JIM BINKLEY, TONJA CAUDILL, SUE AMICK, SCOTT ZELLERS, GUY TOWNSEND, RON MCINTOSH, RODNEY MCINTOSH, JOHN GULLION AND MARTY RANDALL.

THE BOARD REVIEWED THE FEBRUARY 10, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING THE CERTIFICATE OF COMPLETION ISSUED ON 2/13/15 FOR THE WATER DISTRIBUTION PROJECT. THE ISSUE DATE WILL BE THE DATE THE WARRANTY BEGINS. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE SAMTEC GROUNDBREAKING IS SCHEDULED FOR 2/25/15 AT 3PM. THE MAYOR WOULD LIKE ALL DEPARTMENT SUPERINTENDENTS TO ATTEND.
- C. MEETING WITH INDOT ON 2/25/15 AT 10AM TO DISCUSS THE PROPERTY THEY WISH TO PURCHASE FROM THE CITY. IF THE CITY AGREES WE WOULD NEED TO RELOCATE THE ELECTRIC, WATER AND SEWER LINES ON THE PROPERTY.
- D. DAVID RICHIE OF ELEVATION CHURCH MINISTRIES HAS REQUESTED A SEWER AVAILABILITY LETTER TO ACCOMMODATE A YOUTH ACTIVITY BUILDING THE CHURCH WOULD LIKE TO BUILD. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL PRESENTED A TAXI CAB LICENSE APPLICATION FROM RON MCINTOSH, MEDI CAB TAXI SERVICE, TO THE BOARD FOR APPROVAL. BILL HOAGLAND MADE A MOTION TO APPROVE HIS APPLICATION FOR 14 VEHICLES. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

ALEXANDRIA VOIGNIER

- A. DAN WITH IMPA SAID THEY ARE MOVING FORWARD WITH THE SOLAR FARM BY THE YMCA. IT WILL BE GRAVEL BASED, SO THEY ARE CHECKING TO ASSURE THE DRAINAGE IS APPROPRIATE.
- B. REQUESTED \$1400 TO ATTEND A CONFERENCE IN WASHINGTON STATE FOCUSING ON SMALL TOWN DEVELOPMENT WITH BIG IDEAS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. JUSTIN WESTMORELAND IS OPENING THE COFFEE HOUSE AT THE OLD JEEVES LOCATION BY THE END OF MARCH.

MARTY RANDALL REPORTED THE GIVEAWAY OFFICE IS LOOKING FOR A NEW LOCATION TO LEASE.

TONJA CAUDILL SAID THE UTILITY OFFICE HAS RECEIVED NUMEROUS COMPLIMENTS ON THE CONDITION OF THE ROADS FOLLOWING THE SNOW STORM.

SCOTT ZELLERS REPORTED ALL HIS NEW VEHICLES ARE READY FOR THE ROAD.

A BLANKET BOND WAS PRESENTED FOR RENEWAL TO COVER ANY WORK THE CITY NEEDS TO DO ON STATE HIGHWAYS. RAY ZOLLMAN MADE A MOTION TO RENEW AND APPROVE THE BOARD OF WORKS TO PAY FOR THE COST. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM REPORTED ON A MEETING HELD WITH PEPPER AND DANA COOPER REGARDING THE HEALTH INSURANCE FUND. IN THE LAST FOUR YEARS WE HAVE GONE FROM A RESERVE BALANCE OF \$450,000 TO \$212,000. THERE ARE STILL SEVERAL CLAIMS FOR 2014 BEING PROCESSED. THE CITY STILL PLANS TO CONTRIBUTE TO THE H.S.A. OF THE EMPLOYEES, HOWEVER ARE DELAYING THAT CONTRIBUTION UNTIL THE 2014 CLAIMS HAVE CLEARED.

BOARD OF WORKS
FEBRUARY 24, 2015

A ONE YEAR RENEWAL CONTRACT WAS PRESENTED FOR NIXLE IN THE AMOUNT OF \$3,250. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

A MAINTENANCE AGREEMENT FOR CITY HALL AND THE ANTIQUE STORE WITH MILLER HEATING AND COOLING WAS PRESENTED. 1 YEAR FOR \$1250 OR 5 YEARS FOR \$5000. RAY ZOLLMAN MADE A MOTION TO APPROVE THE 5 YEAR CONTRACT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:47 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 10, 2015

2:07 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, ALEXANDRIA VOIGNIER, JIM BINKLEY, TONJA CAUDILL, STACIE SKINNER, SCOTT ZELLERS, GUY TOWNSEND, TISH RICHEY, JOHN GULLION AND MARTY RANDALL.

THE BOARD REVIEWED THE FEBRUARY 24, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

A. WATER TREATMENT PLANT AND DISTRIBUTION & SYSTEM IMP

- a. INVOICE #2 (FINAL) FROM RIVER HILLS EDD & RPC IN THE AMOUNT OF \$25,000. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. INVOICE #1316-14 (FINAL) FROM SAEGESSER ENGINEERING IN THE AMOUNT OF \$1,266.50. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- c. PAY APPLICATION #6 TO LYKINS CONTRACTING IN THE AMOUNT OF \$134,998.80. THIS INVOICE WILL BE PAID WITH A COMBINATION OF GRANT FUNDS (\$102,104.37), LOCAL FUNDS (\$32,700.55) AND LOCAL RETAINAGE FUNDS (\$26,460.38) FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. PLEASE NOTE \$66 IN RETAINAGE IS BEING WITHHELD UNTIL THE CONTRACTOR PROVIDES SUFFICIENT PROOF THAT ALL STAR PAVING HAS PAID THE RESTITUTION OWED TO ITS EMPLOYEES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. IFA BROWNFIELD PROJECT

- a. INVOICE #209220 TO IDEM IN THE AMOUNT OF \$51.84. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. INVOICE #04239 TO ST. JOHN MITTELHAUSER & ASSC. IN THE AMOUNT OF \$240. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

C. OCRA IS REVIEWING THE INFORMATION FROM THE INCOME SURVEY CONDUCTED 2 ½ YEARS AGO TO SEE IF THE INFORMATION CAN STILL BE USED. AFTER THEY REVIEW THE INFORMATION THEY WILL LET US KNOW IF WE NEED TO CONDUCT A NEW SURVEY.

BILL SAEGESSER

- A. THE SEWER PLANT IS CURRENTLY CONDUCTING JAR STUDIES TO HELP THEM FIND A SOLUTION FOR THE PHOSPHORUS LIMITS THAT TAKE EFFECT IN 2019. THE CITY MUST PRESENT A PLAN OF ACTION BY SEPTEMBER 1, 2015 WITH THE RENEWAL OF THE DISCHARGE PERMIT. THE CURRENT THOUGHT IS TO USE ADDITIONAL CHEMICALS ALONG WITH A FINAL CLARIFICATION. THE CURRENT COST ESTIMATE IS \$220,000 - \$250,000 A YEAR FOR EXTRA CHEMICALS.
- B. THEY ARE STILL TELEVISIONING AND FIXING LEAKS IN THE SYSTEM. THEY STILL HAVE A LONG WAY TO GO, ESPECIALLY WITH THE EXTRA WATER WE HAVE FROM RAIN AND SNOW AT THIS TIME.
- C. THEY MET WITH INDOT IN REGARDS TO PURCHASING LAND ON SOUTH 31. INDOT PRESENTED NEW PLANS AND WISHES FOR THE CITY TO RELOCATE THE ELECTRIC AND WATER LINES. SAEGESSER ASKED THAT INDOT PRESENT FINAL PLANS AND FOR INDOT TO PAY TO RELOCATE THE LINES.

MARTY RANDALL

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BOARD OF WORKS
MARCH 10, 2015

- A. AUSTIN CITY COUNCIL IS GOING TO PRESENT A WHEEL TAX TO THE COUNTY COUNCIL TO CONSIDER. THIS WOULD GENERATE MONIES TO FUND ROAD REPAIRS.
- B. THE BOARD DISCUSSED THE RECENT HIV OUTBREAK BEING REPORTED IN THE CITY. MS. RANDALL STATED THE PEOPLE IT IS AFFECTING ARE NOT SHOWING SIGNS OF WANTING HELP. THEY ARE SAYING THERE IS NOT HOPE. MAYOR GRAHAM THINKS THAT IS A MENTALITY THAT NEEDS TO BE ADDRESSED.

STACIE SKINNER

- A. REPORTED ON HER RECENT TRIP TO THE WISPA CONFERENCE. SHE IS EXCITED ABOUT NEW TECHNOLOGY THAT WAS PRESENTED AND WILL BE BRINGING SOMEONE TO SCOTTSBURG TO DISCUSS IT FURTHER.

TONJA CAUDILL

- A. THE LUTHERAN CHURCH HAS REQUESTED THE BOARD TO CONSIDER A MONTH BY MONTH LEASE AT THE DEPOT. THE MAYOR STATED THE RATES WERE SET AT THE MEETING WHEN NEW BEGINNINGS CHURCH ASKED FOR THEIR LEASE OPTIONS: 3 MONTHS FOR \$300/MONTH, 6 MONTHS FOR \$225/MONTH. ANYTHING LESS THAN 3 MONTHS WILL BE FOR THE SET \$100/DAY RATE.
- B. ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN THE LEASE AGREEMENT WITH NEW BEGINNINGS CHURCH THAT WAS APPROVED ON 1/27/15. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL HOAGLAND & THE MAYOR COMPLIMENTED EVERYONE INVOLVED WITH THE SNOW REMOVAL.

RESOLUTION 2015-R3 A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$7500.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY ASKED THE BOARD TO APPROVE PAYMENT OF INVOICE #1306-19 TO SAEGESESSER ENGINEERING FOR WORK WITH THE SEWAGE PROJECT IN THE AMOUNT OF \$7,600.00. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON ASKED THE BOARD TO APPROVE FUNDING THE HEALTH FUND AT A FULLY INSURED RATE FOR THE 2ND QUARTER OF 2015. SHE EXPLAINED TO THE BOARD THAT WE HAVE NOT HAD A “RATE INCREASE” FOR 5 YEARS. HOWEVER, THE ADMINISTRATION FEES HAVE INCREASED EACH YEAR LEAVING LESS MONEY TO FUND THE INSURANCE CLAIMS. FIVE YEARS AGO WE WERE FUNDING THE ACCOUNT AT 125% THIS YEAR WE ARE FUNDING AT 82%. DANA COOPER WITH NEACE LUKENS IS CURRENTLY WORKING ON OUR RENEWAL WITH DIFFERENT OPTIONS. AT THIS TIME SHE THINKS WE WOULD BE OK FUNDING THE EMPLOYEES H.S.A.’S AT \$750. RAY ZOLLMAN MADE A MOTION TO APPROVE FUNDING THE HEALTH FUND FOR THE 2ND QUARTER OF 2015 AT THE FULLY INSURED RATE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

3:11 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 24, 2015

2:00 PM. BILL HOAGLAND CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE BILL SAEGESSER, TISH RICHEY, MARTY RANDALL, JAN HARDY, STACIE SKINNER, TONJA CAUDILL, SUE AMICK, SCOTT ZELLERS AND GUY TOWNSEND.

THE BOARD REVIEWED THE MARCH 10, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. THE AERATORS AT THE WATER PLANT. HOPEFULLY WE WILL GET BETTER RESULTS TO HELP KEEP THE PLANT IN COMPLIANCE OF TTHM & HA5.
- B. REDEVELOPMENT COMMISSION APPROVED SPENDING UP TO \$50,000 TO LEVEL DIRT BETWEEN THE MAS PARK AND THE HOTEL. THREE QUOTES WERE PRESENTED: 1. VUCKSON EXCAVATING \$47,500 2. BBCIC \$50,200 3. TEMPLE & TEMPLE \$51,100. BILL SAEGESSER RECOMMENDED VUCKSON. RAY ZOLLMAN MADE A MOTION TO AWARD THE BID TO VUCKSON EXCAVATING. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

MARTY RANDALL

- A. THE MUSEUM HOSTED A VERY SUCCESSFUL PARANORMAL EVENT FOR THE MUSEUM AT THE MAS PARK LAST WEEKEND TO RAISE MONEY FOR THE LOST LIMBS FOUNDATION. ANOTHER EVENT IS SCHEDULED ON APRIL 18TH & 19TH.

STACIE SKINNER

- A. ASKED THE BOARD TO APPROVE WILLIE DANIELS TRANSFER TO THE ELECTRIC DEPARTMENT AS A 1ST LEVEL APPRENTICE ON 3/29/15. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

TONJA CAUDILL

- A. READ A REQUEST FROM THE PURDUE EXTENSION OFFICE ASKING THE RENTAL FEE BE WAIVED AT THE TRAIN DEPOT ON 4/14/15 FOR A JR. LEADER MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. REPORTED SHE AND STACIE ATTENDED AN IMEA CONFERENCE ON 3/23/15.

SCOTT ZELLERS TOLD THE BOARD THERE WILL BE A HIV MEETING AT 11AM FRIDAY AT THE HOSPITAL WITH SENATOR SMITH. THE PROSECUTOR WILL ALSO BE CONDUCTING TRAINING FOR LAW ENFORCEMENT. RICHEY BARTON IS RESEARCHING PURCHASING SPECIAL GLOVES AS PROTECTION. THEY WILL BE ABOUT \$56 A PAIR.

2:10 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS

APRIL 9, 2015

3:00 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, KERRY THOMPSON, SUE AMICK, BILL SAEGESSER AND SHANE SPICER.

KERRY THOMPSON PRESENTED TWO APPRAISALS FOR THE 121 ACRES OF PROPERTY LOCATED ON NORTH MAIN OWNED BY MORGANS. THE AVERAGE PRICE OF THE APPRAISALS WAS FOR \$189,500. A DISCUSSION WAS HELD IN REGARDS TO THE AMOUNT OF THE LAND IN THE FLOOD PLAIN AND THE AMOUNT OF LAND THAT IS WETLANDS.

RESOLUTION 2015-R4 A RESOLUTION AUTHORIZING THE PURCHASE OF REAL ESTATE LOCATED ON NORTH BOND STREET NEAR LAKE IOLA. BILL HOAGLAND MADE A MOTION TO APPROVE THE PURCHASE IN THE AMOUNT OF \$10,000. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2015-R5 A RESOLUTION AUTHORIZING THE PURCHASE OF REAL ESTATE LOCATED ON NORTH MAIN STREET. RAY ZOLLMAN MADE A MOTION TO APPROVE THE PURCHASE UP TO THE AMOUNT OF \$189,500.00. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

3:35 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

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**BOARD OF WORKS
APRIL 14, 2015**

2:00 PM. BILL HOAGLAND CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, JERRY ASHER, MARTY RANDALL, ALEXANDRIA VOIGNIER, STACIE SKINNER, SCOTT ZELLERS, GUY TOWNSEND, JIM BINKLEY, TISH RICHEY AND JOHN GULLION.

THE BOARD REVIEWED THE MARCH 24TH AND APRIL 9TH, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

JILL SAEGESSER WITH RIVER HILLS

A. WATER TREATMENT PLANT AND DISTRIBUTION & SYSTEMS IMP

- a. PAY APPLICATION #6 RELEASE OF RETAINAGE IN THE AMOUNT OF \$66 TO LYKINS CONTRACTING. THIS INVOICE WILL BE PAID WITH LOCAL RETAINAGE FUNDS FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- b. TRANSFER OF UNUSED LOCAL MATCH FROM THE WATER TREATMENT PLANT AND DISTRIBUTION SYSTEM CDBG GRANT FUND 2013 TO WATER OPERATING WHERE IT ORIGINATED IN THE AMOUNT OF \$43.08. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

B. IFA BROWNFIELD PROJECT

- a. INVOICE #04313 IN THE AMOUNT OF \$2,214.84 TO ST. JOHN MITTELHAUSER & ASSOCIATES. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- b. INVOICE #04314 IN THE AMOUNT OF \$1,711.00 TO ST. JOHN MITTELHAUSER & ASSOCIATES. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. ST. JOHN MITTELHAUSER HAS COMPLETED THE THIRD QUARTERLY SAMPLE FOR THE BROWNFIELD. EVERYTHING LOOKS GOOD. THE NEXT SOIL SAMPLE IS SCHEDULED FOR JUNE.
- B. IT IS TIME FOR THE BI-ANNUAL DAM INSPECTION REPORT.
- C. THEY CONTINUE TO RESEARCH PHOSPHORUS REMOVAL TECHNIQUES OTHER AREAS ARE USING.
- D. TEMPLE IS MAKING PROGRESS ON THE MOONGLO PORTION OF THE RAILS TO TRAILS PROJECT.
- E. INDOT HAS SCHEDULED A MEETING FOR APRIL 21, 2015 AT 10AM IN THE CITY COUNCIL CHAMBERS TO DISCUSS A CULVERT REPLACEMENT AND POSSIBLE LAND PURCHASE FROM THE CITY. EVERYONE IS WELCOME TO ATTEND. MR. SAEGESSER HAS REQUESTED TODD CARTER, DONALD COLLINS AND JIM BINKLEY TO ATTEND AS IT DIRECTLY AFFECTS THE WATER AND ELECTRIC UTILITIES.

JERRY ASHER REPORTED THE 2014 PROJECT COMPLETION LIST SAVED THE CITY \$148,060. IF THE BOARD HAS ANY QUESTIONS REGARDING THE PROJECT LIST THEY CAN CONTACT HIM.

ALEXANDRIA VOIGNIER REPORTED ADAMS FUNERAL HOME IS WORKING WITH HER AND BILL SAEGESSER ON THEIR DEVELOPMENT PLANT. THEY ARE CURRENTLY SLATED TO BE ON THE MAY AREA PLAN COMMISSION AGENDA.

STACIE REQUESTED THE BOARD APPROVE HER TO PURCHASE MI-FIS FROM VERIZON. THIS WOULD BE A MONTH TO MONTH PLAN, NOT A CONTRACT PLAN. MI-FIS WOULD ALLOW HER FIELD EMPLOYEES INTERNET ACCESS TO ENTER SITE SURVEY DATA WHILE IN THE FIELD. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BOARD OF WORKS
APRIL 14, 2015

TONJA CAUDILL

- A. ASKED THE BOARD TO APPROVE HER SIGNING A FIVE YEAR CONTRACT WITH PITNEY BOWES FOR THE POSTAGE METER. THE PAYMENTS WOULD BE \$168 EACH QUARTER, SPLIT EVENLY BETWEEN THE ELECTRIC, WATER, SEWER, BROADBAND AND CITY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. THE RED CROSS HAS REQUESTED TO WAIVE RENTAL FEES FOR THE TRAIN DEPOT ON APRIL 22, 2015 FROM 4PM TO 8:30PM FOR TRAINING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. THE SCOTT COUNTY YOUTH GRANT COUNCIL HAS REQUESTED TO WAIVE RENTAL FEES FOR THE TRAIN DEPOT ON APRIL 17, 2015 FROM 3:30PM TO 7:30PM FOR GRANT INTERVIEWS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

JIM BINKLEY REQUESTED BOB BROMM BE PROMOTED TO A 5TH LEVEL APPRENTICE BEGINNING APRIL 19, 2015. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

RESOLUTION 2015-R6 A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$8000.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH RICHEY ASKED THE BOARD TO APPROVE PAYING SAEGESSER ENGINEERING \$8075.00 FOR WORK RELATED TO THE SEWER BAN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE SANDRA BROWN WORKING OVER 20 HOURS A WEEK UNTIL DIANA GAYLE RETURNS FROM MEDICAL LEAVE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. REMINDED THE SUPERVISORS THE HEALTH COMMITTEE WILL BE MEETING APRIL 15, 2015 AT 2PM IN THE COUNCIL CHAMBERS.

CLERK-TREASURER JAN HARDY ASKED THE BOARD TO APPROVE PAYING FRED RAMONI & MIKE SEXTON \$500 A PIECE FOR APPRAISING THE MORGAN PROPERTY THE CITY WAS CONSIDERING PURCHASING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

2:28 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 28, 2015

2:00 PM. MAYOR GRAHAM CALL THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE TISH RICHEY, JOHN GULLION, GUY TOWNSEND, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, STACIE SKINNER, JASON APPLGATE, SUE AMICK, TONJA CAUDILL, SCOTT ZELLERS, BARBARA GALLEGOS, RANDY TELTOE, JAMES RICHEY, JIM BINKLEY AND MARTY RANDALL.

THE BOARD REVIEWED THE APRIL 14TH, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER WITH RIVER HILLS

A. WATER TREATMENT PLANT AND DISTRIBUTION & SYSTEMS IMP

- a. PRESENTED CLOSE OUT FORM #1 FOR THE MAYOR'S SIGNATURE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. PRESENTED THE EDA REVOLVING LOAN FUND SEMI-ANNUAL REPORT FOR THE PERIOD 10/1/2014 TO 03/31/2015. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. THE ANTICIPATED LOAN FUND PERCENTAGE OF 13.87 SHOULD BE ACCEPTABLE FOR THE NEXT REPORTING PERIOD AND NOT LEAD TO SEQUESTRATION.

BILL SAEGESSER

- A. TEMPLE WILL BEGIN PAVING MOONGLO TRAIL ON MAY 1, 2015.
- B. ILPEA CLEAN UP IS ABOUT FINISHED.
- C. MET WITH INDOT ABOUT THE NEST RUN CULVERT REPLACEMENT ON 31 SOUTH. WATER AND ELECTRIC DEPARTMENTS HAVE ADDITIONAL WORK THAT WILL NEED TO BE COMPLETED. THE PROJECT HAS BEEN PUSHED BACK TO NEXT YEAR.
- D. PRESENTED A RAILROAD SIGNAGE GRANT AGREEMENT IN THE AMOUNT OF \$3025 WHICH IS 100% REIMBURSABLE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION APPROVED 3-0.
- E. THERE HAVE BEEN NO CHANGES WITH ADAM'S FUNERAL HOME. THEIR ENGINEER BEGAN WORKING ON DEVELOPMENT PLANS LAST FRIDAY.

RANDY TELTOE & BARBARA GALLEGOS PRESENTED 2 CYBER LIABILITY QUOTES. THE FIRST QUOTE IN THE AMOUNT OF \$1199 (COVERAGE OF 250K & 100K) AND THE SECOND \$932 (COVERAGE OF 100K & 50K). THE \$575 WE PAID FOR OUR CURRENT COVERAGE WOULD BE SUBTRACTED OFF AS WELL AS A PERCENTAGE FOR THE AMOUNT OF CONTRACT THAT HAS ALREADY PASSED. MR. TELTOE LISTED THREE ITEMS THE UNDERWRITER WOULD LIKE RESOLVED: 1. THEY WOULD LIKE ANTI-VIRUS ON OUR NETWORK AND GATEWAY; 2. A FORMAL MONTHLY AUDIT OF THE CYBER SECURITY MEASURES; 3. ALL VENDORS WHO HAVE ACCESS TO OUR GATEWAY PROVIDE PROOF OF SECURITY MEASURES. BILL HOAGLAND MADE A MOTION TO ACCEPT BID #1. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

THE MAYOR ANNOUNCED THE CITY WILL BE CLOSING ON THE MORGAN PROPERTY LOCATED ON BOND & LAKESHORE FRIDAY. THE REMAINING AMOUNT TO BE PAID IS \$9,258.00.

MARTY RANDALL REPORTED NOT MANY RESIDENTS ARE UTILIZING THE SOUTHERN INDIANA TRANSIT SHUTTLE BUS. THEY NEED TO SPREAD THE WORD ABOUT WHAT THEY OFFER. IF USAGE DOESN'T INCREASE, THEY WILL NEED TO PULL OUT OF THE AREA.

STACIE SKINNER REPORTED THEY CONTINUE TO INSTALL FIBER IN LOCAL BUSINESSES AND REPAIR TOWERS. KRISTIE RICHARDSON GOES BACK TO THE DOCTOR ON MAY 14TH, SHE IS HOPING TO BE RELEASED BACK TO WORK.

JASON APPLGATE

- A. ASKED THE BOARD TO APPROVE THE HIRING OF ROGER ROBISON. HE BEGAN MARCH 22, 2015 AND IS DOING A GREAT JOB. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE CITYWIDE SPRING CLEAN UP IS COMPLETED.

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BOARD OF WORKS
APRIL 28, 2015

TONJA CAUDILL REPORTED SOUTHERN INDIANA TRANSIT CHANGE THEIR DEPOT RENTAL DATE TO APRIL 23, 2015.

JAMES RICHEY REPORTED HE HAS A CONTACTED THE INSURANCE COMPANY REGARDING THE BURNT HOME ON CARLA LANE. JAMES ASKED THE BOARD IF THEY WOULD LIKE FOR HIM TO PASS HIS INFORMATION ALONG TO KERRY THOMPSON. THE MAYOR ASKED THE CHIEF TO CONTINUE TO RESEARCH THE PROPERTY.

KAREN MIDDLETON

- A. THE INSURANCE COMMITTEE WILL MEET AT 3PM ON 5/11/2015 TO RECEIVE THE INSURANCE RENEWAL AND QUOTES.
- B. INFORMED THE BOARD THE CLAIM FILED BY MRS. SUE BOYD IN REGARDS TO MOLD UNDER HER HOME FROM A CITY WATER LEAK HAS BEEN DENIED BY THE INSURANCE. TRAVELERS STATED THERE IS EXCLUSIONS FOR MOLD IN OUR POLICY. KAREN HAS ASKED OUR ACCOUNT MANAGER AT NEACE LUKENS TO REVIEW OUR POLICY AND ADVISE US HOW TO PROCEED. JASON APPLGATE STATED HE WENT UNDER HER HOME AND THE CONDENSATION LINE FROM HER AIR UNIT DRAINS UNDER HER HOUSE. MAYOR GRAHAM SUGGESTED WE CONTACT KERRY THOMPSON. RANDY TELTOE SAID HE AND BARBARA WILL REVIEW THE CLAIM AND LET US KNOW HOW TO PROCEED.

THE MAYOR ASKED THE BOARD TO APPROVE PURCHASING BOOTH SPACE FOR THE SCOTT COUNTY COLLEGE & CAREER FAIR IN THE AMOUNT OF \$750 TO BE PAID FROM THE MAYOR’S PROMO FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:55 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 12, 2015

2:00 PM. MAYOR GRAHAM CALL THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, ALEXANDRIA VOIGNIER, MARTY RANDALL, STACIE SKINNER, JIM BINKLEY, TONJA CAUDILL, SUE AMICK, GUY TOWNSEND AND JOHN GULLION.

THE BOARD REVIEWED THE APRIL 28TH, 2015 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A CORRECTION TO THE MINUTES STATING JASON APPLGATE REPORTED THE DAMAGE ON THE BOYD PROPERTY WAS DUE TO THE CONDENSER. BILL HOAGLAND MADE A MOTION TO APPROVE AS AMENDED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER WITH RIVER HILLS

A. IFA BROWNFIELD PROJECT

- a. INVOICE #211123 TO IDEM IN THE AMOUNT OF \$984.83. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. BILL HOAGLAND ABSTAINED.

BILL SAEGESSER

- A. ASKED THE BOARD TO APPROVE KEEPING THE SPEED LIMIT ON MOONGLO POSTED AT 20 MILES PER HOUR UNTIL CONSTRUCTION IS COMPLETED. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THEY ARE STILL WORKING ON THE TRANSFER STATION PERMIT RENEWAL.
- C. ILPEA CLEAN UP WORK IS COMPLETED.
- D. TODD CARTER LOCATED THE WATERLINE AT THE NEST RUN CULVERT REPLACEMENT SITE. NOW THEY NEED TO REVIEW ITS LOCATION AND SEE IF AND WHERE IT NEEDS TO BE RELOCATED.
- E. SUBMITTED PAPERWORK FOR THE RAILROAD CROSSING GRANT TO THE STATE.
- F. THE TRAIN DERAILMENT CAUSED \$10,300 IN DAMAGES ON LEE STREET. RATHER THAN THE RAILROAD REIMBURSE THE CITY FOR REPAIRS CLERK-TREASURER HARDY SUGGESTED THE RAILROAD DIRECTLY PAY TEMPLE AND TEMPLE FOR THE DAMAGES. BILL HOAGLAND MADE A MOTION TO APPROVE THE CLERK-TREASURES RECOMMENDATION. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- G. MARK ADAMS, ADAMS FUNERAL HOME, DEVELOPMENT PLAN INCLUDES ADDING PAVEMENT TO THE WEST SIDE. MR. SAEGESSER PRESENTED A STORM WATER LETTER AND A UTILITY SERVICE AVAILABILITY LETTER TO BE SIGNED. RAY ZOLLMAN MADE THE MOTION TO APPROVE THE MAYOR TO SIGN. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. BILL HOAGLAND ABSTAINED.

ALEXANDRIA WAGGONER

- A. AUSTIN TRI-HAWK EXPANSION AND ADAMS FUNERAL HOME PLANS ARE ON THE APC AGENDA FOR 5/13/15.
- B. FRIDAY 5/15/15 WILL BE THE FIRST MOVIE NIGHT FOR MAIN STREET THIS YEAR.

MARTY RANDALL

- A. UPDATED THE BOARD ON THE WHEEL TAX THAT PASSED AT THE AUSTIN CITY COUNCIL MEETING.
- B. INQUIRED IF ANYONE HAD FILED A CLAIM FOR VEHICLE DAMAGE DUE TO THE CONSTRUCTION ON MOONGLO. KAREN MIDDLETON REPLIED YES; HOWEVER THE INSURANCE WAS DENYING THE CLAIMS STATING THE CITY IS TAKING APPROPRIATE PRECAUTIONS AND CORRECTIVE ACTIONS IN REGARDS TO THE CONSTRUCTION.

JIM BINKLEY REPORTED THERE IS NOW FIBER INSTALLED AND AVAILABLE BEHIND CHASE BANK.

TONJA PRESENTED A REQUEST FOR THE PURDUE EXTENSION OFFICE TO HAVE THE RENTAL WAIVED ON THE DEPOT FOR 7/6/15 FROM 5:30PM TO 7:30PM. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
MAY 12, 2015

RESOLUTION 2015-R6 A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$4300.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. HANDED OUT THE FIXED ASSET REPORTS TO THE SUPERVISORS AND ASKED THEY BE SUBMITTED TO THE CLERK’S OFFICE BY MAY 29TH.
- B. INVOICE FROM SAEGESSER ENGINEERING IN THE AMOUNT OF \$4275.00 FOR SERVICES RELATED TO THE WASTEWATER PLANT EXPANSION. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED AN INVOICE FROM HS MACHINE & WELDING FOR A GRAPPLE BUCKET. THE MAYOR ASKED TO PAY THE INVOICE FROM THE ELECTRIC DEPARTMENT. MR. BINKLEY AGREED WITH THE MAYOR. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. ASKED THE BOARD TO SIGN OFF ON RICK COZART’S VACATION SELL BACK.
- E. HEALTH INSURANCE COMMITTEE’S RENEWAL MEETING HAS BEEN RESCHEDULED FOR 1PM ON 5/20/15.

JAN HARDY

- A. THE \$1000.00 DEPOSIT ON THE MORGAN PROPERTY WAS PAID FROM THE RAINY DAY FUND. THE REMAINDER WAS PAID FROM THE CUM CAP DEVELOPMENT FUND. SHE ASKED THE BOARD TO APPROVE PAYING THE RAINY DAY FUND BACK THE \$1000.00 FROM THE CUP CAP DEVELOPMENT FOR THE MORGAN PROPERTY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE PAYING KAREN MIDDLETON A CELL PHONE STIPEND. SHE IS CONTACTED TO FILE INSURANCE CLAIMS AND WORKMAN’S COMP CLAIMS AFTER HOURS. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. SHE SPOKE WITH JAMES RICHEY IN REGARDS TO THE BURNED HOUSE ON CARLA LANE. THE INSURANCE COMPANY REPORTED IT WAS ARSON AND THEY WOULD NOT BE COVERING THE INCIDENT. MR. RICHEY UNDERSTOOD THE PROPERTY HAS BEEN TURNED BACK OVER TO THE BANK. MAYOR GRAHAM ASKED THAT HE REFER THE CARLA LANE PROPERTY TO KERRY THOMPSON AS WELL AS THE PROPERTY AT 175 PARK DRIVE. HE ALSO NEEDS TO CHECK ON THE BOWLING PROPERTY ON ALLEN STREET, THE MOODY PROPERTY ON WEST OWEN, PROPERTY ON MAPLE STREET AND THE LUCAS HOUSE BEHIND MR. LUBE.

2:50 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 26, 2015

1:58 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, STACIE SKINNER, TONJA CAUDILL, DANA COOPER, BRIAN WALSH, GUY TOWNSEND, JOHN GULLION, SCOTT ZELLERS, JIM BINKLEY AND TISH RICHEY.

THE BOARD REVIEWED THE MAY 12TH, 2015 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A CORRECTION TO THE MINUTES STATING JASON APPELATE REPORTED THE DAMAGE ON THE BOYD PROPERTY WAS DUE TO THE CONDENSER. BILL HOAGLAND MADE A MOTION TO APPROVE AS AMENDED. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER WITH RIVER HILLS

A. IFA BROWNFIELD PROJECT

- a. INVOICE #04411 IN THE AMOUNT OF \$3,856.50 TO ST. JOHN MITTELHAUSER & ASSOCIATES. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. INVOICE #04412 IN THE AMOUNT OF \$1,307.00 TO ST. JOHN MITTELHAUSER & ASSOCIATES. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. TODD CARTER LOCATED THE WATERLINE AT THE NEST RUN CULVERT REPLACEMENT SITE. NOW THEY NEED TO SEE IF THE STATE WILL PAY TO HAVE IT RELOCATED.
- B. THE RAILROAD HAS AGREED TO DIRECTLY PAY TEMPLE AND TEMPLE FOR THE DAMAGES CAUSED BY THE DERAILMENT.
- C. RL VUCKSON WAS APPROVED TO LEVEL THE GROUND BETWEEN THE HOTEL AND MID-AMERICA SCIENCE PARK. THE AMOUNT OF THE APPROVED CONTRACT WAS \$47,500. THEY SUBMITTED A PARTIAL INVOICE IN THE AMOUNT OF \$33,250.00. ONCE THE BOARD OF WORKS APPROVES THE INVOICE, IT WILL BE SUBMITTED TO THE REDEVELOPMENT COMMISSION FOR PAYMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL REPORTED THERE ARE THREE DISTRESSED TREES IN THE CITY PARKING LOT THAT NEED TO BE REMOVED. JIM BINKLEY SAID THE ELECTRIC DEPARTMENT COULD TAKE CARE OF THE TREES IF SOMEONE WILL CHECK THEM OUT AND LET THEM KNOW. THE MAYOR TOLD MR. BINKLEY TO PROCEED.

JIM BINKLEY REPORTED THE CITY HAS A NEW POINT OF PRESENCE CONNECTION FOR THE FIBER.

TONJA REPORTED THE MORATORIUM IS OVER AND THEY ARE DISCONNECTING DELINQUENT CUSTOMERS.

RESOLUTION 2015-R8 A RESOLUTION TO DECLARE CERTAIN PERSONAL PROPERTY ITEMS AT MID-AMERICA SCIENCE PARK AS WORTHLESS AND AUTHORIZING DISPOSAL OF SUCH PERSONAL PROPERTY. THE REQUEST IS BEING MADE DUE TO TEARING DOWN THE OUTSIDE STORAGE BUILDINGS AND NEEDING EXTRA INDOOR STORAGE SPACE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS REPORTED STEVE HERALD WILL BE ON WORKMAN'S COMP FOR EIGHT TO TWELVE WEEKS.

JIM RICHEY PRESENTED PICTURES AND REPORTS ON THE PROPERTIES REQUESTED AT THE PRIOR BOARD MEETING. MAYOR GRAHAM ASKED THE BOARD MEMBERS TO TAKE THE INFORMATION HOME AND REVIEW. THEY WILL ACT OF THE PROPERTIES AT THE NEXT BOARD MEETING.

[Type text]

BOARD OF WORKS
MAY 26, 2015

KAREN MIDDLETON PRESENTED

- A. THE HEALTH INSURANCE COMMITTEE’S RECOMMENDATION IS FOR THE CITY TO SWITCH TO SIHO AS A THIRD PARTY ADMINISTRATOR. ALL THE PLAN DESIGNS AND EMPLOYEE COSTS WILL REMAIN UNCHANGED. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE COMMITTEE ALSO RECOMMENDS CHANGING THE TRANSPLANT RIDER FROM AIG TO OPTUM. THE COVERAGE IS EQUAL AND THE COST SAVINGS IS HALF THE AMOUNT OF AIG. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. THE DENTAL INSURANCE WILL INCREASE 5%.
- D. THE VISION INSURANCE WILL INCREASE 1%.

2:26 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 9, 2015

2:07 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, MARTY RANDALL, STACIE SKINNER, TONJA CAUDILL, JAMES RICHEY, GUY TOWNSEND, SCOTT ZELLERS, JIM BINKLEY AND TISH RICHEY.

THE BOARD REVIEWED THE MAY 26TH, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. THE PAVING ON MOONGLO IS COMPLETE. SAEGESSER WILL CONTACT INDOT ABOUT THE CITY PLACING PEDESTRIAN SIGNAL AT THE BRIDGE. THE LIGHT WILL BE SHIPPED JULY 8TH.
- B. THE 4TH SAMPLE WILL BE TAKEN THIS MONTH FOR THE OLD SCOTT MANUFACTURING BROWNFIELD STUDY. AS OF NOW THEY ARE ONLY PLANNING ON TAKING A TOTAL OF EIGHT SOIL SAMPLES.
- C. ALL THE INFORMATION HAS BEEN SUBMITTED FOR THE TRANSFER STATION PERMIT.
- D. THE WASTEWATER CREW IS STILL TELEVISIONING LINES AND FINDING LOTS OF PROBLEMS TO FIX.
- E. SAMTEC IS PROGRESSING NICELY.
- F. THE NEXT UTILITY FORUM IS SCHEDULED FOR NEXT WEDNESDAY AT 1:00PM AT MASP.

TONJA CAUDILL ASKED THE BOARD TO APPROVE EXTENDING THE LUTHERAN CHURCH TRAIN DEPOT RENTAL CONTRACT FOR 6 MONTHS AT \$225/MO. THE BOARD APPROVED.

STACIE SKINNER

- A. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING AN AGREEMENT FOR THE POLICE AND STREET DEPARTMENTS TO TRANSFER OVER TO FIBER FROM BROADBAND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ANNOUNCED SHE WILL BE CHANGING THE WIRELESS BOARD MEETING, SINCE IT IS SCHEDULED THE SAME TIME AS THE UTILITY FORUM.

JAMES RICHEY

- A. REPORTED THE LIONS CLUB PURCHASED FOUR OXYGEN MASKS AND KEVIN COLLINS PURCHASED ONE FOR THE FIRE DEPARTMENT. THE LIONS CLUB HAS CHALLENGED OTHER CIVIC GROUPS IN THE COMMUNITY TO DO THE SAME. MARTY RANDALL RAN AN ARTICLE IN THE PAPER WITH THE CHALLENGE AND THE FIRE DEPARTMENT HAS RAISE \$2000 TO PURCHASE 10 ADDITIONAL MASKS.
- B. ASKED THE BOARD WHAT THEIR DECISIONS WERE ON THE PROPERTY HE RESEARCHED FOR THEM.
 - a. 1220 N GARDNER: BOARD SAID TO HAVE KERRY THOMPSON TO BEGIN PROCESS TO CONDEMN THE PROPERTY.
 - b. 727 MAPLE: BOARD SAID TO HAVE KERRY THOMPSON SEND A LETTER TO NOTIFY THEY ARE IN VIOLATION OF A CITY ORDINANCE.
 - c. CARLA LANE: BOARD SAID TO HAVE KERRY THOMPSON TO BEGIN PROCESS TO CONDEMN THE PROPERTY.
 - d. 210 E JEFFERSON: NOT SURE, ASK KERRY THOMPSON IF HE THINKS IT SHOULD BE CONDEMNED.
 - e. 615 W CHERRY ST: BOARD SAID TO HAVE KERRY THOMPSON SEND A LETTER TO NOTIFY THEY ARE IN VIOLATION OF A CITY ORDINANCE.
 - f. ALLEN STREET PROPERTY: BOARD SAID TO HAVE KERRY THOMPSON SEND A LETTER TO NOTIFY THEY ARE IN VIOLATION OF A CITY ORDINANCE.
 - g. LUCAS PROPERTY ON BEECHWOOD: BOARD SAID TO HAVE KERRY THOMPSON SEND A LETTER TO NOTIFY THEY ARE IN VIOLATION OF A CITY ORDINANCE.
 - h. PARK DRIVE: BOARD SAID TO HAVE KERRY THOMPSON SEND A LETTER TO NOTIFY THEY ARE IN VIOLATION OF A CITY ORDINANCE.
 - i. MOODY PROPERTY ON OWEN: BOARD SAID TO HAVE KERRY THOMPSON TO BEGIN PROCESS TO CONDEMN THE PROPERTY.
 - j. COPE PROPERTY ON 31: BOARD SAID TO HAVE KERRY THOMPSON TO BEGIN PROCESS TO CONDEMN THE PROPERTY.

BOARD OF WORKS
JUNE 9, 2015

JIM BINKLEY

- A. REPORTED THEY HAD A SUCCESSFUL WEEK BY PULLING FIBER FROM THE ELECTRIC DEPARTMENT TO THE WATER DEPARTMENT.
- B. BROWNSTOWN ELECTRIC IS DONATING \$2000 TO LINEMAN RODEO.

SCOTT ZELLERS REPORTED STEVE HERALD STILL OFF WORK DUE TO AN INJURY.

RESOLUTION 2015-R9 A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$6650.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY ASKED THE BOARD TO APPROVE PAYMENT TO SAEGESSER ENGINEERING INVOICE 1306-22 IN THE AMOUNT OF \$6650.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM

- A. WOULD LIKE TO BEGIN PLANNING A DOG PARK ON THE PROPERTY ERIC GRAHAM DONATED TO THE CITY.
- B. WOULD LIKE TO PUT IN DRAINAGE IN BETWEEN IMI AND HAMPTON OAKS FOR A FOOTBALL AND SOCCER FIELD.

KAREN MIDDLETON

- A. PRESENTED AN INVOICE FOR UNIVERSAL VALUATIONS 2015 PROPERTY APPRAISALS RENEWAL. THE INVOICES TOTALED \$1408.00 FOR BUILDING AND PERSONAL PROPERTIES. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE MAYOR ASKED KAREN TO REMOVE THE THREE STORAGE BUILDINGS/ GARAGES LOCATED AT MASP FROM THE APPRAISAL LIST. THE 2 MOST EASTERN STORAGE BUILDINGS/ GARAGES WERE LOCATED ON THE PROPERTY SOLD TO SAMTEC. THE CLERK'S OFFICE SENT AN EMAIL TO RIVERHILLS AND SAEGESSER INQUIRING AS TO WHETHER THESE BUILDINGS WERE CLEARED BY THE EDA IN THE SALE TO SAMTEC. MR. SAEGESSER SAID THE BUILDINGS WERE A PART OF THE CLEARED PROPERTY FROM THE EDA. THE THIRD STORAGE BUILDING / GARAGE IS IN BAD SHAPE, BUT JERRY WANTS IT FOR THE PARKS DEPARTMENT SO HE WILL BE TEARING IT DOWN TO MOVE IT. THAT BUILDING SHOULD BE SALVAGED FOR \$0.
- C. PRESENTED A VACATION SELL BACK FOR JESSICA JONES FOR THE BOARD TO SIGN.
- D. REMINDED EVERYONE OPEN ENROLLMENT WILL BE 7:30AM UNTIL NOON ON JUNE 11TH. LOOK FOR THE SIGNS FOR THE OPEN ENROLLMENT AREA, OUR LOCATION HAS BEEN MOVED AROUND A FEW TIMES.
- E. THE HEALTH INSURANCE COMMITTEE RECOMMENDS TO THE BOARD TO FUND THE HEALTH INSURANCE FUND AT 125% TO BUILD BACK RESERVES. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:45 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 23, 2015

2:00 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, JASON APPELGATE, JERRY ASHER, JOHN GULLION, TISH RICHEY, MARTY RANDALL, STACIE SKINNER, TONJA CAUDILL, JAMES RICHEY AND SCOTT ZELLERS.

THE BOARD REVIEWED THE JUNE 9, 2015 BOARD OF WORKS MINUTES. MAYOR GRAHAM MADE A MOTION TO APPROVE THE MINUTES. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 2-0.

JILL SAEGESSER

A. IFA BROWNFIELD PROJECT

- a. IDEM INVOICE #212106 IN THE AMOUNT OF \$34.56. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

- B. THE SCOTT COUNTY MITIGATION PLAN IS UP FOR RENEWAL. THEY WILL HAVE A MEETING ON JULY 3, 2015 AT 2PM IN THE DEPARTMENT OF CORRECTION TO DISCUSS.

BILL SAEGESSER

- A. TODD IS GOING TO REQUEST THE WATER BOARD APPROVE CLEANING THE FILTERS AT THE WATER PLANT. THE COST IS ESTIMATED TO BE \$24,000.
- B. TODD WORKING WITH SHANE ON UPDATING THE OPERATORS MANUAL FOR THE WATER PLANT.
- C. PRESENTED TEMPLE AND TEMPLE'S CHANGE ORDER #3 FOR THE MOONGLO ROAD TRAIL IN THE AMOUNT OF \$5640.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- D. PAY APPLICATION #3 TO TEMPLE AND TEMPLE IN THE AMOUNT OF \$143,417.52 FOR THE ORIGINAL MOONGLO TRAIL. THAT LEAVES \$82,000 FOR THE SIGNAL THAT IS DUE THE FIRST PART OF JULY. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- E. INVOICE #2934 IN THE AMOUNT OF \$14,250.00 TO RL VUCKSON FOR GRADING AND RESEEDING NORTH OF MASP. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- F. TEMPLE IS FINISHED WITH THE ILPEA CLEAN UP.
- G. TEMPLE AND TEMPLE CHANGE ORDER #1 NET INCREASE OF \$3814.57 FOR PAVING THE MOONGLO TRAIL WEST OF THE INTERSTATE. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- H. PAYMENT #1 IN THE AMOUNT OF \$208,290.12 TO TEMPLE AND TEMPLE FOR THE 2014 PAVING CONTRACT. \$110,000 IS TO BE PAID FROM THE REDEVELOPMENT COMMISSION. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- I. HAS THE SPECTRUM ENGINEERING POLE ATTACHMENT AGREEMENT, BUT WILL WAIT TO PRESENT IT WHEN JAMES BINKLEY IS PRESENT.

SCOTT ZELLERS REPORTED STEVE HERALD WILL HAVE SURGERY ON JUNE 30, 2015. ALSO, TOMMY EADS HAS BEEN IN THE HOSPITAL BUT EXPECTS TO RETURN TO WORK IN A WEEK.

TISH RICHEY PRESENTED A CLAIM FOR THE PORTION OF INTEREST ON THE SEQUESTERED FUNDS TO BE PAID TO NOAA IN THE AMOUNT OF \$0.23. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

KAREN MIDDLETON

- A. PRESENTED THE 2015 HEALTH SMART AGREEMENT TO BE SIGNED. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. PRESENTED A SERVICES AGREEMENT IN THE AMOUNT OF \$3500, WHICH ALLOWS ASSURED PARTNERS TO FILE ON OUR BEHALF THE HEALTH BENEFIT STATEMENT TO THE IRS. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BOARD OF WORKS
JUNE 23, 2015

JAN HARDY ANNOUNCED IT IS TIME TO BEGIN WORKING ON THE 2016 BUDGET. SHE AND TISH WILL MEET WITH THE DLGF ON JULY 9TH.

STACIE SKINNER REPORTED THE FCC REGISTRATION SITE IS DOWN. SHE WILL CONTINUE TO WORK ON RENEWING THE CITY’S LICENSE AS THE SITE BECOMES AVAILABLE.

2:25 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 14, 2015

2:00 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KERRY THOMPSON, BILL SAEGESSER, MARTY RANDALL, ALEXANDRIA VOIGNIER, JAMES RICHEY, STACIE SKINNER, TONJA CAUDILL, JESSICA JONES, SCOTT ZELLERS, JIM BINKLEY, TISH RICHEY AND JOHN GULLION.

THE BOARD REVIEWED THE JUNE 23, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KERRY THOMPSON PRESENTED A REAL ESTATE PURCHASE AGREEMENT FOR LAVERNE MONTGOMERY. SHE OWNS 3 ½ TO 4 ACRES IN THE PINE & CEDAR STREET AREA THAT ADJOINS THE PROPERTY GIVEN TO THE CITY BY ERIC GRAHAM. MS. MONTGOMERY WOULD SELL THE LAND TO THE CITY FOR \$8000. IT WAS RECOMMENDED TO SEND HER \$500 DOWN PAYMENT AND ENTER INTO A PURCHASE AGREEMENT WITH HER. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN A PURCHASE AGREEMENT AND SUBMIT IT TO THE OWNERS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. DEPUTY CLERK TISH RICHEY ASKED WHICH ACCOUNT THE BOARD WOULD LIKE TO PURCHASE THE LAND. MAYOR GRAHAM SAID HE WOULD FIND THE MONEY. THE CITY IS ALSO INQUIRING ABOUT ADJOINING LAND TO THE NORTH OF THIS AREA THAT IS OWNED BY A MR. SURAK.

MAYOR GRAHAM

1. SUBMITTED THE RESIGNATION OF SUE AMICK AS HIS ADMINISTRATIVE ASSISTANT EFFECTIVE JUNE 19, 2015. HE ASKED THE BOARD TO RATIFY HIS APPOINTMENT OF JESSICA JONES AS HIS ADMINISTRATIVE ASSISTANT EFFECTIVE JUNE 19, 2015. THE MAYOR ASKED THE BOARD TO HIRE BRAD DEATON AS THE MAYOR'S SECRETARY EFFECTIVE JULY 12, 2015. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
2. MAYOR GRAHAM ASKED THAT BRAD DEATON BE GIVEN A CELL PHONE STIPEND OF \$50 A MONTH AND JESSICA JONES CELL PHONE BE INCREASED TO \$100 AND THAT SHE IS GIVEN A CREDIT CARD. CLERK TREASURER HARDY ASKED WHAT LIMIT TO PLACE ON THE CARD. MAYOR GRAHAM STATE THE SAME LIMIT SUE HAD. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

A. IFA BROWNFIELD PROJECT

- a. IDEM INVOICE #212761 IN THE AMOUNT OF \$1,140.32. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 3-0
- b. ST. JOHN MITTELHAUSER INVOICE #04544 IN THE AMOUNT OF \$7359.48 THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- c. ST. JOHN MITTELHAUSER INVOICE #04545 IN THE AMOUNT OF \$1,927.50. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

B. THE NEW VENTILATION EQUIPMENT IS IN THE CLEAR WELL.

C. A DAM INSPECTION IS COMING UP THIS YEAR.

D. SAEGESSER IS GOING AROUND THE CITY AND USING GPS TO LOCATE ALL H2O FACILITIES IN THE CITY SUCH AS FIRE HYDRANTS AND METER VALVES.

E. HE SPOKE WITH JASON COMBS REGARDING THE NEW PROVISIONS TO MEET PHOSPHORUS REMOVAL. THE SEWER PLANT PERMIT EXPIRES FEBRUARY OF 2016 AND THE APPLICATION FOR RENEWAL MUST BE SUBMITTED BY THE FIRST OF SEPTEMBER 2015. THERE WILL HAVE TO BE CHANGES MADE TO THE PLANT TO MEET THE REQUIREMENTS FOR THE PERMIT.

F. MOONGLO TRAIL SIGNAL EQUIPMENT WILL BE INSTALLED THE WEEK OF JULY 27, 2015.

BOARD OF WORKS
JULY 14, 2015

- G. REDEVELOPMENT COMMISSION RELEASED THE \$490,000 FOR THE DRAINAGE WORK FOR THE MOONGLO ROAD PROJECT. IT WAS APPROVED WITH THE ORIGINAL BOND WORK.
- H. THE COMMON COUNCIL IS INVESTIGATING THE CHARGES RELATED TO THE MOONGLO PROJECT. ANY INFORMATION WILL NEED TO BE REQUESTED BY DREW WRIGHT TO GREG FIFER.
- I. IS WORKING WITH CLERK TREASURER HARDY ON FINANCIAL INFORMATION IDEM NEEDS FOR THE TRANSFER STATION PERMIT.
- J. THE SEWER DEPARTMENT IS GETTING "CITY OF SCOTTSBURG" PUT ON THE TRUCKS. THEY ARE FINDING A LOT OF SEWER LINE PROBLEMS THAT ARE BEYOND THE CAPABILITY OF THE CITY TO REPAIR.
- K. SAMTEC BUILDING IS PROGRESSING QUICKLY. THE WORK THE CITY IS RESPONSIBLE FOR IS OUT FOR BID. THE BIDS WILL BE OPENED 7/21/15.
- L. INDOT IS AWAITING THE ELECTRIC SUPERINTENDENT TO GIVE THEM A COST ESTIMATE TO RELOCATE THE CITY'S ELECTRIC UTILITY FROM THE NEST RUN AREA FOR THE CULVERT REPLACEMENT. PRESENTED A RIGHT OF WAY PERMIT FROM INDOT FROM THE WATER UTILITY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- M. SPECTRUM ENGINEERING IS TO PREPARE A POLE ATTACHMENT AGREEMENT. THE COST FOR THE DRAFT WILL BE \$1582.00. RAY ZOLLMAN MADE A MOTION FOR THE MAYOR TO SIGN THE AGREEMENT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- N. PRESENTED A UTILITY AVAILABILITY LETTER FOR JERRY NORTH. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL SHOWED A PICTURE OF GRAVEL IN THE STREET FROM BOB & KEVIN'S BBQ. THERE WAS A CONCERNED OF THE SAFETY HAZZARD IT COULD CAUSE.

RAY ZOLLMAN LEFT THE MEETING AT 2:35PM.

ALEXANDRIA VOIGNIER

- A. IS CURRENTLY WORKING ON PAPERWORK FOR LIBRARY EXPANSION.
- B. MATERFEST IS JULY 24TH & 25TH. SHE ASKED HOW TO ARRANGE FOR THE STREET TO BE CLOSE. MAYOR GRAHAM SAID SHE WOULD NEED TO REQUEST THAT FROM THE COMMON COUNCIL.
- C. THEY ARE FINISHING UP NORTH ELECTRIC.
- D. THE PERMIT NUMBERS ARE ON TRACK WITH LAST YEAR'S NUMBERS.

STACIE SKINNER ASKED THE BOARD TO APPROVE KRISTIE RICHARDSON TO RETURN TO WORK FOLLOWING HER DOCTOR'S RESTRICTIONS. BILL HOAGLAND MADE A MOTION TO APPROVE MRS. RICHARDSON'S RETURN TO WORK EFFECTIVE 7/15/15. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

TONJA CAUDILL ASKED THE BOARD TO APPROVE PAYING FOR CONTINUING EDUCATION CLASSES FOR MELISSA WOODS TO KEEP HER GRANT ADMINISTRATION LICENSE. THE FIRST CLASS WOULD BE IN AUGUST AT A COST OF \$25 THE SECOND CLASS WOULD BE IN OCTOBER COSTING \$40. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

SCOTT ZELLERS

- A. STEVE HERALD GOES TO THE DOCTOR ON 7/15/15 TO SEE IF HE CAN RETURN TO LIGHT DUTY.
- B. TOMMY EADS WILL BE OFF ANOTHER 6 WEEKS.

JIM BINKLEY REPORTED THE AGGRESSIVE TREE TRIMMING HELPED SIGNIFICANTLY WHEN THE STORMS WENT THROUGH LAST WEEK. THEY HOPE TO HAVE ALL THE TREES CUT BACK NEXT YEAR.

RESOLUTION 2015-R10 A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK

BOARD OF WORKS
JULY 14, 2015

IN THE AMOUNT OF \$18,850.00. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH ANNOUNCED THE STATE BOARD OF ACCOUNTS WILL ARRIVE IN TWO WEEKS TO CONDUCT THE 2014 AUDIT. THEY WILL BE WORKING AT A RATE OF \$175 A PERSON A DAY. PLEASE IF THEY ASK FOR SOMETHING GET IT TO THEM PROMPTLY AND COMPLETELY. THE CITY SHOULD NOT HAVE A FEDERAL AUDIT IN 2015, AS THE THRESHOLD HAS INCREASED.

JAN HARDY

- A. ANNOUNCED THEY HAVE BEGUN WORKING ON BUDGET.
- B. ASKED THE BOARD TO APPROVE PAYING A MEDICAL BILL FOR AN EMPLOYEE WHO HAD MET THEIR DEDUCTIBLE AND THE INSURANCE INCORRECTLY PROCESSED IT AS THOUGH THEY HAD NOT MET THEIR DEDUCTIBLE. ALL THE NETWORK DISCOUNTS HAVE BEEN APPLIED AND EVENTUALLY THE CITY WOULD BE RESPONSIBLE FOR THE BILL. IT IS IN THE AMOUNT OF \$85.51. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. PRESENTED UNIVERSAL VALUATION’S INVOICE #15B17A-06 IN THE AMOUNT \$815.00. THIS IS A RETAINER FOR PROPERTIES THAT ARE BEING APPRAISED THIS YEAR. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- D. PRESENTED THE CITY OF SCOTTSBURG RUN OUT AGREEMENT WITH HEALTH SMART. THIS AGREEMENT IS TO ENSURE HEALTH SMART WILL CONTINUE TO PROCESS HEALTH CLAIMS THAT WERE INCURRED DURING THEIR CONTRACT AND WILL COST BETWEEN \$5000 & \$6000. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

3:10 PM BILL HOAGLAND MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 28, 2015

2:01 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KERRY THOMPSON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, JERRY ASHER, JESSICA JONES, TONJA CAUDILL, SCOTT ZELLERS, GUY TOWNSEND, ROBERT PEACOCK, JOE PEARSON AND JOHN GULLION.

THE BOARD REVIEWED THE JULY 14, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KERRY THOMPSON

1. PRESENTED REAL ESTATE PURCHASE CLOSING DOCUMENTS FOR LAVERNE MONTGOMERY. SHE OWNS 3 ½ TO 4 ACRES IN THE PINE & CEDAR STREET AREA THAT ADJOINS THE PROPERTY GIVEN TO THE CITY BY ERIC GRAHAM. MS. MONTGOMERY IS SELLING THE LAND TO THE CITY FOR \$8000 AND AN ADDITIONAL \$348.00 IN CLOSING COSTS. RAY ZOLLMAN MADE A MOTION TO SIGN THE CLOSING DOCUMENTS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
2. PRESENTED ISSUANCE OF ORDERS TO REMOVE UNSAFE BUILDINGS. THE ORDERS ARE READY TO BE DELIVERED. IF THEY WISH TO CONTEST THE ORDER THE COURT HEARING IS SET FOR 8/25/15. THE PROPERTIES ARE AS FOLLOWS:

- a. 1131 CARLA LANE
- b. 175 PARK DRIVE
- c. 870 WEST OWEN
- d. 1220 NORTH GARDNER
- e. 210 EAST JEFFERSON STREET

RAY ZOLLMAN MADE A MOTION FOR CHIEF RICHEY TO DELIVER THE ORDERS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

3. PRESENTED ISSUANCE OF ORDERS TO REPAIR OR REMOVE UNSAFE BUILDINGS IN 60 DAYS. IF THEY WISH TO CONTEST THE ORDER THE COURT HEARING IS SET FOR 8/25/15. THE PROPERTIES ARE AS FOLLOWS:

- a. 22 BEECHWOOD AVENUE
- b. 615 WEST CHERRY STREET

RAY ZOLLMAN MADE A MOTION FOR CHIEF RICHEY TO DELIVER THE ORDERS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

- A. REPORTED ON 7/27/15 SHE MET WITH OCRA TO CLOSE OUT THE CDBG GRANT. THE SECTION THREE COMPLIANCE FORM NEEDS TO BE COMPLETED & SIGNED BY THE CEO AND THE CONTRACTOR. THE CITY MUST SUBMIT A LETTER STATING FAIR HOUSING BROCHURES WILL BE PLACED IN CITY HALL AND OTHER PUBLIC PLACES. RAY ZOLLMAN MADE A MOTION FOR THE MAYOR TO SIGN THE LETTER. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE FIRST SAFE ROOM GRANT, FOR A TORNADO SHELTER, WAS AWARDED TO SALEM FRIDAY. THE CITY OF SCOTTSBURG WOULD BE ELIGIBLE TO APPLY NEXT FALL. MAYOR GRAHAM THINKS WE SHOULD LOOK INTO APPLYING.

BILL SAEGESSER

- A. JUSTIN MET WITH RICK COZART YESTERDAY TO SUBMIT THE DAM INSPECTION.
- B. THE VENTILATION SYSTEM IS IN FULL OPERATION AT THE WATER PLANT. THIS WILL HELP THE CLEAR WELL.
- C. THE TRAFFIC SIGNAL IS BEING INSTALLED TODAY ON MOONGLO.
- D. IS WORKING WITH CLERK TREASURER HARDY TO SUBMIT ANOTHER REPORT FOR THE FINAL PERMIT FOR THE TRANSFER STATION.
- E. ON 7/21/15 BIDS WERE OPENED FOR THE SAMTEC PROJECT.
 - a. SAEGESSER RECOMMENDED AWARING THE CONTRACT TO COTTONGIM ENTERPRISES, INC IN THE AMOUNT OF \$303,764.18. RAY ZOLLMAN MADE A MOTION FOR THE MAYOR TO SIGN THE NOTICE OF AWARD. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. BILL HOAGLAND MADE A MOTION TO APPROVE THE MAYOR TO SIGN THE NOTICE TO PROCEED AND CONSTRUCTION AGREEMENT OUTSIDE OF A MEETING CONTINGENT UPON KERRY THOMPSON'S APPROVAL. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
JULY 28, 2015

- F. PRESENTED A PROPOSAL IN THE AMOUNT OF \$38,473.00FROM KOETTER CONSTRUCTION TO WORK ON THE PARKING LOT DRAINAGE FOR SAMTEC. SAMTEC IS ASKING THE CITY CONSIDER PAYING HALF THE COST. BILL HOAGLAND MADE A MOTION TO PAY HALF THE COST, \$19,236.50. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- G. SAEGESSER DRAFTED A LETTER TO TERMINATE THE 2005 POLE AGREEMENT WITH INSIGHT COMMUNICATION. THE RENEWAL DATE IS 10/15/2015 AND THEY REQUIRE A 60 DAY NOTICE OF CANCELLATION. BILL HOAGLAND APPROVED TERMINATING THE 2005 POLE AGREEMENT WITH INSIGHT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

- A. STEVE HERALD WILL BE BACK ON LIGHT DUTY ON 7/30/2015.
- B. TOMMY EADS GOES BACK TO THE DOCTOR IN 2 WEEKS.

ROBERT PEACOCK PRESENTED A LEASE WITH INDIANA UNIVERSITY TO BEGIN CLASSES THIS FALL AT THE RATE OF \$50 PER STUDENT A SEMESTER. RAY ZOLLMAN MADE A MOTION TO MAYOR GRAHAM TO SIGN THE LEASE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

THE MILLER HEATING & AC CONTRACT FOR THE BACALA CENTER WILL BE PRESENTED AT THE NEXT BOARD OF WORKS MEETING.

MAYOR GRAHAM ASKED CHIEF ZELLERS TO EVALUATE KEVIN & BOB’S BBQ AND THE HOUSE LOCATED ON THE NORTH CORNER OF GREEN & 1ST STREET TO ESTABLISH IF CLEAN UP LETTERS NEED TO BE SENT.

CLERK-TREASURER HARDY PRESENTED A 60 HOUR SELLBACK FOR JARIN GLADSTEIN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:50 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
AUGUST 11, 2015**

2:00 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE BILL SAEGESSER, JILL SAEGESSER, ALEXANDRIA VOIGNIER, APRIL RAMONI, JESSICA JONES, TONJA CAUDILL, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION, TISH RICHEY, MARTY RANDALL, KAREN MIDDLETON, JIM BINKLEY AND STACIE SKINNER.

THE BOARD REVIEWED THE JULY 28, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES

1. PRESENTED ISSUANCE OF ORDERS TO REMOVE UNSAFE BUILDINGS. THE PROPERTIES ARE AS FOLLOWS:
 - a. CARL TODD & NANCY COPE, 1361 NORTH GARDNER
 - b. GREER TV SHOP

BILL HOAGLAND MADE A MOTION TO AUTHORIZE JAMES RICHEY TO SIGN THE ORDERS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2. PRESENTED ISSUANCE OF ORDERS TO REPAIR OR REMOVE UNSAFE BUILDINGS IN 60 DAYS. THE PROPERTY IS AS FOLLOWS:
 - a. MEARL BERNA, 1280 NORTH GARDNERRAY ZOLLMAN MADE A MOTION FOR CHIEF RICHEY TO SIGN THE ORDERS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

- A. IFA BROWNFIELD GRANT
 - a. INVOICE #213435 IN THE AMOUNT OF \$431.94 TO IDEM. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. RAY ZOLLMAN MADE MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2 IN FAVOR AND 1 ABSTENTION (HOAGLAND).
 - b. INVOICE #04622 IN THE AMOUNT OF \$1,443.48 TO ST. JOHN MITTELHAUSER & ASSC. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - c. INVOICE #04623 IN THE AMOUNT OF \$146.00 TO ST. JOHN MITTELHAUSER & ASSC. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. THE 2015 DAM INSPECTION IS COMPLETE. SOME ROUTINE MAINTENANCE WILL BE REQUIRED.
- B. THE SIGNAL EQUIPMENT HAS BEEN INSTALLED AT MOONGLO BRIDGE.
- C. PRESENTED CHANGE ORDER #2 FOR THE STREET PAVING PROJECT IN THE AMOUNT OF \$159,940. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. NOTICE TO PROCEED WILL NOT BE SIGNED AT THIS TIME. SAEGESSER WILL CHECK WITH THE CLERK TREASURE'S OFFICE TO SEE HOW MUCH FUNDING IS AVAILABLE PRIOR TO PROCEEDING.
- D. THE MAYOR SIGNED THE AWARD LETTER TO COTTONGIM FOR THE SAMTEC PROJECT APPROVED AT THE LAST MEETING.
- E. PRESENTED THE STORM WATER LETTER AND UTILITY AVAILABILITY SERVICE LETTER FOR THE LIBRARY EXPANSION. RAY ZOLLMAN MADE A MOTION TO APPROVE SIGNING THE LETTER. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- F. JUSTIN HAS BEEN WORKING WITH DAN CLARK OF UNIVERSAL VALUATIONS TO APPRAISE THE WASTE WATER TREATMENT PLANT AND THE LIFT STATIONS. A CONTRACT IN THE AMOUNT OF \$7500 FOR ENGINEERING APPRAISAL SERVICES WAS PRESENTED. KAREN MIDDLETON STATED MR. CLARK CONTACTED HER AND THOUGHT THAT WAS A REASONABLE COST. THE APPRAISAL VALUES WOULD BE GOOD FOR 8 TO 10 YEARS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- G. PRESENTED A PROFESSIONAL SERVICES AGREEMENT NOT TO EXCEED \$67,000 FOR SAEGESSER ENGINEERING TO DESIGN AND OVERSEE CONSTRUCTION OF THE PROPOSED 2015 MOONGLO ROAD IMPROVEMENT PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- H. REPORTED DREW WRIGHT, CITY COUNCIL ATTORNEY, HAS REQUESTED SAEGESSER ENGINEERING TO PRODUCE ALL CONTRACTS ASSOCIATED WITH THE NORTHWEST TIF DISTRICT SINCE ITS INCEPTION IN 1989. THIS WILL COST THE CITY TENS OF THOUSANDS OF DOLLARS. MAYOR GRAHAM STATED HE THOUGHT THIS WAS POLITICALLY MOTIVATED. RAY ZOLLMAN MADE A MOTION TO TAKE THIS TO COUNCIL TO RETHINK THE REQUEST AND WHAT FUND THEY WOULD LIKE THE COST TO BE DEDUCTED. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

**BOARD OF WORKS
AUGUST 11, 2015**

MARTY RANDALL ANNOUNCED THERE WILL BE AN INDIANA BICENTENNIAL MEETING AT JEEVES ON 8/12/15 AT 2PM. THEY WILL BE DISCUSSING IDEAS FOR PROJECTS TO COMMEMORATE THE BICENTENNIAL.

ALEXANDRIA VOIGNIER

- A. THE LIBRARY EXPANSION AND NORTH ELECTRIC PROJECT WILL BE ON THE AGENDA IN SEPTEMBER.
- B. THE NEW JAIL PROJECT IS EXPANDING, NEW DESIGNS MAY BE REQUIRED.
- C. NEW WASHINGTON STATE BANK WANTS TO DO A PROJECT BY JOHN JONES.
- D. GRACE CHRISTIAN ACADEMY MOVED AND REMODELED WITHOUT STATE PERMITS. RIGHT NOW THE AREA PLAN COMMISSION IS WAITING TO SEE WHAT DECISIONS THE STATE MAKES.
- E. ALEX IS MOVING TO OHIO AND THIS WILL BE HER LAST MEETING. APRIL RAMONI WILL BE AVAILABLE LOCALLY UNTIL ALEX'S REPLACEMENT IS HIRED.

STACIE SKINNER REPORTED SHE IS WORKING ON FCC REPORTING.

TONJA PRESENTED A REQUEST FROM THE PURDUE EXTENSION OFFICE TO WAIVE THE DEPOT FEE FOR THE JR. LEADERSHIP DAY ON 9/3/15. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY REPORTED A GREAT TURN OUT FOR THE BUILD THE FIELD DAY, PREPARING FOR THE LINEMAN RODEO. THIS YEAR HE IS ANTICIPATING HAVING TWO TO FIVE TEAMS FROM REMC. ON AUGUST 14, 2015 WE WILL BE HOSTING A ROOKIE DAY FOR INDIVIDUALS WHO HAVE NEVER PARTICIPATED IN THE LINEMAN RODEO AND WANT TO SEE WHAT IT'S ALL ABOUT.

KAREN MIDDLETON

- A. THE PROPERTY AND CASUALTY BROKER WOULD LIKE TO CONDUCT A MID-YEAR REVIEW. SHE ASKED IF THE DEPARTMENT HEADS WOULD LIKE TO ATTEND. THEY MAYOR SUGGESTED SHE SEND OUT A MEMO. KAREN WILL SET A DATE AND ALL WHO WOULD LIKE TO ATTEND MAY DO SO.
- B. REPORTED AN ACCIDENT AT THE PIG ROAST IN THE PARK. OUR LIABILITY COMPANY WOULD LIKE THE INSURANCE INFORMATION AND ANY CONTRACTS FOR THE SCOTTSBURG BEAUTIFICATION COMMITTEE, SINCE THIS IS A CO-SPONSORED EVENT. MAYOR GRAHAM STATED HE DID NOT BELIEVE THE PIG ROAST WAS A CO-SPONSORED EVENT. MS. MIDDLETON EXPLAINED THE INSURANCE COMPANIES CONCERN. THE BEAUTIFICATION COMMITTEE RENTED THE EQUIPMENT THAT RESULTED IN THE INJURY.

RESOLUTION 2015-R11 A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$4,200. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

A FIVE YEAR CONTRACT FOR MILLER HEATING AND COOLING WAS PRESENTED IN THE TOTAL AMOUNT OF \$4,000.00 FOR THEM TO SERVICE THE BACALA CENTER HVAC EQUIPMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0

3:10 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
AUGUST 25, 2015**

2:00 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. CLERK TREASURER JAN HARDY WAS PRESENT ALSO IN ATTENDANCE WERE BILL SAEGESSER, JASON COMBS, JAMES RICHEY, MARTY RANDALL, STACIE SKINNER, CARL COPE, TONJA CAUDILL, JESSICA JONES, SCOTT ZELLERS, APRIL RAMONI, GUY TOWNSEND AND JOHN GULLION. 2:55PM CITY ATTORNEY KERRY THOMPSON ARRIVED.

THE BOARD REVIEWED THE AUGUST 11, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. THE DISCHARGE PERMIT FOR THE WASTEWATER TREATMENT PLANT EXPIRES IN FEBRUARY 2015. THE NEW MAX PHOSPHORUS REQUIREMENTS GIVEN BY THE EPA AND PASSED DOWN TO IDEM ARE 1.0 PPM. THE CITY WILL ASK FOR THREE YEARS (THE MAXIMUM ALLOWED) TO BECOME COMPLIANT WITH THE NEW REQUIREMENTS. JASON COMBS ESTIMATES IT WILL COST THE CITY \$500 A DAY IN CHEMICALS TO LOWER THE PHOSPHORUS TO 1.0 PPM. MAYOR GRAHAM ASKED THAT THIS BE EXPLAINED TO THE CITY COUNCIL. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MAYOR TO SIGN THE PERMIT RENEWAL APPLICATION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE SAMTEC PROJECT: THERE HAS NOT BEEN MUCH WORK DONE ON THE CITY PORTION OF THE PROJECT. HOWEVER, THE BUILDING ITSELF IS MOVING ALONG AND THEY ANTICIPATE BEGINNING PRODUCTION IN OCTOBER.

JASON COMBS SAID THE LINE CLEANING AND INSPECTION IS FINDING A LOT OF ROOTS AND CALCIUM. USUALLY THEY CAN VIDEO AND CLEAN 1500 TO 2000 FEET A DAY. CURRENTLY THEY ARE ONLY ABLE TO COMPLETE 500 FEET A DAY.

MARTY RANDALL REPORTED THE BIDS FOR THE LIBRARY EXPANSION WILL BE 2:00PM ON WEDNESDAY.

JESSICA JONES ASKED THE BOARD TO APPROVE A \$50 CELL STIPEND FOR THE ANIMAL SHELTER'S NEW FULLTIME EMPLOYEE, TIMOTHY HALL. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

CLERK-TREASURER JAN HARDY

- A. PRESENTED THE APPROVAL CONTRACT FOR CITY OF SCOTTSBURG HEALTH INSURANCE SPD. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED THE ANNUAL BOYCE SYSTEMS CONTRACT IN THE AMOUNT OF \$12,065.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

THE MAYOR ANNOUNCED THE SPECIAL BOARD OF WORKS MEETING ORIGINALLY SCHEDULED FOR TUESDAY, SEPTEMBER 1 AT 10AM HAS BEEN MOVED TO WEDNESDAY SEPTEMBER 2 AT 9AM. THIS IS REGARDING THE 2015 MOONGLO ROAD IMPROVEMENT PROJECT. BIDS FOR THE PROJECT WILL BE DUE BY 10AM ON SEPTEMBER 1ST AND AWARDED AT THE MEETING ON SEPTEMBER 2, 2015.

2:35PM MAYOR GRAHAM RECESSED THE MEETING UNTIL THE UNSAFE BUILDING HEARING AT 3:00PM.

2:55PM MAYOR GRAHAM RECONVENED THE MEETING FOR THE PUBLIC HEARING ON UNSAFE BUILDINGS LOCATED: 1131 CARLA LANE, 175 PARK DRIVE, 870 WEST OWEN STREET, 1220 NORTH GARDNER STREET, 210 EAST JEFFERSON STREET, 22 BEECHWOOD AVENUE AND 615 WEST CHERRY STREET.

CHIEF ZELLERS REPORTED 1131 CARLA LANE, 175 PARK DRIVE, 870 WEST OWEN AND 210 EAST JEFFERSON STREETS HAVE NOT BEEN SERVED THEIR UNSAFE PROPERTY NOTICES. THEY WILL BE SCHEDULED FOR THE SEPTEMBER 8, 2015 HEARING.

BOARD OF WORKS
AUGUST 25, 2015

TODD COPE REQUESTED A CONTINUANCE FOR HIS PROPERTY LOCATED AT 1361 NORTH GARDNER. HE PLANS ON LISTING THE PROPERTY WITH SCHULER BAUER. KERRY THOMPSON INFORMED MR. COPE HIS PROPERTY HAS ALREADY BEEN CONDEMNED. THE CITY WILL MAKE ARRANGEMENTS TO HAVE THE BUILDING TORN DOWN UNLESS MR. COPE BEGINS AN EXTENSIVE REMODEL OR TEARS IT DOWN HIMSELF BY OCTOBER 14, 2015.

LEANN HAHN REQUESTED AN EXTENSION FOR HER PROPERTY LOCATED A 615 WEST CHERRY STREET. SHE HAS A PENDING SALE OF THE PROPERTY TO KENNY HUGHBANKS. THE SALE SHOULD FINALIZE IN 30 TO 45 DAYS. MS. HAHN ACKNOWLEDGED MR. HUGHBANKS IS UNAWARE OF THE ORDER TO REPAIR OR REMOVE THE BUILDING. KERRY THOMPSON ADVISED MS. HAHN TO INFORM MR. HUGHBANKS OF THE ORDER THE CITY HAS ISSUED. HE THEN REQUESTED SHE BRING THE SIGNED PURCHASE AGREEMENT TO SEPTEMBER 22, 2015 BOARD OF WORKS MEETING.

3:13 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**SPECIAL
BOARD OF WORKS
SEPTEMBER 2, 2015**

9:00A.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. CLERK TREASURER JAN HARDY WAS PRESENT. ALSO IN ATTENDANCE WERE KEN TEMPLE, BILL SAEGESSER, JUSTIN HARRIS, JESSICA JONES, RICHEY BARTON, GUY TOWNSEND AND SCOTT ZELLERS.

JUSTIN HARRIS WITH SAEGESSER ENGINEERING PRESENTED BID TABULATIONS FOR THE MOONGLO ROAD IMPROVEMENT PROJECT. THE PROJECT IS TO WIDEN MOONGLO ROAD FROM HWY31 TO WILSON ROAD. BILL HOAGLAND STATED THIS PROJECT HAD BEEN APPROVED BY THE RDC. THE PROJECT WAS ON THE LIST OF TIF PROJECTS, COVERED BY A RECENT BOND APPROVED BY COUNCIL. THE BIDS WERE PRESENTED:

TEMPLE AND TEMPLE	\$308,500.00
KING’S TRUCKING & EXCAVATING	\$378,315.00

MR. HARRIS RECOMMENDED ACCEPTING TEMPLE AND TEMPLE’S BID. RAY ZOLLMAN MADE A MOTION TO AWARD THE BID TO TEMPLE AND TEMPLE AND AUTHORIZE THE MAYOR TO SIGN THE NOTICE TO PROCEED, NOTICE OF AWARD AND CONSTRUCTION AGREEMENT OUTSIDE OF A MEETING CONTINGENT UPON KERRY THOMPSON’S REVIEW. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

9:13A.M. RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 8, 2015**

2:00 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER BILL HOAGLAND PRESENT. CLERK TREASURER JAN HARDY AND CITY ATTORNEY KERRY THOMPSON WERE PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, MARTY RANDALL, JAMES RICHEY, TONJA CAUDILL, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, ROBERT SANDERS, RAYMOND NASBY, JOHN GULLION, TISH RICHEY, APRIL RAMONI AND JIM BINKLEY.

THE BOARD REVIEWED THE AUGUST 25, 2015 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

HEARING ON UNSAFE BUILDINGS:

- A. 1131 CARLA LANE- FOLLOWING UP ON LEAD OF WHO THE OWNER MAY BE.
- B. 175 PARK DRIVE- WILL PUBLISH A NOTICE. UNABLE TO LOCATE OWNER.
- C. 870 WEST OWEN STREET- WILL CONTACT OWNERS SISTER TO FIND HIS CURRENT ADDRESS.
- D. 210 EAST JEFFERSON STREET- MR. NASBY IS SELLING THIS PROPERTY ON CONTRACT TO ROBERT SANDERS. BY OCTOBER 13, 2015 AT 2PM MR. NASBY & MR. SANDERS ARE TO SUBMIT TO THE MAYOR'S OFFICE A CONTRACT OF SALE AND A REMODELING PERMIT. MR. SANDERS IS TO HAVE THE REMODEL PROJECT COMPLETED BY APRIL 13, 2016. BILL HOAGLAND MADE A MOTION TO APPROVE THE TERMS OF RESOLUTION. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- E. 1280 NORTH GARDNER- OWNER HAS BEEN CONTACTED. KERRY THOMPSON WILL ISSUE AN ORDER TO CONFIRM THE ORIGINAL DEADLINE DATES PREVIOUSLY ISSUED. APRIL RAMONI WITH THE AREA PLAN COMMISSION CONFIRMED THE OWNER OF THIS PROPERTY HAS FILED FOR A DEMOLITION PERMIT.
- F. 1220 NORTH GARDNER- MR. GREER'S WIDOW WAS LAST KNOWN TO LIVE IN THE HOSEA ADDITION. CLERK-TREASURER HARDY SUGGESTED ON CONTACTING LAVONNE APPELGATE. KERRY THOMPSON WILL ISSUE AN ORDER TO CONFIRM THE ORIGINAL DEADLINE DATES ISSUED.
- G. 22 BEECHWOOD- OWNER HAS BEEN CONTACTED. KERRY THOMPSON WILL ISSUE AN ORDER TO CONFIRM THE ORIGINAL DEADLINE DATES PREVIOUSLY ISSUED.

BILL SAEGESSER

- A. THEY ARE RUNNING A WATERLINE TO SAMTEC. THEY WILL BE FINISHED PRIOR TO THE LINEMAN RODEO AT THE END OF THE MONTH.
- B. THE CITY WAS AWARDED A GRANT FROM INDOT FOR SIGNAGE. THIS IS A 100% REIMBURSABLE GRANT.
- C. A CANCELLATION WAS SENT TO TIME WARNER FOR THE POLE ATTACHMENT AGREEMENT. THEIR LETTER WAS RETURNED UNDELIVERABLE. IT WAS MAILED TO THE ADDRESS INDICATED IN THE CONTRACT. KERRY THOMPSON RECOMMENDED SENDING THE NOTICE OF CANCELLATION TO THEIR OFFICE IN JEFFERSONVILLE.
- D. NEW WASHINGTON STATE BANK OWNS PROPERTY ON WILLOWSHORE DRIVE. THEY ARE DRAWING PLANS TO BUILD EIGHT MORE CONDOS ON WILLOW COURT. THE SCOTT COUNTY REGIONAL SEWER DISTRICT HAS REQUESTED THE CITY ALLOCATE THEM 3600 GALLONS OF WASTE LOAD PER DAY SO THEY MAY ADD THESE UNITS. JASON COMBS DOES NOT HAVE ANY CONCERNS WITH THIS REQUEST. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MARTY RANDALL ASKED THE CITY TO CONTACT THE PUB AND REQUEST THEY FIX THEIR WINDOW. MR. HOAGLAND SUGGESTED THE CITY ALSO CONTACT THE OWNER OF THE YOUTH ADVOCACY BUILDING AND REQUEST THEIR WINDOW BE REPAIRED AS WELL.

TONJA CAUDILL PRESENTED A REQUEST FROM PURDUE UNIVERSITY TO WAIVE THE RENT ON THE TRAIN DEPOT TO HOLD 4H MEETINGS ON SEPTEMBER 28, 2015 FROM 1PM – 5:30PM AND OCTOBER 1, 2015 FROM 5PM – 7PM.

JIM BINKLEY

- A. TIME WARNER HAS BEEN GRANTED PERMISSION TO BE ON CITY POLES FOR SOME WORK THEY NEEDED TO COMPLETE.
- B. PEGGY KIMMICK REPORTED A CLAIM TO THE CITY INSURANCE FOR PROPERTY DAMAGE THAT WAS INCURRED DURING A POWER SURGE. THE INSURANCE COMPANY

BOARD OF WORKS
SEPTEMBER 8, 2015

WAS GOING TO CALL HER AND REQUEST SHE SUBMIT THE CLAIM TO HER HOMEOWNERS INSURANCE.

RESOLUTION 2015-R12 A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$2,400. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH RICHEY PRESENTED INVOICE #130-6-25 TO SAEGESSER ENGINEERING IN THE AMOUNT OF \$2400. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0

CLERK-TREASURER JAN HARDY PRESENTED A REQUEST FROM JOYCE NICHOLS TO PLACE SPEEDBUMPS ON NORTH BEECHWOOD. MAYOR GRAHAM STATED ADDITIONAL SPEEDBUMPS WERE NOT IN THE BUDGET, BUT HE WILL LOOK INTO IT. CHIEF ZELLERS SAID HE WOULD INCREASE THE PATROL IN THAT AREA.

2:37 PM BILL HOAGLAND MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 22, 2015**

2:00 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS RAY ZOLLMAN AND BILL HOAGLAND PRESENT. CLERK TREASURER JAN HARDY WAS PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, CHRIS GARTEN, STACIE SKINNER, TONJA CAUDILL, JESSICA JONES, JAMES RICHEY, SCOTT ZELLERS, GUY TOWNSEND, LEEANNE HAHN, APRIL RAMONI, JOHN GULLION, MEARL BERNA AND TISH RICHEY.

THE BOARD REVIEWED THE SEPTEMBER 8, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

HEARING ON UNSAFE BUILDINGS:

- A. 615 WEST CHERRY STREET- LEEANNE HAHN PRESENTED A PURCHASE AGREEMENT WITH KENNY AND DANE HUGHBANKS. MS. HAHN SAID IT IS THEIR INTENT TO REMODEL THE HOME. SHE REQUESTED A 90 DAY EXTENSION AS LONG AS WORK IS IN PROGRESS. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. 1280 NORTH GARDNER- MEARL BERNA REQUESTED 6 MONTHS TO CLEAN UP THE PROPERTY. MAYOR GRAHAM ASKED IF 90 DAYS WOULD WORK. MR. BERNA SAID YES. APRIL RAMONI WITH THE AREA PLAN COMMISSION CONFIRMED MR. BERNA HAS BEEN APPROVED FOR A DEMOLITION PERMIT. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

CHRIS GARTEN REPRESENTING THE WATERS EDGE HOMEOWNERS ASSOCIATION REQUESTED THE CITY TAKE OVER THE STREETS WITHIN THE SUBDIVISION. BILL SAEGESSER AND JASON APPELATE WILL INSPECT THE ROAD AND REPORT BACK THE FIRST MEETING IN OCTOBER.

JILL SAEGESSER

- A. IFA BROWNFIELD PROJECT
 - a. ST. JOHN MITTELHAUSER & ASSC. INVOICE #04692 IN THE AMOUNT OF \$80. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT FROM IFA. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. ST. JOHN MITTELHAUSER & ASSC. INVOICE #04693 IN THE AMOUNT OF \$320. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT FROM IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. SCOTTSBURG WATER IMPROVEMENTS CF-13-104
 - a. CLOSE OUT STEPS- FINANCIAL AND ADMINISTRATIVE REPORT TO BE SUBMITTED TO OCRA ON OR BEFORE SEPTEMBER 30, 2015. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING THE CLOSEOUT DOCUMENTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. MEETING WITH BILL REED ON 9/24/15 TO DISCUSS THE STATE CULVERT REPLACEMENT.
- B. MAKING A LOT OF PROGRESS ON MOONGLO ROAD.
- C. STILL FINISHING UP THE ILPEA PROJECT.
- D. PAYMENT #1 TO COTTINGIM ENTERPRISES IN THE AMOUNT OF \$81,570.96, OF WHICH \$8157.10 IS RETAINAGE, FOR THE SAMTEC INFRASTRUCTURE IMPROVEMENTS PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER PRESENTED A TWO YEAR TOWER AGREEMENT FOR BECKY & DAVID DARLAGE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL

- A. PRESENTED A REQUEST FROM JASON APPELATE TO ALLOW CITY EMPLOYEES THE OPPORTUNITY TO DONATE SICK DAYS TO ROGER ROBISON. ROGER IS A NEW EMPLOYEE AND DOES NOT HAVE PAID TIME OFF ACCRUED. DUE TO MEDICAL CONDITIONS HE WILL BE OFF WORK FOR 8 WEEKS. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED THE NEW CITY RESIDENTIAL & BUSINESS APPLICATIONS. THE USDA UPDATED THEIR RECOMMENDATIONS FOR INTAKE INFORMATION ON THE APPLICATIONS. BILL

**BOARD OF WORKS
SEPTEMBER 22, 2015**

HOAGLAND MADE A MOTION TO APPROVE THE NEW APPLICATIONS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

- C. THE LUTHERAN CHURCH HAS REQUESTED USE OF THE TRAIN DEPOT ON OCTOBER 2 THROUGH OCTOBER 4, 2015 FOR PLANNING SESSIONS. THIS IS OUTSIDE THEIR REGULAR CONTRACT WITH THE CITY. BILL HOAGLAND MADE A MOTION TO WAIVE THE RENTAL FEE FOR THOSE DAYS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

THE MAYOR GAVE AN UPDATE ON THE IMEA CONFERENCE AND LINEMAN RODEO. HE INVITED EVERYONE TO ATTEND THE WEEKEND EVENTS.

APRIL RAMONI WITH THE AREA PLAN COMMISSION REPORTED MR. PATEL AT 22 BEECHWOOD HAS BEEN APPROVED FOR A DEMOLITION PERMIT.

MARTY RANDALL ASKED ABOUT THE STATUS OF THE PUB REPAIRING THEIR WINDOWS. MAYOR GRAHAM HAD NOTHING TO REPORT.

MR. HOAGLAND ASKED ABOUT THE Y.A.P. BUILDING REPLACING THEIR WINDOWS AS WELL. MAYOR GRAHAM HAD NOTHING TO REPORT.

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE OFFERING FLU SHOTS TO ALL CITY EMPLOYEES AND THEIR DEPENDENTS THAT ARE ON CITY INSURANCE. THE COST TO THE CITY IS \$25 A PERSON. HANCOCK'S TENTATIVELY HAS OCTOBER 23, 2015 FROM 11AM UNTIL 1PM BLOCKED FOR CITY EMPLOYEES. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO ACCEPT THE RESIGNATION OF DAVID MCGANNON. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. ASKED THE BOARD TO APPROVE PRO-RATING MR. MCGANNON'S SICK DAYS AT 60% BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. ASKED MR. HOAGLAND TO UPDATE THE BOARD ON PEGGY KIMMICK'S ELECTRIC CLAIM. HER HOMEOWNERS INSURANCE HAS DENIED COVERAGE. BILL HOAGLAND MADE A MOTION FOR THE CITY TO COVER THE COSTS OF MS. KIMMICK'S HVAC UNIT CONTINGENT UPON THE CITY INSURANCE DENYING COVERAGE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. MAYOR GRAHAM STATED HE WOULD LIKE TO SEE THIS RESOLVED WITHIN THE NEXT TWO WEEKS.
- E. ASKED THE BOARD TO APPROVE ROGER ROBISON'S FMLA REQUEST. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- F. ASKED THE BOARD TO ESTABLISH REASONABLE DOCUMENTATION FOR MR. ROBISON TO RETURN TO WORK. BILL HOAGLAND MADE A MOTION TO ACCEPT A DOCTOR'S RELEASE STATEMENT AS REASONABLE DOCUMENTATION. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- G. PRESENTED JASON APPLGATE'S RECOMMENDATION THAT THE CITY COVER ANY PAYROLL DEDUCTIONS FOR ROGER, ON THOSE WEEKS HE DOESN'T HAVE A PAYCHECK. THEN WHEN ROGER RETURNS TO WORK HE CAN REIMBURSE THE CITY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

CLERK-TREASURER HARDY ASKED THE BOARD TO APPROVE PAYMENT TO NEACE LUKENS IN THE AMOUNT OF \$590.20 FOR THE UTILITIES PORTION OF THE 2014 WORKER COMPENSATION AUDIT PRIOR TO THE NEXT BOARD MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:37 PM BILL HOAGLAND MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 13, 2015**

2:00 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS RAY ZOLLMAN AND BILL HOAGLAND PRESENT. CLERK TREASURER JAN HARDY WAS PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, JAMES RICHEY, TODD COPE, JESSICA JONES, CHELSEA CRUMP, KAREN GRICIUS, JOHN GULLION, TISH RICHEY, SCOTT ZELLERS, MARTY RANDALL, GUY TOWNSEND, STACIE SKINNER AND JILL YOUNT.

THE BOARD REVIEWED THE SEPTEMBER 22, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:03 PM PUBLIC HEARING ON THE CDBG GRANT

JILL SAEGESSER PRESENTED THE GRANT DETAILS; \$62,500 MATCHING GRANT TO TRAIN INDIVIDUALS TO BE BOTH A CERTIFIED NURSING ASSISTANTS AND A HOME HEALTH AIDS. THE PROGRAM WOULD RUN FOR 24MONTHS AND THE MATCHING FUND WOULD COME FROM THE COMPANIES PROVIDING THE TRAINING. THE CITY MUST UPDATE THEIR FAIR HOUSING ORDINANCE TO FEDERAL STANDARDS TO QUALITY FOR THE FUNDS. MAYOR GRAHAM AND CLERK TREASURER HARDY ADDRESSED THE SHORTAGE OF CERTIFIED NURSING ASSISTANTS IN THIS AREA.

2:17 PM THE PUBLIC HEARING CLOSED.

TODD COPE ASKED THE BOARD FOR A SIX MONTH EXTENSION ON THE ORDERS TO REMOVE AN UNSAFE BUILDING ON HIS PROPERTY. HE PLANS TO CONTINUE TO IMPROVE HIS PROPERTY AT 1361 NORTH GARDNER AND LIST IT FOR SALE. MAYOR GRAHAM ASKED CHIEF JAMES RICHEY TO MEET WITH MR. COPE TO DISCUSS A TIMELINE OF IMPROVEMENTS. THEY MAY ALSO CONSIDER INCLUDING APRIL RAMONI WITH THE AREA PLAN COMMISSION TO SECURE AND PERMITS THAT MAY BE NEEDED. CHIEF RICHEY IS TO PRESENT THE NEW TIMELINE TO THE BOARD IN TWO WEEKS.

RESOLUTION 2015-R13 A RESOLUTION OF THE CITY OF SCOTTSBURG TO ADOPT WILLOW DRIVE IN THE WATERS EDGE SUBDIVISION. BILL SAEGESSER AND JASON APPELEGATE THINK IT WOULD BE FINE FOR THE CITY TO TAKE OVER THE ROAD. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

A. IFA BROWNFIELD PROJECT

- a. ST. JOHN MITTELHAUSER & ASSC. INVOICE #04773 IN THE AMOUNT OF \$6,097. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT FROM IFA. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. ST. JOHN MITTELHAUSER & ASSC. INVOICE #04774 IN THE AMOUNT OF \$4,554.85. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT FROM IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. CBDG GRANT LANGUAGE ACCESS PLAN

- a. THE CITY MUST MAKE ACCOMMODATIONS FOR NON-ENGLISH SPEAKING PARTICIPANTS IN THE CDBG PROGRAM. RAY ZOLLMAN MADE A MOTION TO APPROVE MAKING ACCOMMODATIONS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. THE WATER PLANT'S TTHM AND HAA5 READINGS ARE HIGH.
- B. SAMTEC PROJECT IS ON SCHEDULE. THEY ARE READY TO PUT THE CURBS ON THE ROAD.
- C. HAS NOT HEARD ANYTHING MORE ABOUT THE POLE ATTACHMENT AGREEMENT.
- D. THE EVALUATION ON THE SEWER PLANT OF UNIVERSAL EVALUATION IS COMPLETE.
- E. MOONGLO ROAD IMPROVEMENTS ARE GOING WELL. THEY WILL FINISH PAVING THIS WEEK AND STRIPE NEXT WEEK. THE BENCHES THAT WERE DONATED BY TOTAL CONCEPTS AND DESIGN HAVE BEEN INSTALLED.
- F. THERE WILL BE A UTILITY FORUM AT MASP 9:00A.M. TOMORROW TO DISCUSS A DEVELOPMENT FOR THE OLD SERVICE STATION ON HWY 56.
- G. THE STATE HAS REQUESTED A WORK PLAN AND COSTS FOR THE CITY TO MOVE THE CURRENT UTILITIES FROM THE NEST RUN PROPERTY. MR. SAEGESSER BELIEVES IT WILL TAKE TWO YEARS TO OBTAIN THE APPROPRIATE PERMITS, IF THE STATE DOES NOT

**BOARD OF WORKS
OCTOBER 13, 2015**

ALLOW THE CITY TO PIGGYBACK ON THE PERMITS THEY HAVE OBTAINED. HE STATED THE COST OF THE PERMITS WILL BE MORE THAN THE ACTUAL COST TO RELOCATE. THE STATE HAS MADE A NEW OFFER FOR THE NEST RUN CULVERT REPLACEMENT PROJECT. THEY NEED TO KNOW BY OCTOBER 27TH IF THE CITY ACCEPTS THEIR OFFER. BILL HOAGLAND MADE A MOTION THAT THE CITY ONLY ACCEPT AN OFFER THAT INCLUDES THE CITY BEING REIMBURSED 100% OF THEIR COSTS ASSOCIATED WITH THE UTILITIES BEING RELOCATED AND ALSO AUTHORIZED THE MAYOR TO SIGN THE WORK PLAN TO SUBMIT TO THE STATE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER REPORTED BRIAN KIDD HAD SURGERY AND WILL BE OFF FOR TWO MONTHS. SHE ASKED THE BOARD TO ACCEPT THE SICK BANKS RECOMMENDATION TO ALLOW BRIAN TO USE 36 ½ DAYS FROM THE SICK BANK. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM REPORTED JEFF MCNEELY WAS IN A FARMING ACCIDENT OVER THE WEEKEND AND HAD SURGERY THIS MORNING. HE HAS NOT HEARD HOW LONG HE WILL BE OFF WORK.

STACIE SKINNER REPORTED

- A. KRISTIE RICHARDSON IS SCHEDULED TO HAVE SURGERY ON OCTOBER 26TH.
- B. TIM APPLGATE WAS INJURED CLIMBING A TOWER ON OCTOBER 5TH. HE IS ON RESTRICTED DUTY AND WILL BE GOING TO PHYSICAL THERAPY.

MARTY RANDALL

- A. ANYONE WHO HAS A BICENTENNIAL PROJECTS CAN GO TO HERITAGE STATION ON OCTOBER 20TH FROM 4PM – 6PM TO REGISTER THEIR PROJECT ON THE STATE SITE.
- B. OCTOBER 24TH FROM 9AM TO NOON AND OCTOBER 25TH FROM 1PM TO 4PM THE CHRISTMAS COMMITTEE WILL BE UNTANGLING LIGHTS AT LINZA GRAHAM PARK.

TISH RICHEY ASKED THE BOARD TO APPROVE A CLAIM TO SAEGESSER ENGINEERING IN THE AMOUNT OF \$1800 FOR SERVICES ASSOCIATED WITH THE SEWER BAN PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMES RICHEY OPENED THE BIDS FOR A NEW PUMPER TRUCK. ONLY ONE BID WAS SUBMITTED. THE SUBMISSION WAS FROM FIRE SERVICE, INC IN THE AMOUNT OF \$303,773.50, AFTER A \$30,000 TRADE IN FOR A TELE SQUIRT. CHIEF RICHEY SAID WHATEVER MONEY THE CITY PAYS WHEN THEY ORDER THE TRUCK THEY WILL EARN 3% BACK OVER THE 8 MONTHS IT TAKES TO BUILD THE PUMPER. TISH RICHEY SAID THE CITY HAS \$240,000 BUDGET FOR THIS YEAR THEY COULD PAY AT THE TIME OF ORDER. CHIEF RICHEY AND THE FIRE COMMITTEE WILL REVIEW THE SPECS AND REPORT THEIR RECOMMENDATION BACK TO THE BOARD AT THE NEXT MEETING. RAY ZOLLMAN MADE A MOTION TO PAY THE \$240,000 DOWN IF IT IS DECIDED TO ORDER THE PUMPER. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS REPORTED TROY FORD WILL RETURN TO WORK THIS WEEK.

JESSICA JONES REPORTED THE IMEA RODEO WENT WELL AND EVERYONE WAS PLEASED.

TISH RICHEY GAVE THE SUPERVISORS A HEADS UP THAT SHE HAS LOOKED AT THE ANNUAL YEAREND TRANSFERS AND MAY BE CONTACTING THEM. SHE HAS NOT FOUND ANYTHING SUBSTANTIAL.

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE CLERK-TREASURER HARDY SIGNING THE 457 FINANCIAL DOCUMENTS. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. **RESOLUTION 2015-R14** A RESOLUTION ADOPTING THE CITY OF SCOTTSBURG 457 PLAN DOCUMENT EFFECTIVE ON JANUARY 1, 2015. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. UPDATED THE BOARD THAT INSURANCE HAS DENIED THE PEGGY KIMMICK CLAIM. THE ELECTRIC DEPARTMENT HAS REFUNDED HER THE COST OF HER NEW HVAC SYSTEM.
- D. INSURANCE HAS ALSO DENIED THE ESTEP CLAIM FROM PIG ROAST IN THE PARK. HER FATHER, MR. HOWELL EXPRESSED DISCONTENTMENT WITH THE INSURANCE FINDING THE CITY NOT AT FAULT. IF THE CITY SHOULD RECEIVE LAWSUIT PAPERS FROM MR. HOWELL WE SHOULD SEND THEM IMMEDIATELY TO THE INSURANCE COMPANY.

BOARD OF WORKS
OCTOBER 13, 2015

BILL HOAGLAND ASKED ABOUT THE STATUS OF THE SUBSTATION CLAIM. MRS. MIDDLETON STATE THE CLAIM WAS GOING TO COURT IN SCOTT COUNTY, BUT SHE DID NOT KNOW A DATE AT THIS TIME. KAREN WILL CONTACT THE INSURANCE COMPANY FOR UPDATED INFORMATION.

THE CLAIM FOR ANDREW WRIGHT WAS TABLED UNTIL A CLEARER DESCRIPTION COULD BE GIVEN OF CERTAIN ITEMS ON THE INVOICE.

3:25 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 27, 2015**

2:08 PM. BOARD MEMBER BILL HOAGLAND CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER RAY ZOLLMAN PRESENT. CLERK TREASURER JAN HARDY WAS PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JAMES RICHEY, TRENT SALYERS, JESSICA JONES, JOHN GULLION, SCOTT ZELLERS, MARTY RANDALL, GUY TOWNSEND, STACIE SKINNER, JIM BINKLEY AND TONJA CAUDILL.

BILL HOAGLAND ASKED CLERK-TREASURER HARDY IF THE CLAIM FOR ANDREW WRIGHT WAS THE SAME ONE THEY AGREED UPON WITH THE MAYOR. SHE STATED IT WAS.

THE BOARD REVIEWED THE OCTOBER 13, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. PRESENTED IDEM INVOICE #214285 IN THE AMOUNT OF \$138.23. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. THE DAM INSPECTION WAS SUBMITTED TO DNR. THEY RESPONDED TO CONTINUE ROUTINE MAINTENANCE AND CORROSION CONTROL.
- C. 2014 STREET PAVING PROJECT IS TO BEGIN THIS WEEK; THE RAIN MAY DELAY THE START.
- D. ILPEA PROJECT- THEY HAVE SEEDED THE AREA.
- E. 2015 MOONGLO PROJECT ITEMS REMAINING
 - a. RESTRIPE THE SPEED BUMPS
 - b. PAVE AN AREA ON HWY 31 AS SOON AS INDOT APPROVES.
 - c. HARD LANDSCAPING: BENCHES AND SIGNS
 - d. SOFT LANDSCAPING: BUSHES AND TREES
- F. PAY APPLICATION #1 TO TEMPLE AND TEMPLE FOR THE MOONGLO ROAD IMPROVEMENT PROJECT IN THE AMOUNT OF \$197,927.98, RETAINAGE \$21,991.99. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- G. CHANGE ORDER #1 2015 MOONGLO ROAD IMPROVEMENTS PROJECT A DECREASE IN THE AMOUNT OF \$26,839.08. RAY ZOLLMAN MADE A MOTION TO APPROVE THE CHANGE ORDER AND THE MAYOR TO SIGN THE CHANGE ORDER. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- H. HAMPTON OAKS HAS REQUESTED THE CITY TO FIX THEIR DRAINAGE. SAEGESSER IS STILL AWAITING THE CONSTRUCTION PLANS TO REVIEW.
- I. SCOTT COOTS IS DEVELOPING A NEW STRIP MALL, NOTHING HAS BEEN SUBMITTED AT THIS TIME.

JAMES RICHEY ASKED THE BOARD TO APPROVE HIM PURCHASING A NEW PUMPER TRUCK IN THE AMOUNT OF \$303,773.50, AFTER A \$30,000 TRADE-IN. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MAYOR SIGNING THE CONTRACT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

STACIE SKINNER REPORTED

- A. THEY HAVE THE TELRAD EQUIPMENT OUT AND ARE DOING SITE SURVEYS.
- B. KRISTIE RICHARDSON HAD SURGERY YESTERDAY AND ALL WENT WELL. HER RETURN DATE IS UNKNOWN AT THIS TIME.
- C. BRIAN KIDD HAD HIS STITCHES REMOVED YESTERDAY.
- D. TIM APPLGATE IS ON RESTRICTED DUTY THROUGH WORKMANS' COMP AND WILL BE GOING TO PHYSICAL THERAPY.

JIM BINKLEY ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN A CONTRACT WITH ISC TO DO UPGRADES TO THE POLES FOR TIME WARNER. ISC WOULD BILL THE CITY AND THE CITY WOULD THEN BILL TIME WARNER. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MAYOR TO SIGN THE CONTRACT CONTINGENT UPON KERRY THOMPSON'S REVIEW. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

JESSICA JONES REPORTED

- A. LEAF PICK UP WILL BEGIN NOVEMBER 9, 2015.
- B. ROGER ROBISON HAD AN ADDITIONAL SURGERY DUE TO INFECTION OF THE SURGICAL SITE.

TONJA CAUDILL ANNOUNCED CITY HALL BE OPEN FOR TRICK OR TREATING FRIDAY OCTOBER 30TH FROM 6PM -8:30PM. SCOTTSBURG MAIN STREET IS HOSTING.

BOARD OF WORKS
OCTOBER 27, 2015

SCOTT ZELLERS REPORTED THERE WILL BE EIGHT TO NINE OFFICERS ON DUTY FRIDAY NIGHT. THEY WILL PASS OUT CANDY FROM THEIR CRUISERS AS THEY PATROL.

CLERK-TREASURER JAN HARDY

- A. THE CITY RECEIVED A PAST DUE NOTICE DATED 2014 FROM L & I RAILROAD IN THE AMOUNT OF \$500. SAEGESSER IS RESEARCHING TO SEE IF IT BELONGS TO THE CITY. SHE REQUESTED THE BOARD APPROVE PAYMENT OF THIS INVOICE CONTINGENT UPON MR. SAEGESSER CONFIRMING IT DOES BELONG TO THE CITY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. THE EDA / RLF SEMI-ANNUAL REPORT IS COMPLETE AND READY FOR SUBMISSION. THE CURRENT EDA ACCOUNT BALANCE TO CAPITAL BASE RATIO IS 13.87 % WHICH IS BELOW THE 20% SEQUESTRATION THRESHOLD. THE ANTICIPATED RATIO FOR MARCH OF 2016 IS 23.79% WHICH IS ABOVE THE THRESHOLD. IF ANOTHER LOAN IS NOT AWARDED PRIOR TO MARCH 31, 2016 WE WILL BE NON-COMPLIANT. RAY ZOLLMAN MADE A MOTION FOR THE MAYOR TO SIGN THE REPORT FOR SUBMISSION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

2:28 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 10, 2015**

2:00 PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. CLERK TREASURER JAN HARDY WAS PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, APRIL RAMONI, MARTY RANDALL, JIM BINKLEY, JESSICA JONES, SCOTT ZELLERS AND GUY TOWNSEND.

THE BOARD REVIEWED THE OCTOBER 27, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

A. IFA BROWNFIELD PROJECT

- a. IDEM INVOICE #214959 IN THE AMOUNT OF \$172.79. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

- B. THE WORKFORCE GRANT WAS SUBMITTED ON OCTOBER 23RD. THE RESULTS WILL BE ANNOUNCED ON DECEMBER 2ND AND AWARDED ON DECEMBER 7TH.

BILL SAEGESSER

- A. WWTP RECEIVED THE DISCHARGE PERMIT RENEWAL. THE CITY WAS GRANTED 36MONTHS TO COMPLY WITH THE PHOSPHORUS LIMITS. THERE IS A 30 DAY COMMITMENT PERIOD TO ADVERTISE, IT EXPIRES ON DECEMBER 7TH.
- B. 2014 STREET PAVING HAS BEEN COMPLETED ON HYLAND, PINE AND LUCAS. NEED TO BE THINKING ABOUT AREAS FOR NEXT YEAR. CHIEF ZELLERS REQUESTED THEY NOTIFY THE RESIDENTS BEFORE PAVING ON THEIR ROADS, SO THEY HAVE A CHANCE TO MOVE THEIR VEHICLES.
- C. SAMTEC PAVING & LIFT STATION PROJECTS ARE COMPLETE. THE REMAINING LANDSCAPING WILL BE COMPLETED IN THE SPRING.
- D. MOONGLO IS FINISHED UNTIL THE SPRING.
- E. SCOTT COOTS HAS SUBMITTED HIS SITE PLAN FOR THE NEW STRIP MALL HE IS DEVELOPING.

APRIL RAMONI

- A. REPORTED A VISIT FROM IDEM TO LET HER KNOW AN ASBESTOS INSPECTION MUST BE COMPLETED PRIOR TO A DEMOLITION PERMIT BEING GIVEN TO A BUSINESS OR MUTLI-DWELLING RESIDENCE.
- B. THEY HAD APPROXIMATELY 4500 PEOPLE AT HAUNTED MAIN STREET.

STACIE SKINNER

- A. RECOMMENDED BRIAN KIDD BE TRANSFERRED TO THE ELECTRIC DEPARTMENT EFFECTIVE 11/16/2015. ALSO ASKED THE BOARD TO APPROVE HER ADVERTISING A VACANT BB POSITION. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. TIM IS OFF RESTRICTION, KRISTIE AND BRIAN ARE STARTING PHYSICAL THERAPY.

JIM BINKLEY REPORTED THEY ARE DOING A LOT OF TREE TRIMMING.

CHIEF ZELLERS HAS CONTACTED A COUPLE OF DEALERSHIPS FOR BIDS ON TWO NEW VEHICLES.

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE STACIE SKINNER VACATION SELL BACK. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. BRITTANY BARNICLE IS OUR NEW ACCOUNT MANAGER AT NEACE LUKENS. SHE WILL BE MEETING AT 10AM ON 11/19/15 TO REVIEW OUR QUARTERLY HEALTH INSURANCE STATS.
- C. WE SHOULD HAVE THE 2016 LIABILITY QUOTE AT THE NEXT MEETING.

MAYOR GRAHAM REPORTED BOB CRAIG WILL RECEIVE THE PURPLE HEART ON 11/11/15 FOR SERVICE 70 YEARS AGO.

BOARD OF WORKS
NOVEMBER 10, 2015

JAN ASKED THE DEPARTMENTS TO HAVE THEIR PAYROLL SUBMITTED BY 10AM ON MONDAY FOR THE THANKSGIVING & CHRISTMAS PAY WEEKS.

2:35 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 24, 2015**

2:13PM. BILL HOAGLAND CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER AND RAY ZOLLMAN PRESENT. CLERK TREASURER JAN HARDY WAS PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, JIM BINKLEY, RICHEY BARTON, JESSICA JONES, TONJA CAUDILL, GUY TOWNSEND, APRIL RAMONI, BARBARA GALLEGOS, KELLY ZULLO, RANDY TELTOE AND JOHN GULLION.

THE BOARD REVIEWED THE NOVEMBER 10, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

JILL SAEGESSER

A. IFA BROWNFIELD PROJECT

- a. INVOICE #04842 TO ST. JOHN-MITTELHAUSER & ASSC IN THE AMOUNT OF \$1894.10. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

B. SCOTTSBURG EDA RLF

- a. INVOICE #1 TO RIVER HILLS EDD & RPC IN THE AMOUNT OF \$1,250.00. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE ELA-RLF (CITY-COUNTY). RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- b. CONTRACT FOR ADMINISTRATIVE SERVICES RELATED TO THE EDA RLF FOR 2016 FOR \$1,250.00. RAY ZOLLMAN MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

C. THE WORKFORCE DEVELOPMENT GRANT RECIPIENTS WILL BE ANNOUNCED DECEMBER 2, 2015.

BILL SAEGESSER

- A. HAS NOT RECEIVED INVOICES FROM TEMPLE AND TEMPLE FOR THE ILPEA PROJECT, 2014 STREET PAVING OR THE 2015 MOONGLO IMPROVEMENTS PROJECT.
- B. JASON COMBS WILL INSTALL FLOW METERS AGAIN FOR ADDITIONAL DATA.
- C. PART OF THE SOUTH MAIN INDUSTRIAL PARK IS IN A FLOOD PLAIN. DNR HAS ACCEPTED THE BANNING REPORT THAT DEFINES THE FLOOD AREA ON THE PROPERTY. THIS WILL BE VERY IMPORTANT WHEN THE CITY BEGINS TO MARKET THE PROPERTY.
- D. SAMTEC HAS TURNED ON THEIR POWER, THE CITY IS PRETTY WELL THROUGH WITH THEIR PART.
- E. WORKING ON A DRAFT AGREEMENT FOR THE NEW POLE ATTACHMENT AGREEMENT FOR THE ELECTRIC DEPARTMENT.
- F. SCOTT COOTS DEVELOPMENT IS MOVING FORWARD ON THE PROPOSED STRIP MALL. THEY HAVE INDICATED TO THE AREA PLAN COMMISSION THEY ARE IN THE EVALUATION PHASE.

JIM BINKLEY

- A. T & T EXCAVATING WOULD LIKE TO RENT THE OLD ELECTRIC BUILDING ON BOND STREET. MR. BINKLEY ASKED THE BOARD TO APPROVE A LEASE AGREEMENT WITH THEM FOR A RATE OF \$0.25 A SQUARE FOOT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0. MR. BINKLEY WILL ASK KERRY THOMPSON TO EXECUTE A LEASE AGREEMENT. CLERK-TREASURER HARDY REQUESTED JIM TO HAVE MR. THOMPSON EXECUTE ONE FOR THEIR OTHER TENANT, WATSON SIGNS, AT THE SAME TIME.

2:25 MAYOR GRAHAM ARRIVED.

- B. MIKE MONTGOMERY WOULD LIKE TO PLACE AN OFF SITE SERVER BACK UP AT MID AMERICA SCIENCE PARK. HE WOULD NEED TO PURCHASE A SERVER AND FOUR HARD DRIVES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BARBARA GALLEGOS PRESENTED THE 2016 LIABILITY AND WORKMAN'S COMP POLICY RENEWAL. THERE WAS A 3% INCREASE WHICH BROUGHT THE RENEWAL TO \$241,192.00. MR. BINKLEY ASKED WHEN THE SUBSTATION MELTDOWN WOULD STOP REFLECTING ON OUR RENEWAL AND IF WE WILL SEE ANY PREMIUM REIMBURSEMENT. RANDY TELTOE STATED THIS WOULD BE THE LAST YEAR IT WILL SHOW ON OUR HISTORY AND IT IS UNLIKELY THERE WILL BE ANY PREMIUM REIMBURSEMENT. BILL HOAGLAND MADE A MOTION TO APPROVE THE RENEWAL. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER GAVE AN UPDATE ON THE NEST RUN PROJECT. INDOT WOULD PURCHASE THE LAND FROM THE CITY AT A COST OF \$12,400. THEY WOULD BE RESPONSIBLE FOR MOVING THE UTILITIES. IT IS HIS RECOMMENDATION THE BOARD ACCEPT INDOT'S OFFER CONTINGENT UPON RECEIPT AND EXECUTION OF SUBORDINATION AGREEMENTS FOR THE ELECTRIC AND WATER UTILITIES. THESE AGREEMENTS WOULD GIVE THE STATE PERMISSION TO WORK ON CITY PROPERTY WITHOUT DISTURBING ANYTHING. IT ALSO PROTECTS THE CITY IF THE STATE COMES BACK TO HAVE THE CITY

**BOARD OF WORKS
NOVEMBER 24, 2015**

MOVE UTILITIES, INDOT WOULD HAVE TO PAY THE CITY TO HAVE IT DONE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL

- A. FLOYD, SCOTT AND CLARK COUNTIES ARE ALLOWING VETERANS’ PROGRAMS IN TO THE COURT SYSTEM TO ADDRESS PROBLEMS AND REHAB VETERANS.
- B. ASKED IF ANYONE FROM THE CITY HAS SPOKEN TO THE PUB IN REGARDS TO THEIR WINDOWS AND OUTSIDE FACADE. THE MAYOR SAID HE MENTIONED SOMETHING IN PASSING, BUT NOT DIRECTLY. HE WILL GO AND SPEAK TO THEM.

JESSICA JONES

- A. THE LIGHTED CHRISTMAS PARADE IS NOVEMBER 28, 2015 AT 6PM.
- B. PRESENTED THE NIXLE / EVER BRIDGE CONTRACT RENEWAL. IF WE SIGN A THREE YEAR CONTRACT BY THE END OF THE YEAR OUR CURRENT PRICE OF \$3250 A YEAR WILL REMAIN THE SAME FOR THE NEXT THREE YEARS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL PRESENTED A REQUEST FROM THE HOLY CROSS LUTHERAN CHURCH TO RENEW THEIR DEPOT CONTRACT FOR ANOTHER 6 MONTHS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

APRIL RAMONI ASKED EVERYONE TO UPDATE THEIR CONTACT INFORMATION AS SHE IS NOW THE EXECUTIVE DIRECTOR OF THE AREA PLAN COMMISSION. SHE ALSO REMINDED THE BOARD AS RESIDENTS ARE REQUIRED TO CLEAN UP THEIR PROPERTIES THEY NEED TO BE REMINDED TO OBTAIN THE PROPER PERMITS.

KAREN MIDDLETON ASKED THE BOARD TO APPROVE VACATION SELL BACKS FOR JAMES RICHEY, KAREN MIDDLETON AND TIMOTHY CLINE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY

- A. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING THE BAN RENEWAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE THE CITY USING THE FOUR LOCAL BANKS AS DEPOSITORIES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED TWO CLAIMS TO BE APPROVED FOR PAYMENT PRIOR TO THE NEXT MEETING: BAN INTEREST BY THE SEWER IN THE AMOUNT OF \$13,216.19 AND ISC, INC BY THE ELECTRIC DEPARTMENT IN THE AMOUNT OF \$21,528.05. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. PRESENTED AN INVOICE FROM KIGHTLINGER AND GRAY, LLP FOR SERVICES FOR SEI VS. AMICK. MAYOR STATED HE HAS NO INTENTIONS OF PAYING THE INVOICE. BILL HOAGLAND SAID HE NEEDED CLARIFICATION. RAY ZOLLMAN STATED WE DON’T WANT TO PAY IT. MR. SAEGESSER STATED MR. THOMPSON TOLD HIM IT DIDN’T MATTER IF THE COUNCIL APPROVES MR. AMICK’S ATTORNEY FEES TO BE PAID BY THE CITY BECAUSE THE BOARD OF WORKS APPROVES CLAIMS. MR. HOAGLAND STATED MR. AMICK WAS NOT REPRESENTING THE CITY WHEN HE MADE THE “I” STATEMENTS THAT BROUGHT ON THE SUIT. MAYOR GRAHAM SAID HE NEVER SIGNED A RESOLUTION OR ORDINANCE STATING THE CITY WOULD PAY FOR MR. AMICK’S ATTORNEY FEES. AS FAR AS HE IS CONCERNED IT WAS A POCKET VETO.

3:15 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 8, 2015**

2: 04PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. CLERK TREASURER JAN HARDY WAS PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JAMES RICHEY, MARTY RANDALL, APRIL RAMONI, STACIE SKINNER, JIM BINKLEY, JESSICA JONES, TONJA CAUDILL, SCOTT ZELLERS, LL LOWRY, GUY TOWNSEND, JOHN GULLION AND KEITH PARRISH JR.

THE BOARD REVIEWED THE NOVEMBER 24, 2015 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. THE DRAFT DISCHARGE PERMIT HAS BEEN ADVERTISED AND THE 30 DAY COMMENT PERIOD EXPIRED YESTERDAY.
- B. HAS NOT RECEIVED INVOICES FROM TEMPLE AND TEMPLE AT THIS TIME.
- C. THEY CONTINUE TO RETRIEVE FLOW DATA FOR THE I & I STUDY.
- D. SAMTEC LIFT STATION IS WORKING. MR. POGGEL WOULD LIKE LANE STRIPING ON LAKE ROAD AND ADDITIONAL LIGHTING IN THE PARKING LOT. THE MAYOR MET WITH SAMTEC YESTERDAY AND THEY HOPE TO BEGIN PRODUCTION MID-DECEMBER. HE SAID THE CITY DID PROMISE THREE THINGS TO SAMTEC: 1. TAKE DOWN THE METAL BUILDINGS BEHIND MASP 2. BLACKTOP 3. MASK BACK OF MASP BUILDING WITH LANDSCAPING. MAYOR GRAHAM STATED THAT JERRY ASHER WOULD BEGIN TAKING DOWN THE METAL BUILDING BEHIND MASP TOMORROW.
- E. 17 OR 18 YEARS AGO MOONGLO ESTATES AKA WOLF RUN BEGAN CONSTRUCTION. 10 YEARS AGO THE PROPERTY HAD RAW SEWAGE RUNNING THROUGH IT. AFTER AN INVESTIGATION IT WAS DISCOVERED THE LIFT STATION ON THE PROPERTY HAD BEEN SHUT OFF FOR NON PAYMENT BY JACKSON COUNTY REMC. THE CITY TOOK CORRECTIVE ACTION ALTHOUGH IT WAS NOT ON CITY PROPERTY. THEY ARE STILL HAVING ISSUES IN THAT AREA BECAUSE THE WATER AND SEWER LINES NEED TO BE COMPLETED. APRIL RAMONI WILL CALL AROUND TO OTHER AREAS AND SEE HOW THEY HANDLE THESE SITUATIONS. BILL SAEGESSER RECOMMENDED THE CITY PASS A MORATORIUM OF NO NEW SEWER OR WATER PERMITS IN THE WOLF RUN SUBDIVISION UNTIL THE PROBLEM IS RESOLVED. THERE ARE 35 HOMES AND 51 LOTS AT THIS TIME THAT WILL BE EFFECTED. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL

- A. THE MUSEUM IS HAVING A FUND RAISING LUNCHEON ON FRIDAY.
- B. ASKED IF ANYONE HAS SPOKEN TO THE OWNERS OF THE PUB? MAYOR GRAHAM REPLIED NOT YET.
- C. IN THE COURTYARD THIS FRIDAY AT 11:45AM THEY WILL RAISE THE BICENTENNIAL FLAG.
- D. WEDNESDAY AT 4:30PM WILL BE THE GROUNDBREAKING FOR THE LIBRARY EXPANSION.

APRIL RAMONI REPORTED A NEW DEVELOPMENT WAS COMING, BUT THAT WAS ALL SHE WAS AT LIBERTY TO SAY AT THIS TIME.

STACIE SKINNER

- A. OLD EQUIPMENT IS BEING PURGED.
- B. TEL RAD SIGNALS ARE STILL NOT WHERE THEY WOULD LIKE FOR THEM TO BE. MAYOR GRAHAM ASKED SHE MAKE ARRANGEMENTS FOR THEM TO COME TO SCOTTSBURG TO LOOK OVER WHAT WE HAVE IN PLACE TO SEEK A SOLUTION.

JIM BINKLEY

- A. WOULD LIKE TO PROMOTE WILLIE DANIELS TO 2ND LEVEL APPRENTICE EFFECTIVE DECEMBER 13, 2015. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THANK THE STREET DEPARTMENT FOR HELPING WITH THE CLEAN UP AT MASP FROM THE RODEO.

MAYOR GRAHAM ANNOUNCED THAT EZRA DANIELS PASSED AWAY. AS A CITY EMPLOYEE, HE WAS A GREAT HELP TO THE SEWER SYSTEM.

SCOTT ZELLERS IS STILL COLLECTING BIDS FOR NEW POLICE CARS.

KEITH PARRISH ASKED IF THERE WAS A BOND ON THE HIDDEN MEADOWS PROPERTY BEHIND PIZZA HUT. APRIL RAMONI SAID SHE WOULD RESEARCH IT AND LET HIM KNOW. HE ASKED HER TO ALSO RESEARCH GREENWAY ESTATES.

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE A BAN PAYMENT TO SAEGESSER ENGINEERING INVOICE 1306-27 IN THE AMOUNT OF \$5400. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
DECEMBER 8, 2015

B. ASKED THE BOARD TO APPROVE VACATION SELL BACKS FOR JIM BINKLEY, MIKE MONTGOMERY, BOB AMICK, RICHEY BARTON, TREVIS BURR, BRIAN HALL, DAVID HARDIN, STEVE HERALD, SHAWN HURT, MIKE NICHOLS, TRAVIS RUTHERFORD, JAMES VIRES AND SCOTT ZELLERS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY REPORTED THE CITY IS PAYING \$0.20 LESS FOR GASOLINE AND \$0.50 LESS FOR DIESEL THAN THEY WOULD HAVE IF THEY HAD LOCKED IN THE PRICES LAST TIME. SHE AND THE MAYOR CONTINUE TO WATCH THIS CLOSELY.

2:43 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 22, 2015**

EXECUTIVE SESSION

1:30PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. CLERK TREASURER JAN HARDY, CHIEF SCOTT ZELLERS AND ATTORNEY KERRY THOMPSON WERE PRESENT. ALSO IN ATTENDANCE WERE STACIE SKINNER AND TIMOTHY APPLGATE.

A PERSONNEL ISSUE WAS DISCUSSED.

2:03PM MEETING WAS ADJOURNED.

REGULAR SCHEDULED MEETING

2: 06PM. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. CLERK TREASURER JAN HARDY WAS PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, TIM APPLGATE, MARTY RANDALL, APRIL RAMONI, JERRY ASHER, STACIE SKINNER, TONJA CAUDILL, BRAD DEATON, JESSICA JONES, JIM BINKLEY, GUY TOWNSEND, LL LOWRY AND JOHN GULLION.

THE BOARD REVIEWED THE DECEMBER 8, 2015 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL HOAGLAND MADE A MOTION TO TERMINATE TIMOTHY APPLGATE EFFECTIVE 12/22/2015 AT 3:30PM FOR VIOLATING THREE GROUP TWO OFFENSES. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

A. IFA BROWNFIELD PROJECT

- a. INVOICE #215387 IN THE AMOUNT OF \$51.83 TO IDEM. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED

- A. PAY APPLICATION #2 TO TEMPLE AND TEMPLE FOR THE 2014 STREET PAVING IN THE AMOUNT OF \$96147.98. THIS INCLUDES A LINE ITEM TO DEDUCT THE CONNECTOR TO HAMPTON OAKS. \$48,353 IS STREET PAVING AND \$47,794.98 TO BE PAID FROM THE REDEVELOPMENT COMMISSION FROM THE \$110,000. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ILPEA RELEASE OF RETAINAGE IN THE AMOUNT OF \$5,584.00. TO BE PAID BY THE REDEVELOPMENT COMMISSION. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PAY APPLICATION #2 TO TEMPLE AND TEMPLE FOR THE MOONGLO ROAD IMPROVEMENT PROJECT IN THE AMOUNT OF \$32,166.85. THIS PAY APPLICATION IS TO BE PAID BY THE REDEVELOPMENT COMMISSION. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. SAMTEC CHANGE ORDER #1 IN THE AMOUNT OF \$10,563.30. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. SAMTEC PAY APPLICATION #3 TO COTTONGIM FOR THE SAMTEC PROJECT IN THE AMOUNT OF \$188,428.70 OF WHICH \$15,448 IS RETAINAGE. THIS IS TO BE PAID BY THE REDEVELOPMENT COMMISSION. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- F. WILL SCHEDULE A MEETING WITH L & I AFTER THE FIRST OF THE YEAR.
- G. READ A LETTER OF APPRECIATION FROM IDEM TO JASON COMBS FOR HELPING WITH AN INVESTIGATION.

MARTY RANDALL ANNOUNCED AN OPEN HOUSE AT THE VISITOR COMMISSION TODAY UNTIL 4PM.

APRIL RAMONI THANKED EVERYONE WHO ATTENDED THE COMMISSIONERS MEETING TO SUPPORT HER POSITION AS DIRECTOR OF THE AREA PLAN COMMISSION. THE APC WILL HAVE THEIR FIRST MEETING OF 2016 ON JANUARY 13TH AT 7PM.

JERRY ASHER ASKED THE BOARD TO APPROVE RAISING THE RENTAL RATES FOR THE INTERURBAN SHELTER HOUSE TO \$150 FOR A HALF DAY AND \$200 FOR THE WHOLE DAY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES

**BOARD OF WORKS
DECEMBER 22, 2015**

- A. THE SWEARING IN CEREMONY FOR THE NEWLY ELECTED OFFICIALS WILL BE JANUARY 4, 2016 AT 6:00PM.
- B. THEY WILL BE TESTING THE NIXLE PROGRAM ON 12/28/2015.

