

**BOARD OF WORKS
JANUARY 8, 2019**

2:07 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER AND STANLEY ALLEN PRESENT. ALSO IN ATTENDANCE WERE CLERK TREASURER JAN HARDY, KAREN MIDDLETON, BILL SAEGESSER, EVAN WILSON, JOHN MILLER JR, HENRY MILLER, JAMES RICHEY, JIM BINKLEY, STACIE SKINNER, LESLIE BIXLER, JESSICA JONES, SCOTT ZELLERS, CHARLES ROSE, GUY TOWNSEND AND PATRICIA RICHEY, STANLEY ALLEN.

MINUTES FROM THE DECEMBER 26, 2018 MEETING WERE PRESENTED FOR APPROVAL. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

BILL SAEGESSER

A. RECEIVED A PAY APPLICATION FOR O'MARA AND WILL PRESENT IT AT THE NEXT WATER BOARD MEETING IN TWO WEEKS.

B. WWTP:

- a. THE PERMIT APPLICATIONS FOR OPAL DRIVE AND THE TOTAL CONCEPT LIFT STATIONS HAVE BEEN SUBMITTED.
- b. THE REVISED AGREED ORDER HAS BEEN RECEIVED FROM IDEM. THEY ARE REVIEWING. SEI DID REPORT THE FINE WAS REDUCED FROM \$34,250 TO \$8,435.
- c. INDOT STATE ROAD 56 & 31 PROJECT: THE SANITARY SEWER BY SUNOCO MUST BE RELOCATED. INDOT HAS STATED THEY WILL BID THE JOB FOR NO MORE THAN \$15,595. JASON COMBS VERIFIED THAT IS FOR LESS MONEY THAN THE CITY WILL BE ABLE TO COMPLETE THE JOB. MR. SAEGESSER PRESENTED AN AGREEMENT FOR THE MAYOR TO SIGN ALLOWING INDOT TO BID RELOCATION OF THE SANITARY SEWER FOR NO MORE THAN \$15,595. STANLEY ALLEN MADE A MOTION TO APPROVE THE MAYOR TO SIGN THE UTILITY SERVICE AGREEMENT. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

C. TRAIL:

- a. PRESENTED CHANGE ORDER #2 FROM TEMPLE AND TEMPLE IN THE AMOUNT OF \$87,965.37. THE MAJORITY OF THE BREAKDOWN AS FOLLOWS: \$55,000 INSTALLATION OF LIGHTS, \$44,000 PEDESTRIAN BUTTON SIGNAL, AND A DEDUCTION OF ASPHALT NEEDED. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- b. PRESENTED PAY APPLICATION #2 FOR TEMPLE AND TEMPLE IN THE AMOUNT OF \$169,722.95. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

D. COMMUNITY CROSSING: THE COMMON COUNCIL HAS APPROVED THE ADA TRANSITION PLAN AND THE CC GRANT APPLICATION IS BEING SUBMITTED.

E. BANQUET HALL EXPANSION: THE CURRENT HALL HAS 3 HVAC UNITS: 1 NEEDS REPLACED AND ANOTHER NEEDS DUCT WORK. MILLER HEATING AND COOLING HAS SUBMITTED A PROPOSAL FOR THE JOB. A NEW HVAC UNIT \$25,435.31 AND DUCT WORK \$16,411.84. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0. MAYOR GRAHAM ASKED MILLER HEATING AND COOLING TO DRAFT A MAINTENANCE AGREEMENT FOR MID-AMERICA SCIENCE PARK, LIFE LONG LEARNING CENTER AND THE CLEARING HOUSE.

JAMES RICHEY REPORTED HIS PART TIME EMPLOYEES HAVE STARTED AND ARE MAKING A BIG DIFFERENCE.

STACIE SKINNER REPORTED THEY HAVE SIGNED A COUPLE OF NEW BUSINESSES ON FIBER.

SCOTT ZELLERS

A. STARTING TO TAKE BIDS ON TWO VEHICLES.

B. STILL IN THE HIRING PROCESS FOR ONE MORE OFFICER.

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- C. ASKED THE BOARD TO APPROVE PROMOTING SHANE GIBSON TO FIRST CLASS PATROLMAN EFFECTIVE 1/20/19. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

CHUCK ROSE ASKED THE BOARD TO CONSIDER OFFERING TO THE WATER/SEWER UTILITY CUSTOMERS AN OUTSIDE METER TO MEASURE WATER USAGE FROM WATER SPIGOT. THE AMOUNT WOULD BE DEDUCTED FROM THEIR SEWER BILL. ANOTHER CITY IS CURRENTLY DOING THIS AND THE METER COST IS \$125 OWED BY THE HOMEOWNER. THE HOMEOWNER WOULD ALSO BE RESPONSIBLE FOR CALLING IN THEIR METER READINGS.

TISH RICHEY

- A. **RESOLUTION 2019-R1** A RESOLUTION TO AUTHORIZE A DRAW DOWN ON THE BOND ANTICIPATION NOTE OF THE CITY OF SCOTTSBURG IN THE AMOUNT OF \$18,375.00 WITH WESBANCO TO PAY SEI FOR INVOICE 1306-63. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. ASKED THE BOARD TO APPROVE SUBMITTING THE FOLLOWING ENCUMBERED AMOUNTS TO THE DLGF. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- a. \$828.49 FOR CAGE NET WITH COVER
 - b. \$98422.00 FOR 2018 PAVING CONTRACT
 - c. 1278.95 METAL ROOFING
 - d. \$5050.00 RESCUE TOOL
 - e. \$1190.00 TRAINING
 - f. \$550.79 CHRISTMAS PARTY

KAREN MIDDLETON

- A. PRESENTED A TWO WEEK SELL BACK FOR JON CRAWFORD. STANLEY ALLEN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.
- B. THANKED THE DEPARTMENTS FOR SUBMITTING PAYROLL EARLY DURING THE HOLIDAYS.
- C. ASKED THE DEPARTMENTS TO REVIEW THE 2019 PTO BEGINNING BALANCES FOR THEIR EMPLOYEES.
- D. W-2S SHOULD BE READY BY NEXT WEEK.

CLERK TREASURE JAN HARDY THANKED THE FIRE AND POLICE DEPARTMENTS FOR THEIR PROFESSIONALISM AS THEY PAID TRIBUTE TO FALLEN OFFICER BEN BERTRAM.

2:36 PM STANLEY ALLEN MADE A MOTION TO ADJOURN.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER