

**BOARD OF WORKS
SEPTEMBER 27, 2016**

2:05 PM MAYOR GRAHAM CALLED THE MEETING TO ORDER IN THE COMMON COUNCIL CHAMBERS WITH BOARD MEMBER RAY ZOLLMAN PRESENT. BILL HOAGLAND ARRIVED AT 2:10PM. ALSO IN ATTENDANCE WERE KERRY THOMPSON, BILL SAEGESSER, JILL SAEGESSER, JERRY ASHER, BRAD DEATON, STACIE SKINNER, TONJA CAUDILL, JIM BINKLEY, MARTY RANDALL, GUY TOWNSEND, PATRICIA RICHEY, JOHN GULLION, KAREN MIDDLETON, KAITLIN KILBURN AND HOLLY ARMSTRONG.

THE BOARD REVIEWED THE SEPTEMBER 13, 2016 BOARD OF WORKS MINUTES. RAY ZOLLMAN MADE A MOTION TO APPROVE. MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 2-0.

JILL SAEGESSER WITH RIVER HILLS REPORTED SHE IS WORKING WITH SAEGESSER ENGINEERING ON THE BROWNFIELD PROJECT.

KERRY THOMPSON

- A. **RESOLUTION 2016-R14** A RESOLUTION OF THE SCOTTSBURG BOARD OF PUBLIC WORKS AND SAFETY TO ACCEPT REAL ESTATE INTO THE CITY OF SCOTTSBURG'S PARK SYSTEM FROM THE TRUST OF MAUREEN SURAK. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL MAYOR GRAHAM SECONDED THE MOTION. MOTION CARRIED 3-0.
- B. PRESENTED A MOWING CONTRACT FOR 2016 & 2017 FOR THE CITY PARKS DEPARTMENT. AT A RATE OF \$3000 A YEAR TO MOW CITY PROPERTY AND \$25 PER MOW FOR THE BACALA CENTER. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- C. PRESENTED A CONTRACT BETWEEN THE CITY OF SCOTTSBURG AND EDINBURG CORRECTION FACILITY. THE TERMS OF THE CONTRACT ARE THE SAME AS THE CITY HAD WITH THE HENRYVILLE CORRECTIONAL FACILITY. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.
- D. ASKED THE BOARD TO AUTHORIZE THE MAYOR SIGNING THE COMMUNITY CROSSING GRANT AGREEMENT. RAY ZOLLMAN MADE A MOTION TO AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

BILL SAEGESSER WITH SAEGESSER ENGINEERING PRESENTED A QUOTE IN THE AMOUNT OF \$4000 FROM RON DIXON TO COMPILE A WETLAND DELINEATION REPORT FOR THE PROPERTY NORTH OF NICHOLS WILSON PARK. THIS REPORT WILL HELP TO ESTABLISH WHAT NEEDS TO BE COMPLETED IN ORDER FOR THE CITY TO DEVELOP THIS PROPERTY.

APRIL RAMONI

- A. WOLF RUN HAS SEVEN HOMES UNDER CONSTRUCTION AND ONE IS ALREADY SOLD.
- B. IMPERIAL POOLS CONSTRUCTING A NEW FACILITY BY BURGER KING.

BRAD DEATON ASKED THE BOARD TO APPROVE THE ANIMAL SHELTER HIRING CALEB MORGAN PART TIME EFFECTIVE 9/28/16, TO REPLACE GAGE KELLY WHOSE LAST DAY WAS 9/23/16. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

TONJA CAUDILL

- A. REPORTED RETIRED EMPLOYEE, BETTY CAUDILL PASSED AWAY. HER VIEWING WILL BE 9/29/16 AT STEWART-HOAGLAND FUNERAL HOME FROM 4P -8P, THE FUNERAL WILL BE 9/30/16 AT 1PM.
- B. HOLY CROSS LUTHERAN CHURCH HAS REQUESTED A WAIVE OF RENTAL FOR THE TRAIN DEPOT ON OCTOBER 18, 2016 AT 5:30PM. BILL HOAGLAND MADE A MOTION TO APPROVE. RAY ZOLLMAN SECONDED THE MOTION. MOTION CARRIED 3-0.

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JIM BINKLEY REPORTED THE CITY WAS WELL REPRESENTED AT THE IMEA RODEO. MARK MCNEELY AND BOB BROMM PLACED 2ND / 3RD IN THE SENIORS DIVISION.

MARTY RANDALL REPORTED WILBUR JULIAN PASSED AWAY. HIS VIEWING IS TONIGHT FROM 5P UNTIL 8P AT COLLINS FUNERAL HOME WITH THE FUNERAL TOMORROW AT 11AM.

TISH RICHEY PRESENTED A CLAIM FROM THE STATE FOR THE 2014 AUDIT IN THE AMOUNT OF \$5897.00 TO BE PAID FROM THE CITY/COUNTY REVOLVING LOAN FUND. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0.

KAREN MIDDLETON

- A. PRESENTED A PROPOSAL FROM UNIVERSAL VALUATIONS IN THE AMOUNT OF \$8720. THIS INCLUDES 78 ONSITE APPRAISALS, 27 BUILDING VALUE RENEWALS AND 26 PERSONAL PROPERTY LOCATIONS. RAY ZOLLMAN MADE A MOTION TO APPROVE. BILL HOAGLAND SECONDED THE MOTION. MOTION CARRIED 3-0. THESE APPRAISALS WILL BEGIN THE END OF OCTOBER.
- B. LAURA WITH ASSURED PARTNERS HAS SENT A LIST OF COVERED PROPERTIES, VEHICLES AND EQUIPMENT. PLEASE REVIEW AND RESPOND TO HER AS SOON AS POSSIBLE.
- C. THE REINSURANCE CARRIER CURRENTLY OWES THE CITY AROUND \$117,000. THERE ARE A FEW CLAIMS THAT ARE BEING QUESTIONED. ONCE RESOLVED WE SHOULD RECEIVE PAYMENT.
- D. UNITED HEALTHCARE HAS APPLIED THE ROLLOVER DEDUCTIBLES FROM JANUARY THROUGH JUNE 2016. IF YOU HAVE OVER PAID A REFUND CHECK WILL BE MAILED TO YOU. PLEASE REGISTER AT MYUHC.COM TO VIEW YOUR ACCOUNT INFORMATION.
- E. FLU SHOTS WILL BE GIVEN ON OCTOBER 24TH FROM 11AM UNTIL 1PM. PLEASE BRING YOUR INSURANCE CARD WITH YOU. THE SHOT WILL BE FREE TO ANYONE ON THE CITY'S HEALTH INSURANCE PLAN. ALL OTHERS WILL BE DEPENDENT UPON THEIR INSURANCE.

2:37PM RAY ZOLLMAN MADE A MOTION TO ADJOURN. MEETING ADJOURNED.

MAYOR

BOARD MEMBER

ATTEST: CLERK-TREASURER

BOARD MEMBER