SCOTT ZELLERS REQUESTED 3 BIDS FROM EDDIE GILSTRAP, BOB POYNTER AND JOHN JONES. HE HAS ONLY RECEIVED A RESPONSE FROM JOHN JONES AS FOLLOWS: FOR TWO 2016 CHEVY TAHOE AFTER TRADE IN \$61,578 AND FOR TWO 2016 DODGE DURANGO AFTER TRADE IN FOR \$43,864. RAY ZOLLMAN MADE A MOTION TO APPROVE PURCHASING TWO OF THE DODGE DURANGOS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY ASKED THE BOARD TO APPROVE RENEWING THE ANNUAL CONTRACT WITH IACT AS WELL AS ANY CLAIMS THE DEPARTMENT HEADS MAY BRING IN BEFORE THE END OF THE YEAR TO BE PAID FROM THE 2015 BUDGET. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY ASKED THE BOARD TO APPROVE ANY VACATION SELLBACKS THAT MAY BE SUBMITTED PRIOR TO THE END OF THE YEAR. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. UPDATED THE BOARD OF TWO CLAIMS
 - a. A LADY WAS INJURED AT LAKE IOLA WHEN SHE MISSED A STEP.
 - b. A GENTLEMAN NAMED THE CITY IN A SUIT THAT OCCURRED ON INTERSTATE 65.

SCOTT ZELLERS ASKED FOR APPROVAL TO FEDERAL ASSET FORFEITURE MONIES TO EQUIP HIS NEW VEHICLES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:40 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 12, 2016**

2: 00PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. CLERK TREASURER JAN HARDY AND ATTORNEY KERRY THOMPSON WERE PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, APRIL RAMONI, LL LOWRY, JERRY ASHER, JIM BINKLEY, MARTY RANDALL, TONJA CAUDILL, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION AND TISH RICHEY.

THE BOARD REVIEWED THE DECEMBER 22, 2015 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. ANNOUNCED THE DISCHARGE PERMIT FOR THE WASTEWATER TREATMENT PLANT IS ON ITS WAY.
- B. THEY TOOK THE FIRST OF EIGHT QUARTERLY SAMPLES AT THE BROWNFIELD SITE; NO RESULTS HAVE BEEN RECEIVED AT THIS TIME.
- C. THE NEST RUN AGREEMENTS WITH THE STATE HAVE BEEN GIVEN TO ATTORNEY THOMPSON FOR REVIEW.
- D. RECEIVED A REQUEST FROM L & I RAILROAD TO CLOSE THE CROSSINGS AT MINER STREET AND FAIRGROUND ROAD. THE BOARD REQUESTED HE REPLY THE CITY IS NOT INTERESTED IN CLOSING THOSE CROSSINGS AT THIS TIME.

APRIL RAMONI ANNOUNCED JANUARY 13, 2016 WILL BE THE FIRST AREA PLAN COMMISSION MEETING OF THE YEAR.

LL LOWRY WITH THE PARKS BOARD PRESENTED THE PARKS 5 YEAR PLAN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY

- A. ASKED THE BOARD TO APPROVE PROMOTING BRIAN KIDD TO 3RD LEVEL APPRENTICE EFFECTIVE JANUARY 17, 2016. THE ELECTRIC DEPARTMENT HAS RESTRUCTURED TO DEVELOP A LINE CLEARANCE CREW. MR. KIDD IS THE LEAD MAN FOR THAT CREW. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE THE ISC DIVISION OF IMPA TO BEGIN A RATE STUDY FOR THE SCOTTSBURG MUNICIPAL ELECTRIC DEPARTMENT. THIS TAKES ABOUT ONE YEAR TO COMPLETE. THE LAST RATE STUDY WAS IN 2005. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL THANKED THE CITY FOR WIPING THE SNOW OFF THE TRAFFIC SIGNALS. ALSO, TONJA CAUDILL REPORTED CUSTOMERS CALLED THANKING THE CITY FOR A GREAT JOB REMOVING SNOW FROM THE STREETS.

SCOTT ZELLERS ASKED THE BOARD TO APPROVE HIS HIRING OF MIKE TSCHUELIN AS RECORDS ADMINISTRATOR FOR THE POLICE DEPARTMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY ASKED THE BOARD TO APPROVE SEI INVOICE #1306-28 FOR SERVICES WITH THE BAN PROJECT IN THE AMOUNT OF \$4800. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE 2 WEEKS VACATION SELL BACKS EACH FOR JIM BINKLEY AND JON CRAWFORD. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE 2016 CELL PHONE STIPENDS FOR THE FOLLOWING:

\$50 Monthly Stipend

Amick, Robert

Amick, Walker

Asher, Jerry

Broady, Jeff

Burns, Johnny

Burr, Trevis

Campbell, Archie

Cline, Tim

Crawford, Jon

Deaton, Bradley

Fisher, Gaylord

Ford, Troy

Hall, Brian

Hall, Timothy

Hardin, Chase

Hardin, David

Herald, Steve

Herr, Cliff

Hurt, Shawn

Johnson, Tommy

Kramer, Zach

McNear, Matt

McNeely, Jeff

McNeely, Mark

Middleton, Karen

Montgomery, David

Nichols, Mike

Nicholson, Joe

Richey, James

Robbins, Denney

Rutherford, Travis

Vires, James

Walker, Terry

Watts, Rodney

BOARD OF WORKS
JANUARY 12, 2016

\$100 Monthly Stipend

Applegate, Jason
Bane, Zach
Barton, Richey
Binkley, Jim
Caudill, Tonja

Combs, Jason
Daniels, Willie
Hardy, Jan
Jones, Jessica
Kidd, Brian

Montgomery, Mike
Richardson, Kristie
Skinner, Stacie
Zellers, Scott

RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KERRY THOMPSON PRESENTED

- A. CONTRACT FOR MANAGEMENT OF THE MID-AMERICA SCIENCE PARK. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. CONTRACT FOR EMPLOYMENT OF CITY ATTORNEY. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. LETTER OF ENGAGEMENT FOR KENT IRWIN FOR PERSONNEL POLICY CONSULTING. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER

- A. ASKED THE BOARD TO APPROVE HIRING JONATHAN GLADSTEIN AND MATTHEW BRIDGEWATER (AS INSTALLER D POSITION). RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE THE NEW HIRES PHONE STIPENDS AT \$100 PER MONTH AND CLOTHING AS \$400 A YEAR. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. WANTED TO MAKE THE BOARD AWARE, SINCE SHE DRIVES A CITY VEHICLE, SHE WILL BE PICKING UP DAVE HARDIN’S DAUGHTER ONE DAY A WEEK ON HER WAY TO WORK.

CLERK TREASURER HARDY MADE THE BOARD AWARE THE 1782 REPORT FROM THE DEPARTMENT OF GOVERNMENT LOCAL FINANCE HAS BEEN RECEIVED AND WAS GOOD.

2:35 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 26, 2016**

2: 05 PM BILL HOAGLAND CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER RAY ZOLLMAN PRESENT AND CLERK TREASURER JAN HARDY. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, JIM BINKLEY, JAMES RICHEY, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, TISH RICHEY AND JOHN GULLION.

THE BOARD REVIEWED THE JANUARY 12, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. SHANE AND LISA WILL MEET WITH THE WATER BOARD TODAY TO UPDATE THEM ON THE MAPPING PROJECT FOR THE WATER FACILITIES. THEY WILL ASK THE BOARD IF THEY WISH FOR THEM TO CONTINUE.
- B. THE DISCHARGE PERMIT FOR THE WASTEWATER TREATMENT PLANT HAS ARRIVED. THE CITY HAS UNTIL MARCH 1, 2019 TO BECOME COMPLIANT WITH THE NEW PHOSPHORUS REGULATIONS.
- C. CONTACTED RON ST. JOHN TO SEE IF THE DECEMBER 2015 SAMPLING AT THE BROWNFIELD SITE MET THE CRITERIA TO BEGIN THE CLOSURE OF THIS PROJECT. HE STATED IN JUNE 2016 ST. JOHN MITTELHAUSER WILL SUBMIT A REPORT TO IDEM STATING THE PROJECT IS READY FOR CLOSURE.
- D. ON FEBRUARY 2, 2016 HE WILL MEET WITH INDOT IN REGARDS TO THE NEST RUN PROJECT.
- E. PRESENTED PAY APP #3REVISED FOR COTTONGIM IN THE AMOUNT OF \$115,014.84 (FROM \$188,427.70 PAY APP#2 WAS NOT DEDUCTED FROM THE ORIGINAL.) RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

JILL SAEGESSER

- A. IFA BROWNFIELD PROJECT
 - a. INVOICE #223019 TO IDEM IN THE AMOUNT OF \$17.28. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
 - b. INVOICE #04988 TO ST. JOHN MITTELHAUSER & ASSC. IN THE AMOUNT OF \$4,691.55. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
 - c. INVOICE #04989 TO ST. JOHN MITTELHAUSER & ASSC. IN THE AMOUNT OF \$1,604.85. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

MARTY RANDALL MENTIONED THE NEED FOR THE PUB TO FIX THEIR WINDOW.

JIM BINKLEY REPORTED THE ISC DIVISION OF IMPA GAVE A \$19,000 COST ESTIMATE FOR THE UPCOMING RATE STUDY.

SCOTT ZELLERS RECOMMENDED SENDING A CERTIFIED LETTER TO THE PUB IN REGARDS TO THE WINDOW.

BILL HOAGLAND MENTIONED THAT MRS. HOGUE CONTACTED HIM ABOUT A HOUSE ON LAKEVIEW. CHIEF ZELLERS SAID HE RECEIVED AN EMAIL ABOUT THAT PROPERTY AND WILL TAKE A LOOK.

JESSICA JONES

- A. THE PURDUE EXTENSION OFFICE WOULD LIKE THE RENT WAIVED AT THE DEPOT ON MARCH 15, 2016 FOR A MEETING AND JUNE 23, 2016 FOR A FASHION SHOW. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. STATE BOARD OF ACCOUNTS WOULD LIKE THE RENT WAIVED AT THE DEPORT ON FEBRUARY 19, 2016 FOR RON ROBERTSON'S RETIREMENT PARTY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. RENTAL AGREEMENT WAS PRESENTED FOR THE WATER DEPARTMENT'S RENTAL HOUSE ON LAKE ROAD FOR LUCAS AND CAUDILL. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- D. ASKED PERMISSION TO TRANSFER A DODGE TRUCK FROM THE ANIMAL SHELTER TO THE BROADBAND DEPARTMENT. NO MONEY WILL BE EXCHANGED; APPROVAL IS NEEDED FOR THE FIXED ASSETS REPORTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- E. ASKED THE BOARD'S PERMISSION TO ALLOW A BROADBAND NETWORK TECHNICIAN TO TAKE HOME A VEHICLE IN CASE OF A TOWER OUTAGE THEY COULD RESPOND IMMEDIATELY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BOARD OF WORKS
JANUARY 26, 2016

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE THE CITY DEPARTMENTS TO PAY THEIR SECOND QUARTER HEALTH INSURANCE PREMIUMS NOW. SINCE JULY 2015 THERE HAS BEEN \$450,000 IN MEDICAL CLAIMS PAID FROM THE FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ADVISED THE MAYOR WOULD LIKE FOR THE CITY TO CONTRIBUTE MONEY TO THE EMPLOYEES HEALTH SAVINGS ACCOUNTS. THE AMOUNT IS STILL TO BE DETERMINED. THE CITY WILL TRY TO HAVE THOSE FUNDS AVAILABLE BY MARCH.

TISH RICHEY ASKED THE BOARD ABOUT THE STATUS OF CONDEMNING THE BURNT PROPERTY ON CARLA LANE. JESSICA JONES SAID KERRY THOMPSON WOULD BE GETTING HER AN UPDATE SOON.

MARTY RANDALL ANNOUNCED A SPECIAL COMMISSIONERS MEETING WILL BE HELD WEDNESDAY JANUARY 13, 2016 AT 9AM IN SUITE 128 AT THE COURTHOUSE. THEY WILL BE PRESENTING THE FINDINGS FROM THE DRAINAGE STUDY THAT WAS CONDUCTED AT STUCKER DITCH.

2:25 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
FEBRUARY 9, 2016**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND, RAY ZOLLMAN PRESENT. CLERK TREASURER JAN HARDY WAS PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, ROBERT PEACOCK, JERRY ASHER, MARTY RANDALL, JIM BINKLEY, TONJA CAUDILL, JESSICA JONES, SCOTT ZELLERS, RONNIE BRICKLEY, BRENDA GROSS, GUY TOWNSEND, LL LOWRY, TISH RICHEY, JOHN GULLION AND APRIL RAMONI.

THE BOARD REVIEWED THE JANUARY 26, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BRENDA GROSS PRESENTED HER MEDICAL CLAIMS, FROM AN INJURY SUSTAINED AT LAKE IOLA, FOR THE BOARD'S CONSIDERATION. PARKS DIRECTOR, JERRY ASHER, EXPLAINED TO THE BOARD HIS MAINTENANCE SCHEDULE FOR THE PARKS. MAYOR'S ADMINISTRATIVE ASSISTANT, JESSICA JONES, READ THE DENIAL LETTER FROM THE INSURANCE COMPANY. THE MAYOR DOES NOT BELIEVE THE CITY WAS NEGLIGENT IN MAINTAINING THE PARKS. THE MAYOR, AGREES WITH THE INSURANCE ADJUSTERS FINDINGS THAT THE CITY IS NOT LIABLE FOR MS. GROSS INJURY. BILL HOAGLAND MADE A MOTION TO NOT PAY MS. GROSS' MEDICAL CLAIMS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

A. IFA BROWNFIELD PROJECT

- a. INVOICE #225803 TO IDEM IN THE AMOUNT OF \$450.00. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-1 (HOAGLAND).
- b. INVOICE #05036 TO ST. JOHN MITTELHAUSER & ASSC. IN THE AMOUNT OF \$3,406.43. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- c. INVOICE #05037 TO ST. JOHN MITTELHAUSER & ASSC. IN THE AMOUNT OF \$99.00. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. SHANE AND LISA HOPE TO COMPLETE THE MAPPING PROJECT FOR THE WATER FACILITIES IN MARCH.
- B. A DISCUSSION WAS HELD TO MAKE SAMTEC ENTRANCE A CITY STREET.

JERRY ASHER PRESENTED HIS 2015 ANNUAL REPORT.

JIM BINKLEY

- A. REPORTED THE TREE CREW IS DOING A GOOD JOB.
- B. ASKED THE BOARD NOT A RENEW THE \$16,000 MAINTENANCE CONTRACT WITH ELSTER. HE BELIEVES MIKE MONTGOMERY CAN HANDLE ANY ISSUES THAT ARISE.

TONJA CAUDILL

- A. REPORTED THE ACLARA TESTING ON THE WATER METER'S WAS COMPLETED LAST WEEK. MITCH COMPLIMENTED THE CITY ON COMMUNICATION WITH THE GENERAL PUBLIC AND THE SCHOOLS TO ARRANGE FOR THE TESTING.
- B. MAYOR GRAHAM ASKED TONJA TO SPEAK WITH MIKE MONTGOMERY TO SEE IF HE WOULD BE ABLE TO MAINTAIN THE ACLARA METERS AS WELL.

JESSICA JONES PRESENTED THE ANNUAL CONTRACT FOR INDIANA HISTORICAL LANDMARKS IN THE AMOUNT OF \$2500. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

- A. HAS GIVEN KERRY THOMPSON A COUPLE OF POLICIES TO REVIEW. CHIEF WILL PRESENT THEM AT THE NEXT MEETING.
- B. THE POLICE DEPARTMENT WILL BE HAVING TASER TRAINING THE NEXT COUPLE OF WEEKS.

STACIE REPORTED THE TWO NEW HIRES WERE DOING A GREAT JOB.

TISH PRESENTED

- A. PAY APPLICATION 1306-29 IN THE AMOUNT OF \$6600 FOR SAEGESSER ENGINEERING TO BE PAID FROM THE SEWER BAN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
FEBRUARY 9, 2016

- B. A CLAIM FROM SCOTT COUNTY ECONOMIC DEVELOPMENT CORPORATION IN THE AMOUNT OF \$27,733.15. RAY ZOLLMAN MADE A MOTION TO APPROVE PAYMENT AND RELEASE OF THE CHECK. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

APRIL RAMONI ASKED FOR AN UPDATE ON THE PROPERTIES THE CITY HAS MARKED AS UNSAFE. THE MAYOR STATED THERE ARE THREE PROPERTY OWNERS THAT HAVE NOT BEEN LOCATED. THE CITY WILL NEED A COURT ORDER TO PROCEED WITH THESE PROPERTIES.

KAREN MIDDLETON ANNOUNCED THE INSURANCE COMMITTEE WILL MEET ON MARCH 10, 2016 AT 10 WITH THE INDIANA MEDICAL TRUST FOR A PRESENTATION.

CLERK TREASURER JAN HARDY

- A. ASKED THE BOARD TO APPROVE JAMES RICHEY FOR A \$100 DATA STIPEND. HE WAS INCORRECTLY LISTED IN THE \$50 CATEGORY AT THE MEETING FROM JANUARY12, 2016. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. REPORTED THE CURRENT GAS PRICES ARE DIESEL AT \$1.48 AND UNLEADED AT \$1.31. SHE AND THE MAYOR WILL CONTINUE TO MONITOR THE PRICES.

2:40 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
FEBRUARY 23, 2016**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND, RAY ZOLLMAN PRESENT. CLERK TREASURER JAN HARDY WAS PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, APRIL RAMONI, STACIE SKINNER, MARTY RANDALL, TONJA CAUDILL, JIM BINKLEY, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION AND TISH RICHEY.

THE BOARD REVIEWED THE FEBRUARY 9, 2016 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. THE FINAL IDEM WWTP DISCHARGE PERMIT THAT TAKES EFFECT ON MARCH 1, 2016 CONTAINS THE NEW PHOSPHORUS LIMITS.
- B. IDEM SENT AN INSPECTION LETTER STATING WE STILL HAVE HIGH INFLOW AND INFILTRATION.
- C. KERRY THOMPSON NEEDS TO REVIEW THE LETTER SENT BY IFA REGARDING EXTENDING THE BROWNFIELD GRANT AND RESPOND BY 3/15/16.
- D. SEI REQUESTED FOR 3 QUOTES FOR STRIPING THE SOUTH ENTRANCE AT SAMTEC. TRIPLE A STRIPING WAS THE ONLY QUOTE SUBMITTED. IT WAS IN THE AMOUNT OF \$2500. RAY ZOLLMAN MADE A MOTION TO APPROVE AND PAY FROM TIF FUNDS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. THE NEST RUN CULVERT REPLACEMENT PROJECT WILL BEGIN THIS SUMMER. THE CITY NEEDS TO RUN A LEGAL AD FOR THE LAND ACQUISITION BY THE STATE.

APRIL RAMONI REPORTED AN ANONYMOUS DONOR HAS CONTACTED SCOTTSBURG MAIN STREET AND WOULD LIKE TO PAY FOR A REPLACEMENT WINDOW AT THE PUB.

MARTY RANDAL ASKED IF SCOTTSBURG HAD A SEPARATE COMMUNITY COMPREHENSIVE PLAN. THE MAYOR RESPONDED NO.

STACIE REPORTED:

- A. KRISTIE RICHARDSON HAS RETURNED TO WORK.
- B. THE NEW INSTALLERS WILL BE TESTING FOR THEIR TOWER CLIMBING CERTIFICATE NEXT WEEK.
- C. THE FCC REPORT IS DUE THIS WEEK.

JIM BINKLEY

- A. INDIANA UNDERGROUND HELD A MEETING LAST WEEK AND STATED FOR LIABILITY REASONS ALL CITY LOCATES SHOULD BE CALLED IN UNDER THE CITY'S NAME, NOT THE DEPARTMENTS.
- B. THE ELECTRIC DEPARTMENT HAS BEEN WORKING ON RUNNING NEW PRIMARY WIRES INTO THE HOSPITAL. TIME WARNER WANTED TO PUT MORE FIBER ON THE POLES, SO THE CITY TOOK THE OPPORTUNITY TO PUT UP NEW POLES FOR THE ELECTRIC SERVICE.

TONJA CAUDILL REPORTED UмбаUGH WILL BE HERE TOMORROW AT 10:30AM TO OBTAIN INFO FOR THE WATER BONDS.

JESSICA JONES REPORTED SHE REAPPLIED THE CITY FOR THE GOVERNMENT SURPLUS PROGRAM. SHE HAS NEW LOG IN INFORMATION FOR THE DEPARTMENT SUPERVISORS.

SCOTT ZELLERS

- A. ASKED THE BOARD TO APPROVE THE NARCAN & TASER POLICIES. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. REPORTED TO THE BOARD BOB AMICK WILL BE RETIRING ON MAY 31, 2016. CHIEF ZELLERS WILL BEGIN LOOKING FOR A REPLACEMENT OFFICER.

TISH RICHEY ASKED THE BOARD TO APPROVE TWO CLAIMS THAT WERE RECEIVED AFTER THE DOCKETS WERE COMPLETED FOR THIS MEETING, BUT DUE PRIOR TO THE NEXT BOARD MEETING. THE CLAIMS ARE AS FOLLOWS: ARTHUR PAVING FOR A PAVING ROLLER IN THE AMOUNT OF \$8,500.00 AND SIHO FOR OUR MONTHLY HEALTH ADMIN FEES IN THE AMOUNT OF \$19250.98.

BOARD OF WORKS
FEBRUARY 23, 2016

JAN HARDY

- A. UNLEADED GAS PRICE LAST WEEK WAS \$1.13 AND DIESEL WAS \$1.48.
- B. THE ANNUAL REPORT WAS SUBMITTED TO THE STATE TODAY.

2:22 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 8, 2016

1:57PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, JASON COMBS, DON TOWNE, JIM BINKLEY, TONJA CAUDILL, STACIE SKINNER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION, TISH RICHEY AND APRIL RAMONI.

THE BOARD REVIEWED THE FEBRUARY 23, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

DON TOWNE ASKED THE BOARD TO APPROVE AA MEETING AT THE DEPOT ON SATURDAY NIGHTS FROM 7PM UNTIL 9PM. HE HAS RECEIVED FEEDBACK FROM THE COMMUNITY SAYING THEY WOULD LIKE A SATURDAY NIGHT GROUP THAT DOES NOT MEET IN A CHURCH. THE MAYOR SPOKE IN FAVOR OF ALLOWING THEM TO USE THE TRAIN DEPOT. THE RENT WOULD BE DIFFERENT WEEK BY WEEK DEPENDING ON THE AMOUNT OF DONATIONS THEY RECEIVE MINUS THEIR FIXED EXPENSES. MAYOR GRAHAM STATED THIS WOULD BE A GREAT COMMUNITY SERVICE USE FOR THE TRAIN DEPOT. BILL HOAGLAND MADE A MOTION TO APPROVE MR. TOWNE USING THE TRAIN DEPOT ON SATURDAY NIGHTS FROM 7PM UNTIL 9PM AND ALLOW THE RENT TO BE BY DONATION EACH TIME. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

A. IFA BROWNFIELD PROJECT

- a. ST. JOHN MITTELHAUSER INVOICE #05111 IN THE AMOUNT OF \$220.00. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. ST. JOHN MITTELHAUSER INVOICE #05112 IN THE AMOUNT OF \$521.50. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. WASTEWATER TREATMENT PLANT CONTINUES TESTING CHEMICALS TO TREAT PHOSPHORUS.
- B. WASTEWATER TREATMENT PLANT RECEIVED AN EARLY SEWER BAN WARNING. THEY HAVE 30 DAYS TO RESPOND WITH THE PROGRESS FROM THE INFLOW AND INFILTRATION STUDY.
- C. ST. JOHN MITTELHAUSER IS SENDING THE REQUESTED REPORTS TO CLOSE THE BROWNFIELD PROJECT.
- D. AFTER THE STATE HAS APPROVED CLOSING THE BROWNFIELD PROJECT THERE WILL BE APPROX. FIVE WATER WELLS AND 39 INJECTION WELLS TO CLOSE.
- E. THE REDEVELOPMENT COMMISSION IS FINISHING UP THE SCOTT COUNTY SCHOOL DISTRICT 2 MACHINE SHOP PROJECT AT MID AMERICA SCIENCE PARK.
- F. THE CITY RECEIVED A LETTER FROM TRANSMISSION UTILITY NETWORK (TUN-IN) REQUESTING PERMISSION TO PLACE A 120' POLE IN THE RIGHT OF WAY AT LAKE ROAD AND LOVERS LANE. MR. SAEGESSER WILL RESEARCH MORE TO SEE WHO THEY ARE AND WHAT THEY ARE TRANSMITTING.

JASON COMBS

- A. ASKED THE BOARD PERMISSION TO HIRE BRYAN SMITH TO REPLACE DAVE MCGANNON. MR. SMITH NEEDS TWO WEEKS NOTICE TO GIVE HIS CURRENT EMPLOYER AND FINISH ATTAINING HIS CDL. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THEY ARE COMPLETING THE STORAGE BUILDING TO HOUSE THE CHEMICALS FOR THE PHOSPHORUS TREATMENT. IF THINGS REMAIN THE SAME THE CITY IS LOOKING AT SPENDING APPROX. \$70,000 A YEAR ON CHEMICALS TO TREAT THE PHOSPHORUS.

MARTY RANDALL REPORTED THE CUTS IN THE ROAD ON SOUTH MAIN STREET BY THE LIBRARY RENOVATIONS AND ON MONTGOMERY STREET ARE BECOMING DEEPER.

BOARD OF WORKS
MARCH 8, 2016

TONJA CAUDILL READ A REQUEST FROM THE PURDUE EXTENSION OFFICE REQUESTING THE RENT TO BE WAIVED AT THE DEPOT ON APRIL 4TH FROM 5PM UNTIL 8PM AND ON APRIL 11TH FROM 11AM UNTIL 4PM. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE REPORTED:

- A. MATTHEW AND JONATHAN HAVE PASSED THEIR TOWER RESCUE TRAINING. SHE REQUESTED THE BOARD TO APPROVE THEIR PROMOTION TO INSTALLER C. THE PROMOTION WOULD BE INCLUDED ON THE PAYROLL DATE 3/17/16. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. CITIZEN'S MAIN SUPPLIER, TIGER DIRECT, NO LONGER HAS COMPETITIVE PRICES. THE BEST PRICED EQUIPMENT IS CURRENTLY AT AMAZON. MRS. SKINNER ASKED THE BOARD TO APPROVE HER OPENING AN ONLINE CREDIT LINE AT AMAZON FOR THE CITY BROADBAND DEPARTMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. THEY CONTINUE TO BETA TEST BAND SPEEDS ON THEIR WIRELESS SYSTEM.

JESSICA JONES REPORTED SPRING CLEAN UP WILL BEGIN APRIL 18, 2016.

RESOLUTION 2016-R1 A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$7,200. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY ASKED THE BOARD TO APPROVE INVOICE #1306-30 FROM SAEGESSER ENGINEERING IN THE AMOUNT OF \$10,800 FOR WORK ASSOCIATED WITH THE SEWER BAN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

APRIL RAMONI REPORTED SHE WOULD NOT BE AT THE NEXT BOARD OF WORKS MEETING AS SHE WILL BE OBTAINING HER CERTIFIED FLOOD PLAN MANAGER CERTIFICATE THAT DAY.

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE A \$750 MATCH FROM THE RAINY DAY FUND TO THE EMPLOYEES, ON THE HIGH DEDUCTIBLE HEALTH PLAN'S, HEALTH SAVINGS ACCOUNTS. ALSO, EMPLOYEES OVER 65 ON THE HDHP PROVIDING A CONTRIBUTION MATCH INTO AN ACCOUNT THEY OPEN INTENDED FOR MEDICAL USE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. REMINDED THE SUPERVISORS IACT WILL BE PRESENTING ON THE MEDICAL TRUST THURSDAY MARCH 10TH AT 10AM AND THE INSURANCE COMMITTEE WILL HAVE A LUNCH MEETING FOLLOWING THE PRESENTATION. THE MAYOR ENCOURAGED EVERYONE TO ATTEND.
- C. ASKED THE BOARD TO APPROVE THE UTILITY DEPARTMENTS TO MAKE THEIR 2ND QUARTER DEPOSIT INTO THE HEALTH FUND IN MARCH, RATHER THAN WAITING UNTIL APRIL. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:43 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 22, 2016

2:05PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. CLERK TREASURER JAN HARDY WAS IN ATTENDANCE AS WAS BILL SAEGESSER, BOB POGGEL, MELANIE DOUGLAS, STACIE SKINNER, MARTY RANDALL, TONJA CAUDILL, ASHLEE CAMPBELL, JESSICA JONES, RICHEY BARTON, GUY TOWNSEND, TISH RICHEY AND JOHN GULLION.

THE BOARD REVIEWED THE MARCH 8, 2016 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2016-R2 TO ACCEPT THE PROPERTY ACQUISITION OFFER OF THE STATE OF INDIANA DEPARTMENT OF TRANSPORTATION. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE MAYOR GRAHAM TO SIGN ALL DOCUMENTS AND DEPOSIT THE MONEY IN THE SE TIF FUND. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. WENDY CAMPTON AND ROGER ZOLLMAN ARE WORKING WITH SAEGESSER ENGINEERING ON MAPPING THE WATER METERS.
- B. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING THE RESPONSE LETTER TO IDEM REGARDING THE CITY'S PROGRESS WITH THE CORRECTIONS INFLOW AND INFILTRATION.
- C. ST. JOHN MITTELHAUSER SENT THE REQUESTED REPORTS TO CLOSE THE BROWNFIELD PROJECT.
- D. THE REDEVELOPMENT COMMISSION HAS APPROVED TIF FUNDS, APPROXIMATELY \$176,000, TO BE USED FOR THE CREATION OF A STATE OF THE ART MACHINE SHOP AT MID AMERICA SCIENCE PARK. THEY WOULD LIKE THE SHOP OPENED BY AUGUST 2016 FOR IVY TECH, SCOTT COUNTY SCHOOL DISTRICT I AND II TO USE. BOB POGGEL NEEDS TO BEGIN PURCHASING EQUIPMENT AS SOON AS POSSIBLE AND ASKED FOR THE ECONOMIC DEVELOPMENT CORPORATION TO BE ALLOWED TO APPROVE PURCHASES. TISH RICHEY ASKED THAT ALL CLAIMS AND PURCHASE AGREEMENTS BE PASSED THROUGH THE CITY FOR PAYMENT. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE EDC TO BE THE PURCHASING AGENT WITH THE CITY OF SCOTTSBURG PAYING DIRECTLY TO THE VENDORS. BILL HOAGLAND MADE A MOTION TO APPROVE. MOTION CARRIED 3-0.
- E. THE MACHINE SHOP ITSELF IS IN NEED OF RENOVATIONS. BILL HOAGLAND MADE A MOTION TO AUTHORIZE BILL SAEGESSER TO OVERSEE THE PROFESSIONAL SERVICES NEEDED FOR THE RENOVATIONS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- F. BILL SAEGESSER AND MAYOR GRAHAM MET WITH BILL BARINGER REGARDING THE CLOSURES FOR THE RAILROAD.
- G. THE CITY RECEIVED A LETTER FROM TRANSMISSION UTILITY NETWORK (TUN-IN) REQUESTING PERMISSION TO PLACE A 120' POLE IN THE RIGHT OF WAY AT LAKE ROAD AND LOVERS LANE. MR. SAEGESSER RESPONDED AND HAS NOT HEARD BACK FROM THEM.

STACIE SKINNER REPORTED SEVERAL ATTENDED THE WISPA CONFERENCE LAST WEEK.

MARTY RANDALL REPORTED SHE WENT TO A MEETING THIS MORNING IN AUSTIN ABOUT TEMPORARY ROAD CLOSURES FOR RAIL ROAD WORK.

TONJA UPDATED THE BOARD THAT DIANA GAYLE HAS BEEN AWARDED 30 DAYS FROM THE SICK BANK.

ASHLEE CAMPBELL

- A. INTRODUCED HERSELF AS THE NEW ASSISTANT TO APRIL AT THE AREA PLAN COMMISSION.
- B. THE APC IS ANALYZING DATA FROM THE RIVER PROJECT.
- C. LOOKING INTO FUNDING FOR GRANTS FOR COMMUNITY IMPROVEMENT PROJECTS.

JESSICA JONES ANNOUNCED THE WATER DEPARTMENT WILL BE FLUSHING HYDRANTS ON APRIL 18TH & 19TH.

BOARD OF WORKS
MARCH 22, 2016

RICHEY BARTON

- A. THE POLICE DEPARTMENT HAS STARTED ADVERTISING FOR NEW APPLICANTS.
- B. THEY WILL BE APPLYING FOR A COMMUNITY FOUNDATION GRANT.

JOHN GULLION COMPLIMENTED ALL RESPONDERS TO THE WRECK AT HWY 56 AND INTERSTATE 65 ON SUNDAY.

TISH ASKED FOR APPROVAL TO PAY 9 INVOICES TO GNEIL IN THE AMOUNT OF \$69.99 EACH. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM REPORTED THE ISO RATING HAS BEEN CHALLENGING AGAIN THIS YEAR. IT IS BECOMING MORE DIFFICULT FOR VOLUNTEER FIRE DEPARTMENTS TO GET A 5 RATING. ONE OF THE NEW REQUIREMENTS IS FOR THE DEPARTMENT TO TEST PRESSURE AND FLOW ON ALL HYDRANTS. HE ASKED THE BOARD OF WORKS TO GIVE THEIR BLESSING FOR ERIC JONES TO MOVE TO A FULL TIME POSITION AT SOME POINT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:43 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 12, 2016

2:02 PM BILL HOAGLAND CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER RAY ZOLLMAN PRESENT. CLERK TREASURER JAN HARDY WAS IN ATTENDANCE AS WAS KAREN MIDDLETON, BILL SAEGESSER, APRIL RAMONI, JAMES RICHEY, STACIE SKINNER, RICHEY BARTON, JIM BINKLEY, MARTY RANDALL, TONJA CAUDILL, GUY TOWNSEND, JOHN GULLION AND JESSICA JONES.

THE BOARD REVIEWED THE MARCH 22, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER REPORTED

- A. THE WATER DEPARTMENT SUBMITTED AN APPLICATION TO ADD POLYPHOSPHATE.
- B. SIGNAL ON MOONGLO IS WAITING FOR THE CONTRACTOR TO ACTIVATE.
- C. EVERYTHING HAS BEEN SUBMITTED TO IFA, JUST WAITING TO HEAR FROM THEM REGARDING CLOSING THE BROWNFIELD PROJECT.
- D. AAA STRIPING IS FINISHING THE ENTRANCE ROAD AT SAMETEC.
- E. PAVING BIDS FOR WOLF RUN SUBDIVISION HAVE BEEN SENT. BIDS WILL BE OPENED ON APRIL 26TH, 2016.
- F. THE INDOT SIGNAGE GRANT TO BE AVAILABLE SOON. THIS GRANT IS 100% REIMBURSABLE.
- G. THE STORM DRAIN AT KERTON AND FIRST STREET IS COLLAPSING NEEDS TO BE REPLACED.

APRIL RAMONI REPORTS

- A. 1361 N GARDNER AND 1220 N GARDNER HAVE NOT CONTACTED THE AREA PLAN COMMISSION FOR DEMOLITION OR REMODEL PERMITS.
- B. 615 W CHERRY STREET HAS OBTAINED A REMODEL PERMIT.
- C. THE NASBY PROPERTY ON JEFFERSON STREET HAS PICKED UP AN APPLICATION FOR REMODEL. MS. RAMONI STATED THE ZONING ON THIS PROPERTY HAS CHANGED AND HE WILL NO LONGER BE ABLE TO HAVE A PERMIT FOR A MULTI-FAMILY DWELLING.
- D. INDOT IS MEETING IN THE COUNCIL CHAMBERS AT 6PM ON APRIL 13, 2016 IN REGARDS TO THE HIGHWAY 56 WIDENING.
- E. SHE IS NOW A CERTIFIED FLOOD PLANE ADMINISTRATOR.

JAMES RICHEY REPORTED THE FIRE DEPARTMENT IS PICKING UP THERE NEW TRUCK AT THE END OF THE MONTH.

STACIE SKINNER PRESENTED TWO TOWER AGREEMENTS TAFLINGER AND BRENNAMAN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

RICHEY BARTON

- A. ONE OF THE NEW POLICE VEHICLES HAS BEEN DELIVERED.
- B. THE POLICE DEPARTMENT HAS NARROWED THE APPLICANTS FROM 25 TO 15. THEY HOPE TO HAVE A DECISION BY JUNE 1, 2016.

KAREN MIDDLETON

- A. **RESOLUTION 2016-R3** A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$6,000. TO PAY INVOICE # SEI 1306-31. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE BOARD TO APPROVE A TEMPORARY LOAN FROM THE RAINY DAY FUND IN THE AMOUNT OF \$50,000 TO THE INSURANCE FUND. TO BE REPAID ONCE REINSURANCE REIMBURSES THE CITY FOR ADVANCED FUNDING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. ASKED THE BOARD TO APPROVE \$50,000 IN FUNDING FROM THE RAINY DAY FUND TO THE INSURANCE FUND, IF NEEDED IN THE NEXT QUARTER. THIS MONEY MAY OR MAY NOT BE REIMBURSED. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

CLERK TREASURER HARDY PRESENTED THE 2014 AUDIT FINDINGS FOR PAYROLL. SIMPLY STATED PAYROLL NEEDS TO BE APPROVED AT EACH BOARD OF WORKS MEETING, NOT ON A

BOARD OF WORKS
APRIL 12, 2016

MONTHLY BASIS AS PREVIOUSLY PRACTICED. RAY ZOLLMAN ACKNOWLEDGED AND SIGNED THE FINDING LETTER FOR THE STATE BOARD OF ACCOUNTS.

2:30 PM BILL HOAGLAND RECESSED THE MEETING UNTIL 3:00PM FOR THE PUBLIC HEARING.

3:00 PM BILL HOAGLAND CALLED THE PUBLIC MEETING TO ORDER

KERRY THOMPSON PRESENTED THREE PROPERTIES IN WHICH HE CANNOT LOCATE THE OWNERS. THE ADVERTISEMENT FOR DEMOLITION SEEKING THE OWNERS WAS RAN ON MARCH 19TH, 2016 AND MARCH 26, 2016. DUE TO ADVERTISING REGULATIONS EACH PROPERTY MAY BE REMOVED AFTER APRIL 26, 2016. HE BELIEVES CITY WORKERS WOULD BE ABLE TO REMOVE THE STRUCTURES. A COST ASSESSMENT WILL THEN BE MADE AND ASSESSED AGAINST THE PROPERTIES. MR. THOMPSON ASKED THE BOARD TO APPROVE REMOVAL OF THE FOLLOWING STRUCTURES AFTER APRIL 26, 2016.

- A. 175 NORTH PARK DRIVE: LAST KNOWN OWNER CHARLES ZOLLMAN, JR. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. 1131 WEST CARLA LANE: LAST KNOWN OWNERS DANIEL AND MINDY HARRISON. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. 870 WEST OWEN STREET: LAST KNOWN OWNER STEVE AND JESSICA AKERS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

3:15 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 26, 2016

2:03 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. CLERK TREASURER JAN HARDY WAS IN ATTENDANCE AS WAS KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, JIM BINKLEY, STACIE SKINNER, TONJA CAUDILL, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, TISH RICHEY, JOHN GULLION, JACK PITTS AND KEITH PARRISH.

THE BOARD REVIEWED THE APRIL 12, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER PRESENTED:

A. IFA BROWNFIELD PROJECT

- a. INVOICE #05235 IN THE AMOUNT OF \$6,322.73 TO ST. JOHN MITTELHAUSER & ASSOCIATES. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. INVOICE #05236 IN THE AMOUNT OF \$2,818.10 TO ST. JOHN MITTELHAUSER & ASSOCIATES. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- c. INVOICE #227441 IN THE AMOUNT OF \$693.75 TO IDEM. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-1 (HOAGLAND).

BILL SAEGESSER REPORTED

- A. THE WATER DEPARTMENT SUBMITTED AN APPLICATION TO ADD POLYPHOSPHATE. THE PUBLIC COMMENT PERIOD ENDS ON 5/8/16.
- B. IDEM HAS FOUR AREAS THEY WILL CONTINUE TESTING AFTER JUNE.
- C. TOPSOIL HAS BEEN PLACED IN THE MEDIAN AT THE SOUTH ENTRANCE OF SAMTEC.
- D. ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN THE REIMBURSEMENT REQUEST FOR THE \$2750 SIGNAGE GRANT. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. WOLF RUN PAVING BIDS:
 - a. TEMPLE AND TEMPLE \$111,250.
 - b. DAVE O'MARA \$121,850.
 - c. MAC CONSTRUCTION \$119,880.
 - d. E & B PAVING \$123,550.40.

MR. SAEGESSER MADE A RECOMMENDATION TO ACCEPT TEMPLE AND TEMPLE'S BID. HE ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN ALL REQUIRED DOCUMENTS CONTINGENT UPON KERRY THOMPSON'S REVIEW. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. THE REDEVELOPMENT HAS APPROVED PAYING FOR THE PAVING. THEY WILL ADVISE WHICH FUND TO USE.

MARTY RANDALL ASKED

- A. HOW LONG HAS THE CITY BEEN WORKING ON THE BROWNFIELD PROJECT? MAYOR GRAHAM ANSWERED AT LEAST 16 YEARS.
- B. MAY BUNNY SOUTH REMOVE THE SMALL RED MAPLE ON CARLA LANE PRIOR TO THE CITY DEMOLISHING THE CONDEMNED HOME. MAYOR GRAHAM STATED THE CITY CANNOT LEGALLY GIVE HER PERMISSION, AS THEY DO NOT OWN THE PROPERTY.

JIM BINKLEY GAVE KUDOS TO CHASE HARDIN FOR SEEING SPARKS AT THE NORTHWEST SUBSTATION AS HE DROVE BY. THE PROBLEM WAS ABLE TO BE RESOLVED WITH NO OUTAGES.

BOARD OF WORKS
APRIL 26, 2016

STACIE SKINNER

- A. ASKED THE BOARD TO APPROVE A CONTRACT FOR DARK FIBER WITH EDN CONTINGENT UPON KERRY THOMPSON’S APPROVAL. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING A MUTUAL CONFIDENTIALITY CONTRACT FOR A FEASIBILITY STUDY FOR EXPANSION CONTINGENT UPON KERRY’S APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

- A. REPORTED THE APPLICATION PROCESS TO HIRE AN OFFICER HAS DWINDLED TO 7 OR 8 PEOPLE. NEXT WEEK THEY WILL TAKE THE AGILITY TEST.
- B. MAYOR GRAHAM ASKED CHIEF ZELLERS TO CHECK GREEN STREET BETWEEN MAIN AND 1ST FOR ANY PROPERTIES THAT NEEDS CLEANED.

TISH RICHEY PRESENTED A CLAIM FROM HOUSTON AND THOMPSON IN THE AMOUNT OF \$240 FOR SERVICES RELATED TO THE BROWNFIELD PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-1 (HOAGLAND).

JERRY ASHER PRESENTED THE PARKS DEPARTMENT MOWING CONTRACT FOR 2016, 2017 AND 2018, THERE WERE NO CHANGES FROM THE PREVIOUS CONTRACT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:37 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 10, 2016

2:01 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE JESSICA JONES, BILL SAEGESSER, JILL SAEGESSER, APRIL RAMONI, MARTY RANDALL, ALEXANDRIA VOIGNER, JERRY ASHER, STACIE SKINNER, JAMES RICHEY, TONJA CAUDILL, JIM BINKLEY, JASON APPLGATE, GUY TOWNSEND, JON CRAWFORD AND JOHN GULLION.

THE BOARD REVIEWED THE APRIL 26, 2016 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JON CRAWFORD ASKED THE BOARD TO APPROVE A HARDSHIP WITHDRAW FROM HIS 457 PLAN THAT INCLUDED THE CITY MATCH. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED THE TWC POLE AGREEMENT AND ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER

- A. ASKED THE BOARD TO PROMOTE MATT BRIDGEWATER AND JONATHAN GLADSTEIN TO INSTALLER B POSITION EFFECTIVE PAYROLL PERIOD BEGINNING MAY 8, 2016. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED AN ENGAGEMENT LETTER WITH FRANCHISE BROADBAND FOR A FEASIBILITY STUDY. SHE ASKED THE BOARD TO APPROVE PAYING THE \$10,000 RETAINER FEE AND THE MAYOR TO SIGN THE AGREEMENT OUTSIDE A MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM ASKED THE BOARD TO APPROVE MAKING A RECOMMENDATION TO THE CITY COUNCIL TO INCREASE THE PAY OF THE FIRST CLASS FIREFIGHTER TO BE AT LEAST WHAT THE CURRENT PART TIME POLICE RECORDS ADMIN RECEPTIONIST POSITION PAYS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY ASKED THE BOARD TO PROMOTE WILLIE DANIELS TO A LEVEL 3 APPRENTICE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JASON APPLGATE PRESENTED THREE BIDS FOR AN EXCAVATOR TO PURCHASE ON A 3 YEAR MUNICIPAL LEASE.

1. JACOBI: \$63,900
2. HOUGH: \$66,845
3. WHAYNE SUPPLY: \$73,700

MR. APPLGATE ASKED FOR A MOTION TO ACCEPT THE JACOBI BID AND ALLOW THE MAYOR TO SIGN A LEASE AGREEMENT. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2016-R4 A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$3,000. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES PRESENTED INVOICE #1306-32 TO SAEGESSER ENGINEERING TO BE PAID FROM THE BAN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2016-R5 A RESOLUTION TO ESTABLISH A RATE THAT WOULD HAVE BEEN PAID IN 2008 TO A FIRST CLASS FIREFIGHTER. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
MAY 10, 2016

A LEASE EXTENSION WAS PRESENTED FOR IU AT MASP. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

THE MAYOR ASKED FOR A MOTION TO HIRE ERIC JONES FULL TIME ONCE THINGS ARE WORKED OUT WITH HIS PAY AND ESTABLISHING A FIREFIGHTERS FUND IN INPRS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

3:02 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 24, 2016

2:02 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN (ARRIVED 2:05 PM) PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, STACIE SKINNER, RICHEY BARTON, TONJA CAUDILL, JESSICA JONES, JIM HAMILTON, JIM BINKLEY, GUY TOWNSEND, JOHN GULLION, PATRICIA RICHEY, APRIL RAMONI, KELLY ZULLO, PEPPER COOPER, KERRY THOMPSON AND ANN COTTONGIM.

THE BOARD REVIEWED THE MAY 10, 2016 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

RICHEY BARTON, REPRESENTING THE INSURANCE BOARD, PRESENTED THREE HEALTH INSURANCE QUOTES TO THE BOARD. NEACE LUKENS \$959,000; IACT TRUST \$703,000; ISU REQUIRED MEDICAL APPLICATIONS BEFORE QUOTING. THE HEALTH INSURANCE COMMITTEE MADE A RECOMMENDATION TO THE BOARD OF WORKS TO ACCEPT THE QUOTE FROM IACT MEDICAL TRUST FOR THE CITY'S HEALTH, LIFE, DENTAL AND VISION INSURANCES. PEPPER COOPER WITH NEACE LUKENS ASKED THE BOARD TO PROVIDE EACH PARTY WITH ALL THE QUOTES AND BE GIVEN ONE WEEK TO REVIEW. CLERK TREASURER HARDY STATED AS THE FISCAL OFFICER FOR THE CITY OF SCOTTSBURG SHE DOES NOT THINK THE CITY CAN SUSTAIN BEING SELF-FUNDED ANY LONGER. THE COMMITTEE EXPLAINED THE QUOTE FROM THE TRUST WAS ALL INCLUSIVE WITH TRANSPLANT RIDER, ACA REPORTING, WELLNESS PROGRAM AND LARGE CASE MANAGEMENT FEES. THE QUOTE FROM NEACE LUKENS WAS \$256,000 HIGHER AND DID NOT INCLUDE TRANSPLANT RIDER, ACA REPORTING, WELLNESS PROGRAM AND ALL ADMIN LARGE CASE MANAGEMENT FEES. THE COMMITTEE ASKED THE BOARD TO VOTE ON THEIR RECOMMENDATION WITHOUT DELAY. BILL HOAGLAND MADE A MOTION TO ACCEPT THE COMMITTEE'S RECOMMENDATION. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:30 PUBLIC HEARING

KERRY THOMPSON PRESENTED AN ORDER AFFIRMING PRIOR ORDER FOR REMOVAL OF UNSAFE BUILDING AT 1220 NORTH GARDNER STREET, SCOTTSBURG, INDIANA. SCOTT ZELLERS DELIVERED THE PRIOR ORDER TO MILDRED GREER AND JAMES RICHEY MAILED A PRIOR ORDER TO MS. GREER. MR. THOMPSON ASKED THE BOARD TO ADOPT THE ORDER AFFIRMING TO TEAR DOWN THE UNSAFE BUILDING AFTER JUNE 17, 2016. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER- RIVER HILLS

A. IFA BROWNFIELD PROJECT

- a. INVOICE #05311 TO ST. JOHN MITTELHAUSER IN THE AMOUNT OF \$1,540.00. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. INVOICE #05312 TO ST. JOHN MITTELHAUSER IN THE AMOUNT OF \$66.00. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- c. INVOICE #229757 TO IDEM IN THE AMOUNT OF \$300.00. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-1(HOAGLAND).

BILL SAEGESSER- SAEGESSER ENGINEERING

- A. NEST RUN PROJECT: IF CITY UTILITIES NEED TO BE MOVED INDOT WILL PAY FOR 100% OF RELOCATION. ASKED THE BOARD TO APPROVE THE AGREEMENT WITH INDOT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. SEWER RATE STUDY: PRESENTED AN AGREEMENT WITH UмбаUGH QUOTING AN HOURLY RATE. THEY ANTICIPATE THE STUDY WILL COST \$20,000 TO \$25,000 BASED ON

**BOARD OF WORKS
MAY 24, 2016**

THE WORK COMPLETED IN 2013. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

- C. SAMTEC INFRASTRUCTURE: BILL HOAGLAND MADE A MOTION TO APPROVE THE FOLLOWING. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- a. FINAL CHANGE ORDER FOR COTTONGIM ENTERPRISES IN THE AMOUNT OF \$6464.61.
 - b. ASKED THE BOARD TO APPROVE SIGNING THE SUBSTANTIAL COMPLETION DOCUMENTATION. THE 1 YEAR WARRANTY BEGAN ON MAY 16, 2016.
 - c. PAY APPLICATION #4 TO COTTONGIM IN THE AMOUNT OF \$320,792.09, OF WHICH \$27,262.50 RETAINAGE.
 - d. UPDATE ON FINANCES: SAMTEC IMPROVEMENTS WAS APPROVED TO BE PAID FROM THE BOND TO THE AMOUNT OF \$540,000. THERE IS \$320,792.09 REMAINING FOR PROJECTS OUT TO BID ON JUNE 1, 2016.
- D. 2014 STREET PAVING: BILL HOAGLAND MADE A MOTION TO APPROVE THE FOLLOWING. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- a. CHANGE ORDER #3 \$-114,056.82 TOTAL CONTRACT \$327,581.45.
 - b. ASKED THE BOARD TO APPROVE SIGNING THE SUBSTANTIAL COMPLETION DOCUMENTATION. THE 1 YEAR WARRANTY BEGAN ON MAY 18, 2016.
 - c. PAYMENT #3 IN THE AMOUNT OF \$23,143.35.
- E. 2015 MOONGLO ROAD IMPROVEMENTS: RAY ZOLLMAN MADE A MOTION TO APPROVE THE FOLLOWING. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- a. CHANGE ORDER #2 IN THE AMOUNT OF \$2,624.
 - b. PAY APPLICATION #3 RETAINER \$54,190.09.
 - c. LOOKING AT EXTENDING THE CONTRACT TO THE NORTHSIDE OF MOONGLO.
- F. BREHOB: ALL READY SUBMITTED TO THE REDEVELOPMENT COMMISSION. BILL HOAGLAND MADE A MOTION TO APPROVE THE FOLLOWING. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- a. INVOICE 975617 TO PAY FROM TIF IN THE AMOUNT OF \$5360.05.
 - b. INVOICE 973605 TO PAY FROM TIF IN THE AMOUNT OF \$2570.
- G. MOONGLO TRAIL PROJECT: BILL HOAGLAND MADE A MOTION TO APPROVE THE FOLLOWING. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- a. CHANGE ORDER #4 IN THE AMOUNT OF \$-12,759.52.
 - b. ASKED THE BOARD TO APPROVE SIGNING THE SUBSTANTIAL COMPLETION DOCUMENTATION. THE 1 YEAR WARRANTY BEGAN ON MAY 18, 2016.
 - c. PAY APPLICATION #4 IN THE AMOUNT OF \$89,661.19.
- H. SPECIAL LOIT DISTRIBUTION: HE WILL BE SENDING TWO GUYS TO AN INDOT WORKSHOP ON FRIDAY TO LEARN ABOUT THE MATCHING GRANTS AND OTHER OPPORTUNITIES FOR THIS MONEY.

APRIL RAMONI COMMENDED THE CITY ON THEIR WORK WITH THE UNSAFE HOUSES.

MARTY RANDALL

- A. THE MANHOLE ON SOUTH MAIN BY THE LEGION IS SINKING.
- B. WOULD LIKE SOMEONE TO CHECK THE HOUSE ON NORTH MAIN BY SHAPINSKY, THERE ARE BUSES PARKED THERE.
- C. CONCERNED WITH THE QUANTITY OF RED MAPLES PLANTED ALONG THE DRIVE AT SAMTEC.

STACIE SKINNER REPORTED IN JUNE WILLIE DANIELS WILL NO LONGER BE ON CALL FOR BROADBAND AND ASKED THE BOARD TO DISCONTINUE HIS CELL STIPEND. RAY ZOLLMAN MADE A MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMES BINKLEY

- A. ASKED THE BOARD TO APPROVE A SUMMER INTERN PROGRAM FOR THE ELECTRIC DEPARTMENT. JOE PEARSON AT MID-AMERICA SCIENCE PARK IS HELPING TO DESIGN THE PROGRAM. THE PROGRAM WOULD LAST 1 TO 6 MONTHS AND THE INTERN WOULD EARN THE GROUNDMAN WAGE. RAY ZOLLMAN MADE A MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE FIBER IS MOVING FORWARD WITH A FEASIBILITY STUDY.

RESOLUTION 2016-R6 A RESOLUTION TO AUTHORIZE NAMED PERSONNEL TO FILE SMALL CLAIMS. PRESENTED BY TONJA CAUDILL FOR THE UTILITIES DEPARTMENT. BILL HOAGLAND

BOARD OF WORKS
MAY 24, 2016

MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES

- A. THURSDAY FROM 11AM UNTIL 1PM THE CITY WILL HOST A RETIREMENT PARTY FOR BOB AMICK IN THE CITY COUNCIL CHAMBERS.
- B. ASKED THE BOARD TO PROMOTE SANDRA BROWN TO FULL-TIME CUSTODIAN EFFECTIVE MAY 22, 2016. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS REPORTED THE APPLICANTS FOR THE OPENING AT THE POLICE DEPARTMENT HAS BEEN NARROWED TO 2 PEOPLE.

TISH

- A. THANK YOU FOR REMOVING THE HOUSE ON CARLA LANE
- B. THE COPEES HAVE MOVED IN A CAMPER/TRAILER TO THEIR PROPERTY. SOMEONE MAY WANT TO CHECK IT OUT.
- C. THE CLERK'S OFFICE IS UPDATING THE W-9 LISTS TO MAKE SURE THE MOST CURRENT IS ON FILE.
- D. FIXED ASSET REPORTS HAVE BEEN GIVEN TO THE DEPARTMENT SUPERVISORS. PLEASE RETURN AS SOON AS POSSIBLE.
- E. THE CLERK'S OFFICE IS WORKING ON AN INTERNAL CONTROLS ORDINANCE THAT MUST BE PASSED BY JUNE 30, 2016.

KAREN

- A. THANK YOU TO THE INSURANCE COMMITTEE FOR ALL THEIR HOURS AND HARD WORK. WE WILL MEET AGAIN IN THE FALL TO SET THE HEALTH INSURANCE DEDUCTION RATES FOR 2017.
- B. ASKED FOR APPROVAL TO PAY BB CLAIM 7521. IT'S A VISA CLAIM THAT HAD A PENALTY ON IT FOR GOING OVER THE LIMIT. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. OPEN ENROLLMENT WILL HAPPEN BEFORE THE NEXT BOARD MEETING. EVERYONE PLEASE BE ON THE LOOK OUT FOR ANNOUNCEMENTS. THINGS WILL NEED TO PROCEED QUICKLY TO CHANGE ALL OF OUR POLICIES BEFORE JULY 1ST.

JAN HARDY PRESENTED AIN INVOICE FOR \$2,700 TO DHA, INC FOR ASBESTOS REMOVAL AT NORTH PARK DRIVE AND WEST OWEN ST DEMOLITION SITES. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM ASKED THE BOARD TO LIFT THE SEWER TAP BAN ON MOONGLO & WOLF RUN ESTATES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

4:05 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 14, 2016

2:05 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, MARTY RANDALL, JIM BINKLEY, TONJA CAUDILL, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND AND JOHN GULLION.

THE BOARD REVIEWED THE MAY 24, 2016 BOARD OF WORKS MINUTES. BILL HOAGLAND ASKED THE MINUTES TO REFLECT HE DID NOT MAKE THE MOTION TO ACCEPT THE IDEM INVOICE DURING THE MAY 24th MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MINUTES AS AMENDED. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

RIVER HILLS- PRESENTED BY BILL SAEGESSER

A. IFA BROWNFIELD PROJECT

- a. INVOICE #05384 TO ST. JOHN MITTELHAUSER IN THE AMOUNT OF \$220.00. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER- SAEGESSER ENGINEERING

- A. PRESENTED A GRANT EXTENSION AGREEMENT FOR THE SCOTT MANUFACTURING SITE. KERRY THOMPSON RECOMMENDS EXTENDING THE CONTRACT TO ACCESS GRANT FUNDS. BILL HOAGLAND MADE A MOTION AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. SAMTEC INFRASTRUCTURE: JUNE 1ST BIDS WERE ACCEPTED FOR THE EASTSIDE PARKING AND LIGHTING PROJECT. THESE TOTALS WILL BE REDUCED BY THE DEMOLITION AMOUNT ON LINE ITEM #5 FOR THE BUILDING LEFT BY FREUDENBERG. THE MAYOR STATED GROVER STACEY IS STILL INTERESTED IN MOVING THAT BUILDING. IF HE DOES NOT THE CITY WILL REMOVE THE BUILDING.
 - a. THOMAS PLASTICS: \$220,785.00
 - b. TEMPLE & TEMPLE: \$218,805.00
 - c. DAVE O'MARA: \$196,570.00
 - d. COTTONGIM: \$196,413.40
 - e. E & B PAVING: \$269782.95

IF THE BID IS ACCEPTED AT THIS TIME IT WILL PUT THIS BOND LINE ITEM OVER BUDGET. MR. SAEGESSER RECOMMENDS ASKING THE REDEVELOPMENT COMMISSION TO ADJUST THIS LINE ITEM AND AWARD THE BID TO THE LOWEST BIDDER, COTTONGIM. RAY ZOLLMAN MADE A MOTION TO ACCEPT BILL SAEGESSER'S RECOMMENDATION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

- C. SPECIAL LOIT DISTRIBUTION: SAEGESSER IS PUTTING TOGETHER A MANAGEMENT PLAN THAT IS DUE WITH THE APPLICATION TO INDOT BY JULY 15, 2016. HE IS RECOMMENDING REPAVING AND RESTRIPIING LAKE ROAD TO MOONGLO AND COMMUNITY WAY IF FUNDS ARE AVAILABLE.
- D. TRAIL PROJECT: WO#2 PROJECT 2016-02 NOT TO EXCEED THE AMOUNT OF \$52,500 TO DESIGN TRAIL FROM MOONGLO TO MASP. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. MASP WESTSIDE PARKING: WO#3 PROJECT 2016-03 NOT TO EXCEED THE AMOUNT OF \$87,500 TO IMPROVE DRAINAGE FROM HWY56 TO SOUTH ENTRANCE AT MASP AND PARKING ON WESTSIDE OF MASP. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL

- A. ASKED ABOUT THE SOLAR PANELS THAT WERE SUPPOSED TO BE PLACED AT THE YMCA. MAYOR SAID IMPA AND YMCA COULD NOT GET TOGETHER ON A PRICE.
- B. INFORMED THE BOARD THAT AUSTIN IS ASKING THE COUNTY FOR A CREDIT ON 911 OVERPAYMENTS SINCE 2011. THE MOST CURRENT CONTRACT AUSTIN HAS STATES THE ANNUAL RATE IS BASED ON POPULATION NOT THE SET FEE THEY WERE CHARGED.

JAMES BINKLEY

- A. ASKED THE BOARD TO HIRE DAKOTA BINKLEY AS PART OF THE ELECTRIC DEPARTMENTS NEW INTERN PROGRAM. DAKOTA WOULD BE PAID AS A GROUNDMAN BEGINNING JUNE 15, 2016. HE IS A RECOMMENDATION FROM THE ELECTRIC INTERNSHIP COMMITTEE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THERE WAS AN OUTAGE THIS MORNING AT THE SOUTH MAIN SUBSTATION. THEY ARE INVESTIGATING TO SEE WHAT CAUSED THE OUTAGE.

TONJA CAUDILL

- A. REPORTED THE SICK BANK HAS GIVEN DIANNA GAYLE 30 MORE SICK DAYS.
- B. MELLISSA WOODS SUBMITTED HER RESIGNATION. HER LAST DAY WITH THE CITY WILL BE JULY 1, 2016. SHE HAS ACCEPTED A GRANT WRITER POSITION WITH OHIO VALLEY OPPORTUNITIES.

BOARD OF WORKS
JUNE 14, 2016

- C. REPORTED THE TIMECLOCK SERVER IS FAILING. IT WILL BE FAIRLY EXPENSIVE TO REPLACE THE SERVER. AT THIS TIME ONLY BROADBAND, CLERK AND UTILITY OFFICES ARE USING THE TIMECLOCKS. SHE RECOMMENDS THE BOARD SUSPEND THE USE OF THE TIMECLOCKS. RAY ZOLLMAN MADE A MOTION TO SUSPEND THE USE OF THE TIME CLOCKS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES PRESENTED A BROADBAND TOWER CONTRACT FOR DAWN MILLS. BILL HOAGLAND MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS ASKED THE BOARD TO HIRE GREG GREEN AS A ROOKIE PATROLMAN EFFECTIVE 6/20/2016. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING TWO LETTERS STATING THE CITY OF SCOTTSBURG WAS ENDING OUR CONTRACT WITH SIHO & TRUE SCRIPTS. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED A VACATION SELL BACK FOR DENNEY ROBBINS. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. OPEN ENROLLMENT IS COMPLETE AND THE APPLICATIONS HAVE BEEN OVERNIGHTED TO THE IACT TRUST. OUR DENTAL AND VISION IS CURRENTLY BEING PAID A MONTH IN ARREARS, BEGINNING IN JULY IT WILL BE PAID A MONTH IN ADVANCE. KAREN WILL SEND A MEMO TO THE EMPLOYEES EXPLAINING CHANGES TO THEIR DEDUCTS AND HOW IT WILL AFFECT THEIR LAST TWO PAYCHECKS THIS MONTH.
- D. GAVE AN UPDATE ON OUR HEALTH INSURANCE FUND. THE CITY IS STILL WAITING FOR STOP-LOSS REIMBURSEMENTS AS WELL AS SETTLING A FEW UNRESOLVED CLAIMS. AT THIS TIME THE FUND HAS \$31,000 AND OUR WEEKLY CLAIMS ARE \$30,000. SHE ASKED THE BOARD TO BORROW UP TO \$149,000 FROM THE RAINY DAY FUND AS NEEDED TO SUPPLEMENT THE HEALTH FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

CLERK-TREASURER JAN HARDY PRESENTED

- A. NEW LEASE CONTRACT FOR 'WATSON SIGNS' FORMALLY KNOWN AS, 'LIGHT IT UP'. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED FOR THE BOARD TO APPROVE PAYING CREDIT CARD OVER-LIMIT FEES FOR THE BROADBAND CK#7569 AND ELECTRIC DEPARTMENT CK#9559 AS WELL AS INCREASING THEIR LIMITS TO \$7000 AND \$5,000 RESPECTIVELY. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. **RESOLUTION 2016-R8** A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH THE SCOTT COUNTY STATE BANK IN THE AMOUNT OF \$4,200. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. ASKED THE BOARD TO APPROVE THE FOLLOWING PAYMENTS: SEI \$4200, JOBSITE MANAGEMENT \$8550, NELSON ASPHALT \$1,334.70 AND GRACEFUL IMAGES \$375.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM PRESENTED

RESOLUTION 2016-R7 A RESOLUTION TO SELL REAL ESTATE AND ACCEPT THE PROPERTY ACQUISITION OFFER OF THE INDIANA DEPARTMENT OF TRANSPORTATION. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

3:12 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 28, 2016

2:05 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, SHANE SPICER, APRIL RAMONI, MARTY RANDALL, JAMES RICHEY, STACIE SKINNER, TONJA CAUDILL, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JIM BINKLEY, JOHN GULLION AND TISH RICHEY.

THE BOARD REVIEWED THE JUNE 14, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SHANE SPICER- SAEGESSER ENGINEERING

- A. MACHINE SHOP: A BID OPENING WAS HELD TODAY. THEY RECEIVED NO BIDS. MR. SPICER ASKED THE BOARD TO DECLARE THIS AN EMERGENCY SITUATION. THE EMERGENCY PROTOCOL IS TO HIRE A GENERAL CONTRACTOR TO SUBCONTRACT EACH JOB. IF THIS ACTION IS TAKEN BILL SAEGESSER WILL NOTIFY THE REDEVELOPMENT COMMISSION. MAYOR GRAHAM INFORMED THE BOARD IUS IS BEGINNING CLASSES IN THE FALL AND WE NEED TO BEGIN THIS PROJECT WITHOUT DELAY. RAY ZOLLMAN MADE A MOTION TO DECLARE AN EMERGENCY SITUATION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. RAY ZOLLMAN MADE A MOTION TO CONTRACT WITH LATCO CONSTRUCTION, LINCOLN TAYLOR. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENT AN INVOICE #1861 FROM AAA STRIPING IN THE AMOUNT OF \$2500 FOR STRIPING SOUTH ENTRANCE AT SAMTEC. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL

- A. WATER NEEDS TURNED ON BY THE WELCOME TO SCOTTSBURG SIGN.

STACIE SKINNER

- A. PRESENTED A TOWER CONTRACT FOR SSK COMMUNITIES (AMBERLY POINTE) TO BE SIGNED OUTSIDE A MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES

- A. BOIL WATER ADVISORY IS IN EFFECT UNTIL FURTHER NOTICE.
- B. PRESENTED AN EXPANSION LEASE FOR BRANDON WATSON "WATSON SIGNS" AND A LEASE FOR TEMPLE & TEMPLE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

- A. GREG GREEN, THE NEW OFFICER, IS BEGINNING TO DO SOME WORK BY HIMSELF.
- B. THE FAIR PARADE WILL HAVE A NEW ROUTE THIS YEAR DUE TO THE CONSTRUCTION ON HWY 31. THE PARADE WILL GO DOWN MAIN STREET TO LOVERS LANE, THEN FINISH AT THE FAIR GROUNDS.

JIM BINKLEY REPORTED THEY WILL HAVE FIBER IN THE SCHOOLS BY JULY 1ST.

TISH RICHEY REPORTED IT IS THE BEGINNING OF BUDGET SEASON.

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE JARIN GLADSTEIN TO SELL BACK 7 VACATION DAYS. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. UNITED HEALTHCARE MAILED OUT EVERYONE'S NEW INSURANCE CARDS ON JUNE 23RD.
- C. SINCE THE LAST BOARD MEETING \$109,000 HAS BEEN TAKEN FROM THE RAINY DAY FUND TO SUPPLEMENT THE HEALTH INSURANCE FUND. THE REINSURANCE COMPANY AT THIS TIME OWES US \$107,000.

RESOLUTION 2016-R9 A RESOLUTION TO ACCEPT RESPONSIBILITY AND OWNERSHIP OF THE SEWER LIFT STATION SERVING MOONGLO ESTATES AND WOLF RUN SUBDIVISION. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
JUNE 28, 2016

2:32 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 12, 2016

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JASON APPLGATE, STACIE SKINNER, TONJA CAUDILL, JESSICA JONES, GUY TOWNSEND, JOHN GULLION, TISH RICHEY, SCOTT ZELLERS, JERRY ASHER, JAMES RICHEY AND MARTY RANDALL.

THE BOARD REVIEWED THE JUNE 28, 2016 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. REDEVELOPMENT COMMISSION APPROVED AWARDDING THE LIGHTING AND REPAVING AT SAMTEC TO COTTONGIM. BILL HOAGLAND MADE A MOTION FOR THE MAYOR TO SIGN NOTICE OF AWARD. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING A LETTER TO THE COMMISSIONERS ASKING FOR PERMISSION TO WORK IN THEIR RIGHT OF WAY ON DOUBLE OR NOTHING ROAD AND SLAB ROAD INSTALLING FIBER. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. IMPA IS WORKING WITH THE WATER DEPARTMENT TO CONSTRUCT A SOLAR FARM. WETLAND DELINEATION NEEDS TO BE COMPLETED TO FINISH THE DESIGN LAYOUT. MR. SAEGESSER RECOMMENDED THE BOARD APPROVE RON DIXON TO CONDUCT WETLAND DELINEATION AT THE WATER TOWER PROPERTY ON HWY 31AT THE COST OF \$5000. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JASON APPLGATE ASKED THE BOARD TO SIGN A LETTER OFFICIALLY RELEASING ROGER ROBISON FROM EMPLOYMENT EFFECTIVE JULY 5, 2016. MR. ROBISON HAS BEEN ON SICK LEAVE SINCE SEPTEMBER AND HAS USED ALL HIS SICK DAYS AND DAYS DONATED BY THE EMPLOYEES. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MAYOR TO SIGN A RELEASE LETTER. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER

- A. PRESENTED A TOWER AGREEMENT FOR CHARLES & GLORIA BROWN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. MATT BRIDGEWATER HAS OBTAINED HIS CDL.

SCOTT ZELLERS ASKED FOR A \$50 CELL STIPEND FOR GREG GREEN TO BACK DATE TO JUNE 1, 2016. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. (AFTER MEETING CHIEF ZELLERS CLARIFIED MR. GREEN SHOULD BE BACK PAID FOR 1 STIPEND. HE WASN'T SURE IF IT WOULD HAVE BEEN CONSIDERED JUNE OR JULY. IT WAS DETERMINED IT WOULD BE JULY.)

MARTY RANDALL REPORTED THE REDEVELOPMENT COMMISSION IS CONSIDERING PURCHASING PROPERTY ON THE SQUARE FROM DENNEY GRICIUS.

TISH RICHEY

- A. PRESENTED A BILL FOR THE MACHINE SHOP PROJECT IN THE AMOUNT OF \$43,893.00, RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. **RESOLUTION 2016-R10** A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH YOUR COMMUNITY BANK IN THE AMOUNT OF \$2,400. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. INVOICE #1306-34 IN THE AMOUNT OF \$2400 TO SAEGESSER ENGINEERING FOR DESIGN OF COLLECTION SYSTEM. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. PRESENTED 2 BILLS FOR CLARK LANDFILL FOR \$5070.96 AND \$5642.89. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
JULY 12, 2016

KAREN MIDDLETON

- A. PRESENTED A VACATION SELL BACK FOR MIKE MONTGOMERY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE SUPERVISORS TO HAVE PAYROLL SUBMITTED BY NOON NEXT MONDAY.
- C. UPDATE ON HEALTH FUND:
 - a. BALANCE OF \$18,000
 - b. REINSURANCE OWES CITY \$117,468.

CLERK TREASURER JAN HARDY

- A. WAS CONTACTED BY STAPLES TO SET UP A PURCHASING PROGRAM UNDER THE STATE’S DISCOUNT. SHE WILL FOLLOW UP WITH THEM.
- B. MAYOR SHOULD HAVE BUDGET PACKETS TO THE DEPARTMENT HEADS EARLY NEXT WEEK.

2:32 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 26, 2016

2:00 PM BILL HOAGLAND CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, STACIE SKINNER, TONJA CAUDILL, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION, TISH RICHEY AND JIM BINKLEY.

THE BOARD REVIEWED THE JULY 12, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. WASTEWATER TREATMENT PLANT: BY THE END OF AUGUST WE MUST SEND A LETTER TO IDEM DETAILING OUR PLAN TO MEET THE NEW PHOSPHORUS LEVELS.
- B. SAMTEC: THE CITY IS WAITING ON COTTONGIM’S PROOF OF INSURANCE AND BOND BEFORE ALLOWING THEM TO PROCEED WITH THE PAVING AND LIGHTING.
- C. MACHINE SHOP AT MASP: LINCOLN TAYLOR IS MOVING FORWARD.
- D. MASP: THE CITY IS GOING TO EXPAND THE BANQUET CENTER AND ADD ADDITIONAL SECURITY FOR THE NEW TENANTS, 360 NETWORK.
- E. EXTENDING MOONGLO TRAIL: THE CITY NEEDS TO OBTAIN THREE EASEMENTS TO CONTINUE: SAM & JEAN MCINTOSH, JACK PITTS / KEITH PARISH AND JERRY BOLEY.
- F. 2 MEGA WATT SOLAR FARM: PRESENTED THE WETLAND DELINEATION INVOICE TO RON DIXON IN THE AMOUNT OF \$5000. RAY ZOLLMAN MADE A MOTION TO APPROVE CONTINGENT UPON THE REDEVELOPMENT COMMISSION’S APPROVAL.
- G. INDOT: PROJECT APPLICATIONS DUE FRIDAY.
- H. PARKS BOND:
 - a. DOG PARK: LAND HAS BEEN DONATE BETWEEN CEDAR AND PINE STREET TO DEVELOP A DOG PARK.. THE CITY HAS PURCHASED 4 ADDITIONAL ACRES AND MORE ACREAGE IS TO BE DONATED.
 - b. LOOKING INTO PAVING, RESTRIPIING AND SEALING SURFACE PARKING AREAS AT THE PARKS.
- I. WOLF RUN: PAVING BIDS WERE OPENED IN APRIL. NO FORMAL ACTION WAS TAKEN. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE NOTICE TO PROCEED WITH TEMPLE AND TEMPLE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
 - a. TEMPLE & TEMPLE: \$111,250
 - b. DAVE O’MARA: \$121,850
 - c. MAC CONSTRUCTION: \$119,880
 - d. E & B PAVING: \$123,550.40

JIM BINKLEY ASKED BILL SAEGESSER TO COMPLETE THE PAPERWORK FOR THE NEST RUN PROJECT. MR. SAEGESSER SAID HE WOULD COMPLETE THE WORK PLAN.

MARTY RANDALL

- A. INQUIRED ABOUT THE PUB’S BROKEN WINDOW. SHE WAS ADVISED APRIL RAMONI WITH THE AREA PLAN COMMISSION WAS THE ONE WHO MENTIONED AN ANONYMOUS DONOR WAS GOING TO REPLACE THE WINDOW.
- B. ASKED IS ANYONE HAS LOOKED AT THE HOUSE ON NORTH MAIN STREET. CHIEF ZELLERS REPORTED CHIEF RICHEY WAS GOING TO LOOK AT THE PROPERTY.

STACIE SKINNER REPORTED THE FEASIBILITY STUDY IS COMPLETE AND THEY ARE WAITING FOR THE FINAL REPORT.

TONJA CAUDILL PRESENTED A REQUEST FROM THE HOLY CROSS LUTHERAN CHURCH TO EXTEND THEIR LEASE ANOTHER 6 MONTHS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

JESSICA JONES PRESENTED JASON APPLGATE’S REQUEST TO HIRE JAMES TOLER AS A SANITATION LABORER I, EFFECTIVE 7/25/16 WITH A \$50 CELL STIPEND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

2:25 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
AUGUST 23, 2016

2:04 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CASEY SAEGESSER, MARTY RANDALL, JAMES RICHEY, TONJA CAUDILL, JIM BINKLEY, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION, KAREN MIDDLETON

THE BOARD REVIEWED THE AUGUST 9, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

CASEY SAEGESSER ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN THE CONTRACT AND NOTICE TO PROCEED FOR THE PAVING AT MOONGLO ESTATES. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL REPORTED SHE IS GOING TO FILE A COMPLAINT WITH THE AREA PLAN COMMISSION ABOUT THE PROPERTY TEX MURPHY OWNS ON HWY 31. HE HAS PLACED GROUNDED BLACKTOP ABOVE THE CURB LINE.

JAMES RICHEY

- A. THANKED EVERYONE FOR THEIR HELP DURING THE WATER PLANT INCIDENT.
- B. THE FIRE DEPARTMENT CONDUCTED WATER RESCUE TRAINING OVER THE WEEKEND FOR 30 PEOPLE AROUND THE STATE.

MAYOR EXPRESSED HE THOUGHT THE FIRE CHIEF AND EVERYONE DID AN EXCELLENT JOB DURING THE WATER PLANT CHLORINE LEAK. HE ASKED JESSICA TO SEND A THANK YOU TO THE CLARK COUNTY HAZMAT TEAM THAT RESPONDED.

TONJA CAUDILL

- A. ASKED THE BOARD TO APPROVE HER TO HIRE BARB JENT EFFECTIVE SEPTEMBER 7, 2016. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED A REQUEST FROM THE PURDUE EXTENSION OFFICE REQUESTING THE TRAIN DEPOT FOR OCTOBER 11TH, 25TH (10AM – 12PM) & OCTOBER 13TH, 27TH (6PM -8PM) FOR TRAINING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED A REQUEST FROM THE SCOTT COUNTY SOIL AND CONSERVATION TO USE THE TRAIN DEPOT ON JANUARY 18, 2017 FROM 7AM UNTIL 11 AM FOR A FARMERS MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES

- A. THANK YOU TO EVERYONE WHO HELPED WITH PIG ROAST IN THE PARK.
- B. INDOT WILL BE HOLDING A GRANT AWARD PRESENTATION FOR THE CITY AT 2PM THURSDAY, AUGUST 25TH.

SCOTT ZELLERS ASKED THE BOARD TO PROMOTE GREG GREEN TO PATROLMAN FIRST CLASS EFFECTIVE AUGUST 28, 2016. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. PRESENTED A VACATION SELL BACK FOR DENNEY ROBBINS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED INSURANCE CLAIMS FROM 2014 THE INSURANCE COMMITTEE APPROVED FOR PAYMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
AUGUST 23, 2016

C. PRESENTED A CLAIM FOR KIGHTLINGER & GRAY, LLP FOR SERVICES RELATED TO SAEGESSER ENGINEERING, INC VS. TERRY AMICK. RAY ZOLLMAN MADE A MOTION TO DENY ALL CLAIMS RELATED TO THIS LAWSUIT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

CLERK-TREASURER HARDY REPORTED THE BUDGET WILL BE SUBMITTED TO THE STATE ON FRIDAY AUGUST 26TH.

RESOLUTION 2016-R12 A RESOLUTION APPOINTING APPRAISERS OF REAL ESTATE AND AUTHORIZING PURCHASE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:26 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
AUGUST 9, 2016

2:15 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE TISH RICHEY, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, JAMES RICHEY, RICHEY BARTON, STACIE SKINNER, JESSICA JONES, TONJA CAUDILL, ADAM DICKEY, JIM BINKLEY AND GUY TOWNSEND.

THE BOARD REVIEWED THE JULY 26, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. WASTEWATER TREATMENT PLANT:
 - a. BY THE END OF AUGUST WE MUST SEND A LETTER TO IDEM DETAILING OUR PLAN TO MEET THE NEW PHOSPHORUS LEVELS.
 - b. CONTINUING THE PLANT DESIGN PROCESS. PLANS ARE DUE TO IDEM BY APRIL 30, 2017.
- B. SAMTEC: RECOMMENDED THE MAYOR TO SIGN THE NOTICE TO PROCEED AND CONSTRUCTION CONTRACT FOR COTTONGIM. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. EXTENDING MOONGLO TRAIL: THE CITY NEEDS TO OBTAIN THREE EASEMENTS FROM CONTINUE: SAM & JEAN MCINTOSH, JACK PITTS / KEITH PARISH AND JERRY BOLEY.
- D. 2 MEGA WATT SOLAR FARM: PRESENTED THE WETLAND DELINEATION INVOICE TO RON DIXON IN THE AMOUNT OF \$5000. THE REDEVELOPMENT COMMISSION HAS APPROVED THIS INVOICE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. INDOT: PROJECT GRANT APPLICATIONS HAVE BEEN SUBMITTED.

MARTY RANDALL REPORTED WHOEVER IS WEED-EATING THE WELCOME TO SCOTTSBURG SIGN ARE CUTTING DOWN THE LILIES.

STACIE SKINNER PRESENTED A VACATION SELL BACK FOR ZACH BANE.

JESSICA JONES REMINDED EVERYONE PIG ROAST IN THE PARK IS THIS WEEKEND.

TONJA CAUDILL REPORTED UмбаUGH WAS HERE LAST THURSDAY FOR THE WASTEWATER RATE STUDY.

TISH RICHEY

- A. **RESOLUTION 2016-R10** A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH YOUR COMMUNITY BANK IN THE AMOUNT OF \$1,800. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED INVOICE FROM SAEGESSER ENGINEERING TO BE PAID WITH DRAW FROM BAN. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. VERIZON NOTIFIED THE CITY OUR LONG DISTANCE WOULD BE DISCONTINUED AT THE END OF AUGUST. MIKE MONTGOMERY IS WORKING WITH THE DEPARTMENT SUPERVISORS TO TRANSFER THEM TO VOICE OVER IP CITY PHONES.

A DISCUSSION WAS HELD REGARDING PAYING TERRY AMICK'S LEGAL FEES RESULTING FROM HIS TIME AS CITY COUNCIL REPRESENTATIVE ON THE REDEVELOPMENT COMMISSION. MAYOR GRAHAM BELIEVES AN ORDINANCE OR RESOLUTION WAS PASSED LAST YEAR DENYING COVERAGE OF THESE BILLS.

BOARD OF WORKS
AUGUST 9, 2016

TISH RICHEY SAID SHE WOULD LOOK AND REPORT BACK AT THE NEXT MEETING.

JAN ASKED THE BOARD TO APPROVE PAYING LATE FEES TO PURCHASE POWER. PAYMENT WAS MAILED IN A TIMELY FASHION, BUT NOT RECEIVED UNTIL AFTER DUE DATE. RAY ZOLLMAN MADE TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:35 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 13, 2016**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, STACIE SKINNER, APRIL RAMONI, SCOTT ZELLERS, JIM BINKLEY, JESSICA JONES, TONJA CAUDILL, GUY TOWNSEND, JOHN GULLION AND SANDEE OWENS.

THE BOARD REVIEWED THE AUGUST 23, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER WITH RIVER HILLS

A. IFA BROWNFIELD PROJECT

- a. INVOICE #05569 TO ST. JOHN MITTELHAUSER IN THE AMOUNT OF \$1,858.75. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. INVOICE #05570 TO ST. JOHN MITTELHAUSER IN THE AMOUNT OF \$1,694.50. THIS INVOICE IS TO BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER WITH SAEGESSER ENGINEERING

- A. OLD SCOTT MANUFACTURING: THEY ARE SCHEDULING A CONFERENCE CALL WITH RON ST. JOHN FOR EXPLANATION OF FURTHER TESTING THAT IS BEING REQUIRED.
- B. SOLAR FARM: INVOICE FROM RON DIXON HAS BEEN SUBMITTED TO THE RDC. ON 9/14/16 THE MAYOR AND SAEGESSER WILL MEET WITH RON TO DISCUSS MITIGATION OPTIONS FOR THE PROSPECTIVE SOLAR FARM. MAYOR GRAHAM UPDATED THE BOARD ON THE PRICING OF THE 12 ACRES. IMPA IS OFFERING \$70,000 FOR THE 12 ACRES AND THE MAYOR IS ASKING \$120,000. THE MAYOR ASKED IMPA TO PUT NEGOTIATION ON HOLD UNTIL THE COST OF DELINEATION IS ESTABLISHED. IMPA ADVISED THAT IT MAY DELAY THE PROJECT BY 2 YEARS.
- C. INDOT GRANT: SHANE, JEREMY, JAN AND TISH ATTENDED THE INFORMATIVE MEETING ABOUT THE \$1MILLION GRANT. CLERK-TREASURER HARDY REPORTED THE MONEY CAN ONLY BE USED FOR THE PROJECTS SUBMITTED IN THE GRANT, NOTHING CAN BE ADDED. IF THE PROJECT COMES IN OVER BUDGET ITEMS MAY BE REMOVED. MR. SAEGESSER REPORTED GREG PRINCE WILL BE THE GRANT PROJECT CONTACT FOR THE CITY OF SCOTTSBURG. THE MAYOR ASKED MR. SAEGESSER TO DISTRIBUTE THE BIDS QUICKLY; HE IS CONCERNED CONTRACTORS WILL NOT BE AVAILABLE IF WE DELAY.
- D. RDC BOND PROJECT: MR. SAEGESSER PRESENTED AN AGREEMENT FOR PROJECT WORK ORDERS AS FOLLOWS: 2016-04: DOG PARK, 2016-05: MASP, 2016-06 PARKS. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE AGREEMENTS FOR WO# 2016-04, 2016-05 AND 2016-06. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL ASKED THAT LANDSCAPING BE DONE AT THE CORNER OF WARDELL AND SOUTH MAIN STREET BEFORE THE BICENTENNIAL TORCH COMES THROUGH ON FRIDAY.

STACIE SKINNER

- A. UPDATED THE BOARD THEY HAVE 2 NEW FIBER CUSTOMERS.
- B. REPORTED C3BB WILL BE RECOGNIZED AT THE KIWANIS DINNER ON SEPT 29TH AS CORPORATE MEMBER OF THE YEAR.
- C. ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN A CONTRACT WITH THE BETTER BUSINESS BUREAU CONTINGENT UPON KERRY THOMPSON'S REVIEW. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

APRIL RAMONI

- A. REPORTED 2 NEW BUSINESSES SHOULD BE OPEN IN THE CITY LIMITS BY THE END OF THE YEAR.
- B. UPDATED THE BOARD THE APC HAS CURRENTLY ISSUED 19 MORE PERMITS WITHIN THE CITY THIS YEAR THAN LAST.

JIM BINKLEY INFORMED THE BOARD THE IMEA LINEMAN RODEO IS THIS WEEKEND AT LAWRENCEBURG.

JESSICA JONES REPORTED THE BICENTENNIAL TORCH WILL BE IN THE COUNTY FROM 1PM UNTIL 2:30PM THIS FRIDAY. THERE WILL BE A BICENTENNIAL CELEBRATION ON THE COURTHOUSE LAWN FROM 5PM UNTIL 10PM THAT NIGHT.

SCOTT ZELLERS SAID JOE NICHOLSON IS ON LIGHT DUTY WAITING ON AN MRI OF HIS KNEE.

TONJA CAUDILL PRESENTED TWO REQUESTS FOR A WAIVE IN RENTAL AT THE TRAIN DEPOT.

BOARD OF WORKS
SEPTEMBER 13, 2016

- A. REQUEST FROM PURDUE EXTENSION TO USE THE TRAIN DEPOT ON OCTOBER 12TH FROM 8AM UNTIL 4PM FOR A YOUTH WORKSHOP.
- B. A REQUEST FROM HOLY CROSS LUTHERAN CHURCH TO USE THE DEPOT ON SEPT 20TH AT 5:30PM.

RAY ZOLLMAN MADE A MOTION TO APPROVE THE REQUESTS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY

- A. **RESOLUTION 2016-R13** A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH YOUR COMMUNITY BANK IN THE AMOUNT OF \$13,200. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED AN INVOICE FROM SAEGESSER ENGINEERING IN THE AMOUNT OF \$ 13,200.00 FOR ENGINEERING SERVICES COLLECTION SYSTEM SCOTTSBURG SEWAGE WORKS PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED AND INVOICE FROM SCOTT CO. EDC IN THE AMOUNT OF \$ 19,155.16 FOR REIMBURSEMENT OF RENT FOR JUNE 30, 2016 - SEPT 10, 2016 AT THE MAS PARK. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. PRESENTED RDC INVOICES
 - a. JAR WELDING IN THE AMOUNT OF \$ 3,450.00 FOR REPAIR BATWING BUSHHOG TO BE PAID FROM NW TIF
 - b. NEW HOPE SERVICES IN THE AMOUNT OF \$25,000.00 FOR PLAYGROUNDEQUIPMENT W/ FENCE, OUTBUILDING TO BE PAID FROM REDEV BOND
 - c. APPRIASAL SERVICES IN THE AMOUNT \$ 500.00 FOR APPRAISAL OF NORTH PINE – SURAK TO BE PAID FROM REDEV BOND
 - d. RON L DIXON IN THE AMOUNT OF \$ 4,000.00 FOR WETLANDS DELINEATION S HWY 31 TO BE PAID FROM SE TIF

RAY ZOLLMAN MADE A MOTION TO APPROVE THE RDC INVOICES SO AFTER THE RDC APPROVES THEM THE VENDORS MAY BE PAID. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON PRESENTED 2 VACATION SELL BACKS FOR JESSICA JONES AND RICK COZART. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SANDEE OWENS ADDRESSED THE BOARD REGARDING A TRASH LETTER SHE RECEIVED FROM THE CITY TO CLEAN UP ONE OF HER LOTS. THE LOT IN QUESTIONS WAS LENT TO THE CITY PARKS DEPARTMENT USE AND THEY DIDN'T CLEAN UP AFTERWARDS. THE CLEAN UP THAT IS REQUIRED IS THE CITY'S PROPERTY. MAYOR GRAHAM APOLOGIZED FOR THE INCONVENIENCE AND ASKED JESSICA TO CONTACT JERRY ASHER TO CLEAN THE LOT IMMEDIATELY. MRS. OWENS ASKED THE BOARD IF THESE LETTERS ONLY WENT TO BUSINESS OWNERS. THE MAYOR ASSURED HER THEY WENT TO BUSINESS AND RESIDENTIAL OWNERS. TONJA CAUDILL EXPLAINED THE PROCESS OF HAVING A WEED OR TRASH LETTER SENT.

CLERK-TREASURER JAN HARDY PRESENTED THE KEYSTONE ANNUAL LICENSE RENEWAL IN THE AMOUNT OF \$12,635.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:40 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 27, 2016**

2:05 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER RAY ZOLLMAN PRESENT. BILL HOAGLAND ARRIVED AT 2:10PM. ALSO IN ATTENDANCE WERE KERRY THOMPSON, BILL SAEGESSER, JILL SAEGESSER, JERRY ASHER, BRAD DEATON, STACIE SKINNER, TONJA CAUDILL, JIM BINKLEY, MARTY RANDALL, GUY TOWNSEND, PATRICIA RICHEY, JOHN GULLION, KAREN MIDDLETON, KAITLIN KILBURN AND HOLLY ARMSTRONG.

THE BOARD REVIEWED THE SEPTEMBER 13, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JILL SAEGESSER WITH RIVER HILLS REPORTED SHE IS WORKING WITH SAEGESSER ENGINEERING ON THE BROWNFIELD PROJECT.

KERRY THOMPSON

- A. **RESOLUTION 2016-R14** A RESOLUTION OF THE SCOTTSBURG BOARD OF PUBLIC WORKS AND SAFETY TO ACCEPT REAL ESTATE INTO THE CITY OF SCOTTSBURG'S PARK SYSTEM FROM THE TRUST OF MAUREEN SURAK. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED A MOWING CONTRACT FOR 2016 & 2017 FOR THE CITY PARKS DEPARTMENT. AT A RATE OF \$3000 A YEAR TO MOW CITY PROPERTY AND \$25 PER MOW FOR THE BACALA CENTER. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED A CONTRACT BETWEEN THE CITY OF SCOTTSBURG AND EDINBURG CORRECTION FACILITY. THE TERMS OF THE CONTRACT ARE THE SAME AS THE CITY HAD WITH THE HENRYVILLE CORRECTIONAL FACILITY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. ASKED THE BOARD TO AUTHORIZE THE MAYOR SIGNING THE COMMUNITY CROSSING GRANT AGREEMENT. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER WITH SAEGESSER ENGINEERING PRESENTED A QUOTE IN THE AMOUNT OF \$4000 FROM RON DIXON TO COMPILE A WETLAND DELINEATION REPORT FOR THE PROPERTY NORTH OF NICHOLS WILSON PARK. THIS REPORT WILL HELP TO ESTABLISH WHAT NEEDS TO BE COMPLETED IN ORDER FOR THE CITY TO DEVELOP THIS PROPERTY.

APRIL RAMONI

- A. WOLF RUN HAS SEVEN HOMES UNDER CONSTRUCTION AND ONE IS ALREADY SOLD.
- B. IMPERIAL POOLS CONSTRUCTING A NEW FACILITY BY BURGER KING.

BRAD DEATON ASKED THE BOARD TO APPROVE THE ANIMAL SHELTER HIRING CALEB MORGAN PART TIME EFFECTIVE 9/28/16, TO REPLACE GAGE KELLY WHOSE LAST DAY WAS 9/23/16. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL

- A. REPORTED RETIRED EMPLOYEE, BETTY CAUDILL PASSED AWAY. HER VIEWING WILL BE 9/29/16 AT STEWART-HOAGLAND FUNERAL HOME FROM 4P -8P, THE FUNERAL WILL BE 9/30/16 AT 1PM.
- B. HOLY CROSS LUTHERAN CHURCH HAS REQUESTED A WAIVE OF RENTAL FOR THE TRAIN DEPOT ON OCTOBER 18, 2016 AT 5:30PM. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

**BOARD OF WORKS
SEPTEMBER 27, 2016**

JIM BINKLEY REPORTED THE CITY WAS WELL REPRESENTED AT THE IMEA RODEO. MARK MCNEELY AND BOB BROMM PLACED 2ND / 3RD IN THE SENIORS DIVISION.

MARTY RANDALL REPORTED WILBUR JULIAN PASSED AWAY. HIS VIEWING IS TONIGHT FROM 5P UNTIL 8P AT COLLINS FUNERAL HOME WITH THE FUNERAL TOMORROW AT 11AM.

TISH RICHEY PRESENTED A CLAIM FROM THE STATE FOR THE 2014 AUDIT IN THE AMOUNT OF \$5897.00 TO BE PAID FROM THE CITY/COUNTY REVOLVING LOAN FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. PRESENTED A PROPOSAL FROM UNIVERSAL VALUATIONS IN THE AMOUNT OF \$8720. THIS INCLUDES 78 ONSITE APPRAISALS, 27 BUILDING VALUE RENEWALS AND 26 PERSONAL PROPERTY LOCATIONS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. THESE APPRAISALS WILL BEGIN THE END OF OCTOBER.
- B. LAURA WITH ASSURED PARTNERS HAS SENT A LIST OF COVERED PROPERTIES, VEHICLES AND EQUIPMENT. PLEASE REVIEW AND RESPOND TO HER AS SOON AS POSSIBLE.
- C. THE REINSURANCE CARRIER CURRENTLY OWES THE CITY AROUND \$117,000. THERE ARE A FEW CLAIMS THAT ARE BEING QUESTIONED. ONCE RESOLVED WE SHOULD RECEIVE PAYMENT.
- D. UNITED HEALTHCARE HAS APPLIED THE ROLLOVER DEDUCTIBLES FROM JANUARY THROUGH JUNE 2016. IF YOU HAVE OVER PAID A REFUND CHECK WILL BE MAILED TO YOU. PLEASE REGISTER AT MYUHC.COM TO VIEW YOUR ACCOUNT INFORMATION.
- E. FLU SHOTS WILL BE GIVEN ON OCTOBER 24TH FROM 11AM UNTIL 1PM. PLEASE BRING YOUR INSURANCE CARD WITH YOU. THE SHOT WILL BE FREE TO ANYONE ON THE CITY'S HEALTH INSURANCE PLAN. ALL OTHERS WILL BE DEPENDENT UPON THEIR INSURANCE.

2:37PM RAY ZOLLMAN MADE A MOTION TO ADJOURN. MEETING ADJOURNED.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 11, 2016**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, LUKE BACH, BILL SAEGESSER, MARTY RANDALL, JERRY ASHER, APRIL RAMONI, TONJA CAUDILL, JESSICA JONES, DENNEY ROBBINS, GUY TOWNSEND, ADRIENE BACH, CLAUDETTE DEWITT, JASON JACKSON, JOHN GULLION, SCOTT ZELLERS AND JIM BINKLEY.

THE BOARD REVIEWED THE SEPTEMBER 27, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER PRESENTED FOR RIVER HILLS INVOICE #000231907 FROM IDEM IN THE AMOUNT OF \$750.00 FOR THE BROWNFIELD PROJECT. THIS IS NOT REIMBURSABLE THROUGH THE BROWNFIELD FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-1(HOAGLAND).

BILL SAEGESSER WITH SAEGESSER ENGINEERING

- A. SMITH FARM: REQUIRES AN ARCHEOLOGICAL SURVEY. A PROPOSAL FROM ACCIDENTAL DISCOVERIES WAS PRESENTED IN THE AMOUNT OF \$7350.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. SAMTEC: COTTONGIM IS SCHEDULED TO PAVE THIS WEEK. THIS PORTION OF THE PROJECT IS TO BE COMPLETED BY THE END OF THE MONTH.
- C. LATCO: THE MACHINE SHOP LOCATED AT MID-AMERICA SCIENCE PARK IS TO BE COMPLETED BY THE END OF THE YEAR.
- D. MOONGLO ROAD: THE SIDEWALKS FOR THE NORTHSIDE HAVE BEEN SUBMITTED TO TEMPLE AND TEMPLE. THEIR ESTIMATE IS \$85,985.00 AT THEIR APPROVED BID RATE OF \$110/TON. ONCE APPROVED A CHANGE ORDER IS TO BE PREPARED AND EASEMENTS ARE TO BE FINALIZED. RAY ZOLLMAN MADE A MOTION TO APPROVE THE ESTIMATE OF \$85,985.00. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. BILL HOAGLAND MADE A MOTION TO APPROVE UP TO AN ADDITIONAL \$5000 FOR LANDSCAPING. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. COMMUNITY CROSSINGS GRANT: THE PROJECT WAS ADVERTISED IN THE PAPER LAST SATURDAY AND THIS SATURDAY. BIDS WILL BE PRESENTED AT THE NEXT BOARD MEETING.
- F. DOG PARK: THE PLAN IS TO BE PRESENTED TO THE PARKS BOARD AND CONSTRUCTION TO BEGIN BY THE END OF THE YEAR.
- G. PARKS PARKING: THEY ARE WORKING WITH JERRY ASHER ON PAVING AND RESEALING THE CITY PARKS PARKING AREAS.

MARTY RANDALL REPORTED THE CITY OF AUSTIN AND THE COUNTY ARE TO OPEN THEIR COMMUNITY CROSSING BIDS NEXT WEEK.

TONJA CAUDILL PRESENTED A REQUEST FROM PURDUE EXTENSION AGENCY TO WAIVE THE RENT AT THE TRAIN DEPOT ON 11/21/16 FOR VOLUNTEER TRAINING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

DENNEY ROBBINS COLLECTED BIDS FOR A NEW TRUCK. HE PRESENTED THE LOWEST BID IN THE AMOUNT OF \$28,850.00 FROM JOHN JONES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

CLERK-TREASURER JAN HARDY

- A. **RESOLUTION 2016-R15** A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH YOUR COMMUNITY BANK IN THE AMOUNT OF \$12,000. BILL HOAGLAND

**BOARD OF WORKS
OCTOBER 11, 2016**

MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

- B. PRESENTED INVOICE #1306-34 TO SEI TO BE PAID WITH THE DRAW DOWN ON THE BOND. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED A SELL BACK OF VACATION DAYS FOR MICHAEL MONTGOMERY. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN THE BUILDING APPRAISAL / RENEWAL CONTRACTS WITH UNIVERSAL VALUATION WHICH WERE APPROVED BY THE BOARD ON 9/27/16. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. ASKED THE BOARD TO APPROVE PAYING THE PREMIERE / SYNERGY BILL WHEN IT ARRIVES PRIOR TO THE NEXT BOARD MEETING. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:30PM RAY ZOLLMAN MADE A MOTION TO ADJOURN. MEETING ADJOURNED.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 25, 2016**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, STACIE SKINNER, JESSICA JONES, JIM BINKLEY, GUY TOWNSEND, RICHEY BARTON, RON GREGORY, JOHN GULLION, JEFF KELLY, CHRIS PIERCE AND MICHELLE STEPHENS.

THE BOARD REVIEWED THE OCTOBER 11, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM OPENED RECYCLING BIDS.

A. BEST WAY DISPOSAL DECLINED

B. VIP

- a. 1ST YEAR: \$1.80 PER HOUSEHOLD PER MONTH
- b. 2ND YEAR: \$1.82 PER HOUSEHOLD PER MONTH
- c. 3RD YEAR: \$1.84 PER HOUSEHOLD PER MONTH

C. RUMPKE

- a. 1ST YEAR: \$1.80 PER HOUSEHOLD PER MONTH
- b. 2ND YEAR: \$1.80 PER HOUSEHOLD PER MONTH
- c. 3RD YEAR: \$1.80 PER HOUSEHOLD PER MONTH

RAY ZOLLMAN MADE A MOTION TO ACCEPT THE LOWEST BID FROM RUMPKE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:10PM MAYOR GRAHAM EXCUSED HIMSELF AND TURNED THE MEETING OVER TO MR. HOAGLAND.

JILL SAEGESSER WITH RIVERHILLS

A. IFA BROWNFIELD PROJECT

- a. PRESENTED INVOICE #05646 IN THE AMOUNT OF \$136.50 TO ST. JOHN-MITTELHAUSER. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- b. PRESENTED INVOICE #05647 IN THE AMOUNT OF \$269.50 TO ST. JOHN-MITTELHAUSER. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

B. ASKED THE BOARD TO APPROVE HER SUBMITTING THE EDA GRANT REPORT ON OCTOBER 31, 2016 AFTER REVIEWING WITH DEPUTY CLERK, TISH RICHEY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER WITH SAEGESSER ENGINEERING

A. SCOTT MANUFACTURING BROWNFIELD: ST. JOHN-MITTELHAUSER DRAFTED THE FINAL LETTER FOR IDEM. WAITING ON KERRY'S APPROVAL BEFORE SENDING.

B. SAMTEC: COTTONGIM IS SCHEDULED TO PAVE THIS WEEK. THIS PORTION OF THE PROJECT IS TO BE COMPLETED BY THE END OF THE MONTH.

C. LATCO: THE MACHINE SHOP LOCATED AT MID-AMERICA SCIENCE PARK IS TO BE COMPLETED BY THE END OF THE YEAR.

D. MOONGLO ROAD: ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN CHANGE ORDER #3 IN THE AMOUNT OF \$85,985.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0. KERRY THOMPSON HAS THE EASEMENTS READY TO SIGN. THE MAYOR AND BILL SAEGESSER WILL MEET WITH THE LANDOWNERS FOR SIGNATURES.

BOARD OF WORKS
OCTOBER 25, 2016

- E. WETLAND DELINEATION REPORT FOR THE LAND NORTH OF COMMUNITY WAY, SHOULD BE READY BY THE NEXT BOARD MEETING.
- F. DOG PARK: THE PLAN WAS PRESENTED TO THE PARKS BOARD.
- G. COMMUNITY CROSSINGS GRANT: BID OPENING WAS 10AM ON 10/25/16.
 - a. WINGHAM PAVING, INC: \$444,334.70
 - b. TEMPLE & TEMPLE EXCAVATING, INC: \$366,813.25
 - c. DAVE O'MARA CONTRACTOR, INC: \$359,449.86
 - d. ALL-STAR PAVING: \$367,744.45

RAY ZOLLMAN MADE A MOTION TO ACCEPT THE LOWEST BID FROM DAVE O'MARA. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

MARTY RANDALL

- A. DISCUSSED THE PARKING ISSUE FOR HELLO BEAUTIFUL SALON. ASSISTANT CHIEF RICHEY BARTON REPORTED THE POLICE AND STREET DEPARTMENTS WERE WORKING WITH THE SALON TO RESOLVE THE ISSUE.
- B. ANNOUNCED A RIBBON CUTTING FOR A WALKING TRAIL IN AUSTIN AT COMMUNITY PARK LOCATED AT THE EAST END OF BROADWAY.

STACIE SKINNER

- A. PRESENTED A LEASE AGREEMENT FOR WILLIAM AND DARCY DONOHUE. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR AND CLERK TREASURER TO SIGN THE AGREEMENT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE BOARD TO APPROVAL PAYMENT OF INVOICES FROM JD REEDY, FASTENAL AND STREAKWAVE WIRELESS UPON APPROVAL FROM THE REDEVELOPMENT COMMISSION. THESE INVOICES ARE IN REFERENCE TO TIF BOND PROJECTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. KRISTIE RICHARDSON IS TO HAVE SURGERY ON OCT 27TH AND WILL BE OFF 8 TO 12 WEEKS.

JESSICA JONES ANNOUNCED

- A. LEAVES PICK UP WILL BEGIN NOVEMBER 14, 2016. THEY ARE TO BEGIN ON THE EAST SIDE OF THE CITY AND WILL PASS THROUGH TWICE.
- B. DOWNTOWN HALLOWEEN TRICK OR TREATING WILL BE OCT 31ST 6PM-8PM.

KAREN MIDDLETON

- A. PRESENTED A VACATION SELL BACK FOR STACIE SKINNER. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE BOARD TO APPROVE PAYING INVOICE #1261 FROM HOUSTON AND THOMPSON IN THE AMOUNT OF \$312.00 FOR WORK WITH THE BROWNFIELD PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

2:32PM RAY ZOLLMAN MADE A MOTION TO ADJOURN. MEETING ADJOURNED.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 22, 2016**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT.. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, APRIL RAMONI, TONJA CAUDILL, JESSICA JONES, JIM BINKLEY, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION, TISH RICHEY, MARTY RANDALL AND STACIE SKINNER.

THE BOARD REVIEWED THE NOVEMBER 8, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

A. IFA BROWNFIELD PROJECT

- a. IDEM INVOICE # 232275 IN THE AMOUNT OF \$112.50. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-1 (HOAGLAND).
- b. ST. JOHN MITTELHAUSER & ASSC INVOICE # 05725 IN THE AMOUNT \$522.75. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- c. ST. JOHN MITTELHAUSER & ASSC INVOICE # 05726 IN THE AMOUNT \$80.00. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-1 (HOAGLAND).

BILL SAEGESSER WITH SAEGESSER ENGINEERING

A. MOONGLO ROAD EXTENSION

- a. PAVING SHOULD BEGIN THE WEEK OF DECEMBER 5, 2016.
- b. CHRIS SMITH HAS CONTRACTED MR. SAEGESSER WITH CONCERNS OF DAMAGE TO HIS DRIVEWAY DUE TO ALL THE HEAVY EQUIPMENT GOING IN AND OUT OF WOLF RUN. MR. SAEGESSER IS TO MEET WITH MR. SMITH TO ADDRESS HIS CONCERNS.
- c. PRESENTED AN INVOICE FROM BLUEGRASS NURSERY OF KY IN THE AMOUNT OF \$1237.50. THIS INVOICE IS TO BE PAID FROM BOND PROCEEDS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. COMMUNITY CROSSING GRANT

- a. THE SECOND PHASE OF PAVING IS OUT FOR BID. THE BIDS ARE DUE DECEMBER 5, 2016.

C. ANNOUNCED A UTILITY FORUM TO DISCUSS THE INDOT HWY 31 & HWY 56 EXPANSION IS TO MEET AT 10AM TOMORROW AT MAS-PARK.

APRIL RAMONI ANNOUNCED A NEW BUSINESS OPENING AT LEOTA ROAD AND HWY 31. MAYOR GRAHAM STATED HE HEARD IT WAS A DOLLAR GENERAL RETAIL STORE. MRS. RAMONI CONFIRMED.

TONJA CAUDILL

- A. PRESENTED THE 2016 ACCOUNT WRITE-OFF LIST IN THE AMOUNT OF \$224,524.88. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. THE MOTION CARRIED 3-0.
- B. HOLY CROSS LUTHERAN WOULD LIKE THE RENT WAIVED AT THE TRAIN DEPOT ON 12/29/17 AT 5:30PM. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES

- A. ANNOUNCED THE LIGHTED CHRISTMAS PARADE IS SATURDAY AT 6PM.
- B. SEN. COATES OFFICE SUBMITTED A LETTER TO TERMINATE THEIR LEASE EFFECTIVE 12/31/16.
- C. ANNOUNCED THERE IS NOT A WATER LEAK AT BEECHWOOD AVENUE. SOMEONE IS PUMPING THE WATER OUT OF THE OLD TACO BELL BASEMENT.

SCOTT ZELLERS INFORMED THE BOARD NEXT WEEK HE PLANS TO OBTAIN QUOTES FOR NEW VEHICLES TO BE PURCHASED IN 2017.

BOARD OF WORKS
NOVEMBER 22, 2016

BILL HOAGLAND COMPLIMENTED HOW NICE THE DOWNTOWN AREA LOOKS.

TISH RICHEY

- A. PRESENTED 4 INVOICES FROM STREAKWAVE WIRELESS TOTALING \$7440.00 FOR THE PARKS PROJECT. THESE INVOICES ARE TO BE PAID WITH PROCEEDS FROM THE BOND IF APPROVED BY THE RDC. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED AN INVOICE FROM GOIN POSTAL. THIS INVOICE IS TO BE PAID WITH PROCEEDS FROM THE BOND IF APPROVED BY THE RDC. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JOHN GULLION THANKED THE CITY FOR THEIR ANNUAL LEAF PICK UP.

KAREN MIDDLETON

- A. ANNOUNCED THE 2017 PAY VOUCHERS AND PAYROLL ORDINANCE HAS BEEN SENT TO THE SUPERVISORS. PLEASE LET HER KNOW IF THEY WERE NOT RECEIVED.
- B. UNIVERSAL VALUATION WILL BE AROUND THE NEXT COUPLE OF WEEKS APPRAISING CITY BUILDINGS.
- C. LIABILITY INSURANCE RENEWAL SHOULD BE AVAILABLE AT THE NEXT MEETING. BARBARA GALLEGOS IS NO LONGER WITH ASSURED PARTNER NL. OUR NEW ACCOUNT MANAGER IS DEBBIE.

MAYOR GRAHAM COMPLIMENTED AND THANKED EVERYONE ON THEIR EFFORTS WITH THE DOWNTOWN PROJECT. THERE WERE OVER 200 VOLUNTEERS AND EVERY CITY DEPARTMENT HELPED IN A MAJOR WAY. ALL ITEMS FROM THE TRASH CANS TO THE COLUMNS WERE MADE IN SCOTT COUNTY. THE MAYOR IS VERY PROUD OF THE WORK THAT HAS BEEN ACCOMPLISHED.

2:45PM RAY ZOLLMAN MADE A MOTION TO ADJOURN. MEETING ADJOURNED.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 08, 2016**

2:10 PM BILL HOAGLAND CALL THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER RAY ZOLLMAN PRESENT. MAYOR GRAHAM ARRIVED AT 2:30PM. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, BILL SAEGESSER, MARTY RANDALL, JAMES RICHEY, JIM BINKLEY, SCOTT ZELLERS, JESSICA JONES, GUY TOWNSEND AND JOHN GULLION.

THE BOARD REVIEWED THE OCTOBER 25, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

JIM BINKLEY ASKED THE BOARD TO PROMOTE WILLIE DANIELS TO 4TH LEVEL APPRENTICE TO BEGIN NEXT PAY PERIOD. RAY ZOLLMAN MADE A MOTION TO PROMOTE MR. DANIELS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

JESSICA JONES

- A. MR. ROBERT MCCOSKEY REQUESTED A 35,000 GALLON SEWER ADJUSTMENT TOTALING \$166 DUE TO A TOILET LEAK. IT IS NOT POLICY TO GIVE SEWER ADJUSTMENTS FOR TOILET LEAKS. THE WATER STILL RUNS THROUGH THE SEWER AND IS TREATED AT THE PLANT THE SAME. RAY ZOLLMAN MADE A MOTION TO DENY MR. MCCOSKEY'S REQUEST FOR A SEWER ADJUSTMENT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. CARE SOURCE REQUESTED A WAIVE IN RENTAL AT THE TRAIN DEPOT FOR NOVEMBER 7TH & 11TH FROM 9:30AM UNTIL 3:30PM. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. PURDUE EXTENSION REQUESTED A WAIVE IN RENTAL AT THE TRAIN DEPOT ON JANUARY 12, 2017 FROM 9AM UNTIL 12PM. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- D. DON TOWNE WOULD LIKE TO USE THE TRAIN DEPOT AN ADDITIONAL DAY PER MONTH ON A SUNDAY AT 3PM. THEY SHOULD BE ABLE TO MAKE A DONATION SOON. CLERK-TREASURER HARDY CLARIFIED THE DONATION TO BE RECEIPTED LIKE RENT. BILL HOAGLAND MADE A MOTION TO APPROVE THE REQUEST. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 2-0.

SCOTT ZELLERS REPORTED JOE NICHOLSON IS TO REMAIN ON LIGHT DUTY UNTIL DECEMBER 2, 2017.

CLERK-TREASURER JAN HARDY

- A. **RESOLUTION 2016-R16** A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH YOUR COMMUNITY BANK IN THE AMOUNT OF \$6,600. TO BE USED TO PAY INVOICE 1306-38 TO SAEGESSER ENGINEERING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE BOARD TO CLARIFY WHICH PARKS MOWING CONTRACT TO UPHOLD. BILL HOAGLAND MADE A MOTION TO GO BY THE APRIL 26, 2016 CONTRACT FOR THREE YEARS. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER WITH SAEGESSER ENGINEERING

- A. MASP EAST PARKING LOT
 - a. CHANGE ORDER #1 DEDUCTS \$881.60. RAY ZOLLMAN MADE MOTION TO AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
 - b. APPROVAL OF PAYMENT IN THE AMOUNT OF \$195,531.80. RAY ZOLLMAN MADE MOTION TO APPROVE PAYMENT AND AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
 - c. PRESENTED CERTIFICATE OF COMPLETION. RAY ZOLLMAN MADE MOTION TO AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. MOONGLO ROAD PROJECT
 - a. JACK PITTS DONATED HIS LAND.
 - b. JERRY BOLEY REQUESTED HIS DRAINAGE ISSUE CORRECTED IN EXCHANGE FOR EASEMENT. TEMPLE QUOTES \$2500 TO CORRECT THE ISSUE. RAY ZOLLMAN MADE A MOTION TO PROCEED WITH THE REPAIRS IN EXCHANGE FOR THE EASEMENT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. COMMUNITY CROSSING

BOARD OF WORKS
NOVEMBER 08, 2016

- a. RECEIVED BOND INFORMATION FROM OMARA.

2:30PM MAYOR ARRIVED.

D. PARKS PAVING BIDS

- a. WINGHAM PAVING: \$147,248.94
- b. TEMLE AND TEMPLE: \$129,014.70
- c. DAVE O’MARA: \$159,909.20
- d. ALL STAR PAVING: \$117,642.78
- e. SEDAM CONTRACTING: \$139,978.38
 - i. SAEGESSER ENGINEERING REVIEWED THE BIDS AND DETERMINED THE LOW, RESPONSIVE, RESPONSIBLE BIDDER IS ALL STAR PAVING. RAY ZOLLMAN MADE A MOTION TO AWARD THE PROJECT TO ALL STAR PAVING AND AUTHORIZE THE MAYOR TO SIGN THE NOTICE OF AWARD. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - ii. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE NOTICE TO PROCEED ONCE THE CITY RECEIVES THE INSURANCE AND BOND INFORMATION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

- E. JASON COMBS CONTACTED BY LARRY GLADDEN FROM GENESIS FOR A SEWER ADJUSTMENT. THEY WERE TOLD THEY WOULD NEED TO INSTALL A FLOW METER TO GIVE AN ADJUSTMENT. RAY ZOLLMAN MADE A MOTION TO INSTALL A FLOW METER. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:35PM RAY ZOLLMAN MADE A MOTION TO ADJOURN. MEETING ADJOURNED.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 13, 2016**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT.. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, STACIE SKINNER, TONJA CAUDILL, BRAD DEATON, RICHEY BARTON, JASON APPLGATE, SCOTT ZELLERS, DEBORAH HURST, RANDALL TELTOE, GUY TOWNSEND, PATRICIA RICHEY, JAMES RICHEY, KELLY ZULLO AND PEPPER COOPER.

THE BOARD REVIEWED THE NOVEMBER 22, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KELLY ZULLO AND DEBORAH HURST WITH ASSURED PARTNERS NL PRESENTED THE PROPERTY, CASUALTY AND WORKMAN COMP RENEWAL (\$256,986). PROPERTY AND CASUALTY INCREASED BY 2.8% DUE TO INFLATION AND WORKMAN COMP INCREASED BY 10% DUE TO OUR EXPERIENCE MODIFIER. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

A. SCOTTSBURG EDA RLF

- a. INVOICE #1 IN THE AMOUNT OF \$1,250 TO RIVER HILLS FOR 2016 EDA ADMINISTRATIVE EXPENSE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- b. PRESENTED 2017 ADMINISTRATIVE SERVICES CONTRACT IN THE AMOUNT OF \$2,500. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. IFA BROWNFIELD PROJECT

- a. INVOICE #233096 IN THE AMOUNT OF \$37.50 TO IDEM. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-1 (HOAGLAND).

BILL SAEGESSER WITH SAEGESSER ENGINEERING

A. MOONGLO ROAD EXTENSION PAVING SHOULD BE COMPLETED BY THE END OF THE YEAR.

B. COMMUNITY CROSSING GRANT

- a. OPEN BIDS FOR "DIVISION ONE" LAKE ROAD TO MASP
 - i. LAWYER EXCAVATION: \$892,505
 - ii. DAVE OMARA: \$964,936
 - iii. TEMPLE & TEMPLE: \$892,945
- b. OPEN BIDS FOR "DIVISION TWO" PARKING AT MASP
 - i. LAWYER EXCAVATION: \$429,000
 - ii. DAVE OMARA: \$308,145
 - iii. TEMPLE & TEMPLE: \$282,990

SAEGESSER WILL CERTIFY THE BID TABS AND GIVE A FINAL REPORT AND RECOMMENDATION AT THE NEXT BOARD OF WORKS MEETING.

C. INDOT

- a. PRESENTED A LETTER TO INDOT IDENTIFYING THE UTILITIES THAT HAVE ITEMS TO BE RELOCATED DUE TO THE RECONFIGURATION OF THE INTERSECTION AT HWY 56 & 31. BILL HOAGLAND MADE A MOTION AUTHORIZING THE MAYOR TO SIGN THE LETTER. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY

A. **RESOLUTION 2016-R17** A RESOLUTION AUTHORIZING THE DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG WITH WESBANCO (FORMERLY YOUR COMMUNITY BANK) IN THE AMOUNT OF \$12,650. TO BE USED TO PAY INVOICE 1306-39 TO SAEGESSER ENGINEERING. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 2-0.

B. ASKED THE BOARD TO APPROVE REVIEWING THE CUSTOMER BASE AND UPDATING THE PERCENTAGE EACH UTILITY PAYS FOR BILLING EXPENSES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL REPORTED THE REDEVELOPMENT COMMISSION PLEDGED UP TO \$50,000 TO PUT A NEW METAL ROOF ON THE MUSEUM.

**BOARD OF WORKS
DECEMBER 13, 2016**

TONJA CAUDILL REPORTED A FEW HICCUPS WITH THE NEW RECYCLE COMPANY KNOWING WHAT ADDRESSES THE CITY SERVICED. SHE WAS ABLE TO SET DOWN WITH THEM AND RESOLVE THE MATTER.

CHIEF JAMES RICHEY PRESENTED A CONTRACT WITH SOLUTIONS. THIS COMPANY SERVES AS AN EAP FOR EMPLOYEE AND DEPENDENTS. RAY ZOLLMAN MADE A MOTION TO APPROVE THE MAYOR TO SIGN THE CONTRACT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

- A. REPORTED JOE NICHOLSON IS BACK TO FULL DUTY.
- B. WILL PRESENT BIDS FOR VEHICLES AT THE DEC 28TH BOARD OF WORKS MEETING.

KAREN MIDDLETON

- A. PRESENTED YEAR END VACATION SELL BACKS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED A RECOMMENDATION FROM THE HEALTH INSURANCE BOARD TO MATCH THE H.S.A. FUNDS AT \$750 PER EMPLOYEE ON THE CITY INSURANCE IN JANUARY. THE DEPARTMENT SUPERVISORS OF THE TAXED BASED DEPARTMENTS CAN DECIDED WHETHER TO MATCH 100% IN JANUARY OR 50% IN JANUARY AND 50% IN JULY. IF THEY SPLIT THE MATCH THERE IS A CHANCE MONIES FROM THE NON-REVERTING HEALTH FUND CAN HELP OFFSET SOME OF THE COSTS FOR THE MATCH. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PTO SERVICE RECORDS HAVE BEEN GIVEN TO EACH SUPERVISOR. PLEASE RETURN THEM AS SOON AS POSSIBLE.

CONTRACTS WERE PRESENTED AS FOLLOWS:

- a. Blue River Services Contract - \$14,250
- b. Scott County Partnership Contract - \$29,450
 - i. Scott County Community Clearinghouse - \$14,250
 - ii. Life Long Learning Center - \$21,850
- c. Scott County Economic Development Corp. Contract - \$65,000
- d. Mid-America Science Park Management Contract

RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM PRESENTED AN AGREEMENT WITH STORY BOOK HOMES LLC. RAY ZOLLMAN MADE A MOTION AUTHORIZING THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2016-R18 A RESOLUTION APPROVING AN EXCHANGE OF VEHICLES BETWEEN THE CITY OF SCOTTSBURG DEPARTMENTS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:48PM RAY ZOLLMAN MADE A MOTION TO ADJOURN. MEETING ADJOURNED.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 27, 2016**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT.. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, MARTY RANDALL, STACIE SKINNER, TONJA CAUDILL, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION, PATRICK HOWSER, JAMES RICHEY, JIM BINKLEY AND JOHN KONKLER.

THE BOARD REVIEWED THE DECEMBER 13, 2016 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER WITH SAEGESSER ENGINEERING

A. MOONGLO ROAD EXTENSION THERMAL PLASTIC STRIPING AND SIGNS WILL BE STARTED IN THE SPRING.

B. COMMUNITY CROSSING GRANT

a. BID FOR "DIVISION ONE" AWARDED TO TEMPLE & TEMPLE IN THE AMOUNT OF \$892,945.71

b. BID FOR "DIVISION TWO" TEMPLE AND TEMPLE IN THE AMOUNT OF \$282,990.71.

TEMPLE WAS THE COMBINED OVERALL LOWEST BIDDER. SAEGESSER RECOMMEND AWARDDING BOTH JOBS TO TEMPLE AND TEMPLE. RAY ZOLLMAN MADE A MOTION TO AWARD THE BIDS TO TEMPLE AND TEMPLE AUTHORIZING THE MAYOR TO SIGN THE NOTICE OF AWARD, CONSTRUCTION AWARD AND NOTICE TO PROCEED CONTINGENT UPON KERRY THOMPSON'S REVIEW. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

C. INDOT

a. JANUARY 9, 2017 INDOT WILL HOLD ANOTHER MEETING IN REGARDS TO THE HWY 31/56 PROJECT.

SCOTT ZELLERS PRESENTED BIDS FOR THREE NEW POLICE VEHICLES.

A. THOMAS AUTO GROUP: \$50,891 (DODGE)

B. JOHN JONES: \$58,625 (CAPRICE)

C. GILSTRAP MOTORS: \$49,870 (DODGE)

D. JOHN JONES: \$48,620 (DODGE)

BILL HOAGLAND MADE A MOTION TO ACCEPT THE DODGE BID FROM JOHN JONES IN THE AMOUNT OF \$48,620. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. RAY ZOLLMAN MADE A MOTION TO ALLOW THE POLICE TO USE MONIES FROM THE FEDERAL ASSET FORFEITURE TO PURCHASE EQUIPMENT IF NEEDED. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER PRESENTED AN EXTRA VACATION SELL BACK FOR ZACH BANE DUE TO A LIFE EVENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMES RICHEY

A. REPORTED COMPLAINTS ABOUT PROPERTIES LOCATED ON JEFFERSON AND MADISON STREETS. HE WILL BEGIN THE PAPERWORK ON THOSE PROPERTIES FOR THE BOARD'S APPROVAL.

B. ERIC JONES WILL BEGIN AT THE FIRE DEPARTMENT FULLTIME EFFECTIVE FEBRUARY 1, 2017.

TONJA CAUDILL READ A REQUEST FROM THE LUTHERAN CHURCH TO USE THE DEPOT ON JANUARY 17, 2017 FOR A PLANNING MEETING AND TO EXTEND THEIR CONTRACT FOR SIX MORE MONTHS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY PRESENTED

A. THE 2016 RENT REPORT FROM THE ECONOMIC DEVELOPMENT CORP FOR MID-AMERICA SCIENCE PARK.

**BOARD OF WORKS
DECEMBER 27, 2016**

B. REDEVELOPMENT CLAIMS FOR APPROVAL.

- a. BREHOB \$2,506.20
- b. HICKS PAINTING \$889.00
- c. HICKS PAINTING \$6,040.00
- d. HICKS PAINTING \$891.00
- e. SELBY HOUSE \$15,540.00
- f. SELBY HOUSE \$9,942.00
- g. RUMPKE \$436.76
- h. STREAKWAVE \$76.00
- i. JE REEDY \$9931.96

RAY ZOLLMAN MADE A MOTION TO APPROVE THE RDC CLAIMS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

C. CLAIMS DUE BY YEAR END, BUT NOT RECEIVED PRIOR TO MEETING.

- a. EDC CLAIMS FOR RENT (2) - \$120 & \$12,030.00
- b. MISCELLANEOUS “REGULAR” CLAIMS PRIOR TO DEC 31, 2016...
- c. ASSURED PARTNERS - NEACE LUKENS IF WE GET A REVISED INVOICE AND WE HAVE TIME CALCULATE IT.
- d. SEWER TO PAY WESBANCO BAN INTEREST \$ 17,530.25
- e. IN DEPT OF CORRECTIONS – 3RD & 4TH QUARTER 2016

BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

D. THE CITY SHOULD RECEIVE THE \$1MILLION COMMUNITY CROSSING MONIES THIS WEEK.

KAREN MIDDLETON ASKED IF ANYONE HAS ANY YEAR END QUESTIONS TO PLEASE COME SEE HER.

2:27PM RAY ZOLLMAN MADE A MOTION TO ADJOURN. MEETING ADJOURNED.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 10, 2017**

2:03 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, NICHOLAS CREEVY, MARTY RANDALL, APRIL RAMONI, STACIE SKINNER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION, JIM BINKLEY AND PATRICIA RICHEY.

THE BOARD REVIEWED THE DECEMBER 27, 2016 BOARD OF WORKS MINUTES. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

NICHOLAS CREEVY WITH RIVER HILLS

A. IFA BROWNFIELD

- a. PRESENTED INVOICE #05791 IN THE AMOUNT OF \$199 TO ST. JOHN MITTELHAUSER. THIS INVOICE WILL BE PAID WITH LOCAL FUNDS FROM THE BROWNFIELD GRANT FUND. THIS IS NOT ELIGIBLE FOR REIMBURSEMENT THROUGH IFA. MAYOR GRAHAM MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

B. DOWNTOWN REVITALIZATION

- a. THE BOARD APPROVED THE SCORING COMMITTEE AND THE EVALUATION CRITERIA.

BILL SAEGESSER WITH SAEGESSER ENGINEERING

- A. PRESENTED A LETTER IN RESPONSE TO IDEM'S INQUIRES TO THE SEWER PLANTS EARLY SEWER BAN WARNING AND E. COLI VIOLATIONS. MR. SAEGESSER ASKED THE BOARD TO APPROVE THE MAYOR SIGNING THE LETTER. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

- B. COMMUNITY CROSSING GRANT: PRESENTED THE NOTICE OF AWARD TO TEMPLE AND TEMPLE. BILL HOAGLAND MADE A MOTION AUTHORIZING THE MAYOR TO SIGN THE NOTICE OF AWARD. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

C. TIF BOND PROCEEDS

- a. PRESENTED WORK ORDER 2017-01 DESIGNS AND PERMITTING FOR INSTALLATION OF AN ELEVATOR IN BACALA CENTER NOT TO EXCEED \$15,000. TO BE PAID BY PROCEEDS FROM THE BACALA PROJECT. BILL HOAGLAND MADE A MOTION AUTHORIZING THE MAYOR TO SIGN. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- b. PRESENTED WORK ORDER 2017-02 DESIGNS AND PERMITTING FOR A STORAGE POLE BARN AT THE STREET DEPARTMENT, 445 E MCCLAIN, NOT TO EXCEED \$4,000. TO BE PAID BY PROCEEDS FROM THE DOWNTOWN REVITALIZATION PROJECT. BILL HOAGLAND MADE A MOTION AUTHORIZING THE MAYOR TO SIGN. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

APRIL RAMONI

- A. REPORTED THE APC COMPILED THEIR ANNUAL REPORT AND EXPECTS CONTINUED GROWTH IN THE COMMUNITY.
- B. INFORMED THE BOARD THERE IS A LOCAL CLAUSE STATING A TAXING AUTHORITY SHALL NOT PAY LOCAL PERMIT FEES.

TISH RICHEY

- A. **RESOLUTION 2017-R1** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$14,750 WITH WESBANCO. THIS DRAW IS TO PAY INVOICE 1306-10 TO SAEGESSER ENGINEERING. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. PRESENTED AN INVOICE FROM JE REEDY IN THE AMOUNT OF \$35,566 FOR THE LEXINGTON PORTION OF THE FIBER PROJECT. THIS IS CONTINGENT

BOARD OF WORKS
JANUARY 10, 2017

UPON THE REDEVELOPMENT COMMISSION’S APPROVAL. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

- C. INFORMED THE BOARD AT THE PREVIOUS MEETING THEY APPROVED PAYING ASSURED PARTNERS AND VISA. THOSE INVOICES JUST ARRIVED AND ARE TO BE PAID BEFORE THE NEXT BOARD MEETING.

KAREN MIDDLETON

- A. PRESENTED A VACATION SELL BACK FOR JON CRAWFORD. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. **RESOLUTION 2017-R1** A RESOLUTION DESIGNATING PARTICIPATION IN THE INDIANA POLICE AND FIREFIGHTERS PENSION AND DISABILITY 1977 FUND AND DESIGNATION OF THE PAYMENT OF PERF BY THE EMPLOYEES OF THE SCOTTSBURG FIRE DEPARTMENT THROUGH PAYROLL DEDUCTION. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. THANKED THE DEPARTMENT SUPERVISORS FOR HAVING THE CORRECT 2017 PAYROLL VOUCHERS SUBMITTED IN A TIMELY MANNER TO HELP WITH THE FIRST NEW PAY OF THE YEAR.

CLERK TREASURER HARDY THANKED THE PAYROLL CLERK FOR HAVING W-2’S TO THE EMPLOYEES BY JANUARY 5TH.

MAYOR GRAHAM ANNOUNCED FORMER CLERK TREASURER BETTY HAYES PASSED AWAY. VISITATION WILL BE AT COLLINS FUNERAL HOME TUESDAY EVENING 4P TO 8P WITH THE FUNERAL AT 11AM ON WEDNESDAY.

2:30PM MEETING ADJOURNED.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 24, 2017**

2:02 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, LINCOLN TAYLOR, ROBERT POGGEL, MARTY RANDALL, TONJA CAUDILL, JIM BINKLEY, JASON APPELGATE, JESSICA JONES, STACIE SKINNER, SCOTT ZELLERS, GUY TOWNSEND, TISH RICHEY, JOHN GULLION, JILL SAEGESSER AND ADAM DICKEY.

THE BOARD REVIEWED THE JANUARY 10, 2017 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER WITH SAEGESSER ENGINEERING

- A. COMMUNITY CROSSING GRANT: PRESENTED THE NOTICE TO PROCEED AND CONSTRUCTION AGREEMENT FOR TEMPLE AND TEMPLE. RAY ZOLLMAN MADE A MOTION AUTHORIZING THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE STORAGE BUILDING PLANS FOR THE STREET DEPARTMENT HAVE BEEN SUBMITTED TO THE STATE.
- C. PLANS ARE BEING REVIEWED FOR THE BACALA CENTER ELEVATOR.

BOB POGGEL OPENED BIDS FOR A BUILDING PROJECT AT MID-AMERICA SCIENCE PARK. THIS PROJECT IS TO CONSTRUCT A HEARING AID CENTER WITHIN THE BUILDING. BID #1 LKS ROSE IN THE AMOUNT OF \$42,210. BID #2 LATCO IN THE AMOUNT OF \$29,816. RAY ZOLLMAN MADE A MOTION TO AWARD THE BID TO THE LOWEST BIDDER, LATCO. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL

- A. THE LUTHERAN CHURCH HAS REQUESTED FREE USAGE OF THE TRAIN DEPOT ON THE THIRD TUESDAY OF EACH MONTH AT 5:30PM. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. STATE BOARD OF ACCOUNTS HAS REQUESTED FREE USAGE OF THE TRAIN DEPOT ON MAY 11, 2017 TO HOST A RETIREMENT PARTY FOR KAREN KELLEHER. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. KIWANIS CLUB HAS REQUESTED FREE USAGE OF THE TRAIN DEPOT ON JANUARY 26, 2017 FOR AN EXECUTIVE MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. WTH IS UPDATING THE CITY'S GIS MAPPING LICENSES PLEASE REPORT TO TONJA HOW MANY YOUR DEPARTMENT NEEDS.

JIM BINKLEY

- A. ASKED THE BOARD TO PROMOTE BRIAN KIDD TO SUB-FOREMAN EFFECTIVE JANUARY 29, 2017. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. TIME WARNER WANTS TO KNOW WHAT WE HAVE OF THEIRS ON OUR POLES. MR. BINKLEY WOULD LIKE TO ASK ISC WHAT THEY WILL CHARGE TO INVENTORY ALL OF THE CITY'S POLES. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED A POLE LEASE AGREEMENT WITH ZAYO GROUP. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. PRESENTED A RECIPROCAL AGREEMENT WITH JACKSON COUNTY REMC. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING CONTINGENT UPON KERRY THOMPSON'S REVIEW. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

**BOARD OF WORKS
JANUARY 24, 2017**

JESSICA JONES REPORTED THE INSURANCE COMPANY HAS SETTLED WITH STEVE'S TREE SERVICE FROM THE 2011 INCIDENT THAT CAUSED A SUBSTATION FIRE. SHE ASKED THE BOARD TO AGREE TO THE \$150,000 SETTLEMENT AND SIGN A RELEASE OF CLAIMS. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-1 (HOAGLAND).

JASON APPLGATE PRESENT A BID FROM UHL TRUCK SALES FOR A CAB AND CHASSIS. MR. APPLGATE ADVERTISED AND THIS IS THE ONLY RESPONSE HE RECEIVED. THE AMOUNT PRESENTED WAS \$79,851.04. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES

- A. ASKED THE BOARD TO REVIEW THE UTILITY/LANDLORD LETTERS. THE LETTERS WILL BE PRESENTED FOR APPROVAL AT THE NEXT BOARD MEETING TO TAKE EFFECT APRIL 1, 2017. NOTICES WILL BE MAILED WITH THE MARCH 1ST BILLING.
- B. PRESENTED A QUOTE FROM DAWN TAYLOR WITH SELBY HOUSE TO RE-WALLPAPER THE MAYOR'S ADMINISTRATIVE ASSISTANT'S OFFICE IN THE AMOUNT OF \$3,200. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY REPORTED SHE IS PREPARING THE ANNUAL REPORT.

KAREN MIDDLETON

- A. ASKED THE BOARD TO APPROVE A WORKER'S COMP SALARY CLAIM FOR KRISTIE RICHARDSON. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE A VACATION SELL BACK FOR JIM BINKLEY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. THE CITY'S H.S.A. MATCH FOR EMPLOYEES ON THE HIGH DEDUCTIBLE PLAN WILL BE PAID OUT PRIOR TO THE END OF JANUARY.

A DISCUSSION WAS HELD IN REGARDS TO THE INTER-LOCAL 911 AGREEMENT BETWEEN SCOTT COUNTY GOVERNMENT, CITY OF AUSTIN & CITY OF SCOTTSBURG. THE CITY OF AUSTIN AND SCOTT COUNTY HELD A MEETING WITHOUT THE CITY OF SCOTTSBURG PRESENT AND DISSOLVED THE AGREEMENT. SCOTTSBURG RECEIVED THE 2016 9-1-1 BILLING ON DECEMBER 29, 2016. THE CITY PAID HALF THAT DAY. RAY ZOLLMAN MADE A MOTION TO HOLD THE SECOND 2016 9-1-1 PAYMENT UNTIL THIS SITUATION IS RESOLVED FURTHER. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:37PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
FEBRUARY 14, 2017**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, WILL MCDONOUGH, JASON COMBS, STACIE SKINNER, JERRY ASHER, JAMES RICHEY, TONJA CAUDILL, LESLIE BIXLER, APRIL RAMONI, JESSICA JONES, SCOTT ZELLERS, JIM BINKLEY, GUY TOWNSEND, JOHN GULLION, TISH RICHEY AND MARTY RANDALL.

THE BOARD REVIEWED THE JANUARY 24, 2017 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM PRESENTED A LETTER OF RESIGNATION FROM TONJA CAUDILL EFFECTIVE FEBRUARY 23, 2017. RAY ZOLLMAN MADE A MOTION TO ACCEPT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. MAYOR GRAHAM ANNOUNCED HE HAS APPOINTED LESLIE BIXLER AS THE NEW UTILITY OFFICE MANAGER.

JILL SAEGESSER WITH RIVERHILLS REPORTED ONLY ONE STATEMENT OF QUALIFICATIONS FOR THE DOWNTOWN REVITALIZATION WAS SUBMITTED. THE COMMITTEE WILL STILL NEED TO MEET AND SCORE THE PROPOSAL. IF THE COMMITTEE WISHES TO INTERVIEW THE APPLICANT THEY ARE TO MAKE THE REQUEST THROUGH RIVER HILLS.

BILL SAEGESSER WITH SAEGESSER ENGINEERING

- A. PRESENTED A REQUEST FROM DOLLAR GENERAL TO ALLOW THEM 1100 GALLONS OF WASTEWATER A DAY AFTER THEY CONNECT TO THE FORCE MAIN AT THE NW CORNER OF HWY 31. THE REGIONAL SEWER DISTRICT HAS AGREED TO ALLOW THEM TO CONNECT TO THE FORCE MAIN CONTINGENT UPON THE BOARD OF WORKS ALLOWING THEIR FLOW INTO THE CITY SYSTEM. MAYOR GRAHAM ASKED MR. SAEGESSER TO RELAY TO THE SEWER DISTRICT THESE ALLOWANCES WILL NOT CONTINUE IF THE SEWER DISTRICT CONTINUES TO AVOID ADDRESSING THE SEWER RATE DISCUSSION WITH THE CITY. RAY ZOLLMAN MADE A MOTION TO APPROVE THE REQUEST OF 1100 GALLONS PER DAY. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. HAS RECEIVED THE FULL DESIGN RELEASE FOR THE BUILDING BEING BUILT AT THE STREET DEPARTMENT.
- C. PRESENTED A SERVICE CONTRACT FOR THE SOUTH VIENNA ROAD EXPANSION. THE REDEVELOPMENT COMMISSION REQUESTED THE PROJECT BE COMPLETED UP TO THE TOPO MAPPING. WO#2017-03 IS PRESENTED TO NOT EXCEED \$50,000 AND INCLUDES AERIAL MAPPING FOR THE AREA. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER

- A. PRESENTED A TOWER AGREEMENT FOR RYAN JOHNSON LOCATED WEST OF INTERSTATE 65 IN AUSTIN. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED A SERVICE AGREEMENT WITH JACKSON COUNTY REMC TO CELL EXTENDER EQUIPMENT ON THEIR TOWER. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMES RICHEY REPORTED ERIC JONES WILL BEING FULLTIME AT THE FIREHOUSE ON FEBRUARY 27, 2017. MR. RICHEY ASKED THE BOARD TO APPROVE. MR. JONES RECEIVING A 2018 CLOTHING ALLOWANCE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

**BOARD OF WORKS
FEBRUARY 14, 2017**

TONJA CAUDILL

- A. KIWANIS CLUB SENT A THANK YOU TO THE CITY FOR WAIVING THEIR RENTAL AT THE TRAIN DEPOT.
- B. DON TOWNE WOULD LIKE TO OFFER AN ADDITIONAL AA MEETING DURING THE WEEK ON THURSDAY NIGHTS FROM 8P-9P AT THE TRAIN DEPOT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PURDUE EXTENSION OFFICE HAS REQUESTED A WAIVER OF RENTAL AT THE TRAIN DEPOT ON 2/16/17 FROM 5P-6P. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. **RESOLUTION 2017-R5** A RESOLUTION DESIGNATING AND AUTHORIZING EMPLOYEES OF THE CITY OF SCOTTSBURG TO FILE SMALL CLAIMS LITIGATION. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

APRIL RAMONI

- A. REPORTED, AS A PARKS BOARD MEMBER, THE CITY HAS PARTNERED WITH AN EXERCISE PROGRAM CALLED POUND. THEY ARE OFFERING CLASSES AT LAKE IOLA.
- B. REPORTED, AS AREA PLAN COMMISSION, SHE IS SUPER EXCITED ABOUT STUFF ABOUT TO HAPPEN IN SCOTT COUNTY.

JESSICA JONES

- A. PRESENTED A LETTER TO THE LANDLORDS EXPLAINING THEY ARE NOW RESPONSIBLE FOR OUTSTANDING UTILITY BILLS LEFT AT THEIR RENTAL PROPERTIES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED A CONTRACT BETWEEN THE CITY OF SCOTTSBURG HISTORIC REVIEW BOARD AND INDIANA LANDMARKS IN THE AMOUNT OF \$2500 FOR ONE YEAR OF SERVICE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED A ONE YEAR CONTRACT BETWEEN THE REDEVELOPMENT COMMISSION AND HARLEY APPELGATE IN THE AMOUNT OF \$48,000 TO BE AN INDEPENDENT CONTRACTOR OVERSEEING THE DOWNTOWN REVITALIZATION PROJECT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. ANNOUNCED FEBRUARY 23, 2017 THEY CITY WILL HOST A LUNCHEON RECEPTION FOR TONJA CAUDILL IN THE CITY COUNCIL CHAMBER.

SCOTT ZELLERS ASKED THE BOARD TO APPROVE THE HIRING OF JONATHAN SEARS ON 2/20/2017 TO FILL THE THREE DAY A WEEK PART TIME RECORDS ADMIN POSITION. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY ASKED THE BOARD TO APPROVE THE HIRING OF TWO FULLTIME POSITIONS, AS HE RESTRUCTURES THE ELECTRIC DEPARTMENT. HE WOULD LIKE TO HIRE EFFECTIVE MARCH 1, 2017 ROGER BUTLER AS A JOURNEY LINEMAN AND DAKOTA BINKLEY AS A 1ST LEVEL APPRENTICE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY PRESENTED

- A. **RESOLUTION 2017-R4** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$37,350 WITH WESBANCO. THIS DRAW IS TO PAY SAEGESSER ENGINEERING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE ANIMAL SHELTER HAS SOLD TWO VEHICLES AND WOULD LIKE PERMISSION TO PURCHASE ONE VEHICLE. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
FEBRUARY 14, 2017

KAREN MIDDLETON PRESENTED **RESOLUTION 2017-R3** A RESOLUTION TO AMEND RESOLUTION 2017-R1, DESIGNATING PARTICIPATION IN THE 1977 POLICE OFFICERS’ AND FIREFIGHTERS’ PENSION AND DISABILITY FUND (“77 FUND”) AND DESIGNATING THE PAYMENT OF PERF BY THE EMPLOYEES OF THE SCOTTSBURG FIRE DEPARTMENT THROUGH POST-TAX PAYROLL DEDUCTION. RAY ZOLLMAN MADE MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0 AND IS BACK DATED TO JANUARY 24, 2017.

2:45PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 2, 2017

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, LINCOLN TAYLOR, CASEY SAEGESSER, SHANE SPICER, MARTY RANDALL, SCOTT ZELLERS, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, DENNEY ROBBINS, GUY TOWNSEND, STACIE SKINNER AND TISH RICHEY.

THE BOARD REVIEWED THE FEBRUARY 14, 2017 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

CASEY SAEGESSER WITH SAEGESSER ENGINEERING

- A. SEWER PLANT: PRELIMINARY ENGINEERING REPORT WILL BE READY TO PRESENT TO COUNCIL AND BOARD OF WORKS NEXT WEEK.
- B. 2015 MOONGLO ROAD IMPROVEMENTS: CHANGE ORDER #5 IN THE AMOUNT OF \$6940.65 TO TEMPLE AND TEMPLE. RAY ZOLLMAN MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. COMMUNITY CROSSINGS PROJECT: DAVE O'MARA IS READY TO BEGIN PAVING. THEY WILL BEGIN ON COMMUNITY WAY.
- D. BACALA BUILDING: THE CITY NEEDS TO ORDER THE ELEVATOR AND THEN BID OUT THE INSTALLATION WORK. IT WILL TAKE APPROXIMATELY 12 WEEKS TO DELIVER THE ELEVATOR.
- E. MASP:
 - a. INDIANA DEAF AND HEARING OFFICES PROJECT: WAS AWARDED AT THE JANUARY 24, 2017 MEETING TO LATCO, INC IN THE AMOUNT OF \$29,816.00. RAY ZOLLMAN MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN THE NOTICE OF AWARD, AGREEMENT AND NOTICE TO PROCEED. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. CONVENING AND CROWD WORKING SPACE: ONLY HAD ONE BID RESPONDER. LATCO, INC IN THE AMOUNT OF \$119,889.00. RAY ZOLLMAN MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN THE NOTICE OF AWARD, AGREEMENT AND NOTICE TO PROCEED. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - c. SEI WORK ORDER 2014-4 FOR PLANNING OF THE CONVENING AND CROWD WORKING SPACE NOT TO EXCEED \$25,000. RAY ZOLLMAN MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED HE MOTION. MOTION CARRIED 3-0.

LINCOLN TAYLOR REPORTED THE MACHINE SHOP PROJECT IS COMPLETE AND CLOSE TO BUDGET.

MARTY RANDALL REPORTED SHE AND ADRIENNE SMALLWOOD ARE WORKING ON THE FLOWERBEDS BY THE WELCOME SIGN.

STACIE SKINNER

- A. DURING THE STORM ONE OF THE BROADBAND TOWERS FELL ON A BARN. THE OWNERS WILL SEND A QUOTE FOR THE MINIMAL DAMAGE.
- B. SAEGESSER ENGINEERING AND THE COUNTY ASSESSOR ARE HELPING WITH EASEMENTS FOR POLE LOCATIONS.

SCOTT ZELLERS ASKED THE BOARD TO APPROVE THE HIRING OF LINDA SPICER ON 2/27/2017 TO FILL THE TWO DAY A WEEK PART TIME RECORDS ADMIN POSITION. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES

- A. ASKED THE BOARD TO APPROVE A CELL PHONE STIPEND FOR LESLIE BIXLER EFFECTIVE MARCH 2017 IN THE AMOUNT OF \$100. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

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- B. ASKED THE BOARD TO APPROVE A CREDIT CARD FOR LESLIE BIXLER IN THE AMOUNT OF \$3000. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED A THREE YEAR LEASE AGREEMENT WITH CINTAS IN THE AMOUNT OF \$99 A MONTH FOR AED FOR ANYONE WHO MAY GO INTO CARDIAC ARREST. THEY WOULD MAINTAIN THE EQUIPMENT FOR THREE YEARS AT THE END OF THE LEASE THE CITY HAS THE OPTION TO PURCHASE THE EQUIPMENT. MAYOR GRAHAM RECOMMENDS EACH DEPARTMENT THAT CAN AFFORD TO PURCHASE THIS LEASE TO DO SO. BILL HOAGLAND MADE A MOTION TO APPROVE THE LEASE AND AUTHORIZE THE MAYOR TO SIGN THE LEASE FOR ANY DEPARTMENT THAT CHOOSES TO PARTICIPATE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. ANNOUNCED THE WATER DEPARTMENT HAS BEEN COMPLIANT ON THEIR TTHMS AND HA5'S FOR ONE YEAR.
- E. THE CITY IS ORDERING MORE RECYCLING BINS. THE COST TO THE CITY HAS INCREASED TO \$8.61 EACH. CURRENTLY THE CITY CHARGES \$7 A BIN TO THE CUSTOMERS. SHE ASKED THE BOARD TO APPROVE INCREASING THE COST TO \$10 A BIN EFFECTIVE IMMEDIATELY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY REPORTED THE ANNUAL REPORT HAS BEEN SUBMITTED.

KAREN MIDDLETON REPORTED ERIC JONES HAS BEEN ACCEPTED AS PART OF THE 1977 POLICE AND FIRE PENSION THROUGH INPRS.

2:35PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 14, 2017

2:07 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, THOMAS PATTON, GUY TOWNSEND, LARRY HAVEN, TIM HOARD, BILL GUY ROBISON, GROVER STACEY, JIM BINKLEY, DAVID HARDIN, JESSICA JONES, LESLIE BIXLER, JILL SAEGESSER, TISH RICHEY AND JOHN GULLION.

THE BOARD REVIEWED THE MARCH 2, 2017 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM RECOGNIZED THE LOCAL LANDLORDS THAT WERE ATTENDING THE MEETING. THEY SPOKE AGAINST THE NEW POLICY PLACING LANDLORDS RESPONSIBLE FOR DELINQUENT UTILITY BILLS AT THEIR RENTAL PROPERTIES. THE LANDLORDS WOULD LIKE THE CITY TO WORK WITH THEM IN CREATING A POLICY THAT DOESN'T PENALIZE ONE PERSON OR ENTITY. MAYOR GRAHAM ASKED THE LANDLORDS TO CREATE A PROPOSAL AND PRESENT IT TO THE BOARD OF WORKS FOR CONSIDERATION.

JILL SAEGESSER REPORTED THE SELECTION COMMITTEE FOR THE DOWNTOWN PROJECT INTERVIEWED A DESIGN GROUP FOR THE PROJECT. THEY PLAN TO PROPOSE A PLAN TO THE CITY COUNCIL AND SUBMIT A GRANT APPLICATION THE BEGINNING OF APRIL.

BILL SAEGESSER WITH SAEGESSER ENGINEERING

- A. SEWER PLANT: PRELIMINARY ENGINEERING REPORT WILL BE READY TO PRESENT TO COUNCIL AND BOARD OF WORKS NEXT WEEK.
- B. SEWER PLANT: CONTINUE TO WORK ON MEETING THE CRITERIA FOR THE PHOSPHORUS LEVELS. SUPERINTENDENT COMBS THINKS THIS CAN BE ACHIEVED BY USING CHEMICALS. A PLAN IN WRITING IS DUE TO IDEM BY THE END OF APRIL.
- C. ELECTRIC DEPARTMENT POLE AGREEMENT WITH TWC IS IN DRAFT FORM. THEY WILL MEET WITH KERRY THOMPSON ON 3/27/17 TO FINALIZE.
- D. 2015 MOONGLO ROAD IMPROVEMENTS: PAY APPLICATION #4 IN THE AMOUNT OF \$77000.65 TO TEMPLE AND TEMPLE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. BACALA BUILDING: ASKED THE MAYOR TO STOP IN HIS OFFICE TO REVIEW THE PRELIMINARY PLANS.
- F. SMITH FARM: THE MAPPING HAS BEEN COMPLETED.

JIM BINKLEY REPORTED THE ELECTRIC DEPARTMENT PROVIDED MUTUAL AID TO LANSING, MI DUE TO DAMAGE FROM HIGH WINDS. EVERYTHING WENT WELL.

LESLIE BIXLER ASKED THE BOARD TO SIGN THE FEBRUARY UTILITY BILL ADJUSTMENTS.

TISH RICHEY PRESENTED **RESOLUTION 2017-R6** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$14375.00 WITH WESBANCO. THIS DRAW IS TO PAY SAEGESSER ENGINEERING INV. 1306-42. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON REPORTED JAMES RICHEY HAS BEEN ACCEPTED AS PART OF THE 1977 POLICE AND FIRE PENSION THROUGH INPRS.

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JAN HARDY

- A. COMMENDED LESLIE BIXLER ON THE NICE JOB SHE IS DOING AS THE NEW UTILITIES MANAGER.
- B. UPDATED THE BOARD ON THE FUEL MEETING SHE, MAYOR GRAHAM, JIM BINKLEY, JASON APPEGATE AND TISH RICHEY ATTENDED.

3:15 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 28, 2017

2:00PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, CITY ATTORNEY KERRY THOMPSON, PEGGY & REX PLESSINGER, JERRY BOLEY, LOGAN HOWARD, TYLER BROCK, MELINDA MOSIER, RITA SCULL, MIKE MONTGOMERY, VICKIE BARNETT, CHARLES SOUDER, TOM PATTON, TEX MURPHY, GROVER STACY, JAMEY MCCOSKEY, ROBERT MCCOSKEY, TIM HOARD, GUY TOWNSEND, JAMES NICHOLS, JOHN GULLION, ALEX ZARRIS, MARSHALL KELLNER, MARTY RANDALL, APRIL RAMONI, BILL SAEGESSER, JILL SAEGESSER, JESSICA JONES, LESLIE BIXLER, JIM BINKLEY, JASON APPLGATE AND DAVID HARDIN.

THE BOARD REVIEWED THE MARCH 14, 2017 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:03PM **PUBLIC HEARING-** DOWNTOWN REVITALIZATION PLANNING GRANT. JILL SAEGESSER PRESENTED THE DETAILS OF THE \$40,000 PLANNING GRANT. THE GRANT RESULTS WILL BE AVAILABLE BY THE END OF MAY OR JUNE. MARY RANDALL ASKED ABOUT THE TARGET AREA. MRS. SAEGESSER SAID THE TARGET AREA IS THE DOWNTOWN SQUARE AND THE PERIMETER AREAS. MR. BOLEY ASKED IF THE NORTHERN PART OF THE CITY COULD BE INCLUDED. MAYOR GRAHAM REPLIED NOT AT THIS TIME. MR. BOLEY ASKED IF TAX DOLLARS ARE SUPPORTING THIS PROJECT. MRS. SAEGESSER REPLIED THIS IS JUST A GRANT FOR PLANNING. 2:10PM THE PUBLIC HEARING CLOSED.

JILL SAEGESSER PRESENTED A PROPOSAL FROM THE TAYLOR SIEFKER WILLIAMS GROUP FOR ON-CALL PLANNING SERVICES THAT WOULD ASSIST IN THE PLANNING AND COORDINATING OF THE DOWNTOWN PROJECT FROM APRIL THROUGH JULY 2017. THEIR PROPOSED SERVICES WOULD NOT EXCEED \$15,000. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

THE LANDLORDS HAD AN OPPORTUNITY TO SPEAK IN REGARDS TO THE NEW POLICY PLACING LANDLORDS RESPONSIBLE FOR ALL DELINQUENT UTILITY BILLS AT THEIR RENTAL PROPERTIES. THE LANDLORDS RECOMMENDED THE CITY RAISING THE DEPOSIT FEES FOR RENTERS OR INSTALLING PREPAID METERS. IT WAS DECIDED THERE IS TO BE A COMMITTEE FORMED TO INCLUDE CITY REPRESENTATIVES AND LOCAL LANDLORDS. MR. BINKLEY IS TO CONTACT THE CITY'S BILLING VENDOR TO SEE IF PREPAID METERS WOULD BE COMPATIBLE WITH THE CURRENT BILLING PROGRAMS. THE COMMITTEE WILL MEET TO REVIEW AND DISCUSS THE INFORMATION MR. BINKLEY ATTAINS.

BILL SAEGESSER WITH SAEGESSER ENGINEERING

- A. INDIANA DEAF AND HEARING OFFICES PROJECT: CHANGE ORDER #1 IN THE AMOUNT OF \$10,802. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. CONVENING AND CROWD WORKING SPACE: CHANGE ORDER #1 IN THE AMOUNT OF \$5,158. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. KERTON STREET: PRESENTED A PROPOSAL FROM O'MARA CONTRACTING TO PAVE KERTON ST. FROM MAIN STREET TO FIRST STREET IN THE AMOUNT OF \$23,900 TO BE PAID FROM THE LRS OR MVH FUNDS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. OVO HEADSTART: A PROPOSAL FROM O'MARA CONTRACTING TO PAVE THE PARKING LOT AT THE OVO HEADSTART FACILITY IN THE

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AMOUNT OF \$27,800 TO BE PAID FROM THE LRS OR MVH FUNDS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

LESLIE BIXLER ASKED THE BOARD TO APPROVE HER HIRING ALYSSA COLE AS A UTILITY CLERK TO BEGIN NO LATER THAN APRIL 10, 2017. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES PRESENTED A PROPOSAL FROM VIRTRU CORP TO PROVIDE HIIPA COMPLIANT AND ENCRYPTED EMAIL TO THE CITY IN THE AMOUNT OF \$900 A YEAR. THIS BILL IS TO BE SPLIT FIVE WAYS BETWEEN THE CITY AND UTILITIES. MIKE MONTGOMERY CONFIRMED IT WOULD WORK AND NO ADDITIONAL SOFTWARE WOULD BE NEEDED. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

APRIL RAMONI COMMENDED THE CITY ON THE DOWNTOWN REVITALIZATION PROJECT.

JAN HARDY PRESENTED

A. A VACATION SELL BACK FOR ZACH BANE. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

B. 3 CLAIMS FOR PRE-APPROVAL.

- a. IMI IN THE AMOUNT OF \$2,015.75 FOR A CONCRETE PAD. TO BE PAID BY RDC FOR THE DOWNTOWN REVITALIZATION PROJECT.
- b. VAILS IN THE AMOUNT OF \$12,849.10 FOR BUILDING CONSTRUCTION SUPPLIES. TO BE PAID BY RDC FOR THE DOWNTOWN REVITALIZATION PROJECT.
- c. WRIGHT IMPLEMENT IN THE AMOUNT OF \$4,856.98 FOR PARTS FOR TRACTOR. TO BE PAID BY THE RDC FROM THE NW TIF.

RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

3:45 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 11, 2017

2:05 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, JAMES RICHEY, STACIE SKINNER, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, PATRICIA RICHEY AND JOHN GULLION.

THE BOARD REVIEWED THE MARCH 28, 2017 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER REPORTED THE CITY COMMON COUNCIL APPROVED THE RESOLUTIONS FOR THE DOWNTOWN REVITALIZATION PLANNING GRANT. THE NEXT STEP IS TO LOOK INTO FUNDING OPTIONS.

BILL SAEGESSER WITH SAEGESSER ENGINEERING

- A. DAVE O'MARA WILL BEGIN PAVING AS SOON AS THE WEATHER ALLOWS.
- B. ALL STAR PAVING IS SET TO BEGIN PRECONSTRUCTION ON APRIL 12, 2017.
- C. BIDS FOR THE MULTI USE TRAIL FROM THE YMCA TO HWY 56 ARE DUE MAY 2, 2017. KERRY THOMPSON IS WORKING ON 4 EASEMENTS THAT ARE NEEDED THROUGH THE AREA.
- D. REDEVELOPMENT COMMISSION APPROVED AN ARCHEOLOGICAL SURVEY AT THE SMITH PROPERTY.
- E. WAITING TO HEAR FROM GREG PRINCE WITH INDOT IN REGARDS TO THE HWY 31 & 56 EXPANSION.
- F. TEMPLE AND TEMPLE BEGAN PRECONSTRUCTION LAST WEEK ON THE SOUTH LAKE ROAD PROJECT.
- G. THE FIRST MEETING IN MAY SEI HOPES TO MAKE A RECOMMENDATION TO PURCHASE AN ELEVATOR FOR THE BACALA BUILDING.

FIRE CHIEF JAMES RICHEY REPORTED THE CITY HAS BEEN APPROACHED BY THE TOWNSHIP TRUSTEE TO TAKE OVER THE FIRE SERVICES FOR VIENNA. A COMMITTEE WILL BE FORMED TO REVIEW THE FEASIBILITY.

STACIE SKINNER

- A. LAKE IOLA CAMERA PROJECT IS COMPLETE.
- B. ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN OUTSIDE OF THE MEETING EASEMENTS WITH JACKSON COUNTY FOR ELECTRIC. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING OUTSIDE OF THE MEETING A FIBER CONTRACT WITH THE WATER DEPARTMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAMES BINKLEY REPORTED HE HAS LOOKED INTO THE PREPAID METERS FOR THE LANDLORDS. IT LOOKS PROMISING. HE HAS CONTACTED OUR BILLING SOFTWARE COMPANY TO MAKE SURE HE'S NOT OVERLOOKING ANYTHING.

LESLIE BIXLER ASKED THE BOARD TO WAIVE THE MARCH LATE PENALTIES FOR GENPAK. THEIR CHECK WAS MAILED, BUT NOT RECEIVED. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES

BOARD OF WORKS
APRIL 11, 2017

- A. AFTER THE LAST MEETING IT WAS DISCOVERED VIRTRU DID NOT INCLUDE THE HIPPA PACKAGE ON THEIR QUOTE. THIS ADDITION BROUGHT THE ANNUAL AMOUNT FROM \$900 TO \$1259. SHE TOOK A ASKED THE BOARD TO APPROVE AN AMENDED CONTRACT FOR VOTE OVER THE PHONE AND IT WAS APPROVED TO PAY THE ADDITIONAL COSTS.
- B. HARLEY APPLGATE. THE AMENDMENT WOULD ALLOW HIM TO BE PAID TWICE A MONTH INSTEAD OF ONE TIME. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED A ONE YEAR LEASE AGREEMENT BETWEEN THE CITY OF SCOTTSBURG AND IU FOR SPACE AT THE SCIENCE PARK. BILL HOAGLAND MADE A MOTION TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. ANNOUNCED SPRING CLEAN UP WILL BEGIN APRIL 17, 2017.

RESOLUTION 2017-R7 A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$9375.00 WITH WESBANCO. THIS DRAW IS TO PAY SAEGESSER ENGINEERING INV. 1306-43. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON THANKED JIM BINKLEY FOR ALLOWING MIKE MONTGOMERY TO SET UP THE ENCRYPTED EMAIL SYSTEM AND FIX HER ONGOING COMPUTER ISSUE.

SCOTT ZELLERS ALSO THANKED MR. BINKLEY FOR ALLOWING MIKE MONTGOMERY TO FIX THEIR SECURED DOOR SYSTEM AT THE POLICE STATION.

2:23 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 24, 2017

2:07 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, STACIE SKINNER, BRAD DEATON, LESLIE BIXLER, MARTY RANDALL, SCOTT ZELLERS, GUY TOWNSEND AND JOHN GULLION.

THE BOARD REVIEWED THE APRIL 11, 2017 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER WITH SAEGESSER ENGINEERING

- A. THE RAILROAD HAS REQUESTED THE CITY MOVE SOME UTILITY POLES AND MANHOLES BY THE OLD CORN FACTORY. MORE DISCUSSIONS ARE TO BE HELD.
- B. DAVE O'MARA HAS BEGUN PAVING.
- C. ALL STAR PAVING HAD THEIR PRECONSTRUCTION ON APRIL 12, 2017.
- D. BIDS FOR THE MULTI USE TRAIL FROM THE YMCA TO HWY 56 ARE DUE MAY 2, 2017. KERRY THOMPSON IS WORKING ON 4 EASEMENTS THAT ARE NEEDED THROUGH THE AREA.
- E. TEMPLE AND TEMPLE WILL BEGIN NEXT WEEK ON SOUTH LAKE ROAD SOUTH, THEN WEST LAKE ROAD FROM HWY 31 TO INTERSTATE 65.
- F. THE FIRST MEETING IN MAY SEI HOPES TO MAKE A RECOMMENDATION TO PURCHASE AN ELEVATOR FOR THE BACALA BUILDING.

STACIE SKINNER

- A. ASKED THE BOARD TO APPROVE SCOTTSBURG ELECTRIC TO REIMBURSE BROADBAND FOR UTILITY POLES BEFORE NEXT BOARD MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. WORKING WITH MARK GARDNER ON EASEMENTS FOR THE CELL EXTENSIONS.

LESLIE BIXLER ASKED THE BOARD TO WAIVE THE RENTAL FEE AT THE TRAIN DEPOT FOR THE LUTHERAN CHURCH ON TUESDAY EVENINGS MAY 9, 2017 THROUGH AUGUST 8, 2017 TO HOST A GRIEF GROUP. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

CLERK-TREASURER HARDY ASKED THE BOARD TO APPROVE AN INVOICE FROM MAX POWDER COATING IN THE AMOUNT OF \$375 UPON APPROVAL FROM THE REDEVELOPMENT COMMISSION. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:20 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 28, 2017

1:30 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, CITY ATTORNEY KERRY THOMPSON AND BRADLEY DEATON.

RESOLUTION 2017-R8 A RESOLUTION OF THE SCOTTSBURG BOARD OF WORKS AND SAFETY WHICH IDENTIFIES PUBLIC RIGHT OF WAYS IN THE CITY AS AREAS DESIGNATED STRICTLY FOR UNDERGROUND OR BURIED UTILITIES, SUBJECT TO CERTAIN EXCEPTIONS. MAYOR GRAHAM MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

THERE WILL NOT BE A COUNCIL MEETING ON MONDAY MAY 1, 2017.

1:37 PM BILL HOAGLAND MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 9, 2017

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS RAY ZOLLMAN AND BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, BILL SAEGESSER, JILL SAEGESSER, JIM BINKLEY, JERRY ASHER, DAVID HARDIN, LESLIE BIXLER, STACIE SKINNER, JASON APPLGATE, JESSICA JONES, GUY TOWNSEND, JERRY BOLEY, JOHN GULLION, TISH RICHEY AND MARTY RANDALL.

MINUTES FROM THE APRIL 25, 2017 AND APRIL 28, 2017 MEETINGS WERE PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER REPORTED RIVER HILLS SUBMITTED THE DOWNTOWN GRANTS APPLICATION AT THE END OF APRIL. THE CITY SHOULD HAVE THEIR RESPONSE BY THE END OF MAY. THE CONTRACTS WILL BE AWARDED IN JUNE OR JULY.

BILL SAEGESSER

- A. WWTP: BASED ON THE LAST CHEMICAL REPORT SUBMITTED THE CITY IS NOW MEETING THE REQUIREMENTS. THE CITY IS TO BEGIN CONSTRUCTION ON THE CHEMICAL FEED PLANT JANUARY OF 2018.
- B. SAEGESSER AND SUPT. BINKLEY WILL BE SCHEDULING A MEETING WITH L & I RAILROAD.
- C. O'MARA, TEMPLE AND ALL STAR PAVING ARE ALL ACTIVE IN THE CITY WORKING ON ROADS.
- D. THE CITY RECEIVED 7 BIDS FOR THE TRAIL PROJECT FROM THE YMCA TO STATE ROAD 56. RAY ZOLLMAN MADE A MOTION AWARD THE BID TO TEMPLE AND AUTHORIZE THE MAYOR TO SIGN THE NOTICE OF AWARD. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. THE BID TABULATIONS ARE AS FOLLOWS:
 - a. LAWYER EXCAVATING: \$328,458.00
 - b. DAVE O'MARA: \$363,640.00
 - c. TEMPLE & TEMPLE: \$288,000
 - d. KING'S TRUCKING: \$358,315.00
 - e. THOMAS PLASTIC MACH: \$421,865.41
 - f. DAN CHRISTIANI EXC: \$324,829.00
 - g. SEDAM CONSTRUCTION: \$418,855.00
- E. PRESENTED A BID FROM OTIS ELEVATOR FOR THE ELEVATOR AND INSTALLATION AT THE BACALA CENTER IN THE AMOUNT OF \$60,330. IT IS ESTIMATED TO TAKE 12 WEEKS RECEIVE THE ELEVATOR. THEN WE WILL NEED TO TAKE QUOTES FOR NECESSARY BUILDING MODIFICATIONS. RAY ZOLLMAN MADE A MOTION TO APPROVE. THE QUOTE AND AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY

- A. FIBER ARRIVED LAST WEEK. PURCHASING HARDWARE TO RUN FIBER TO JOHNSON ELEMENTARY SCHOOL. HE IS MEETING WITH CLARK COUNTY REMC THEIR NEXT MEETING IS 6/13/17. THEY SHOULD DECIDE THEN IF WE ARE USING THEIR POLES OR RUNNING FIBER UNDERGROUND.
- B. IN RESPONSE TO A QUESTION ASKED BY MR. BOLEY, A LOCAL LANDLORD, MR. BINKLEY STATED HE IS WAITING TO HEAR BACK FROM OUR KEYSTONE BILLING PROVIDER AND THE RATE STUDY RESULTS BEFORE PROCEEDING WITH PRE PAID METERS ON THE RENTAL PROPERTIES. LESLIE BIXLER EXPLAINED THE CURRENT PLAN IN PLACE FOR TENANTS MOVING.

**BOARD OF WORKS
MAY 9, 2017**

JERRY ASHER

- A. JERRY BOLEY REPORTED SEEING POISON IVY ON THE TRAIL IN THE HONEY RUN AREA.
- B. THE BOARD ADDRESSED THE ISSUE TO PAVE BY THE SHELTER HOUSE AT LAKE IOLA, PRESENTED BY JERRY AND SEI. THE CONTRACTOR, ALL STAR PAVING, SAID IT WILL COST \$24,000. RAY ZOLLMAN MADE A MOTION TO APPROVE A CHANGE ORDER UP TO \$25,000 FOR ALL STAR PAVING. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER PRESENTED A TWO YEAR SERVICE AGREEMENT WITH METRONET TO PROVIDE 1 GIG FIBER BACKHAUL TO EXPAND FIBER SERVICES FOR THE FIBER PROJECT. BILL HOAGLAND MADE A MOTION TO APPROVE THE AGREEMENT AND THE MAYOR SIGNING IT OUTSIDE OF A MEETING PENDING THE REDEVELOPMENT COMMISSIONS APPROVAL. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

JASON APPLGATE ASKED THE BOARD TO ELIMINATE SPRING CLEAN UP. HE PROPOSED TO OFFER A SERVICE WHERE RESIDENTS OF SCOTTSBURG CAN BRING LARGE HOUSEHOLD ITEMS TO THE TRANSFER STATION FOR FREE THE FIRST FRIDAY OF THE MONTH FROM 7AM UNTIL 3PM. BEFORE THEY DROP OFF THE ITEM(S) THEY MUST PROVE THEY LIVE WITHIN THE CITY LIMITS AND VERIFY THEIR ITEMS ARE APPROVED ITEMS THAT CAN BE PROCESSED AT THE TRANSFER STATION. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES PRESENTED A LEASE AT MASP FOR THE INDIANA STATE DEPT OF HEALTH CENTER FOR DEAF AND HARD OF HEARING EDUCATION. CITY ATTORNEY KERRY THOMPSON SAID THERE MAY BE A POSSIBLE CHANGE ON THE INSURANCE PART OF THE LEASE. RAY ZOLLMAN MADE A MOTION FOR THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL HOAGLAND ASKED FOR AN UPDATE ON TERRY AMICK'S LEGAL CLAIMS THAT WERE SUBMITTED TO INSURANCE. JAN WAS UNAWARE OF ANY ADDITIONAL UPDATES, OTHER THAN WHAT SHE EMAILED TO THE BOARD.

RESOLUTION 2017-R9 A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$3750.00 WITH WESBANCO. THIS DRAW IS TO PAY SAEGESSER ENGINEERING INV. 1306-44. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY

- A. ASKED THE BOARD TO GIVE PRIOR APPROVAL TO RELEASE PENDING RDC CLAIMS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. THE CLAIMS ARE AS FOLLOWS:
 - a. METRONET 2YR BANDWIDTH \$69,600.00; REDEV BOND; FIBER PROJECT
 - b. SCOTT'S HARDWARE WATERING CONTAINER \$109.00; REDEV BOND; DTOWN PROJECT
 - c. TAYLOR SIEFER WILLIAMS PLANNING GRANT \$1,318.48; REDEV BOND; DTOWN PROJECT
 - d. SCOTT CO. ECONOMIC DEVELOPMENT REIMBURSE FOR OK INTERIORS \$2,358.00; REDEV BOND; ADV MANU PROJECT

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- e. SCOTT CO. TREASURER PROP TAXES - SMITH FARM \$3,751.36;
SE TIF
 - f. SCOTTSBURG AUTO PARTS BATTERIES GOLF CART \$417.39; SE
TIF
 - g. BREHOB NURSERY – PLANTS \$7,254.00; NW TIF
- B. INFORMED THE BOARD SHE WILL BE PREPARING ADDITIONAL
APPROPRIATIONS SOON.

CLERK-TREASURER JAN HARDY UPDATED THE BOARD ON UPCOMING
MEETINGS HER OFFICE WILL BE ATTENDING REGARDING THE NEXT
CYCLE OF THE COMMUNITY CROSSINGS GRANTS AND GATEWAY.

MARTY RANDALL

- 1. EXPRESSED CONCERNS WITH RESIDENTS HAVING JUNK CARS IN
THEIR YARDS.
- 2. THE MAYOR ASKED JESSICA JONES TO CONTACT JIM RICHEY TO
EVALUATE THE CONDITION OF THE BUSH HOUSE ON NORTH MAIN
STREET.

2:47 PM BILL HOAGLAND MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 23, 2017

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, ATTORNEY KERRY THOMPSON, KAREN MIDDLETON, BILL SAEGESSER, DAVID HARDIN, MARTY RANDALL, STACIE SKINNER, LESLIE BIXLER, JIM BINKLEY, JESSICA JONES, GUY TOWNSEND, JOHN GULLION AND PATRICIA RICHEY.

MINUTES FROM THE MAY 9, 2017 MEETING WAS PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. HE WILL BEGIN SOLICITING QUOTES TO WATERPROOF THE CLEAR WELL AT THE WATER PLANT.
- B. THE COMMUNITY CROSSINGS PROJECTS ARE ALMOST COMPLETE.
- C. TRAIL PROJECT
 - a. KERRY THOMPSON IS WORKING TO OBTAIN EASEMENTS FOR THE TRAIL PROJECTS NORTH OF HWY 56. MAYOR GRAHAM ASKED THE BOARD FOR APPROVAL TO PAY ERIC MANN (D & E PROPERTIES) \$10,000 FOR HIS EASEMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
 - b. TEMPLE AND TEMPLE WAS AWARDED THE BID FOR THE PROJECT. THE CITY IS WAITING ON PROOF OF INSURANCE AND BOND TO PROCEED. THE BOARD WAS ASKED TO APPROVE THE MAYOR SIGNING THE CONSTRUCTION AGREEMENT AND NOTICE TO PROCEED OUTSIDE OF A MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- D. 31/56 PROJECT: JASON COMBS IS CLEANING OUT THE STORMWATER SYSTEM.
- E. TEMPLE AND TEMPLE ARE PLACING A RETAINING WALL ALONG SOUTH LAKE ROAD.
- F. QUOTES ARE DUE FOR THE BACALA ELEVATOR PROJECT ON JUNE 6, 2016.
- G. NEST RUN PROJECT: US31 WILL BE CLOSED JUNE 5, 2017 UNTIL JULY 5, 2017. THE OFFICIAL DETOUR WILL BE US 356 TO US 3 TO US 56. THE UNOFFICIAL DETOUR WILL BE MAIN ST TO VIENNA RD TO US 356. INDOT IS TO REIMBURSE FOR ANY DAMAGES TO THE ROADS LOCATED IN UNOFFICIAL DETOUR. THE BOARD WAS ASKED TO AUTHORIZE THE MAYOR TO SIGN AN ACKNOWLEDGEMENT LETTER THAT STATES THE CITY'S CONDITIONS AND STIPULATIONS. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- H. MASP INTERIOR CONVENING SPACE: CHANGE ORDER #2 WAS PRESENTED IN THE AMOUNT OF \$1,959.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MARTY RANDALL REPORTED THE ROCKS BY THE INTERSTATE WELCOME SIGN NEED TO BE MOVED AWAY FROM THE FLAGPOLE AND THE ROSE BUSHES NEED TO BE REPLACED. MAYOR GRAHAM ASKED JESSICA TO CALL JASON APPELGATE REGARDING MOVING THE ROCKS AND ASKED MARTY TO PICK UP SOME ROSE BUSHES FROM JOE LUCAS.

STACIE SKINNER

- A. REPORTED THE COMMON COUNCIL PASSED A NEW RATE ORDINANCE TO TAKE EFFECT ON JULY 1, 2017.
- B. ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN A CONTRACT TO TERMINATE THE ORIGINAL CONTRACT FOR CROWN CASTLE. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JIM BINKLEY

- A. ASKED THE BOARD TO AUTHORIZE HIM TO HIRE ROBERT MONTGOMERY AS AN IT INTERN BEGINNING MID JUNE. RAY ZOLLMAN MADE A MOTION

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TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

- B. ASKED THE BOARD TO PROMOTE WILLIE DANIELS TO A 5TH LEVEL APPRENTICE BEGINNING MAY 28, 2017. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH RICHEY ASKED THE BOARD TO GIVE PRIOR APPROVAL TO RELEASE PENDING RDC CLAIMS. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. THE CLAIMS ARE AS FOLLOWS:

- A. Sexton Real Estate for an appraisal in the amount of \$650.00 to be paid by Redev Bond Additional Land Acquisition.
- B. Total Concepts of Design for 5 - trash cans in the amount of \$1,743.10 to be paid by Redev Bond Dtown Project.
- C. Total Concepts of Design for 4 - light posts in the amount of \$4,670.84 to be paid by Redev Bond Dtown Project.
- D. Arbuckle's Pops Plants for plants in the amount of \$1,970.80 to be paid by Redev Bond Dtown Project.
- E. Max Powder Coating for 40- planter boxes in the amount of \$2,000.00 to be paid by Redev Bond Dtown Project.
- F. Scott's Hardware for a backpack blower in the amount of \$586.63 to be paid by Redev Bond Dtown Project.
- G. Scott's Hardware for mulch in the amount of \$101.97 to be paid by NW TIF
- H. Wright Implement for (2) Tractor repair parts in the amount of \$424.85 to be paid by NW TIF.

MAYOR GRAHAM MET WITH SALEM'S MAYOR AND OFFERED MUTUAL AID, EQUIPMENT AND PERSONNEL TO HELP RECOVER FROM THEIR FLOOD. RAY ZOLLMAN MADE A MOTION TO APPROVE MUTUAL AID TO HELP SALEM RECOVER. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

THE CITY'S PLANNING GRANT WAS APPROVED. TISH RICHEY WILL CONTACT KERRY THOMPSON TO SET UP AN ADDITIONAL FUND.

PUBLIC HEARING

3:00PM MAYOR GRAHAM CALLED A PUBLIC HEARING TO ORDER REGARDING AN ORDER FOR REMOVAL OF AN UNSAFE BUILDING LOCATED A 210 E JEFFERSON STREET. TWO OWNERS WERE LOCATED. RAYMOND NASBY AND ROBERT SANDERS WERE BOTH SERVED PAPERS NOTIFYING THEM THEY HAVE 45 DAYS TO REMOVE THE UNSAFE BUILDING. NO ONE SPOKE FOR OR AGAINST THE ORDER. RAY ZOLLMAN MADE A MOTION TO CONFIRM AND APPROVE THE ORDER TO REMOVE THE UNSAFE BUILDING LOCATED AT 210 E JEFFERSON STREET SCOTTSBURG, INDIANA. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. 3:02PM MAYOR GRAHAM CLOSED THE PUBLIC HEARING.

3:02 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 13, 2017

2:02 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND RAY ZOLLMAN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, CASEY SAEGESSER, LINCOLN TAYLOR, JERRY ASHER, BRAXTON SOLOE, KELSEY SMITH, CARMEN BOLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, STACIE SKINNER, JIM BINKLEY, MARTY RANDALL AND TISH RICHEY.

MINUTES FROM THE MAY 23, 2017 MEETING WAS PRESENTED FOR APPROVAL. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

- A. THE CITY WAS AWARDED THE COMMUNITY PLANNING GRANT. SHE ASKED THE BOARD TO APPROVE THE MAYOR TO EXECUTE THE GRANT AGREEMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. MRS. SAEGESSER PRESENTED A GRANT ADMINISTRATION AGREEMENT BETWEEN RIVER HILLS AND THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$4445.00. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. PRESENTED PAY APPLICATIONS FROM DAVE O'MARA FOR THE OVO PARKING LOT IN THE AMOUNT OF \$27,800 AND KERTON STREET IN THE AMOUNT OF \$25,800 TO BE PAID FROM LRS/MVH. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED CHANGE ORDER #1 FOR ALL-STAR PACING IN THE AMOUNT OF \$68,936.25. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED QUOTES FOR THE ELEVATOR INSTALLATION AT THE BACALA CENTER. A REQUEST FOR QUOTES WAS SENT TO COTTONGIM, LKS ROSE AND LATCO. THE ONLY RESPONDENT WAS LATCO IN THE AMOUNT OF \$131,257.00 THE AMOUNT INCLUDES EVERYTHING, BUT THE HEATING AND COOLING THAT WILL NEED TO BE RAN TO THE ELEVATOR ROOM. MR. SAEGESSER ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN THE NOTICE OF AWARD, NOTICE TO PROCEED AND THE AGREEMENT. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. PRESENTED AN AMENDED ACKNOWLEDGEMENT LETTER TO THE STATE REGARDING THE UNOFFICIAL BYPASS DURING THE NEST RUN PROJECT CLOSING HIGHWAY 31. THE ORIGINAL LETTER STATED THE STATE WOULD PAY FOR SIGNAGE NEEDED FOR THE BYPASS AREA. THE STATE NOTIFIED THE CITY THEY WOULD NOT BE PURCHASING ANY SIGNAGE ON BEHALF OF THE CITY. ATTORNEY KERRY THOMPSON RECOMMENDS SIGNING THE AMENDED LETTER. IT IS A CONCERN IF THE LETTER IS NOT SIGNED THE STATE WILL NOT REIMBURSE ANY DAMAGES TO THE ROADS INCURRED DURING ITS USE AS THE UNOFFICIAL BYPASS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

LESLIE BIXLER ASKED THE BOARD TO INCREASE THE RECORDING FEES FOR SEWER LIENS TO \$50 TO MATCH THE INCREASE IN RECORDING FEES THE STATE HAS IMPLEMENTED AT THE COUNTY LEVEL. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES

- A. PRESENTED AN AFFIDAVIT FOR ALL AROUND TOWING IN REGARDS TO AN INSURANCE SETTLEMENT ON A TOW TRUCK THE CITY IS NAMED AS THE LIEN HOLDER. ALL AROUND TOWING WILL WORK WITH ATTORNEY KERRY THOMPSON IN SETTLING ACCOUNTS WITH THE CITY. RAY ZOLLMAN MADE A MOTION TO APPROVE KERRY THOMPSON SIGNING THE

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JUNE 13, 2017

AFFIDAVIT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

- B. PRESENTED A PURCHASE AGREEMENT BETWEEN CALIX SOFTWARE AND THE CITY OF SCOTTSBURG TO PURCHASE FIBER SUPPLIES. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

- A. ASKED THE BOARD TO AUTHORIZE THE HIRING OF JUSTIN CHEATHAM ON JUNE 11, 2017. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. NOTIFIED THE BOARD THE MAYOR APPOINTED DAVID HARDIN AS DEPUTY CHIEF UPON CHIEF ZELLERS RECOMMENDATION. CHIEF ZELLERS ASKED THE BOARD TO INCREASE MR. HARDIN'S CELL PHONE STIPEND TO \$100 BEGINNING IN JULY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. ASKED THE BOARD TO GIVE MR. CHEATHAM A CELL PHONE STIPEND OF \$50 BEGINNING IN JULY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MR. HOAGLAND COMPLIMENTED THE PLANTS & LIGHTING IN THE DOWNTOWN AREA.

JAMES BINKLEY NOTIFIED THE BOARD HE IS GOING TO SEND OUT BID PACKETS FOR A DIGGER TRUCK. THEIR CURRENT TRUCK IS 20 YEARS OLD AND NEEDS REPLACED.

STACIE SKINNER

- A. PRESENTED A 1 YEAR TOWER LEASE AGREEMENT WITH COUNTRY INN. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED A 1 YEAR TOWER LEASE AGREEMENT WITH GAYLORD FISHER TO BE SIGNED OUTSIDE A MEETING. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. CONTINUES TO WORK ON EASEMENTS WITH JACKSON COUNTY REMC.

MARTY RANDALL

- A. ASKED IF ANY NOTIFICATIONS HAVE BEEN SENT IN REGARDS TO THE BUSH HOME ON NORTH MAIN. JESSICA JONES SAID THAT CHIEF RICHEY IS TO INSPECT THE HOME.
- B. REPORTED STREET SIGN AT OWEN ST & OAK ST HAVE BEEN SWITCHED.
- C. REPORTED TALL WEEDS AT THE RAILROAD CROSSINGS IN TOWN, ESPECIALLY AT OWEN STREET CROSSING. THE MAYOR ASKED JERRY ASHER TO TAKE CARE OF THE WEEDS.
- D. ASKED IF THEY WOULD REPAVE OWEN STREET FROM HIGHWAY 31 TO MAIN STREET.

TISH RICHEY

- A. UPDATED THE BOARD ON THE EXTRA MVH MONEY. THE CITY MUST SPEND HALF ON FIXING AND PAVING ROADS. THIS IS EFFECTIVE JULY 1, 2017.
- B. **RESOLUTION 2017-R10** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$2500.00 WITH WESBANCO. THIS DRAW IS TO PAY SAEGESSER ENGINEERING INV. 1306-45. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. TISH RICHEY ASKED THE BOARD TO GIVE PRIOR APPROVAL TO RELEASE PENDING RDC CLAIMS. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0. THE CLAIMS ARE AS FOLLOWS:

BOARD OF WORKS
JUNE 13, 2017

- A. SCEDC RENT REIMBURSEMENT IN THE AMOUNT OF \$34,914.40 FROM DECEMBER 31, 2017 THROUGH JUNE 8, 2017.
- B. TAYLOR SIEFERT WILLIAMS IN THE AMOUNT OF \$995.49 FOR THE DESIGN OF DOWNTOWN PROJECT.
- C. HICKS PAINTING IN THE AMOUNT OF \$600 IN STAIN FOR THE BRICK PAVERS IN THE DOWNTOWN PROJECT.

KAREN MIDDLETON ASKED THE BOARD TO APPROVE COMPLETING APPLICATIONS FOR SHORT TERM AND LONG TERM DISABILITY THROUGH AIM MEDICAL TRUST. THEY BOARD WAS IN FAVOR.

JAN HARDY ASKED THE BOARD TO APPROVE AN OVERAGE FEE OF \$39 TO THE ELECTRIC VISA AND INCREASING JIM BINKLEY’S LIMIT TO \$7000. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:40 PM RAY ZOLLMAN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 27, 2017

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER BILL HOAGLAND. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JIM BINKLEY, MARTY RANDALL, JOHN GULLION AND TISH RICHEY.

MINUTES FROM THE JUNE 13, 2017 MEETING WERE PRESENTED FOR APPROVAL. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. REMINDED THE BOARD ABOUT THE EXECUTIVE COUNCIL MEETING AT MASP AT 5PM WITH UмбаUGH.
- B. PRESENTED CHANGE ORDER #1 FOR DAVE O'MARA IN THE AMOUNT OF \$23,400. MR. SAEGESSER ASKED THE BOARD TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. PRESENTED PAY APPLICATION #1 FOR DAVE O'MARA IN THE AMOUNT OF \$301,360.27. MR. SAEGESSER ASKED THE BOARD TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- D. PRESENTED CHANGE ORDER #1 FOR TEMPLE AND TEMPLE IN THE AMOUNT OF \$14,660. MR. SAEGESSER ASKED THE BOARD TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- E. PRESENTED PAY APPLICATION #1 FOR TEMPLE AND TEMPLE IN THE AMOUNT OF \$46,818.24. MR. SAEGESSER ASKED THE BOARD TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- F. PRESENTED PAY APPLICATION #1 FOR ALL STAR PAVING IN THE AMOUNT OF \$123,160.28. MR. SAEGESSER ASKED THE BOARD TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JAMES BINKLEY

- A. THANKED THE BOARD FOR APPROVING OUTSIDE THE LAST BOARD MEETING THE PURCHASE OF HIS DIGGER TRUCK. MR. BINKLEY WAS OFFERED A DEMO TRUCK AT A \$70,000 TO \$80,000 SAVINGS AND HAD EXPEDITED THE PURCHASING PROCESS.
- B. REPORTED KERRY THOMPSON WAS REVIEWING THE REMC POLE AGREEMENT. MR. BINKLEY ASKED THE BOARD TO AUTHORIZE THE MAYOR SIGNING THE AGREEMENT CONTINGENT UPON MR. THOMPSON RECOMMENDATION. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH RICHEY

- A. TISH RICHEY ASKED THE BOARD TO GIVE PRIOR APPROVAL TO RELEASE PENDING RDC CLAIMS UPON THE REDEVELOPMENT'S APPROVAL. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. THE CLAIMS ARE AS FOLLOWS:
 - a. City of Scottsburg (Reimburse) Repair Water Line in the amount of \$1,400.00 to be paid from SE TIF Greenwell Plumbing, Inc
 - b. City of Scottsburg (Reimburse) Plants in the amount of \$1,926.00 to be paid from NW TIF Brehob Nurseries, LLC
 - c. Joe's Plants 24 Japanese Maple Trees in the amount of \$600.00 to be paid from NW TIF Walking trail
 - d. Arbuckle's Pops Plants in the amount of \$1,707.50 to be paid from Redev Bond Dtown Project 311.1400
 - e. Total Concepts of Design 40- Planter boxes in the amount of \$11,512.40 to be paid from Redev Bond Dtown Project 311.1400

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- f. Total Concepts of Design 2 – Arches in the amount of \$5,268.38 to be paid from Redev Bond Dtown Project 311.1400
 - g. Max Powder Coating 4 - Arches in the amount of \$375.00 to be paid from Redev Bond Dtown Project 311.1400
 - h. Max Powder Coating 4 – Columns in the amount of \$600.00 to be paid from Redev Bond Dtown Project 311.1400
 - i. Max Powder Coating 20 – Benches in the amount of \$700.00 to be paid from Redev Bond Dtown Project 311.1400
 - j. Max Powder Coating 1 - Arch in the amount of \$350.00 to be paid from Redev Bond Dtown Project 311.1400
 - k. Joe's Plants 42 – Flowers in the amount of \$462.00 to be paid from Redev Bond Dtown Project 311.1400
 - l. Light It Up Lights for Dtown Truck in the amount of \$1,669.00 to be paid from Redev Bond Dtown Project 311.1400
 - m. Crop Production 2 - 2.5 Gallon Makaze in the amount of \$142.50 to be paid from Redev Bond Dtown Project 311.1400
 - n. Scott's Hardware Trash can liners, nuts, bolts in the amount of \$92.00 to be paid from Redev Bond Dtown Project 311.1400
 - o. Scott's Hardware Trash can liners, nuts, bolts in the amount of \$71.96 to be paid from Redev Bond Dtown Project 311.1400
 - p. Scott's Hardware Trash can liners, nuts, bolts in the amount of \$49.07 to be paid from Redev Bond Dtown Project 311.1400
 - q. OTIS Balance of Elevator in the amount of \$30,165.00 to be paid from Redev Bond to be paid from Bacala Elevator 311.1300
- B. THE FEDERAL MILEAGE RATE HAS BEEN LOWERED TO \$0.535. SHE ASKED THE BOARD IF THEY WISHED TO LOWER THE CITY'S RATE. MAYOR GRAHAM ASKED FOR A MOTION FOR THE CITY TO ALWAYS FOLLOW THE IRS MILEAGE RATES. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

KAREN MIDDLETON ASKED THE DEPARTMENT SUPERVISORS TO TURN IN THEIR PAYROLL VOUCHERS BY 10AM ON MONDAY.

2:18 PM BILL HOAGLAND MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 11, 2017

2:08 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER BILL HOAGLAND. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, STACIE SKINNER, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION AND PATRICIA RICHEY.

MINUTES FROM THE JUNE 27, 2017 MEETING WERE PRESENTED FOR APPROVAL. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. WILL BE MEETING WITH THE WATER BOARD TONIGHT TO DISCUSS REPAIRS TO THE CLEAR WELL.
- B. CONSTRUCTION PROJECTS AROUND TOWN SHOULD BE WRAPPING UP SOON.
- C. HAVE NOT HEARD FROM LARRY WEAVER'S ENGINEER ABOUT THE EASEMENT- WILL GIVE A LITTLE MORE TIME.
- D. INDOT HAS PRESENTED ANOTHER PLAN FOR THE RENOVATIONS AT HWY 56 & HWY 31 TO WORK WITHIN THE RIGHT OF WAYS. ANYONE WHO IS INTERESTED IN VIEWING THEM MAY STOP BY SAEGESSER ENGINEERING.
- E. SAEGESSER EVALUATED THE ROADS THAT WERE PART OF THE "UNOFFICIAL DETOUR" AND DID NOT FIND ANY DAMAGE TO REPORT TO THE STATE. MAYOR GRAHAM ASKED MR. SAEGESSER TO SEND A LETTER TO THE STATE REFLECTING HIS REPORT.
- F. WAITING FOR PERMITS FROM THE STATE TO INSTALL THE ELEVATOR AT THE BACALA BUILDING.
- G. PRESENTED FUNDING COMMITMENT LETTERS FOR THE NEXT CYCLE OF THE COMMUNITY CROSSINGS GRANT. BILL HOAGLAND MADE A MOTION TO APPROVE THE MAYOR SIGNING THE APPLICATIONS AND LETTERS OF COMMITMENT. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
 - a. PROJECT #1: WEST LAKE ROAD WEST TO LOVERS LANE. THE CITY WILL COMMIT \$100,000.
 - b. PROJECT #2: RECONSTRUCT LOVERS LANE TO THE SOUTH CITY LIMITS. THE CITY WILL COMMIT \$300,000.
- H. PRESENTED A REVISED PAY APPLICATION #1 FOR DAVE O'MARA IN THE AMOUNT OF \$87,217.65. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JAMES BINKLEY

- A. THE RESEARCH FOR THE PREPAID METERS IS TAKING LONGER THAN ANTICIPATED. MR. BINKLEY WOULD LIKE TO MOVE FORWARD WITH A RATE ORDINANCE BASED ON THE FINDING FROM THE RATE STUDY, AND THEN AMEND THE ORDINANCE AS NEEDED AFTER THE PREPAID METERS ARE ESTABLISHED. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. MAYOR GRAHAM REQUESTED MR. BINKLEY SEE IF BETH MATTHEWS WILL PRESENT THE RATE STUDY RESULTS TO THE COUNCIL ON JULY 17, 2017. HE ALSO ASKED MR. BINKLEY TO ARRANGE A MEETING WITH THE LAND LORDS AND UPDATE THEM ON THE PROCESS AND MAKE SURE THE CITY IS HEADED IN THE RIGHT DIRECTION.
- B. MIKE MONTGOMERY HAS CREATED MORE SPACE ON THE SERVER TO HOLD THE BACK UPS OF ALL CITY DATA.

BILL HOAGLAND COMPLIMENTED THE FLOWERS ON THE SQUARE AND THE CROWD THAT CAME FOR THE FAIR PARADE. MR. HOAGLAND ASKED WHERE THE TRASH CANS AND BENCHES HAD BEEN MOVED. MAYOR GRAHAM REPLIED THE BENCHES AND TRASH CANS ARE BEING POWDER COATED AND WOULD BE RETURNED.

TISH RICHEY

- A. **RESOLUTION 2017-R11** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN

BOARD OF WORKS
JULY 11, 2017

THE AMOUNT OF \$9,375.00 WITH WESBANCO. THIS DRAW IS TO PAY
SAEGESSER ENGINEERING INV. 1306-46. BILL HOAGLAND MADE A
MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION.
MOTION CARRIED 2-0.

KAREN MIDDLETON REPORTED TO THE SUPERVISORS THE REMAINING H.S.A.
MATCH WILL BE PAID ON JULY 20, 2017.

CLERK-TREASURER JAN HARDY INFORMED THE BOARD AND SUPERVISORS THE
2018 BUDGET PACKETS SHOULD BE DELIVERED TO THE DEPARTMENT
SUPERVISORS NEXT WEEK.

MAYOR GRAHAM GAVE AN UPDATE ON RAY ZOLLMAN. MR. ZOLLMAN STILL HAS
NOT AWOKEN FROM HIS SURGERY A WEEK AGO. HIS FAMILY IS NOT EXPECTING
HIM TO COME HOME.

JESSICA JONES COMPLIMENTED ON THE SUMMER INTERNS TO THE BOARD FOR
THEIR WORK ON THE CITY’S FLOAT FOR THE FAIR PARADE. THE FLOAT WON
MOST PATRIOTIC.

2:34 PM BILL HOAGLAND MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 25, 2017

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, LESLIE BIXLER, APRIL RAMONI, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, KIM SCHAFSTALL, JOHN GULLION AND PATRICIA RICHEY.

MAYOR GRAHAM ANNOUNCED HE HAS APPOINTED STANLEY ALLEN TO FILL RAY ZOLLMAN'S POSITION ON THE BOARD OF WORKS.

MINUTES FROM THE JULY 11, 2017 MEETING WERE PRESENTED FOR APPROVAL. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER ANNOUNCED THE INVITATIONS TO THE RIVER HILLS ANNUAL DINNER HAVE BEEN MAILED.

BILL SAEGESSER

- A. THE CITY HAS APPLIED FOR A PERMIT TO INSTALL A PEDESTRIAN SIGNAL FOR THE TRAIL AT LAKE ROAD AND STATE ROAD 56.
- B. THIS THURSDAY AT 38 E MCCLAIN WILL BE A PRE-CONSTRUCTION MEETING TO REVIEW THE SCOPE OF WORK FOR THE WALKWAY FROM NORTH LAKE ROAD TO THE YMCA. LARRY WEAVER IS THE ONLY EASEMENT THE CITY IS WAITING TO OBTAIN.
- C. THE CITY SUCCESSFULLY SUBMITTED COMMUNITY CROSSINGS GRANT PROPOSAL FOR THE NEXT ROUND OF FUNDING.
- D. THE UTILITY FORUM MET ON JULY 10, 2017 IN REGARDS TO THE NEW GOODWILL BUILDING. MR. SAEGESSER PRESENTED A SERVICE AVAILABILITY LETTER AND ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 3-0.

RESOLUTION 2017-R12 A RESOLUTION APPROVING PURCHASE OF REAL ESTATE AND EXCHANGE OF REAL ESTATE WITH THE SCOTTSBURG REDEVELOPMENT COMMISSION. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY ASKED THE BOARD TO APPROVE THE FOLLOWING TRANSFERS AND PAYMENTS UPON APPROVAL OF THE REDEVELOPMENT COMMISSION.

- A. TRANSFER FROM RAINY DAY AND CUM CAP IN THE AMOUNT OF \$146,698.51 TO HOUSTON AND THOMPSON FOR PURCHASE OF RITTER PROPERTY LOCATED AT 501 NORTH 2ND STREET IN SCOTTSBURG.
- B. PAYMENT TO VAIL'S IN THE AMOUNT OF \$1,169.58 FROM THE INTERURBAN MAINTENANCE FUND FOR REPAIRS TO THE INTERURBAN BUILDING.
- C. MAX POWDER COATING IN THE AMOUNT OF \$1610 TO BE PAID FROM THE REDEVELOPMENT BOND DOWNTOWN PROJECT.
- D. TAYLOR SIEFERT WILLIAMS IN THE AMOUNT OF \$541.74 FOR THE DESIGN OF DOWNTOWN PROJECT.
- E. SELBY HOUSE IN THE AMOUNT OF \$5912.00 FOR THE REMAINDER OF FURNITURE FOR THE CONVENING SPACE.
- F. MEMORIAL GIFTS: MOOSEHEART \$100 IN MEMORY OF ROBIN PREWITT. SCOTT COUNTY COMMUNITY FOUNDATION PARK FUND IN THE AMOUNT OF \$200 IN MEMORY OF RAY ZOLLMAN.

BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
JULY 25, 2017

KAREN MIDDLETON ASKED THE BOARD TO AUTHORIZE HER TO SIGN AN AGREEMENT WITH WALGREENS TO COME TO CITY HALL ON SEPTEMBER 19TH FROM 12PM UNTIL 2PM FOR FLU SHOT CLINIC. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

CLERK TREASURER JAN HARDY THANKED THE DEPARTMENT HEADS FOR TURNING THEIR BUDGETS IN SO QUICKLY. IT WAS A VERY SMOOTH YEAR FOR THE BUDGET PROCESS.

2:18 PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
AUGUST 8, 2017

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, MARTY RANDALL, JIM BINKLEY, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, KIM SCHAFSTALL, JOHN GULLION AND PATRICIA RICHEY.

MINUTES FROM THE JULY 25, 2017 MEETING WERE PRESENTED FOR APPROVAL. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. PRESENTED A TERMINATION LETTER FOR THE 2004 POLE ATTACHMENT AGREEMENT WITH FRONTIER. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. DAVE O'MARA HAS COMPLETED THEIR COMMUNITY CROSSING PROJECT.
- C. TEMPLE & TEMPLE ARE TO FINISH THEIR WORK BETWEEN 56 AND MID AMERICA SCIENCE PARK WITHIN THE NEXT 3 WEEKS. THEN THEY WILL START THE TRAIL PROJECT PRIOR TO WINTER BEGINNING. LASTLY, THEY WILL DO THE LAKE ROAD PROJECT FROM HWY 31 AT CASEY'S TO INTERSTATE 65.
- D. ALL STAR PAVING WILL PRESENT THEIR FINAL INVOICING FOR THE PARKS PROJECT AT THE NEXT BOARD OF WORKS MEETING.
- E. THE FINAL PLANS FOR INSTALLING THE ELEVATOR AT THE BACALA CENTER ARE TO BE PRESENTED AT THE AREA PLAN COMMISSION ON AUGUST 9, 2017 FOR APPROVAL.

MARTY RANDALL INVITED EVERYONE TO AN ECLIPSE PARTY AT 1:30PM IN FRONT OF THE TRAIN DEPOT ON AUGUST 21, 2017.

JESSICA JONES

- A. ANNOUNCED THE PIG ROAST IN THE PARK IS THIS WEEKEND.
- B. ASKED THE BOARD TO APPROVE HIRING AUSTIN LYLES AS BROADBAND INSTALLER D EFFECTIVE 8/14/17. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

- A. ASKED THE BOARD TO APPROVE PROMOTING JUSTIN CHEATHAM TO PATROLMAN 1ST CLASS EFFECTIVE 8/13/17 AND TO PROMOTE JOE NICHOLSON TO LIEUTENANT EFFECTIVE 8/20/17. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY

- A. **RESOLUTION 2017-R13** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$25,250.00 WITH WESBANCO TO PAY HOUSTON & THOMPSON \$6,500, SEI \$3,750 AND ICE MILLER \$15,000. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. PRESENTED A SELL BACK FOR DENNEY ROBBINS. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
AUGUST 8, 2017

B. PRESENTED A 457 HARDSHIP DISTRIBUTION REQUEST FROM JON CRAWFORD. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:23 PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
AUGUST 22, 2017

2:04 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, JIM BINKLEY, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, STACIE SKINNER, JOHN GULLION AND PATRICIA RICHEY.

MINUTES FROM THE AUGUST 8, 2017 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER PRESENTED A CONTRACT BETWEEN THE CITY OF SCOTTSBURG AND RIVER HILLS NOT TO EXCEED \$3200 TO UPDATE THE CITY OF SCOTTSBURG CENSUS MAPS. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. INVITED EVERYONE TO A MEETING WITH KEN TEMPLE TOMORROW AT 1PM IN REGARDS TO THE WOLF RUN PROJECT.
- B. O'MARA & ALL STAR PAVING ARE FINISHING THEIR FINAL PAPERWORK. TEMPLE & TEMPLE IS STILL WORKING.
- C. DID RECEIVE EASEMENT PAPERWORK FROM LARRY WEAVER FOR THE TRAILS PROJECT. MR. THOMPSON HAS CONTACTED THE BANK AGAIN TO OBTAIN AN EASEMENT FOR THE MOBILE HOME PARK.
- D. STATE APPROVED THE PLANS AND ISSUED PERMITS FOR THE ELEVATOR IN THE BACALA CENTER AND THE FIRE DEPARTMENT STORAGE BUILDING.

JIM BINKLEY REPORTED HE HAD A GOOD MEETING WITH CLARK COUNTY REMC LAST FRIDAY IN REGARDS TO A POLE AGREEMENT.

STACIE SKINNER

- A. INFORMED THE BOARD THE FCC REPORT HAS BEEN FILED.
- B. ASKED THE BOARD TO TERMINATE AUSTIN LYLES EFFECTIVE 8/18/2017. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0. THIS VOTE WAS ALSO TAKEN BY PHONE ON 8/18/2017. MRS. SKINNER REPORTED SHE WILL NOT BE HIRING ANYONE ELSE THIS YEAR.

JESSICA JONES

- A. THANKED EVERYONE FOR THEIR HELP WITH PIG ROAST IN THE PARK.
- B. SHE ALSO GAVE KUDOS TO THE VISITOR'S COMMISSION FOR A SUCCESSFUL ECLIPSE PARTY.

TISH RICHEY

- A. PRESENTED THE FOLLOWING CLAIMS TO BE APPROVED FOR RELEASE CONTINGENT UPON THE REDEVELOPMENT COMMISSIONS' APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - 1. Ryan Heacock for Mural Painting, Light design in the amount of \$5,530.00 to be paid from Redev Bond for Dtown Project
 - 2. Total Concepts of Design for 2 Large Planters in the amount of \$1,648.62 to be paid from Redev Bond for Dtown Project
 - 3. Max Powder Coating for 4 Small Benches in the amount of \$140.00 to be paid from Redev Bond for Dtown Project

**BOARD OF WORKS
AUGUST 22, 2017**

4. Max Powder Coating for 2 Large Planters in the amount of \$200.00 to be paid from Redev Bond for Dtown Project
 5. Max Powder Coating for 12 Garbage Cans - 4 Small planters in the amount of \$1,100.00 to be paid from Redev Bond for Dtown Project
 6. Orscheln (VISA) for 1-425 Gallon Tank in the amount of \$269.99 to be paid from Redev Bond for Dtown Project
 7. Wiggam Lumber for Bridge – Lumber in the amount of \$4,096.08 to be paid from Redev Bond for Trail MASP to YMCA
 8. Brehob for Plants - Y to MASP Trail in the amount of \$3,728.50 to be paid from Redev Bond for Trail MASP to YMCA
 9. Brehob for Plants - MasP Parking Lot in the amount of \$4,604.75 to be paid from Redev Bond for Westside Parking Lot
 10. Brehob for Plants - MasP Parking Lot in the amount of \$7,303.50 to be paid from Redev Bond for Westside Parking Lot
 11. A-Deal Equipment for 2-Mills; 3-Lathes in the amount of \$52,380.00 to be paid from Redev Bond for Adv Manu Equip Project
 12. A-Line Tool & Die, Inc for Bandsaw & Other Equip in the amount of \$38,470.00 to be paid from Redev Bond for Adv Manu Equip Project
 13. Home Shop Accessories for Set Up in the amount of \$5,000.00 to be paid from Redev Bond for Adv Manu Equip Project
 14. William C Graham (Billy) for Kitchen Design Services in the amount of \$2,500.00 to be paid from Redev Bond for MasPark Banquet Hall Proj.
- B. ASKED THE BOARD TO APPROVE CLAIM FROM HOUSTON AND THOMPSON IN THE AMOUNT OF \$744.77 FOR WORK WITH ACQUIRING THE RITTER ESTATE TO BE PAID FROM THE CITY COUNTY REVOLVING LOAN FUND. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. ASKED THE BOARD TO APPROVE DESTROYING DEFECTIVE SASCO BAGS. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. PRESENTED A SELL BACK FOR TIM HALL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL REPORTED SHE ATTENDED A SPECIAL COMMISSIONERS MEETING. THEY ARE DISCUSSING OTHER ALTERNATIVES TO COUNTY TRASH DROP OFF SITES. THEY DID NOT MAKE ANY DECISIONS CONCERNING THE FUTURE OF THE AREA PLAN COMMISSION.

CLERK-TREASURER HARDY ANNOUNCED THE PUBLIC HEARING FOR THE 2018 BUDGET WILL BE SEPTEMBER 5, 2017 & THE ADOPTION WILL BE SEPTEMBER 18, 2017.

2:23 PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 12, 2017**

2:02 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, STACIE SKINNER, JERRY ASHER, JIM BINKLEY, JESSICA JONES, JASON APPLGATE, SCOTT ZELLERS, JAMES RICHEY, GUY TOWNSEND, JERRY BOLEY, JUDITH BOLEY, JOHN GULLION AND PATRICIA RICHEY.

MINUTES FROM THE AUGUST 22, 2017 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. THE CITY HAS THE SCOTTSBURG LAKE WATER DAM INSPECTED EVERY TWO YEARS. THE LATEST INSPECTION WAS SENT TO THE DNR LAST WEEK. KAREN MIDDLETON ASKED MR. SAEGESSER TO PROVIDE A COPY TO THE CLERKS OFFICE TO PROVIDE TO THE INSURANCE COMPANY.
- B. THE WASTE WATER TREATMENT WOULD LIKE TO APPLY FOR A SRF LOAN. MR SAEGESSER ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN THE APPLICATION. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. SOUTH LAKE ROAD PROJECTS:
 - a. DIVISION #1 (HWY 56 TO MID-AMERICA SCIENCE PARK)
 - i. CHANGE ORDER #2 IN THE INCREASED AMOUNT OF \$14,660 TO TEMPLE AND TEMPLE FOR ADDITIONAL SUPPORT MATERIALS NEEDED UNDER SIDEWALK. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
 - ii. PAY APPLICATION #2 IN THE AMOUNT OF \$231,066.66 TO TEMPLE AND TEMPLE FOR WORK ON SOUTH LAKE ROAD FROM HWY 56 TO MID-AMERICA SCIENCE PARK TO BE PAID FROM THE COMMUNITY CROSSINGS GRANT. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
 - b. DIVISION #2 (NEW PARKING LOT AT MID-AMERICA SCIENCE PARK)
 - i. CHANGE ORDER #1 IN THE INCREASED AMOUNT OF \$35,609.26 TO TEMPLE AND TEMPLE FOR ADDITIONAL SUPPORT MATERIALS NEEDED UNDER THE PARKING LOT. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
 - ii. PAY APPLICATION #1 IN THE AMOUNT OF \$119,464.15 TO TEMPLE AND TEMPLE FOR WORK ON THE MID-AMERICA SCIENCE PARK PARKING LOT TO BE PAID BY BOND. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- D. PARKS COMMUNITY PARK PROJECTS
 - a. CHANGE ORDER #2 IN THE INCREASED AMOUNT OF \$7,164.16 TO ALL STAR PAVING. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0
 - b. PAY APPLICATION #2 (FINAL) IN THE AMOUNT OF \$70,582.91 TO ALL STAR PAVING FOR WORKS AT THE CITY PARKS. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- E. DAVE O'MARA
 - a. CHANGE ORDER #2 TO DAVE O'MARA IN THE DECREASED AMOUNT OF -\$2,375.20. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
 - b. PAY APPLICATION #2 (FINAL) TO DAVE O'MARA IN THE AMOUNT OF \$84,842.45. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- F. MR. SAEGESSER REPORTED MR. LARRY WEAVER'S ATTORNEY SENT A LETTER IN REGARDS TO GRANTING AN EASEMENT. IN THE LETTER IT STIPULATES THE CITY RELOCATE MR. WEAVERS DITCH. THE CITY WILL CONTINUE TO REVIEW THEIR OPTIONS.

**BOARD OF WORKS
SEPTEMBER 12, 2017**

G. LINCOLN TAYLOR IS MOVING FORWARD WITH THE ELEVATOR PROJECT AT THE BACALA CENTER.

MARTY RANDALL INQUIRED AS TO WHEN THE CITY COUNCIL WILL BE SETTING TRICK OR TREAT NIGHT. CHIEF ZELLERS SAID HE WAS NOT SURE WHEN THE COUNCIL WOULD BE SETTING THAT DATE, BUT HE WOULD BE RECOMMENDING OCTOBER 31, 2017.

JAMES RICHEY REPORTED HE HAS BEEN TESTING PUMPS FOR ISO. THE DEPARTMENT'S 1996 PUMP DID NOT PASS INSPECTION. IT IS CURRENTLY IN INDIANAPOLIS BEING REPAIRED.

STACIE SKINNER REPORTED THE GUYS WERE ABLE TO REMOVE ALL EQUIPMENT OFF OF THE "RICE" TOWER. THE NEXT TOWER TO BE WORKED ON IS "CROWN" AND THAT IS SCHEDULED FOR FEBRUARY. MRS. SKINNER GAVE KUDOS TO THE GUYS FOR WORKING SO HARD AND RUNNING THE SHOW WHILE SHORT HANDED.

JIM BINKLEY

- A. UPDATED THE BOARD ON THE ELECTRIC CREW HE SENT TO GAINESVILLE, FL A WEEK AGO AS MUTUAL AID AFTER HURRICANE IRMA. MONDAY HE WILL EVALUATE IF HE NEEDS TO SEND A RELIEF CREW.
- B. ASKED THE BOARD TO PROMOTE DAKOTA BINKLEY TO THE NEXT STEP IN HIS APPRENTICE PROGRAM EFFECTIVE 9/10/2017. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH RICHEY

- A. **RESOLUTION 2017-R14** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$6875.00 WITH WESBANCO TO PAY SEI FOR INVOICE 1306-48. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE BOARD TO APPROVE EASEMENTS AS FOLLOWS: MAUTE & JACKSON \$10,000; LARCH & WEAVER \$20,000. THIS IS CONTINGENT UPON SIGNED EASEMENTS FROM LANDOWNERS. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

RESOLUTION 2017-R15 A RESOLUTION TO ACCEPT RESPONSIBILITY AND OWNERSHIP OF THE SEWER LIFT STATION SERVING AMBERLEY POINTE AND SURROUNDING PROPERTIES. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JERRY BOLEY ASKED THE BOARD WHERE THEY WERE IN THE PROCESS OF IMPLEMENTING THE ELECTRIC PRE PAY METERS FOR LANDLORDS. MR. BINKLEY SAID IT IS ON HOLD UNTIL THE NEW RATE ORDINANCE IS PASSED.

MR. BOLEY ASKED THE BOARD WHO HE NEEDED TO SPEAK TO IN REGARDS OF DRAINAGE FROM WOLF RUN BEING RAN TO HIS PROPERTY LINE. MAYOR GRAHAM STATED AS LONG AS "RULE 5" WAS ISSUED AND BEING FOLLOWED THERE ISN'T MUCH THE CITY CAN DO. FEMA REVIEWS THE "RULE 5" AND DNR ISSUES THE PERMIT. CLERK-TREASURER HARDY TOLD MR. BOLEY HE COULD DO A PUBLIC RECORDS REQUEST TO THE COUNTY CLERK ASKING FOR THE PERMIT INFORMATION ON THE PROJECT.

KAREN MIDDLETON

- A. FLU SHOTS WILL BE GIVEN TUESDAY SEPTEMBER 19TH FROM 12PM UNTIL 2PM IN THE COUNCIL CHAMBERS. MRS. MIDDLETON REMINDED EVERYONE TO BRING THEIR INSURANCE CARDS. IF SOMEONE CAN NOT ATTEND, THE CITY INSURANCE WILL COVER 100% OF FLU SHOTS GIVEN AT WALGREENS.
- B. PRESENTED THE INSURANCE COMMITTEE'S 2018 HEALTH INSURANCE RENEWAL PROPOSAL. OVERALL THE HEALTH RENEWAL WAS A 5.1% INCREASE.

BOARD OF WORKS
SEPTEMBER 12, 2017

- a. H.S.A. EE ONLY WILL REMAIN AT NO COST TO THE EMPLOYEE.
- b. H.S.A. EE SPOUSE; THE EMPLOYEE WILL PAY 20% OF THE PREMIUM.
- c. H.S.A. EE CHILD(REN); THE EMPLOYEE WILL PAY 20% OF THE PREMIUM.
- d. H.S.A. EE FAMILY; THE EMPLOYEE WILL PAY 25% OF THE PREMIUM.
- e. PPO EE ONLY; EMPLOYEE WILL PAY 15% OF THE PREMIUM.
- f. PPO EE SPOUSE; THE EMPLOYEE WILL PAY 30% OF THE PREMIUM.
- g. PPO EE CHILD(REN); THE EMPLOYEE WILL PAY 30% OF THE PREMIUM.
- h. PPO EE FAMILY; THE EMPLOYEE WILL PAY 35% OF THE PREMIUM.
- i. THE CITY WILL ADD LONG TERM DISABILITY AT NO COST TO THE EMPLOYEE.
- j. THE CITY WILL COVER 100% OF THE VISION AND DENTAL FOR THE EMPLOYEE.
- k. THE EMPLOYEE WILL COVER 100% OF THEIR DEPENDENT(S) COST FOR VISION AND DENTAL.
- l. THE PAYROLL DEDUCTIONS FOR HEALTH INSURANCE WILL GO FROM 52 PAYS TO 48 PAYS. THIS ALIGNS THE HEALTH INSURANCE WITH THE REST OF THE PAYROLL DEDUCTIONS.

STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

- C. OPEN ENROLLMENT WILL BE COMPLETED ONLINE THIS YEAR. THE EMPLOYEE HAS THE ENTIRE MONTH OF NOVEMBER TO COMPLETE THE 2018 OPEN ENROLLMENT. THE 1ST FRIDAY IN NOVEMBER THE MEDICAL TRUST WILL BE HERE TO MEET WITH THE EMPLOYEES. ANOTHER DAY WILL BE SCHEDULED IN NOVEMBER FOR EMPLOYEES TO MEET WITH THE OTHER VENDORS.

2:55 PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 26, 2017**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, ZACH MICHELS, JIM BINKLEY, JERRY ASHER, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, KIM SCHAFSTALL, TISH RICHEY AND JOHN GULLION.

MINUTES FROM THE SEPTEMBER 12, 2017 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. ZACH MICHELS WITH CASEYS GENERAL STORE PRESENTED UPDATED PLANS.
- B. SEI PRESENTED A SERVICE AVAILABILITY LETTER. THERE WAS SOME CONCERN WITH THE WATER ONLY WATER SERVICE BEING A 2" LINE. CASEY'S SAID THEY WOULD EXTEND A SERVICE LINE FROM THE 6" LINE ON PARK TO OWEN TO THIS DEVELOPMENT AND TAKE CARE OF A FIRE HYDRANT. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. SEI PRESENTED THE STORM WATER REVIEW LETTER FROM THE SCOTT COUNTY AREA PLAN COMMISSION. THERE IS CONCERN ABOUT THE ABILITY OF THE EXISTING STORM WATER SYSTEM TO CONVEY THE STORM WATER FROM THE INTERSECTION. THIS SYSTEM IS PART OF ON-GOING INVESTIGATIONS TO DETERMINE THE CAUSE OF FLOODING AT THE US 31/SR56 INTERSECTION. THE STATE ISSUED A STATEMENT THAT THE STATE IS RESPONSIBLE FOR THE INLET AND ALL REPAIRS AS THE CITY IS RESPONSIBLE FOR THE STORM WATER SYSTEM AND ANY REPAIRS. SAEGESSER ASKED THE BOARD TO ALLOW THE PROJECT TO MOVE FORWARD. HE WILL WORK WITH ZACH, INDOT AND APC ON PERMITTING.
- D. SEI REPORTED ON 10/11/17 AT 11 AM SHELLY LOVE WILL BE AT THEIR OFFICE FOR AN SRF APPLICATION PRE-PLANNING MEETING.
- E. PRESENTED PAY APPLICATION #5 (FINAL) FOR 2015 MOONGLO ROAD IMPROVEMENTS PROJECT IN THE AMOUNT OF \$18,425.00. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- F. BACALA CENTER:
 - a. BUILDING PERMIT HAS BEEN OBTAINED. ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN THE APPLICATION TO INSTALL THE ELEVATOR. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
 - b. LATCO PAY APPLICATION #2 NOT TO EXCEED \$25,000 FOR WORK RELATED TO THE BACALA CENTER. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:30PM BILL HOAGLAND EXCUSED HIMSELF FROM THE MEETING.

JILL SAEGESSER INFORMED THE BOARD RIVER HILLS HAS SOME MONEY SET ASIDE FOR PHASE 1 AND PHASE 2 CLEAN UP PLANS FOR PETROLEUM AND HAZARDOUS MATERIALS. THERE HAVE NOT BEEN ANY SITES IN SCOTT COUNTY EVALUATED AND SHE WANTED THE BOARD TO BE AWARE THE MONEY WAS AVAILABLE. PHASE 1 TESTS TO SEE IF A CONTAMINANT IS PRESENT. PHASE 2 TESTS TO IDENTIFY WHAT CONTAMINANTS ARE PRESENT.

MARTY RANDALL ASKED THE BOARD'S PERMISSION TO DECORATE THE LIGHT POLE BY CITY HALL FOR HALLOWEEN. MAYOR GRAHAM SAID YES.

STACIE SKINNER PRESENTED A TOWER AGREEMENT FOR WILLIAM DONAHUE. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JIM BINKLEY REPORTED HIS CREW MADE IT BACK SAFELY FROM THEIR MUTUAL AID ASSIGNMENT IN FLORIDA. MAYOR GRAHAM IS VERY PROUD OF THEM.

**BOARD OF WORKS
SEPTEMBER 26, 2017**

LESLIE BIXLER

- A. REQUESTED A WAIVER OF RENTAL FOR THE SOLID WASTE DISTRICT AT THE TRAIN DEPOT ON 12/05/17 FOR TRAINING. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. REQUESTED A WAIVER OF RENTAL FOR SCOTT COUNTY FARMERS MARKET AT THE TRAIN DEPOT ON 12/16/17 & 12/23/17 FOR AN INDOOR MARKET. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JESSICA JONES PRESENTED A FOUR YEAR CONTRACT WITH THE EDINBURGH CORRECTION FACILITY IN THE AMOUNT OF \$52,115.00. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

TISH RICHEY ASKED THE BOARD TO GIVE PRIOR APPROVAL TO RELEASE PENDING RDC CLAIMS. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. THE CLAIMS ARE AS FOLLOWS:

- A. LATCO/SELBY HOUSE FOR INSTALLATION OF ELEVATOR IN THE AMOUNT OF \$ 24,979.00 TO BE PAID FROM REDEV BOND-BACALA.
- B. LATCO/SELBY HOUSE FOR EXTERIOR PAINT IN THE AMOUNT OF \$ 2,450.00 TO BE PAID FROM REDEV BOND- CONVENING SPACE- EXTERIOR.
- C. LATCO/SELBY HOUSE FOR STONE LEDGE WALL IN THE AMOUNT OF \$ 6,382.00 TO BE PAID FROM REDEV BOND- CONVENING SPACE- EXTERIOR.
- D. LATCO/SELBY HOUSE FOR LANDSCAPING IN THE AMOUNT OF \$2,522.00 TO BE PAID FROM REDEV BOND- CONVENING SPACE- EXTERIOR.
- E. WIGGAM LUMBER, INC FOR BRIDGE #2 IN THE AMOUNT OF \$1,893.37 TO BE PAID FROM REDEV BOND- CONVENING SPACE- EXTERIOR.
- F. ARBUCKLE POP'S PLANTS FOR MUMS IN THE AMOUNT OF \$315.00 TO BE PAID FROM REDEV BOND – DOWNTOWN PROJECT.
- G. SULLIVAN FEED MIL FOR FENCING IN THE AMOUNT OF \$3,124.25 TO BE PAID FROM PINE ST/ DOG PARK.
- H. ISU INSURANCE FOR MEMBERS BONDS IN THE AMOUNT OF \$ 262.50 TO BE PAID FROM NW/SE TIF.
- I. TEMPLE & TEMPLE FOR IMPROVEMENTS IN THE AMOUNT OF \$77,000.65 TO BE PAID FROM NW TIF.

2:50PM BILL HOAGLAND RETURNED TO THE MEETING.

KAREN MIDDLETON

- A. PRESENTED A VACATION SELL BACK FOR TIM HALL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED THE ANNUAL MAINTENANCE AGREEMENT WITH KEYSTONE SOFTWARE SYSTEMS. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:52 PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 10, 2017**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, BILL SAEGESSER, DAVID HARDIN, LESLIE BIXLER, JASON APPELGATE, JESSICA JONES, GUY TOWNSEND, MARTY RANDALL, JIM BINKLEY, JOHN GULLION AND TISH RICHEY.

MINUTES FROM THE SEPTEMBER 26, 2017 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. OCTOBER 11, 2017 AT 11AM SHELLY LOVE IS MEETING TO REVIEW THE SRF BOND REQUIREMENTS.
- B. IFA CALLED SEI TO RECEIVE A STATUS UPDATE ON THE OLD SCOTT MANUFACTURING SITE.
- C. TEMPLE AND TEMPLE HAS MOVED TO THE WEST LAKE ROAD COMMUNITY CROSSINGS PROJECT.
- D. DONNIE BOSWELL CALLED MR. SAEGESSER TO REPORT SOME WASHOUT AREAS ALONG THE TRAIL. MR. SAEGESSER DID NOT SEE ANY WASHOUTS. MAYOR GRAHAM STATED DONNIE AND BEA BOSWELL WERE VERY HAPPY WITH THE TRAIL.
- E. SCOTTSBURG PLAZA PROJECT- WILL HAVE QUOTE PACKAGE TO CONTRACTORS FIRST OF NEXT WEEK.

MARTY RANDALL ASKED THE BOARDS PERMISSION TO DECORATE ANOTHER LIGHT POLE FOR HALLOWEEN. THE BOARD APPROVED.

LESLIE BIXLER PRESENTED A SERVICE AGREEMENT WITH JACKSON COUNTY REMC FOR THE LIFT STATIONS AT AMBERLY POINTE. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

JASON APPELGATE PRESENTED PROPOSALS FOR A NEW GARBAGE TRUCK. BILL HOAGLAND MADE A MOTION TO ACCEPT BEST EQUIPMENT'S PROPOSAL. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0. MR. APPELGATE SAID HE WOULD KEEP THE OLD TRUCK AS A BACK UP.

- A. BEST EQUIPMENT \$149,244.00
- B. STOOPS \$154,798.00
- C. UHL \$169,640.76

JESSICA JONES REMINDED THE SUPERVISORS ABOUT THE ACTIVE SHOOTER TRAINING AT MID-AMERICA SCIENCE PARK FROM 8AM UNTIL 10AM ON 10/17/17.

JAMES BINKLEY REPORTED TIME WARNER IS GOING TO INVENTORY THEIR EQUIPMENT ON OUR POLES. ALSO, AS RECOMMENDED EVERY TEN YEARS, A THIRD PARTY IS GOING TO INVENTORY THE CITY POLES.

GUY TOWNSEND INVITED EVERYONE TO THE KIWANIS CLUB PANCAKE BREAKFAST ON NOVEMBER 4, 2017 FROM 7AM UNTIL 10AM AT THE METHODIST CHURCH.

BILL HOAGLAND COMPLIMENTED THE MUMS AROUND THE DOWNTOWN AREA.

TISH RICHEY PRESENTED **RESOLUTION 2017-R16** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$5,000.00 WITH WESBANCO TO

BOARD OF WORKS
OCTOBER 10, 2017

PAY SEI FOR INVOICE 1306-49. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:17 PM BILL HOAGLAND MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 24, 2017**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, BILL SAEGESSER, KAREN MIDDLETON, JILL SAEGESSER, MARTY RANDALL, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, KIM SCHAFSTALL AND TISH RICHEY

MINUTES FROM THE OCTOBER 10, 2017 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. PRESENTED A PAY APPLICATION FROM TEMPLE AND TEMPLE FOR THE MOONGLO/WOLF RUN PROJECT IN THE AMOUNT OF \$89,530.45. SEI WILL INSPECT PRIOR TO THE CITY TAKING OVER THE STREETS. STANLEY ALLEN MADE A MOTION TO CONTINGENT UPON THE RDC APPROVAL. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. REPORTED TEMPLE IS CONTINUING ON WITH THE LAKE ROAD PROJECT.
- C. PRESENTED AN APPLICATION FOR THE SANITARY SEWER LINE RELOCATION AT SCOTTSBURG PLAZA FOR SUBMITTAL TO IDEM. STANLEY ALLEN MADE A MOTION FOR THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. SEI REQUEST QUOTES FROM JEFF COOMES, TEMPLE & TEMPLE, AND GLENN LAWYER TO RELOCATE THE SANITARY SEWER LINE. THE QUOTES ARE DUE TUESDAY NOVEMBER 7, 2017.

STACIE SKINNER

- A. PRESENTED A LETTER FOR THE MAYOR'S SIGNATURE STATING THE CITY OF SCOTTSBURG WILL NOT BE RENEWING THEIR TOWER AGREEMENT WITH CROWN. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED AN INVOICE FOR DAVID DARLAGE IN THE AMOUNT OF \$1440.00 FOR A 12 MONTH TOWER AGREEMENT. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. THEY ARE SIGNING UP NEW FIBER CUSTOMERS.

JESSICA JONES ANNOUNCED THE DOWNTOWN REVITALIZATION COMMITTEE IS HOLDING AN OPEN HOUSE ON NOVEMBER 8, 2017 FROM 4:30PM UNTIL 6:30PM. ALL COMMUNITY MEMBERS ARE WELCOME TO STOP BY FOR AS LITTLE AS 15 MINUTES TO GIVE FEEDBACK.

TISH RICHEY

- A. PRESENTED A CLAIM FROM THE SCOTT COUNTY ECONOMIC DEVELOPMENT CORPORATION FOR REIMBURSEMENT IN THE AMOUNT OF \$40596.43.
- B. PRESENTED A BREAKDOWN OF PREMIUM BETWEEN THE DEPARTMENTS FOR THE DEPARTMENT CORRECTIONS 2018 CONTRACT. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN MADE A MOTION TO APPROVE. MOTION CARRIED 3-0.
- C. TISH RICHEY ASKED THE BOARD TO GIVE PRIOR APPROVAL TO RELEASE PENDING RDC CLAIMS. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0. THE CLAIMS ARE AS FOLLOWS:
 - a. GOIN POSTAL FOR COLORPLAST SIGNS IN THE AMOUNT OF \$275.00 TO BE PAID FROM REDEV BOND DTOWN PROJECT

**BOARD OF WORKS
OCTOBER 24, 2017**

- b. BURRIS ELECTRIC FOR CANOPY LIGHTS IN THE AMOUNT OF \$1,365.00 TO BE PAID FROM REDEV BOND DTOWN PROJECT
- c. JOE'S PLANTS FOR 82 MUMS IN THE AMOUNT OF \$560.00 TO BE PAID FROM REDEV BOND DTOWN PROJECT
- d. THOMAS PLASTICS FOR SANDBLASTING (10) BENCHES IN THE AMOUNT OF \$1,380.00 TO BE PAID FROM REDEV BOND DTOWN PROJECT
- e. OTIS ELEVATOR FOR PAY AP #2 IN THE AMOUNT OF \$24,132.00 TO BE PAID FROM REDEV BOND BACALA ELEV PROJECT
- f. CITY OF SCOTTSBURG FOR RITTER PROP PURCHASE IN THE AMOUNT OF \$146,698.51 TO BE PAID FROM REDEV BOND ADDL LAND ACQUISITION – RITTER
- g. BURRIS ELECTRIC FOR BALLASTS IN THE AMOUNT OF \$88.50 TO BE PAID FROM SE TIF BACALA CENTER
- h. BURRIS ELECTRIC FOR SYLVANIA BULBS IN THE AMOUNT OF \$65.00 TO BE PAID FROM SE TIF BACALA CENTER

KAREN MIDDLETON

- A. PRESENTED A VACATION SELLBACK FOR STACIE SKINNER. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED A 2015 HEALTH INSURANCE CLAIM FOR AN EMPLOYEE THAT HAD BEEN MISPROCESSED. THE ORIGINAL CLAIM WAS \$230 THE EMPLOYEE WORKED WITH THE PROVIDER TO WRITE IT OFF TO \$95. MRS. MIDDLETON ASKED THE BOARD TO APPROVE THE CITY PAYING FOR THE CLAIM. IT WAS PART OF THE “LOST” SAGAMORE CLAIMS. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. ANNOUNCED THE MEDICAL TRUST WILL BE PRESENTING THE 2018 BENEFITS PACKAGE DURING TWO SEPARATE MEETINGS ON NOVEMBER 3, 2017. PLEASE ATTEND ONE OF THE MEETINGS; THE FIRST MEETING WILL BEGIN AT 12:30PM, THE SECOND WILL BEGIN AT 2:00PM.
- D. MONDAY NOVEMBER 6, 2017 WILL BE THE CITY’S OPEN ENROLLMENT FROM 11:30AM UNTIL 3:30PM. AFLAC WILL BE THERE TO SIGN THE ANNUAL 125 WAIVERS AND COMPUTERS WILL BE SET UP IF ANYONE NEEDS HELP WITH THEIR ONLINE OPEN ENROLLMENT.

JAN HARDY ASKED THE BOARD TO AUTHORIZE HER ORDERING MIKE MONTGOMERY A VISA CARD WITH A \$10,000 LIMIT. MAYOR GRAHAM INFORMED THE BOARD THAT MR. MONTGOMERY WOULD BE IN CHARGE OF OUR COMPUTERS AND NETWORKS AT THIS TIME AND WOULD NEED THE ABILITY TO MAKE LARGE PURCHASES. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

2:25 PM MAYOR GRAHAM ADJOURNED.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 14, 2017**

2:00 PM BILL HOAGLAND CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, BILL SAEGESSER, KAREN MIDDLETON, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, KIM SCHAFSTALL, JOHN GULLION AND PATRICIA RICHEY.

MINUTES FROM THE OCTOBER 24, 2017 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. CONTINUES TO WORK WITH TEMPLE TO HAVE THE WATER, SEWER AND ROADWAYS IN WOLFRUN UP TO SPECS FOR THE CITY TO TAKE OWNERSHIP.
- B. CURRENTLY INSTALLING LAMPS ALONG THE WALKWAY ON SOUTH LAKE ROAD.
- C. PAVING ALONG WEST LAKE ROAD BY CASEY'S GAS STATION.
- D. THE CITY COUNCIL VOTED TO CLOSE THE ALLEY BESIDE THE BACALA FOR DELIVERY OF THE ELEVATOR.
- E. SEI RECEIVED BIDS FOR RELOCATING THE SANITARY SEWER LOCATED AT SCOTTSBURG PLAZA. THE QUOTES ARE AS FOLLOWS: LAWYER EXCAVATING; \$97,954.99; COTTONGIM ENTERPRISES \$79,385; TEMPLE & TEMPLE \$48,150. MR. SAEGESSER IS NOT READY AT THIS TIME TO GIVE HIS RECOMMENDATION FOR AWARDED THIS PROJECT. MR. COOTS, THE DEVELOPER, HAS SEVERAL LIABILITY DOCUMENTS, PERMITS, AND EASEMENTS THAT NEED TO BE OBTAINED OR SIGNED PRIOR TO MOVING FORWARD. INCLUDED IN THIS IS A HOLD HARMLESS AND RELEASE OF LIABILITY FOR THE CITY IN REGARD TO AN OLD SEWER LINE MR. COOTS WOULD LIKE LEFT IN PLACE.
- F. PRESENTED WO 2017-05 FOR ENGINEERING SERVICES RELATED TO THE SCOTTSBURG PLAZA NOT TO EXCEED \$15,000. BILL HOAGLAND MADE A MOTION FOR THE MAYOR TO SIGN. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

STACIE SKINNER ASKED THE BOARD TO APPROVE PROMOTING ZACH BANE TO NETWORK MANAGER EFFECTIVE JANUARY 1, 2018. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

JIM BINKLEY ASKED THE BOARD TO PROMOTE WILLIE DANIELS FROM 5TH TO 6TH APPRENTICE EFFECTIVE NOVEMBER 19, 2017. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

JESSICA JONES ANNOUNCED THE LIGHTED CHRISTMAS PARADE WILL BE NOVEMBER 25, 2017 AT 6PM.

SCOTT ZELLERS

- A. 210 JEFFERSON STREET: ROBERT SANDERS IS PURCHASING THE PROPERTY FROM RAYMOND NASBY WHO IS NOT IN GOOD HEALTH. IT IS MR. SANDERS INTENSIONS TO TEAR DOWN THE PROPERTY.
- B. CARLA LANE: HAS BEEN GIVEN UNTIL DEC 8TH TO SELL OR PROPERLY LICENSE THE SEVERAL VEHICLES SITTING IN FRONT OF THEIR HOME.
- C. 702 CURTSINGER: TEX MURPHY HAS CLEANED UP HIS PROPERTY. HE HAS BEEN NOTIFIED OF SQUATTERS ON HIS PROPERTY.

BOARD OF WORKS
NOVEMBER 14, 2017

TISH

- A. ASKED JESSICA TO CHECK WITH KERRY THOMPSON ABOUT TEARING DOWN THE COPE HOUSE, SINCE IT WAS ON FIRE AGAIN LAST WEEK.
- B. **RESOLUTION 2017-R17** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$55,650.00 WITH WESBANCO TO PAY UMBAUGH FOR INVOICE 150654 \$39,400 AND SEI FOR INVOICE 1306-50 \$16,250. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

KAREN

- A. PRESENTED VACATION SELLBACKS FOR: MIKE MONTGOMERY 7.5 DAYS, JIM BINKLEY 7.5 DAYS AND DIANA GAYLE 9 DAYS. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE SUPERVISORS TO HAVE THEIR PAY VOUCHERS IN BY NOON ON MONDAY NOVEMBER 20TH AND PAYROLL MAY BE PICKED UP BY 10AM WEDNESDAY NOVEMBER 22ND.
- C. ANNOUNCED THE CITY THANKSGIVING LUNCHEON WILL BE TUESDAY NOVEMBER 21ST AT 11:30AM AT THE INTERURBAN SHELTER HOUSE.

2:27 PM STANLEY ALLEN ADJOURNED.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 28, 2017**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, STACIE SKINNER, JIM BINKLEY, JAMES RICHEY, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION, PATRICIA RICHEY, MICHELLE STEVENS, RICK MITCHUM AND RANDY TELTOE.

MINUTES FROM THE NOVEMBER 14, 2017 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

EPIC INSURANCE PRESENTED THE LIABILITY AND WORKER COMPENSATION RENEWAL FROM TRAVELERS AND A MIXED QUOTE FROM BRIT (LIABILITY), IPEP (WORK COMP) AND BCS (CYBER). TRAVELERS RENEWAL WAS \$284,838 AND THE MIXED QUOTE WAS \$258,915. STANLEY ALLEN MADE A MOTION TO APPROVE THE MIXED QUOTE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER PRESENTED AN EDA REVOLVING LOAN FUND ADMINISTRATIVE CONTRACT FOR RIVER HILLS IN THE AMOUNT OF \$1250. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. WEST LAKE ROAD IS PRETTY WELL FINISHED STRIPING TODAY.
- B. TRAIL 56 N TO YMCA: WORKING ON FIRE DEPARTMENT SIGN BASE.
- C. PAY APP#1 MULTI USE TRAIL TO TEMPLE AND TEMPLE IN THE AMOUNT OF \$120430.14. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. BACALA CENTER ELEVATOR HAS ARRIVED.
- E. SCOTTSBURG PLAZA: BILL SAEGESSER ASKED THE BOARD TO APPROVE THE MAYOR THE SIGN CONTINGENT UPON KERRY THOMPSON'S APPROVAL THE EASEMENT AGREEMENT, NOTICE OF AWARD, NOTICE TO PROCEED AND CONSTRUCTION CONTRACT. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MARTY RANDALL SAID THE COUNTY COMMISSIONERS ACCEPTED SIX NAMES FOR THE AREA PLAN ADVISORY BOARD. THE NAMES ARE AS FOLLOWS: GARY GREEN, JOHN HOWSER, PAT BRIDGEWATER, BILL BANTA, JARRED SULLIVAN AND DOUG ANDREWS. MAYOR GRAHAM ASKED JESSICA TO REACH OUT TO KERRY THOMPSON FOR THE CITY TO START PUTTING THEIR PLANS IN PLACE.

JAMES RICHEY IS WORKING ON MOVING FORWARD ON THE COPE PROPERTY.

SCOTT ZELLERS REPORTED NEXT MONTH HE WILL BE GETTING BIDS FOR VEHICLES.

TISH RICHEY PRESENTED CLAIMS TO BE PAID PRIOR TO THE NEXT BOARD MEETING. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

- A. DEPCO FOR ADV MANU EQUIP IN THE AMOUNT OF \$61,808.00 TO BE PAID FROM REDEV BOND ADV MANU PROJECT

BOARD OF WORKS
NOVEMBER 28, 2017

- B. EDC FOR REIMBURSE FOR JBH TECH IN THE AMOUNT OF \$ 36,884.00 TO BE PAID REDEV BOND ADV MANU PROJECT
- C. EDC FOR REIMBURSE FOR GABCO INDUSTRIES IN THE AMOUNT OF \$ 42,430.00 TO BE PAID REDEV BOND ADV MANU PROJECT
- D. EDC FOR REIMBURSE FOR FL- SIMULATORS IN THE AMOUNT OF \$ 34,151.00 TO BE PAID REDEV BOND ADV MANU PROJECT
- E. GRAND RENTAL FOR POST DRIVER IN THE AMOUNT OF \$895.00 TO BE PAID REDEV BOND DOG PARK PROJECT
- F. TOTAL CONCEPTS FOR 1 22" X 90" X 28" PLANTER IN THE AMOUNT OF \$946.52 TO BE PAID REDEV BOND DTOWN PROJECT
- G. CNA SURETY FOR 2018 BONDS IN THE AMOUNT OF \$131.25 TO BE PAID NW TIF
- H. CNA SURETY FOR 2018 BONDS IN THE AMOUNT OF \$131.25 TO BE PAID SE TIF
- I. ARBUCKLE PLANTS FOR DIRT IN THE AMOUNT OF \$120.00 TO BE PAID PWS
- J. BURRIS ELECTRIC FOR POWER CORDS AND ADAPTERS IN THE AMOUNT OF \$115.00 TO BE PAID PWS

KAREN MIDDLETON

- A. PRESENTED A VACATION SELL BACK FOR ED AMICK. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. REMINDED THE EMPLOYEES
 - a. THEIR NEW HEALTH INSURANCE DEDUCTION WILL BEGIN IN DECEMBER.
 - b. REDEEM THEIR WELLNESS GIFT CARDS AT MYUHC.COM
 - c. PICK UP THEIR LONGEVITY CHECKS THIS FRIDAY.
- C. INPRS WILL BE CHANGING THEIR EMPLOYEE WEBSITE AT THE BEGINNING OF THE YEAR. THEY ARE ENCOURAGING EMPLOYEES TO PRINT OFF ANY INFORMATION THEY MAY WANT. PRIOR STATEMENT AND SUCH WILL NOT CARRY OVER TO THE NEW SITE. THE LAST DAY TO ACCESS THE CURRENT WEBSITE IS DECEMBER 26, 2017.

JAN HARDY ENCOURAGED EMPLOYEES WHO HAD TIME TO VOLUNTEER TIME TO RING THE BELL FOR THE SALVATION ARMY. THE MONEY COLLECTED IS USED TO PAY ELECTRIC BILLS.

2:50 PM STANLEY ALLEN ADJOURNED.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 12, 2017**

2:00 PM BILL HOAGLAND CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, STACIE SKINNER, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION, PATRICIA RICHEY, AND KIM SCHAFSTALL.

MINUTES FROM THE NOVEMBER 28, 2017 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. THE CASEY'S GAS STATION PROJECT IS MOVING ALONG QUICKLY.
- B. THE SCOTTSBURG WATER DEPARTMENT RELOCATED THE WATER LINE AT SCOTTSBURG PLAZA.
- C. IDEM SENT A LETTER INQUIRING ABOUT PHOSPHORUS REMOVAL AND THE USE OF THE CHEMICAL FEED SYSTEM AT THE WASTEWATER TREATMENT PLANT. MR. SAEGESSER IS PREPARING A RESPONSE.
- D. ALL THE LIGHTS ARE INSTALLED ALONG THE WALING TRAIL ON SOUTH LAKE ROAD. THE CITY NEEDS TO PREPARE A WORK ORDER TO ASSIGN THE METER TO BE PAID BY THE BOARD OF WORKS.
- E. PRESENTED A PAY APPLICATION FROM OTIS ELEVATOR IN THE AMOUNT OF \$ 4,826.40. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- F. PRESENTED A QUOTE FROM MILLER HEATING AND COOLING TO BE PAID FROM THE TIF BOND FOR THE HVAC SYSTEM AT THE BACALA, CENTER UPSTAIRS WHERE THE ELEVATOR WILL BE HOUSED, IN THE AMOUNT OF \$13,250. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- G. DUE TO THE CURRENT PERSONAL SITUATION WITH THE MAYOR. MR. SAEGESSER ASKED THE BOARD TO APPROVE BILL HOAGLAND TO SIGN ALL THE CONSTRUCTION PAPERS RELATED TO THE SCOTTSBURG PLAZA THEY AUTHORIZED THE MAYOR TO SIGN AT THE PREVIOUS MEETING. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

MARTY RANDALL REPORTED THE COUNTY COMMISSIONERS ADDED MIKE EVERITT TO THE NAMES FOR THE AREA PLAN ADVISORY BOARD MEMBERS. THE COMMISSIONERS WILL MEET THIS THURSDAY AT 9:30AM.

STACIE SKINNER

- A. ASKED THE BOARD TO APPROVE THE HIRING OF MATTHEW BRIDGEWATER EFFECTIVE JANUARY 2, 2018 AS INSTALLER B. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE BOARD TO APPROVE A 2018 CLOTHING ALLOWANCE AND A PHONE STIPEND BEGINNING IN JANUARY IN THE AMOUNT OF \$100 FOR MATTHEW BRIDGEWATER. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. ZACH BANE HAS BEEN WORKING WITH JIM RICHEY TO GET FIRST AID KITS AT ALL THE TOWER LOCATIONS.

JIM BINKLEY

- A. ASKED THE BOARD TO APPROVE A PHONE STIPEND FOR WILLIE DANIELS OF \$50 BEGINNING JANUARY 2018. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE BOARD TO REMOVE THE PHONE STIPEND OF ARCHIE CAMPBELL BEGINNING JANUARY 2018. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. ASKED THE BOARD TO APPROVE A 2018 CLOTHING ALLOWANCE FOR DAKOTA BINKLEY AND ROGER BUTLER. STANLEY ALLEN MADE A

**BOARD OF WORKS
DECEMBER 12, 2017**

MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

- D. ASKED THE BOARD TO APPROVE A POLE AUDIT CONTRACT WITH AMERICAN ENERGY IN THE AMOUNT OF \$10 - \$12 PER POLE CONTRACTING AROUND 3000 POLES. THIS CONTRACT IS A BETTER DEAL THAN THE PRIOR APPROVED CONTRACT. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

LESLIE BIXLER

- A. HOLY CROSS LUTHERAN CHURCH ASKED THE BOARD TO APPROVE CHANGING THEIR SERVICE TIME FROM 6PM SUNDAYS TO 11AM SUNDAYS. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. HOLY CROSS LUTHERAN CHURCH ASKED THE BOARD PERMISSION TO SET UP A NON-PERISHABLE FOOD BOX OUTSIDE THE TRAIN DEPOT. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

JESSICA JONES AND BILL HOAGLAND THANKED EVERYONE FOR ATTENDING THE CITY CHRISTMAS DINNER.

SCOTT ZELLERS IS TAKING BIDS ON VEHICLES.

TISH RICHEY

- A. **RESOLUTION 2017-R18** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$1,875.00 WITH WESBANCO TO PAY SEI FOR INVOICE 1306-51. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE BOARD FOR APPROVAL TO PAY THE FOLLOWING CLAIMS PRIOR TO THE NEXT BOARD MEETING. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- a. NORTH ELECTRIC FOR INSTALLATION/RELOCATION OF ELECTRIC IN THE AMOUNT OF \$2,125.95 TO BE PAID FROM REDEVELOPMENT BOND ADV MANU PROJECT.
 - b. GOIN POSTAL FOR SIGNS IN THE AMOUNT OF \$660 TO BE PAID FROM REDEVELOPMENT BOND DOWNTOWN PROJECT.
 - c. BURRIS ELECTRIC FOR CANOPY LIGHTS IN THE AMOUNT OF \$390 TO BE PAID FROM REDEVELOPMENT BOND DOWNTOWN PROJECT.

KAREN MIDDLETON

- A. PRESENTED VACATION SELLBACK FOR THE POLICE DEPARTMENT. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. REMINDED EMPLOYEES THE LAST DAY TO ACCESS THE EMPLOYEE PERF WEBSITE IS DECEMBER 26, 2017. OLD STATEMENTS AND SUCH WILL NOT ROLLOVER TO THE NEW WEBSITE.
- C. ASKED THE DEPARTMENT HEADS TO HAVE THEIR PAYROLL TURNED IN BY NOON ON DECEMBER 22, 2017 FOR THE WEEK OF CHRISTMAS.

2:23 PM STANLEY ALLEN ADJOURNED.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 28, 2017**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, TISH RICHEY, BILL SAEGESSER, DAVE HARDIN, STACIE SKINNER, JAMES RICHEY, LESLIE BIXLER, JESSICA JONES, JASON APPLGATE AND JOHN GULLION.

MINUTES FROM THE DECEMBER 12, 2017 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. PRESENTED A CLAIM FROM IDEM IN THE AMOUNT OF \$18.75 FOR THE OLD SCOTT MANUFACTURING PROJECT. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. PRESENTED A CHANGE ORDER FROM LATCO FOR MILLER HEATING AND COOLING IN THE AMOUNT OF \$13,250.00 FOR THE HEATING AND COOLING FOR THE ELEVATOR AT THE BACALA CENTER. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. PRESENTED PAY APPLICATION #3 FOR LATCO IN THE AMOUNT OF \$54,362.58. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

STACIE SKINNER UPDATED THE BOARD THAT MATT BRIDGEWATER WILL BEGIN ON JANUARY 2, 2018.

LESLIE BIXLER

- A. ASKED THE BOARD TO WAIVE THE FEE AT THE DEPOT FOR THE SCOTT COUNTY SOIL AND WATER DISTRICT ON 2/14/18. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE BOARD TO WRITE-OFF EXTRA PICK UPS ON RESIDENTS WHO HAVE MOVED AND THE UTILITY OFFICE IS UNABLE TO LOCATE. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

JESSICA JONES ASKED THE BOARD TO WAIVE THE 90 DAY NOTICE CLAUSE IN THE T&T PIPE RENOVATION LEASE. THEY NOTIFIED THE CITY IN DECEMBER THEY WOULD BE MOVING FROM THE BOND STREET LOCATION. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

JASON APPLGATE PRESENTED QUOTES FOR A 2018 UTILITY TRUCK & BED. QUOTES ARE AS FOLLOWS: JOHN JOHNS \$38,989.26; COYLE \$39,052.77; CHANDLER NO QUOTE. MAYOR GRAHAM MADE A MOTION TO ACCEPT JOHN JONES AS THE LOWEST QUOTE. STANLEY ALLEN MADE A MOTION TO APPROVE. MOTION CARRIED 2-0.

JASON APPLGATE PRESENTED A QUOTE FOR A SNOW PLOW AND SALT SPREADER IN THE AMOUNT OF \$9,818. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

JAN HARDY ASKED THE BOARD TO APPROVE ANNUALLY REVIEWING THE CUSTOMER BASE AND UPDATING THE PERCENTAGE EACH UTILITY PAYS FOR BILLING EXPENSES, USING THE JANUARY BILLING HISTORY FOR THE UPCOMING YEAR. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

JAN HARDY MADE THE BOARD AWARE THAT DONNIE ABBOTT CALLED HER OFFICE TO INQUIRE ON THE STATUS OF THE NASBY PROPERTY.

SCOTT ZELLERS REPORTED HE HAS NOT HEARD FROM KERRY THOMPSON ON THE NASBY OR COPE PROPERTIES. MAYOR GRAHAM ASKED THAT JESSICA

**BOARD OF WORKS
DECEMBER 28, 2017**

CONTACT KERRY ON MOVING FORWARD WITH THOSE PROPERTIES AS SOON AS POSSIBLE.

TISH RICHEY

- A. PRESENTED THE FOLLOWING REDEVELOPMENT CLAIMS FOR APPROVAL. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.
 - a. NORTH ELECTRIC TO INSTALL ELECTRIC IN THE AMOUNT OF \$7,617.25 TO BE PAID FROM REDEV BOND ADV MANU PROJECT
 - b. AIDEX FOR AMATROL SKILL BOSS IN THE AMOUNT OF \$17,402.88 TO BE PAID FROM REDEV BOND ADV MANU PROJECT
 - c. ISI INFRASTRUCTURE SYSTEMS 8" HYDROSTOP IN THE AMOUNT OF \$3,200.00 TO BE PAID FROM REDEV BOND COOTS STRIP MALL
 - d. SCOTT'S HARDWARE FOR GLOVES IN THE AMOUNT OF \$9.89 TO BE PAID FROM REDEV BOND DTOWN PROJECT
 - e. MAX POWDER COATING FOR POWDER COAT 4 HOLE PLANTER IN THE AMOUNT OF \$100.00 TO BE PAID FROM REDEV BOND DTOWN PROJECT
 - f. LATCO/SELBY HOUSE FOR SUPPLY/INSTALL CANOPY 80% IN THE AMOUNT OF \$13,122.00 TO BE PAID FROM REDEV BOND CONVENING SPACE EXTERIOR
 - g. CITY OF SCOTTSBURG - NW TIF TRANSFER IN THE AMOUNT OF \$4,500.00 TO BE PAID FROM SE TIF
- B. PRESENTED THE FOLLOWING PURCHASE ORDERS TO ENCUMBER. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.
 - a. FIRE SERVICES FOR A FIRE TRUCK REPAIRS IN THE AMOUNT OF \$8,333.51 TO BE PAID FROM FIRE (BALANCE TO BE PAID FROM CCI IN 2018)
 - b. PROAIR FOR AIR TANK FILLER IN THE AMOUNT OF \$16,500.00 TO BE PAID FROM CUM CAP FIRE
 - c. SCOTT CO. AUTO CENTER FOR 2014 DODGE CHARGER REPAIRS IN THE AMOUNT OF \$775.60 TO BE PAID FROM POLICE
 - d. ACME SPORTS, INC FOR 13 REMINGTON SHOTGUNS IN THE AMOUNT OF \$5,883.54 TO BE PAID FROM POLICE
 - e. SCOTT'S ACE HARDWARE FOR 60" HUSTLER IN THE AMOUNT OF \$7,850.00 TO BE PAID FROM PARK
 - f. MEYER EQUIPMENT FOR SALT SPREADER IN THE AMOUNT OF \$9818.00 TO BE PAID FROM MVH
 - g. JOHN JONES FOR A TRUCK IN THE AMOUNT OF \$38,989.26 TO BE PAID FROM MVH

A PHONE VOTE WAS TAKEN ON DECEMBER 15, 2017 TO AMEND THE 2017 ,ID-AMERICA SCIENCE PARK MANAGEMENT CONTRACT TO ALLOW \$3916.46 TO BE PAID FROM THE CERTIFIED TECH PARK FUND TO CLOSE THAT FUND. STANLEY ALLEN MADE A MOTION TO ALLOW MAYOR GRAHAM TO SIGN THE AMENDED CONTRACT. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

THE 2018 BLUE RIVER SERVICES CONTRACT WAS PRESENTED IN THE AMOUNT OF \$14,250. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

THE 2018 SCOTT COUNTY PARTNERSHIP CONTRACT WAS PRESENTED IN THE AMOUNT OF \$65,350. TO BE BROKEN DOWN AS FOLLOWS: SCOTT COUNTY PARTNERSHIP \$14,250; SCOTT COUNTY COMMUNITY CLEARING HOUSE \$29,250; LIFE LONG LEARNING CENTER \$21,850. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

THE 2018 SCOTT COUNTY ECONOMIC DEVELOPMENT CORP CONTRACT WAS PRESENTED IN THE AMOUNT OF \$65,000. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

2:23PM MAYOR GRAHAM MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 9, 2018**

2:00 PM BILL HOAGLAND CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, TISH RICHEY, BILL SAEGESSER, MARTY RANDALL, STACIE SKINNER, JIM BINKLEY, JAMES RICHEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION AND DAN THURSTON, JR.

MINUTES FROM THE DECEMBER 28, 2017 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. SHANE IS WORKING ON THE OSHA REPORT FOR THE WATER DEPARTMENT IN REGARDS TO THE CHEMICAL SPILL LAST YEAR.
- B. TEMPLE PRECONSTRUCTION MEETING FOR THE SCOTT COOTS PROJECT IS TOMORROW AT 10AM.
- C. THE LIGHTS ALONG THE WALKWAY ON SOUTH LAKE ROAD ARE WORKING.
- D. THE BACALA CENTER PROJECT IS 90% COMPLETE.
- E. PRESENTED CHANGE ORDER #1 ON THE BACALA ELEVATOR PROJECT FOR LATCO TO COMBINE LINE ITEMS. THERE IS NO CHANGE IN COST OR TIME. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- F. PRESENTED PAY APPLICATION #1 FOR LATCO IN THE AMOUNT OF \$24,483.60 TO BE SIGNED, IT WAS APPROVED ON 9/12/17. STANLEY ALLEN MADE A MOTION TO APPROVE TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

JAN HARDY PRESENTED A CORRECTION TO THE 9/12/2017 MINUTES. CHANGE ORDER #2 TO TEMPLE & TEMPLE FOR S LAKE ROAD PROJECT WAS IN THE AMOUNT OF \$28,718.85 NOT \$14,660. THIS WAS RECENTLY NOTICED WHEN UPLOADING CHANGE ORDERS ON THE WEBSITE, GATEWAY. STANLEY ALLEN MADE A MOTION TO APPROVE THE MINUTES AS CORRECTED. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

MARTY RANDALL ASKED THE CITY POLICY ON PAVING ALLEYS, REFERENCING BEHIND THE CAR WASH. JASON APPELGATE IS WORKING WITH THE CAR WASH OWNER IN REGARDS TO THEIR ALLEY WAY.

STACIE SKINNER

- A. ASKED THE BOARD TO APPROVE MOVING JONATHAN GLADSTEIN TO NETWORK TECHNICIAN BEGINNING JANUARY 14, 2018. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. INFORMED THE BOARD THEY WILL BE CANCELING THEIR CONTRACT WITH SPECTRUM AND SWITCHING TO METRONET. SHE WILL BE CONTACTING THEM VIA EMAIL AND CERTIFIED MAIL.

JIM BINKLEY ASKED THE BOARD TO APPROVE A CELL PHONE STIPEND OF \$50 FOR ROGER BUTLER BEGINNING JANUARY 2018. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

JESSICA JONES PRESENTED THE MASP MANAGEMENT CONTRACT. THE NEW CONTRACT STATES TO TURN IN RENT MONTHLY. THE CONTRACT SHE HAD IN HAND STILL STATED TO TURN IN QUARTERLY. THE CONTRACT WAS TABLED UNTIL THE NEXT BOARD MEETING.

SCOTT ZELLERS PRESENTED BIDS FOR 2 2018 DODGE CHARGERS RWD POLICE PURSUIT VEHICLES. GILSTRAP: NO QUOTE; JOHN JONES: \$40,400 MCCUBBIN: \$40,211. CHIEF ASKED THAT THE BOARD ALSO APPROVE FEDERAL ASSET FORFEITURE MONIES BE USED IF NEEDED TO PURCHASE EQUIPMENT FOR THE VEHICLES. MR. HOAGLAND ASKED IF ANY OF THE EQUIPMENT TRANSFERS. MR. ZELLERS REPLIED THE DEPARTMENT SALVAGES WHAT IT CAN FROM EACH

BOARD OF WORKS
JANUARY 9, 2018

CRUISER. STANLEY ALLEN MADE A MOTION TO ACCEPT THE BID FROM JOHN JONES AND ALLOW MONIES FROM FEDERAL ASSET FORFEITURE TO BE USED TO EQUIP THE CARS AS NEEDED. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

JAN HARDY PRESENTED A 2 WEEK VACATION SELL BACK FOR JON CRAWFORD. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER GAVE KUDOS TO CHIEF JIM RICHEY FOR STEPPING IN AND HELPING SAVE A LITTLE GIRL’S LIFE THE OTHER DAY AT A BASKETBALL GAME.

2:22PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
JANUARY 23, 2018**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, LESLIE BIXLER, SCOTT ZELLERS, JIM BINKLEY, GUY TOWNSEND, JILL SAEGESSER, KIM SCHAFSTALL, JOHN GULLION, TISH RICHEY AND MARTY RANDALL.

MINUTES FROM THE JANUARY 9, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JILL SAEGESSER PRESENTED INVOICE #17004-04 TO TAYLOR SIEFKER WILLIAMS DESIGN GROUP IN THE AMOUNT OF \$24,000. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. IFA WOULD LIKE A CONFERENCE CALL TO DISCUSS THE SCOTT MANUFACTURING PROJECT AND REMAINING GRANT FUNDS.
- B. PRESENTED CHANGE ORDER #1 FOR TEMPLE AND TEMPLE IN THE AMOUNT OF \$4300. THE PAY APPLICATION WAS PRESENTED AND APPROVED ON NOVEMBER 28, 2017; HOWEVER THE CHANGE ORDER WAS OVERLOOKED. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. REPORTED THE BACALA ELEVATOR PROJECT WILL BE 100% COMPLETED, INCLUDING INSPECTION, IN FEBRUARY. MAYOR GRAHAM ASKED BILL SAEGESSER TO TAKE JEFF BROADY OVER TO THE BACALA CENTER AND SHOW HIM WHAT HE NEEDS TO FINISH.
- D. COOTS PROJECT- SCOTTSBURG PLAZA- PREPARING A PRECONSTRUCTION MEETING WITH TEMPLE. THEY ARE NOT ISSUING A NOTICE TO PROCEED AT THIS TIME.
- E. A UTILITY FORUM WILL BE HELD AT THE MID-AMERICA SCIENCE PARK ON JANUARY 31, 2018 AT 1PM FOR THE NEW POPEYES RESTAURANT.
- F. INDOT WILL BE REPLACING THE CULVERT AT STATE ROAD 56 AND WILLOWSHORE. THEY WILL SEND OUT NOTIFICATIONS OF UTILITIES THAT MAY BE AFFECTED.
- G. SEI IS UPDATING THE ANNUAL CENSUS MAP FOR THE CITY OF SCOTTSBURG. THE ONLY BOUNDARIES THEY HAVE TO ADD FOR 2017 ARE THE RITTER & ELEVATION CHURCH PROPERTIES.

SCOTT ZELLERS REPORTED HE SHOULD TAKE POSSESSION OF HIS NEW VEHICLES TOMORROW.

TISH RICHEY ASKED THE BOARD TO PRE-APPROVE A REDEVELOPMENT CLAIM FOR LATCO INVOICE #11718 IN THE AMOUNT OF \$2856.00 FOR A CANOPY FOR THE EXTERIOR CONVENING SPACE. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

KAREN MIDDLETON

- A. PRESENTED A VACATION SELL BACK FOR JAMES BINKLEY. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ANNOUNCED THE HEALTH SAVINGS MATCH WILL BE PAID OUT THE LAST PAY OF THIS MONTH AND THE ANNUAL CLOTHING THE FIRST PAY OF NEXT MONTH.

BOARD OF WORKS
JANUARY 23, 2018

JAN HARDY

- A. ASK THE BOARD TO INCREASE DENNEY ROBBINS CELL PHONE STIPEND TO \$100 AND RETRO BACK TO JAN 2018. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE BOARD TO APPROVE CHANGING THE MILEAGE RATE TO THE FEDERAL RATE \$.54/MILE. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. THE CITY RECEIVED THEIR 1782 NOTICE AND EVERYTHING IS GOOD WITH THE 2018 BUDGET.

2:22PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
FEBRUARY 13, 2018**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, JERRY ASHER, JIM BINKLEY, JAMES RICHEY, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION AND TISH RICHEY.

MINUTES FROM THE JANUARY 23, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JILL SAEGESSER INFORMED THE BOARD OCRA HAS PUBLISHED THEIR PROGRAM CALENDAR FOR THE REST OF THE YEAR AND SHE WILL BE LOOKING INTO GRANTS FOR THE SEWER PROJECT.

BILL SAEGESSER

- A. THE WATER DEPARTMENT HAS COMPLETED THEIR HAZZARD REPORT. THEY HAVE APPLIED TO SWITCH FROM USING CHLORINE GAS TO A BLEACH COMPOUND WHICH IS MUCH MORE SAFE.
- B. THE STATE IS GOING TO RESURFACE HIGHWAY 56. TODD IS CONCERNED ABOUT THE INTEGRITY OF THE OLD WATERLINE ON COONIES CORNER. THE CITY IS GOING TO INQUIRE IF OCRA CAN HELP WITH REPLACING PART OF THE LINE.
- C. THE WASTE WATER TREATMENT PLANT IS PROCEEDING WITH ITS FINAL DEIGN AND WILL SEND TO SHELLY LOVE WITH SRF LOANS.
- D. KERRY THOMPSON IS SCHEDULING A CONFERENCE CALL WITH IDEM REGARDING THE SCOTT MANUFACTURING SITE.
- E. THE BACALA CENTER ELEVATOR IS TO BE FINISHED BY THE END OF THE MONTH AND JEFF BROADY IS WORKING ON FINISHING THE HALLWAY UPSTAIRS.
- F. THE UTILITY FORUM FOR POPEYES WENT WELL. SEI PRESENTED THEIR STORM WATER FLOW LETTER. MR. SAEGESSER PRESENTED THE UTILITY SERVICE AVAILABILITY LETTER FOR THE BOARD TO SIGN. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- G. PRESENTED CHANGE ORDER #3 FOR TEMPLE & TEMPLE ON THE SOUTH LAKE ROAD PROJECT IN THE AMOUNT OF -\$77,512.24. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- H. PRESENTED PAY APPLICATION #3 TO TEMPLE AND TEMPLE FOR THE SOUTH LAKE ROAD PROJECT IN THE AMOUNT OF \$533,832.79. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- I. INDOT WILL REPLACE THE CULVERT UNDER HIGHWAY 56 AT SPAUDLING & WILLOWSHORE DRIVES. TODD CARTER AND BILL SAEGESSER WILL MEET WITH INDOT ON 2/22/18 TO DISCUSS ANY IMPACT THIS WILL HAVE ON THE CITY UTILITIES.

MARTY RANDALL REPORTED THE CITY OF AUSTIN HAS FILL DIRT IF ANYONE IS INTERESTED.

STACIE SKINNER

- A. THE SEC REPORT IS DUE BY THE END OF THE MONTH.
- B. CROWN TOWER WILL BE DOWN BY THE END OF THE MONTH.

JIM BINKLEY REPORTED THE ELECTRIC DEPARTMENT CONTINUES TO HAVE PROBLEMS WITH A LEAKING ROOF. HE HAS RECEIVED A REPAIR QUOTE FROM CW ERECTING LLC IN THE AMOUNT OF \$10,500 WITH A ONE YEAR WARRANTY. BILL HOAGLAND MADE A MOTION TO APPROVE THE QUOTE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES

- A. ASKED THE BOARD TO HIRE HARLEY APPLGATE AS A FULL TIME HORTICULTURIST EFFECTIVE 2/15/2018. BILL HOAGLAND MADE A MOTION

**BOARD OF WORKS
FEBRUARY 13, 2018**

TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

- B. PRESENTED THE 2018 MAS PARK MANAGEMENT CONTRACT IN THE AMOUNT UP TO \$645,000. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED THE HISTORIC LANDMARKS CONTRACT IN THE AMOUNT OF \$2500. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. PRESENTED A REQUEST OF DEPOSIT AND RENTAL WAIVER FOR THE TRAIN DEPOT ON MARCH 7 – 9, 2017 FROM THE NATIONAL LABOR RELATIONS BOARD. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. TERRY SCHAFER WITH INDIANA UNDERGROUND SENT NOTICE TO THE DEPARTMENT SUPERVISORS STATING THE SOUTHEAST DAMAGE PREVENTION COUNCIL MEETINGS WILL BE THE 3RD THURSDAY OF EACH MONTH FROM 10 TO NOON AT MID AMERICA SCIENCE PARK WITH LUNCH FOLLOWING.

SCOTT ZELLERS ANNOUNCED HIS NEW VEHICLES ARE IN AND GETTING EQUIPPED.

TISH RICHEY

- A. **RESOLUTION 2018-R1** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$14,375.00 WITH WESBANCO TO PAY SEI FOR INVOICE 1306-52. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE PAYING THE FOLLOWING CLAIMS OUTSIDE THE MEETING AFTER THE REDEVELOPMENT BOARD MEETS.
 - a. MILLER HEATING AND COOLING FOR THE HVAC SYSTEM FOR THE ELEVATOR IN THE AMOUNT OF \$13,500 TO BE PAID WITH REDEV BOND BACALA ELEVATOR.
 - b. VAIL'S FOR TAPE AND PLANTERS IN THE AMOUNT OF \$14.24 FOR THE DOWNTOWN PROJECT TO BE PAID WITH REDEV BOND DTOWN PROJECT.
 - c. SCOTT'S HARDWARE 20 LED LIGHTS IN THE AMOUNT OF \$239.80 FOR THE LIFE LONG LEARNING CENTER TO BE PAID WITH NORTHWEST TIF FUNDS.
 - d. FRONTIER FOR THE ELEVATOR PHONE INSTALL IN THE AMOUNT OF \$72.97 TO BE WITH BACALA FUND.

STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

CLERK-TREASURER JAN HARDY

- A. PRESENTED 2018 HISTORIC LANDMARK DUES IN THE AMOUNT OF \$250. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED IF THERE WAS AN UPDATE ON THE NASBY PROPERTY? NO.
- C. REQUESTED SOMEONE TO LOOK AT 712 SOUTH 2ND STREET AND THE COPE PROPERTY AGAIN.

2:39PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
FEBRUARY 27, 2018

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, BILL SAEGESSER, MARTY RANDALL, APRIL RAMONI, JIM BINKLEY, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION AND PATRICIA RICHEY.

MINUTES FROM THE FEBRUARY 13, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. WWTP RECEIVED A VIOLATION LETTER FROM IDEM. THE CITY HAS 60 DAYS TO RESPOND. JESSICA IS ATTENDING A WEBINAR TOMORROW ADDRESSING THE TRUMP ADMINISTRATIONS PLAN FOR FUNDING INFRASTRUCTURE.
- B. KERRY THOMPSON IS IN A DISCUSSION WITH BORG WARNER’S ATTORNEY ON THE OLD SCOTT MANUFACTURING SITE.
- C. PRESENTED AN INVOICE FROM IDEM IN THE AMOUNT OF \$37.50 FROM IDEM IN REGARDS TO THE BROWNFIELD. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED. MOTION CARRIED 2 IN FAVOR AND 1 OPPOSED (HOAGLAND).
- D. INDOT WILL REPLACE THE CULVERT UNDER HIGHWAY 56 AT SPAUDLING & WILLOWSHORE DRIVES IN THE SPRING OF 2019. ONE WATER LINE MAY HAVE TO BE MOVED. THE ROAD MAY BE CLOSED FOR UP TO 6 MONTHS.

APRIL RAMONI SAID THERE WERE NO REPORTS OF WATER IN HOMES WITH ALL THE RAIN OVER THE WEEKEND AND ROAD CLOSURES.

MARTY RANDALL REPORTED LOTS OF PEOPLE WITH JUNK AROUND THEIR HOUSES. SCOTT ZELLERS SAID TO CHECK WITH CITY HALL TO SEE IF THEY HAVE BEEN CONTACTED.

JIM BINKLEY

- A. TOLD THE BOARD HE PLANS TO REPLACE THE SMALL BUCKET TRUCK THIS YEAR. ALTEC HAS A 41’ BUCKET TRUCK AVAILABLE HE WOULD LIKE TO NEGOTIATE TO PURCHASE. BILL HOAGLAND MADE A MOTION TO ALLOW MR. BINKLEY TO NEGOTIATE UP TO \$130,000 TOWARDS A BUCKET TRUCK. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED. 3-0.
- B. MR. BINKLEY VOLUNTEERED THE CITY’S GROUNDS FOR THIS YEAR’S RODEO, SINCE RICHMOND CANCELLED. THE RODEO WILL BE HELD SEPTEMBER 21 – 22, 2018.

JESSICA JONES PRESENTED A PROPOSAL FROM BRIAN BREIDENBACH TO MANAGE THE CITY’S 457 PLAN. LAST AUGUST WE WERE NOTIFIED BY ASCENSUS THE DOL CHANGED REGULATIONS REGARDING RETIREMENT ACCOUNTS, SPECIFICALLY GOVERNMENTAL ENTITIES. DUE TO THESE DOL CHANGES WE WOULD NEED TO FIND A NEW PARTY TO TAKE FIDUCIARY RESPONSIBILITY FOR OUR RETIREMENT ACCOUNT. SHE ASKED THE BOARD TO APPROVE MOVING THE PLAN FROM ASCENSUS TO BRIAN BREIDENBACH/ ASPIRE/ TD-AMERITRADE. BILL HOAGLAND ASKED IF THE CITY COULD USE STEVE RUMPLE. MAYOR GRAHAM STATED HE WAS WITH EDWARD JONES WHO WAS IN THE SAME SITUATION AS ASCENSUS AND MERRELL LYNCH. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:30 PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 13, 2018

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, ATTORNEY KERRY THOMPSON, BILL SAEGESSER, JILL SAEGESSER, MARTY RANDALL, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, GUY TOWNSEND, KIM SCHAFSTALL, JOHN GULLION AND PATRICIA RICHEY.

MINUTES FROM THE FEBRUARY 27, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

KERRY THOMPSON PRESENTED A LETTER OF ENGAGEMENT FROM BUDDY DOWNS AT ICE MILLER TO ASSIST WITH THE LAWSUIT RELATED TO THE NEW SEWER RATE ORDINANCE. MR. THOMPSON STATED THE BILLS ASSOCIATED WITH THE LAWSUIT SHOULD BE PAID BY SEWER FUNDS. STANLEY ALLEN MADE A MOTION TO APPROVE THE MAYOR SIGNING THE LETTER OF ENGAGEMENT AND ANY RELATED INCURRED EXPENSES TO BE PAID BY SEWER FUNDS. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

KERRY THOMPSON STATED THE CITY COUNCIL CAN HIRE THEIR OWN ATTORNEY, BUT HOPED THEY WOULD GO ALONG WITH ICE MILLER AS WELL.

JILL SAEGESSER SPOKE ABOUT DIFFERENT FUND OPPORTUNITIES FOR THE CITY.

- A. DOWNTOWN REVITALIZATION PROPOSALS FOR THE 1ST ROUND OF GRANTS ARE DUE MAY 25TH AND FOR THE 2ND ROUND OCTOBER 2ND. THEY CITY WILL NEED TO CHECK TO SEE IF THERE ARE FUNDS AVAILABLE FOR THE MATCH.
- B. SHE IS CHECKING TO SEE IF THERE ARE MONIES AVAILABLE TO HELP UPGRADE THE OLD WATERLINE UNDER HIGHWAY 56 AT COONIES CORNER.
- C. CDBG FUNDING FOR THE WWTP WOULD REQUIRE AN INCOME SURVEY. MRS. SAEGESSER IS NOT SURE IT IS IN THE CITY'S BEST INTEREST TO SPEND THE TIME AND RESOURCES ON AN INCOME SURVEY.
- D. THE GOVERNOR HAS REQUESTED APPLICATIONS FOR "OPPORTUNITY ZONES." QUALIFICATION IS BASED ON YOUR CURRENT CENSUS REPORT. SCOTTSBURG IS QUALIFIED TO APPLY. JILL RECOMMENDS THE EDC GOING ONLINE AND APPLYING ON BEHALF OF THE CITY.

BILL SAEGESSER

- A. THERE WILL BE A DOWNTOWN MEETING THIS THURSDAY AT 3PM.
- B. CASEY'S HAS BEGUN PUTTING IN THEIR WATERLINE.
- C. WWTP: SRF APPLICATION IS COMPLETED UNTIL WE HAVE THE PUBLIC HEARING ON 4/2/18. THE PUBLIC HAS 10 DAYS TO REVIEW THE PRELIMINARY REPORT AND COMMENT PRIOR TO THE HEARING AND 5 DAYS AFTER THE HEARING. COUNCIL WILL BE DELIVERED COPIES ON MARCH 14, 2018.
- D. MARCH 28TH IS THE MEETING WITH IDEM REGARDING THE TREATMENT PLANT VIOLATIONS.
- E. WE ARE PLANNING A CONFERENCE CALL WITH BORG WARNER TO DISCUSS WAYS TO MOVE FORWARD WITH THE BROWNFIELD PROJECT.
- F. THE CITY IS SUBMITTING PAPERS ON THE SMITH FARM TO BE THE 1ST PLATINUM SHOVEL READY SITE.
- G. SCOTTSBURG PLAZA PROJECT- KERRY THOMPSON SUBMITTED EASEMENTS 2 WEEKS AGO TO THE DEVELOPER, STILL WAITING FOR SOMEONE TO RESPOND. IT DOES STATE THE WATER AND SEWER LINES NEED TO BE MOVED. IF ANYONE WERE TO BUILD OVER THEM, THE CITY WOULD NOT BE RESPONSIBLE IF SOMETHING WERE TO HAPPEN TO THE LINES.

CLERK-TREASURER JAN HARDY ASKED KERRY THOMPSON ABOUT THE NASBY PROPERTY. MR. THOMPSON SAID HE COULD ONLY CONFIRM MR. NASBY DID RECEIVE HIS LETTER FROM THE CITY.

STACIE SKINNER

- A. ARRANGED A 2 DAY TRAINING COURSE, HER STAFF NEEDED, TO BE HELD AT THE MID AMERICA SCIENCE PARK THROUGH STREAKWAVE.
- B. JONATHAN GLADSTEIN IS ATTENDING CLIMBING SCHOOL.
- C. MATTHEW BRIDGEWATER IS GOING FOR HIS CDL.
- D. THEY SIGNED A NEW FIBER CUSTOMER THIS WEEK.

BOARD OF WORKS
MARCH 13, 2018

JIM RICHEY REPORTED THE FIRE DEPARTMENT HAS FIVE NEW VOLUNTEERS THIS YEAR.

TISH RICHEY PRESENTED **RESOLUTION 2018-R2** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$26,250.00 WITH WESBANCO TO PAY SEI FOR INVOICE 1306-53. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

KAREN MIDDLETON ASKED THE BOARD IF THEY WOULD LIKE THE ANNUAL 457 FEES DEDUCTED FROM THE EMPLOYEES PLANS OR DIRECTLY BILLED TO THE CITY. MAYOR GRAHAM MADE A MOTION TO HAVE THE FEES DIRECTLY BILLED TO THE CITY. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

2:30 PM MAYOR GRAHAM MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MARCH 27, 2018

2:05 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, BILL SAEGESSER, MARTY RANDALL, KAREN MIDDLETON, DAVID HARDIN, JAMES BINKLEY, JIM RICHEY, LESLIE BIXLER, JESSICA JONES, GUY TOWNSEND, JOHN GULLION, KIM SCHAFSTALL AND TISH RICHEY.

MINUTES FROM THE MARCH 13, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. THERE WILL BE A PUBLIC HEARING FOR THE WASTE WATER TREATMENT PLANT PRELIMINARY ENGINEERING REPORT ON APRIL 2, 2018 AT 6:30 PM.
- B. THE CITY WILL BE MEETING WITH IDEM ON 3/28/2018 IN REGARDS TO WASTE WATER VIOLATIONS.
- C. THE CITY RECEIVED A LETTER FROM IFA DENYING EXTENDING THE BROWNFIELD GRANT.
- D. SCOTTSBURG PLAZA EASEMENTS ARE SIGNED.
- E. CITY RECEIVED ANOTHER SET OF PLANS FROM THE STATE FOR THE HIGHWAY 56 & 31 EXPANSION.

JIM BINKLEY

- A. ASKED THE BOARD TO PROMOTE DAKOTA BINKLEY TO 3 STEP APPRENTICE EFFECTIVE 4/01/2018. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED A POLE LEASE AGREEMENT WITH SPECTRUM ASKED THE BOARD TO APPROVE CONTINGENT UPON KERRY THOMPSON'S REVIEW. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES

- A. KERRY THOMPSON REQUESTED THE BOARD AUTHORIZE THE MAYOR AND JAN TO SIGN THE SCOTTSBURG PLAZA EASEMENTS OUTSIDE OF A MEETING CONTINGENT UPON HIS REVIEW. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE DISPOSING OF OLD EQUIPMENT AND SUPPLIES AT CITY HALL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED A 1 YEAR AGREEMENT WITH SIMPLEX GRINNEL IN THE AMOUNT OF \$2060, THEN \$60 A YEAR PER DEPARTMENT TO MAINTAIN THEIR FIRE EXTINGUISHERS. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. ASKED THE BOARD TO APPROVE LEASING 2 BAYS OF THE OLD ELECTRIC BUILDING TO KEVIN JENTZEN AT \$0.25/SQFT AT 2496 STARTING MARCH 1, 2018. KERRY THOMPSON IS WORKING ON THE LEASE AGREEMENT. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

DAVID HARDIN THANKED JERRY ASHER AND HIS CREW FOR PAINTING THE POLICE DEPARTMENT.

MARTY RANDALL

- A. ASKED THE BOARD IF THERE WAS PROGRAM TO FILL IN POTHOLES. THE MAYOR REPLIED THAT WAS ONGOING WORK AND AS THE WEATHER WARMS UP THE CITY WOULD HIT IT HARDER.
- B. ASKED IF THE CITY WOULD LIKE HER TO LIST PROBLEM BUILDINGS IN THE NEWSPAPER. THEY MAYOR SAID YES, UNLESS IT BECOMES A PROBLEM.
- C. THANKED JERRY FOR RESPONDING SO QUICKLY IN FIXING THE WELCOME TO SCOTTSBURG SIGN WHEN SHE CALLED THE OTHER DAY.

TISH RICHEY PRESENTED A CLAIM FOR HOUSTON & THOMPSON FOR THE SCOTT MANUFACTURING PROJECT IN THE AMOUNT OF \$611 TO BE PAID FROM THE BROWNFIELD FUND. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

BOARD OF WORKS
MARCH 27, 2018

- A. PRESENTED A VACATION SELL BACK FOR TIM HALL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED 457 CONTRACTS FOR BRIAN BREIDENBACH AND ELIZABETH RANKIN. SHE ASKED THE BOARD’S APPROVAL FOR JAN TO SIGN CONTINGENT UPON KERRY THOMPSON’S REVIEW. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED A CREDIT CARD AUTHORIZATION FORM FOR ASPIRE. THEY NEED A CREDIT CARD ON FILE TO CHARGE AN ANNUAL RECORDS EXPENSE. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. **RESOLUTION 2018-R3** A RESOLUTION OF THE BOARD OF WORKS OF THE CITY OF SCOTTSBURG INDIANA ADOPTING THE SECOND AMENDED AND RESTATED AGREEMENT AND DECLARATION OF TRUST OF THE AIM MEDICAL TRUST. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY ASKED FOR AN UPDATE ON THE NASBY PROPERTY. MAYOR GRAHAM SAID HE BELIEVED THE CITY WAS MOVING FORWARD. JAN SAID SHE WOULD SEND KERRY THOMPSON AN EMAIL TO CONFIRM.

2:38 PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 10, 2018

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, APRIL RAMONI, MARTY RANDALL, STACIE SKINNER, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, JAMES RICHEY, SCOTT ZELLERS, GUY TOWNSEND, TISH RICHEY, KIM SCHAFSTALL AND JILL SAEGESSER.

MINUTES FROM THE MARCH 27, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. THE WATER PLANT RECEIVED THEIR PERMIT FROM IDEM TO SWITCH TO BLEACH PROCESSING FROM CHLORINE.
- B. ALL THE PAPERWORK HAS BEEN SUBMITTED FOR THE SMITH FARM TO BECOME PLATINUM RATED.
- C. SAEGESSER IS GATHERING THE REMAINING COMMUNITY CROSSING INFORMATION TO HAVE ALL THE CLOSEOUT INFORMATION TO THE BOARD AT THE NEXT MEETING. CLERK TREASURER HARDY ASKED IF SHE SHOULD CONTACT THE STATE TO HAVE HER OFFICE ADDED AS THE CONTACT FOR FUTURE GRANT OPPORTUNITIES. MR. SAEGESSER SAID YES.
- D. THE BACALA CENTER ELEVATOR IS TO BE INSPECTED BY THE STATE TOMORROW (4/11/18).
- E. THE SCOTTSBURG PLAZA EASEMENTS HAVE BEEN RECORDED AND THE NOTICE TO PROCEED HAS BEEN SENT TO TEMPLE AND TEMPLE.

APRIL RAMONI

- A. THE SCOTTSBURG ADVISORY COMMISSION HAS THEIR OFFICERS AND STAFF AS FOLLOWS: PRESIDENT RICHEY BARTON, VICE PRESIDENT IS DEBBIE YOUNG, APPOINTMENT TO BOARD OF APPEALS IS MIKE DEATON, EXECUTIVE DIRECTOR AND BUILDING COMMISSIONER APRIL RAMONI AND ASSISTANT TO THE EXECUTIVE DIRECTOR ASHLEE CAMPBELL.

STACIE SKINNER

- A. REPORTED HER STAFF WAS IN A TWO UBIQUITI TRAINING AT MASP THROUGH STREAKWAVE WIRELESS.
- B. ASKED THE BOARD TO APPROVE PROMOTING MATTHEW BRIDGEWATER TO INSTALLER A FOR OBTAINING HIS CDL. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JAMES BINKLEY ASKED THE BOARD TO APPROVE HIRING WYATT BINKLEY AS THE ELECTRIC INTERN THIS SUMMER. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JESSICA JONES

- A. ASKED THE BOARD TO APPROVE THE MAYOR SIGNING OUTSIDE OF A MEETING A REPORT FOR A COMMODITY PROGRAM SUBMITTED BY JEFF LYTLER FOR THE RITTER PROPERTY HE RENTS FROM THE CITY. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. **RESOLUTION 2018-4** A RESOLUTION TO SET THE FIRST BILLING DATE TO SCOTT COUNTY REGIONAL SEWER DISTRICT FOR THE REVISED SEWER RATES OF THE SCOTTSBURG SEWAGE WORKS UTILITY. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. ASKED THE BOARD TO RATIFY THE APPOINTMENTS OF APRIL RAMONI AS EXECUTIVE DIRECTION AND BUILDING COMMISSIONER OF THE ADVISORY PLAN COMMISSION (START DATE 4/17/18) WITH A \$100 MONTHLY PHONE STIPEND. ALSO APPROVE ASHLEE CAMPBELL AS ASSISTANT TO THE EXECUTIVE DIRECTOR OF THE ADVISORY PLAN COMMISSION (START DATE 4/25/18) WITH A \$50 MONTHLY CELL PHONE STIPEND. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JILL SAEGESSER REPORTED THE EDA RELEASED A NOTICE STATING THE RLF REGULATIONS HAVE CHANGED. THE EDA WILL BE MAILING OUT LETTERS OF AGREEMENT TO BE SIGNED STATING YOU HAVE READ, UNDERSTAND AND AGREE TO

BOARD OF WORKS
APRIL 10, 2018

THE NEW TERMS. MRS. SAEGESSER ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN THE LETTER OUTSIDE OF A MEETING. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

MAYOR GRAHAM REPORTED BILL SAEGESSER, JILL SAEGESSER AND HIMSELF HAVE A MEETING SCHEDULED WITH MIKE DORA, USDA, ON FRIDAY TO GET MORE INFORMATION ON THE PRESIDENT’S INFRASTRUCTURE PROGRAM.

TISH RICHEY

- A. **RESOLUTION 2018-R5** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$7,000.00 WITH WESBANCO TO PAY SEI FOR INVOICE 1306-54. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE BOARD TO APPROVE GIVE PRE APPROVAL ON THE FOLLOWING REDVELOPMENT CLAIMS:
 - a. TO GOUROCK FOR BATTING CAGES IN THE AMOUNT OF \$3,824.22 TO BE PAID FROM TIF.
 - b. TO ARBUCKLE PLANT FOR SOIL IN THE AMOUNT OF \$372.00 TO BE PAID FROM THE BOND DOWNTOWN PROJECT.

STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

2:25 PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
APRIL 24, 2018

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, STACIE SKINNER, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, APRIL RAMONI, JAMES RICHEY, GUY TOWNSEND, JOHN GULLION, JILL SAEGESSER AND MARTY RANDALL.

MINUTES FROM THE APRIL 10, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. PRESENTED AN INVOICE FROM IDEM IN THE AMOUNT OF \$75 FOR SCOTT MANUFACTURING PROJECT. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED CHANGE ORDER #4 FROM TEMPLE FOR THE S LAKE ROAD PROJECT IN THE AMOUNT OF \$-4,372.65. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION APPROVED 3-0.
- C. PRESENTED THE FINAL PAY APP FOR TEMPLE FOR THE S LAKE ROAD PROJECT IN THE AMOUNT OF \$42,721.98. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. PRESENTED THE FINAL PAY APP FOR OTIS ELEVATOR IN THE AMOUNT OF \$1206.60. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. PRESENTED THE FINAL BACALA PAY APP FOR LATCO IN THE AMOUNT OF \$27,411. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- F. 312 NICOLE LANE IS HAVING DRAINAGE ISSUES. THE SEWER DEPT WILL BE TELEVISIONING THE LINES.
- G. MULTI-COLOR IS INSTALLING A HUMIDIFICATION SYSTEM THAT WILL BE USING A LOT OF WATER NOT GOING THROUGH THE SEWER SYSTEM. THE CITY IS WORKING WITH THEM TO FIGURE OUT HOW TO BILL THEM EFFECTIVELY.
- H. MANSFIELD DRIVE NEEDS A TRENCH DRAIN BY JOHN JONES TO TAKE CARE OF STANDING WATER. TEMPLE QUOTED INSTALLATION OF THE DRAIN AT \$23,300. MR. SAEGESSER RECOMMENDS HIRING TEMPLE TO INSTALL THE DRAIN AND TO PAY FOR IT WITH MVH FUNDS. STANLEY ALLEN MADE A MOTION TO APPROVE SAEGESSER RECOMMENDATION OF HIRING TEMPLE AND USING MVH FUNDS. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

- A. UPDATED THE BOARD THAT SHE AND TISH ARE FINISHING THE EDA REPORT. SHE ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN THE FINISHED REPORT OUTSIDE OF A MEETING. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ANNOUNCED OCRA HAS APPROVED THE DOWNTOWN REVITALIZATION PLAN. THE NEXT STEP IS FOR THE CITY COUNCIL TO APPROVE IT AS WELL.

APRIL RAMONI ANNOUNCED THE SCOTTSBURG ADVISORY PLAN IS OPEN AND INVITED EVERYONE TO VISIT.

JESSICA JONES ASKED THE BOARDS PERMISSION TO ALLOW 3 NON PROFITS WHO HAVE CONTACTED THE MAYORS OFFICE TO GO THROUGH THE ITEMS IN THE COUNCIL ROOM BEFORE THE CITY DISPOSES OF THEM. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
APRIL 24, 2018

TISH RICHEY ASKED THE BOARD TO APPROVE THE FOLLOWING CLAIMS TO BE PAID AFTER THE RDC MEETING. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

Otis Elevator	Final Payment	\$	1,206.60	Redev Bond	Bacala Elevator
Latco	Final Payment Pay Ap #5	\$	27,411.00	Redev Bond	Bacala Elevator
Arbuckle Pop's Plants	Soil	\$	372.00	Redev Bond	Dtown Project
Total Concepts	Replace 2 Planters	\$	682.78	Redev Bond	Dtown Project
Max Powder Coating	Paint 2 planters	\$	100.00	Redev Bond	Dtown Project
Burris	4" box - Bacala	\$	6.90	SE TIF	
EPIC Insurance	Addl Premium - Adv Manu	\$	400.00	NW TIF	
EPIC Insurance	Addl Premium - Adv Manu	\$	45.00	NW TIF	
EPIC Insurance	Addl Premium - 80 S Main St	\$	39.00	SE TIF	
Scott Co. Treasurer	Spring Prop Taxes 80 S Main St	\$	1,284.24	SE TIF	
Scott Co. Treasurer	Fall Prop Taxes 80 S Main St	\$	1,284.24	SE TIF	
Scott Co. Treasurer	Spring Prop Taxes Smith Farm	\$	1,969.27	SE TIF	
Scott Co. Treasurer	Fall Prop Taxes Smith Farm	\$	1,875.49	SE TIF	
Scott Co. Treasurer	Spring Prop Taxes - Mas Park	\$	12,495.79	NW TIF	
Scott Co. Treasurer	Fall Prop Taxes - Mas Park	\$	12,495.79	NW TIF	

2:18 PM MAYOR GRAHAM MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 8, 2018

2:02 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JIM BINKLEY, LESLIE BIXLER, JASON APPELEGATE, JESSICA JONES, SCOTT ZELLERS, MARTY RANDALL, GUY TOWNSEND, JOHN GULLION AND TISH RICHEY.

MINUTES FROM THE APRIL 24, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. SEI WILL WORK WITH INDOT TO REPLACE WATER LINE IN SR56 RIGHT OF WAY FROM 4TH STREET TO KEITH STREET.
- B. SUBMITTED THE WWTP PRELIMINARY ENGINEERING REPORT FOR APPROVAL.
- C. PRESENTED CHANGE ORDER #2 FOR TEMPLE AND TEMPLE IN THE AMOUNT OF \$7,279.28 FOR THE SOUTH LAKE ROAD DIVISION 2 PROJECT. MAYOR GRAHAM STATED FROM THE WEST PARKING LOT TO THE ENTRANCE NEEDS A SIDEWALK; RIGHT NOW YOU HAVE TO WALK THROUGH THE GRASS. BILL HOAGLAND MADE A MOTION TO APPROVE THE CHANGE ORDER. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. PRESENTED TEMPLE AND TEMPLES FINAL PAY APP FOR THE SOUTH LAKE ROAD DIVISION 2 PROJECT IN THE AMOUNT OF \$206,414.98. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. TEMPLE IS READY TO SAFE LOAD THE SEWER AT THE NEW SCOTTSBURG PLAZA SITE. THEY ARE CLOSE TO BEING FINISHED.

MARTY RANDALL REPORTED THE OAK AND OWEN STREET SIGNS WERE TWISTED.

JIM BINKLEY ASKED THE BOARD TO PROMOTE WILLIE DANIELS TO 7TH LEVEL APPRENTICE. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

LESLIE BIXLER PRESENTED A REQUEST FROM THE PURDUE EXTENSION OFFICE REQUESTING THE RENTAL FEE BE WAIVED AT THE TRAIN DEPOT ON MAY 23, 2018 FROM 5PM UNTIL 8PM FOR A 4H ADULT VOLUNTEER TRAINING. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

JASON APPELEGATE ASKED THE BOARD TO HIRE TRENTON JEFFRIES AS A SANITATION LABORER 1 EFFECTIVE MAY 9, 2018. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES ANNOUNCED THE SPLASH PAD WILL OPEN MEMORIAL DAY WEEKEND. IT WILL BE OPEN 7 DAYS A WEEK 10AM UNTIL 8PM.

TISH RICHEY

- A. THE CLOSING DOCUMENTS FOR THE 2016 COMMUNITY CROSSINGS GRANT HAVE BEEN SUBMITTED.
- B. **RESOLUTION 2018-R6** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$16,000.00 WITH WESBANCO TO PAY SEI FOR INVOICE 1306-55. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM ASKED CHIEF RICHEY TO CONDEMN THE COPE PROPERTY AND THE BUSH PROPERTY ON NORTH MAIN STREET.

KAREN MIDDLETON

BOARD OF WORKS
MAY 8, 2018

- A. PRESENTED A RECOMMENDATION FROM EPIC INSURANCE TO HAVE THE MID-AMERICA SCIENCE PARK APPRAISED BY CHARLIE MILLS WITH MILLS, BIGGS, HAIRE & REISERT. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED A SELL BACK OF 6 VACATION DAYS FROM JARIN GLADSTEIN. MAYOR GRAHAM MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 5-0.
- C. REPORTED TO THE BOARD THE 457 RETIREMENT PLAN WILL IN A BLACK OUT PHASE FROM JUNE 6, 2018 UNTIL JULY 11, 2018 AS THE ACCOUNT SWITCHES ADMINISTRATORS.

2:25 PM MAYOR GRAHAM MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
MAY 22, 2018

EXECUTIVE SESSION

1:36PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY AND ATTORNEY KERRY THOMPSON.

A LITIGATION MATTER WAS DISCUSSED.

1:55PM MEETING ADJOURNED

REGULAR MEETING

2:03 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, ATTORNEY KERRY THOMPSON, KAREN MIDDLETON, JILL SAEGESSER, CASEY SAEGESSER, JIM BINKLEY, LESLIE BIXLER, JAMES RICHEY, APRIL RAMONI, KIM SCHAFSTALL, JESSICA JONES, SCOTT ZELLERS, MARTY RANDALL, GUY TOWNSEND, JOHN GULLION AND TISH RICHEY.

MINUTES FROM THE MAY 8, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KERRY THOMPSON

- A. ASKED THE BOARD TO APPROVE MOVING FORWARD WITH FILING SUIT AGAINST TWO DELINQUENT LOANS: LYNNETTE COLWELL AND ALL AROUND TOWING. BOTH HAVE BEEN GIVEN MULTIPLE OPPORTUNITIES TO CONTACT THE CITY IN REGARDS TO THEIR LOANS. MR. THOMPSON HAS A CONFLICT OF INTEREST WITH ALL AROUND TOWING AND WOULD LIKE PERMISSION TO CONTACT MR. MIKE CARTER TO REPRESENT THE CITY IN FILING THAT SUIT. STANLEY ALLEN MADE A MOTION TO MOVE FORWARD AS PRESENTED. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN A MEMORANDUM OF UNDERSTANDING BETWEEN BORG WARNER AND THE CITY OF SCOTTSBURG. THE CITY WILL FINISH USING THE \$31,000 IN THE FUND TOWARDS CLEAN UP OF SCOTT MANUFACTURING SITE. THEN BORG WARNER WILL PUT IN THE NEXT \$47,000 AFTER THAT THE CITY WILL PUT UP THE REMAINING \$47,000. AFTER THE CLEAN UP IS FINISHED IDEM WILL REIMBURSE THE \$100,000 AND THE SCOTT MANUFACTURING SITE WILL BE SOLD SO THE PROFITS CAN BE SPLIT BETWEEN THE CITY AND BORG WARNER. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. REPORTED THE NASBY HOUSE HAS BEEN DEMOLISHED.
- D. REPORTED THE TV SHOP (GREER) IS TO REIMBURSE THE CITY FOR THEIR DEMOLITION, DONE LAST YEAR IN A COUPLE OF WEEKS.

JILL SAEGESSER

- A. THE BROWNFIELD GRANT EXPIRES JUNE 23, 2018. JILL ASKED FOR APPROVAL TO SUBMIT CLAIMS FOR REIMBURSEMENT AS SHE RECEIVES THEM. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED INVOICE #1 FROM RIVER HILLS IN THE AMOUNT OF \$4445.00 FOR GRANT ADMIN SERVICES FOR DOWNTOWN PROJECT. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED DRAWDOWN #2 FOR THE DOWNTOWN REVITALIZATION GRANT IN THE AMOUNT OF \$16,000 TO PAY INVOICE #17004-05 FROM TAYLOR SIEFKER WILLIAM DESIGNER GROUP FOR ADMIN SERVICES. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. REPORTED THE CLOSEOUT DOCUMENTS FOR THE DOWNTOWN REVITALIZATION GRANT HAVE BEEN SENT TO THE STATE.

BOARD OF WORKS
MAY 22, 2018

E. RIVER HILLS IS CONTINUING TO LOOK FOR FUNDING SOURCES FOR THE WWTP.

CASEY SAEGERSSER PRESENTED THE FINAL PAY APPLICATION ON THE SCOTTSBURG PLAZA SEWER LINE RELOCATION IN THE AMOUNT OF \$48,150. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED. 3-0.

MARTY RANDALL

- A. ASKED FOR A COMPLETION DATE FOR THE SCOTTSBURG MALL. MAYOR GRAHAM SAID THE ORIGINAL DATE WAS APRIL.
- B. REPORTED THE GIVEAWAY, TO BE RENAMED THE SCOTT COUNTY HERALD, HOPES TO BE BACK WITH A PRINTED SUBSCRIPTION PAPER BY JULY 1, 2018.

APRIL RAMONI REPORTED THE PLAN COMMISSION HAS A LOT IN THE PIPELINE.

JIM BINKLEY

- A. ASKED THE BOARD TO APPROVE HIRING KEVIN JENTZEN AS AN IT ASSISTANT. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED. 3-0.
- B. BROADBAND NEEDS TO HAVE A CRACKED BOOM FIXED ON THEIR TRUCK THAT WILL COST \$8300. THE REPAIR CENTER WOULD LIKE PAYMENT UPFRONT. BILL HOAGLAND MADE A MOTION TO APPROVE PAYMENT IN ADVANCE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM RICHEY REPORTED THE FOLLOWING PROPERTIES ARE ON THE CLEAN-UP OR CONDEMN LIST:

- A. 725 W. WALNUT
- B. 40 E. WALNUT
- C. 180 E. MADISON
- D. 712 S. 2ND
- E. 317 N. MAIN
- F. 6 E. KERTON
- G. 712 E. CHERRY
- H. 1361 N. GARDNER

JESSICA JONES ASKED THE BOARD TO APPROVE A CELL PHONE STIPEND IN THE AMOUNT OF \$50 FOR HARLEY APPLGATE. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY ASKED FOR THE FOLLOWING CLAIMS TO BE PREAPPROVED SO AFTER THE RDC MEETS THEY CAN BE PAID IMMEDIATELY. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

Brehob	Plants for trail	\$ 3,836.25	Redev Bond	MASP to Y Trail
Max Powder Coating	Light Guard	\$ 60.00	Redev Bond	Dtown Project
Brehob	Plants for trail	Up to \$7300	Redev Bond	MASP to Y Trail
Scott's Hardware	Paint Supplies Bacala Upstairs	\$ 25.18	SE TIF	
Scott's Hardware	Paint Supplies Bacala Upstairs	\$ 14.90	SE TIF	
Scott's Hardware	Paint Supplies Bacala Upstairs	\$ 147.52	SE TIF	
Vail's	Joint Compound Bacala Upstairs	\$ 41.78	SE TIF	
Vail's	Drywall Bacala Upstairs	\$ 32.21	SE TIF	
Vail's	Joint Compound Bacala Upstairs	\$ 20.89	SE TIF	

BOARD OF WORKS
MAY 22, 2018

Burris	Haws Valve Bacala Center	\$ 195.00	SE TIF
Burris	Delta Faucet Bacala Center	\$ 315.00	SE TIF

KAREN MIDDLETON REPORTED SHE IS MEETING WITH AN APPRAISER AT THE MID-AMERICA SCIENCE PARK ON FRIDAY AT 11AM. THE APPRAISAL WILL COST \$7200 AND THE CITY SHOULD HAVE IT BACK IN 25 DAYS. SHE ASKED THE BOARD TO APPROVE HER SIGNING AN APPRAISAL AGREEMENT WITH CHARLES MILLS ON THE DAY OF THE APPRAISAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JAN HARDY ASKED THE BOARD TO APPROVE THE CLERK’S OFFICE HIRING BROOKLYNNE AKERS AS A SUMMER INTERN. THIS POSITION WOULD BE 20 HOURS A WEEK FOR 10 TO 12 WEEKS AND HALF THE SALARY REIMBURSED BY EARN INDIANA. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:25 PM MAYOR GRAHAM MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 12, 2018

2:02 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, JILL SAEGESSER, BILL SAEGESSER, MARTY RANDALL, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION, TISH RICHEY AND BROOKLYNNE AKERS.

MINUTES FROM THE MAY 22, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

- A. PRESENTED INVOICE #269694 FROM IDEM IN THE AMOUNT OF \$637.50 FOR SERVICES TO THE BROWNFIELD PROJECT. THIS INVOICE IS TO BE PAID FROM THE BROWNFIELD FUND AND IS NOT REIMBURSABLE. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2 – 1(HOAGLAND).
- B. PRESENTED INVOICE #9008-1 FROM ST. JOHN MITTELHAUSER IN THE AMOUNT OF \$33,470. THIS INVOICE SHOULD BE PAID FROM THE BROWNFIELD FUND AND \$31,008 IS ELIGIBLE FOR REIMBURSEMENT. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. JUNE 29TH AN EDA REPRESENTATIVE IS COMING TO TALK ABOUT THE WASTEWATER ISSUE IN THE COMMUNITY. THE EDA MONIES BEING AWARDED NEED TO BE TIED TO INCREASING JOBS. ROBERT PEACOCK IS GOING TO TRY TO SET UP SOME MEETING WITH SAMTEC AND OTHER MANUFACTURERS IN THE AREA.

BILL SAEGESSER

- A. UPDATED THE BOARD ON WATERLINE REPLACEMENT UNDER HWY 56. INDOT IS WILLING TO WORK WITH THE CITY. WE ARE PLANNING A MEETING WITH THE CONTRACTOR AND WOULD LIKE TO START WITHIN THE NEXT 30 DAYS.
- B. THEY ARE PROGRESSING WITH THE FINAL SELECTION FOR THE EQUIPMENT AND DESIGN OF THE WWTP. POSSIBLE FUNDING OPPORTUNITIES HAVE BEEN IDENTIFIED AS EDA AND USDA GRANTS.
- C. ANYONE WHO SUBMITTED A WRITTEN COMMENT IN REGARDS TO THE PRELIMINARY ENGINEERING REPORT MUST RECEIVE A WRITTEN RESPONSE. MR. SAEGESSER PRESENTED HIS RESPONSES TO THE MAYOR FOR HIS SIGNATURE.
- D. COMMUNITY CROSSINGS GRANT CALLS FOR 2018 PROJECTS IS JULY 10, 2018. THE GRANT IS A 75/25 MATCH. APPLICATIONS WILL BE DUE AUGUST OR SEPTEMBER. AWARDS WILL BE GIVEN IN NOVEMBER. CONTRACT MUST BE AWARDED BY MAY 1, 2019. STARTING NEXT YEAR CALLS FOR PROJECTS WILL BE TWICE A YEAR.

MARTY RANDALL

- A. EXPRESSED CONCERN THE WEEDS ARE SPROUTING THROUGH THE SIDEWALKS. JESS JONES SAID THEY HAVE BEEN SPRAYED LAST WEEK AND AGAIN THIS MORNING.
- B. ASKED IS THE PROPERTIES LISTED AT THE PREVIOUS BOARD MEETING HAVE BEEN LISTED FOR DEMOLITION. MAYOR GRAHAM STATED THE PROPERTIES HAVE BEEN GIVEN TO KERRY THOMPSON SO HE CAN NOTIFY THE OWNERS.
- C. ANNOUNCED THE SCOTT COUNTY HERALD WILL RELEASE ITS FIRST PAPER THIS WEEK. ALL CITY RESIDENTS EAST OF INTERSTATE 65 WILL RECEIVE A COPY.

SCOTT ZELLERS

- A. UPDATED THE BOARD HE WAS STILL DOWN ONE OFFICER.
- B. ANNOUNCED THE CITY MET WITH SCHOOL REPRESENTATIVES TO DISCUSS HIRING 3 RESOURCE OFFICERS FOR THE SCHOOLS. APPROXIMATE COST IS \$125,000 EACH ENTITY PER YEAR AND \$60,000 EACH ENTITY START UP COSTS. THE CONTRACT IS BEING REVIEWED.

BOARD OF WORKS
JUNE 12, 2018

STANLEY ALLEN EXPRESSED CONCERN OVER THE CONDITION OF THE CHARLES QUINN HOUSE ON GREEN STREET. LESLIE BIXLER STATED THAT WAS A TOM PATTON RENTAL HOUSE. CHIEF ZELLERS TOLD MRS. BIXLER TO HAVE CHIEF RICHEY TO CHECK OUT THE PROPERTY, BUT TO TAKE AN OFFICER WITH HIM.

TISH RICHEY

- A. **RESOLUTION 2018-R7** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$21,000.00 WITH WESBANCO TO PAY SEI FOR INVOICE 1306-56. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE A REPAYMENT TO INDOT IN THE AMOUNT OF \$391,399.63 FOR UNSPENT MONIES FROM THE 2016 COMMUNITY CROSSINGS GRANT. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. GAVE AN UPDATE ON THE 457. WE ARE STILL IN THE BLACKOUT TIME PERIOD UNTIL JULY 11, 2018. OUR NEW 457 REPRESENTATIVE WILL MEET WITH EMPLOYEES SOMETIME IN JULY TO INTRODUCE HIMSELF AND TO REVIEW THEIR ACCOUNTS IF THEY WISH.
- B. THE MASP APPRAISAL WAS SLIGHTLY HIGHER THAN WE WERE ORIGINALLY TOLD. THE APPRAISER HAD THE WRONG BUILDING IN MIND WHEN HE QUOTED THE JOB. WE SHOULD HAVE THE APPRAISAL BACK IN 30 DAYS.

JESSICA JONES ANNOUNCED THE GOOD NEIGHBOR BANQUET IS FRIDAY. IF ANYONE HAS NOT MADE THEIR RESERVATION YET, PLEASE DO SO.

2:46 PM MAYOR GRAHAM MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JUNE 26, 2018

2:07 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, JILL SAEGESSER, BILL SAEGESSER, APRIL RAMONI, STACIE SKINNER, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, GUY TOWNSEND, TISH RICHEY, JOHN GULLION AND KERRY THOMPSON.

MINUTES FROM THE JUNE 12, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

- A. PRESENTED THE DOWNTOWN REVITALIZATION GRANT DISCLOSURE REPORT AND GRANT PERFORMANCE REPORT FOR THE MAYOR SIGNATURE TO CLOSE OUT THE GRANT. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED AN INVOICE FROM IDEM IN THE AMOUNT OF \$56.25 FOR THE BROWNFIELD PROJECT THAT IS NOT REIMBURSABLE. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-1 (HOAGLAND).
- C. PRESENTED AN INVOICE FROM KERRY THOMPSON IN THE AMOUNT OF \$871.00 FOR THE BROWNFIELD PROJECT. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. JULY 10, 2018 WILL BE THE COMMUNITY CROSSING GRANT MEETING AT 10AM IN SEYMOUR.
- E. IFA SENT NOTICE THEY WILL NOT REIMBURSE ANY BROWNFIELD MONIES UNTIL IDEM HAS SUBMITTED THEIR FINAL APPROVAL REPORT.

KERRY THOMPSON

- A. THANKED JILL FOR ALL HER HELP IN SUBMITTING THE LAST CLAIM TO IFA IN REGARDS TO THE BROWNFIELD.
- B. KERRY IS WORKING ON ALLEGATION OF COMPLAINTS AGAINST OUR SEWER PERMIT FROM IDEM.
- C. ANNOUNCED THE WATER BOARD DECLARED AN EMERGENCY FOR THE WATERLINE PROJECT AND ARE WORKING ON SECURING FINANCING.
- D. THE WEST CLARK SCHOOL DISTRICT IS NOT BUDGING FROM THEIR \$75,000 SETTLEMENT OFFER FOR THEM USING THE MID-AMERICA SCIENCE PARK IN 2012 WHEN THE TORNADO DESTROYED THEIR SCHOOLS. THE ORIGINAL VERBAL AGREEMENT WAS \$250,000 FOR 4 MONTHS. THE SCHOOLS INSURANCE WOULD ONLY PAY \$40,000. MR. THOMPSON STATED HE WAS NOT IN FAVOR OF SUING THE SCHOOL DISTRICT. AFTER MUCH DISCUSSION STANLEY ALLEN MADE A MOTION TO ACCEPT THE \$75,000 SETTLEMENT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-1 (MAYOR GRAHAM).
- E. INFORMED THE BOARD THE MONEY WAS RECEIVED FOR THE DEMOLITION OF THE GREER PROPERTY.

BILL SAEGESSER

- A. UPDATED THE BOARD ON WATERLINE REPLACEMENT UNDER HWY 56. THE STATE IS PLANNING ON MILLING HWY 56 FROM KEITH STREET TO 4TH STREET. THE DEPTH THEY ARE GOING TO MILL IS DEEPER THAN THE WATERLINE WE HAVE UNDER THE HWY. THE PLAN IS FOR THE BOARD OF WORKS TO DECLARE THIS AN EMERGENCY WATERLINE RELOCATION PROJECT. DAVE O'MARA AND RL VUCKSON WILL BE ASKED TO SUBMIT QUOTES ON THE PROJECT BY JULY 10TH AND THE PROJECT WILL BE AWARDED AT THE BOARD OF WORKS MEETING JULY 24TH. AFTER THE CONTRACT IS AWARDED WE WILL MOVE FORWARD AS SOON AS ALL THE PERMITS ARE IN PLACE.
- B. **RESOLUTION 2018-8** A RESOLUTION DECLARING THE CITY WATERLINE PROJECT AT HWY 56 AN EMERGENCY. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
JUNE 26, 2018

- C. NOTICE OF INTENT NEEDS TO BE FILED WITH IDEM FOR THE WATERLINE 30 DAYS PRIOR TO CONSTRUCTION. STANLEY ALLEN MADE A MOTION AUTHORIZING THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. PERMIT WITH INDOT TO WORK WITHIN THEIR RIGHT OF WAY AND A BOND & PERMIT FEE WAIVER FORM TO BE SIGNED BY THE MAYOR. STANLEY ALLEN MADE A MOTION AUTHORIZING THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- E. PERMIT NEEDED BY THE RAILROAD ALSO NEEDS SIGNED BY THE MAYOR. HOWEVER THE RAILROAD HAS REQUESTED WE SUBMIT A LIST OF CITY ENCROACHMENTS ON ALL THEIR PROPERTIES. THIS IS A PRIORITY AND IS NEEDED BY ALL UTILITY SUPERINTENDENTS BY THE END OF THE WEEK. BILL HOAGLAND MADE A MOTION AUTHORIZING THE MAYOR TO SIGN. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- F. SCOTTSBURG PLAZA SIGNED A CERTIFICATE OF SUBSTANTIAL COMPLETION DATED 5/27/18. STANLEY ALLEN MADE A MOTION TO ACCEPT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- G. TEMPLE AND TEMPLE SIGNED A CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE WEST LAKE ROAD PROJECT ON 4/24/18. STANLEY ALLEN MADE A MOTION TO ACCEPT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- H. SOUTH MAIN INDUSTRIAL PARK IS THE HIGHEST SHOVEL READY STATUS RECENTLY AWARDED.

STACIE SKINNER

- A. PRESENTED A TOWER INVOICE FOR BETHEL BAPTIST IN THE AMOUNT OF \$600 FOR 2018. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE THE TRANSFER OF 2 TRUCKS FROM ELECTRIC TO BROADBAND. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. SIGNED ON 2 NEW CORPORATE FIBER CUSTOMERS THIS WEEK.

JIM BINKLEY

- A. THE RAILROAD IS PUTTING IN CROSSING SIGNAL AT LOVERS LANE.
- B. ASKED THE BOARD TO APPROVE A PHONE STIPEND FOR KEVIN JENTZEN IN THE AMOUNT OF \$100. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. THE CITY WILL BE HOSTING THE IMEA CONFERENCE THIS YEAR. HOWEVER, THE RODEO PORTION HAS BEEN CANCELLED.

LESLIE BIXLER ASKED ON BEHALF OF THE FAMILY OF TYLER CANFIELD TO WAIVE THE FEES AT THE DEPOT FOR HIS MEMORIAL DINNER ON 6/27/18. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY PRESENTED THE FOLLOWING CLAIMS TO BE APPROVED PRIOR TO THE REDEVELOPMENT MEETING, SO THEY MAY BE PAID FOLLOWING THEIR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

Scott's Hardware	Tarp	\$ 21.58	Redev Bond	Dtown Project
Arbuckle Pop's Plants	Flowers	\$ 1,785.00	Redev Bond	Dtown Project
Team EJP Jeffersonville	Plumbing Fittings Dog Park	\$ 6,108.04	Redev Bond	Dog Park
Saegesser Engineering	Eng Services	\$ 1,092.50	Redev Bond	MASP to Y Proj
Dane's Electric	Complete Elevator & Hall Bacala	\$ 1,250.00	SE TIF	
VISA - Menards	Staples, Air Hose, Lubicator Bacala Upstairs	\$ 209.17	SE TIF	
Burris	Toilet Seat Bacala Upstairs	\$ 26.50	SE TIF	
Burris	2 - Saw Blades Bacala Upstairs	\$ 41.70	SE TIF	
Vail's	Construct Adhesive Bacala Upstairs	\$ 7.58	SE TIF	
Vail's	Nuts, bolts, screws Bacala Upstairs	\$ 33.99	SE TIF	
Vail's	Ceiling Tile Bacala Upstairs	\$ 824.95	SE TIF	
Vail's	Plywood Bacala Upstairs	\$ 482.46	SE TIF	
Vail's	Cross Tee Bacala Upstairs	\$ 4.74	SE TIF	

BOARD OF WORKS
JUNE 26, 2018

KAREN MIDDLETON

- A. ANNOUNCED ON JULY 25TH THERE WILL BE A 457 MEETING TO MEET OUR NEW PLAN ADMINISTRATORS AND ASK QUESTIONS.
- B. ASKED THE DEPARTMENT HEADS TO PLEASE TURN IN PAYROLL BY NOON ON MONDAY JULY 2ND.

3:40 PM MAYOR GRAHAM MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 10, 2018

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, JILL SAEGESSER, BILL SAEGESSER, APRIL RAMONI, JAMES RICHEY, STACIE SKINNER, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, BROOKLYNNE AKERS, TISH RICHEY, JOHN GULLION, KIM SCHAFSTALL AND MARTY RANDALL.

MINUTES FROM THE JUNE 26, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER

- A. IFA PROJECT: ADDITIONAL INVOICE FROM ST JOHN MITTELHAUSER IN THE AMOUNT OF \$946.45 FOR WORK COMPLETED AFTER GRANTS CYCLE END DATE. MAKING THE FINAL AMOUNT DUE TO ST. JOHN MITTELHAUSER \$33,470 APPROVED AT THE LAST MEETING, PLUS THE ADDITIONAL \$946.45 TOTALING \$34,416.45. JILL RECOMMENDS APPROVING, BUT HOLDING PAYMENT UNTIL AFTER THE IFA REIMBURSEMENT IS RECEIVED. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. THE EDA CONDUCTED A RISK ANALYSIS FOR EACH ENTITY'S REVOLVING LOAN FUND. THE CITY OF SCOTTSBURG RECEIVED A "B" RATING, ONLY 5 POINTS FROM AN "A" RATING. DUE TO THE "B" RATING THE CITY HAS 90 DAYS TO SUBMIT A RLF PLAN UPDATE. THE CITY WILL ALSO BE REQUIRED TO SUBMIT SEMI-ANNUAL REPORTS EACH JANUARY AND JULY. HOWEVER, IT MAYBE THAT THE UPDATED RLF PLAN MAY SCORE ENOUGH POINTS TO GIVE THE CITY AN "A" RATING. AT WHICH TIME THE CITY WOULD ONLY BE REQUIRED TO SUBMIT ANNUAL REPORTS. THE MAYOR ASKED WHEN THE EDA MONIES LOSE THEIR FEDERAL STRINGS. MRS. SAEGESSER STATED USDA MONIES LOSE THEIR FEDERAL STRINGS AFTER ONE LOAN CYCLE. HOWEVER, EDA MONIES NEVER LOSE THEIR FEDERAL STRINGS.
- C. EDA MET AT THE SCIENCE PARK TO DISCUSS THE CITY'S ELIGIBILITY FOR GRANT MONIES TO APPLY TOWARDS THE WWTP AND THE COLLECTION SYSTEM. THE CITY COULD BE ELIGIBLE FOR UP TO \$3 MILLION. THERE ARE 2 STIPULATIONS FOR THE GRANT: 1. MATCHING FUNDS MUST ALREADY BE IN PLACE. THE CITY COULD USE THE SRF LOAN THEY ARE LOOKING INTO. 2. THE CITY MUST NOT HAVE AN AGREED ORDER IN PLACE. AT THIS TIME THE CITY DOES NOT HAVE AN AGREED ORDER IN PLACE. BILL HOAGLAND MADE A MOTION FOR JILL TO WORK WITH ROBERT PEACOCK TO START THE APPLICATION AND MOVE FORWARD. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. THE CITY HAS A FOLLOW UP MEETING WITH IDEM ON JULY 26TH TO DISCUSS THE PROPOSED AGREED ORDER. THERE ARE ITEMS IN THE AGREED ORDER THE CITY CAN NOT COMPLY WITH. MR. SAEGESSER HOPES IDEM IS WILLING TO WORK WITH THE CITY AFTER HEARING THE CITY'S POSITION AND UPCOMING POSSIBILITIES.
- B. THE WWTP FINAL DESIGN IS BEING REVIEWED BY SRF, AND THEN IDEM WILL REVIEW. THE USDA APPLICATION IS READY TO BE SUBMITTED SOON. THE CITY WILL NOT BE ABLE TO USE BOTH EDA AND USDA. BUT, WILL BEGIN THE PROCESS ON BOTH GRANT APPLICATIONS.
- C. OCRA WILL ATTEND THE RDC MEETING ON AUGUST 2, 2018 FOR THE ANNOUNCEMENT OF THE PRIME SHOVEL READY STATUS AT THE SOUTH MAIN INDUSTRIAL PARK.
- D. THE CITY WAS WELL REPRESENTED AT THE COMMUNITY CROSSINGS GRANT MEETING TODAY.
- E. TEMPLE AND TEMPLE PRESENTED PAY APPLICATION IN THE AMOUNT OF \$17,475.00 FOR WORK AT MANSFIELD DRIVE BY JOHN JONES. THIS IS A PARTIAL PAYMENT. PRIOR TO THE FINAL PAY APPLICATION THERE IS SOME TOUCH UP WORK THAT NEEDS TO BE ADDRESSED. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BOARD OF WORKS
JULY 10, 2018

- F. DAVE O'MARA WAS THE ONLY QUOTE RECEIVED FOR THE EMERGENCY HWY 56 WATERLINE REPLACEMENT PROJECT. THE AMOUNT OF THE QUOTE WAS \$884,525.00. BILL HOAGLAND MADE A MOTION TO TENTATIVELY AWARD THE PROJECT TO DAVE O'MARA CONTINGENT UPON NEGOTIATING AN ACCEPTABLE BASE BID AMOUNT AND SECURING NECESSARY FUNDING. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- G. THE NOTICE OF INTENT FOR THE EMERGENCY HWY 56 WATERLINE REPLACEMENT PROJECT HAS BEEN FILED WITH IDEM.
- H. ALL QUESTIONS INDOT HAD REGARDING THE EMERGENCY HWY 56 WATERLINE REPLACEMENT PROJECT HAVE BEEN ANSWERED.
- I. THE RAILROAD PERMIT FOR THE EMERGENCY HWY 56 WATERLINE REPLACEMENT PROJECT HAS BEEN DIFFICULT TO OBTAIN. THE WATER SUPERINTENDENT SUGGESTS IF WE CAN NOT OBTAIN IT TO CONTINUE WITH THE PROJECT AND WORK UP TO THE RAILROAD AND TIE OFF ON OTHER WATERLINES. MR. SAEGESSER IS NOT SURE THE RECOMMENDS THAT PLAN. THE CITY WILL MAKE THOSE DECISIONS WHEN NECESSARY. AT THIS TIME HE ASKED THE BOARD TO AUTHORIZE THE MAYOR TO SIGN THE APPLICATION FOR THE RR PERMITS. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. MR. SAEGESSER SAID THERE IS A \$1250 FEE ASSOCIATED WITH THE APPLICATION THAT HIS FIRM WILL PAY AND INVOICE THE CITY AT A LATER TIME.
- J. ORIGINALLY THE RAILROAD ASKED THE CITY TO PROVIDE A LIST OF ALL ENCROACHMENTS WHEN SUBMITTING THE PERMIT APPLICATIONS. AFTER RESEARCHING, MR. SAEGESSER UNDERSTANDS THAT IS NO LONGER A REQUIREMENT. HE WILL MAKE A VERBAL COMMITMENT ON BEHALF OF THE CITY THAT WE WILL SUBMIT THOSE ENCROACHMENTS AT A LATER TIME.

MARTY RANDALL

- A. STATED AUSTIN'S RDC PAYS THE RAILROAD AROUND \$1000 ANNUALLY FOR THEIR ENCROACHMENTS.
- B. INDOT HAS BROUGHT SUIT AGAINST JUDY WEST & THE HOWERS' FOR REFUSING TO SELL THEM RIGHT OF WAY TO INSTALL TURNING LANES AT HWY 31 & HWY 56.

STACIE SKINNER

- A. ASKED THE BOARD'S APPROVAL TO SIGN A CONTRACT OUTSIDE A MEETING FOR COUNTRY INN & SUITES RENEWAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD'S APPROVAL TO SIGN A CONTRACT OUTSIDE A MEETING FOR A POINT TO POINT LINK WITH SPECTRUM / TIME WARNER. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. ASKED THE BOARD'S APPROVAL TO SIGN A CONTRACT OUTSIDE A MEETING FOR UTILITY POLE EASEMENTS WITH JACKSON COUNTY REMC. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JIM BINKLEY REPORTED SPECTRUM ENGINEERING ESTIMATED THE COST OF SET UP AND BUILDING A SYSTEM FOR PRE-PAID ELECTRIC METERS WOULD BE \$38,000. KERRY THOMPSON IS REVIEWING THE CONTRACT. STANLEY ALLEN MADE A MOTION FOR THE MAYOR TO SIGN THE CONTRACT OUTSIDE A MEETING CONTINGENT UPON KERRY THOMPSONS REVIEW. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES ANNOUNCED THE KIDS HOUSE FOR PIG ROAST IS SET UP AT WAL-MART AND SHE NEEDS VOLUNTEERS TO SELL TICKETS.

SCOTT ZELLERS REPORTED HE IS STILL DOWN TWO OFFICERS.

BOARD OF WORKS
JULY 10, 2018

TISH RICHEY

- A. **RESOLUTION 2018-R9** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$34,125.00 WITH WESBANCO TO PAY SEI FOR INVOICE 1306-57. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED TWO CLAIMS FOR APPROVAL PRIOR TO THE RDC MEETING. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
 - a. JOES PLANTS IN THE AMOUNT OF \$2330
 - b. MARK CAMPBELL PLANTS IN THE AMOUNT OF \$1518

CLERK- TREASURER JAN HARDY

- A. PRESENTED A RENEWAL FOR A STREET SWEEPING CONTRACT WITH INDOT NOT TO EXCEED \$7027.20 FOR THE 48 MONTH CONTRACT. STANLEY ALLEN MADE THE MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE A PHONE STIPEND FOR TRENTON JEFFRIES IN THE AMOUNT OF \$50 RETRO ACTIVE TO JULY 1, 2018. STANLEY ALLEN MADE THE MOTION. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:50 PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
JULY 24, 2018

2:01 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, APRIL RAMONI, JASON COMBS, STACIE SKINNER, JIM BINKLEY, JAMES RICHEY, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION, KIM SCHAFSTALL, PATRICIA RICHEY, JASON MILLER, MICHAEL PRUITT, KERRY THOMPSON, CASEY BREWSTER, MARC SLATON AND MARTY RANDALL.

MINUTES FROM THE JULY 10, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. 56 WATERLINES: RAILROAD IS MOVING FORWARD WITH PROCESSING PERMITS. THE CITY WILL HAVE TO REVISIT THE COST OF THE PROJECT AS SOME ASPECTS HAVE CHANGED.
- B. WWTP: THE USDA APPLICATION HAS BEEN SUBMITTED. THE PRELIMINARY ENGINEERING REPORT IS BEING REVIEWED. THE CITY HAS A MEETING THURSDAY IN INDIANAPOLIS REGARDING THE AGREED ORDER.
- C. OCRA WILL NOT BE AT THE NEXT RDC MEETING. THEY WILL RESCHEDULE THE SHOVEL READY PLATINUM ANNOUNCEMENT AT THE SITE.
- D. COMMUNITY CROSSING: SEI WILL DEVELOP A LIST OF PROJECTS & COST.

APRIL RAMONI REPORTED SPENDING THE MORNING DOING HOME INSPECTIONS.

JASON COMBS ASKED THE BOARD TO APPROVE THE SEWER DEPARTMENT PURCHASING 2 TRUCKS. MAYOR GRAHAM MADE A MOTION TO PURCHASE BOTH VEHICLES LOCALLY FROM JOHN JONES. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

- A. 2018 2500 CHEVY SILVERADO
 - a. JOHN JONES \$39,749- 4 DOOR
 - b. COYLE \$38,475- 2 DOOR
- B. 2018 1500 CHEVY SILVERADO
 - a. JOHN JONES \$36,475- LTD
 - b. COYLE \$32,800

STACIE SKINNER

- A. PRESENTED A TOWER AGREEMENT FOR APPROVAL FOR FISHER. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. PRESENTED A TOWER AGREEMENT FOR APPROVAL FOR COUNTRY INN. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JIM BINKLEY PRESENTED AN AGREEMENT FOR PROFESSIONAL SERVICES WITH SPECTRUM ENGINEERING. THEY CAN SERVICE 32 RESIDENTIAL CUSTOMERS OFF 1 STRAND OF FIBER THROUGH CALIX. THE CONTRACT IS IN THE AMOUNT OF \$200,000 FOR ENGINEERING OF CALIX TO THE CITY ELECTRICAL SERVICE AREA. BROADBAND WOULD PAY 1/3 AND ELECTRIC 2/3, THEN BROADBAND WOULD PAY ELECTRIC BACK OVER 5 YEARS. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION APPROVED 2-0.

CHIEF ZELLERS

- A. REPORTED TROY FORD HAS SURGERY ON JULY 25, 2018.
- B. MIKE NICHOLS HAS A DOCTORS EXCUSE THROUGH AUGUST. HIS ANTICIPATED RELEASE TO WORK IS 4 TO 6 MONTHS.
- C. AN AGREEMENT HAS BEEN ESTABLISHED WITH SCOTT COUNTY SCHOOL DISTRICT 2 IN REGARDS TO THE SCHOOL RESOURCE OFFICER. THREE OFFICERS ARE TO BE HIRED. THEY WILL BE STATIONED AT THE SCHOOL DURING THE SCHOOL YEAR. THE AGREEMENT IS FOR SIX YEARS. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BOARD OF WORKS
JULY 24, 2018

2:33PM MAYOR GRAHAM CALL THE PUBLIC HEARING TO ORDER FOR REMOVAL OF UNSAFE BUILDINGS. THE MAYOR READ ALOUD EACH ADDRESS IN QUESTION AND ASKED IF ANYONE WAS THERE TO SPEAK ON BEHALF OF THE PROPERTY.

- A. **712 W CHERRY STREET:** BRUCE KIRCHNER SENT A LETTER THAT HE IS TRYING TO FIX THE PROPERTY TO SELL. STANLEY ALLEN MADE A MOTION TO APPROVE AN ADDITIONAL 60 DAYS ON THE ORDER AND REEVALUATE THE PROPERTY AT THE SEPTEMBER 25, 2018 BOARD OF WORK MEETING. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. KERRY THOMPSON WILL RESPOND TO HIS LETTER AND LET HIM KNOW SUBSTANTIAL PROGRESS NEEDS TO BE MADE PRIOR TO THE NEXT EVALUATION.
- B. **317 N MAIN STREET:** NO ONE ATTENDED IN REGARDS TO THIS PROPERTY. MAYOR GRAHAM MADE A MOTION THAT KERRY THOMPSON CONTACT MR. BUSH THAT HE HAS 30 DAYS TO INFORM THE CITY HIS INTENT OR THE CITY WILL MOVE FORWARD WITH DEMOLITION. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. **6 E KERTON STREET:** APRIL RAMONI REPORTED A DEMO PERMIT HAS BEEN ISSUED FOR THIS PROPERTY. STANLEY ALLEN MADE A MOTION TO APPROVE AN ADDITIONAL 60 DAYS ON THE ORDER AND REEVALUATE THE PROPERTY AT THE SEPTEMBER 25, 2018 BOARD OF WORK MEETING. MAYOR GRAHAM SECONDED THE MOTION.
- D. **712 S 2ND STREET:** MICHAEL PRUITT STATED HE WAS TRYING TO WORK ON IT AS HE COULD. STANLEY ALLEN MADE A MOTION TO APPROVE AN ADDITIONAL 60 DAYS ON THE ORDER AND REEVALUATE THE PROPERTY AT THE SEPTEMBER 25, 2018 BOARD OF WORK MEETING. MAYOR GRAHAM SECONDED THE MOTION.
- E. **725 W WALNUT STREET:** JASON MILLER REPORTED HE IS IN THE MIDDLE OF SELLING THE PROPERTY TO SOMEONE WHO WANTS TO RESTORE IT TO FOR THEIR USE. STANLEY ALLEN MADE A MOTION TO APPROVE AN ADDITIONAL 60 DAYS ON THE ORDER AND REEVALUATE THE PROPERTY AT THE SEPTEMBER 25, 2018 BOARD OF WORK MEETING. MAYOR GRAHAM SECONDED THE MOTION. MAYOR GRAHAM ASKED MR. MILLER TO MAKE SURE THE BUYER UNDERSTANDS THIS ORDER OF REMOVAL OF UNSAFE BUILDING PASSES ON TO THEM AT THE TIME OF SALE.
- F. **1361 N GARDNER:** IT WAS NOT CONFIRMED IF PROPERTY OWNER RECEIVED NOTICE FOR REMOVAL OF UNSAFE BUILDING. MAYOR GRAHAM ASKED KERRY TO PUBLISH THE NOTICE IN THE PAPER WAIT THE GIVEN AMOUNT OF TIME AND PROCEED WITH THE REMOVAL OF THE UNSAFE BUILDING IF NO ONE RESPONDS.
- G. **40 E WALNUT:** IT WAS NOT CONFIRMED IF PROPERTY OWNER RECEIVED NOTICE FOR REMOVAL OF UNSAFE BUILDING. MAYOR GRAHAM ASKED KERRY TO PUBLISH THE NOTICE IN THE PAPER WAIT THE GIVEN AMOUNT OF TIME AND PROCEED WITH THE REMOVAL OF THE UNSAFE BUILDING IF NO ONE RESPONDS.
- H. **180 E MADISON:** IT WAS NOT CONFIRMED IF PROPERTY OWNER RECEIVED NOTICE FOR REMOVAL OF UNSAFE BUILDING. MAYOR GRAHAM ASKED KERRY TO PUBLISH THE NOTICE IN THE PAPER WAIT THE GIVEN AMOUNT OF TIME AND PROCEED WITH THE REMOVAL OF THE UNSAFE BUILDING IF NO ONE RESPONDS.

2:58PM MAYOR GRAHAM CLOSED THE PUBLIC HEARING

TISH RICHEY PRESENTED THE FOLLOWING CLAIMS FOR APPROVAL PRIOR TO THE RDC MEETING. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

- a. BURRIS TRASH CAN - 15 AMP GFI, 1 GANG BOX \$ 23.00 REDEV BOND DTOWN PROJECT
- b. VAIL'S TRASH CAN- BLACK DUCT TAPE \$14.24 REDEV BOND DTOWN PROJECT
- c. MILLER HEATING & COOLING LLLC - REPLACE ROOF TOP 5 TON UNIT \$5,950.00 NW TIF
- d. BURRIS BACALA - 2 BULBS \$ 20.50 SE TIF
- e. BURRIS BACALA - 2 BULBS \$13.00 SE TIF

BOARD OF WORKS
JULY 24, 2018

- f. TEMPLE AND TEMPLE- MANSFIELD DRIVE \$5825 LOIT SPECIAL DISTRIBUTION FUND

KAREN MIDDLETON

- A. PRESENTED A VACATION SELL BACK FOR ZACH BANE. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. PRESENTED A CONTRACT WITH WALGREEN TO CONDUCT AN ONSITE FLU-SHOT CLINIC ON OCTOBER 22, 2018 FROM 12PM TO 2PM. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

3:05 PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

BOARD OF WORKS
AUGUST 14, 2018

2:01 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, APRIL RAMONI, STACIE SKINNER, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, JOHN GULLION AND PATRICIA RICHEY

MINUTES FROM THE JULY 24, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JILL SAEGESSER

- A. INDIANA FINANCE AUTHORITY HAS REIMBURSED THE CITY \$32,720.61 FOR THE BROWNFIELD GRANT AND SENT BACK THE \$100,000 RETAINER PLUS INTEREST WHICH WAS \$100,826.64.
- B. PRESENTED INVOICE#06996 FROM ST JOHN MITTELHAUSER IN THE AMOUNT OF \$1205.50 FOR WORK ON THE BROWNFIELD PROJECT. PRESENTED INVOICE#270775 FROM IDEM IN THE AMOUNT OF \$4068.75 FOR WORK ON THE BROWNFIELD PROJECT. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. EDA IS REQUIRING EVERYONE TO UPDATE THEIR REVOLVING LOAN FUND PLAN. AT THE AUGUST 28TH MEETING A REVISED PLAN WILL BE AVAILABLE FOR THE BOARD TO REVIEW.
- D. SAMTEC AND TOTAL CONCEPTS HAVE AGREED TO BE BENEFICIARIES ON THE EDA GRANT FOR THE WASTEWATER TREATMENT GRANT. SOMEONE WITH IDEM DID REACH OUT TO EDA TO CONFIRM IF THERE WAS AN AGREED ORDER IN PLACE THAT SCOTTSBURG WOULD NOT BE ELIGIBLE FOR THE EDA MONIES.

BILL SAEGESSER

- A. 56 WATERLINES: O'MARA HAS SUBMITTED AN UPDATED QUOTE, WHICH HAS NOT BEEN REVIEWED AT THIS TIME. THE RAILROAD IS REQUESTING ANOTHER \$2600 TO PROCESS THE PERMITS. THEY HAVE ALSO REQUESTED THE ENCROACHMENT LIST PRIOR TO FINALIZING THE PERMIT.
- B. WWTP: SAEGESSER IS WORKING WITH IDEM ON THE WORDING OF THE AGREED ORDER, A RESPONSE TO THE \$34,000 CIVIL PENALTIES FINE AND A DRAFT OF THE COMPLIANCE PLAN THAT WILL BE DUE 30 DAYS AFTER THE AGREED ORDER IS SIGNED. BILL SAEGESSER IS WORKING WITH JASON COMBS TO FOCUS ON RESOLVING AS MUCH OF THE I & I PROBLEMS AS THEY CAN AT THIS TIME.
- C. JESSICA JONES WILL GO TO SEI TO SUBMIT THE COMMUNITY CROSSING PROJECTS.
- D. MAYOR GRAHAM SHARED WITH THE BOARD, TRUMP HAS GIVEN USDA \$2BILLION TO AWARD AS GRANTS TO SMALL COMMUNITIES FOR INFRASTRUCTURE. CHARLENE AT USDA THINKS WE SHOULD APPLY.

APRIL RAMONI REPORTED TO THE BOARD 725 W WALNUT STREET HAD A POST FIRE PRE-CONSTRUCTION INSPECTION FOR RENOVATION. SHE ASKED THE BOARD IF THEY WOULD LIKE THE PERMIT TO BE THE TRADITIONAL 1 YEAR PERMIT OR 60 DAY PERMIT THEY ARE GRANTING TO THE OTHER PROPERTIES. MRS. RAMONI COMMENTED THE NEW OWNER HAS ALREADY COMPLETED A SIGNIFICANT AMOUNT OF WORK ON THE PROPERTY. STANLEY ALLEN MADE A MOTION TO AWARD THE 1 YEAR PERMIT. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JESSICA JONES

- A. PRESENTED A QUOTE FROM MILLER HEATING AND COOLING FOR A NEW HVAC SYSTEM AT THE TRAIN DEPOT IN THE AMOUNT OF \$4650.00 INCLUDES WARRANTY OF 2YEARS LABOR AND 10 YEARS PARTS. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. PRESENTED QUOTES FOR A COMPACT SKID STEER WITH RUBBER TRACTS: HOPE EQUIPMENT \$67,750; ZIMMER TRACTORS \$67,750; JACOBI \$65,500. STANLEY ALLEN MADE A MOTION TO APPROVE JACOBI IN THE AMOUNT

BOARD OF WORKS
AUGUST 14, 2018

OF \$65,500. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

- C. PRESENTED A BILL FROM RAY PARKS FOR PLUMBER AND RENTED SNAKE FOR SEWER LINE. MR. PARKS CALLED THE CITY IN REGARDS TO SEWER BACK UP AND WAS TOLD IT WAS ON HIS SIDE OF THE LINE. AFTER HIS EXPENSE IT TURNED OUT TO BE 2 BLOCKAGES ON THE CITY SIDE OF THE LINE. TOTAL EXPENSES WERE \$1037.27. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

SCOTT ZELLERS

- A. STILL DOWN 2 OFFICERS ON MEDICAL LEAVE.
- B. DOWN 2 VEHICLES. ONE DUE TO ELECTRICAL ISSUE AND ONE DUE TO AN ACCIDENT.
- C. THE POLICE DEPARTMENT IS ACCEPTING APPLICATIONS UNTIL AUGUST 22, 2018 FOR THREE ADDITIONAL OFFICERS.

TISH RICHEY PRESENTED **RESOLUTION 2018-R10** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$34,125.00 WITH WESBANCO TO PAY SEI FOR INVOICE 1306-58. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

KAREN MIDDLETON

- A. UPDATED THE BOARD ON THE APPRAISAL AT MID AMERICA SCIENCE PARK. CHARLIE MILLS STATED HE WOULD HAVE THE APPRAISAL TO THE CITY THIS WEEK.
- B. WESBANCO IS ISSUING NEW CREDIT CARDS. THERE WILL NO LONGER BE A CITY GENERAL CARD FOR DEPARTMENTS WITHOUT CREDIT CARDS TO CHECK OUT. DUE TO THIS THE FOLLOWING DEPARTMENTS ARE ASKING FOR ISSUANCE OF A CREDIT CARD FOR THEIR DEPARTMENT: SEWER \$3000, WATER \$3000, ADVISORY PLAN \$3000 AND STREET \$5000. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. PRESENTED A VACATION SELL BACK FOR STACIE SKINNER. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

2:43 PM MAYOR GRAHAM MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
AUGUST 28, 2018**

2:02 P.M. MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS STANLEY ALLEN AND BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, BILL SAEGESSER, JILL SAEGESSER, APRIL RAMONI, STACIE SKINNER, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, KIM SCHAFSTALL AND PATRICIA RICHEY.

MINUTES FROM THE AUGUST 14, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

JILL SAEGESSER REPORTED SHE IS WORKING WITH EDA ON THE REVISED PLAN FOR THE REVOLVING LOAN FUND. SHE WILL UPDATE THE BOARD ON SEPTEMBER 11TH AND PRESENT THE PLAN TO COUNCIL ON SEPTEMBER 17TH.

BILL SAEGESSER

- A. 56 WATERLINES: NOTICE OF AWARD WAS GIVEN TO O'MARA. THE WATER BOARD HAS GIVEN THE PRESIDENT, DONALD COLLINS, AUTHORITY TO SIGN ANY NECESSARY REVIEWED DOCUMENTS TO SPEED UP THE PROJECT. O'MARA HAS PROVIDED THEIR RAILROAD LIABILITY POLICY. HE ASKED THAT THE BOARD AUTHORIZE THE MAYOR TO SIGN A LETTER WITH ALL CITY ENCROACHMENTS REQUESTED BY THE RAILROAD. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. MR. SAEGESSER PRESENTED THE RAILROAD PERMIT FOR THE MAYOR'S SIGNATURE. BILL HOAGLAND MADE A MOTION TO APPROVE SIGNING. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0. WHEN THE CITY RECEIVES THE INSURANCE AND BOND VERIFICATION FROM O'MARA, WE WILL SEE IF INDOT WILL GIVE APPROVAL TO BEGIN THE PROJECT.
- B. WWTP: SAEGESSER IS WORKING WITH JASON COMBS ON DESIGN AND FUNDING.
- C. COMMUNITY CROSSING GRANT: INDOT NOW REQUIRES THE ASSET MANAGEMENT PLAN BE UPDATED YEARLY. THIS WILL BE SUBMITTED BY SEPTEMBER 28TH.

SCOTT ZELLERS REPORTED HE STILL HAS TWO OFFICERS ON SICK LEAVE. HE HAS BEGUN THE HIRING PROCESS FOR THREE OFFICERS. THERE WERE FORTY FOUR APPLICANTS AND TEN WERE ELIMINATED BY BACK GROUND CHECKS. NEXT IN THE PROCESS IS AGILITY TESTS, FOLLOWED BY INTERVIEWS. THE THREE NEW CARS WERE DELIVERED, BUT HAD TO BE PICKED UP DUE TO A RECALL.

STACIE SKINNER REPORTED SHE HAS FILED THE SEC REPORT. SHE IS WORKING ON A SURVEY NECESSARY FOR A GRANT APPLICATION FOR OCRA.

TISH RICEY REPORTED THE UPDATED BUDGET PACKETS ARE READY FOR COUNCIL.

JAN HARDY

- A. PRESENTED A QUOTE FROM BOYCE FOR THE YEARLY MAINTENANCE AGREEMENT IN THE AMOUNT OF \$13,805.00. STANLEY ALLEN MADE A MOTION FOR THE MAYOR TO SIGN. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0
- B. PRESENTED THE RESIGNATION FROM TIM CLINE EFFECTIVE AUGUST 31, 2018. BILL HOAGLAND MADE A MOTION TO ACCEPT THE RESIGNATION. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. UPDATED THE BOARD ON THE MASP APPRAISAL FROM GOVERNMENT APPRAISAL SERVICES, INC BY CHARLES MILLS. THE REPLACEMENT COST FOR THIS BUILDING IS \$16,462,000.00. THE APPRAISAL HAS BEEN SENT TO THE CITY'S INSURANCE AGENCY TO UPDATE THE COVERAGE.

2:27 P.M. MAYOR GRAHAM MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

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**BOARD OF WORKS
SEPTEMBER 11, 2018**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, BILL SAEGESSER, STACIE SKINNER, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND,, KIM SCHAFSTALL AND TISH RICHEY.

MINUTES FROM THE AUGUST 28, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. 56 WATERLINES: LAST FRIDAY THE MAYOR PLEDGED TO OMEGA RAIL THAT THE CITY WOULD CONTINUE TO WORK WITH THEM ON ENCROACHMENTS. O'MARA HAS BEEN TOLD THEY CAN BEGIN THE PROJECT.
- B. SCOTT MANUFACTURING /BROWNFIELD: PRESENTED INVOICE 07041 IN THE AMOUNT OF \$1127.71 FOR SERVICES. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- C. WWTP: WORKING ON AGREED ORDER WITH JASON COMBS. CONTINUING TO ANSWER QUESTIONS FROM RURAL DEVELOPMENT AND SRF.
- D. WWTP: PRESENTED AMENDMENT #1 TO THE PROFESSIONAL SERVICES AGREEMENT PASSED ON APRIL 9, 2013 IN REGARDS TO COSTS OF SERVICES PERTAINING TO NEW WWTP PLANT OPTIONS. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- E. COMMUNITY CROSSING PROJECT: WENDELL WILL WORK DIRECTLY WITH JASON APPELGATE TO PRIORITIZE THE PROJECTS LIST.

JIM BINKLEY PRESENTED A CONTRACT WITH ISC IN THE AMOUNT OF \$5500 TO RESEARCH SOME ISSUES WITH GENPAK. MAYOR GRAHAM MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 2-0.

JESSICA JONES PRESENTED THE HEALTH INSURANCE COMMITTEE RECOMMENDATION FOR 2019. THE CURRENT PLAN RENEWAL OPTION IS A 16% INCREASE. THE COMMITTEE RECOMMENDS KEEPING THE PPO PLAN THE SAME AND MOVING THE HDHP TO A HIGHER DEDUCTIBLE TO LOWER PREMIUMS BY 4% FROM THE 2018 RATES. THE COMMITTEE ALSO RECOMMENDS THE CITY MATCH \$750 INTO AN ACCOUNT FOR EMPLOYEES PARTICIPATING IN THE HDHP. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

SCOTTSBURG MAIN STREET WILL BE HOSTING A MOVIE NIGHT ON THE SQUARE SATURDAY THAT WILL INCLUDE A COSTUME CONTEST.

SCOTT ZELLERS REPORTED THEY ARE CONDUCTING AGILITY TEST WITH THE APPLICANTS, AND HAVE BEEN ABLE TO NARROW DOWN THE CANDIDATE LIST.

TISH RICHEY PRESENTED **RESOLUTION 2018-R11** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$34,125.00 WITH WESBANCO TO PAY SEI FOR INVOICE 1306-59. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BOARD OF WORKS
SEPTEMBER 11, 2018

2:25 PM MAYOR GRAHAM MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
SEPTEMBER 25, 2018**

2:04 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS BILL HOAGLAND AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, ZACH BANE, APRIL RAMONI, JAMES RICHEY, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, KIM SCHAFSTALL, MICHAEL PRUITT AND TISH RICHEY.

MINUTES FROM THE SEPTEMBER 11, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

A. 56 WATERLINES:

1. PRECONSTRUCTION MEETING WAS TODAY. CONSTRUCTION IS TO BEGIN THE WEEK OF OCTOBER 8, 2018.
2. THE CITY STILL HAS NOT RECEIVED THE INDOT PERMIT. HOWEVER, THEY HAVE BEEN NOTIFIED OF THE CONSTRUCTION START DATE.

B. WWTP:

1. ALL OF THE ENVIRONMENTAL DOCUMENTS HAVE BEEN UPLOADED ON THE INDIANA RURAL DEVELOPMENT WEBSITE.
2. THE CITY HAS SEVERAL MANHOLES THAT ARE LEAKING AND NEED TO BE SEALED. QUOTE REQUEST PACKAGES ARE BEING REQUESTED FOR THIS PROJECT, AND ARE DUE OCTOBER 8, 2018.
3. THERE ARE 15-20 MANHOLE LIDS AND FRAMES THAT NEED TO BE REPLACED. THOSE QUOTE REQUEST PACKAGES WILL BE SENT AT A LATER DATE.
4. THE CITY HAS SOME SEWER LINES THAT NEED TO BE REPLACED. THOSE QUOTE REQUESTS WILL BE SENT AT A LATER DATE.

C. THE RAILROAD IS MAKING IMPROVEMENTS AT THE CROSSING ON LOVERS LANE. SEI WILL WORK WITH THEM ON THIS PROJECT.

D. GENPAC HAS REQUESTED AN INDUSTRIAL WASTEWATER PERMIT FROM IDEM. THEY HAVE GIVEN NO INDICATION WHY SUCH A PERMIT IS NECESSARY. SEI AND JASON COMBS ARE WORKING WITH GENPAC TO SEE IF THIS PERMIT IS NEEDED.

APRIL RAMONI AND JAMES RICHEY GAVE AN UPDATE ON THE UNSAFE BUILDINGS ADDRESSED IN JULY.

- A. **712 W CHERRY STREET:** CLEAN UP IN PROGRESS AND THE BUILDING IS SECURED.
- B. **317 N MAIN STREET:** NEED TO FOLLOW UP WITH KERRY THOMPSON.
- C. **6 E KERTON STREET:** DEMO PERMIT HAS BEEN ISSUED, NO ACTION HAS BEEN TAKEN. FOLLOW UP WITH KERRY.
- D. **712 S 2ND STREET:** CLEAN UP IS IN PROGRESS. JAMES AND APRIL WILL VERIFY AND FOLLOW UP WITH PERMITTING.
- E. **725 W WALNUT STREET:** FULL RENOVATION AND REMODEL IN PROGRESS. PERMITS HAVE BEEN ISSUED.
- F. **1361 N GARDNER STREET:** NEED TO FOLLOW UP WITH KERRY THOMPSON.
- G. **40 E WALNUT STREET:** NEED TO FOLLOW UP WITH KERRY THOMPSON.
- H. **180 E MADISON STREET:** NEED TO FOLLOW UP WITH KERRY THOMPSON.

ZACH BANE ASKED THE BOARD TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN TWO CONTRACTS TO SET POLES WITH EQUIPMENT ON THE PROPERTIES OF JOE SPENCER AND ROBERT GAFFNEY. BILL

**BOARD OF WORKS
SEPTEMBER 25, 2018**

HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

APRIL RAMONI REPORTED A NEW COMMERCIAL DEVELOPMENT IS COMING AT THE OLD TACO BELL SITE.

JIM BINKLEY THANKED THE UTILITY, MAYOR AND BROADBAND OFFICES FOR THEIR HELP WITH THE IMEA CONFERENCE.

LESLIE BIXLER REQUESTED, ON BEHALF OF GREG RAMONI, THE DEPOSIT AND RENTAL BE WAIVED AT THE TRAIN DEPOT ON 9/29/18 FOR A TEAM RUBICON TRAINING. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

- A. STILL HAS TWO EMPLOYEES ON SICK LEAVE.
- B. THERE ARE 21 APPLICANTS REMAINING WITH INTERVIEWS TO COMPLETE. HE HOPES BY THE NEXT BOARD MEETING HE WILL HAVE THE LIST NARROWED DOWN TO 8 APPLICANTS.

KAREN MIDDLETON

- A. REQUESTED THE BOARD INCREASE LESLIE BIXLER'S CREDIT CARD LIMIT TO \$5,000. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED VACATION SELL BACKS FOR ZACH BANE AND DENNEY ROBBINS. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. ASKED THE BOARD IF THEY WOULD APPROVE LIBERTY NATIONAL TO ATTEND THE ANNUAL ENROLLMENT AS A NEW VENDOR. THEY OFFER SIMILAR PRODUCTS AS AFLAC. THE BOARD CONSENSUS WAS NOT TO BRING IN NEW VENDORS.

CLERK TREASURER JAN HARDY

- A. REPORTED THE 2019 BUDGET HAS BEEN UPLOADED AND SUBMITTED TO THE STATE.
- B. ANNOUNCED JOHN GULLION HAS RESIGNED FROM THE WATER BOARD AS WELL AS REVIEWING OUR SEMI-MONTHLY CLAIMS. HE WILL BE MISSED AS HE HAS SERVED THE CITY WELL.

2:31 PM MAYOR GRAHAM MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 09, 2018**

2:05 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER BILL HOAGLAND WAS PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JILL SAEGESSER, JERRY ASHER, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, TISH RICHEY AND KIM SCHAFSTALL.

MINUTES FROM THE SEPTEMBER 25, 2018 MEETING WERE PRESENTED FOR APPROVAL. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JILL SAEGESSER

- A. EDA REVOLVING LOAN FUND
 - a. REPORT IS DUE SIX MONTHS AFTER CITY'S FISCAL YEAR
 - b. EDA IS REVIEWING THE UPDATED REVOLVING LOAN FUND PLAN
 - c. PRESENTED AN INVOICE FOR THE 2019 REVOLVING LOAN FUND MANAGEMENT IN THE AMOUNT OF \$1250. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0
- B. THE CITY NEEDS TO ESTABLISH A GRANT.GOV ACCOUNT. THIS IS NEEDED TO SUBMIT DOCUMENTATION TO EDA.

BILL SAEGESSER

- A. 56 WATERLINES: O'MARA WILL BEGIN AS SOON AS THEY ARE FINISHED FILLING IN POTHOLES.
- B. INDOT 56 & 31 PROJECT WILL BEGIN NEXT YEAR. THE CITY NEEDS TO RELOCATE THE WATERLINE IN FRONT OF CVS.
- C. WWTP PROJECT: WETLAND DELINEATOR IS TO REVIEW THE SITE. THERE IS A SMALL AREA OF WETLAND ON THE NORTHERN PART OF THE PROPERTY.
- D. QUOTES HAVE BEEN RECEIVED TO RELINE MANHOLES. THEY WILL BE REVIEWED NEXT WEEK.
- E. SOUTH MAIN STREET LIFT STATION DOES NOT CURRENTLY HAVE AN ACCESS ROAD. IT WILL COST APPROXIMATELY \$15,000 TO GET A PAVED ENTRANCE TO THE SITE.
- F. BROWNFIELD: IDEM WOULD LIKE ADDITIONAL TESTING FOR METHANE AT THE SITE. ST. JOHN MITTELHAUSER AND BORG WARNER WILL HAVE A CONFERENCE CALL THIS WEEK TO DISCUSS.
- G. COMMUNITY CROSSING PROJECT WAS SUBMITTED IN THE AMOUNT OF \$1.37 MILLION. IF AWARDED THE PROJECT WILL BE BID OVER THE WINTER AND START IN THE SPRING.
- H. JIM BINKLEY AND SAEGESSER ENGINEERING FIGURED OUT HOW TO GET LIGHTS ON THE TRAIL. TEMPLE WILL QUOTE THE PROJECT.
- I. MET WITH LINCOLN TAYLOR REGARDING THE MASP BANQUET HALL.
- J. L & I WORKED OUT AN AGREEMENT ON LOVER'S LANE TO INSTALL LIGHTS AND GATES. THE CITY WILL NEED TO MODIFY CURVE LINE.
- K. THIS THURSDAY THERE WILL BE A UTILITY FORUM FOR THE WOLF RUN APARTMENTS.
- L. WORKING ON A SITE PLAN FOR THE OLD TACO BELL.

JERRY ASHER

- A. LINZA GRAHAM PARK STORAGE BUILDING WAS DAMAGED IN JULY. THE INSURANCE HAS MADE A PAYMENT OF \$26,940.54 AND AN ADDITIONAL PAYMENT OF \$5,763.37 WILL BE SENT UPON COMPLETION. JERRY ESTIMATED MATERIAL COSTS OF \$24,845.77. JASON APPELEGATE AND JEFF BROADY HAVE AGREED TO DO THE WORK.

JIM BINKLEY

- A. SPECTRUM ENGINEERING IS GOING AROUND THE COMMUNITY WORKING ON A FIBER DESIGN.
- B. IFN NEEDS TO USE SOME OF THE CITY SPACE IN OUR NETWORK CLOSET. BILL HOAGLAND MADE A MOTION TO APPROVE THE MAYOR SIGNING THE CONTRACT UPON KERRY THOMPSON'S APPROVAL. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BOARD OF WORKS
OCTOBER 09, 2018

- C. ASKED THE BOARD TO APPROVE MOVING DAKOTA BINKLEY TO 4TH LEVEL APPRENTICE EFFECTIVE IMMEDIATELY. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- D. GAINESVILLE HAS CALLED AND REQUESTED SCOTTSBURG TO SEND MUTUAL AID FOR THE INCOMING HURRICANE. MR. BINKLEY ASKED THE BOARD TO APPROVE SENDING 4 EMPLOYEES AND 2 TRUCKS. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JESSICA JONES

- A. REMINDED EVERYONE OF THE IPEP TRAINING SEMINAR ON 10/10/18 FROM 7:30AM UNTIL 12:30PM.
- B. ASKED THE BOARD'S APPROVAL TO SIGN A CONTRACT FOR MIFI DEVICES FOR THE STREET AND ELECTRIC DEPARTMENTS. THIS WOULD PROVIDE INTERNET SERVICE IN THE VEHICLES SO THEY WOULD BE ABLE TO RECEIVE AND COMPLETE WORK ORDERS ON THE ROAD. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

SCOTT ZELLERS

- A. REPORTED ONE OF HIS INJURED EMPLOYEES HAS RETURNED. HOWEVER, HE IS STILL DOWN TWO OFFICERS AS ANOTHER WAS INJURED OFF THE JOB.
- B. IN REGARDS TO HIRING THREE NEW OFFICERS: THEY ARE ON THE POLYGRAPH PHASE OF THE INTERVIEWS. BEFORE MOVING TO THE PERF PHYSICALS HE WOULD HAVE TO OFFER THEM CONDITIONAL EMPLOYMENT.

TISH RICHEY PRESENTED **RESOLUTION 2018-R12** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$43,205.00 WITH WESBANCO TO PAY SEI FOR INVOICE 1306-60. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

KAREN MIDDLETON

- A. ANNOUNCED FLU SHOTS WILL BE 10/22/18 FROM NOON UNTIL 2PM IN THE CITY COUNCIL CHAMBERS. PLEASE BRING YOUR INSURANCE CARDS.
- B. OCTOBER 30, 2018 AT 2:30PM AIM MEDICAL TRUST WILL BE MEETING IN THE COUNCIL CHAMBERS TO REVIEW THE 2019 MEDICAL TRUST PLAN. THIS IS NOT A MANDATORY MEETING.
- C. REVIEWED THE CITY'S FMLA POLICY. SUPERVISORS NEED TO INFORM THE CLERKS OFFICE OF ANY EMPLOYEE MISSING MORE THAN THREE DAYS FOR A MEDICAL LEAVE. THEIR FMLA WILL BEGIN ON THE 4TH DAY OF ABSENCE. THEY CAN USE PAID PTO WHILE ON FMLA.

2:42 PM BILL HOAGLAND MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
OCTOBER 23, 2018**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JAMES RICHEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, TISH RICHEY AND KIM SCHAFSTALL.

MINUTES FROM THE OCTOBER 9, 2018 MEETING WERE PRESENTED FOR APPROVAL. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. HWY 56 WATERLINE PROJECT: O'MARA IS WORKING ON THE PROJECT. MAYOR GRAHAM COMPLEMENTED THE GREAT JOB THEY WERE DOING WITH TRAFFIC CONTROL.
- B. WWTP: THE CORP OF ENGINEERS APPROVED THE WETLAND DELINEATOR REPORT AND GAVE THE CITY THE GO AHEAD ON THE PROJECT.
- C. MAN HOLE LINING PROJECT: JASON COMBS IS TALKING TO OTHER SUPERINTENDENTS ABOUT THE PROJECT BEFORE AWARDING.
- D. OPAL DRIVE LIFT STATION: WILL BE INSTALLED AT MONTGOMERY STREET TO ALLEVIATE THE BACK UPS ON OPAL DRIVE.
- E. OCRA IS SCHEDULING A DATE TO PRESENT THE DESIGNATION AWARD OF PLATINUM SHOVEL READY SITE FOR THE SMITH FARM.
- F. TRAIL: TEMPLE IS TO FINISH THE TRAIL PROJECT THIS YEAR.
- G. MASP BANQUET HALL: LINCOLN TAYLOR, JOHN MILLER AND ED AMICK ARE WORKING ON QUOTES TO FINISH THE PROJECT.
- H. LOVERS LANE RR CROSSING: THE STAKEOUT DRAWING FOR THE RR CROSSING AT LOVERS LANE IS COMPLETE.

JAMES RICHEY ASKED THE BOARD TO APPROVE A JOB DESCRIPTION FOR A PART TIME POSITION AT THE FIRE DEPARTMENT. KERRY THOMPSON HAS REVIEWED AND APPROVED. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

LESLIE BIXLER ASKED THE BOARD TO APPROVE CREATING A NEW POSITION WITHIN THE UTILITY OFFICE CALLED KEY ACCOUNTS REPRESENTATIVE/BILLING CLERK. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JESSICA JONES ANNOUNCED OCTOBER 31, 2018 WILL BE THE HAUNTED DOWNTOWN TRICK OR TREAT NIGHT.

SCOTT ZELLERS

- A. REPORTED ONE OF HIS INJURED EMPLOYEES HAS RETURNED. HOWEVER, HE IS STILL DOWN TWO OFFICERS AS ANOTHER HAD SURGERY THIS WEEK AND HOPES TO RETURN IN 2 TO 3 WEEKS.
- B. UPDATE ON HIRING THREE NEW OFFICERS: THEY ARE ON THE INPRS PHYSICALS PHASE OF THE INTERVIEWS.

BILL HOAGLAND ASKED IF THERE WAS GOING TO BE AN ARTICLE IN THE PAPER IN REGARDS TO PHASE TWO OF THE SEWER RATE INCREASE BEING INDEFINITELY SUSPENDED. JESSICA JONES STATED SHE SPOKE WITH MARTY RANDALL AFTER THE MEETING AND SHE PLANS ON WRITING AN ARTICLE. GUY TOWNSEND SUGGESTED THE CITY ALSO PUT AN ARTICLE IN THE CROTHERSVILLE TIMES. BILL HOAGLAND ASKED IF IT COULD BE PUT ON THE CITY'S WEBSITE. MAYOR GRAHAM STATED THE CITY IS STILL REFORMATTING THEIR WEBSITE.

TISH RICHEY INFORMED THE BOARD ON NOVEMBER 5TH THE CITY COUNCIL WOULD BE VOTING ON AN ADDITIONAL APPROPRIATION FOR THE 3 RESOURCE OFFICERS AND THE FURNACE AT THE TRAIN DEPOT.

MAYOR GRAHAM INFORMED THE BOARD THE LIFE LONG LEARNING CENTER HAS APPROXIMATELY \$20,000 IN MAINTENANCE NEEDED. TISH STATED THE RAINY

BOARD OF WORKS
OCTOBER 23, 2018

DAY FUNDS COULD BE USED. THE NON-REVERTING HEALTH FUND WILL BE CLOSING THIS YEAR AND THE REMAINING \$55,000 WILL BE PUT IN THE RAINY DAY FUND.

KAREN MIDDLETON

- A. OCTOBER 30, 2018 AT 2:30PM AIM MEDICAL TRUST WILL BE MEETING IN THE COUNCIL CHAMBERS TO REVIEW THE 2019 MEDICAL TRUST PLAN. THIS IS NOT A MANDATORY MEETING.
- B. NOVEMBER 7, 2018 FROM 7:30AM UNTIL 12:00PM WILL BE OPEN ENROLLMENT. EVERY EMPLOYEE WILL NEED TO ATTEND AND REGISTER FOR HEALTH INSURANCE. SCOTT ZELLERS ASKED THAT A REMINDER BE SENT BY NIXLE.

2:25 PM MAYOR GRAHAM MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 13, 2018**

2:20 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS STANLEY ALLEN AND BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, JASON COMBS, STACIE SKINNER, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, KIM SCHAFTSTALL, KERRY THOMPSON AND TISH RICHEY.

MINUTES FROM THE OCTOBER 23, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. 56 WATERLINE PROJECT: PAY APPLICATION #1 AND CHANGE ORDER #1 WILL BE PRESENTED AT THE WATER BOARD MEETING TODAY.
- B. MAN HOLE LINING PROJECT: PRESENTED A QUOTE FROM SPECTRA TECH IN THE AMOUNT OF \$103,020. BILL HOAGLAND MADE A MOTION TO APPROVE THE MAYOR TO SIGN THE CONTRACT. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. OPAL DRIVE LIFT STATION: ASKED THE BOARD TO APPROVE THE MAYOR TO SIGN THE CONSTRUCTION PERMIT FOR IDEM. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. MVH FUND: THE STATE REQUIRES HALF OF THE MVH FUNDS EACH YEAR TO BE USED FOR STREET PAVING AND REPAIRS. MR. SAEGESSER ASKED THE BOARD TO APPROVE SOLICITING 3 QUOTES FOR STREET PAVING FROM THE FOLLOWING VENDORS: TEMPLE & TEMPLE, DAVE O'MARA AND ALL STAR PAVING. UPON APPROVAL BID PACKETS WILL BE MAILED AND DUE IN TWO WEEKS. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

JASON COMBS

- A. REPORTED THE SEWER DEPARTMENT IS SAVING MONEY ON THE CONSTRUCTION OF THE LIFT STATION BY PURCHASING THE PARTS AND PIECING OUT THE WORK.
- B. ASKED THE BOARD TO APPROVE THE PURCHASE OF A MINI-ESCAVATOR. WHANYE SUPPLY HAS A 2013 CATERPILLAR MINI ESCAVATOR WITH 925 HOURS FOR \$23,500. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

STACIE SKINNER REPORTED BROADBAND IS IN THE PROCESS OF INSTALLING FIBER VAULTS TO HELP EXPAND THEIR FIBER NETWORK.

JIM BINKLEY ASKED THE BOARD TO PROMOT WILLIE DANIELS TO LEVEL 8 APPRENTICE EFFECTIVE NOVEMBER 18, 2018. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

LESLIE BIXLER

- A. ASKED THE BOARD TO WAIVE THE FEES AT THE TRAIN DEPOT FOR A LOCAL EMERGENCY AGENCIES TABLETOP TRAINING SESSION. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. ASKED THE BOARD TO APPROVE PLACING LAUREN RICHEY IN THE POSITION OF BILLING CLERK/ KEY ACCOUNT REPRESENTATIVE EFFECTIVE NOVEMBER 11, 2018. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

JESSICA JONES

- A. ASKED THE BOARD TO APPROVE THE PURCHASE OF \$1,801.66 IN BUILDING SUPPLIES FOR THE LIFE LONG LEARNING CENTER. JEFF BROADY WILL BE BUILDING A PETITION TO CREATE ADDITIONAL OFFICES. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

**BOARD OF WORKS
NOVEMBER 13, 2018**

- B. REMINDED THE BOARD OF THE FOLLOWING UPCOMING EVENTS: THANKSGIVING DINNER 11:30AM ON 11/21/18, CHRISTMAS PARADE AT 6PM ON 11/24/18 AND THE CITY CHRISTMAS PARTY AT 6PM ON 12/7/18.
- C. RECOMMENDED THE BOARD CHANGE THE SECOND MEETING IN DECEMBER TO DECEMBER 26, 2018 AT 2PM. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY

- A. ASKED THE BOARD TO APPROVE REIMBURSING THE EDC \$8290 FOR RENT AT MID-AMERICA SCIENCE PARK. ALSO ASKED THE BOARD TO APPROVE ECONOMIC INDUSTRIAL DEVELOPMENT FUND PAYING \$371.40 IN LEGAL FEES FROM A DEFAULTED LOAN. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. **RESOLUTION 2018-R13** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$58,352.50 WITH WESBANCO TO PAY SEI FOR INVOICE 1306-61. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. REMINDED THE SUPERVISORS TO SUBMIT ANY YEAREND LARGE PURCHASES TO HER, SO SHE CAN PREPARE HER YEAR END REPORTS.

RESOLUTION 2018-R14 A RESOLUTUION DECLARING EMERGENCY FOR EXPEDNITURES OF MVH FUNDS. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

SCOTT ZELLERS

- A. ASKED THE BOARD TO APPROVE HIRING SHANE GIBSON EFFECTIVE 11/18/18 AND CHANNING COLLINS EFFECTIVE 12/2/18. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. RECOMMENDED THE BOARD PROMOTE TRAVIS RUTHERFORD TO SERGEANT EFFECTIVE 12/2/18. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. ASKED THE SUPERVISORS TO SUBMIT THEIR PAYROLL BY 10AM ON MONDAY AND PICK UP CHECKS BY 10AM ON WEDNESDAY OF THANKSGIVING WEEK.
- B. PRESENTED VACATION SELL BACKS FOR DIANA GAYLE AND SANDRA BROWN. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. SUBMITTED A DAMAGE CLAIM FROM DENNEY GRICIUS FOR A WINDOW BROKEN OUT BY THE STREET DEPARTMENT WHILE CLEANING UP A FALLEN TREE. THE AMOUNT FOR THE WINDOW REPAIRS FROM SCOTTSBURG GLASS WERE \$99.28. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

2:51 PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
NOVEMBER 27, 2018**

2:00 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE CLERK-TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, STACIE SKINNER, JAMES RICHEY, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND AND TISH RICHEY.

MINUTES FROM THE NOVEMBER 13, 2018 MEETING WERE PRESENTED FOR APPROVAL. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. 56 WATERLINE PROJECT: O'MARA IS POURING SIDEWALKS AND MAKING SERVICE CONNECTIONS. THEY WILL WAIT UNTIL THE SPRING TO BORE UNDER THE RAILROAD.
- B. 2018 PAVING PROJECT: SAEGESSER RECOMMENDED TO THE BOARD TEMPLE & TEMPLE AS THE LOWEST BIDDERS IN THE PROJECT. BILL HOAGLAND MADE A MOTION TO APPROVE THE MAYOR SIGNING THE CONSTRUCTION CONTRACT WITH TEMPLE AND TEMPLE OUTSIDE A REGULAR MEETING. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. THE BIDS WERE AS FOLLOWS:
 - a. TEMPLE & TEMPLE \$98,422.00
 - b. ALL STAR PAVING: \$100,585.80
 - c. DAVE O'MARA: \$115,889.00

STACIE SKINNER REPORTED SHE RECEIVED A SCHOLARSHIP TO ATTEND THE DAMAGE PREVENTION CONFERENCE. WHILE AT THE CONFERENCE SHE LEARNED THAT 8-1-1 HAS NEW SOFTWARE AND W.I.S.P.A. IS WORKING WITH O.C.R.A. ON SETTING UP NEW GRANTS.

JAMES RICHEY REPORTED THE SCOTTSBURG VOLUNTEER FIRE DEPARTMENT HAS RECEIVED AN ISO RATING OF 5. THEY WERE ONLY .12 OF A POINT FROM AN ISO RATING OF A 4. HE HAS SOME QUESTIONS HE WAS GOING TO ASK IN HOPES TO MOVE THEIR RATING UP TO A 4.

JIM BINKLEY

- A. HIS CREW HAS REWIRED ALL THE LIGHTS ON THE BUILDINGS AROUND THE SQUARE.
- B. THE ELECTRIC DEPARTMENT RECEIVED A THANK YOU LETTER FROM THE GOVERNOR OF FLORIDA FOR THEIR MUTUAL AID HELP.

LESLIE BIXLER

- A. OVO IS HAVING A SECTION 8 MEETING FOR ALL LOCAL LANDLORDS ON 12/11 FROM 8AM UNTIL 4PM AT THE TRAIN DEPOT. THEY ARE ASKING THE FEES ASSOCIATED WITH THE DAY RENTAL BE WAIVED. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. SCOTT COUNTY SOIL & CONSERVATION DISTRICT IS HAVING AN INDIANA AGRICULTURE MEETING ON 2/20/19. THEY ARE ASKING ALL FEES ASSOCIATED WITH THE RENTAL OF THE DAY BE WAIVED. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JESSICA JONES

- A. KERRY THOMPSON EMAILED HER TO LET HER KNOW SOME TIME DEADLINES ARE APPROACHING WITH THE SCOTT MANUFACTURING PROJECT AND BORG WARNER. HE ASKED THE BOARD TO AUTHORIZE HIM TO CONTINUE NEGOTIATING ON THE CITY'S BEHALF. HE WILL PRESENT ANY AGREEMENTS WITH THE BOARD PRIOR TO ANY FINAL APPROVAL. BILL HOAGLAND MADE A MOTION STATING THE ATTORNEY FOR THE CITY OF SCOTTSBURG IS AUTHORIZED TO CONTINUE NEGOTIATING WITH THE ATTORNEY FOR BORG WARNER TO RESOLVE ANY DISPUTES REGARDING THE CLAIMS OF BORG WARNER TO SALE PROCEEDS FOR THE FORMER SCOTT MANUFACTURING PROPERTY AND IS AUTHORIZED TO EXTEND ANY STATUE OF LIMITATION DEADLINES FOR RESOLUTION OF THAT

BOARD OF WORKS
NOVEMBER 27, 2018

CLAIM. NO AGREEMENT FOR RESOLUTION OF THE CLAIMS OF BORG WARNER WILL BE FINALIZED WITHOUT APPROVAL OF THE MAYOR AND THE BOARD OF WORKS. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

- B. REMINDER THE CHRISTMAS DINNER WILL BE DECEMBER 7, 2018.
- C. THANKED EACH OF THE DEPARTMENTS THAT HELPED WITH THE LIGHTED CHRISTMAS PARADE.

SCOTT ZELLERS

- A. SHANE GIBSON BEGAN EMPLOYMENT LAST WEEK. THEY ARE STILL WAITING ON HIS UNIFORM TO ARRIVE.
- B. CHANNING COLLINS IS SCHEDULED TO BEGIN DEC 2, 2018.
- C. BEGINNING JANUARY 7, 2018 RODNEY WATTS WILL BE STATIONED AT THE HIGH SCHOOL FULL-TIME.
- D. CHANNING COLLINS WILL BE ATTENDING THE ACADEMY IN EVANSVILLE IN FEBRUARY. THE COST WILL BE \$1200.
- E. TOMORROW THE THIRD CANDIDATE WILL BE GOING TO TAKE THEIR POLYGRAPH TEST.

TISH RICHEY

- A. PRESENTED FOUR CLAIMS TO BE APPROVED PRIOR TO THE REDEVELOPMENT MEETING. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. THE CLAIMS ARE AS FOLLOWS:
 - a. ACE CARPET FOR FLOORING AT THE BACALA CENTER. TO BE PAID FROM THE SOUTHEAST TIF IN THE AMOUNT OF \$3,362.60.
 - b. CNA SURETY FOR THE 2019 REDEVELOPMENT BONDS (5). TO BE PAID FROM SOUTHEAST/NORTHWEST TIF IN THE AMOUNT OF \$262.50
 - c. CITY OF SCOTTSBURG PARKS FOR MOWING THE BACALA CENTER. TO BE PAID FROM SOUTHEAST TIF IN THE AMOUNT OF \$250.
 - d. CITY OF SCOTTSBURG PARKS FOR MOWING THE MASP. TO BE PAID FROM NORTHWEST TIF IN THE AMOUNT OF \$3,000.
- B. THE COUNCIL WILL BE REVIEWING AND VOTING ON THE YEAR END TRANSFERS AT THEIR NEXT MEETING.

KAREN MIDDLETON PRESENTED VACATION SELL BACKS FOR THE FIRE AND POLICE DEPARTMENTS. BILL HOAGLAND MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

CLERK-TREASURER JAN HARDY ANNOUNCED THE 1782 HAS BEEN RECEIVED AND THE 2019 BUDGET HAS BEEN APPROVED AS PRESENTED.

2:22 PM BILL HOAGLAND MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 11, 2018**

2:03 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBERS STANLEY ALLEN AND BILL HOAGLAND PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, APRIL RAMONI, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND, BARBARA SWANK-GALLEGOS, MICHELLE STEVENS, RICK MITCHUM, TISH RICHEY, KIM SCHAFSTALL AND RANDY TELTOE.

MINUTES FROM THE NOVEMBER 27, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

EPIC INSURANCE PRESENTED 2019 RENEWAL FOR WORKERS COMP AND LIABILITY OPTIONS. BILL HOAGLAND MADE THE MOTION TO ACCEPT OPTION #1 IN THE AMOUNT OF \$267,664.00. CONTINGENT UPON THE PROPERTY DEDUCTIBLE BEING \$5,000 VERSES \$25,000. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

TISH RICHEY

- A. ASKED THE DEPARTMENT SUPERVISORS TO TURN IN ANY OUTSTANDING INVOICES.
- B. **RESOLUTION 2018-R15** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$42,602.50 WITH WESBANCO TO PAY SEI FOR INVOICE 1306-62. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER

- A. 56 WATERLINE PROJECT: O'MARA WILL FINISH THEIR WORK FOR THE WINTER THIS WEEK. THEY WILL COMPLETE THE PROJECT IN THE SPRING.
- B. WWTP:
 - a. SPECTRA TECH IS CURRENTLY IN THE AREA TO SPRAY LINE THE MANHOLES. THE CITY CREW IS TAKING BEFORE AND AFTER PICTURES TO SHOW IDEM. SOME OF THE MANHOLES WERE LEAKING 2 GALLONS PER MINUTE WHICH EQUALS THE USAGE OF 20 TO 30 HOMES.
 - b. THE CITY WILL BE REPLACING MANHOLE COVERS AND GRATES.
 - c. THE ENTRY WAY TO THE LIFT STATION BY THE ARMORY IS COMPLETED.
 - d. THE CITY HAS HIRED A COMPANY TO REPLACE LINES THAT ARE TOO DEEP FOR THE CITY TO DIG. THE RATE IS \$.50 ON THE DOLLAR WHAT WAS BUDGETED.
 - e. OPAL DRIVE LIFT STATION PAPERWORK HAS BEEN SUBMITTED TO THE STATE FOR APPROVAL.
 - f. TOTAL CONCEPT'S PAPERWORK WILL BE SUBMITTED TO IDEM BY THE END OF THE MONTH.
 - g. WHEN THE CITY RENEWED THEIR DISCHARGE PERMIT THEY WERE NOTIFIED TO BEGIN MONITORING TOTAL NITROGEN. LIMIT RESTRICTIONS FOR NITROGEN WILL BE COMING IN THE FUTURE.
- C. TEMPLE & TEMPLE HAVE FINISHED THE LIGHTS ON THE TRAIL. CROSS WALK SIGNALS WILL BE INSTALLED IN THE SPRING.
- D. TEMPLE & TEMPLE 2018 PAVING PROJECT PAPERWORK HAS BEEN SIGNED. THAT WORK WILL ALSO START IN THE SPRING.
- E. SEI IS WORKING WITH INDOT ON AN ADA TRANSITION PLAN AND A TITLE VI COMPLIANCE PLAN. A RESOLUTION WILL BE PRESENTED TO COUNCIL IN DECEMBER OR JANUARY.

JAMES BINKLEY REPORTED THE FLAG AT MID-AMERICA SCIENCE PARK WAS DELAYED IN BEING LOWERED TO HALF-STAFF DUE TO THE CABLE BEING BROKEN.

JESSICA JONES

- A. THANKED EVERYONE FOR THEIR HELP WITH THE CHRISTMAS DINNER.

**BOARD OF WORKS
DECEMBER 11, 2018**

- B. PRESENTED THE ANNUAL CONTRACTS. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0. THE CONTRACTS ARE AS FOLLOWS:
- a. BLUE SERVICES: \$14,250
 - b. SCOTT COUNTY ECONOMIC DEVEL. CORP.: \$65,000
 - c. PARKS DEPARTMENT- MOWING CONTRACT 3 YEARS \$3000, PLUS \$25 EACH TIME AT BACALA CENTER.
 - d. MASP MANAGEMENT CONTRACT: \$545,000 TIF FUNDS
 - i. \$450,000 EXPENDITURES
 - ii. \$95,000 FOR MANAGEMENT
 - e. SCOTT COUNTY PARTNERSHIP TOTAL: \$65,550
 - i. SCOTT COUNTY PARTNERSHIP: \$14,250
 - ii. SCOTT COUNTY CLEARING HOUSE: \$29,450
 - iii. LIFE LONG LEARNING CENTER: \$21,85

CHIEF SCOTT ZELLERS ASKED THE BOARD TO APPROVE CELL PHONE STIPENDS FOR SHANE GIBSON AND CHANNING COLLINS IN THE AMOUNT OF \$50 A MONTH BEGINNING IN JANUARY OF 2019. BILL HOAGLAND MADE A MOTION TO APPROVE. STANLEY ALLEN SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON PRESENTED VACATION SELL BACKS FOR THE ELECTRIC DEPARTMENT AND THE MAYOR’S OFFICE. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

MAYOR GRAHAM ANNOUNCED THE NEXT BOARD MEETING WILL BE DECEMBER 26TH AT 2PM.

2:45 PM MAYOR GRAHAM MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER

**BOARD OF WORKS
DECEMBER 26, 2018**

2:00 PM BILL HOAGLAND CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE KAREN MIDDLETON, BILL SAEGESSER, JIM BINKLEY, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, GUY TOWNSEND AND TISH RICHEY.

MINUTES FROM THE DECEMBER 11, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

- A. TOTAL CONCEPTS PROJECT: PRESENTED A GRANT APPLICATION FOR THE MAYOR TO SIGN OUTSIDE A REGULAR MEETING. STANLEY ALLEN MADE A MOTION TO APPROVE THE MAYOR SIGNING THE GRANT APPLICATION FOR THE TOTAL CONCEPTS PROJECT OUTSIDE A REGULAR MEETING. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. OPAL DRIVE: AWAITING THE PERMIT FROM THE STATE TO MOVE FORWARD. LAWYER EXCAVATING WILL BE DOING THE WORK.
- C. PRESENTED A LETTER TO INDOT ASKING THEM TO ADD TO THEIR REGISTRY A LIST OF MISSING CITY OF SCOTTSBURG STREETS. THIS MUST BE COMPLETED TO BE QUALIFIED FOR COMMUNITY CROSSINGS MONIES. STANLEY ALLEN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE LETTER OUTSIDE A REGULAR MEETING. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.
- D. SEI HAS FINISHED PREPARING THE ADA TRANSITION AND IMPLEMENTATION PLANS, INCLUDING PUBLIC FACILITIES. KERRY THOMPSON AND MAYOR GRAHAM ARE REVIEWING THE PLANS.

JESSICA JONES

- A. PRESENTED AN AMENDED LEASE WITH LIGHT IT UP. THE ORIGINAL LEASE STATES THE SPACE IS 2496 SQFT AND THE AMENDED LEASE STATES THE SPACE IS 1664 SQFT. BOTH LEASES STATE \$0.25 SQFT PER MONTH. STANLEY ALLEN MADE A MOTION TO APPROVE THE AMENDED LEASE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 2-0.

KAREN MIDDLETON ASKED THE SUPERVISORS TO SUBMIT THEIR PAYROLL VOUCHERS BY NOON ON FRIDAY, DECEMBER 28TH.

2:07 PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER